



CITY OF SWEET HOME LIBRARY BOARD AGENDA

June 08, 2023, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

PHONE: 541-367-5007
FAX: 541-367-3754

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:

Review / Approval of Minutes

- a) [Library Board Minutes May 11 2023](#)

Report of the Librarian

- a) [Report of the Librarian May 2023](#)

Fiscal Report

Statistics

- a) [Statistics May 2023](#)

Unfinished Business

- a) Summer Reading Program dates: Fridays June 23-July 28 & August 11 at Sankey Park

New Business

- a) [Discussion about lowering the library card age range.](#)

Next Regular Library Board Meeting - ENTER DATE HERE

- a) July 13, 2023 4:30pm

The Sweet Home Public Library Advisory Board welcomes your interest in these agenda items. The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's office at 541-367-8969.

Library Board Meeting Minutes May 11, 2023

Present: Charlene Adams, Eva Journey, Jamie Frick, Kelsey Hicks

City Staff: Megan Dazey

Absent: Don Hopkins, Dylan Richards (Council Representative)

Called to order at 4:30 pm

No minutes to approve, previous meeting cancelled for lack of quorum.

Library Director Dazey went over the Report of the Librarian.

Discussion about the proposed 2023/24 budget. It is more streamlined looking this year. Approval from the Budget Committee has already happened. Next step is approval from the City Council at their next meeting.

Discussion about changes at LBCC Library.

5:10 adjourn

Report of the Librarian for May/June 2023 Activities

Unfinished Business:

The Linn Library Consortium is continuing to talk with LBCC about their participation in the Consortium and what that might look like with the cuts to the LBCC Library.

New Business:

We have posted the position of a Programming Librarian. First review of applications will be on June 16th. I am unsure how many applications we might get in this current job market climate. Summer Reading Program sign ups started on June 1st. We are trying to streamline the process even more this year in hopes of getting more participants.

Collection updates:

We have added additional puzzles and outdoor games to our Game & Puzzle collection. All of the collections have been shifted around and should be good where they are for a while. We continue to lack space overall, almost all of the items currently in the building have checked out in the last 3 years and we still need additional space in the Kid's area.

Building issues:

We passed our monthly safety inspection with just some minor changes needed in our storage area. We are trying to reorganize in the staff area to be able to have desk space for the potential new librarian position.

In building updates:

Our mural artist promises that they will finish the mural in the teen room this summer.

Passive Programming:

We are currently offering a Father's Day craft in the Library. After Father's Day we will take a break on take home crafts and in the building crafts due to Summer Reading programs.

In-person Programming:

Story time was our main program this month. Our Story Time with a Cop was very successful with 29 kids and 20 adults. We will have them back in the near future.

Our Community Read book is Empty Mansions and is available now! Discussion dates will be in August.

We are still finalizing Summer reading donations and activities.

Our Walking Study Group with OHSU has started. We have around 12 participants. This is part of a \$5000 grant that we received.

New Building:

No new updates this month.



Sweet Home Public Library

Statistics

May 2023	This month May 2023	Last month April 2023	Year to date 2023	Previous year 2022
Patron Activity				
Door Count	2827	2797	14163	30342
Program participants (all ages)	156	152	632	589
Total programs(all ages)	9	12	56	41
Circulation and Renewals				
Checkouts & renewals	4755	4964	24733	52702
E-audio & E-book checkouts	568	578	2776	5692
Total items checked out	5323	5542	27509	58394
Public Computers				
Logins	189	247	1099	2497
Resource Sharing Savings				
Cost savings	4963.28	6380.41	26,911.43	35892.88
Items borrowed by consortium libraries	299	442	1712	2949
Items borrowed from consortium libraries	313	330	1639	2873
Volunteer Hours				
Hours worked by volunteers	50.5	46	230.5	528
New Library Patrons				
New patron cards issued	48	43	248	606

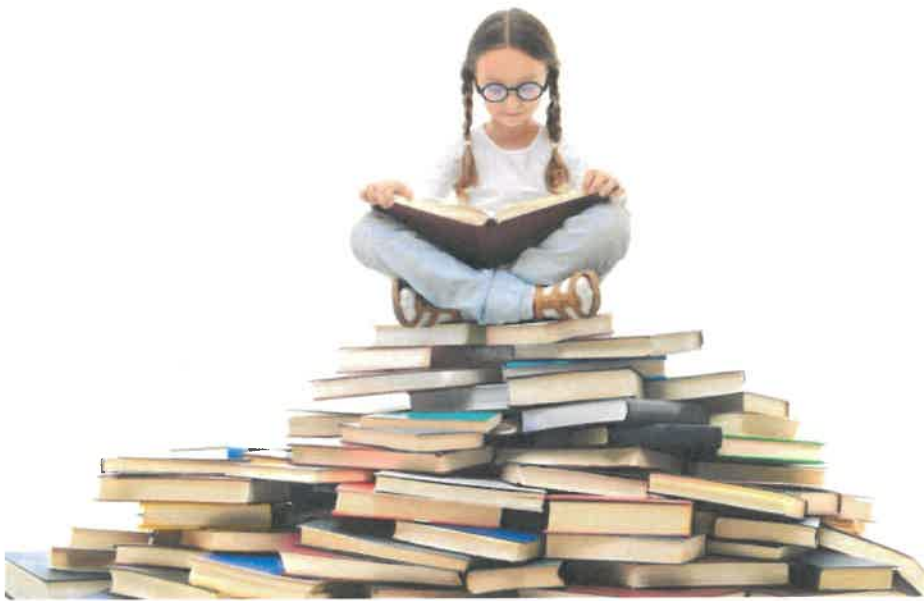
Events this month: Our walking study group got started at the end of May. We have 14 participants. Our Story time with a cop saw almost 30 kids and their adults, this was very chaotic in our small space. Our Community Read has started. Discussion dates are in August. Summer Reading started June 1.

Building updates: Minor updates from our monthly safety inspection. We also did some reorganizing as we are looking to create more space for adding in a second librarian position.

Items of note: Our circulation numbers are slightly off because our staff access to the catalog system was down for a week and our work around was through Albany's system. This also prevented our library patrons from requesting materials online. The City budget has been passed by City Council and our job posting for a Programming Librarian has been posted. Initial review starts June 16.

The Pros & Cons of When to Get Library Cards for Kids

September 27, 2021 by *Tori Hamilton, Children's Library Associate, Glenpool Library*
(<https://www.tulsakids.com/author/tori-hamilton/>).



At TCCL, our library cards are available to children of any age (though minors do need parental consent). Since there are no age restrictions, deciding when your children should get their first library card is ultimately up to you. No parenting expert or literacy guru can tell you the right age, but, as always, your friendly librarians are here to help. Read on for the pros and cons of getting library cards for kids at various stages of development.

As soon as possible!

Yes, even newborn babies can get their own cards according to TCCL policies. Just fill out the application on behalf of your newborn. TCCL staff will include your name in the account information as well.

Pros:

Never forget a title again! Log on to your child's library account on our website to turn on the "Borrowing History" feature, which will keep a list of every book you check out on that card. You can also rate and review books or save titles in the catalog that you or your child would like to check out later.

Cons:

As easy as it is to keep track of your child's books with our catalog, it *is* more to keep track of. Multiple kids, multiple library cards (and the books that go with them) can add to the chaos. While you'll still have to keep track of the items you check out, keep in mind that items from TCCL renew automatically, and we no longer charge late fees, so don't worry on that account!

Toddlers.

When children are a little older, they're more aware of what the library is and what it does. If you've been visiting the library regularly, your child may have cottoned onto the fact you need that little card to check out books.

Pros:

Telling children they can get their own library card when they've learned to write their name can be a motivating tool for writing instruction. Additionally, children at this age still think the library is a serious and grown-up institution — a little speech about the responsibilities a library card represents can go a long way.

Cons:

Unfortunately, speeches on responsibility don't change the fact that children can be forgetful at this age, old enough to feel possessive of "their" card and "their" books but often not mature enough to keep track of them. Should that deter you from getting a card for the child? Not necessarily! Since most of TCCL's standard wallet-sized library cards come with matching key-fob cards, one solution to this problem is to give the larger card to the child but keep the smaller one for yourself.

Elementary School.

By the time children start school, they may already be able to read on their own, and it's possible your elementary aged child has even asked for a library card. Is now a good time?

Pros:

One of our library programs, Books to Treasure (www.tulsalibrary.org/bookstotreasure (<https://www.tulsalibrary.org/kids/books-to-treasure>)), is specifically geared toward encouraging elementary students, specifically second graders, to apply for library cards. If your child hasn't gotten a library card by second grade, just wait for your friendly neighborhood librarian to drop the applications off at your child's school, and your child will be the proud owner of a special limited-edition Books to Treasure library card. You won't even have to leave your house for it!

Cons:

You may not have to leave your house to get the card, but chances are the card, your child, and all your child's books will be traveling to and from school every day. Losing books between school and home is a big problem for elementary school children. Want to be sure your child won't lose a book without your knowing about it? You can set up children's library accounts to send you weekly email alerts of what they have checked out and when their items are due, which can help you remind them to bring their books home.

Yes, a library card can be a lot of work for a parent, but it can also be a valuable lesson in responsibility for a child, helping kids feel more grown up and engaged in their library usage. That's a fairly low risk for a potentially huge reward.