



CITY OF SWEET HOME CITY COUNCIL AGENDA

July 27, 2021, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID: 226 531 982#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting.

Cell phones should not be used in the Council Chambers by city staff or Council during this meeting for any reason, including text messages, emails, or phone calls. If a member of the public needs to utilize their cell phone for a call, please exit the Council Chambers.

Call to Order and Pledge of Allegiance

Roll Call

Consent Agenda:

Approval of Minutes:

- a) [2021-07-13 City Council Work Session Minutes \(pg. 3\)](#)
- b) [2021-07-13 City Council Minutes \(pg. 5\)](#)

Recognition of Visitors and Hearing of Petitions:

Old Business:

New Business:

- a) [Downtown Lounge Public Address System Application \(pg. 9\)](#)
- b) [Request to Review and Amend City Code Pertaining to Bees and Beekeeping \(pg. 16\)](#)

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

- c) [Request for Council Action - Resolution No. 20 for 2021 - A Resolution Adopting a Supplemental Budget for the State Gas Tax Fund \(pg. 30\)](#)

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

- a) [Public Hearing for Zone Map Amendment Application ZMA21-02 \(pg. 33\)](#)

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) [Willow-Yucca Street Neighborhood Local Improvement District \(LID\) \(pg. 44\)](#)

Reports of Committees:

Ad Hoc Committee on Health

Administrative and Finance/Property

Area Commission on Transportation

Chamber of Commerce

Charter Review Committee

Council of Governments

Legislative Committee

Library Advisory Board

Park and Tree Committee

Solid Waste Advisory Council

Youth Advisory Council

Reports of City Officials:

Mayor's Report

City Manager's Report

Department Director's Reports (2nd meeting of the Month)

Finance Director

- a) [June 2021 Monthly Report \(pg. 52\)](#)

Police Chief

- a) [Police Department Monthly Report \(pg. 64\)](#)

City Attorney

Council Business for Good of the Order

Adjournment



CITY OF SWEET HOME CITY COUNCIL MINUTES

July 13, 2021, 5:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

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Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a City Council work session at 5:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform. There will be opportunity for public input via the live stream. To view the City Council meeting live online, visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call. **Meeting ID: 663 999 581#**

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Call to Order

The meeting was called to order at 5:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards

ABSENT

Councilor Lisa Gourley

STAFF

City Manager Ray Towry
Finance Director Brandon Neish
Communications Specialist Lagea Mull
Administrative Services Manager Julie Fisher

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Operations Manager Steven Haney
Engineer Technician Trish Rice
Public Work Director Greg Springman
Community and Economic Development Director Blair Larsen

Old Business:

a) Debt & Capital Project Discussion

Finance Director Brandon Neish presented a list of Capital Projects with estimated cost for each. The projects were all from the Public Works Division to include Water, Wastewater, Stormwater, Streets, and Parks. Staff gave a quick description of each project.

There was discussion on how the estimated allocation of \$2,214,794.64 American Rescue Plan Act (ARPA) funding should be used. Projects were reviewed and prioritized by the Council.

There was additional discussion on taking on debt to complete projects in water and streets more timely and taking advantage of low interest rates.

Consensus of the Council was to not take on additional debt at this time until the Wastewater Treatment Plant funding is secure. The Council will hold another work session in two weeks to continue the discussion on the ARPA funds and continue the Capital Plan Review.

Adjournment

The meeting was adjourned at 6:27 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder



CITY OF SWEET HOME CITY COUNCIL MINUTES

July 13, 2021, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

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Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call. **Meeting ID: 473 954 605#**

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting.

Cell phones should not be used in the Council Chambers by city staff or Council during this meeting for any reason, including text messages, emails, or phone calls. If a member of the public needs to utilize their cell phone for a call, please exit the Council Chambers.

Call to Order and Pledge of Allegiance

The meeting was Called to Order at 6:33 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards

ABSENT

Councilor Lisa Gourley

STAFF

City Manager Ray Towry
Finance Director Brandon Neish
Police Chief Jeff Lynn

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Administrative Services Manager Julie Fisher
City Attorney Robert Snyder
Public Works Director Greg Springman
Community and Economic Development Director Blair Larsen
Communications Specialist Lagea Mull

Motion to approve the absence of Councilor Gourley from the July 13, 2021 Work Session and regular City Council meeting.

Motion made by Councilor Trask, Seconded by Councilor Coleman.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Consent Agenda:

Approval of Minutes:

Motion to approve the Consent Agenda made by Councilor Coleman, Seconded by President Pro Tem Gerson.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

- a) 2021-06-22 City Council Minutes

Recognition of Visitors and Hearing of Petitions:

- a) Police Department Swearing-In Ceremony

Chief Jeff Lynn recognized Captain Jason Ogden, Sergeant David Hickcox, and newly sworn officer Trevor (TJ) Sundquist. Captain Ogden and Sergeant Hickcox both received promotions to their current positions.

City Manager Ray Towry administered the Oath to all three officers in the Swearing In ceremony.

- b) Duane Edmondson, Order of the Moose, spoke to the Council on Moose Youth Scholarships and the opportunity to bring the program to Sweet Home.

Old Business:

None

New Business:

- a) Request for Council Action - 2020-21 Audit Contract.

Finance Director Neish introduced the request for approval of the 2020-21 Audit Contract. The Council agreed Grove, Mueller, and Swank has done an excellent job for the city, however directed staff to request bids for services to stay on top of competitive bids.

Motion made by Councilor Coleman, Seconded by Councilor Richards to accept the 2020-21 Grove, Mueller, and Swank contract and direct staff to complete a Request for Proposal for auditing services.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) Ordinance Bill No. 3 for 2021 - Willow-Yucca Street Neighborhood Local Improvement District.

Ordinance Bill No. 3 for 2021 was read by Title only.

There was a question of the portion of funding paid by the City and how it would be spent and the methodology. There was discussion among the Council regarding the work to be done and associated costs.

Motion to move Ordinance Bill No. 3 for 2021 to third and final reading.

Motion made by Councilor Coleman, Seconded by Councilor Trask.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Coleman

Voting Nay: Councilor Sanchez, Councilor Richards

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

None

Reports of City Officials:

Mayor's Report

Mayor Mahler requested a meeting with the County Commissioners regarding partnering with our community.

Mayor Mahler stated concerns of the accidents on Main, especially near the cross section of 22nd. Mayor Mahler was concerned about the speeding traffic on Main. Mayor Mahler was frustrated with ODOT and the lack of response. He requested a meeting to discuss their responsibility to protect our community.

Chief Jeff Lynn reported staff has discussed how to address these exact issues. A number of different traffic calming techniques were discussed. Data has been collected and shows problematic driver issues.

Mayor Mahler thanked Public Works, Police Department, and all staff for their work to make a successful Sportsman Holiday. The Chamber was also noted in their success in the Cut the Gut event.

City Manager's Report

City Manager Towry reported he attended the OCCMA Conference, and felt it was a valuable training. He also reported that he will be out on vacation next week to celebrate his 25th Wedding Anniversary. Due to his absence, CM Towry reported staff will be creating the Council Packet without him and reminded the Council on the rules to adding items to the Agenda.

City Manager Towry reported he will be scheduling an After Action Review of the Sportsman Holiday Event. He thanked the Police Department, Public Works and additional staff, as well as the Chamber of Commerce, Sweet Home Fire and Ambulance District Volunteers, and local businesses for making the holiday so successful.

CM Towry reported on Sergeant VanEck's retirement.

It was reported the new Library Services Director Megan Dazey will begin on August 16th.

Department Director's Reports (1st meeting of the Month)

Library Services Director

Community and Economic Development Director

- a) June 2021 CEDD Monthly Report

Public Works Director

a) June 2021 PW Monthly Report

City Attorney

Council Business for Good of the Order

a) CIS Longevity Award

Sweet Home received a longevity award for 30 years with CIS.

Adjournment

The meeting was adjourned at 7:38 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder



REQUEST FOR COUNCIL ACTION

Title: Downtown Lounge Public Address System Application

Preferred Agenda: July 27, 2021

Submitted By: J. Lynn, Chief of Police

Reviewed By: Blair Larsen, City Manager Pro Tem

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: Sweet Home Municipal Code § 9.20.020

Towards Council Goal: Economic Strength

Attachments: Application-Public Address System
TUAL Application

Purpose of this RCA:

The Downtown Lounge is expanding their service to include an outdoor venue during the Oregon Jamboree weekend. As part of the outdoor venue, a Public Address (PA) Permit has been requested.

Background/Context:

During the first part of July 2021 Katherine Julian, the owner of the Downtown Restaurant and Lounge, submitted applications to expand their services during the Oregon Jamboree Weekend. The expanded services will include a fenced outdoor venue on the existing business property that will have alcohol sales, seating, and amplified music. The amplified music will be in the form of DJ equipment. This same event had been hosted for the past several years during the Oregon Jamboree.

On July 14th, 2021, members of the Sweet Home Police Department and the Sweet Home Fire and Ambulance District and a member of the Oregon State Fire Marshals met with Ms. Julian. A list of requirements was discussed, and Ms. Julian indicated that she would comply with those, just as in previous years.

The application for the PA permit indicates that the music amplification will include a DJ, speakers and amps. The form indicates that the broadcast sound will travel beyond 1000 feet which according to SHMC 9.20.020 will need to be approved by the City Council.

The PA permit also lists the dates and times for amplification of music. The request is for the permit to run from Friday (07/30/21) through Sunday (08/01/21) between the times of 8:00 p.m. and 1:00 a.m. on each night (12:00 a.m. Sunday).

Historically, several members of the neighborhood directly north of the business property (1200 Block of Nandina Street) have expressed concerns over the noise level of the event.

In 2019, the Sweet Home City Council approved this request and after review of the Sweet Home Police Department's records, we found that no complaints of music were received.

The Challenge/Problem:

The challenge of the request for the PA Permit is to blend the interests of the business with those of the surrounding neighborhood.

The business is requesting the PA Permit for an event that only runs three days a year and will play music until 1:00 a.m. on Thursday, Friday and Saturday and 12:00 a.m. on Sunday. The intent of the request is to further promote their business and the event.

Stakeholders:

- Sweet Home Citizens – Citizens that live within proximity to the event may have their quality of life temporarily affected by the sound amplification coming from the event. Other citizens and community members may benefit from the entertainment offered by the event.
- Downtown Lounge – By allowing the requested times on the PA Permit, the event and business will be enhanced.
- Sweet Home Police Staff – The on-duty Supervisor needs a defined time to ensure that the allowed amplification of music is complied with.
- Sweet Home City Council – SHMC 9.20.020 dictates that the Council may suspend the 1000-foot limitation and grant a sound amplifying permit.

Issues and Financial Impacts:

The city and the Police Department will not be impacted by event. Any issues and potential financial impacts will be associated with the Downtown Restaurant and Lounge and the surrounding neighborhoods.

Elements of a Stable Solution:

The Sweet Home City Council should determine a fair and equitable solution associated with the PA Permit times. The needs of the business and the needs of the surrounding neighborhood must be considered.

Options:

1. Approve the requested PA Permit – This would allow for the Downtown Lounge to play amplified music in the outdoor venue from 8:00 p.m. until 1:00 a.m. on Friday (07/30/21) and Saturday (07/31/21), and 8:00 p.m. until 12:00 a.m. on Sunday (08/01/21).
2. Deny the request – This would not allow for the amplification of music at the outdoor event.
3. Amend the requested PA Permit – The City Council can choose to amend the request by adjusting the times permitted on one or all days. Examples could include allowing the amplification of music until 1:30 a.m. on Friday (07/30/21), until 1:30 a.m. on Saturday (07/31/21) and until 10:00 p.m. on Sunday.

Recommendation:

Staff recommends Option 1, Approve the requested PA Permit, which would allow for the Downtown Lounge to play amplified music in the outdoor venue from 8:00 p.m. until 1:00 a.m. on Friday (07/30/21) and Saturday (07/31/21), and 8:00 p.m. until 12:00 a.m. on Sunday (08/01/21).



City of Sweet Home
Police Department
1950 Main Street
Sweet Home, OR 97386
(541) 367-5181 Fax (541) 367-5235
Email: shpd@ci.sweet-home.or.us

APPLICATION-PUBLIC ADDRESS SYSTEM

Date of Application: July 15, 2021

Name: Julian, Katherine Suzanne
(Last) (First) (Middle)

Date of Birth: August 19, 1978 Home Phone: (541) 570-8739

Home Address: 42460 Upper Berlin Dr. Lebanon OR 97355

Organization's Name: Downtown Restaurant and Lounge, LLC

Organization's Address: 1234 Main St Sweet Home, OR 97386

Organization's Phone: (541) 818-0447

Local Address of Event: 1234 Main St Sweet Home OR 97386

Nature of Business or Event: Oregon Jamboree Weekend Celebration

Date(s) and Time(s) of Message:	<u>07/30/2021</u>	<u>8:00pm</u>	<u>1:00am</u>
	(Date)	(From)	(To)
	<u>07/31/2021</u>	<u>8:00pm</u>	<u>1:00am</u>
	(Date)	(From)	(To)
	<u>08/01/2021</u>	<u>8:00pm</u>	<u>12:00am</u>
	(Date)	(From)	(To)

Vehicle to be used: N/A
(Color) (Year) (Make) (License) (State)

Type of Sound Amplification Equipment to be used: Pyle Speakers and Amps, DJ Equipment

Message: _____

Will PA broadcast sound travel beyond 1000 feet? Yes (If yes application must be processed and submitted to the City Council for approval)

Approval Date: _____

By: _____
Chief of Police

SHPD Case #: _____



Oregon Liquor Control Commission

CLEAR

PRINT

APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE (TUAL)

FULL ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail distilled spirits, malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.

LIMITED ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.

OLCC LICENSE FEE

- The license fee is a \$10.00 per license day or any part of a license day. A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **Make payment by check or money order, payable to OLCC.**
- **License Days:** In #11 below, you may apply for a maximum of **seven** license days per application form.

Process Time

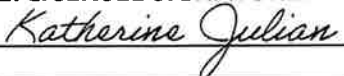
OLCC needs your completed application in sufficient time to approve it. Sufficient time is typically 2 to 4 weeks before the first event date listed in #11 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.

1. My Annual License is a:		☒ FULL ON-PREMISES	☐ LIMITED ON-PREMISES
2. Licensee Name (please print): DOWNTOWN RESTAURANT AND LOUNGE LLC			
3. Email: KATIEJULIAN2014@GMAIL.COM			
4. Trade Name of Business: DOWNTOWN RESTAURANT AND LOUNGE		5. Fax (Optional) N/A	
6. Address of <u>Annual</u> Business: 1234 MAIN STREET		7. City SWEET HOME	
8. Contact Person: KATHERINE JULIAN		9. Contact Phone: 541-570-8739	
10. Event Name (if one): OREGON JAMBOREE			
11. Date(s) of event (no more than seven days): JULY 29 - AUGUST 1, 2021			
12. Start/End hours of alcohol service: 10:00 (am/pm) to 2:00 (am/pm)			
13. Address of <u>Special Event</u> (Street, City and Zip): 1234 MAIN STREET - WEST PARKING LOT SWEET HOME, OR 97386			

14. Is the event, or any part of the event, outdoors? ☒ Yes ☐ No	
14a. If yes, submit a drawing showing the licensed area and its boundaries.	
15. List the name(s) and service permit number(s) of alcohol manager(s) on-duty and in the licensed area: KATHERINE JULIAN 88FB54 AUSTIN MEALUE 484631 CHAD SCHUSTER 479800	
16. What is the expected attendance <u>per day</u> in the area where alcohol will be sold or consumed? 300 PEOPLE/DAY If the expected attendance is 301 or more per day, the event must have at least \$300,000 of liquor liability insurance coverage (ORS 471.168) and you must <u>also</u> answer questions 17 and 18. If your answer is 300 or fewer per day, please skip questions 17 and 18.	
17. Insurance Company: Mount Vernon Fire Insurance	18. Policy #: CP2637396
19. GOVERNMENT RECOMMENDATION: You must obtain a recommendation from the local city OR county before submitting this application to the OLCC.	
19a. Name the CITY if the event address is within a city's limits: SWEET HOME	
OR	
19b. Name the COUNTY if the event address is outside the city's limits: LINN COUNTY	

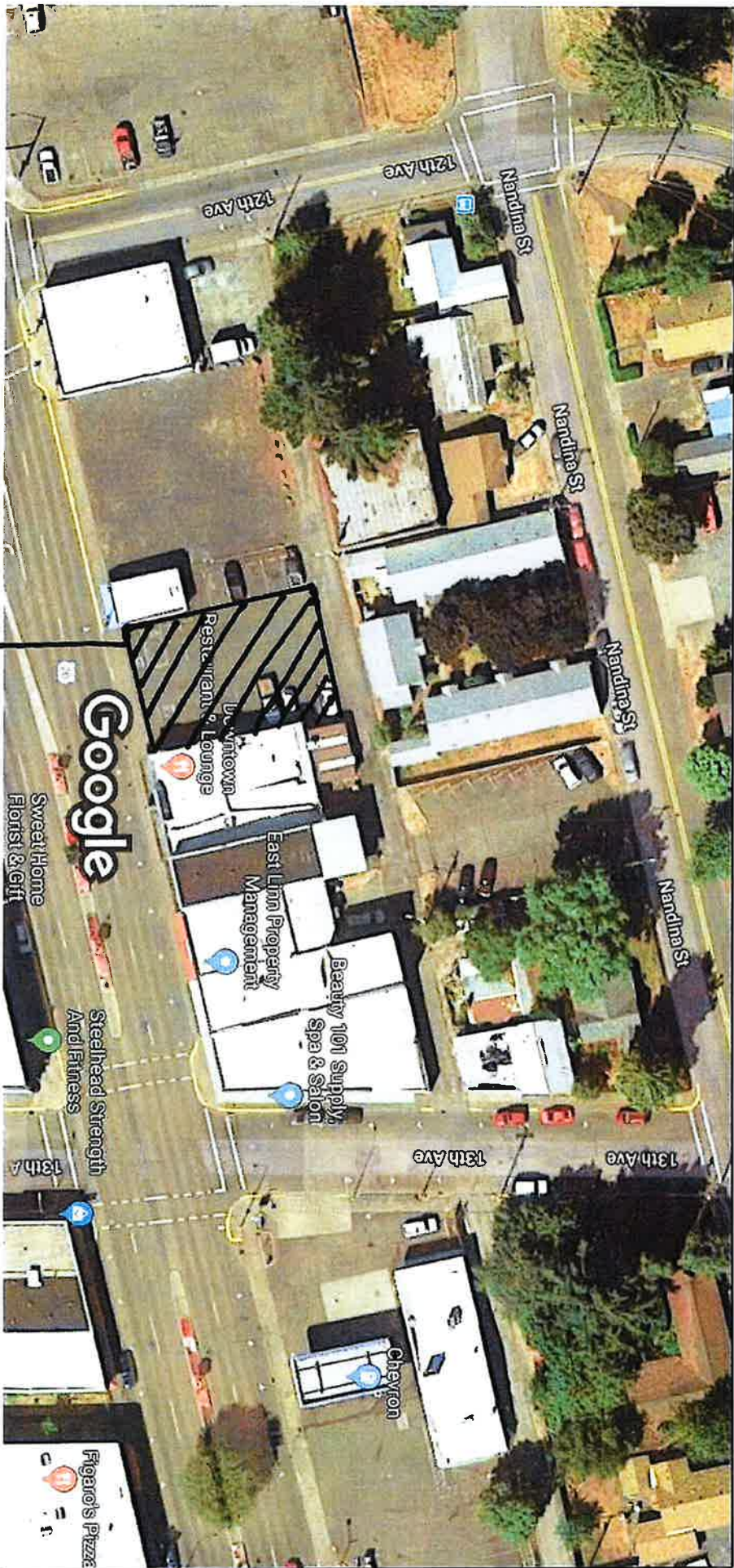
I affirm the following:

- Minors (people under the age of 21) and visibly intoxicated people will not be allowed to buy, possess, or consume alcohol.
- The only open containers of alcohol that may be taken off the licensed area are securely covered containers (growlers) of malt beverages, wine, or cider. I will not allow any other open container of alcohol to leave the licensed premises.
- Marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the special event licensed premises.
- The event will meet the food service requirements of a Temporary Use of an Annual License.
- I am authorized to sign this application on behalf of the applicant.

20. Licensee Name (print): KATHERINE JULIAN	
21. LICENSEE SIGNATURE: 	22. Date: 07/06/2021

CITY OR COUNTY USE ONLY The city/county named in #19 above recommends: ☒ Grant ☐ Acknowledge ☐ Deny (attach written explanation of deny recommendation)	
(Optional) City/County Contact Person: (Optional) Phone Number or Email: City/County Signature: 	
Date: 7/14/21	

FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.			
OLCC USE ONLY License is _____ Approved _____ Denied	Fee Paid: _____ Date: _____	Receipt #: _____	
OLCC Signature: _____		Date: _____	



**Parking Area
will be event space**

50 ft

*Parking area will be enclosed with cyclone fencing.

The following are a list of conditions that must be provided for the event:

- A 6-foot chain link security fence must be erected around the exterior area. The fence panels must be affixed to each other in a manner that precludes being opened by patrons to allow entrance or exit and must be close enough to each other and the ground to prevent the passing of alcohol to the exterior of the perimeter.
- Entrance into the licensed areas must be from the interior of the building.
- The fencing material must allow Law Enforcement a clear, unobstructed view into the fenced in area from the outside street or alleyway. No privacy slats or banners blocking any view can be in place during alcohol service periods.
- Per Sweet Home Fire and Ambulance officials, the outside service area must be limited to no more than 360 patrons and must have two separate, 36" minimum widths, emergency exits away from the main building. One exit on the South side at Main Street. The other, on the North side onto the alley. Both emergency exits must be manned by bar staff to prohibit entry or exit except in case of an emergency.
- Fire extinguishers will be in place as per Sweet Home Fire and Ambulance District requirements, at each emergency exit.
- At no time will equipment, patrons or vehicles block the alleyway to the North of the licensed area.
- No glassware is to be permitted in outside area. Paper or plastic cups only.
- Applicant must assure that bar staff notifies police promptly of any fights or disturbances occurring inside of the licensed area or in the proximate area.
- Applicant must provide enough on duty employees to assure safe and orderly operations, including a minimum of five (5) DPSST Certified Security staff.
- Applicant will provide a map of the layout of the event to the Sweet Home Police Department and to Sweet Home Fire and Ambulance District no later than three days prior to the event.
- Any attraction that is likely to cause pedestrian congestion is to be located away from the exterior fencing to not cause blockage of public sidewalks or alleyways.



REQUEST FOR COUNCIL ACTION

Title: Request to Review and Amend City Code Pertaining to Bees and Beekeeping

Preferred Agenda: July 27, 2021

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Blair Larsen, City Manager Pro Tem

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: Sweet Home Municipal Code § 6.04.020(L)

Towards Council Goal: Goal #2: Effective and Efficient Government

Attachments: Bee and Beekeeping information submitted by Ken Bronson
Code Compliance Officer Memo Re: Bees

Purpose of this RCA:

The purpose of this RCA is to request direction from the Council regarding a request from resident Ken Bronson to amend the Sweet Home Municipal Code section regulating the keeping of bees within the City (SHMC § 6.04.020(L)).

Background/Context:

The Sweet Home Municipal Code States:

§ 6.04.020(L)

L. Honey bees:

1. *There must be one-quarter of an acre that is exclusively set aside for each hive of bees; and*
2. *The overall location at which the bees are residing has at minimum one-half of an acre; and*
3. *Hives must be kept at least 50 feet from property lines and not opened towards neighboring properties.*

The City's Code Compliance Officer recently received a complaint that a property was violating this provision. After giving the responsible property owner, Ken Bronson, a warning regarding the violation, Mr. Bronson indicated his desire to ask the Council to review and amend the ordinance. He subsequently submitted the attached information. Mr. Bronson is still within the warning period given by the Code Compliance Officer.

The Code Compliance Officer subsequently conducted his own research on the matter and submitted the attached memo. In summary, Staff has found a wide variety of approaches to regulating bees, from no regulation at all, to restrictions similar to what the City has in place now. Scientific research on bees shows that they are quite safe and will not sting unless threatened.

The Challenge/Problem:

How does the City respond to citizen's requests for changes to the City Code? What regulations, if any, should the City enforce regarding beekeeping?

Stakeholders:

- Sweet Home Residents – Residents deserve the enjoyment of their homes without being unreasonably impacted by their neighbors.
- Sweet Home Beekeepers – Residents with an interest in beekeeping deserve to engage in their trade or hobby with reasonable restrictions.
- Sweet Home Community – The Community benefits from the services provided by beekeeper, such as capturing swarms, ensuring that gardens are adequately pollinated, etc.

Issues and Financial Impacts:

Any review or amendment of the ordinance will require no resources other than staff time, therefore there is no financial impact on the City beyond the existing budget.

Elements of a Stable Solution:

A stable solution is one that results in a just and enforceable City Code.

Options:

1. Do Nothing – Let § 6.04.020(L) remain as presently written.
2. Direct Staff to Draft an Ordinance Amending § 6.04.020(L) – With adequate Council direction, City Staff can draft an ordinance.
3. Direct Staff to research other options – Direct staff to research other ways to address beekeeping and any associated impacts.

Recommendation:

As this comes based on a citizen request, Staff does not recommend a specific option. Staff requests any option that gives clear direction regarding future regulation and enforcement of bees and beekeeping.



Community & Economic Development Department

City of Sweet Home
3225 Main Street
Sweet Home, OR 97386
541-367-8969
Fax 541-367-5007
www.sweethomeor.gov

Memorandum

Date: July 21, 2021
To: Blair Larsen, Community & Economic Development Director
From: Ethan Rowe, Code Compliance Officer
Re: Bees and Beekeeping

As requested, I have researched local city codes pertaining to gathering honeybees in a residential area. My findings are as follows:

1. Albany: No specific ordinance pertaining to honeybees. After speaking with Chris, the Code Enforcement officer, he told me they do not get very many calls pertaining to honeybees. Consequently, Albany Council and Staff have not discussed any ordinance on the matter.
2. Corvallis: I spoke with Carol Gordon, the Code Enforcement Officer. Carol told me they do not have any code provisions that deal with honeybees either.
3. Brownsville: Most of their animal codes, including Bees, require approval from the City Administrator, however they have no posted requirements, nor have they had any incidents requiring action.
4. Lebanon: Lebanon requires a formal permitting process established by the city, provided there is no objection by a person residing within one hundred feet of the premises where the bees are being kept.
5. Lake Elsinore, California: Not more than two bee colonies or beehives, with no more than two "supers" or honey-collecting cells per colony, shall be permitted provided the following conditions be met:

A hive or colony shall maintain a minimum distance of 50 feet from any neighboring property; and Such hives or colonies shall be the property of, or maintained by, the resident/owner of the property upon which the hives or colonies are located; and an adequate water supply shall be provided on site at all times; and all hives or colonies are to be registered with the County Agricultural Commissioner.

In my almost nine months of being the Code Compliance Officer, I have received two complaints about bee collection. Neither of these complaints have resulted from stings or aggressive bees and appear to have been made simply because of the presence of beehives within city limits.

Here are some additional facts I have found pertaining to honeybees:

A honeybee that is away from the hive foraging for nectar or pollen will rarely sting, except when stepped on or roughly handled. Honeybees will actively seek out and sting when they perceive the hive to be threatened, often being alerted to this by the release of attack pheromones.

The sting's injection of apitoxin into the victim is accompanied by the release of alarm pheromones, a process which is accelerated if the bee is fatally injured. The release of alarm pheromones near a hive may attract other bees to the location, where they will likewise exhibit defensive behaviors until there is no longer a threat, typically because the victim has either fled or been killed. (Note: A bee swarm, seen as a mass of bees flying or clumped together, is generally not hostile; it has deserted its hive and has no comb or young to defend.)

These pheromones do not dissipate or wash off quickly, and if their target enters water, bees will resume their attack as soon as it leaves the water. The alarm pheromone emitted when a bee stings another animal smells like a banana.

Drone bees, the males, are larger and do not have stingers. The female bees (worker bees and queens) are the only ones that can sting, and their stinger is a modified ovipositor (for laying eggs). The queen bee has a barbed but smoother stinger and can, if need be, sting skin-bearing creatures multiple times, but the queen does not leave the hive under normal conditions. Her sting is not for defense of the hive; she only uses it for dispatching rival queens, ideally before they can emerge from their cells. Queen breeders who handle multiple queens and have the queen odor on their hands are sometimes stung by a queen.

①

PROPOSED AMENDED SWEET HOME, OREGON BEE KEEPING ORDINANCE

§ 6.04.020

L. Honey and Mason Bees may be kept in the city for personal use as follows:

1. A residential home; community garden; school-owned property; property owned by a government agency or religious organization.
2. A maximum of five hives allowed per property on any size lot.
3. Every person who owns five or more hives/colonies of bees in Oregon, must register their hives with the Oregon Department of Agriculture. (<https://www.oregon.gov/ODA/programs/IPPM/InsectsSpiders/Pages/BeesApiaries.aspx>.)
4. Hives/colonies should be located in a side or rear yard with a minimum of 10 feet from any property line unless there is no barrier, such as a fence or hedge, that is at least six feet in height on all relevant property lines.
5. Other beekeeping considerations:
 - a. Provide a constant supply of water for bees within 15 feet of each hive/colony.
 - b. Ensure comb or wax is not left on the grounds to avoid robbing from other bees or attracting predators.
 - c. Keep hives/colonies well maintained so that they do not create a nuisance for neighbors.
 - d. Neighbors within 50 feet of the property line where the hives/colonies are located should be informed of their presence.

The Bee Line

Newsletter of the Oregon State Beekeepers Association

Volume 37, Number 10

November–December 2012



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Image above (clockwise from left): George Hansen, Ramesh Sagili, Jan Lohman, Carolyn Breece, Dewey Caron, and Ellen Topitzhofer were among Oregonians attending WAS this October (see page 11). May the coming months bring more time for meeting, reading, and such activities as building equipment, along with the best of the season. And may all honey bees throughout the region—including the bees that made their way to Salem—winter well!

OSBA WEBSITE: www.orsba.org
WEBKEEPER: Thom Trusewicz
ccbees@gmail.com

HONEY BEES SETTLE IN AT THE GOVERNOR'S MANSION

Contact: *Fred VanNatta*

Governor Kitzhaber and First Lady Cylvia Hayes have dedicated space at Mahonia Hall, the state-owned Governor's residence, to a colony of honey bees. Fran Lushenko, a beekeeper with the Willamette Valley Beekeepers Association, proposed the idea. The hive was installed this spring by the Willamette Valley Beekeepers Association and is already producing honey.

Richard Farrier, president of the Willamette Valley Beekeepers Association, provided a recently captured swarm to inhabit a hive donated by the local chapter of the Oregon State Beekeepers Association. The hive was placed in the backyard at Mahonia Hall in early June and is being cared for by President Farrier and Ms. Lushenko.

"This is a great educational tool for the Governor and me and for visitors to Mahonia," said First Lady Hayes. "The importance of pollinators to the Willamette Valley and to Oregon's agricultural sector is enormous, and we appreciate the work of local beekeepers to set up a colony at Mahonia."

President Farrier has removed approximately 35 pounds of honey from the hive and expects to be extracting soon. The Governor and First Lady Cylvia Hayes plan to share the honey with visitors as a tool to talk about urban beekeeping and Oregon's many agricultural products.

Any "First Bee" questions may be directed to longtime Oregon beekeeper Fred VanNatta at (503) 910-9664, or Mary Rowinski, First Lady Cylvia Hayes' assistant, at (503) 373-7489.

...AND HONEY BEES ABSCOND

Dewey M. Caron

This summer a hive of bees was established at the governor's official residence, Mahonia Hall in Salem, Oregon. However, they absconded in October, coincidentally while the governor was on an official trade mission to China. A number of circumstances seemed to come together, leading to failure of the governor's colony, perhaps like the "perfect storm" of a set of circumstances coming together to produce the terrible aftermath of Hurricane Sandy.

The hive was arranged by Fran Lushenko, a beekeeper with the Willamette Valley Beekeepers Association, and the governor's assistant, after discussions with Governor Kitzhaber and First Lady Cylvia Hayes. Richard Farrier, president of the Willamette Valley Beekeepers Association, and longtime Oregon beekeeper Fred VanNatta found a convenient spot to site the first "official" hive of the State.

Continued on page 13

We have requeened so our bees enter the new year with a new queen, and we have monitored for Varroa mites and looked for other bee maladies to help ensure the healthiest bees possible. In nature the weakest—those with older queens or higher mite/disease levels—might not survive. Many beekeepers let nature prevail in their colony management. In our BeeInformed Partnership survey, over 60 percent of 3,500 survey respondents nationally said that they do not do treat colonies for mites or disease, but 100 percent of commercials reported doing at least some treatments.

This central brood sphere will contract on cold nights and the bees will cluster as temperatures dip. They will eat the honey stores immediately around the core and then move upward over the rainy season, staying in contact with their honey reserves. The bee bread will help them restart brood rearing once natural pollens start coming in and the brood begins to expand as new bees are needed to replace the aging overwintering population. The bees prepare for this season. I hope your bees are looking like the ideal colony and they get through to next season in good condition.

Absconding bees—Continued from page 1

The colony was established from a swarm captured in Albany. It did well. President Farrier removed approximately 35 pounds of honey from the hive in August. First Lady Cylvia Hayes began to share the honey with visitors as a tool to talk about urban beekeeping and Oregon's many agricultural products.

A reporter with the *Statesman Journal* expressed interest in telling the "story" of the governor's bees, so it was arranged to visit the colony to photograph Richard and Fred opening and examining the bees. On Friday, October 19, before fall rains started, the reporter and a photographer met them at the apiary. Imagine their surprise when they discovered an abandoned hive.

So what happened to the bees? We do not understand absconding in bees, which is not common in our bees. Richard had counted whole colony mite drops and found 100 mites per day, a high mite load. Two weeks before meeting the reporter, he and Fred had fed the colony sugar syrup, added a protein patty, and added mite treatment. Did the high mite number lead to absconding? The mid-October manipulation? The feeding manipulation? The mite treatment? Was our dry Oregon fall weather a factor? The governor's trip to China? Perhaps, as was the apparent case with Hurricane Sandy, it was a set of circumstances that all came together, the "perfect hive storm."

Richard Farrier with the hive and the honey bees that flew over the grounds of the governor's mansion for a while this past summer. Though their departure was a surprise, the housing and beekeepers they left behind are ready to protect and care for new occupants come spring.



Fred VanNatta

The *Statesman Journal* reporter quoted Richard, "You can do everything humanely possible and still you can lose your bees...." Richard suspected that the bees left the hive to escape Varroa mites, adding, "Those things chewing on you would drive you crazy."

Fred VanNatta said they would "consult with the university on why the bees abandoned the hive," adding "... the hive at the governor's mansion was a way to educate Oregonians about urban beekeeping.... The fact that there's a colony of bees behind the White House and behind the governor's house helps educate people that they aren't dangerous."

Dr. Ramesh Sagili was interviewed by the reporter for the story. Ramesh pointed out that bees may "abandon their colonies with high mite levels" and speculated that perhaps they had higher Nosema levels. But, of course, they are gone, so we will never know for sure what caused them to leave.

Richard and Fred pledged to come back with a new colony next spring. Hopefully, it will be a swarm or package bees that stay to help pollinate the extensive gardens around the Governor's home and supply he and First Lady Cylvia with enough honey to continue their education of First Office visitors to the wonders of bees and bee honey from their very own gardens.

A THANK YOU

Chuck and Jeanne Sowers would like to give a huge "Thank You" to all of the beekeepers who have helped Tom and/or offered their help during Chuck's illness. Also, a "Thank You" for the many prayers, cards and letters sent, phone calls, and visits to Chuck. He is now recuperating at home in Canby.

Salem

Bee Keeping Rules

Categories: [Animals and Pets \(/Pages/animals-and-pets.aspx\)](/Pages/animals-and-pets.aspx)

In Salem, you can keep bees for personal use as long as you follow the city guidelines. No permit or license is needed.

Where you can keep bees

- A home
- A community garden
- School-owned property
- Property owned by a government agency or religious organization

How many bee hives you can have

- A maximum of five hives per property
- Up to seven hives is allowed during the months of April through August
- Every person who owns, or is in charge of five or more colonies of bees in Oregon, must register (<https://www.oregon.gov/ODA/programs/IPPM/InsectsSpiders/Pages/BeesApiaries.aspx>) their hives with the Oregon Department of Agriculture.

Where on your property bee hives can be located

- In the side or rear yard
- Meeting minimum setback requirements

If a hive is within 25 feet of a property line, you must either maintain a flyaway barrier at least six feet in height parallel to the property line for a maximum of 10 feet or elevate it at least 10 feet above ground level.

Other beekeeping rules

- Provide a constant supply of water for bees within 15 feet of each hive
- Ensure comb or wax is not left on the grounds to avoid robbing from other bees or attracting predators
- Keep hives well maintained so that they do not create a nuisance for neighbors (e.g., noise and odor)

Exemptions

You do not have to meet these rules if your property is zoned to allow the keeping of livestock or other

animals (Residential Agriculture or Exclusive Farm Use).

You can check your property zone online (</Pages/find-your-property-zone.aspx>) or by calling the Planning Information Desk at 503-588-6213.

Additional Information

Salem Revised Code 50.720

[Oregon State University Extension Service Residential Beekeeping guidelines](#)

(<https://catalog.extension.oregonstate.edu/sites/catalog/files/project/pdf/em9186.pdf>)



You may have up to five hives in Salem without a permit or license.

City of Salem , Oregon, USA

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Salem OR 97301

info@cityofsalem.net

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City of Hillsboro, Oregon Municipal Code

CHAPTER 6 HEALTH AND WELFARE

Subchapter 6.20 ANIMALS

6.20.080 Bees

A. Keeping Bees. Bees may be kept in the city consistent with the following standards:

1. The keeper is in compliance with HMC 6.20.080(B);
2. Bee hives / colonies may only be kept on single family residential property;
3. No more than three bee hives / colonies may be kept;
4. Bee hives / colonies may not be kept when a person who has a medically certified allergy to the sting of bees resides within 300 feet of the hives / colonies and has submitted to the city medical documentation and a written request that the hives / colonies be removed;
5. Products generated, such as honey, may not be sold from a residential property;
6. Bees must be contained consistent with the following standards:
 - a. All portions of the hives / colonies enclosure must be located behind the front building plane of the dwelling; and
 - b. All portions of the hives / colonies must either be located a minimum of 10 feet from any property line unless there is no barrier, such as a fence or hedge, that is at least six feet in height on all relevant property lines, in which case a minimum of 15 feet applies.
7. Beekeeping equipment must be kept consistent with the following standards:
 - a. All portions of the hives / colonies enclosure must be kept and maintained in a clean and sanitary condition at all times to prevent any condition which may be dangerous or detrimental to the health of the public or animals or constitute a nuisance; and
 - b. Unused equipment may not be in the open or otherwise accessible to bees.

B. Notification Process. Prior to keeping bees, a person must:

1. Prepare a notice stating intent to keep bees and the type of bee kept and mailing list, utilizing city approved templates;
2. Mail notice to adjacent property owners within 300 feet of the site two weeks prior to commencing bee keeping; and

3. Submit a written declaration to the city of compliance with the notification requirements in HMC [6.20.080\(B\)\(1\)](#) and (2).

Contact:

City Recorder's Office: 503-681-6219

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6.10.090 Beekeeping.**1. Definitions.**

"Bee" means any stage of development of the common domestic honeybee, *Apis mellifera* species.

"Beekeeper" means a person owning, possessing or controlling one or more colonies of bees.

"Colony" means a hive and its equipment and appurtenances, including one queen, bees, comb, honey, pollen and brood.

"Hive" means any Langstroth-type structure with movable frames intended for the housing of a bee colony. A hive typically consists of a cover, honey supers, brood chambers and a bottom board.

2. It shall be the duty of any person, firm or corporation having bees on its property to maintain each colony in the following condition:

- a. Colonies shall be maintained in movable-frame hives.
- b. Adequate space shall be maintained in the hive to prevent overcrowding and swarming.
- c. Colonies shall be requeened following any swarming or aggressive behavior.
- d. Every beekeeper shall maintain on their property an adequate supply of water for bees.

3. The number of colonies is limited to one per 5,000 square feet of property, up to a maximum of eight colonies regardless of lot size.

4. Colonies shall not be located within 25 feet of any property line that adjoins developed property unless situated behind a solid fence or hedge six feet or more in height that extends at least 20 feet beyond the hive in both directions.

5. Bees living in trees, buildings, or any other space except in movable-frame hives, abandoned colonies, and diseased bees shall be removed within 10 days from the date the enforcement authorities have observed the bees.

6. Activities or places not meeting these standards, in addition to being subject to a fine as stated in HMC 9.05.060, are deemed a public nuisance and subject to abatement.

7. A beekeeper with more than five colonies shall register with the Oregon Department of Agriculture Commodity Inspection Division.

8. Any beekeeper who sells honey shall first become licensed with the Food Safety Division of the Oregon Department of Agriculture. [Ord. 851, 2007; Ord. 688 § 58, 1995.]



REQUEST FOR COUNCIL ACTION

Title: Additional FTE for Streets Division

Preferred Agenda: July 27, 2021

Submitted By: Brandon Neish, Finance Director

Reviewed By: Blair Larsen, Community & Economic Development Director/Acting City Manager

Type of Action: Resolution X Motion Roll Call Other

Relevant Code/Policy: ORS 294.471(3)(a)
Sweet Home Financial Policy Section IX

Towards Council Goal: Goal 1.2(c): Increase community awareness of [street] infrastructure needs and appropriate planning documents.
Goal 2.3: Invest in long-term staff stability & training

Attachments: Resolution No. 20 for 2021
State Gas Tax Fund Budget

Purpose of this RCA:

To review the adopted 2021-2022 budget for the State Gas Tax Fund and assess need for additional staff.

Background/Context:

In January 2020, the Maintenance Mechanic role was filled by current employee Thomas Robey who transferred to the role from a position on the Streets crew. The streets position vacated was left open as the Mechanic role was initially a temporary out-of-class assignment. With the onset of COVID-19, the state of Oregon also notified the City that its expected annual contribution of gas taxes would be reduced due to COVID restrictions which resulted in less travel across the state and therefore, a reduction in gas tax revenue. Staff proposed leaving the position unfilled for the 2020-2021 budget and the Sweet Home Budget Committee and City Council agreed, staving off additional operational reductions.

During the development of the 2021-2022 fiscal year budget, staff again made the conscious decision to leave the streets position open which allowed additional funds to be redirected to projects and current operations. Revenue for the 2021 fiscal year was down \$40,000+ (compared to original state of Oregon projections) and staff believed that leaving the position unfilled would allow for the streets fund to rebuild its reserve for future projects and economic conditions. The decision was again reaffirmed by the Sweet Home Budget Committee and City Council.

In July 2021, the City received an unanticipated check from the Oregon Department of Transportation (ODOT) for \$140,118. The funds were distributed to the City by ODOT from an

allocation the state received as part of the Coronavirus Aid, Relief, and Economic Security Act (CARES) passed by the U.S. Congress and signed by President Donald Trump on March 27, 2020. The funds are now a part of the 2022 fiscal year and are considered unanticipated funds which can be budgeted in the current fiscal year.

The Challenge/Problem:

Does the City need the additional staff support for the streets program enough to warrant a supplemental budget?

Stakeholders:

- Sweet Home Public Works staff – Public Works has been operating a division at an FTE reduction for over a year and a half. This has impacted the division's ability to repair streets timely and has left the team shorthanded as they focus on hanging various banners, sweeping streets, repairing streets after water line repairs and more. Staff from other divisions have been pulled to assist with coverage as well as Public Works Operations Manager who is typically, generally focused on the operation of the entire Maintenance division.
- Sweet Home Drivers – A reduced crew means drivers are forced to deal with potholes and other street issues for a longer period as work is prioritized and completed with the resources currently available. An additional FTE would allow the streets crew to send two pairs out to manage street projects reducing delays.

Issues and Financial Impacts:

An additional FTE will cost approximately \$62,000 at step 1 with minimal benefit cost. To ensure enough funding for the position, staff would propose budgeting \$71,000 which would include a position at step 5 and minimal benefit costs. This budget would be offset by the revenue received from ODOT (approximately half of the unanticipated revenue).

Elements of a Stable Solution:

Public Works is a small organization in terms of FTE and various leave, vacancies and projects can significantly impact operations. A full staff is beneficial in any department and the Streets division is the only department which faced the elimination of an entire position to weather the forecasted effects of the pandemic.

Options:

1. Do Nothing – The Public Works Streets division would continue to operate with its budgeted FTE of 3.0 for the remainder of the 2022 fiscal year.
2. Move to approve Resolution No. 20 for 2021. – Funding from the Oregon Department of Transportation has replenished the streets fund and would be used to re-establish pre-COVID operating levels.

Recommendation:

Staff recommends option 2, move to approve Resolution No. 20 for 2021. This returns the Streets division to its pre-COVID operating levels and ensures that Public Works can operate at peak efficiency.

RESOLUTION NO. 20 FOR 2021

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE STATE GAS TAX FUND

WHEREAS, the Sweet Home City Council adopted the 2021-2022 budget on June 22, 2021, and;

WHEREAS, the City experienced a loss in state gas tax revenue during the 2020 and 2021 fiscal years due to the COVID-19 pandemic, and;

WHEREAS, to offset the lost revenue, the City has left one FTE unfilled in the Street division under Public Works since January 2020, and;

WHEREAS, the United States Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES) and the President signed the bill into law, and;

WHEREAS, the CARES act allocated \$9.8 billion to the States, and;

WHEREAS, Oregon further allocated \$8.1 million to cities across the state, and;

WHEREAS, the City of Sweet Home received \$140,118, and;

WHEREAS, a supplemental budget is necessary if the City is going to spend the unanticipated revenue received from the Oregon Department of Transportation.

THEREFORE, BE IT RESOLVED THAT THE CITY OF SWEET HOME adopts a supplemental budget authorizing \$71,000 to be used to fill a vacant Municipal Maintenance Worker.

This resolution shall take effect upon its approval and passage.

PASSED by the Council and approved by the Mayor this 27th day of July, 2021

Mayor

City Manager – Ex Officio City Recorder



REQUEST FOR COUNCIL ACTION

Title: Public Hearing for Zone Map Amendment Application ZMA21-02

Preferred Agenda: July 27, 2021 Public Hearing
July 27, 2021 1st Reading

Submitted By: Angela Clegg, Associate Planner

Reviewed By: Blair Larsen, Community & Economic Development Director

Type of Action: Resolution ____ Motion X Roll Call ____ Other X

Relevant Code/Policy: SHMC 2.04.030 Powers of the City Council

Towards Council Goal: Vision Statement, Aspiration I: Desirable Community, Mission Statement

Attachments: Planning Commission Order of Approval
Ordinance No. 6 for 2021
Original Application

Purpose of this RCA:

The Sweet Home Planning Commission held a public hearing on July 15, 2021. At the hearing the Planning Commission reviewed application ZMA21-02 where they received testimony and recommended that the application move on to the City Council for approval.

On July 27, 2021 the City Council will hold a Public Hearing and complete the 1st Reading of Zone Map Amendment Application ZMA21-02.

Background/Context:

The applicant is proposing to change the Zoning Map in an area consisting of approximately 29,335 square feet (.67 acres) located 1411 18th Avenue and 1355 19th Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) and Industrial (M) Zones to Light Industrial Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The Planning Commission will hold a public hearing and make a recommendation to the City Council. The City Council will hold a public hearing and decide on this application.

The Sweet Home Planning Commission held a public hearing on July 27, 2021. At the hearing the Planning Commission reviewed application ZMA21-02. The Planning Commission received testimony and deliberated on this matter at their July 27, 2021 meeting and passed a motion to recommend approval of the application to City Council. That motion of approval specified a 12-day appeal period from the date the decision motion is mailed. No specific conditions of approval were required.

Application ZMA21-02 is being filed simultaneously with Applications PLA21-13, PLA21-14, and PLA21-15. Applications PLA21-13, PLA21-14 and PLA21-15 were approved with conditions by the Community and Economic Development Director on July 6, 2021.

The Challenge/Problem:

Should the zoning map be changed to allow industrial activity on the property in question, rather than the current Commercial Highway (C-2) and Industrial (M) designation?

Should the Comprehensive Plan designations be followed if the proposed amendment is consistent with the goals and policies of the comprehensive plan? The Comprehensive Plan States that the Planning Commission will recommend, and the City Council shall determine the location of boundaries by examining the goals and policies contained within the Plan. [Chapter 2, Page 12 of the Comprehensive Plan].

Stakeholders:

- The Owner/Developer would be able to develop the property as they have proposed.
- The residents and businesses in the surrounding area would benefit from the future site improvement of the property.
- The City of Sweet Home would benefit from the future site improvement of the property that could come from the changed zoning

Issues and Financial Impacts:

There are no issues or financial impacts currently identified.

Elements of a Stable Solution:

A stable solution is one in which a decision on the application is made that conforms with City Code and State Law.

The Sweet Home Comprehensive Plan guides official policy decisions about development within the area. The Plan aims to organize and coordinate complex interrelationships between people, land, resources, and facilities to meet the future needs of the citizens and to protect the livability of the community. The Plan also reflects the public's goals and aspirations for Sweet Home about the best way to handle development and conservation in the City. The officially acknowledged Comprehensive Plan gives policy direction for land use decisions and coordinates private and public development. [Chapter 1, Page 1 of the Comprehensive Plan].

Comprehensive Plan Map Policy 1: The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Chapter 2, Page 12 of the Comprehensive Plan].

SHMC 17.12.025 Review Criteria for Map Amendments. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:

- A. The proposed amendment is consistent with the goals and policies of the comprehensive plan;
- B. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment;
- C. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and
- D. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals

Options:

1. Deny Application Staff would prepare an Order of Denial for Application ZMA21-02.
2. Approve Application ZMA21-02 as presented and conduct the first reading of Ordinance No. 6 for 2021.
3. Recommend different zone amendment. Council could review these proposed changes and recommend different zone amendments. Staff would take these recommendations and revise the proposed application for review at a future Planning Commission and Council meeting.

Recommendation: Staff Recommends Option 2: Approve Application ZMA21-02 as presented and conduct the first reading of Ordinance No. 6 for 2021.

ORDINANCE BILL NO. 6 FOR 2021

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP

WHEREAS, the applicant, Sweet Home Sanitation Service, Inc., submitted Zone Change Application ZMA21-02 and requested a zone map change for an area consisting of approximately 29,335 square feet (.67 acres) located 1411 18th Avenue and 1355 19th Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) and Industrial (M) Zones to Light Industrial Zone. The proposed zone change would bring the zoning designation into conformity with the property's existing Comprehensive Plan Map designation. The subject property is identified on the Linn County Assessor's Map as 13S01E32DB Tax Lots 3701, 400, 1100; and

WHEREAS, the Planning Commission of the City of Sweet Home held a public hearing on July 15, 2021 with due notice of such public hearing having been given and provided an opportunity for public comments and testimony. The Planning Commission deliberated at their July 15, 2021 meeting, and recommended that the City Council approve this application: and

WHEREAS, the City Council held a public hearing on this matter on July 27, 2021, with due notice of such public hearing, to provide opportunity for public comment and testimony. The City Council approved this application by motion at their July 27, 2021 meeting; and

WHEREAS, the proposed Light Industrial zoning is needed to facilitate development of the subject property;

Now, Therefore,

THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1: The City of Sweet Home adopts the findings of fact in support of zone change application ZMA21-02 included as Exhibit A.

Section 2: The City of Sweet Home amends the Official Zoning Map, identified in SHMC 17.20.020 as the City Zoning Map including all subsequent amendments, for the an area consisting of approximately .67 acres located at 1411 18th Avenue and 1355 19th Avenue, Sweet Home, OR 97386.; and identified on the Linn County Assessor's Map as 13S01E28DC Tax Lots 3701, 400, and 1100. The Official Zoning Map shall be amended from the Commercial Highway (C-2) and Industrial (M) Zones to the Light Industrial Zone for the subject property as shown on Exhibit B.

Passed by the Council and approved by the Mayor this _____ day of _____ 2021.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder

Exhibit A

Findings of Fact in Support of Zone Change Application ZMA21-02

Exhibit A to Order of Approval for ZMA21-02

The review and decision criteria for a zone change are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

- A. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following: [SHMC 17.12.010]**
- 1. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]**
- a. The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [Sweet Home Comprehensive Plan, Chapter 2 Text]**
- b. The Comprehensive Plan Map graphically portrays Sweet Home's land use pattern as recommended by Comprehensive Plan policy. Each designation has a different symbol or color. The land use map portrays the long-range vision of land use patterns in Sweet Home. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Policy 1]**
- c. Zoning Codes. The Zoning Codes regulate the use of land on a comprehensive basis. More specifically, the Zoning Codes divide the community into residential, commercial, industrial, and other use zones based on the Comprehensive Plan. Each zone has standards and regulations that determine the allowed uses on that land and the standards to which structures must conform, such as building height, yard setbacks, and lot size. The Codes consists of text, found in Title 17 of the Sweet Home Municipal Codes, and an official Zoning Map.**
- The Zoning Codes fulfill two major roles. First, zoning promotes the public health, safety, and welfare of Sweet Home. Secondly, the Zoning Codes implement the Comprehensive Plan. Oregon Revised Statute 197.175 states that cities will:**
- Prepare, adopt, amend, and revise comprehensive plans in compliance with Statewide Planning Goals; and**
 - Enact land use regulations to implement their comprehensive plan.**

In a broad sense, zoning encourages the orderly development of the community and implements the Comprehensive Plan. Zoning can only partially relate to the long-term aspects of the plan because as a regulatory tool, it must relate to the current conditions within the City of Sweet Home.

The Comprehensive Plan provides a general and long-range policy for the City while the Zoning Codes serve as a legal ordinance with binding provisions on

land development. The various zones have specific boundaries and when drafting the Zoning Ordinance, the City considers how each land parcel will be affected.

Zoning Code provisions and the Zoning Map can be amended. Amendments shall be consistent with the Comprehensive Plan. If proposed amendments to the Zoning Codes do not comply with the Comprehensive Plan, the Comprehensive Plan must also be amended so that the two documents correspond. [Sweet Home Comprehensive Plan, Chapter 2, Comprehensive Plan Map Policies, Chapter 8: Plan Management]

- d. **Updating the plan: Making the Comprehensive Plan a basic part of the community's planning process an ongoing active function of City government will keep the Plan as a viable and useable policy document. The Comprehensive Plan needs to be updated occasionally for the following reasons:** [Sweet Home Comprehensive Plan, Chapter 8: Plan Management]
 - i. **To accurately reflect changes in the community.**
 - ii. **To ensure integration with other policies, Zoning Codes, and Subdivision Codes.**
- e. **Changes to the Plan Shall be made by ordinance after public hearings.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 2]
- f. **Changes in the Plan shall be incorporated directly into the document at the appropriate place. A list of all amendments with date of passage should be a part of the document.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 3]
- g. **Property Owners, their authorized agents, or the City Council may initiate a Comprehensive Plan amendment. In order to obtain a Comprehensive Plan amendment, the applicants have the burden of proof that all of the following conditions exist.** [Sweet Home Comprehensive Plan, Chapter 2, Plan Amendment Policies, Policy 5]
 - i. **There is a need for the proposed change;**
 - ii. **The identified need can best be served by granting the change requested;**
 - iii. **The proposed change complies with the Statewide Planning Goals; and,**
 - iv. **The proposed change complies with all other elements of the City's Comprehensive Plan.**
- h. **Highway Commercial: To provide suitable and desirable commercial areas along the highway intended to meet the business needs of the community.** [Sweet Home Comprehensive Plan Land Designations for Economic Development, Table 11]
- i. **High Density Residential: To provide areas suitable and desirable for higher density residential development, and particularly for apartments, manufactured home parks, other residential uses, and appropriate community facilities.** [Sweet Home Comprehensive Plan Map Residential Land Designations, Table 7]

Staff Findings: The applicant is proposing to change the Zoning Map of an approximately 29,335 square feet (.67 acres) located 1411 18th Avenue and 1355 19th Avenue, Sweet Home, OR 97386 (13S01E32DB Tax Lots 3701, 400 and 1100). The Sweet Home Zoning Map is proposed to change from the Commercial Highway (C-2) Zone and Industrial (M) Zone to Light Industrial Zone.

Based on the Linn County 2018 aerial photograph, the area is surrounded by Highway Commercial and Industrial lots. There is no development planned with the Zone Map Amendment application.

Based on the findings above the proposed zoning plan designation would be consistent with the Sweet Home Comprehensive Plan.

The application complies with this criterion.

- 2. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]**

Staff Findings: Staff finds that the proposed zoning map amendment would be orderly and timely, be consistent with the pattern of development in the area, and based on the 2018 Linn County aerial photograph, staff finds that the subject property is surrounded by Highway Commercial and Industrial lots.

The application complies with this criterion.

- 3. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]**

Staff Findings: Water and sanitary sewer services are available in 18th Avenue and 19th Avenue. The subject property has frontage along 18th Avenue and 19th Avenue. The applicant has not proposed development with this Zone Map Amendment application

The application complies with this criterion.

- 4. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]**

Staff Findings: The applicant is not proposing an amendment to the comprehensive plan map.

- 5. OAR 660-012-0060(1). If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:**
 - a. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);**
 - b. Change standards implementing a functional classification system; or**
 - c. Result in any of the effects listed in paragraphs (a) through (c) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment**

may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.

- i. **Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;**
- ii. **Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or**
- iii. **Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan. [OAR 660-012-0060(1)]**

Staff Findings: The subject property has existing frontage along Highway 20. The applicant has proposed a change in zoning from the Commercial Highway (C-2) Zone and Industrial (M) Zone to Light Industrial Zone. The proposed use would be consistent with the Comprehensive Plan Map designation. Based on these findings, staff concludes that the proposed zone change would not significantly affect the existing transportation infrastructure in the neighborhood and is consistent with the Sweet Home Transportation System Plan.

The application complies with this criterion.



1 inch = 108 feet

ZMA21-02
Subject Property Map

Date: 6/11/21

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**Application for an Amendment to the
Comprehensive Plan or Zoning
Maps or Text**

Within 30 days following the filing of this application, the City Planner will make a determination of completeness regarding the application. If deemed complete, the application will be processed.

Date Received: _____

Date Complete: _____

File Number: _____

Map/Text Amendment Application Fee \$: _____

Zoning Application Fee \$: _____

Receipt #: _____

Planning Commission Hearing Date: _____

City Council Hearing Date: _____

Applicant's Name:

Sweet Home Sanitation Service, Inc.

Applicant's Address:

1411 18th Avenue Sweet Home, OR 97386

Applicant's Phone and e-mail:

541.821.0028 michael.grove@wastecoconnections.com

Property Owner:

Sweet Home Sanitation Service, Inc.

Owner's Address:

1295 North Loop West, Suite 205, Houston, TX 77008

Owner's Phone and email:

541.287.5130 mark.gingrich@wastecoconnections.com

Comprehensive Plan Map or Zoning Map Amendment

Subject Property Address:

1411 18th Avenue, Sweet Home, OR 97386

Subject Property Assessor's Map and Tax Lot:

1980183238 08701, 00400, and 01100

Subject Property Size:

08701 = 0.39 ac; 00400 = 5,720 sq ft; 01100 = 3,280 sq ft

Current Zoning Classification

Highway Commercial (C2)

Current Comprehensive Plan Classification:

General Industry

Purpose of Request

Change the zoning map classification of the subject property from Highway Commercial (C2) to Industrial (I1), so that the zoning is consistent and aligns with the city's current Comprehensive Plan classification of General Industry. This will facilitate the consolidation of Tax Lots 3701, 400, and 1100 with Tax Lot 300, which is already zoned I1.

Zoning or Comprehensive Plan Text Amendment

Sections proposed to be changed:

None

Proposed language for change.

None

Attach proposed text to this form.

Purpose of Request

No changes to the zoning or comprehensive plan text are being requested. No changes to the comprehensive plan map are being requested.

Submittal Requirements

The checklist on the other side of this application lists the required items must be submitted with this application and the Criteria the request must meet. Please address all items that apply to this request. I certify that the statements contained on this application, along with the submitted materials, are in all respects true and are correct to the best of my knowledge and belief.

Applicant's Signature:

Date: 5/21/21

Property Owner's Signature:

Date: 5/24/21

SHMC 17.12.025 REVIEW CRITERIA FOR MAP AMENDMENTS.

An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:

- ☒ A. The proposed amendment is consistent with the goals and policies of the comprehensive plan.
- ☒ B. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment.
- ☒ C. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district.
- ☒ D. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals.

17.80.040 CONDITIONAL USE CRITERIA.

The criteria that will be used in approving, approving with conditions, or denying an application, or to enlarge or alter a conditional use, will be based on findings with respect to each of the following standards and criteria.

- ☐ A. The request complies with the requirements of the underlying zone or overlay zone, city codes, state and federal laws.
- ☐ B. The site size, dimensions, location, topography and access are adequate for the needs of the proposed use, considering, but not limited to, the following:

- ☐ 1. Building size
- ☐ 2. Parking
- ☐ 3. Traffic
- ☐ 4. Noise
- ☐ 5. Vibration

- ☐ 6. Exhaust and emissions
- ☐ 7. Light and glare
- ☐ 8. Erosion
- ☐ 9. Odor
- ☐ 10. Dust

- ☐ 11. Visibility
- ☐ 12. Safety
- ☐ 13. Building, landscaping or street features

- ☐ C. Any negative impacts of the proposed use on adjacent properties and on the public can be mitigated through application of other code standards, or other reasonable conditions of approval that include but are not limited to those listed in this chapter.
- ☐ D. All required public facilities have adequate capacity, as determined by the city, to serve the proposed use.
- ☐ E. Home occupations must meet the following standards:

- ☐ 1. The home occupation shall be secondary to the residential use.
- ☐ 2. All aspects of the home occupation shall be contained and conducted within a completely enclosing building.
- ☐ 3. No materials or mechanical equipment shall be used which are detrimental to residential use of the dwelling or nearby dwellings because of vibration, noise, dust, smoke, odor, interference with the electrical grid, radio or television reception or other similar factors.
- ☐ 4. Vehicles related to the home occupation shall be parked in a manner so as to not block any driveway or impede the safe flow of traffic

- ☐ F. Marijuana facilities must be located in a fixed location. No temporary or mobile sites of any sort are allowed.
- ☐ G. Marijuana facilities may not have any drive up services.
- ☐ H. Marijuana facilities must be located at least 1,000 feet from the property boundary of any school.
- ☐ I. Marijuana facilities must be sited on a property so as to be at least 100 feet from the boundary of any residentially zoned property.



REQUEST FOR COUNCIL ACTION

Title: Willow-Yucca Street Neighborhood Local Improvement District (LID)

Preferred Agenda: July 27, 2021

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Blair Larsen, City Manager Pro Tem

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: Sweet Home City Charter, Chapter VII, Section 28
SHMC Chapter 3.16

Towards Council Goal: Aspiration I: Desirable Community, Aspiration III: Viable and Sustainable Infrastructure, Goal 1 Infrastructure

Attachments: Ordinance Bill No. 3 for 2021
Exhibit A
Exhibit B
Exhibit C

Purpose of this RCA:

To present to the City Council a revised cost estimate and assessment methodology for the proposed Willow-Yucca Street Neighborhood Local Improvement District (LID) and seek direction from the City Council regarding the formation of this LID, as set forth in SHMC Chapter 3.16.

Background/Context:

In December 2019, residents of the Willow/Yucca Street neighborhood petitioned the City for the formation of a Local Improvement District (LID) to extend City water infrastructure and service to the neighborhood, and construct sidewalk and street improvements, all of which are currently lacking. City Staff developed a potential boundary, list of requested improvements, cost estimates, and an initial cost assessment methodology.

As dictated by SHMC Chapter 3.16, the four selected viewers met on January 18, 2021, and January 21, 2021 to investigate the proposed LID maps, cost estimates, and assessment methodology. They submitted their report and recommendations to the Council, which was reviewed at the February 23, 2021, Council Meeting.

The February 23, 2021, Council Meeting also included a public hearing on the matter. Residents of the neighborhood were given notice via certified mail of the public hearing, and several expressed their views on the issue. At that meeting, the City Council directed staff to research ways to bring down the cost of the project and develop a more reasonable assessment of the costs.

City Staff revised the project by reducing some of the street infrastructure in the proposal, and developed some revisions to the assessment of costs in order to reflect the development potential of larger properties and delay the related payment to the time of development or 20 years, whichever comes first. In addition, one of the property owners, who owns a majority of the properties in the proposed LID, offered to forego any grant or City funding on his properties, and allow any such funding to be spread among all the other properties. This has resulted in significant cost reductions for many of the properties, dependent, of course, upon any grant or City contribution.

City Staff organized two community meetings regarding the revisions and notified residents of the meetings. These meetings were held on April 20th and April 29th, 2021. While lightly attended, those meetings enabled staff to explain the methodology and options in detail, and answer questions from residents regarding the impact of the LID specific to them. In addition, a reporter from the New Era was present and able to gather information for his audience.

Although not required by City Code, Staff determined that another public hearing should be held before the City Council on June 8th before proceeding further. This public hearing was advertised in the New Era, and multiple notices were sent to the owners of property within the proposed LID.

At the June 8, 2021 meeting, the Council voted to approve the LID as presented, and directed staff to draft the necessary ordinance.

The Challenge/Problem:

How can the City Council meet their goal of providing Citizens with viable and sustainable infrastructure in the Willow-Yucca Street neighborhood? How should the City respond to residents who have petitioned for the formation of a Local Improvement District?

Stakeholders:

- Sweet Home Residents – Sweet Home citizens deserve viable and sustainable infrastructure, effective and efficient government, and to have their taxes and fees spent wisely.
- Sweet Home City Council – The City Council has set a goal to provide viable and sustainable infrastructure to residents, and is responsible for adopting ordinances, such as the ordinances required for proposed local improvement districts.
- Willow and Yucca Street Neighborhood Residents – Residents within the LID deserve the same services and infrastructure that other City residents enjoy and deserve costs to be assessed in a fair and just way.

Issues and Financial Impacts:

Local Improvement Districts offer significant flexibility for the City. They can be assessed entirely on the property owners of the District and cost the City nothing. The City can also choose to contribute funds to the LID and bring the cost down for residents within the District. The current estimate and assessment methodology assumes a City contribution of approximately \$300,000 over a 30 year period. This level of funding can be increased or decreased by the Council, to the benefit or detriment of LID property owners. The financial impact on LID property owners is detailed in the attached spreadsheet, however, those costs will likely be balanced by significant improvements to the neighborhood and a corresponding rise in property values.

Elements of a Stable Solution:

A stable solution would provide water and street infrastructure to the Willow and Yucca Street Neighborhood in a fair and just way to both property owners within the District, and all Sweet Home citizens.

Update for 7/27/2021:

At the June 22nd Council Meeting, the Council voted to approve the ordinance with an expediency clause, and conducted the first reading. The Council conducted a second reading at the July 13th Council Meeting. The last reading, by title only, will be conducted during the July 27th Council Meeting, after which the ordinance will take effect.

Options:

1. Do Nothing – Without an enabling ordinance, the formation of the LID would be effectively canceled.
2. Conduct a Third and Final Reading of Ordinance Bill No.3 for 2021 at the July 27, 2021 Council Meeting – Approval of the Ordinance will create the LID and begin the process of financing and constructing the improvements. The ordinance will take effect following a third reading.
3. Direct Staff to proceed with the formation of the LID with changes – Direct staff to prepare the ordinance necessary to form the Willow-Yucca Street Neighborhood Local Improvement District with specified changes to the existing proposal.
4. Direct Staff to research other options – Direct staff to research other ways to serve the Willow and Yucca Street with water and construct street and sidewalk improvements.

Recommendation:

Staff recommends option 2: Conduct a Third and Final Reading of Ordinance Bill No.3 for 2021 at the July 27, 2021 Council Meeting

ORDINANCE BILL NO. 3 FOR 2021

ORDINANCE NO. 1297

IN THE MATTER OF WATER, STREET, SIDEWALK, CURB, GUTTER AND STORM DRAIN IMPROVEMENTS FOR THE WILLOW-YUCCA STREET NEIGHBORHOOD LID AND DECLARING A NEED FOR AN EXPEDIENCY CLAUSE.

WHEREAS, The improvement project being the installation of water, street, sidewalk, curb, gutter and storm drain improvements, on Willow Street, Yucca Street, parts of 18th, 19th, and 20th Avenues and other roadways in the Local Improvement District (LID) area as set forth in Exhibit A and Exhibit B attached hereto;

WHEREAS, It is determined pursuant to SHMC Chapter 3.16 that the subject LID is established hereby and the estimated proper assessments of the benefits therefor to the respective properties benefitted thereby have been determined and set forth in the Estimated Costs and Assessment Methodology in the Project Costs Current Development and Project Costs Future Development columns for each property and as a total project cost as set forth in Exhibit C attached hereto; and

WHEREAS, This ordinance needs to be in effect as soon as possible to take advantage of financial opportunities to help pay for the improvements.

NOW THEREFORE, THE CITY OF SWEET HOME DOES ORDAIN AS FOLLOWS:

Section 1. That assessments for said improvements are to be levied as to be determined and set by a subsequent city ordinance or resolution as allowed by SHMC Chapter 3.16. The assessments shall be based on the average of frontage and area of each property up to 150-foot depth, and modification factors for property size and proximity to sidewalks as set forth in Exhibit C.

Section 2. The assessment procedures and amounts set out in the Estimated Costs and Assessment Methodology as set forth in Exhibit C are hereby declared to be just and proper to the property benefitted thereby.

Section 3. The unpaid balances on assessments shall bear interest at a rate to be determined and set by the subsequent ordinance or resolution specified in Section 1. The unpaid balance of said assessments shall be paid in the time period given to the City to pay the financing that the City has to pay but not less than ten years.

Section 4. Said improvement project is hereby designated as the Willow-Yucca Street Neighborhood LID for water, street, sidewalk, curb, gutter and storm drain improvements.

Section 5. Exhibits A, B, and C attached hereto are by this reference made a part hereof.

Section 6. The City Council does hereby direct and order the work to be done in accordance with applicable State and City laws.

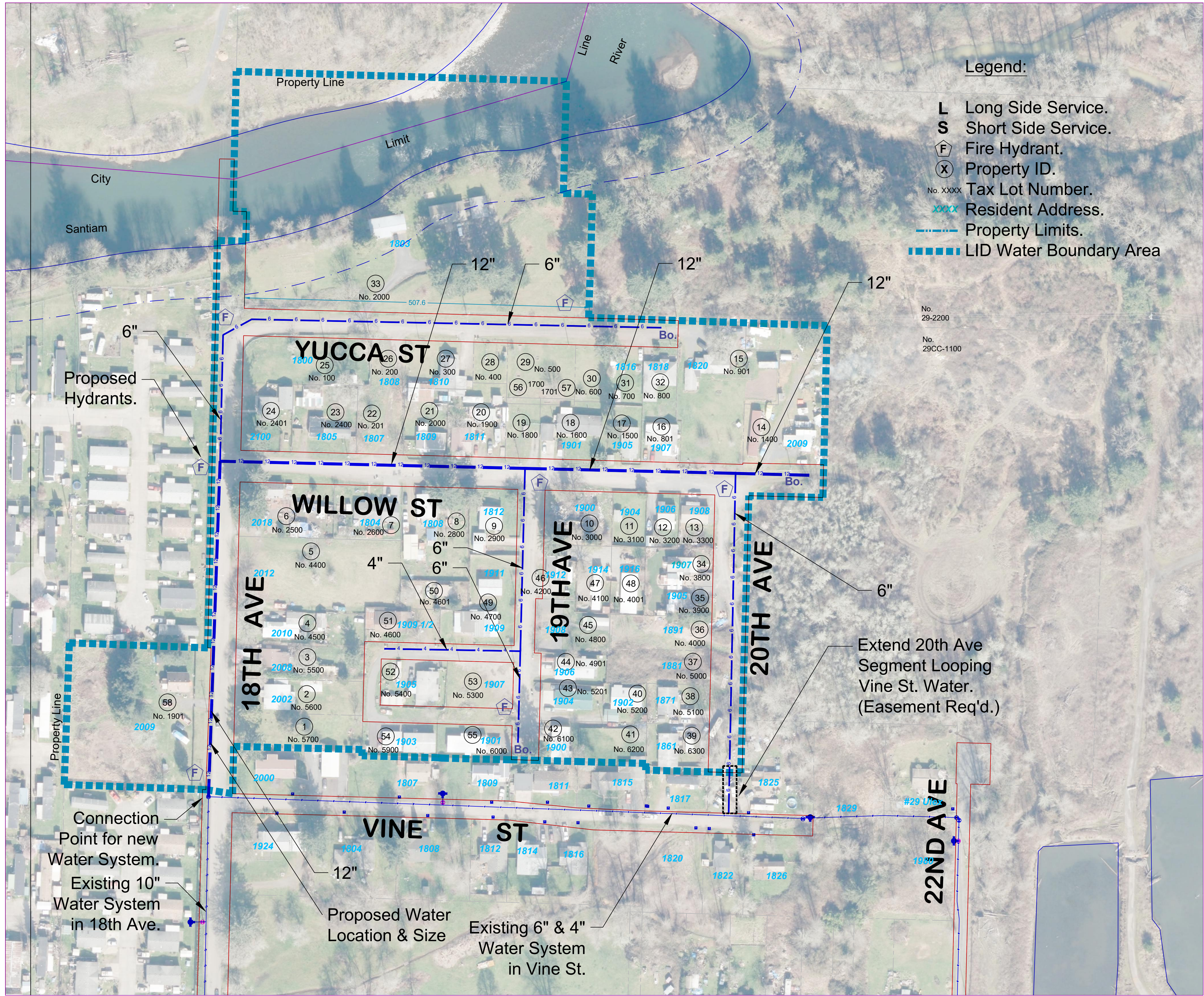
Section 7. Expediency Clause. It is hereby adjudged and declared that it is necessary that this Ordinance become effective immediately in order to take advantage of existing financing opportunities. Therefore, this Ordinance shall be in full force and effect after its passage by the City Council and approved by the Mayor.

PASSED by the City Council and approved by the Mayor this 27th day of July, 2021

Mayor

ATTEST:

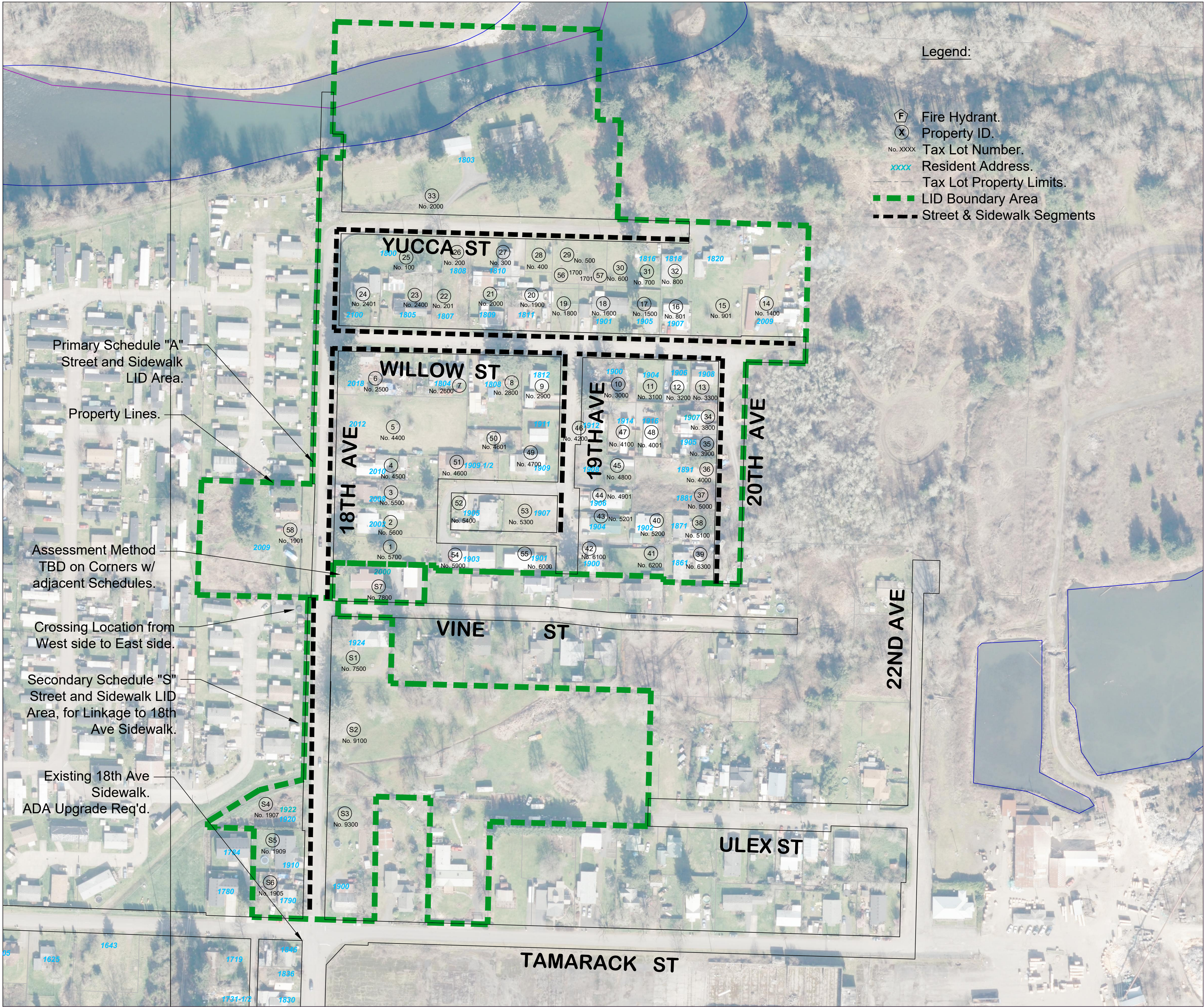
City Manager-Ex Officio City Recorder



Project Overview
Horizontal Scale 1" = 80'



DWG No. g:\engr\Projects\Water\18thAve-WillowSt_WaterSys\ ProposedNewWaterSys.dwg			Rev.	Description.	Date.	Exhibit A	CITY OF SWEET HOME, Public Works Department Engineering Division, 1140 12th Avenue, T:541-367-6977, F:541-367-6440  LINE IS 2 INCHES FULL SIZE IF NOT 2" SCALE ACCORDINGLY 	TITLE Willow - Yucca St Neighborhood LID Boundary Map of Waterline & Service Improvements 18th Ave, 19th Ave, 20th Ave, Willow St, Yucca St.	SHEET NUMBER
PRINT DATE 03-05-2020									
SCALE 1" = Varies									
SHPW2008									
START DATE 05-31-2019									
Drawn: _____			SIZE D						
Checked: _____									
Approved: _____									
Approved: _____									



Project Overview

Horizontal Scale 1" = 100'



DWG No.
g:\engr\Projects\Water\18thAve-WillowSt_WaterSys\ProposedNewStreetSidewalkSys.dwg

PRINT DATE 01-24-2020

SCALE 1" = 100'
SHPW2008

Drawn:
Checked:
Approved:

SIZE
D

Rev.	Description.	Date.

Exhibit B

CITY of SWEET HOME, Public Works Department
Engineering Division, 1140 12th Avenue,
T:541-367-6977, F:541-367-6440



LINE IS 2 INCHES FULL SIZE
IF NOT 2" SCALE ACCORDINGLY
0 5 10 15 20

TITLE

Willow - Yucca St Neighborhood LID Boundary Map of Street & Sidewalk Improvements

18th Ave, 19th Ave, 20th Ave, Willow St, Yucca St, Tamarack St Corner.

SHEET
NUMBER

Willow - Yucca St Neighborhood
Local Improvement District
Estimated Costs and Assessment Methodology
Exhibit C

Assessment Method: 50/50 Averaging

Total = (Cost per frontage foot + Cost per square foot) / 2

Modification Factor #1 applies for properties that are odd shaped or oversize (<2X Area Average).

Modification Factor #2 applies for properties with "Sidewalk across the Street" proximity.

City Financing Options		City Contribution
Water LID City Partnership \$ / Lot		0
Street LID City Partnership \$ / Lot		0
City Partnership % / Lot		28.0%

Note: Costs are Estimates Only and are Subject to Change.

					Modification Factor #1	Waterline Project Costs	Modification Factor #1	Modification Factor #2	Street & Sidewalk Project Costs				Project Costs				
I.D.	Map Page	Tax Lot	Site Address	Owner of Record	Property Size	50/50 Averaging Method w/ Large Lot Reduction Factors	Property Size	Proximity Benefit	50/50 Averaging Method w/ Large Lot Reduction Factors	Total Project Costs	Potential Future Sites	Total Project Costs w/ Modification Factors	City % Partnership	Project Costs Current Development		Project Costs Future Development	
						50/50 Avg			50/50 Avg								
1	131E29CC	5700	na	REVES DALE & BONNIE		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98	\$ 6,022.79	\$ 15,487.19			
2	131E29CC	5600	2006 18th Ave	REVES DALE & BONNIE		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98	\$ 6,022.79	\$ 15,487.19			
3	131E29CC	5500	2008 18th Ave	DUBRAY GARY D		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98	\$ 6,022.79	\$ 15,487.19			
4	131E29CC	4500	2010 18th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98		\$ 21,509.98			
5	131E29CC	4400	2012 18th Ave	VICTOR JOSHUA DBA NORTHERN INVESTMENTS		\$ 21,776.93			\$ 25,114.84	\$ 46,891.76		\$ 46,891.76		\$ 46,891.76			
6	131E29CC	2500	2018 18th Ave	WINN LOIS, WHITE DAROLD C., WHITE JOY ANN		\$ 15,272.15			\$ 17,600.48	\$ 32,872.63		\$ 32,872.63	\$ 9,204.34	\$ 23,668.30			
7	131E29CC	2600	1804 Willow St	REYNOLDS WAYNE N & VERONICA SUSAN		\$ 14,323.85			\$ 16,419.57	\$ 30,743.42		\$ 30,743.42	\$ 8,608.16	\$ 22,135.26			
8	131E29CC	2800	1808 Willow St	DAVIS BILL & CHRISTINA		\$ 19,009.41			\$ 21,906.01	\$ 40,915.41		\$ 40,915.41	\$ 11,456.32	\$ 29,459.10			
9	131E29CC	2900	1812 Willow St	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 10,988.04			\$ 12,619.36	\$ 23,607.40		\$ 23,607.40		\$ 23,607.40			
10	131E29CC	3000	1900 Willow St	VICTOR JOSHUA		\$ 14,323.85			\$ 16,419.57	\$ 30,743.42		\$ 30,743.42		\$ 30,743.42			
11	131E29CC	3100	1904 Willow St	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 7,161.92			\$ 8,209.78	\$ 15,371.71		\$ 15,371.71		\$ 15,371.71			
12	131E29CC	3200	1906 Willow St	VICTOR MANUEL DBA NORTHERN INVESTMENTS		\$ 7,161.92			\$ 8,209.78	\$ 15,371.71		\$ 15,371.71		\$ 15,371.71			
13	131E29CC	3300	1908 Willow St	PHILLIPS DANIEL AUSTIN, PHILLIPS PENNY LEE, PRUITT SALLY		\$ 7,161.92			\$ 8,209.78	\$ 15,371.71		\$ 15,371.71	\$ 4,304.08	\$ 11,067.63			
14	131E29CC	1400	2009 Willow St	KIMBRELL KASSANDRA & KOLNICK JOE	0.5	\$ 17,567.25	0.5		\$ 20,150.36	\$ 37,717.61	1	\$ 18,858.81	\$ 10,560.93	\$ 27,156.68	\$ 13,578.34	\$ 13,578.34	
15	131E29CC	901	1820 Yucca St	ANDREWS RODERICK D & CAROL A TRUSTEES	0.5	\$ 18,075.16	0.5		\$ 20,931.97	\$ 39,007.13	1	\$ 19,503.56	\$ 10,922.00	\$ 28,085.13	\$ 14,042.57	\$ 14,042.57	
16	131E29CC	801	1907 Willow St	PRUITT JOHN F & JESSMON M		\$ 7,370.72			\$ 8,426.06	\$ 15,796.78		\$ 15,796.78	\$ 4,423.10	\$ 11,373.68			
17	131E29CC	1500	1905 Willow St	RICE JOHN H & LOIS J		\$ 7,444.67			\$ 8,540.86	\$ 15,985.54		\$ 15,985.54	\$ 4,475.95	\$ 11,509.59			
18	131E29CC	1600	1901 Willow St	GOODWIN TRAVIS L		\$ 14,687.38			\$ 16,845.24	\$ 31,532.62		\$ 31,532.62	\$ 8,829.13	\$ 22,703.49			
19	131E29CC	1800	na	GOODWIN TRAVIS L		\$ 7,525.46			\$ 8,635.46	\$ 16,160.91		\$ 16,160.91	\$ 4,525.06	\$ 11,635.86			
20	131E29CC	1900	1811 Willow St	DAVIS CHRISTINA L		\$ 13,708.02			\$ 15,747.84	\$ 29,455.86		\$ 29,455.86	\$ 8,247.64	\$ 21,208.22			
21	131E29CC	2000	1809 Willow St	NORTHERN INVESTMENTS		\$ 10,201.32			\$ 11,719.32	\$ 21,920.64		\$ 21,920.64		\$ 21,920.64			
22	131E29CC	201	1807 Willow St	VICTOR MANUEL L		\$ 9,604.75			\$ 11,003.15	\$ 20,607.90		\$ 20,607.90		\$ 20,607.90			
23	131E29CC	2400	1805 Willow St	MELLEIN JENNIFER		\$ 15,142.58			\$ 17,395.87	\$ 32,538.45		\$ 32,538.45	\$ 9,110.77	\$ 23,427.68			
24	131E29CC	2401	2100 18th Ave	STEDMAN-CRANE ESTELLE LYNN, HUGHES CURTIS ANTHONY		\$ 11,954.67			\$ 13,733.58	\$ 25,688.25		\$ 25,688.25	\$ 7,192.71	\$ 18,495.54			
25	131E29CC	100	1800 Yucca St	VICTOR MANUEL		\$ 25,392.55			\$ 29,066.37	\$ 54,458.92		\$ 54,458.92		\$ 54,458.92			
26	131E29CC	200	1808 Yucca St	VICTOR MANUEL L		\$ 7,767.82			\$ 8,919.24	\$ 16,687.05		\$ 16,687.05		\$ 16,687.05			
27	131E29CC	300	1810 Yucca St	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 13,515.99			\$ 15,473.63	\$ 28,989.62		\$ 28,989.62		\$ 28,989.62			
28	131E29CC	400	na	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 6,354.07			\$ 7,263.84	\$ 13,617.91		\$ 13,617.91		\$ 13,617.91			
29	131E29CC	500	1812 Yucca St	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 14,323.85			\$ 16,419.57	\$ 30,743.42		\$ 30,743.42		\$ 30,743.42			
30	131E29CC	600	1814 Yucca St	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 7,161.92			\$ 8,209.78	\$ 15,371.71		\$ 15,371.71		\$ 15,371.71			
31	131E29CC	700	1816 Yucca St	TUNNELL BRENDA		\$ 7,161.92			\$ 8,209.78	\$ 15,371.71		\$ 15,371.71	\$ 4,304.08	\$ 11,067.63			
32	131E29CC	800	1818 Yucca St	TUNNELL BRENDA L		\$ 8,333.31			\$ 9,581.39	\$ 17,914.71		\$ 17,914.71	\$ 5,016.12	\$ 12,898.59			
33	131E29	2000	1803 Yucca St	JONES DAVID L	0.2	\$ 66,338.89	0.2	0.4	\$ 47,558.81	\$ 113,897.70	4	\$ 17,072.48	\$ 31,891.36	\$ 82,006.34	\$ 16,401.27	\$ 65,605.07	
34	131E29CC	3800	1907 20th Ave	BENITEZ SOCORRO		\$ 8,766.76			\$ 10,071.29	\$ 18,838.05		\$ 18,838.05	\$ 5,274.65	\$ 13,563.40			
35	131E29CC	3900	1905 20th Ave	ROBINSON TOM		\$ 7,172.80			\$ 8,240.15	\$ 15,412.95		\$ 15,412.95	\$ 4,315.63	\$ 11,097.32			
36	131E29CC	4000	1891 20th Ave	SHAHED OMAR		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98	\$ 6,022.79	\$ 15,487.19			
37	131E29CC	5000	1881 20th Ave	SHAHED OMAR		\$ 9,989.42			\$ 11,520.57	\$ 21,509.98		\$ 21,509.98	\$ 6,022.79	\$ 15,487.19			
38	131E29CC	5100	1871 20th Ave	IVERSON STEPHEN E & CHRISTINE L		\$ 5,546.64			\$ 8,777.35	\$ 14,323.98		\$ 14,323.98	\$ 4,010.72	\$ 10,313.27			
39	131E29CC	6300	1861 20th Ave	IVERSON STEPHEN E & CHRISTINE L		\$ 7,075.96			\$ 10,532.82	\$ 17,608.78		\$ 17,608.78	\$ 4,930.46	\$ 12,678.32			
40	131E29CC	5200	1902 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 7,277.01			\$ 8,316.33	\$ 15,593.34		\$ 15,593.34		\$ 15,593.34			
41	131E29CC	6200	na	MARTIN MICHAEL D		\$ 12,546.57			\$ 14,338.50	\$ 26,885.07		\$ 26,885.07	\$ 7,527.82	\$ 19,357.25			
42	131E29CC	6100	1900 19th Ave	VICTOR JOSHUA J		\$ 7,277.01			\$ 8,316.33	\$ 15,593.34		\$ 15,593.34		\$ 15,593.34			
43	131E29CC	5201	1904 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 9,244.94			\$ 10,620.64	\$ 19,865.58		\$ 19,865.58		\$ 19,865.58			
44	131E29CC	4901	1906 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 6,375.82			\$ 7,324.58	\$ 13,700.40		\$ 13,700.40		\$ 13,700.40			
45	131E29CC	4800	1908 19th Ave	COREY CHARLES		\$ 13,397.93			\$ 15,405.90	\$ 28,803.83		\$ 28,803.83	\$ 8,065.07	\$ 20,738.76			
46	131E29CC	4200	1912 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 9,520.23			\$ 10,865.40	\$ 20,385.63		\$ 20,385.63		\$ 20,385.63			
47	131E29CC	4100	1914 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 14,323.85			\$ 16,419.57	\$ 30,743.42		\$ 30,743.42		\$ 30,743.42			
48	131E29CC	4001	1916 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 14,323.85			\$ 16,419.57	\$ 30,743.42		\$ 30,743.42		\$ 30,743.42			
49	131E29CC	4700	1909 19th Ave	REYNOLDS EVERETT L & WAYNE N		\$ 18,652.07			\$ 21,353.61	\$ 40,005.68		\$ 40,005.68	\$ 11,201.59	\$ 28,804.09			
50	131E29CC	4601	na	ELLINGTON B. J. & ELLINGTON HOPE M		\$ 11,254.00			\$ 12,825.00	\$ 24,079.00		\$ 24,079.00	\$ 6,742.12	\$ 17,336.88			
51	131E29CC	4600	1909 1/2 19th Ave	NOE JAMES & PATSY		\$ 13,090.31			\$ 14,939.93	\$ 28,030.24		\$ 28,030.24	\$ 7,848.47	\$ 20,181.77			
52	131E29CC	5400	1905 19th Ave	NORTHERN INVESTMENTS, WESTBROOK RUSSELL L		\$ 13,020.56			\$ 14,902.33	\$ 27,922.89		\$ 27,922.89		\$ 27,922.89			
53	131E29CC	5300	1907 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS		\$ 13,020.56			\$ 14,902.33	\$ 27,922.89		\$ 27,922.89		\$ 27,922.89			
54	131E29CC	5900	1903 19th Ave	MUSGROVE JASON DON, YOUNG JERRY		\$ 13,090.31			\$ 14,939.93	\$ 28,030.24		\$ 28,030.24	\$ 7,848.47	\$ 20,181.77			
55	131E29CC	6000	1901 19th Ave	VICTOR MANUEL L DBA NORTHERN INVESTMENTS, RODGERS LARRY A		\$ 13,090.31			\$ 14,939.93	\$ 28,030.24		\$ 28,030.24		\$ 28,030.24			
56	131E29CC	1700	na - small lot	GOODWIN TRAVIS L		\$ -			\$ -	\$ -		\$ -					
57	131E29CC	1701	na - small lot	GOODWIN TRAVIS L		\$ -			\$ -	\$ -		\$ -					
58	131E30D	1901	2009 18th Ave	ESPINOSA CARMEN & ERASMO JR	0.25	\$ 41,697.82	0.25	0.4	\$ 48,089.15	\$ 89,786.97	3	\$ 15,233.37	\$ 25,140.35	\$ 64,646.62	\$ 16,161.65	\$ 48,484.96	
Subtotals:					56	Total	\$ 726,514.14	Total	\$ 810,205.31	\$ 1,536,719		\$ 1,326,978					
18th Avenue from Tamarack St to Vine St.																	
S1	131E29CC	7500	1924 18th Ave	NEHER SAM S & MISTY N			0.5	0.4	\$ 23,222.37	\$ 23,222.37		\$ 4,644.47	\$ 1,300.45	\$ 3,344.02			
S2	131E29CC	9100	1824 Tamarack St	RICE GERALD & PATRICIA			0.5	0.4	\$ 47,925.56	\$ 47,925.56	1	\$ 9,585.1	\$ 13,419.16	\$ 34,506.40	\$ 17,253.20	\$ 17,253.20	
S3	131E29CC	9300	1900 18th Ave	JACKSON MELVIN K & N H			0.5	0.4	\$ 39,474.39	\$ 39,474.39	1	\$ 7,894.9	\$ 11,052.03	\$ 28,421.56	\$ 14,210.78	\$ 14,210.78	
S4	131E30D	1907	1920 & 1922 18th Ave	AI AMERICAN BUILDING CONTRACTOR LLC					\$ 17,683.44	\$ 17,683.44		\$ 17,683.4	\$ 4,951.36	\$ 12,732.07			
S5	131E30D	1909	1910 18th Ave	SHAMA FAMILY TRUST, SHAMA JOHN L TR					\$ 14,360.95	\$ 14,360.95		\$ 14,361.0	\$ 4,021.07	\$ 10,339.89			
S6	131E30D	1905	1790 Tamarack St	TULLER JAMES D & JANICE D			0.5		\$ 10,283.23	\$ 10,283.23		\$ 5,141.6	\$ 1,439.65	\$ 3,701.96			
S7	131E29CC	5800	2000 18th Ave	HEATHMON DOUGLAS J & KATRINA M			0.233		\$ 16,128.79	\$ 16,128.79		\$ 3,758.0	\$ 1,052.24	\$ 2,705.77			
Subtotals:					7	AreaTotal				\$ 169,078.73	\$ 169,078.73		\$ 63,068.48				
Note: Costs are Estimates Only and are Subject to Change.																	
Total					63.00	\$ 726,514	\$ 979,284	\$ 1,705,798		\$ 1,705,798.18	\$ 303,328	City Funds	Deferred:	\$ 173,175			
Construction: \$ 1,193,205																	

Bank Reconciliation

Checks by Date

User: bneish
 Printed: 07/21/2021 - 10:14PM
 Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	6/1/2021	MOONLIGHT BPO, INC.		AP		2,264.57
0	6/1/2021	CENTURYLINK		AP		286.57
0	6/1/2021	CENTURYLINK - Bus		AP		3,187.20
92575	6/1/2021	911 Supply, Inc.		AP		296.95
92576	6/1/2021	ALL STAR AUTO SALES, INC.		AP		75.00
92577	6/1/2021	ALSCO		AP		290.17
92578	6/1/2021	John Asbury		AP		199.00
92579	6/1/2021	BAUMAN FARMS, LLC		AP		2,913.00
92580	6/1/2021	Ben-Ko-Matic Co., Inc.		AP		774.80
92581	6/1/2021	Bucher Municipal North America, Inc.		AP		206,186.00
92582	6/1/2021	JIM BUCK		AP		102.57
92583	6/1/2021	BULLARD LAW		AP		1,852.42
92584	6/1/2021	Canon Financial Services, Inc.		AP		417.01
92585	6/1/2021	ClaimFox, Inc.		AP		28.25
92586	6/1/2021	TORI COBERLY		AP		62.16
92587	6/1/2021	COMCAST		AP		243.09
92588	6/1/2021	Correct Equipment, Inc.		AP		837.11
92589	6/1/2021	DAN DEE SALES		AP		19.95
92590	6/1/2021	Dormers Embroidery & Promo Products		AP		1,489.48
92591	6/1/2021	David Dougherty		AP		360.00
92592	6/1/2021	EMPOWER DIGITAL SOLUTIONS, INC.		AP		1,575.00
92593	6/1/2021	FASTENAL COMPANY		AP		307.08
92594	6/1/2021	Ferguson Enterprises, LLC #3011		AP		9,278.25
92595	6/1/2021	Freedom Hill Church		AP		6,350.00
92596	6/1/2021	GATEWAY IMPRINTS, INC.		AP		28.40
92597	6/1/2021	Rene' Gonzalez		AP		27.00
92598	6/1/2021	Grove, Mueller & Swank, P.C., Inc.		AP		7,150.00
92599	6/1/2021	Karla Hall		AP		10.00
92600	6/1/2021	INNOVATIVE CREDIT SOLUTIONS		AP		109.00
92601	6/1/2021	INTERTECH, INC.		AP		548.15
92602	6/1/2021	Ivers Law Office, LLC		AP		1,825.00
92603	6/1/2021	KELLIE KEM		AP		15.11
92604	6/1/2021	KING OFFICE EQUIPMENT, INC.		AP		617.10
92605	6/1/2021	LANE FOREST PRODUCTS		AP		1,443.00
92606	6/1/2021	LIBERTY ROCK PRODUCTS, INC.		AP		911.05
92607	6/1/2021	LINN COUNTY RECORDER		AP		335.00
92608	6/1/2021	CHAYHOWA MCELHINNY		AP		35.00
92609	6/1/2021	Moore Holding Corporation		AP		1,158.25
92610	6/1/2021	Devennie Moreno		AP		100.00
92611	6/1/2021	NATIONAL PHOTOCOPY CORPORATION		AP		1,066.57
92612	6/1/2021	O & M TIRE SHOP, INC.		AP		1,227.00
92613	6/1/2021	OREGON DEPT. OF ENVIRONMENT		AP		360.00
92614	6/1/2021	OREGON HEALTH AUTHORITY - D		AP		4,000.00
92615	6/1/2021	PASTEGA COFFEE SERVICE		AP		326.76
92616	6/1/2021	Paypal		AP		35.00
92617	6/1/2021	PETROCARD		AP		2,622.40

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92618	6/1/2021	Pointe Pest Control-OR, LLC		AP		115.00
92619	6/1/2021	Quadient Finance USA, Inc.		AP		1,000.00
92620	6/1/2021	Lilly Rasmussen		AP		110.00
92621	6/1/2021	SAMARITAN HEALTH SERVICES, II		AP		114.00
92622	6/1/2021	SBRK Finance Holdings, Inc.		AP		1,715.00
92623	6/1/2021	Scottmiriam, Inc.		AP		3,245.00
92624	6/1/2021	WILCO		AP		94.98
92625	6/1/2021	Lori Seiber		AP		40.00
92626	6/1/2021	Colton Smith		AP		10.00
92627	6/1/2021	ROBERT SNYDER		AP		12.25
92628	6/1/2021	Staples, Inc.		AP		1,484.67
92629	6/1/2021	STATE OF OREGON - Notary		AP		40.00
92630	6/1/2021	JON SUGDEN		AP		40.99
92631	6/1/2021	SWEET HOME CHAMBER OF COMI		AP		6,500.00
92632	6/1/2021	Sweet Home Veterinary Hospital		AP		35.00
92633	6/1/2021	Tell & Sell, Inc.		AP		257.75
92634	6/1/2021	THE BUILDING DEPARTMENT, LLC		AP		7,535.68
92635	6/1/2021	Susan Thompson		AP		320.29
92636	6/1/2021	TRAFFIC SAFETY SUPPLY CO., INC		AP		387.35
92637	6/1/2021	Uline Shipping Supplies		AP		66.33
92638	6/1/2021	VALLEY FIRE CONTROL, INC.		AP		128.50
92639	6/1/2021	W. W. Grainger, Inc.		AP		26.00
92640	6/1/2021	West Yost & Associates, Inc.		AP		8,171.85
92641	6/1/2021	WesTech Engineering, LLC		AP		49,606.00
0	6/4/2021	Amazon Capital Services, Inc.		AP		3,083.83
0	6/4/2021	SWEET HOME POLICE EMPLOYEE!		AP		1,160.00
0	6/4/2021	SWEET HOME COMMUNITY FOUN		AP		149.13
0	6/4/2021	EBS TRUST		AP		83,423.64
0	6/4/2021	PERS		AP		12,949.80
0	6/4/2021	FICA PAYROLL TAXES		AP		36,653.10
0	6/4/2021	MEDICARE		AP		8,762.08
0	6/4/2021	ASI-PAYROLL DEDUCTIONS		AP		341.50
0	6/4/2021	NATIONWIDE-PAYROLL DEDUCTIO		AP		950.00
0	6/4/2021	AFLAC		AP		661.02
0	6/4/2021	Vantagepoint Trf. Agents 108524/10904		AP		30,419.04
0	6/4/2021	HSA - PAYROLL DEDUCTIONS		AP		1,565.00
0	6/4/2021	Vantagepoint Trf. Agents 300619		AP		2,470.00
0	6/4/2021	Vantagepoint Trf. Agents 705507		AP		508.33
0	6/4/2021	FEDERAL PAYROLL TAXES		AP		29,269.65
0	6/4/2021	OREGON PAYROLL TAXES		AP		18,788.70
92642	6/4/2021	JASON KLETT		AP		106.66
92643	6/4/2021	US POSTMASTER		AP		165.81
92644	6/4/2021	JIMMIE WYLIE		AP		17.52
92645	6/4/2021	Mandarich Law Group LLP		AP		562.85
92646	6/4/2021	OREGON AFSCME COUNCIL 75		AP		1,008.12
92647	6/4/2021	PenServ Plan Services, Inc.		AP		250.00
92648	6/4/2021	STEELHEAD STRENGTH & FITNES		AP		553.80
0	6/8/2021	PETROCARD		AP		3,131.99
0	6/8/2021	DevNW		AP		89,889.71
0	6/8/2021	Wex Bank		AP		1,206.96
0	6/8/2021	METEREADERS, LLC		AP		1,870.05
0	6/8/2021	ClearGov, Inc.		AP		10,188.00
0	6/8/2021	CENTURYLINK		AP		39.99
0	6/8/2021	AT&T Mobility/First Net		AP		1,926.31
0	6/8/2021	MOONLIGHT BPO, INC.		AP		2,809.82
92649	6/8/2021	911 Supply, Inc.		AP		74.19

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92650	6/8/2021	All Star Tents and Party Rentals		AP		750.00
92651	6/8/2021	ALSCO		AP		155.86
92652	6/8/2021	PATTI BARDELL		AP		55.14
92653	6/8/2021	BLACKSTONE PUBLISHING		AP		1,284.15
92654	6/8/2021	Michael Bloom		AP		20.00
92655	6/8/2021	BridgeTower OpCo, LLC		AP		41.14
92656	6/8/2021	BUCK'S SANITARY SERVICE, INC.		AP		145.00
92657	6/8/2021	Canon Financial Services, Inc.		AP		562.72
92658	6/8/2021	CARTER'S FIRE SPRINKLER MAINT		AP		712.22
92659	6/8/2021	Cascade Timber Consulting, Inc.		AP		1,090.00
92660	6/8/2021	CENTER POINT LARGE PRINT		AP		175.56
92661	6/8/2021	CIRCLE K STORE INC #2701359		AP		2.00
92662	6/8/2021	CITY OF SWEET HOME		AP		190.00
92663	6/8/2021	CMI SOFTWARE CORPORATION		AP		14,500.00
92664	6/8/2021	COMCAST		AP		88.00
92665	6/8/2021	COMCAST BUSINESS		AP		3,019.00
92666	6/8/2021	COVANTA ENERGY, LLC		AP		33.78
92667	6/8/2021	DAY MANAGEMENT CORPORATIO		AP		16,372.38
92668	6/8/2021	Ewing Irrigation Products, Inc.		AP		75.44
92669	6/8/2021	FASTENAL COMPANY		AP		120.44
92670	6/8/2021	Ferguson Enterprises, LLC #3011		AP		4,557.47
92671	6/8/2021	Kaylie Gaylord		AP		50.00
92672	6/8/2021	Graphics Equipment		AP		4,755.00
92673	6/8/2021	JAEGAR HOWATT		AP		130.00
92674	6/8/2021	Ryland Johnson		AP		550.10
92675	6/8/2021	KIP AMERICA, Inc.		AP		240.00
92676	6/8/2021	LEBANON OREGONIAN		AP		65.00
92677	6/8/2021	RYAN LEHTO		AP		100.00
92678	6/8/2021	LINN COUNTY MEDICAL EXAMINI		AP		4,000.00
92679	6/8/2021	LINN COUNTY PARKS DEPARTMEN		AP		100.00
92680	6/8/2021	Linn County Road Department		AP		373.75
92681	6/8/2021	LMS CUSTOM HOMES LLC		AP		70.19
92682	6/8/2021	CHAYHOWA MCELHINNY		AP		35.00
92683	6/8/2021	Devennie Moreno		AP		50.00
92684	6/8/2021	MURRAYSMITH, INC.		AP		252,758.47
92685	6/8/2021	NET ASSETS		AP		700.00
92686	6/8/2021	Northwest Natural		AP		717.58
92687	6/8/2021	O & M TIRE SHOP, INC.		AP		703.00
92688	6/8/2021	OREGON CASCADES WEST COG		AP		994.50
92689	6/8/2021	OREGON SECRETARY OF STATE		AP		350.00
92690	6/8/2021	Samantha Osborn		AP		35.00
92691	6/8/2021	PACIFIC OFFICE AUTOMATION		AP		151.80
92692	6/8/2021	PACIFIC POWER		AP		15,116.96
92693	6/8/2021	PASTEGA COFFEE SERVICE		AP		222.80
92694	6/8/2021	Paypal		AP		35.00
92695	6/8/2021	Pointe Pest Control-OR, LLC		AP		125.00
92696	6/8/2021	Pro-Vision, Inc.		AP		125.08
92697	6/8/2021	PURCHASE POWER		AP		55.25
92698	6/8/2021	Quadient Leasing USA, Inc.		AP		675.81
92699	6/8/2021	Rabiner Resources, Inc.		AP		1,800.00
92700	6/8/2021	RENEWABLE RESOURCE GROUP, I		AP		264.00
92701	6/8/2021	SAMARITAN HEALTH SERVICES, II		AP		25.00
92702	6/8/2021	Scottmiriam, Inc.		AP		109.00
92703	6/8/2021	Adrianne Lea Shreves		AP		870.00
92704	6/8/2021	Sunset Electric, Inc.		AP		45.00
92705	6/8/2021	SUNSHINE INDUSTRIES UNLIMITE		AP		656.54

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92706	6/8/2021	SWANK MOTION PICTURES		AP		380.00
92707	6/8/2021	SWEET HOME ROTARY		AP		124.28
92708	6/8/2021	THOMSON REUTERS - WEST		AP		514.00
92709	6/8/2021	TK Elevator Corporation		AP		92.95
92710	6/8/2021	Treetop Products, Inc.		AP		30,324.18
92711	6/8/2021	TWGW, INC. NAPA AUTO PARTS		AP		367.05
92712	6/8/2021	USA BLUE BOOK		AP		1,012.79
92713	6/8/2021	WELLS FARGO FINANCIAL LEASIN		AP		734.00
92714	6/8/2021	RAY WEST		AP		5.00
92715	6/8/2021	WesTek Marketing, LLC		AP		4,892.00
92716	6/8/2021	WILDISH SAND & GRAVEL CO.		AP		84.24
92717	6/8/2021	Zion Bancorporation, National Associat		AP		485.00
0	6/11/2021	UMPQUA BANK - ACH		AP		4,101.34
0	6/17/2021	Amazon Capital Services, Inc.		AP		3,660.84
92720	6/24/2021	OREGON DEPT. OF ENVIRONMENI		AP		125,000.00
92721	6/24/2021	OREGON DEPT. OF ENVIRONMENI		AP		14,375.00
0	6/25/2021	Staples, Inc.		AP		845.77
0	6/25/2021	ASI-PAYROLL DEDUCTIONS		AP		22.50
0	6/25/2021	CENTURYLINK		AP		286.57
92722	6/25/2021	SANDRA ADAMS		AP		137.59
92723	6/25/2021	ALSCO		AP		245.40
92724	6/25/2021	BridgeTower OpCo, LLC		AP		60.50
92725	6/25/2021	BULLFROG ENTERPRISES		AP		720.00
92726	6/25/2021	COMCAST		AP		243.09
92727	6/25/2021	Concrete GPR LLC		AP		890.00
92728	6/25/2021	DEVCO Engineering, Inc.		AP		160.00
92729	6/25/2021	David Dougherty		AP		2,092.50
92730	6/25/2021	DUDE SOLUTIONS, INC.		AP		23,566.68
92731	6/25/2021	Ferguson Enterprises, LLC #3011		AP		251.65
92732	6/25/2021	HACH COMPANY		AP		4,944.00
92733	6/25/2021	HOME DEPOT CREDIT SERVICES		AP		687.95
92734	6/25/2021	HOY'S TRUE VALUE		AP		589.13
92735	6/25/2021	INGRAM LIBRARY SERVICES		AP		65.27
92736	6/25/2021	JOHN DEERE FINANCIAL		AP		148.73
92737	6/25/2021	JUNIOR LIBRARY GUILD		AP		159.80
92738	6/25/2021	Les Schwab Tire Centers of Portland, In		AP		305.41
92739	6/25/2021	LINN BENTON TRACTOR CO.		AP		34.84
92740	6/25/2021	PATRICIA MATTHEWS		AP		121.79
92741	6/25/2021	MATTHEWS CONSULTING		AP		24.51
92742	6/25/2021	NATIONAL PHOTOCOPY CORPORA		AP		846.10
92743	6/25/2021	Newco, Inc.		AP		885.00
92744	6/25/2021	O & M TIRE SHOP, INC.		AP		588.00
92745	6/25/2021	ONE CALL CONCEPTS		AP		79.20
92746	6/25/2021	Samantha Osborn		AP		35.00
92747	6/25/2021	Pointe Pest Control-OR, LLC		AP		130.00
92748	6/25/2021	DYLAN RICHARD		AP		44.84
92749	6/25/2021	RITZ SAFETY		AP		1,837.50
92750	6/25/2021	SAMARITAN HEALTH SERVICES, II		AP		382.00
92751	6/25/2021	Scottmiriam, Inc.		AP		2,549.70
92752	6/25/2021	SENIOR CITIZENS OF SWEET HOM		AP		22,288.00
92753	6/25/2021	THE BUILDING DEPARTMENT, LLC		AP		6,094.76
92754	6/25/2021	CURTIS THOMAS JR		AP		104.63
92755	6/25/2021	W. W. Grainger, Inc.		AP		163.94
92756	6/25/2021	West Yost & Associates, Inc.		AP		6,166.76
92757	6/25/2021	Whelchel Fence Co., Inc.		AP		1,471.81
92758	6/25/2021	WILDISH SAND & GRAVEL CO.		AP		96.20

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
92759	6/25/2021	CORBY WILSON		AP		31.29
0	6/30/2021	PERS		AP		13,853.62
0	6/30/2021	SWEET HOME COMMUNITY FOUN		AP		139.13
0	6/30/2021	OREGON PAYROLL TAXES		AP		18,568.53
0	6/30/2021	MEDICARE		AP		8,666.02
0	6/30/2021	FEDERAL PAYROLL TAXES		AP		27,799.73
0	6/30/2021	Vantagepoint Trf. Agents 300619		AP		2,370.00
0	6/30/2021	NATIONWIDE-PAYROLL DEDUCTIO		AP		850.00
0	6/30/2021	ASI-PAYROLL DEDUCTIONS		AP		352.75
0	6/30/2021	CENTURYLINK		AP		326.56
0	6/30/2021	PETROCARD		AP		2,763.63
0	6/30/2021	METEREADERS, LLC		AP		1,863.55
0	6/30/2021	CENTURYLINK - Bus		AP		3,186.60
0	6/30/2021	SWEET HOME POLICE EMPLOYEE		AP		1,160.00
0	6/30/2021	Vantagepoint Trf. Agents 108524/10904		AP		29,024.80
0	6/30/2021	AT&T Mobility/First Net		AP		777.96
0	6/30/2021	AFLAC		AP		606.50
0	6/30/2021	MOONLIGHT BPO, INC.		AP		561.26
0	6/30/2021	EBS TRUST		AP		84,944.02
0	6/30/2021	HSA - PAYROLL DEDUCTIONS		AP		1,565.00
0	6/30/2021	Staples, Inc.		AP		463.66
0	6/30/2021	Vantagepoint Trf. Agents 705507		AP		608.33
0	6/30/2021	FICA PAYROLL TAXES		AP		36,280.98
92760	6/30/2021	Albany Towing Services, Inc.		AP		4,000.00
92761	6/30/2021	ALBERTSONS / SAFEWAY		AP		10.00
92762	6/30/2021	ALSCO		AP		144.78
92763	6/30/2021	BI-MART CORPORATION		AP		43.96
92764	6/30/2021	Michael Bloom		AP		20.00
92765	6/30/2021	BridgeTower OpCo, LLC		AP		67.76
92766	6/30/2021	CARSON OIL COMPANY, INC.		AP		177.96
92767	6/30/2021	CARTER'S FIRE SPRINKLER MAINT		AP		375.62
92768	6/30/2021	Chuck Smith		AP		1,000.00
92769	6/30/2021	CMI SOFTWARE CORPORATION		AP		9,984.00
92770	6/30/2021	COMCAST		AP		88.40
92771	6/30/2021	COMCAST BUSINESS		AP		3,019.00
92772	6/30/2021	Correct Equipment, Inc.		AP		71,473.46
92773	6/30/2021	CUES, Inc.		AP		14,896.98
92774	6/30/2021	DAN DEE SALES		AP		193.98
92775	6/30/2021	DAY MANAGEMENT CORPORATIO		AP		83,063.94
92776	6/30/2021	DEMCO		AP		621.27
92777	6/30/2021	Edge Analytical, Inc.		AP		800.00
92778	6/30/2021	Ferguson Enterprises, LLC #3011		AP		2,067.06
92779	6/30/2021	GATEWAY IMPRINTS, INC.		AP		342.00
92780	6/30/2021	Megan Gazeley		AP		50.00
92781	6/30/2021	INDUSTRIAL WELDING SUPPLY, IN		AP		14.56
92782	6/30/2021	INNOVATIVE CREDIT SOLUTIONS		AP		51.00
92783	6/30/2021	INTERTECH, INC.		AP		548.00
92784	6/30/2021	JUNIOR LIBRARY GUILD		AP		2,445.40
92785	6/30/2021	Linn County GIS		AP		4,446.00
92786	6/30/2021	LINN COUNTY PARKS DEPARTMEN		AP		20.00
92787	6/30/2021	Curtis Low		AP		85.00
92788	6/30/2021	THE MORGAN CPS GROUP, INC.		AP		840.00
92789	6/30/2021	National Testing Network, Inc.		AP		500.00
92790	6/30/2021	BRANDON NEISH		AP		44.40
92791	6/30/2021	NORTH SANTIAM PAVING CO.		AP		112,790.80
92792	6/30/2021	Northwest Natural		AP		494.92



City of Sweet Home
 3225 Main Street
 Sweet Home, OR 97386
 541-367-5128
 Fax 541-367-1215
www.sweethomeor.gov

Finance Department

To: City Council
 Ray Towry, City Manager

From: Brandon Neish, Finance Director

Subject: Finance Department Monthly Report – June 2021

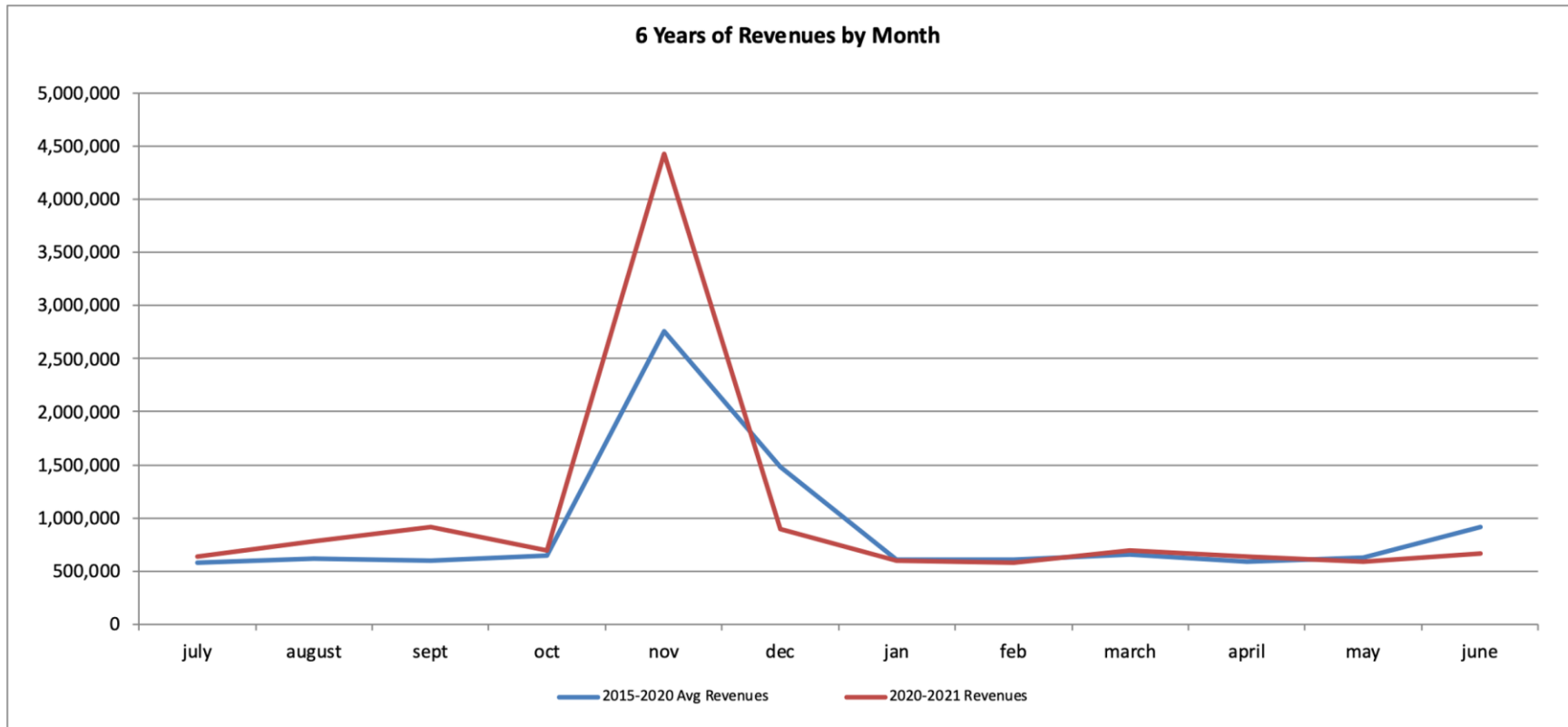
The Finance Department is responsible for the for the fiscal management of the City of Sweet Home. This includes accounts payable, payroll, general accounting, preparing the annual budget and the city's annual audit. This department also administers the city's assessment docket, coordinates employee's benefits and maintains financial records relating to grants and contracts. The following information represents the department's activities during the month of **June 2021**.

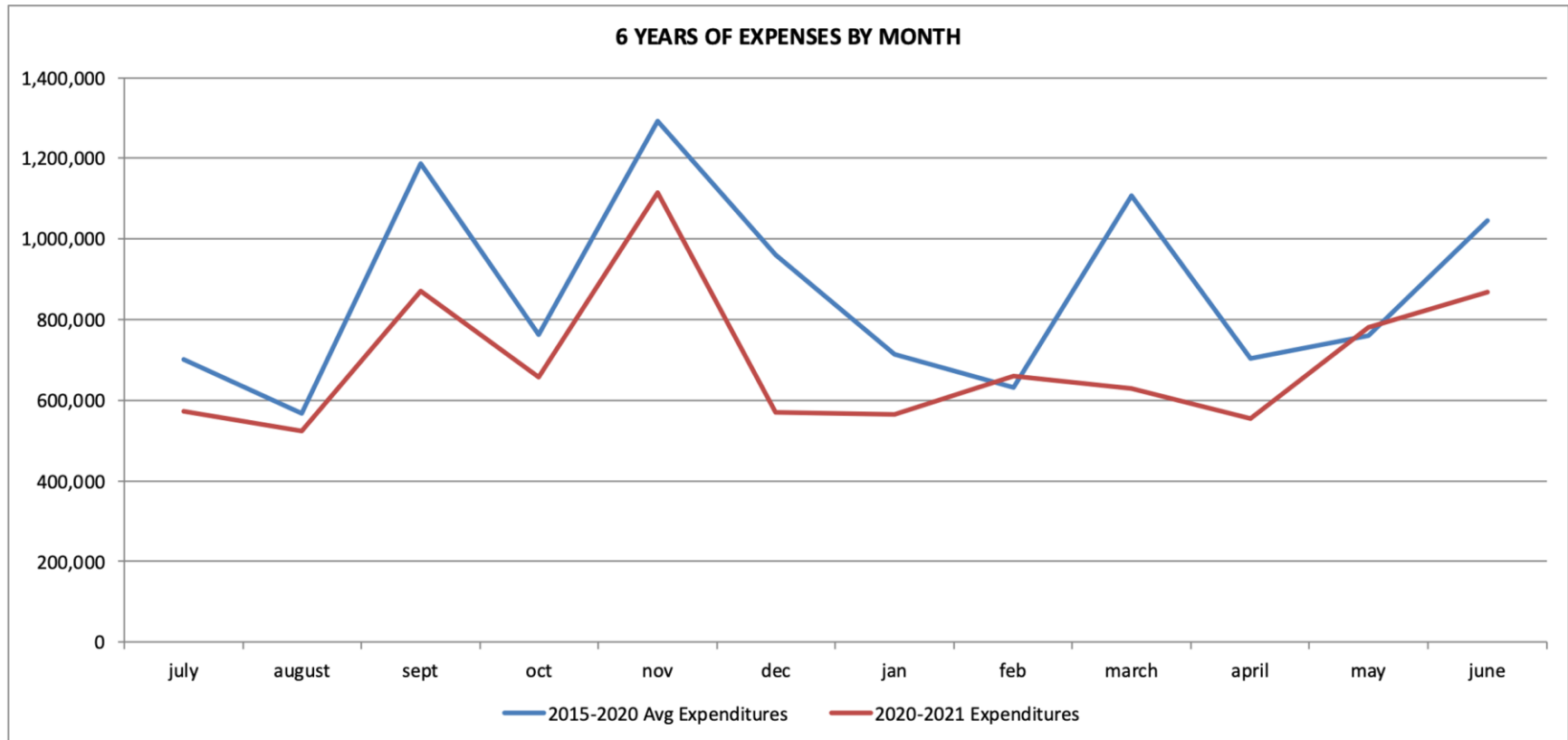
	June 2021	May 2021	YTD	Fiscal Year 2020	Prior Five- Year Average
<u>Accounts Payable</u>					
Chks printed	294	119	1,855	2,099	2,037
Exp. Total	\$1,876,082.03	\$591,744.39	\$9,730,359.03	\$9,419,358.90	\$7,448,251.05
<u>Passports</u>					
Processed	37	35	253	305	299*
Photos taken	36	40	243	225	250*
* Data back to August 2018					
<u>Lien Searches</u>	113	79	765	599	527

	June 2021	May 2021	YTD	Fiscal Year 2020	Prior Five- Year Average
Utility Billing					
Service requests	212	150	2,195	2,388	2,318*
New accounts	12	12	151	136	146*
Net account changes	+1	+3	+26	+19	+27*
Statements processed	3,201	3,187	38,649	37,199	36,640*
Past-due notices sent	819	790	10,890	12,213	11,678*
Accounts scheduled for turn-off	44	42	503	486	552*

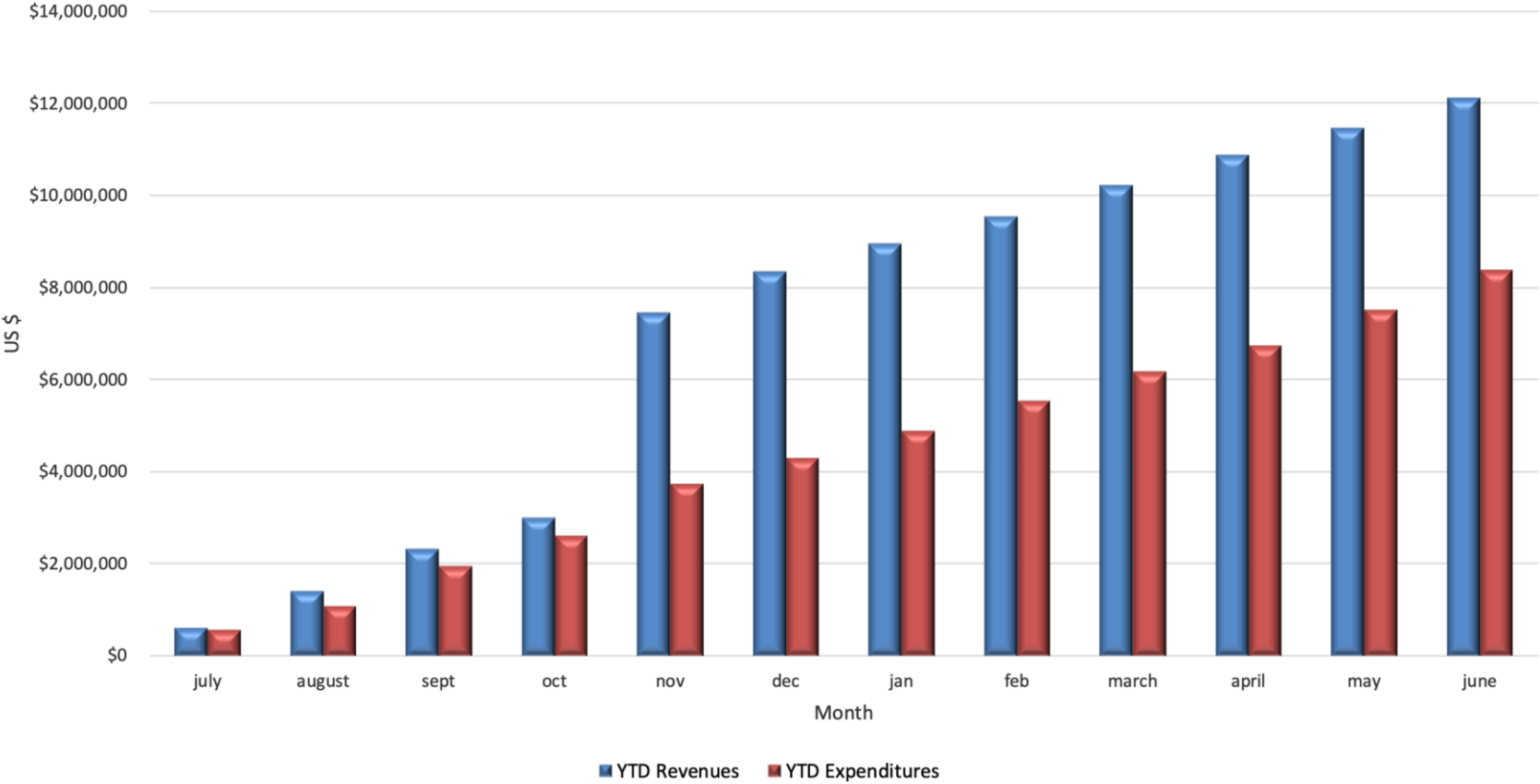
Below is a list of the checks that were equal to or exceeded \$5,000 and their purpose (if not clear on check listing).

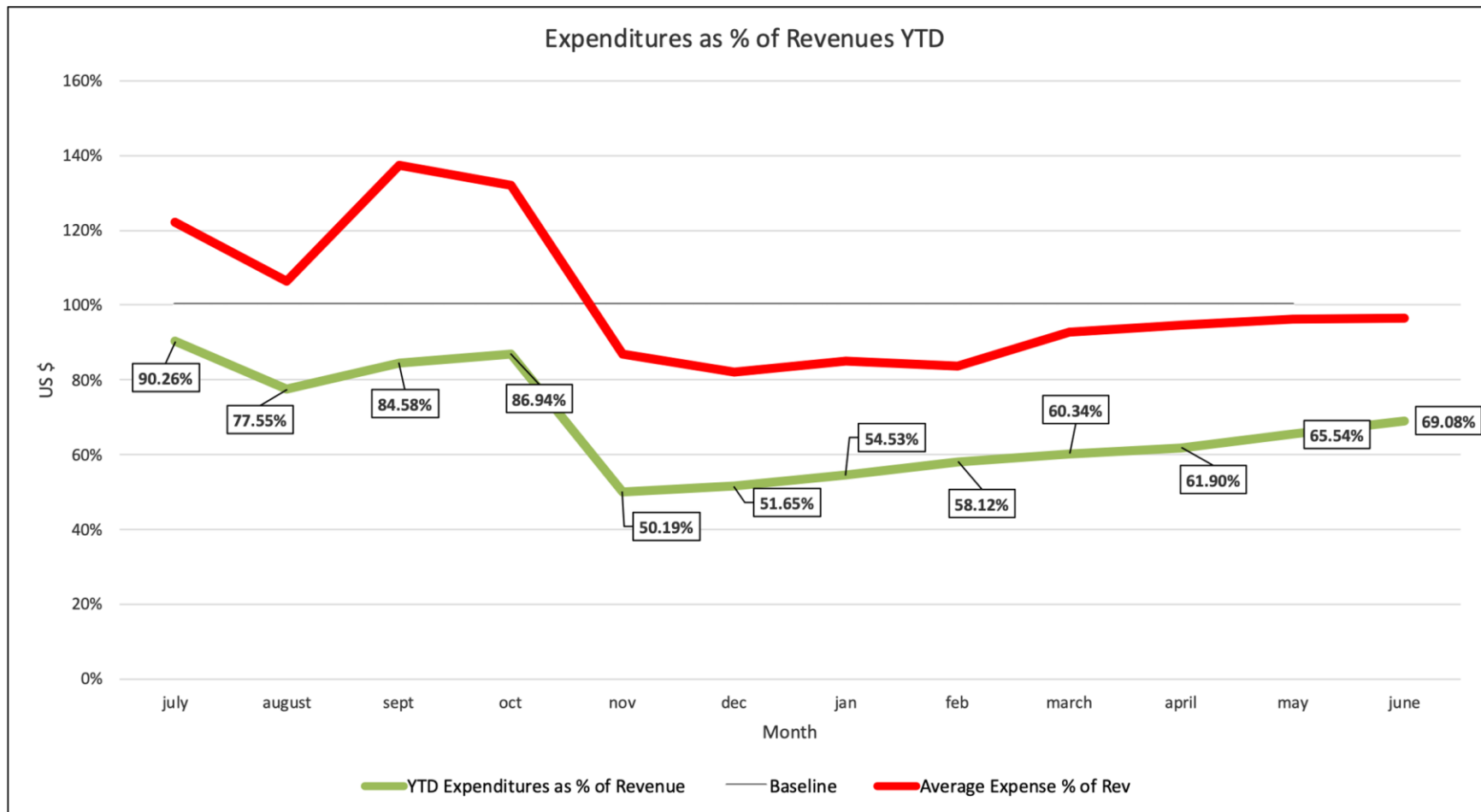
<u>Check No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>	<u>Fund</u>
92581	Bucher Municipal North America, Inc.	New sweeper	\$206,186.00	Streets (575)
92594	Ferguson Enterprises, LLC	Sankey Park, 10 th Ave proj & meters	\$ 9,278.25	Various
92595	Freedom Hill Church	CEIP	\$ 6,350.00	Economic Development (760)
92663	CMI Software Corporation	Justice licensing	\$ 14,500.00	Police (200)
92667	Day Management Corp.	Dispatch consoles	\$ 16,372.38	Police (200)
92710	Treetop Products, Inc.	Benches for Sankey Park	\$ 30,324.18	General Fund (100)
92769	CMI Software Corporation	Justice Connect license	\$ 9,984.00	Police (200)
92772	Correct Equipment	Water meters	\$ 71,473.46	Water Ops (500)
92773	Cues, Inc.	Transporter for sewer camera	\$ 14,896.98	Wastewater (550)
92775	Day Management Corp.	Dispatch radios	\$ 83,063.94	Police (200)





Current Year Revenue & Expenditure Comparrison





SWEET HOME POLICE DEPARTMENT
CHIEF OF POLICE
 1950 Main Street
 Sweet Home, OR 97386
 (541) 367-5181 Fax (541) 367-5235

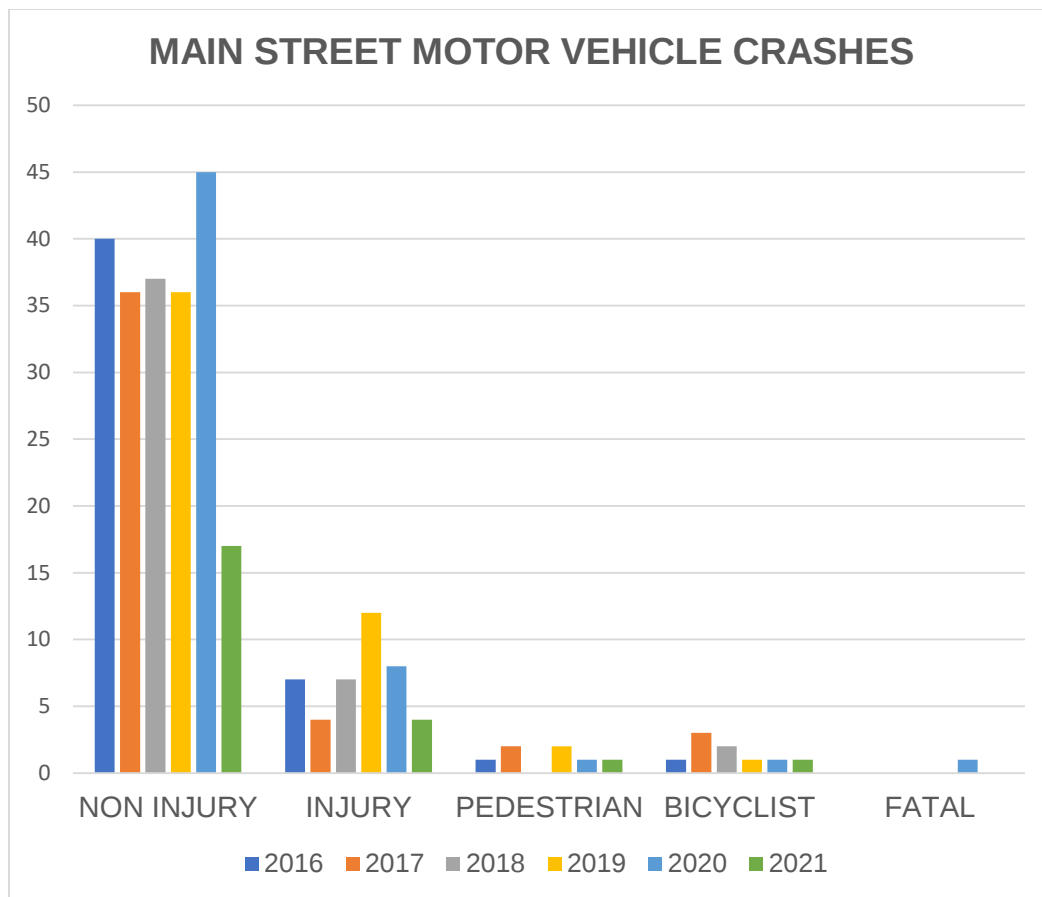
	This Month	Last Month	Last Year	Year to Date	
	06/30/2021	05/31/2021	06/30/2020	06/30/2021	5 Year
Call Volume	857	778	648	4346	4371
CAD Calls	1559	1451	1253	8507	8459
ONIBR Person Crimes	17	14	8	101	82
ONIBR Person Crimes Cleared	9	13	4	76	58
ONIBR Property Crimes	59	47	29	247	261
ONIBR Property Crimes Cleared	15	6	16	55	80

Trends:

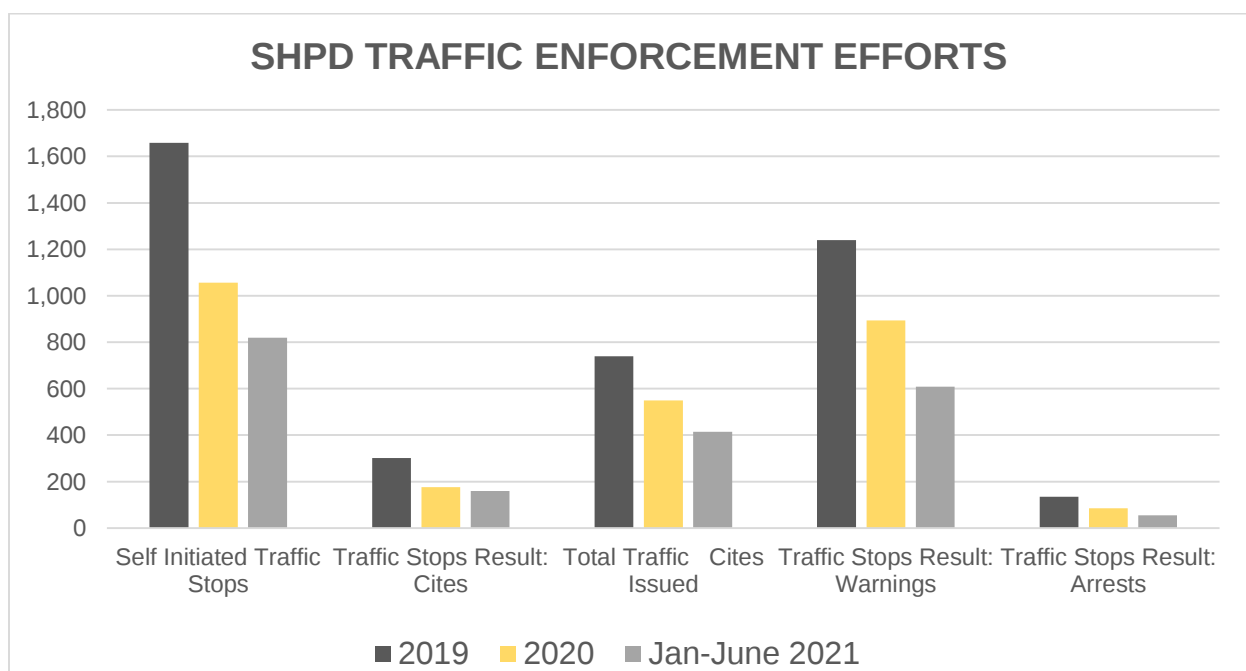
Traffic enforcement, particularly speeding issues along Main Street, remains a point of concern to the City Council and to many citizens. As Council is aware, the City acquired six (6) Portable Radar Speed Signs that are moveable and that can be relocated as needs arise. The intent has been to use the Radar Speed Signs to gather traffic information such as speed and volume of traffic in specific areas. Data collection plays a significant role in determining the validity of the traffic speed concerns and our department's response. Because of our limited resources, identifying the problem areas in the community will allow us to focus our enforcement efforts. Two signs have been in place and gathering data. Attached are several charts depicting the data that was collected by the Radar Speed Signs on Main Street. That data is for the month of June 2021 and is broken down into two locations, the 900 block of Main Street, and the 3200 block of Main Street. It should be noted that during the month of June, we were having issues with the accuracy of the time listed by the radar signs.

The data that has been focused on included both the volume of traffic as well as the overall percent of vehicles traveling in excess of 5 mile per hour over the speed limit. The data for the 900 block of Main Street revealed the volume of traffic to be 297,592 with 32% of the vehicles traveling above 30 miles per hour. The data for the 3200 block of Main Street revealed the volume of traffic to be 304,213 with 16% of the vehicles traveling above 50 miles per hour.

Traffic volume and speed are often viewed due to their potential correlation with traffic crashes involving vehicles and/or pedestrians. The below information is historical data for traffic collisions along Main Street.



With these concerns in mind, when we have a full team of two officers on duty, one is to be assigned to focus on traffic enforcement along Main Street. Their focus will continue to be on gaining compliance whether that is through a citation or a verbal warning. Below is a graph depicting the traffic enforcement efforts of our department. Traffic enforcement through the first six months of 2021 has increased significantly from 2020. Officers will continue their work to deter speeding on Main Street, with a focus on the downtown corridor.



During the July 13th, 2021, City Council Meeting, a discussion involving traffic concerns on 1st Avenue took place. The most recent traffic data that we have acquired on 1st Avenue was during March of this year. That data, as well as traffic crash data associated with 1st Avenue, has also been attached to this report.

The information presented is intended to be a reference as the City discusses the traffic concerns in our community. Traffic enforcement is a significant piece of the puzzle to address these concerns, but it's not a solve-all. Dialogue needs to take place with community leaders, community members and the Oregon Department of Transportation. By utilizing a cohesive approach, improvements can be made.

900 Block of Main Street Eastbound (Subway)
Total Vehicles
June 2021

Speed Limit 25

Speed Range	Number of Vehicles
0-5	3,017
6-10	7,842
11-15	12,666
16-20	19,866
21-25	50,508
26-30	106,579
31-35	75,037
36-40	18,728
41-45	2,650
46-50	364
51-55	167
56-60	92
61-65	45
66-70	20
71-75	6
76-80	1
81-85	1
86-90	2
91-95	1
96-100	0
>100	0
Total	297,592

Speed 0-25: 93,899
Speed 26-30: 106,579

Speeders: 97,114

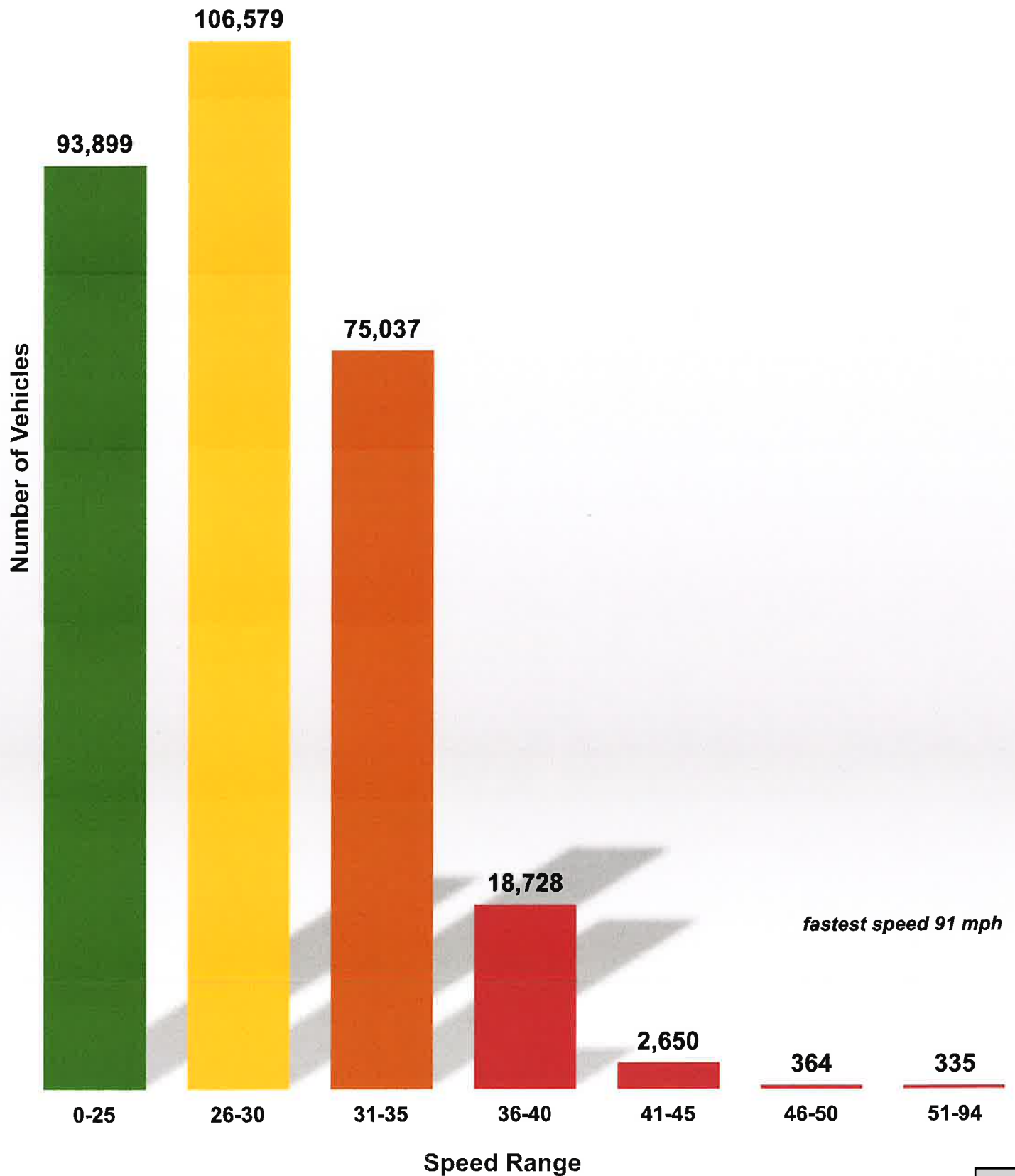
Fastest Speed 91

900 Block of Main Street Eastbound (Subway)

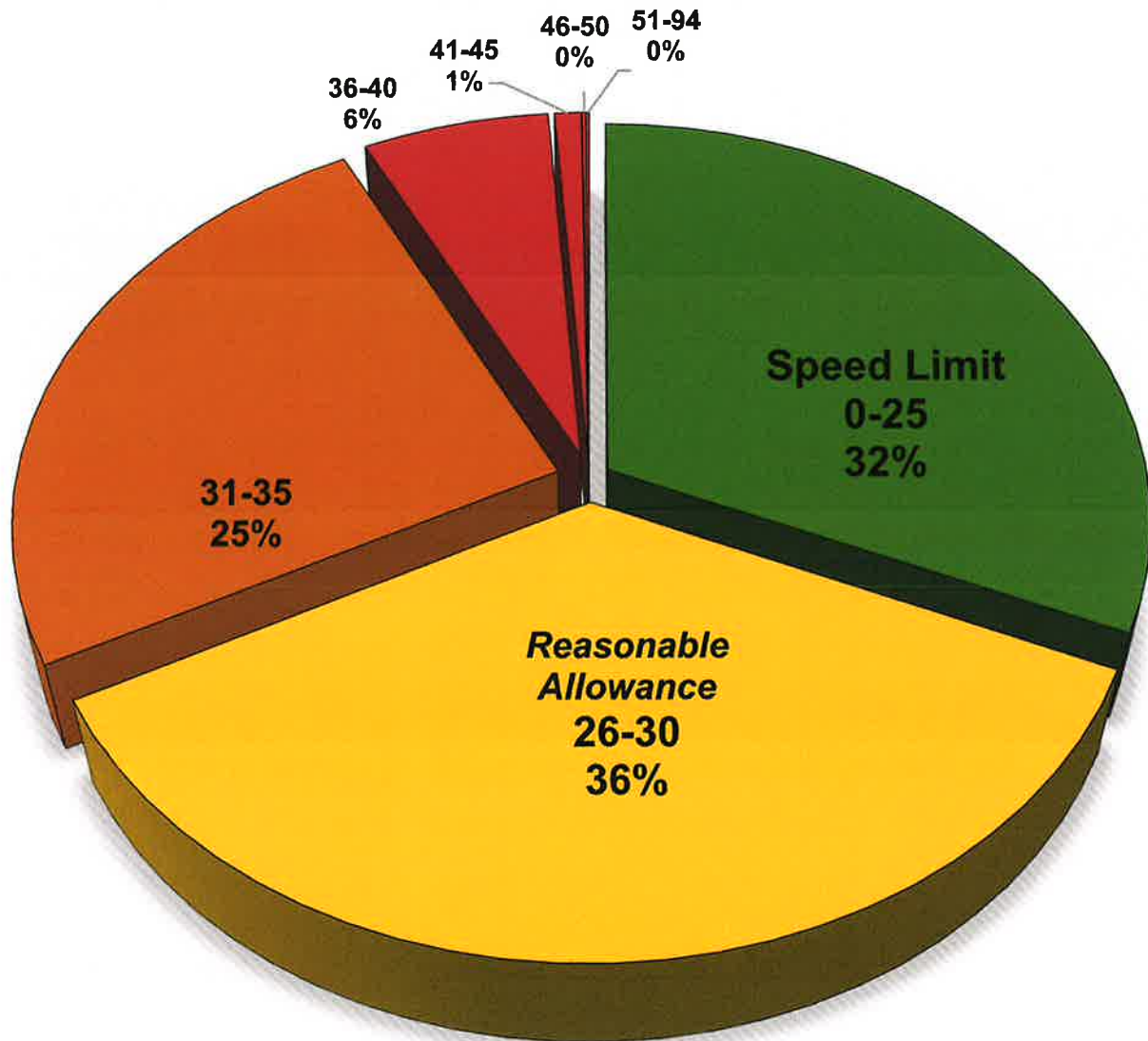
June 2021

Speed Limit 25

Total Vehicles: 297,592



**Percentage of Total Vehicles
in Speed Ranges
900 Block Main St Eastbound
June 2021**



■ 0-25 ■ 26-30 ■ 31-35 ■ 36-40

3200 Block of Main Street Westbound (South Fork)
Total Vehicles
June 2021

Speed Limit 45

Speed Range	Number of Vehicles
0-5	860
6-10	2,677
11-15	5,920
16-20	8,891
21-25	8,003
26-30	8,949
31-35	12,432
36-40	26,522
41-45	84,828
46-50	96,579
51-55	38,728
56-60	7,816
61-65	1,306
66-70	263
71-75	71
76-80	39
81-85	66
86-90	110
91-95	96
96-100	40
>100	17
Total	304,213

Speed 0-45: 159,082
Speed 46-50: 96,579

Speeders: 48,552

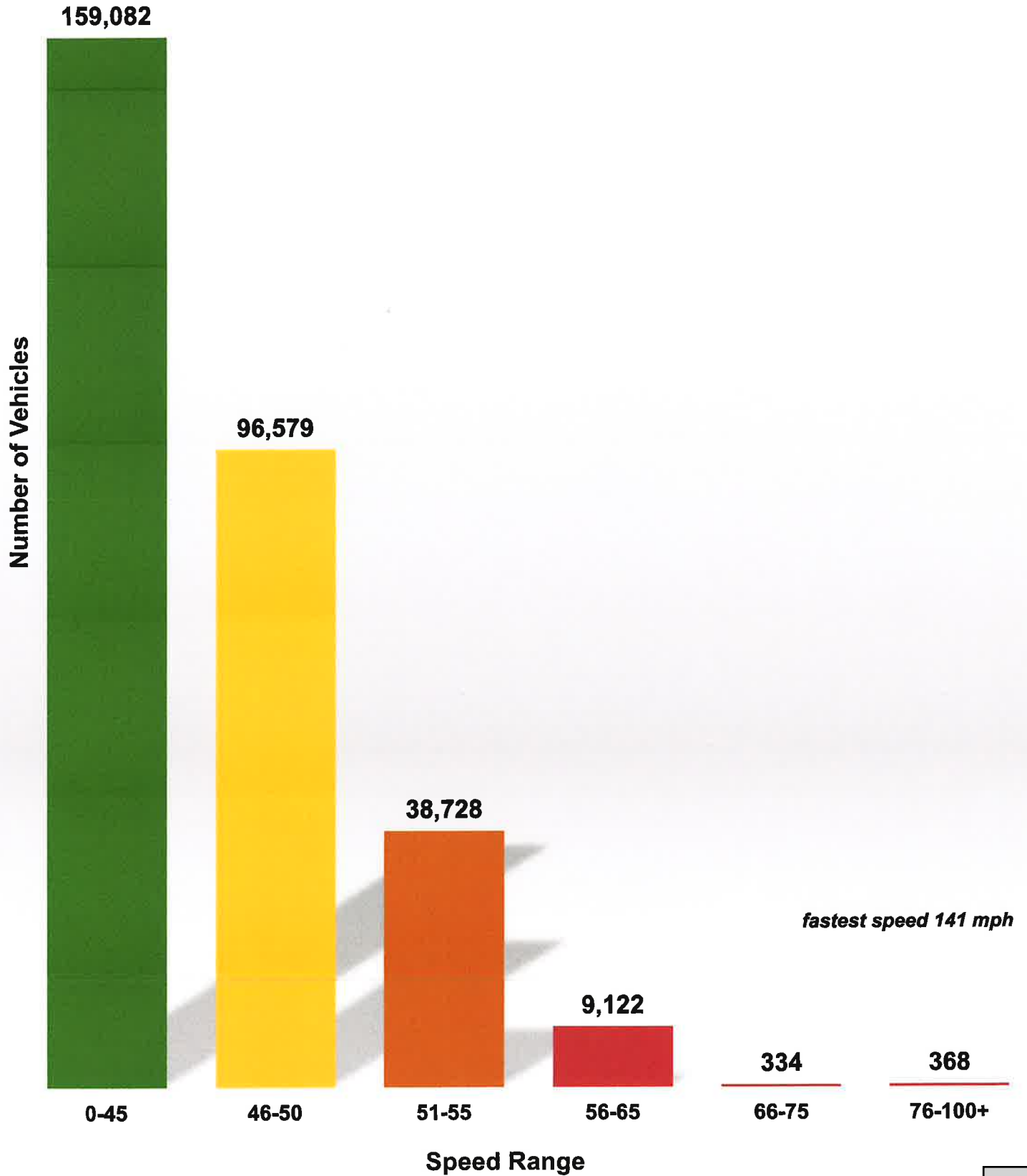
Fastest Speed 141

3200 Block Main Street Westbound (South Fork)

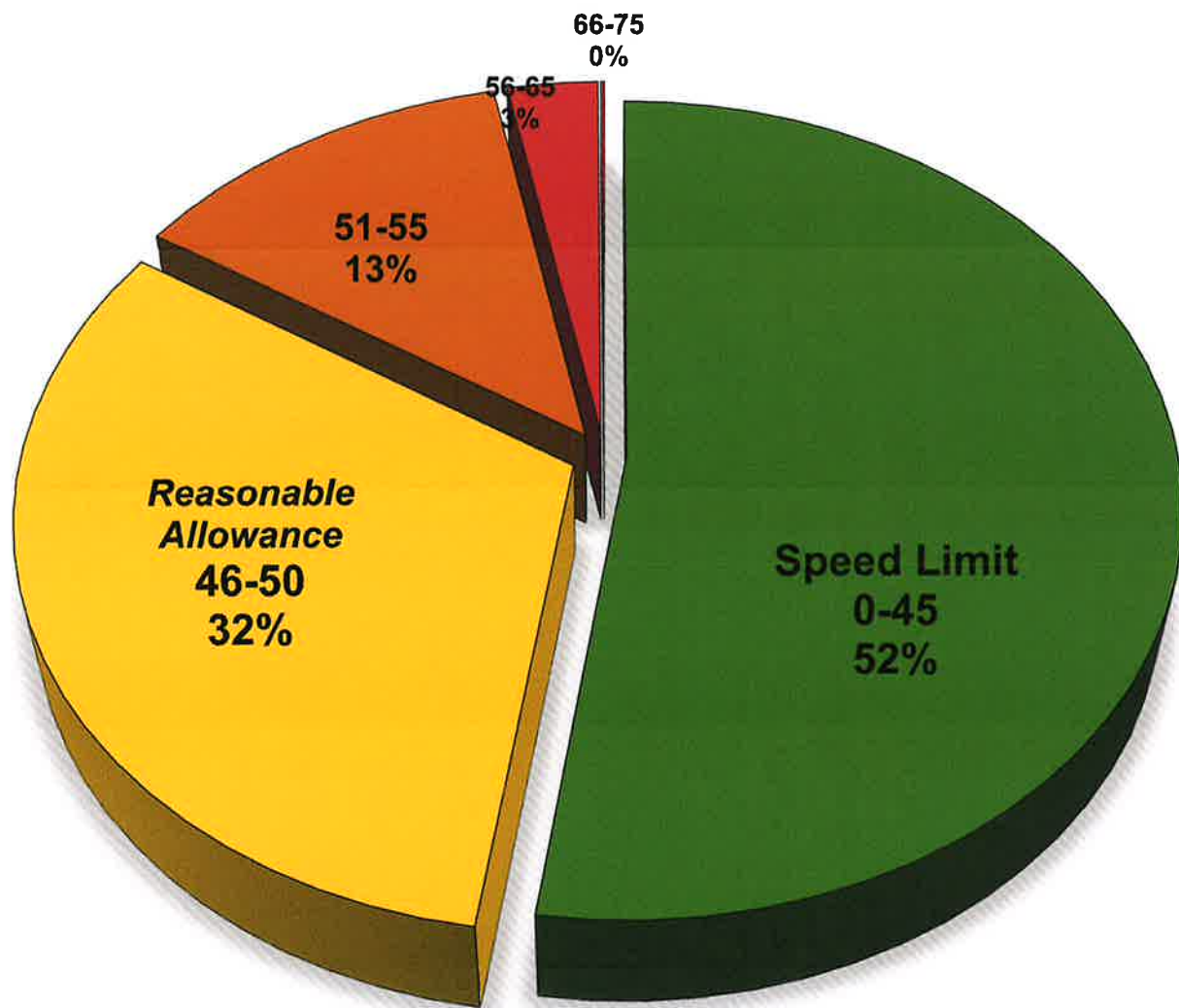
June 2021

Speed Limit 45

Total Vehicles: 304,213

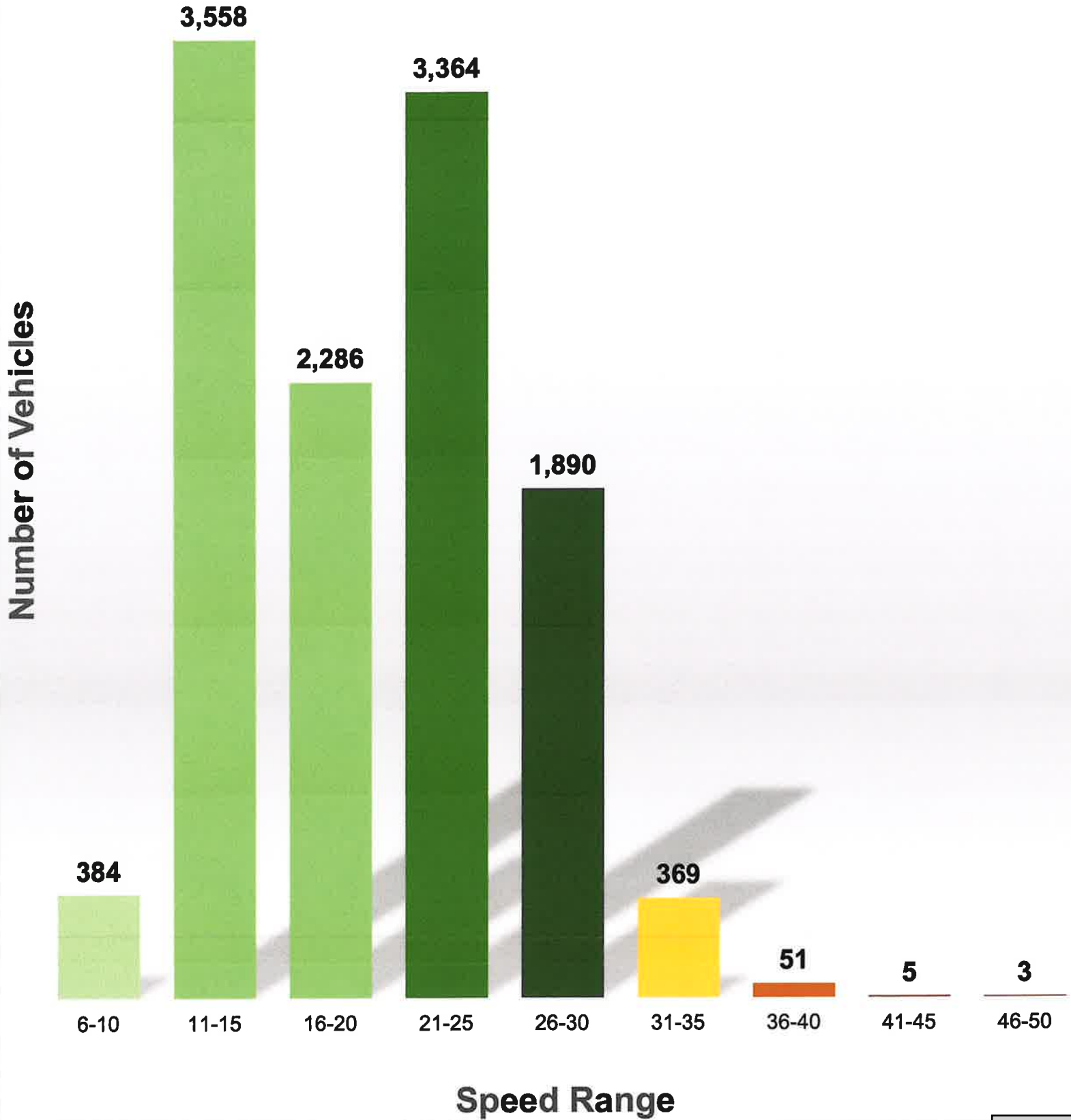


**Percentage of Total Vehicles
in Speed Ranges
3200 Block Main St Westbound
June 2021**



■ 0-45 ■ 46-50 ■ 51-55 ■ 56-65 ■ 66-75

**1st Avenue Radar Data
03/09/2021 - 03/16/2021
Speed Limit 25**



Percentage of Total Vehicles in Speed Ranges

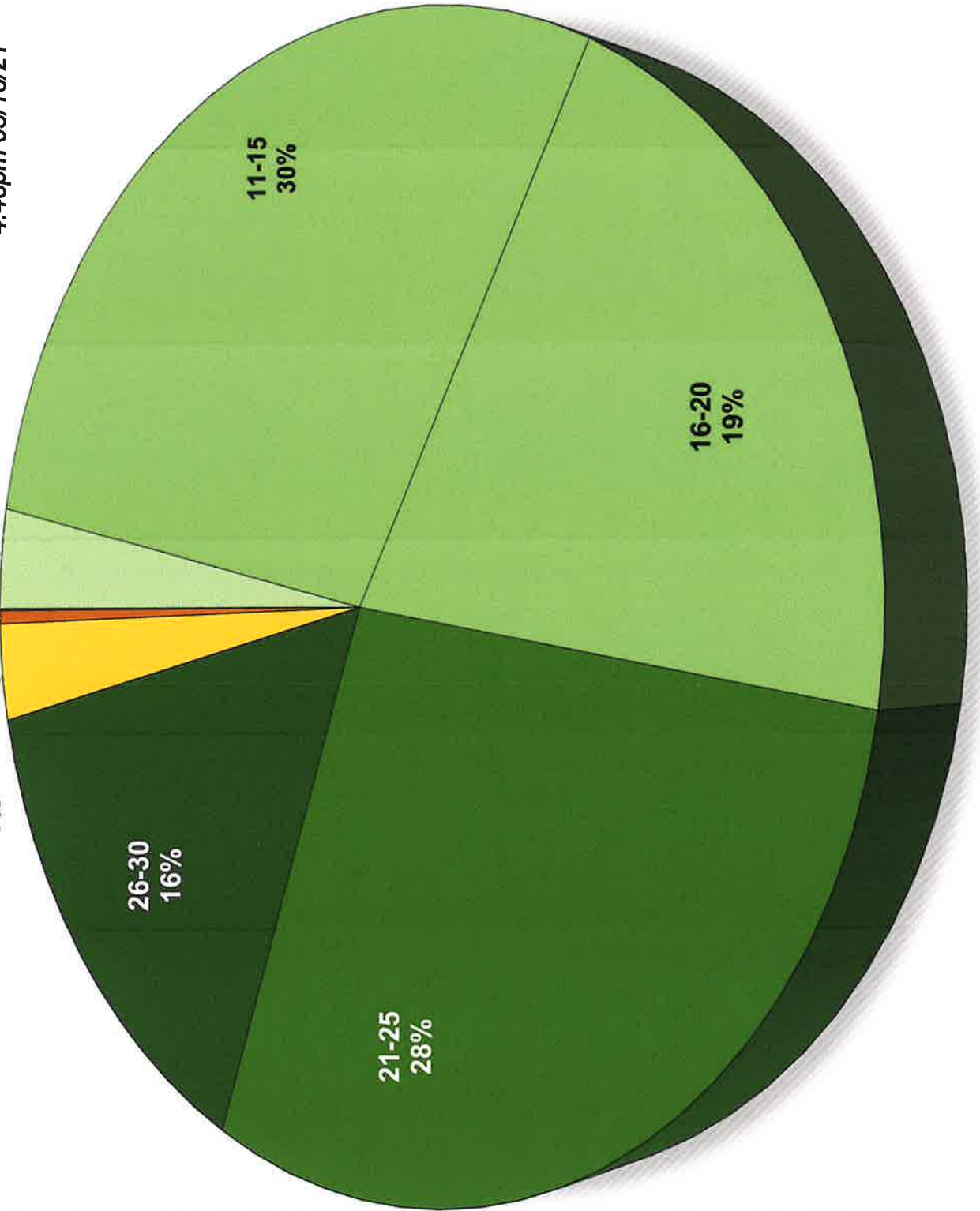
Total Vehicles: 11,910

Speed 0-25: 81%

26-30: 16%

fastest speed 48 mph
4:45pm 03/13/21

41-45 0%
46-... 3%
6-10 3%
36- 40... 3%
31-35 3%26-30 16%
21-25 28%
16-20 19%
11-15 30%



6-10 11-15 16-20 21-25 26-30 31-35 36-40 41-45 46-50

TYPE	LOCATION	2016	2017	2018	2019	2020	2021 TO 6/15/2021
MOTOR VEHICLE CRASH	CITY WIDE	97	91	121	104	114	36
	<i>1st Avenue Area</i>	1	0	4	0	0	2
TRAFFIC CALLS RESPONDED	CITY WIDE	364	431	446	415	410	240
	<i>1st Avenue Area</i>	2	6	5	6	5	7
TRAFFIC CRIME	CITY WIDE	61	104	104	104	96	66
	<i>1st Avenue Area</i>	0	2	2	2	0	1
TRAFFIC CITATION ISSUED	CITY WIDE	497	405	573	775	611	448
	<i>1st Avenue Area</i>	3	10	8	13	10	7
TRAFFIC STOP CONDUCTED	CITY WIDE	1242	1062	1720	1654	1151	841
	<i>1st Avenue Area</i>	14	8	18	14	8	5