



CITY OF SWEET HOME BUDGET COMMITTEE MINUTES

May 13, 2021, 6:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Meeting Information

The Budget Committee meeting will be held at 6:00 p.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.
Meeting ID: ID: 366 950 97#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Chairperson of the meeting.

Cell phones should not be used in the Council Chambers by city staff or Committee during this meeting for any reason, including text messages, emails, or phone calls. If a member of the public needs to utilize their cell phone for a call, please exit the Council Chambers.

Call to Order

The meeting was called to order at 6:00 PM.

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Diane Gerson
Councilor Dave Trask
Councilor Dylan Richards (phone)
Councilor Susan Coleman
Councilor Angelita Sanchez (phone)
Committee Member Bob Briana
Committee Member Derek Dix
Committee Member Dave Journey
Committee Member David Lowman
Committee Member Gerritt Schaffer (video)
Committee Member Kenneth Hamlin

ABSENT

Councilor Gourley

STAFF

City Manager Ray Towry

Administrative Assistant Julie Fisher

Community and Economic Development Director Blair Larsen (Video)

Finance Director Brandon Neish

Police Chief Jeff Lynn

Public Works Director Greg Springman

Sergeant Ryan Cummings

Sergeant Jason Odgen

MEDIA

Benny Wolcott

- a) 2021-04-22 Budget Committee Meeting Minutes

Roll Call

Motion by Councilor Gerson, Seconded by Councilor Trask. Motion passed with all in favor.

Review and Discussion of Proposed 2021-2022 Budget

- a) Budget Presentation of Executive, Library & Police

Committee Member Brianna asked for clarification on Economic Development funds left over from a Federal Housing Rehabilitation Program.

City Manager Towry presented the Executive Department Budget. The addition of and Information Technology position was noted.

City Manager Towry presented the Library Budget. There were no significant changes in the budget. There was a discussion on additional administrative services charges.

Chief Lynn presented the Police Department budget. Chief Lynn noted one staffing change of the addition of a Captain position on the reduction of two Sergeants. This change in staff is cost neutral, but allows the department to plan for succession. In the dispatch, the department is asking to change a part time dispatcher to full time. This will also allow for succession planning in the dispatch department. Capital Expenditures were reviewed and discussed to include a slide-gate operator, patrol vehicle, K9 vehicle, and in-car video systems for all vehicles. There was discussion regarding marijuana revenues and using those funds to offset the internal services charges for the Police and Library.

A Recommendation from the Budget Committee to leave the marijuana in the General Fund, designated for police programs. (Gerson/Mahler) Roll Call Vote: All voted in favor.

Finance Director Neish presented the Non-Departmental budget. Additional funds were added for an emergency generation for City Hall and a few building renovations. Regional Emergency Management start up costs were added to build out a Regional Emergency Management Team.

- b) Tentative Approval of Budget

Motion to approve the following (Briana/Coleman)

(\$64,000) in Water Distribution Budget

\$75,000 in Water Capital Fund, based on City Council discussion to speed up Water Master Plan development.

Motion (Gerson/Trask) (Richards Naye) \$10,979 additional in Street Gas Tax revenue would revise State Gas Tax revenue to \$733,922.

Motion to approve the City of Sweet Home budget for the 2021-2022 fiscal year in the amount of \$25,135,101 (Mahler/Gerson) (Roll Call Vote)

Motion to approve the City of Sweet Home property taxes for the 2021-2022 fiscal year at the rate of \$1.4157 per \$1,000 of assessed value for the permanent tax levy, in the amount of \$7.85 per \$1,000 of assessed value for the Police local option tax levy and in the amount of \$1.17 per \$1,000 of assessed value for the Library Services local option tax.
(Mahler/Colelman) (Roll Call Vote)

Adjournment

With no further business, the meeting adjourned at 7:55 PM.