



CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

April 17, 2024, 8:30 AM
Santiam Conference Room
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: # 278 852 022 483

Call to Order and Pledge of Allegiance

The meeting was called to order at 8:30.

Roll Call of Park and Tree Committee Members:

PRESENT

Matthew Bechtel
Lena Tucker
Bob Dalton
Wally Shreves
Nancy Patton
Debra Sue Northern
Councilor Dave Trask

STAFF

Greg Springman, Interim Assistant Public Works Director
Blair Larsen, Community & Economic Development Director
Diane Golden, Associate Planner
Angela Clegg, Tourism and Economic Development Coordinator (remote)

Time Reports

Wally reminded the committee to turn in their minutes in writing to Diane.

2024-03-20 Park and Tree Committee Minutes

The meeting minutes were motioned to be approved with corrections to replace "frisbee" with "disc" by Bob, seconded by Lena.

YAY: 6

Nay: 0

Public Comment. This is an opportunity for members of the public to address the Park and Tree Committee on topics that are not listed on the agenda.

None.

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Old Business

Cut the Gut Checkpoint at Sankey Park Wally will try to communicate with Lagea on more information for Cut the Gut. A gift basket was brought up by Nancy, who can assemble it. Blair said some swag can be donated from the City. A spot by the plaza at Sankey Park was brought up to provide the bridge in the background. The City will communicate to the Chamber for registration and information. Debra, Lena, Matthew and Nancy voiced support for the event. A vote was made to support Cut the Gut checkpoint at Sankey Park.

Yay: 6

Nay: 0

New Business

Welcome New Park and Tree Committee Member Wally and Diane will try to reach out to new committee member Jo Anne Solis.

Arbor Day Review Angela confirmed that this will be the 37th year for the certification for Tree City USA. The plaque for Mollie will not be ready by the event. Angela will let the committee know when it is so they can plan accordingly and will send Debra a proof before confirming it to be made. Wally will be providing hot dogs and buns, a Tic Tac Toe game, and cornhole. Nancy will be providing refreshments. Lena will communicate with Sean and Dominic about digging the hole for the dogwood tree. Dave will communicate with pro-tem Greg Mahler to see about attending. Lena will be providing the shrubs for giveaways, as well as discs and tomato cages for disc golf. 150 cookies will be purchased from Safeway for the event from the City. Angela confirmed that the tables and pop ups will be at the shelter for Saturday, as well as a sound system provided.

Round Table Discussions (Committee comments about topics not listed on the agenda)

Greg will forward the beautification information to Diane in order to pass it on to the committee. Dominic is recruiting high school kids to pull ivy on May 3rd, 10:00 at southeast Sankey park. Wally will send a reminder to Diane so it can be noticed as a quorum.

Sankey Park Phase III- Knife River is willing to donate concrete for the slab for the structure. The donation would be considered an "in kind" match. Wally will communicate with Knife River about the estimation of cost. A building permit will need to be submitted through the city and need to be comparable with the structure going in. Blair will talk with the building inspector to confirm what will be adequate.

Nancy asked for a QR code for Cut the Gut for donations for Sankey Park.

Lena updated the committee that the plum tree at Walkabout park will need to be pulled out, and a dead birch tree at Clover Park. Lena will look at the cyprus tree at Northside Park.

Adjournment The meeting adjourned at 9:35.

The Sweet Home Park and Tree Committee welcomes your interest in these agenda items. Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Committee may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend.

If you have questions, please contact the Community and Economic Development Department at 3225 Main Street, Sweet Home, Oregon 97386; Phone: (541) 367-8113.

SHMC 1.10 CITY COMMITTEES

§ 2.10.050 POWERS AND DUTIES.

A. Park and Tree Committee. The powers and duties of the Park And Tree Committee shall be as follows:

1. To conduct an inventory of existing street trees, including historical trees and public properties in need of beautification and plantings and present a written report to the City Council of its findings;
2. To develop and recommend to the City Council, for its adoption, a master list of trees suitable for planting within the city. The list shall be reviewed annually, a copy of which shall be kept on file in the office of the City Recorder for public information;
3. To develop and recommend to the City Council, for its adoption, ordinances and policies for the planting, care, maintenance, replacement and protection of trees throughout the city;
4. To act in an advisory capacity to the Planning Commission with respect to landscape design, suitable plantings, protection of natural vegetation and street tree requirements;
5. To submit recommendations to the City Council regarding the beautification of public properties and rights-of-way;
6. To promote public knowledge and acceptance of the value of tree planting and maintenance programs and requirements;
7. To develop a capital development program for each fiscal year, to include acquisition of new land and/or development of existing property for parks and other recreation areas;
8. To recommend recreation programing needs to be produced by the city;
9. To recommend an operating budget to carry out the recreation program as outlined for the forthcoming fiscal year; and
10. To preform additional duties and studies as may be required from time to time by the City Council.
11. To meet a minimum of four meetings a year, beginning with the month of December, which meeting should be devoted to the development of the next year's capital and recreation programs.

(Ord. 1263, § 1, 2017)