



CITY COUNCIL MEETING REGULAR SESSION

Tuesday, February 18, 2025 at 6:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

AGENDA

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Regular Session** on **Tuesday, February 18, 2025 at 6:00 PM**, at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. Council is conducted under modified Roberts Rules of Order as approved by Resolution 102-16; July 19, 2016. In accordance with Chapter §551 of the Texas Government Code, if required, the Council may conduct an executive session on any of the agenda items provided the City Attorney is present.

CALL TO ORDER/ROLL CALL

PLEDGES & INVOCATION

CEREMONIAL PRESENTATIONS

1. Sweeny Beautification Committee's Yard of the Month
2. Proclamation(s): Women's History Month

National Vietnam War Veterans Day

CITIZENS WISHING TO ADDRESS CITY COUNCIL

This item is available for those citizens wishing to address City Council on an issue not on the agenda. Any item discussed cannot be voted on but could be considered for placement on the agenda of the next regularly scheduled meeting. Limited to three (3) minutes.

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the items will be removed from the consent agenda and considered separately.

3. Minutes: Special Session, January 23, 2025
4. Financial Statements
5. Personnel Status – Information Only
6. Project Status Report
7. Critical Equipment Report; Generator Hourly Activated Self Test Report

8. FY 2024/2025 Investment Report; 1st Quarter (October-December 2024)

REGULAR AGENDA

- 9. Discussion and possible action on a request from Sweeny Beautification Committee to close a portion of Ashley Wilson Road during the Pride Day festivities.
- 10. Discussion and possible action to variance request for the 2025 Pride Day festivities, Ord. §113.04, Possession or consumption of alcoholic beverages in public places; Sweeny Beautification Committee
- 11. Discussion and possible action to animal shelter proposed plan.
- 12. Discussion and possible action to approve Ordinance 25-102, establishing the fee schedule for the City of Sweeny.
- 13. Discussion and possible action on review of the City Charter by City Council.

ITEMS OF COMMUNITY INTEREST

ADJOURN REGULAR SESSION

I certify that the notice and agenda of items to be considered by the Sweeny City Council on **February 18, 2025** was posted on the City Hall bulletin board on the _____ day of _____, 2025, at approximately _____AM / PM.

Kaydi Smith, City Secretary

I hereby certify that this Public Notice was removed from the City Hall bulletin board on the _____ day of _____, 202__ at approximately _____AM / PM.

Kaydi Smith, City Secretary



**CITY OF SWEENY
OFFICE OF THE MAYOR**

On March 29, 2012, President Barack Obama proclaimed this day as Vietnam Veterans Day to commemorate the 50-year anniversary of the Vietnam War. On March 28, 2017, President Donald Trump signed the Vietnam War Veterans Recognition Act of 2017 which officially recognizes March 29 as National Vietnam War Veterans Day.

Texas has always been willing to answer the call of Armed Forces to fight for the freedoms that our country stands for; the Vietnam War was no exception. In a time of social and political unrest, the members of our armed forces took on the task and gave themselves to the duty at hand. For this, we owe Vietnam veterans the utmost respect and should recognize the courage of our service members.

Many residents of our great city served during Vietnam and there were some that paid the ultimate price. Marine Lance Corporal Rockne Lamar Hardwick and Marine Private First-Class Frank Levi Swinford, III are memorialized for their sacrifice at the Vietnam Veterans Memorial in Washington, D.C.

At this time, I encourage my fellow citizens to learn more about the sacrifices and struggles of our Vietnam veterans and honor what they have done for us.

Therefore, I, Dusty Hopkins, Mayor of Sweeny, do hereby proclaim March 29th, 2025, to be

National Vietnam War Veterans Day

in Sweeny and urge the appropriate recognition whereof.

In official recognition whereof, I hereby affix my signature this the 18th day of February, 2025.

Mayor Dusty Hopkins



**CITY OF SWEENY
OFFICE OF THE MAYOR**

Behind every great man, is a great woman. A homage to the mothers, wives, daughters and sisters that help us strive to better each and every day.

The American spirit of grit and ingenuity is renowned throughout the world. From the founding of this great nation to the present, Americans continuously seek to create new inventions and reach new heights. Texas women have strongly contributed to this legacy.

Texas is home to many women who have shaped the legacy of our great state. And as such, our town of Sweeny has seen many great women grace our City and their efforts to build and continue a legacy of Pride in our great City.

From Sweeny's first female City Administrator, Exa Mae Keller, to our first female Mayor Vivian Brooks. These ladies helped pave the way for others to be involved in our town and lead and leave a legacy that we can be proud of for years to come.

At this time, I encourage my fellow citizens to join me in honoring the women of the Lone Star State by supporting their work and recognizing their accomplishments.

Therefore, I, Dusty Hopkins, Mayor of Sweeny Texas, do hereby proclaim March 2025, to be

Women's History Month

in Sweeny and urge the appropriate recognition whereof.

In official recognition whereof, I hereby affix my signature this the 18th day of February 2025.

Mayor Dusty Hopkins

CITY COUNCIL MEETING SPECIAL SESSION
DUE TO CANCELLED REGULAR SESSION 01/21/25 DUE TO INCLEMENT WEATHER

Item 3.

Thursday, January 23, 2025 at 5:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

MINUTES

BE IT KNOWN that the City Council of the City of Sweeny met in **Special Session** on **Thursday, January 23, 2025 at 5:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. This Special Session is due to the cancellation of the Regular Session from 01/21/2025 due to inclement weather.

CALL TO ORDER/ROLL CALL

Mayor called the meeting to order at 5 PM. Neal Bess Jr., Reese Cook, and Brian Brooks were in attendance. Shaun Massey and John Rambo were absent upon roll call.

PLEDGES & INVOCATION

Pledges were led by Neal Bess Jr. Invocation was given by Attorney Stevenson.
John Rambo arrived and took his seat at the diocese at 5:04 PM.

CEREMONIAL PRESENTATIONS

1. Sweeny Beautification Committee's Yard of the Month
2. Proclamation(s): African American History Month; February 2025

Mayor read the Proclamation for African American History Month and stated the proclamation will be signed and hung on display at City Hall.

CITIZENS WISHING TO ADDRESS CITY COUNCIL

Leigh Ann Thornton approached Council, 702 Ave B, addressing agenda item no. 13. She has discussed the project and situation with David (City Manager) and they have determined there has been a lot of miscommunication. Additionally, Council has been given a limited amount of information on the project. She does not feel that abandonment of the project should be on the table. They (BAAB) understand, they do not represent the City. She feels the public relations blow back would be bad for the City if the project is abandoned. It would be a logistical nightmare to return the money. She requests that abandonment not be an issue on the table.

Agatha Sanchez, President and Founder of the Sweeny Community Thanksgiving Feast, approached Council. She will be doing another fish fry to help those in need. She was the longest running president of the Sweeny Beautification Committee and has made Pride Day and Blue Santa prosper. She doesn't have a date for the fish fry as of yet, but will let us know. She believes in and sits for BAAB. She wants the City to succeed and keep moving forward, as several groups and organizations are failing. She wants the community to stay together and move in unity as one.

CONSENT AGENDA

3. Minutes: Special Session, December 11, 2024; Special Session, December 17, 2024; & Regular Session, December 17, 2024

Mayor Hopkins asked for a motion to approve the minutes of the Special Session December 11, 2024, Special Session December 17, 2024, and the Regular Session December 17, 2024. Brian Brooks stated so moved. Neal Bess Jr. seconded. All in favor. Motion carried.

4. Financial Statements
5. Personnel Status
6. Project Status Report
7. Critical Equipment Report; Generator Hourly Activated Self Test Report
8. Gas Compliance Update

9. 1st Quarter FY 24/25 Department Reports spanning October - December 2024; Police Department, Public Works, City Secretary, Fire Department, SEDC, and Parks & Recreation Board.

REGULAR AGENDA

10. Discussion and possible action to Amendment No. 2 and Task Order No. 25-01, pursuant to Agreement for Technical Services with City Engineers, Strand Associates, Inc.

William Huebner, City Engineer, of Strand & Associates Inc., approached Council regarding the Agreement for Technical Services amendment and task order presented. The agreement for technical services is considered a catch all for projects that detail a scope of work and fee. The task order for on-call services are as needed and consists of plan reviews or extra items outside of an official project. These services are charged as needed.

Mayor Hopkins asked for a motion to approve Amendment No. 2 and Task Order 25-01 pursuant to the Agreement for Technical Services with Strand Associates. John Rambo stated so moved. Neal Bess Jr. seconded. All in favor. Motion carried.

The Parks & Recreation Board report was skipped under the Consent Agenda Quarterly Reports. Mayor Hopkins went back to the report and read aloud, prior to moving to Regular Agenda Item No. 11.

11. Discussion and possible action on the Pecan Street Water Line Replacement Project.

City Manager stated that due to budget constraints and previous replacements on the water line on Pecan Street by staff, it is his opinion, to pull funding for this project and utilize the funds to replace and rebuild our streets. Funding must be allocated to areas of low to moderate income. CDBG has previously awarded \$200,000. The City's responsibility to continue the current water line replacement project on Pecan Street is \$263,000. If the City chooses to cancel the project, the City must repay the expended grant fees of \$6,985.77. The City would have until June 1st to determine a replacement project for the CDBG funds. Council discussed the current project, options, and potential allowable replacement projects.

Neal Bess Jr. stopped discussions of agenda item no. 11, to introduce our new Fire Chief, Timothy Webb Jr., and Assistant Fire Chief, Timothy "Tim" Webb Sr.

Reese Cook moved to cancel the current proposed Pecan Street Waterline Replacement Project. John Rambo seconded. Reese Cook, Brian Brooks, and John Rambo were in favor. Neal Bess Jr. opposed. Motion carried.

12. Discussion and possible action to requested update on the Industrial Park by Sweeny Economic Development Corporation.

Brittanie Hopkins, SEDC Treasurer, gave Council an updated report, including the previous quarterly report under consent. SEDC's portion of the power has been ran and completed at Industrial Park. It is now the tenants responsibility to tie in at their own expense.

Discussion only; no action.

13. Discussion and possible action on issues regarding the animal shelter, up to, and including, abandoning the project.

Brian Brooks stated he thinks we (Council/City) made a mistake accepting the money without bids on costs for completion. He wants to determine how much it will be to redo the building, bring to code, add concrete, heat, etc. Great job raising (the funds), but he wants a final cost including the final setups. He doesn't think \$50,000.00 will be enough to complete the project. If it's not, then what happens? City Manager reiterated what Ms. Thornton stated earlier. Information was not shared properly from the beginning. Their committee (BAAB), cannot take on the design and full construction of the building as a separate organization, as they are not affiliated with the City. This would be a City building on City

property. They can complete fundraising and donate funds only. BAAB will not be running the site, unless the City enters into an operational agreement with them at a future date. They do not intend to operate, but will offer support to operations. It is the City's responsibility to design and construct. Discussion ensued as to, at what point does the City no longer operate as an animal control facility and shift to an adoption agency. Hand drawings were given showing what is in existence, as well as notating what it would take to develop the facility at the location chosen, due to the well head protection act and proximity. No excrement or water run off can leave the site, it must filter through the sewer system. This would require additional plumbing, extra concrete for outside runs, and room to house cat cages. Council's previous motion was to accept the donation, put into a separate account, and construction shall not begin, until all funds are available to complete the project. City Manager stated, that is where he is at now. He has met with contractors that are donating, etc., but is at a stand still due to funding. Neal Bess Jr. suggested a proposed structure made of connex boxes to help reduce costs, he also passed around a quote for the suggested. (Quote is included as an exhibit to the minutes.) John Rambo stated that hands are tied due to stipulations of the agreement. Any further expenses are not budgeted. Council continued to discuss.

Neal Bess Jr. left the meeting at 6:40 PM.

If Council wanted to change the location of the shelter, Attorney Stevenson would prepare the amendment for Ms. Thornton and City Manager to sign, amending that funds can be expended at the existing facility/location, and for the City to determine how funds are spent.

Reese Cook moved to amend the current memorandum of agreement with Ms. Leigh Ann Thornton, to allow new or renovated facility, to be added to the current location, and to spend the \$50,000.00 at that location. Brian Brooks seconded. Reese Cook, Brian Brooks, and John Rambo were in favor. Motion carried.

14. Discussion and possible action to allow City Manager to sign an updated agreement with Government Capital Securities for municipal financial advisory services.

Reese Cook moved to allow City Manager to enter into an updated agreement with Government Capital Securities for municipal advisory services. Brian Brooks second. All in favor. Motion carried.

15. Discussion and possible action to approve Ordinance 25-100, calling the May 03, 2025 General Election, for Council Positions No. 2 & 4, and Mayor, all for terms of two years.

Reese Cook moved to approve Ordinance 25-100 calling the May 3rd, 2025 General Election for Council Positions 2 & 4 and Mayor. Brian Brooks seconded. All in favor. Motion carried.

16. Discussion and possible action to approve Ordinance 25-101, establishing the fee schedule for the City of Sweeny.

Reese Cook moved to approve Ordinance 25-101 establishing the fee schedule for the City of Sweeny. Brian Brooks seconded. All in favor. Motion carried.

17. Discussion and possible action to allow the City Manager to sign a contractual extension with our awarded Debris Removal Contractor, DRC Emergency Services.

Council discussed extending the contractual ending dates for debris contractors, to encompass the full hurricane season, ending 12/31/25.

Reese Cook moved to allow City Manager to sign a one-year contractual extension with DRC Emergency Services, with the City's previously awarded Debris Removal Contractor, to expire 12/31/2025. Brian Brooks seconded. All in favor. Motion carried.

18. Discussion and possible action to allow the City Manager to sign a contractual extension with our awarded Debris Monitoring Contractor, Rostan Solutions.

Reese Cook moved to allow City Manager to sign a contractual extension with Rostan Solutions, the City's previously awarded Debris Monitoring Contractor, to expire 12/31/2025.
Brian Brooks seconded. All in favor. Motion carried.

19. Discussion and possible action to allow City Manager to enter into a contractual agreement, previously awarded, for Disaster Recovery Grant Management and Administrative Services with Rostan Solutions.

Reese Cook moved to allow City Manager to enter into a contractual agreement with Rostan Solutions for Disaster Recovery Grant Management and Administrative Services, to expire 12/31/2025.
Brian Brooks seconded. All in favor. Motion carried.

20. Discussion and possible action to Resolution 25-100, allowing for a voluntary donation for Debris Removal be added to the city utility bills.

Brian Brooks moved to approve Resolution 25-100, adding a voluntary donation to the City utility bill for providing funds for debris removal in the amount of \$1.00. John Rambo seconded.
Brian Brooks and John Rambo were in favor. Reese Cook abstained. Motion carried.

21. Discussion and possible action to Resolution 25-101, terminating a voluntary donation on the City utility bill for Sidewalk Construction.

Attorney Stevenson stated that approving this item would remove those already signed up for this fund. There are quite a few people that currently donate. They would be required to re-sign up if council proceeds.
Discussion only; no action.

22. Discussion and possible action to Resolution 25-102, creating a voluntary donation on the City utility bill for the funding of a single account for Sidewalk Construction and Parks funding.

Discussion only; no action.

23. Discussion and possible action to City surplus property to be sold in public auction.

City Manager stated we are requesting consideration of the items listed within the packet to be deemed as surplus property. All items would be sold in public auction. The City has previously used Munibid for auction needs.

Mayor Hopkins asked for a motion to approve the surplus property to be sold in public auction. Reese Cook stated so moved. John Rambo seconded. All in favor. Motion carried.

24. Discussion and possible action to establishing a Special Meeting for Council to review the City Charter.

Discussion only; no action.

ITEMS OF COMMUNITY INTEREST

John Rambo stated good job on the freeze.

Mayor Hopkins stated that the Brazosport Food Pantry, Bulldog Marketplace, fed 245 families on Monday and Tuesday.

Reese Cook added that it may be beneficial for the City to circulate the need for volunteers and information for Bulldog Marketplace.

ADJOURN REGULAR SESSION

Mayor Hopkins adjourned the meeting at 7:11 PM.

EXHIBIT- Quote; Regular Agenda Item No. 13

Financial Statements are on file with the City Secretary's Office.

Staff and Boards Present

City Manager, David Jordan
Chief of Police, Brad Caudle
Director of Public Works, Terrance Bell
Finance Director / Personnel Services, Karla Wilson
City Secretary, Kaydi Smith
City Engineer, William Huebner with Strand Associates Inc.
SEDC Treasurer, Brittanie Hopkins

Passed and approved this _____ day of _____, 2025.

Kaydi Smith -- City Secretary

EXHIBIT; Regular Agenda
Item No. 13

NOTE

A Mobile Box.Com

PO Box 329

Brazoria, Texas 77422

(979) 798-5798

Date: 23 January 2025

To: The City of Sweeny
nnrvpark@gmail.com

Special Instruction: Delivery Includes 1 hour delivery time, any part of an hour beyond that is subject to \$95 per hour. Any location requiring safety training or TWIC cards will incur an additional \$100 fee. Credit card payments are subject to a 3.5% convenience fee.

Qnt	Unit #	Description	Location	Unit Price	Amount
2		New (1-Trip) 40' High Cube Double Door Shipping Containers	Sweeny, TX	\$5700.00 Each	\$11400.00
2		Used 40' HC Shipping Containers	Sweeny, TX	\$2900.00 Each	\$5800.00

SUBTOTAL	\$17200.00
Trucking	\$Included
Sales Tax	\$Resale Exempt
TOTAL	\$17200.00

Make Payable to: Lone Star Storage

Thank you for your Business!

Received By: _____ Date: _____



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Item 5.

Meeting Date	02/18/2025	Agenda Items	
Approved by City Manager		Presenter(s)	Karla Wilson
Reviewed by City Attorney		Department	Personnel
Subject	Personnel Status – Information Only		
Council Strategic Goals			
Attachments / Supporting documents			
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

City Manager	J. David Jordan
City Secretary	Kaydi Smith
Director of Finance and Personnel	Karla Wilson
Utility Billing Manager	Kyli Jones
Administrative Clerk	Jennifer Miller
Municipal Court Clerk	Brandi Anderson
Public Works Director	Tex Bell
Public Works Office Manager	Elizabeth Brown
Public Works Foreman	Jody Simmons
Water Plant Operator in Training	Daniel Wright
WWTP Operator in Training	VACANT
City Hall Liaison / Gas Ops in Training	Courtlyn Davidson
General Laborer - Parks	Gyler Thornton
General Laborer – Streets	Dylan White
General Laborer - Drainage	Trevion Johnson
Chief of Police	Brad Caudle
Detective Sergeant	Cayton Barnett
Corporal / K-9 (night)	Mitchell Ferrel
Patrol Officer / K-9 (night)	Mario Reyes
Patrol Officer / Warrant Officer	Erica Harris



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Patrol Officer (New Hire)	Joseph Burt
Patrol Officer	Darius Woodard-Smith
Patrol Officer	Emilio Peña
Patrol Officer	VACANT
PD Office Manager	Jessica Bailey
Animal Control Officer / Code Enforcement Officer	Rodger Larsen

Water Plant Operator and Wastewater Plant Operator jobs are posted on the City website.

Recommended Action

Information only; no recommended action.

Sweeny Major Projects

February Update.

Ave A sewer: Progress is moving forward. There were a couple of delays this week due to damaging existing utilities. The project is still on schedule.

Main Street Water: We have a project walk through scheduled for Thursday to walk the entire project and start developing a punch list. The pavement repairs and sidewalks will not be completed yet but we are trying to get ahead on the punch list before the construction team leaves and the repair team moves in. All of the customer service connections should be completed by the Council Meeting time. There are still a few connections to be made to the existing main lines.

Animal Shelter: We have a plan on the agenda that I feel needs to be approved moving forward to help protect both the City and BAAB once we complete the new shelter. I have also been developing a plan for the shelter and believe we have it to a point of being able to provide a building dried in with drains and electrical for close to the \$50,000. BAAB will need to figure out the cages at that point.

Natural Gas: As I feared with the staff we have there has not been any progress in installing any new lines. I have filed a report with the RRC for an extension to see what we can do moving forward.



Office of Public Works Updates

Critical Equipment and Generator Report

Generators	
GST 1	Level Indicators are broken - reading level of water that is in GST
GST2	Level Indicators are broken - reading level of water that is in GST
Auto Bar Screen	Not Working
Clarifier West	Not Working
Chlorine Contact Chamber	Not Working
Lift Station 103 Powell	Needs new electric panel
Lift Station St. Bernard	Needs Pump (only has one)
Lift Station 1459	Needs Pump (only has one)
Lift Station 1459	Needs Pump (only has one)
All Lift Station	Needs Suctioned Out
Sewer Plant	Electrical needs to be fixed
Equipment	
Mini Excavator	Hydraulic Cylinder is leaking. Needs repairs as well as repairs to front bucket
Tractor	Front bucket needs repairs

***Daily Checklist will be available in handouts.**

Administration

- Daniel Wright is scheduled to take his Class C exam at the end of this month.



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	02/18/2025	Agenda Items	
Approved by City Manager		Presenter(s)	Sweeny Beautification Committee
Reviewed by City Attorney		Department	Sweeny Beautification Committee
Subject	Discussion and possible action on a request from Sweeny Beautification Committee to close a portion of Ashley Wilson Road, from the west side of the intersection of Main Street to the second entrance of the Sweeny Community Center during Pride Day festivities.		
Council Strategic Goals	Beautiful & Safe City; Sense of Community		
Attachments / Supporting documents	Map		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Sweeny Beautification Committee will be hosting the 2025 Pride Day festivities and are requesting to close a portion of West Ashley Wilson Road. Closure would be from the west side of the intersection at AWR and Main Street, down to the second entrance of the Sweeny Community Center.

The proposed road closure would provide a safe way to get across AWR from the Community Center to the City Hall complex and Backyard Park.

If allowed, the SBC is requesting traffic barricades and detour signage be placed to prevent thru traffic. Texas Avenue would remain open and accessible for detour purposes.

The requested road closure is proposed for Friday and Saturday evenings, similar to last year. For 2024, it was approved to close the roadway on Friday, from 5 pm to midnight, and Saturday, from 7pm (after elections) to midnight.

Recommended Action

To approve the road closure on Friday, May 2nd, 2025 from 5pm to midnight and Saturday, May 3rd, 2025 from 7pm to midnight for Pride Day on West Ashley Wilson Road, from Main Street (FM 524) to the second entrance of the Community Center, 205 W Ashley Wilson Road.



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	02/18/2025	Agenda Items	
Approved by City Manager		Presenter(s)	Sweeny Beautification Committee
Reviewed by City Attorney		Department	Sweeny Beautification Committee
Subject	Discussion and possible action to variance request for the 2025 Pride Day festivities, Ord. §113.04, Possession or consumption of alcoholic beverages in public places; Sweeny Beautification Committee		
Council Strategic Goals	Beautiful & Safe City; Sense of Community		
Attachments / Supporting documents	Map		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

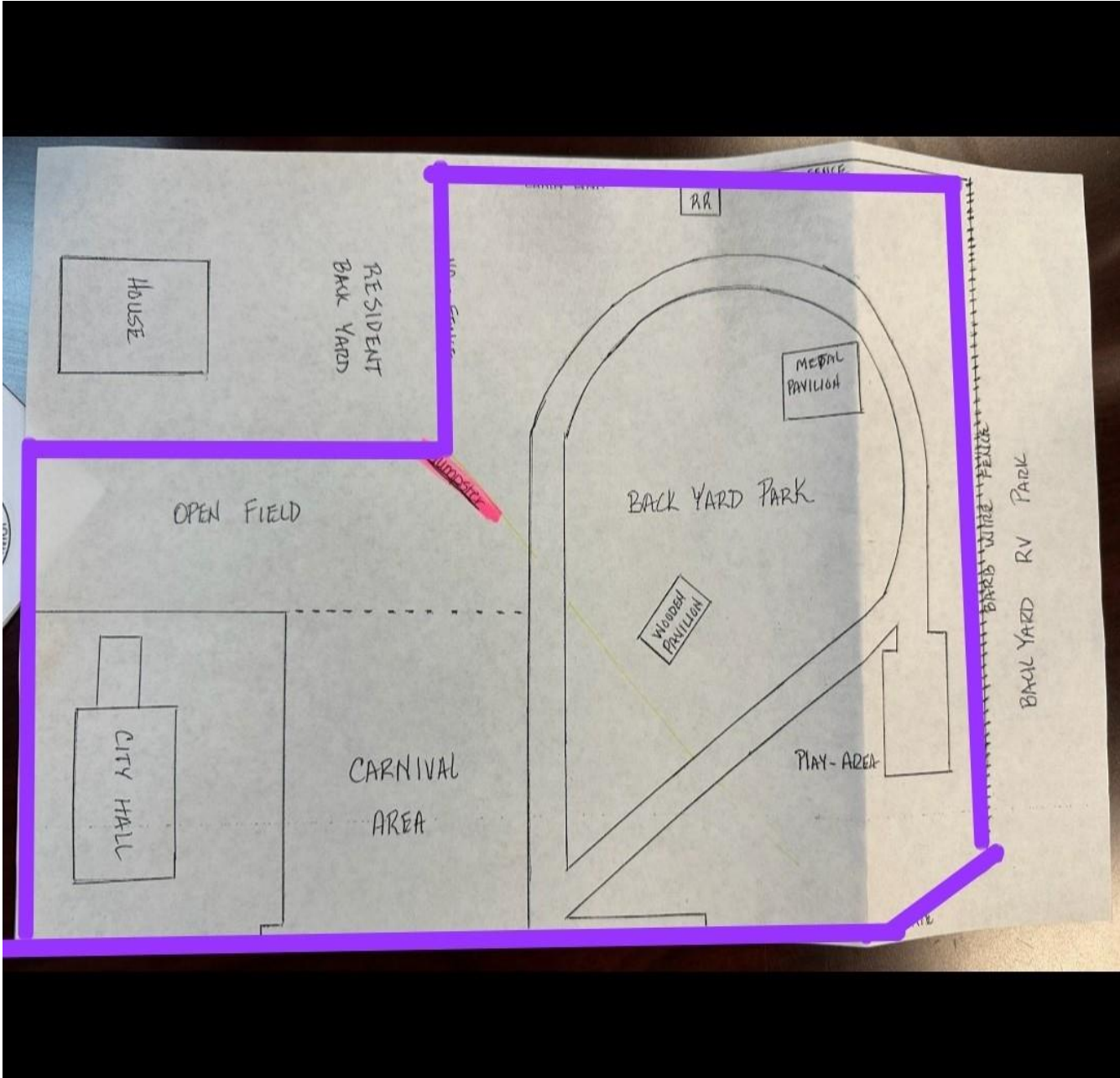
Sweeny Beautification Committee is requesting a variance to allow alcohol at the Pride Day Festivities on Friday, May 2nd and Saturday, May 3rd, 2025. Variance requested to Ordinance §113.04; Possession Or Consumption Of Alcoholic Beverages In Public Places.

Map is attached depicting the alcohol boundaries- encompassed in purple. This includes the areas behind City Hall, adjacent to City Hall, and Backyard Park. In the interest of safety,

Beautification will be posting signage restricting public access within these boundaries, including but not limited to: vehicles, utility vehicles, golf carts, and motorcycles, with the exception of committee members or those designated to transfer those of limited physical abilities. Allowable committee members and transport services vehicles will have some type of designation shown by Beautification.

Recommended Action

To approve a variance to ordinance §113.04, allowing alcohol at the Sweeny Pride Day festivities on May 2nd & 3rd, 2025 within the areas depicted on map submitted by Sweeny Beautification Committee, and in the interest of safety, restricting public vehicle access within the boundaries.





AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	02/18/2025	Agenda Item	
Approved by City Manager		Presenter(s)	Administration
Reviewed by City Attorney		Department	Administration
Subject	Discussion and possible action to animal shelter proposed plan.		
Attachments	Proposed Plan		
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Proposed plan at the existing location is attached for Councils viewing and approval. This proposal includes upgrades to the existing facility, new possible procedural changes, newly proposed facility for BAAB and rental agreement option.

This would allow for the City to continue operations as animal control, with the allowances for BAAB to operate as an animal shelter/adoption agency.

Recommended Action

To approve the proposed animal shelter plan, allowing the City Manager to proceed in moving forward with the renovation and construction process, and establishing a rental agreement with BAAB.

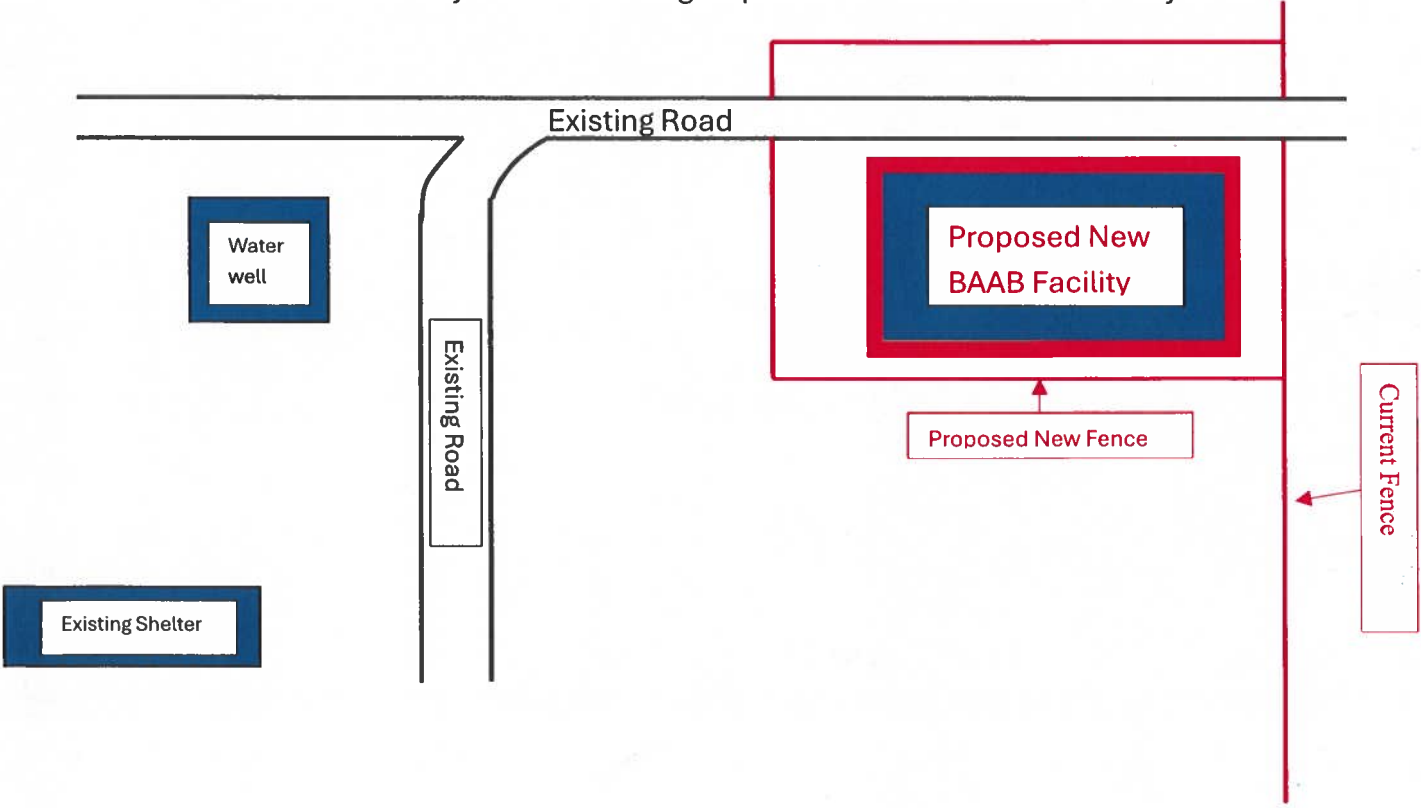
Proposal would move location of the new shelter closer to the front gate of the sewer plant facility.

Relocate gate to sewer plant facility past the new shelter to all public access to facility.

City would upgrade existing facility to house animals for 10 days required for possible owner redemption. After 10 days animals will be relocated to new shelter for BAAB and ownership becomes BAAB not the City of Sweeny.

BAAB would rent land and the new animal facility for \$1.00 per year and maintain the animal facility.

By housing strays separately, it helps prevent transmission of possible diseases and the potential for adopting out an animal not held long enough for adoption. It also removes the city from controlling disposition of animals after 10-day hold.





AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	02/18/2025	Agenda Item	
Approved by City Manager		Presenter(s)	Kaydi Smith
Reviewed by City Attorney		Department	City Secretary
Subject	Discussion and possible action to approve Ordinance 25-102, establishing the fee schedule for the City of Sweeny.		
Attachments	Ordinance 25-102		
Financial Information	Expenditure Required:	\$400 + for American Legal Codification purposes	
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Ordinance 25-102 is attached for Council to approve of the updated fee schedule. Fee Schedule was adopted at the 01/23/2025 meeting under Ordinance 25-101. However, the trash rates encompassing the newly assessed CPI/Fuel increase were not updated. This fee schedule reflects these changes. Ordinance 25-102 is to adopt the full schedule in full.

Trash rates updated:

Residential Cart Service	Previously \$21.57/mo.	Current \$22.69/mo.
Commercial Cart Service	Previously \$45.01/mo.	Current \$47.36/mo.

Recommended Action

To approve ordinance 25-102 establishing the fee schedule for the City of Sweeny.

ORDINANCE NO. 25-102

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SWEENY, TEXAS, ESTABLISHING FEES AND CHARGES IN SAID CITY; ESTABLISHING ADMINISTRATIVE FEES, ZONING FEES, ANIMAL CONTROL FEES, BUILDING RENTAL FEES, FEES FOR TRASH BAGS, ALL PERMIT FEES, CULVERT INSTALLATION FEES, POLICE DEPARTMENT FEES, AND UTILITY FEES.

BE IT ORDAINED BY THE CITY COUNCIL OF

THE CITY OF SWEENY, TEXAS:

SECTION ONE (1):

From and after the passage of this ordinance, the fees to be charged in the City of Sweeny, Texas, for the issuance of administrative fees, zoning fees, animal control fees, building rental fees, trash bag fees, all city permit fees, culvert installation fees, police department fees, and utility fees, are established in accordance with the City of Sweeny fee schedule attached hereto and incorporated herein by reference for all purposes.

SECTION TWO (2):

The fees established herein shall remain in full force and effect until modified by further ordinance of the City of Sweeny.

PASSED AND ADOPTED, this the ____ day of _____, 2025.

DUSTY HOPKINS, MAYOR OF THE CITY
OF SWEENY, TEXAS

ATTEST:

KAYDI SMITH, CITY SECRETARY



Comprehensive Fee Schedule

ADMINISTRATIVE FEES	
Open Records / Public Information Request Fees	Texas Attorney General Public Information Cost Estimate Model
Returned Check Fee	\$30.00
Lien Filing Fees (City Use Only)	Per Current Brazoria County Clerks Fees
Lien Release Fees (City Use Only)	Per Current Brazoria County Clerks Fees
Lien Filing Fee + Perdue Brandon Collections (City Use Only)	Per Current Brazoria County Clerks Fees + Applicable Collections Fees

ZONING FEES, REPLATS, VARIANCE REQUEST FEES	
Zoning Change	Current advertising rates with city adopted official newspaper plus \$20.00 administrative fee
Administrative Fees	\$20.00 /hour
Replats	\$50.00 + Filing Fee as per the Brazoria County Clerks Office if the City Completes the Filing
Variance Requests- Variance requests are not a guaranteed approval	\$50.00 each

ANIMAL CONTROL FEES	
Adoption Fee	\$50.00 per animal
Impoundment	\$35.00 First day + \$20.00 each day thereafter

PARKS	
Gazebo Park	
Gazebo Pavilion Rental Fee	\$25.00 per day + \$25.00 refundable deposit

BUILDING RENTALS	
Community Center- Rental Rates & Required Deposit	
Non Profit (501 C3)	\$215.00 First Day, \$125.00 for each consecutive rental thereafter \$100.00 Damage Deposit - Required
Regular Rental	\$290.00 First Day, \$200.00 for each consecutive rental thereafter \$150.00 Damage Deposit - Required
Seniors Building	
Annual Usage Fee for Non Profit Groups (meeting only)	\$100.00 Annual Fee

TRASH BAGS	
30 Gallon- Lawn & Garden Trash Bags	\$10.16 + applicable taxes
13 Gallon- Kitchen size Trash Bags	\$6.47 + applicable taxes



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PERMITS	
Contractors Registration – All Contractors Must Register Annual Registration	\$50.00 Annually starting Jan 01 each calendar year Electricians, Mechanical Contractors & Plumbers fees are waived per the State of Texas
Work done without a permit	2x the permit fee
Right of Way (ROW) Permits	
Franchised Utility Work	\$200.00 Per Application
Non-Franchised Utility Work	\$1000.00 Minimum Per Application
Commercial Construction	
Plan Reviewal Fee	\$.20 sq. ft.; (½ the permit fee)
Commercial Construction Fees	\$.40 sq. ft.
Civil Site Work/ Grading; Includes Rebar & Pre-pour Inspection	\$50.00 Permit Fee + Valuation Fees; \$16.50 for the 1 st \$1,000.00 of valuation plus \$5.50 for each \$1,000.00 of valuation or fraction thereof thereafter.
RV Park Permit Application	\$250.00 + plan reviewal fees
Commercial Engineering Consultant Fees	Engineers Cost + 2 %
COO for Existing Building ** Fire Inspection Separate	\$200.00 (includes final building, electrical, mechanical, & plumbing)
Demolition Permit	\$200.00
Roof Permit	\$50.00 Per Structure
Residential Construction	
Residential Construction Fees, Manufactured Home Permit Fees	\$.30 sq. ft. or \$25.00 minimum
Residential Engineering Consultant Fees if needed	Engineers Cost + 2 %
Residential Plan Reviewal Fees	\$.20 sq. ft. of construction
Civil Site Work/Grading/ Concrete Work; Includes Rebar & Pre-pour Inspection	\$50.00 Permit Fee + Valuation Fees; \$16.50 for the 1 st \$1,000.00 of valuation plus \$5.50 for each \$1,000.00 of valuation or fraction thereof thereafter.
Generator Permits; Includes Plan Review for plumbing, electrical, and civil issuance- required. Permits are issued and charged separately. Meter upgrades are separate.	\$350.00
Solar Panel Permit (requires electrical permit to accompany)	\$.20 sq. ft. of installation/ panels + \$100.00 plan reviewal fee
Building Move Permit	\$100.00
Demolition Permit	\$100.00
Roof	\$50.00
Inground Swimming Pool ** (requires Fence and/or permit)	\$350.00 Pool Includes Plan Reviewal Fees
Above Ground Swimming Pool ** (requires Fence and/or permit)	\$25.00
Tree	\$25.00 all contractors; homeowners no charge
Illuminated Sign- ** (must have accompanying electrical permit)	\$150.00
Non – Illuminated Sign	\$50.00
Small cell permits up to 5	\$500.00
Small cell permits per additional beyond 5	\$250.00
Peddler/Solicitor Permit-Annual Permit	\$100.00



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Roadside Vendor/ Pushcart Vendors	\$100.00
Pushcart/Roadside Food/Temperature Related Vendors	\$50.00 Annually
Temporary Food Unit/Vendor (Day Use 24-hour max.) Must include Fire Marshal Inspection Annually	\$100.00
Permanent Food Unit (Trucks and/or Trailers Only) Must include Fire Marshal Inspection Annually	\$150.00 Annually
Other Permitting	
Golf Cart Permits – Annual Fee	\$50.00 Annually
Beer, Wine, & Mixed Beverages Permits	\$30.00 Annual (State determines the amount)
<i>Film Friendly Permitting Costs:</i>	
Total or disruptive use (regular operating hours) of a public building, park, right of way, or public area	\$500.00 per calendar day
Partial, Non-disruptive use of a public building, park, right of way, or public area	\$250.00 per calendar day
Total closure or obstruction of public street or right of way, including parking lots and on-street parking	\$50.00 per calendar day
Partial closure or obstruction of public street or right of way, including parking lots and on street parking	\$25.00 per calendar day
Use of City parking lots, parking areas, and City streets(for the purpose of parking film trailers, buses, catering trucks, and other large vehicles	\$50.00 per calendar day

TRADE PERMITS: Commercial & Residential	
Electrical	
Permit & Inspection Fee (required)	\$50.00
Services (all services, meter loops, temporary poles)	\$10.00
Outlets (first 4 included in service or meter loop), Lighting Fixtures, Motors <1/2 hp	\$.50 each
Solar Panel Fixtures	\$1.00 per fixture
Solar Panel TCI Inspection – Requiring Shutdown	\$50.00
Domestic Electrical Appliances	\$1.00 each
Motors ½- <10 hp	\$2.00
Motors 10-<50 hp	\$4.00
Motors 50-<100 hp	\$6.00
Motors 100- <150 hp	\$8.00
Motors 150 & over	\$10.00
Remodels and/or new construction requiring additional inspections to include rough in, cover up, insulation, and final inspection ** not exhausted listing—dependent on the scope of work performed for said project	\$50.00 per additional inspection required
Electrical Re Connect	\$25.00 + Electrical Permit& Inspection Fee
Swimming Pools; Including all Inspections	\$200.00
Reinspection	\$50.00
Afterhours	\$100.00
Plumbing	
Permit & Inspection Fee (required)	\$60.00
Water Piping, Sewer Line, Gas Piping (1-4 outlets included)	\$5.00 each



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Water Closets, Tubs/Showers, Disposals, Dishwashers, Drinking Fountains, Sinks, Washing Machines, Water Heaters, Floor Drains, A/C Drains, Ice Makers, Vented Wall Furnaces, Vacuum Breakers (1-5), Backflow Devices (1-5), Any Additional Miscellaneous Plumbing ** Gas Water Heater Require Additional Fee for Pressure Test	\$2.50 each
Grease Traps	\$10.00 each
Vacuum Breakers, Backflow Devices (5 +)	\$1.50 each
Additional Gas Outlets (1-4 included with gas piping), Additional Vented Wall Furnaces after 1	\$1.00 each
Conversion Burners, Floor Furnaces, Incinerators, Boilers, Central Heating, Central A/C -original units	\$5.00
Additional units of Conversion Burners, Floor Furnaces, Incinerators, Boilers, Central Heating, Central A/C	\$1.00 per additional unit
Pressure Test (required for all gas permits)	\$15.00
Upsized Gas Meters	Dependent on Suppliers Charge + Shipping and Labor Charges
Labor Charges for Meter Installations	\$100.00 per hour/ 1 hour minimum
Swimming Pool; Includes all inspections	\$300.00
Remodels and/or new construction requiring additional inspections to include rough in, cover up, insulation, and final inspection ** not exhausted listing—dependent on the scope of work performed for said project	\$50.00 per additional inspection required
Reinspection Fee	\$50.00
After-Hours Inspection	\$100.00
Mechanical	
Residential- Install/replace HVAC system (outside unit only)	\$50.00 per structure
Residential Duct Work; Inspection Required- One fee is completed at same time as Install/Replace of System	\$50.00
Commercial- Install/replace HVAC system	\$100.00 per unit
Remodels and/or new construction requiring additional inspections to include rough in, cover up, insulation, and final inspection ** not exhausted listing—dependent on the scope of work performed for said project	\$50.00 per additional inspection required
Fire Permits	
Permit & Inspection Fee (required)	\$100.00
Hydro Testing Fee	\$50.00 each
Aboveground Storage Tank Installation, Underground Fire Lines (plus additional required hydro testing fee for fire lines)	\$100.00 each
Aboveground and/or Underground Tank Repair/Removal	\$50.00 each
Underground Storage Tank Installation	\$200.00 each
New Sprinkler System	\$30.00 Per Riser + \$1.00 per Head
Changes to Existing Sprinkler System	\$75.00 up to 10 heads + \$1.00 per additional beyond 10
Fire Pump, Jockey Pump	\$5.00 each
Water Tank Storages, Generators	\$25.00 each
Fire Alarm System	\$25.00 per FACP + \$1.00 per device



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Hood Suppressions, Paint Booth Suppressions	\$25.00 per system + \$1.00 per device
New Commercial Business Fire Inspections, Annual Fire Inspections for Daycares, Schools, Foster Homes	\$50.00 Annually
Mobile or Permanent Food Unit/Vendor Fire Inspections	\$80.00 Annually

CULVERT INSTALLATIONS	
Culverts- Installation Charge	\$10.00 per foot
Caliche	\$150.00 per bucket

POLICE DEPARTMENT	
Open Records / Public Information Request Fees	Texas Attorney General Public Information Cost Estimate Model
Fingerprints (1 st set)	\$20.00
Fingerprints (additional sets)	\$5.00 / each

UTILITIES	
Utility Connection and Service Fee	\$40.00
Late Fee	10% of bill amount
Water Deposit	\$100.00
Gas Deposit	\$100.00
Water & Gas Deposit	\$200.00
1 st Meter re-read in a billing period	Free
Any meter re-reads in the same billing period thereafter	\$40.00 each
Calibration Testing	Current third-party calibration services rate(s)
Upsized Water and/or Gas Meter	Dependent on Suppliers Charge + Shipping and Labor Charges
Labor Charges of Installation	\$100.00 per hour/ 1 hour minimum
<i>Water Taps- Includes normal ¾" meter installation</i>	To begin at \$500.00 with the exception of additional fees for lines deeper than five (5) feet and are contingent of results of exploratory work. To begin at \$1,000.00 if road bore required.
<i>Sewer Taps Includes installation of a 4" tap with clean out within the City Right of Way (ROW)</i>	To begin at \$500.00 with the exception of additional fees for lines deeper than five (5) feet and are contingent of results of exploratory work. To begin at \$1,000.00 if road bore required.
<i>Gas Taps Includes normal 1" meter; upsizing will require additional charges, upsized meter, and labor charges.</i>	To begin at \$500.00 with the exception of additional fees for lines deeper than five (5) feet and are contingent of results of exploratory work. To begin at \$1,000.00 if road bore required.

WATER RATES	
<i>Inside City Limits</i>	
Base Rate: 0-1,500 Gallons of Water Consumption	\$15.67
1,500-6,500 Gallons of Water Consumption	Base Rate + \$7.35



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6,501-11,500 Gallons of Water Consumption	Base Rate + \$8.19
11,501- 16,500 Gallons of Water Consumption	Base Rate + \$8.26
16,501-26,500 Gallons of Water Consumption	Base Rate + \$8.40
Over 26,500 Gallons of Water Consumption	Base Rate + \$8.60
Outside City Limits	
Base Rate: 0-1,500 Gallons of Water Consumption	\$17.73
1,500-6,500 Gallons of Water Consumption	Base Rate + \$8.40
6,501-11,500 Gallons of Water Consumption	Base Rate + \$9.30
11,501- 16,500 Gallons of Water Consumption	Base Rate + \$9.45
16,501-26,500 Gallons of Water Consumption	Base Rate + \$9.60
Over 26,500 Gallons of Water Consumption	Base Rate + \$9.83
Bulk Water	
Loading Charge	\$30.00 each load
0-2000 Gallons of Water Purchased	\$20.00 each load
Each additional 1000 Gallons of Water Purchased Beyond 2000	\$10.00 each load
SEWER RATES	
Base Rate: 0-1,500 Gallons of Water Consumption	\$15.67
1,500-6,500 Gallons of Water Consumption	Base Rate + \$5.91
6,501-11,500 Gallons of Water Consumption	Base Rate + \$6.56
11,501- 16,500 Gallons of Water Consumption	Base Rate + \$6.69
16,501-26,500 Gallons of Water Consumption	Base Rate + \$6.76
Over 26,500 Gallons of Water Consumption	Base Rate + \$6.89
GAS RATES	
	Fee Determined by Purchase Rate from Kinder Morgan ** Fee is subjected to fluctuation
TRASH RATES- reflective on monthly utility bill	
Residential Cart Service	95 gal Cart \$22.69 / monthly
Commercial Cart Service	95 gal Cart \$47.36/ monthly
CPI Adjustment	As determined by contractual provider



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	02/18/2025	Agenda Items	
Approved by City Manager		Presenter(s)	Council
Reviewed by City Attorney		Department	Council
Subject	Discussion and possible action on review of the City Charter by City Council.		
Council Strategic Goals	Vibrant Economy; to strengthen the City's Charter and Code of Ordinances		
Attachments / Supporting documents	City Charter		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

At the 01/23/2025 Special meeting, Council determined to review the Charter foremost, to determine if there is a need for further review/committee establishment for possible amendments.

Council is to review independently and bring any discretionary actions to the meeting for further determinations.

Recommended Action

Council discretion.