



# CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE AGENDA

December 06, 2022, 1:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Call to Order

## Roll Call

## New Business

- a) [Interviews for Boards and Committees](#)

## Adjournment



CITY MANAGER'S OFFICE

3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[Jfisher@sweethomeor.gov](mailto:Jfisher@sweethomeor.gov)

**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: Lena Tucker  
Permanent Address: [redacted] ad Sweet Home, OR 97386  
Mailing Address: same as above  
Contact Phone Number: [redacted]  
E-Mail Address: [redacted]@centurytel [redacted]  
Preferred method of contact  Mail  Phone  Email  
Occupation: Retired Employer: \_\_\_\_\_

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee       Planning Commission       Library Board  
 Board of Appeals       Park and Tree Committee  
 Charter Review Committee       All Hazard Mitigation Committee

Are you applying for reappointment  Yes  No

If yes, how long have you served in this capacity: 16? Year(s) \_\_\_\_\_ Month(s)

1. How long have you lived in the area: 18 Year(s) \_\_\_\_\_ Month(s)
2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
My formal education and work background is in Forest Management
3. List current involvement in other community groups and/or activities.  
Linn County Small Woodland Owners; Chintimini Wildlife Center volunteer
4. What special contribution do you feel you can make to the group/position you are applying for?  
Expertise in selection and care of urban trees, also native plants.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Lena Tucker\*, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

*\* Technically I live outside the city limits.*

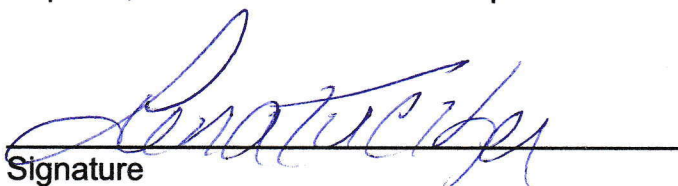
**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

A Criminal History Check (CCH) may be performed as part of the City of Sweet Home appointment process for City Boards, Committees, and Commissions. I acknowledge that a refusal to allow the CCH to be performed, when required, will cause my application to no longer be considered.

**PUBLIC DISCLOSURE:**

The City sometimes receives requests for contact information for members serving on City boards, commissions and committees. As an appointed public body volunteer serving the City of Sweet Home, the information provided on this application is considered public record.

My signature acknowledges that the information I have provided on the application is true and complete to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record.

  
Signature

  
Date of Signature



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**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: Nancy Marie Patton  
Permanent Address: [REDACTED] / Sweet Home OR 97386  
Mailing Address: same  
Contact Phone Number: [REDACTED]  
E-Mail Address: [REDACTED]@aol.com  
Preferred method of contact  Mail  Phone  Email  
Occupation: Owner Employer: Trash to Treasure ( 12 years)

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee       Planning Commission       Library Board  
 Board of Appeals       Park and Tree Committee  
 Charter Review Committee       All Hazard Mitigation Committee

Are you applying for reappointment  Yes  No

If yes, how long have you served in this capacity: 16 Year(s) \_\_\_\_\_ Month(s)

1. How long have you lived in the area: 18 Year(s) \_\_\_\_\_ Month(s)
2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
Served on this Board for a long time, fundraisers and improved the Skate Park, been in every Harvest Day Festival, Movies in Park, part of the new Sanky Park from the conception. Many activities.
3. List current involvement in other community groups and/or activities.  
Created/ operate the 8th Annual Kids Free Christmas Store, teach Sunday school, SH Chamber member, work Miss Oregon USA pageant, Charter School activities, I sponsor numerous events through my busines
4. What special contribution do you feel you can make to the group/position you are applying for?  
I am energetic and passionate about our community and love promoting our Parks.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Nancy Marie Patton, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

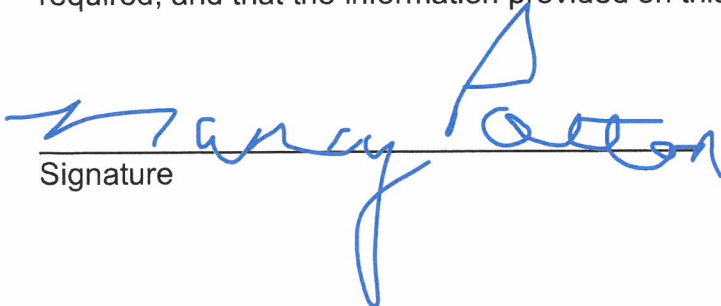
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Signature

Nov. 17, 2022  
Date of Signature



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Sweet Home, OR 97386  
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[Jfisher@sweethomeor.gov](mailto:Jfisher@sweethomeor.gov)

## BOARD/COMMITTEE/COMMISSION APPLICATION

**Applicant Information (Please type/print clearly):**

Name: Henry B. Walthers

Permanent Address: [REDACTED]

Mailing Address: [REDACTED]

Contact Phone Number: [REDACTED]

E-Mail Address: walt [REDACTED]

Preferred method of contact: Mail Phone Email 911

Occupation: Retired Dentist Employer: Self

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee      Planning Commission      Library Board

Board of Appeals      Park and Tree Committee

Charter Review Committee      All Hazard Mitigation Committee

Are you applying for reappointment: Yes    No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

1. How long have you lived in the area: 55 Year(s) \_\_\_\_\_ Month(s)

2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
Planning Comm. City Council

3. List current involvement in other community groups and/or activities.  
Rotary Club

4. What special contribution do you feel you can make to the group/position you are applying for?  
Pleased to serve if & when needed

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Henry B. Walthuis, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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Henry B. Walthuis  
Signature

Nov 17 2022  
Date of Signature



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**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: DAVID L. LOWMAN

Permanent Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Preferred method of contact:  Mail  Phone  Email

Occupation: POSTAL MAIL CARRIER Employer: UNITED STATE POSTAL SERVICE

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee       Planning Commission       Library Board

Board of Appeals       Park and Tree Committee

Charter Review Committee       All Hazard Mitigation Committee

Are you applying for reappointment:  Yes       No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

1. How long have you lived in the area: 4 Year(s) 5 Month(s)

2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position. 1 YR ON PLANNING COMMISSION.

3. List current involvement in other community groups and/or activities.  
3 YRS BUDGET COMMITTEE, 1 YR CHARTER REVIEW COMMITTEE  
1 YR ON PLANNING COMMISSION

4. What special contribution do you feel you can make to the group/position you are applying for?  
KEEP A OPEN MIND, BE POSITIVE.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, DAVID L. LOWMAN, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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David L. Lowman  
Signature

10/18/2022  
Date of Signature



CITY MANAGER'S OFFICE

3225 Main Street  
Sweet Home, OR 97386  
541-367-8969 541-367-1215 FAX  
[Jfisher@sweethomeor.gov](mailto:Jfisher@sweethomeor.gov)

**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: JEFFREY S. PARKER

Permanent Address: [Redacted] 97386

Mailing Address: S [Redacted]

Contact Phone Number: [Redacted]

E-Mail Address: jnp

Preferred method of contact:  Mail  Phone  Email

Occupation: Grounds Supervisor Employer: Mennonite Village of Albany

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee  Planning Commission  Library Board

Board of Appeals  Park and Tree Committee

Charter Review Committee  All Hazard Mitigation Committee

Are you applying for reappointment:  Yes  No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

1. How long have you lived in the area: 17+ Year(s) \_\_\_\_\_ Month(s)

2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position.

Been on the Commission for nearly 3 years now

3. List current involvement in other community groups and/or activities.


Active in Community Churches

4. What special contribution do you feel you can make to the group/position you are applying for?

Many years as a General Contractor in the Valley 25 years

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I,  Jeff Parker, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

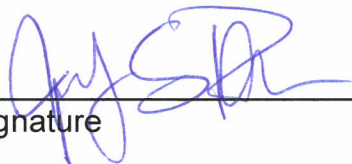
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Signature

11/17/2022  
Date of Signature



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Sweet Home, OR 97386
541-367-8969 541-367-1215 FAX
Jfisher@sweethomeor.gov

BOARD/COMMITTEE/COMMISSION APPLICATION

Applicant Information (Please type/print clearly):

Name: Laura E. Wood
Permanent Address:
Mailing Address:
Contact Phone Number:
E-Mail Address:
Preferred method of contact: [ ] Mail [x] Phone [x] Email
Occupation: Business Consultant Employer: Self

Please mark the Board, Commission or Committee in which you are interested in serving:
[x] Budget Committee [x] Planning Commission [ ] Library Board
[ ] Board of Appeals [ ] Park and Tree Committee
[ ] Charter Review Committee [ ] All Hazard Mitigation Committee
Are you applying for reappointment? [x] Yes [ ] No
If yes, how long have you served in this capacity: 0 Year(s) 11 Month(s)

- 1. How long have you lived in the area: 3 Year(s) 2 Month(s)
2. Please give a brief description of your experiences or training that you feel qualifies you for this particular position.
Served on the planning commission in 2022. At work I align business priorities with the decisions owners are making and the way they communicate what they need to employees.
3. List current involvement in other community groups and/or activities.
I am past president of Albany New Business Generation (NBG), volunteer with CASA of Linn County, and support the preschool programs at BGC of Greater Santiam.
4. What special contribution do you feel you can make to the group/position you are applying for?

When working towards a common goal, I facilitate different perspectives in finding common ground. It makes decision making more efficient and overcomes personality conflicts to achieve success.

**RESIDENCY:**

The following applies for appointments that require residency and elector status:

I, Laura Wood, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

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**Laura Wood** Digitally signed by Laura Wood  
Date: 2022.11.28 10:30:44 -08'00'

Signature

Date of Signature

### Planning Commission Vacancy

# Sweet Home OREGON

## BOARDS AND COMMISSIONS

### Board/Committee/Commission Application

Full Name: \*

Kellie Ann Kern

Permanent Address: \*

[REDACTED] Sweet Home Oregon 97386

Mailing Address: \*

same

Phone Number: \*

[REDACTED]

Type of Phone:

Cell  Home

Email Address:

[REDACTED]

Preferred method of contact:

Mail  Phone  Email

Occupation:

Retired Business Owner

Employer:

Please choose the Board, Commission, or Committee in which you are interested in serving: \*

- Budget Committee   
 Board of Appeals   
 Charter Review Committee   
 All Hazard Mitigation Committee   
 Library Advisory Board   
 Park & Tree Committee  
 Planning Commission

Do you live within the city limits of Sweet Home? \*

- Yes   
 No

If yes, how long have you served in this capacity (years & months):

How long have you lived in the area (years & months): \*

28 years

Please give a brief description of your experiences or training that you feel qualifies you for this particular position. \*

As a business and past commercial building owner in the city of Sweet Home, I made sure I was aware of city requirements, laws and permits. I know I can fully understand and follow the guidelines set up by the city to help insure progress and growth.

List current involvement in other community groups and/or activities. \*

Sweet Home Rodeo Board of Directors  
 Sweet Home Economic Development Group  
 Oregon Jamboree  
 Sweet Home Chamber of Commerce  
 currently only Oregon Jamboree

What special contribution do you feel you can make to the group/position you are applying for? \*

As a past member of many organizations and past business owner of three different businesses in Sweet Home I can bring to the position some of those experiences. Having been on these committees I learned to build great team building and problem solving traits needed to have a productive team.

The following applies for appointments that require residency and elector status:

By typing my name, I certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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**ELECTRONIC SIGNATURE: \***

I hereby declare that the responses to questions on this form are true to the best of my knowledge and I understand that a CCH may be performed, when required, and that the information provided on this application is considered public record. By typing my full name below, I am electronically signing my application.



**Date of Signature**

Month  Day  Year  11-29-2022

Submit

# Contact Information

**City Manager's Office**

**3225 Main Street  
Sweet Home, OR 97386  
541-367-8969**

[jfisher@sweethomeor.gov](mailto:jfisher@sweethomeor.gov)

[View Full Contact Details](#)

[Home](#) | [Sitemap](#) | [Staff Login](#) | [Disclaimer](#) | [Privacy Policy](#)  
Sweet Home City Hall, 3225 Main Street. Sweet Home OR 97386



**RESIDENCY:**

The following applies for appointments that require residency and elector status:

I, Robert Egner, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

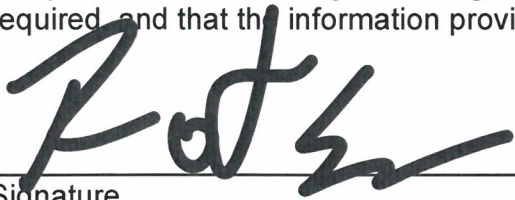
**CRIMINAL HISTORY BACKGROUND CHECK (CCH):**

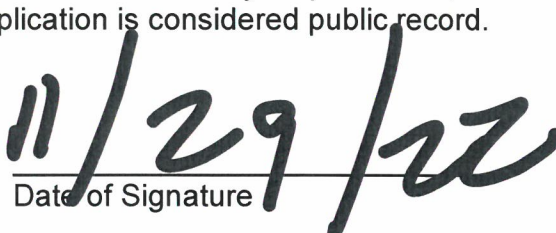
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\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date of Signature



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**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: Kaitlyn Watts

Permanent Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Phone Number: (541) 4 \_\_\_\_\_

E-Mail Address: mary.watts@ \_\_\_\_\_

Preferred method of contact  Mail  Phone  Email

Occupation: Chiropractic Assistant Employer: Timber Linn Chiropractic

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee       Planning Commission       Library Board

Board of Appeals       Park and Tree Committee

Charter Review Committee       All Hazard Mitigation Committee

Are you applying for reappointment  Yes  No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 25 Year(s) \_\_\_\_\_ Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position.  
I have years of experience with the public working in customer service and volunteer events.
- List current involvement in other community groups and/or activities.  
I am currently designing a mural for the city of Lebanon and art for the Strawberry Plaza. I partake in fundraisers and donations through work, currently we are working on a toy drive for Doernbechers
- What special contribution do you feel you can make to the group/position you are applying for?  
A voice for the community from a different generations perspective.

**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Kaitlyn Watts, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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Signature

12/1/22  
Date of Signature



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[Jfisher@sweethomeor.gov](mailto:Jfisher@sweethomeor.gov)

**BOARD/COMMITTEE/COMMISSION APPLICATION**

**Applicant Information (Please type/print clearly):**

Name: Joshua D. Marvin

Permanent Address: [Redacted] OR 97386

Mailing Address: SAA

Contact Phone Number: [Redacted]

E-Mail Address: [Redacted]

Preferred method of contact  Mail  Phone  Email

Occupation: FF/Paramedic Employer: Sweet Home Fire & Ambulance District

Please mark the Board, Commission or Committee in which you are interested in serving:

Budget Committee       Planning Commission       Library Board

Board of Appeals       Park and Tree Committee

Charter Review Committee       All Hazard Mitigation Committee

Are you applying for reappointment  Yes  No

If yes, how long have you served in this capacity: \_\_\_\_\_ Year(s) \_\_\_\_\_ Month(s)

- How long have you lived in the area: 35 Year(s) \_\_\_\_\_ Month(s)
- Please give a brief description of your experiences or training that you feel qualifies you for this particular position. I have been employed by Sweet Home Fire, Linn County Sheriff's Office, Linn County Road Department, & the City of Sweet Home Public Works. I'm a few classes short of having my bachelor's degree in Fire Service Administration.
- List current involvement in other community groups and/or activities. I have been a Boy's & Girls club sports coach, a high school coach, and an active member of the Sweet Home Volunteer Firefighters Association. As a member, Vice President, & President of the association.
- What special contribution do you feel you can make to the group/position you are applying for? I will be an active member & advocate for the City of Sweet Home. This is my home and I want good things to happen for this community. I will put the City's best interest in mind.



**RESIDENCY:**

**The following applies for appointments that require residency and elector status:**

I, Joshua Marvin, certify that I currently reside within the corporate limits of the City of Sweet Home and am an eligible elector as defined by ORS 246.012(5). I further acknowledge that should either my residency or my eligibility as an elector change I will notify the City of Sweet Home immediately.

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\_\_\_\_\_  
Signature

12-05-22  
\_\_\_\_\_  
Date of Signature

