



## CITY COUNCIL MEETING REGULAR SESSION

Tuesday, April 25, 2023 at 6:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

### AGENDA

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Regular Session** on **Tuesday, April 25, 2023 at 6:00 PM**, at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. Council is conducted under modified Roberts Rules of Order as approved by Resolution 102-16; July 19, 2016. In accordance with Chapter §551 of the Texas Government Code, if required, the Council may conduct an executive session on any of the agenda items provided the City Attorney is present.

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#### CALL TO ORDER/ROLL CALL

#### PLEDGES & INVOCATION

#### CITIZENS WISHING TO ADDRESS CITY COUNCIL

*This item is available for those citizens wishing to address City Council on an issue not on the agenda. Any item discussed cannot be voted on but could be considered for placement on the agenda of the next regularly scheduled meeting. Limited to three (3) minutes.*

#### PUBLIC HEARINGS AND ACTION ITEMS

#### CONSENT AGENDA

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the items will be removed from the consent agenda and considered separately.*

1. Proclamations (3): National Day of Prayer; May 4, 2023  
Peace Officers Memorial Day and Week; May 15, 2023 & May 15th-19th, 2023  
Sweeny Scholars; May 15, 2023

2. Minutes:  
Regular Session, March 21, 2023

Special Session, April 10, 2023

- [3.](#) Discussion and possible action to approve a budget amendment for the Fiscal Year 2023 budget to fund emergency repairs to Water Softeners 1 and 2 in the amount of \$93,700.
- [4.](#) Discussion and possible action on second quarter investment report spanning January - March 2023.

## **REGULAR AGENDA**

- [5.](#) Update from Commissioner Linder on current events affecting Brazoria County residents
- [6.](#) Presentation, discussion, and possible action on the Fiscal Year 2021-2022 annual financial audit
- [7.](#) Fireworks Variance Requested for Sweeny Pride Day, May 05, 2023 and July 4th, 2023
- [8.](#) Discuss/ Take Action on alcohol variance for Sweeny Pride Day 2023 festivities; Sweeny Beautification
- [9.](#) Discussion and possible action on an update on the water softer rehab project.
- [10.](#) Discuss/Take Action on the Railroad Train Ordinance; train speed through town and quiet zone time; Agenda Request by Neal Bess Jr.
- [11.](#) Agenda Request from Council Member John Rambo: Discussion and possible action on utility fee rate adjustment and / or credit.
- [12.](#) Agenda Request; Drainage Plan Update for City of Sweeny and EDC Industrial Park Improvements Project; John Richers
- [13.](#) Discussion and action on a resolution supporting City of Sweeny's application to the Texas Department of Transportation's 2023 Transportation Alternatives Call for Projects; Sidewalk Project
- [14.](#) Discussion on financing strategy to meet the funding requirements of Texas Department of Transportation call for transportation alternatives project.
- [15.](#) Discussion and possible action concerning follow up on bids obtained by Altamira, consultant for Sweeny Economic Development Corporation, for the Industrial Park roadway construction project.
- [16.](#) Discuss/Take Action on Sweeny EDC Board Member Applications Received and Appointment
- [17.](#) Discussion/ Take Action on approving Sweeny EDC to Finance with Government Capital for Road and Utility Expansion Improvements at Industrial Park

18. Discuss / Take Action on approving the Resolution of Financing with Government Capital for Road and Utility Expansion Improvements at Industrial Park
  
- [19.](#) Presentation, discussion, and possible action from City Departments to City Council for the second quarter of Fiscal Year 2022-2023 (Jan-March) City Manager, City Secretary, Public Works, Police Department, Volunteer Fire Dept., SEDC
  
- [20.](#) Discussion and possible action to adopt guidelines consistent with the Film Friendly certification criteria through the Office of the Governor of Texas.
  
- [21.](#) Discuss and act as needed on city owned property adjacent to Bennett-Outlar baseball fields and complex.
  
- [22.](#) Discussion and act as needed on an update concerning repair of water leaks along 2<sup>nd</sup> Street in the vicinity of the 2<sup>nd</sup> and Hackberry Street intersection.
  
- [23.](#) Discussion and possible action on an agenda request from Council Member, Brian Brooks, Position 3 to change City Hall business hours.

**EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071, 551.072 AND 551.074**

*The City Council will now convene into executive session pursuant to the provision of Chapter 551 Texas Government Code, in accordance with the authority contained therein:*

24. Deliberation regarding personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, pursuant to Section 551.074 of the Texas Government Code. (Previous Employee)
  
25. Deliberation regarding personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, pursuant to Section 551.074 of the Texas Government Code. (City Manager Evaluation)

**OPEN SESSION**

*The City Council will now adjourn Executive Session, reconvene into Open Session pursuant to the Provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.*

**ITEMS OF COMMUNITY INTEREST**

**ADJOURN REGULAR SESSION**

I certify that the notice and agenda of items to be considered by the Sweeny City Council on **April, 25, 2023** was posted on the City Hall bulletin board on April 21, 2023, at approximately \_\_\_\_PM.

\_\_\_\_\_  
Kaydi Smith, City Secretary

I hereby certify that this Public Notice was removed from the City Hall bulletin board on \_\_\_\_\_, 2023 at approximately \_\_\_\_\_.

\_\_\_\_\_  
Kaydi Smith, City Secretary





**CITY OF SWEENEY  
OFFICE OF THE MAYOR**

Americans have always found power and unity through prayer. In 1988, the Congress, by Public Law 100-307, called on the President to issue each year a proclamation designating the first Thursday in May as a “National Day of Prayer.” Today, under these trying times, we once again come together to give thanks to Almighty God for the bountiful blessings He has bestowed on each of us and to ask for His counsel. We also acknowledge our dependence on God’s love to guide our families and communities away from harm and toward abundance and peace.

As we continue to fight not only the current pandemic that plagues our world, but all of the evils that so many of us work against, it is imperative that we come together as a City, State and Nation to show each other the unfailing love of our God, and utilize this time to remember His blessings and that through His provision we will find rest and solace.

Our Nation’s honored tradition of prayer has sustained us and strengthened our trust that God will continue to watch over and accompany us through the best of times and the darkest hours. May we never forget the power of prayer and the greatness of our Creator. On this National Day of Prayer, let each of us, according to our own faiths, call upon God for His guidance and express our gratitude for the love and grace He bestows on us, our city, and our country.

Therefore, I, Jeff Farley, Mayor of Sweeny Texas, do hereby proclaim May 4<sup>th</sup>, 2023, to be

## **National Day of Prayer**

in Sweeny and urge the appropriate recognition whereof.

In official recognition whereof, I hereby affix my signature this the 25<sup>st</sup> day of April 2023.

Mayor Jeff Farley



**CITY OF SWEENEY  
OFFICE OF THE MAYOR**

The men and women of our law enforcement community dedicate their lives to serving the public each and every day. They place the safety of others before their own and epitomize selflessness, courage and honor.

The risks they take each day are what make their service so heroic. Sadly, across our state and nation, peace officers are all too often lost in the line of duty.

In honor of their sacrifice, we all come together annually to pay special tribute to our fallen heroes and to the entire law enforcement community that still serves.

At this time, I encourage my fellow citizens to join me in thanking the members of law enforcement and their families for their service and sacrifice in keeping our City, State and Nation safe.

Therefore, I, Jeff Farley, Mayor of Sweeny Texas, do hereby proclaim May 15 and May 15 – 19, 2023, respectively, to be

## **Peace Officers Memorial Day and Week**

in Sweeny and urge the appropriate recognition whereof.

In official recognition whereof, I hereby affix my signature this the 25<sup>st</sup> day of April 2023.

Mayor Jeff Farley



**CITY OF SWEENY  
OFFICE OF THE MAYOR**

**WHEREAS**, the “Sweeny Scholars Program” is a voluntary program, and

**WHEREAS**, Students electing to participate in the “Sweeny Scholars Program” have met criteria based on the state’s initiative to ensure students are college, career or military ready by graduation.

**WHEREAS**, enhanced criteria include: high achievement on TSI, SAT, and ACT tests, participation in an Advanced Placement class, Dual Credit course, or OnRamps class, Industry Based Certifications, Associate’s Degree, and/or military enlistment.

**WHEREAS**, the following named students have met all the requirements described above in order to be a part of the “The Sweeny Scholars Program.”

- |                          |                       |                          |
|--------------------------|-----------------------|--------------------------|
| <b>GRACIE BIBLE</b>      | <b>LANE FINE</b>      | <b>KALEY SMITH</b>       |
| <b>LOGAN BOSARGE</b>     | <b>MASON GILLIAM</b>  | <b>WYATT SMITH</b>       |
| <b>KAMRYN BROWN</b>      | <b>CALE HOWARD</b>    | <b>MISTY SRUBAR</b>      |
| <b>MATTHEW BUENTELLO</b> | <b>KENDAL LOCKLER</b> | <b>JOSH THOMAS</b>       |
| <b>MELANIE CALDERON</b>  | <b>KADEN MOORE</b>    | <b>IRMA TURRUBIARTES</b> |
| <b>ARIYANA CAMPBELL</b>  | <b>KAMRYNN MOORE</b>  | <b>ZECHARIAH VIGIL</b>   |
| <b>FRANK CARMONA</b>     | <b>LANE NAQUIN</b>    | <b>GARRETT VIRGEL</b>    |
| <b>KEGAN COBURN</b>      | <b>GAVIN NELSON</b>   | <b>ABRIANNA VOGEL</b>    |
| <b>ELIZABETH DODSON</b>  | <b>ADAM RITTER</b>    |                          |

**NOW, THEREFORE**, I, Jeff Farley, Mayor of the City of Sweeny, Texas, by virtue of the authority vested in me by the laws of Sweeny and Texas, do hereby proclaim May 15<sup>th</sup>, 2023 as:

***Sweeny Scholars Day***

**WHEREOF**, witnessed by my hand and the seal of the City of Sweeny, this 25<sup>th</sup> day of April, 2023.

Mayor Jeff Farley



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Kaydi Smith
<b>Reviewed by City Attorney</b>		<b>Department</b>	City Secretary
<b>Subject</b>	Minutes of the Regular Session, March 21, 2023 and Special Session April 10, 2023		
<b>Attachments</b>	Minutes 03/21/2023 Minutes 04/10/2023		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

#### Executive Summary

Minutes of the Regular Session, March 21, 2023 and Special Session April 10, 2023

#### Recommended Action

Take Action: Approval/Denial of the Minutes from the Regular Session March 21, 2023 and Special Session April 10, 2023.

## CITY COUNCIL MEETING REGULAR SESSION

Tuesday, March 21, 2023 at 6:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

### MINUTES

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#### CALL TO ORDER/ROLL CALL

Mayor Farley called the meeting to order at 6 P.M.

Councilmen Mark Morgan Jr., Bill Hayes, Brian Brooks, and John Rambo were in attendance. Tim Pettigrew was absent.

City Officials present included City Manager Lindsay Koskiniemi, City Attorney Charlie Stevenson, Mayor Jeff Farley, City Secretary Kaydi Smith, Finance Director Karla Wilson, Public Works Director Ross Aguirre, Water Treatment Plant Operator Kevin Eskridge, Public Works Supervisor Mark Niemeyer, and Police Chief Brad Caudle

#### PLEDGES & INVOCATION

Bill Hayes led the pledges and Charlie Stevenson gave the prayer.

#### CITIZENS WISHING TO ADDRESS CITY COUNCIL

No Visitor Comments.

#### EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071, 551.072 AND 551.074- Closed Open Session at 6:03 P.M. to convene in Executive Session

*The City Council will now convene into executive session pursuant to the provision of Chapter 551 Texas Government Code, in accordance with the authority contained therein:*

1. Consultation with attorney, pursuant to Section 551.071(1)(b) of the Texas Government Code - Construction contract and project scope for 2019 Bond Issue Water Line Improvements.

#### OPEN SESSION Reconvened at 6:30 P.M.; Closing Executive Session

*The City Council will now adjourn Executive Session, reconvene into Open Session pursuant to the Provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.*

*No Action Taken.*

#### CONSENT AGENDA

*All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the items will be removed from the consent agenda and considered separately.*

2. Fair Housing Month - April 2023  
Child Abuse Prevention Month - April 2023  
*Mayor stated the Proclamations will be signed and posted.*
3. Minutes of the Regular Session - February 21, 2023

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

*Mark Morgan Jr. made the motion to accept the minutes of the Regular Session held on February 21, 2023. Bill Hayes seconded. All in favor. Motion Carried.*

4. Discussion and action on review and approval of minutes of the Special Meeting - March 09, 2023  
*Mark Morgan Jr. made the motion to accept the minutes of the Special Session held on March 9, 2023. John Rambo seconded. All in favor. Motion carried.*

## **REGULAR AGENDA**

5. Discuss/ Take Action on proposed Re-plat at 1101 Avenue B  
City Secretary explained the owners of 1101 Avenue B currently have two separate lots adjoining and are requesting to combine into one property.  
*John Rambo made the motion to approve the proposed replat at 1101 Avenue B. Mark Morgan Jr. seconded. All in favor. Motion carried.*
6. Discussion and possible action to any follow up information received regarding independent water samples taken and tested the week of March 06, 2023.  
City Manager addressed all regarding the coloration of the water. Results from the independent samples taken from Water Utility Services, Inc. and Envirodyne Laboratories, Inc., as well as the TCEQ samples have been received. The independent samples do show an elevation in manganese. This does increase the coloration in the water but is safe for consumption. City staff will be working closely with TCEQ with the received results. Discussion ensued and questions from the public were addressed by the City Manager, Water Treatment Plant Operator, Public Works Director, Supervisor, and Council. Per the City Manager, water sample results will be attached to the meeting minutes for viewing. Councilman Rambo did state they would definitely consider looking at the water rates possibly at the next meeting.  
*Brian Brooks made the motion to provide updates to the city's Facebook page with any communications from TCEQ regarding the Public Water in Sweeny. Bill Hayes seconded. All in favor. Motion carried.*
7. Variance requested to exceed maximum height of a flagpole at the Sweeny Fire Department, located at 222 Pecan.  
City Secretary stated that the fire department is requesting a variance to the height of a proposed newly installed flag pole. Current ordinance states twenty (20) feet is the maximum and the proposed requested variance is for ten (10) feet additional, making the pole thirty (30) feet tall.  
*Mark Morgan Jr. made the motion to approve the variance of the flagpole. Bill Hayes seconded. Councilman Hayes did state he thought the fire department wanted the flags to be seen from Main Street. Discussion was held about the height of the flagpoles at the Veterans Park Memorial in which they believe to be twenty-two (22) to thirty (30) foot tall. All in favor. Motion carried.*
8. Discussion and possible action on approval of a resolution in support of the Sweeny Beautification Committee-sponsored parades to be held along FM 524, more commonly known as Main Street for the next five (5) years.  
Councilman Rambo stated the City of Sweeny hosted the Veterans parade last November and TxDot required this information for DOT approvals. We are trying to get ahead by completing five years of parades within one resolution in order to pursue the multiyear agreement with TxDot. Attorney Stevenson stated there are three parades a year by Beautification and Txdot requires a resolution to complete their agreement. This would suffice for the next five years instead of approving a resolution for each parade throughout the year.

*John Rambo made the motion to approve the resolution in support of the Sweeny Beautification Committee sponsored parades to be held along FM 524, more commonly known as Main Street for the next five (5) years. Mark Morgan Jr. seconded. All in favor. Motion carried.*

9. Discussion and possible action on approval of a multi-year agreement with Texas Department of Transportation (TxDOT) concerning the closure of FM 524 better know as Main Street, a TxDot right of way, for upcoming parades.

The resolution previously voted on in item number eight (8) is required in order to complete the multiyear agreement with TxDot. The multiyear agreement is required per TxDot for all parades as Main Street is a TxDot roadway.

*John Rambo made the motion to approve the multiyear agreement with TxDot concerning the closure of FM 524 better known as Main Street, a TxDot right of way, for upcoming parades. Mark Morgan Jr. seconded. All in favor. Motion carried.*

10. Discuss/ Take Action on re-scheduling the Regular Session Council Meeting from April 18, 2023 to April 25, 2023.

City Manager stated she will be out of town at a governmental finance training for continuing education the week of the regularly scheduled April council meeting and is requesting approval to change the date of the April council meeting to April 25, 2023.

*Brian Brooks made the motion to reschedule the Regular Session Council Meeting from April 18, 2023 to April 25, 2023. John Rambo seconded. All in favor. Motion carried.*

11. Discussion and action on a request to recognize significant contributions of Pastor Larry Lamb at Chick Anderson Park consistent with a proposed ordinance on City parks naming rights. Caniel "Shawn" Massey of the Parks and Recreation Board is wanting approvals to honor those individuals that have made significant contributions to the city. He is requesting council's approval to make recognition of those individuals on city property. Years ago, Larry Lamb made contributions to Chick Anderson Park, known as Gazebo Park. The Parks and Recreation Board is wanting to honor him for those contributions. They are proposing something similar to the standing plaques in Backyard Park.

*Bill Hayes made the motion to allow the Parks and Recreation Board to proceed in gathering information of the plaque and to move forward with the recognition of Pastor Larry Lamb at the Chick Anderson Park. Brian Brooks seconded. All in favor. Motion carried.*

12. Discussion and action on a recommendation to City Council concerning a naming rights policy ordinance.

City Manager stated the city does not currently have a policy for naming rights. The proposed ordinance is a naming rights policy for standard processing going forward and requirements to be met prior too naming.

*John Rambo made the motion to adopt the naming rights policy ordinance. Brian Brooks seconded. Discussion by Mark Morgan Jr. was raised on the risks proceeding without an ordinance. City Manager stated the policy would just provide a standard process for selection of naming. Bill Hayes asked who would make the final determinations. Per the ordinance proposed, Mayor stated Council shall have final authority. All in favor. Motion carried.*

13. Discuss and act (as needed) choosing a contractor for road and utility expansion of Calvie Brown road at the Industrial Park

Nina Christie, EDC President, stated that three contractors submitted bids for the roadway and utility expansion at the Industrial Park down Calvie Brown Road. The three bids received were by RollCon, Southern Gulf Solutions, and Tindol Construction. All bidders were in attendance. The request for bids were requested by Colby Lowery with Altamira, EDC's engineering firm.

Bids received were not all the same. Discussion ensued regarding each bid, timing for completion, and property concerns.

*Brian Brooks made the motion to award the turnkey bid to Tindol construction. John Rambo seconded. All in favor. Motion carried.*

14. Discuss and act (as needed) financing for road and utility extension of Calvie Brown road at the Industrial Park  
Nina Christie, EDC President, stated EDC is requesting approvals to move forward with pursuing financing options for the utility and roadway expansion at the Industrial Park.  
*John Rambo made the motion to approve EDC to pursue financing for the road and utility extension of Calvie Brown Road in the amount of \$1,385,950.00. Mark Morgan Jr. seconded. All in favor. Motion carried.*
15. Discussion and possible action on city services to the Bennet Outlar Park Complex.  
Councilman Brooks stated he is wanting the Sweeny Little League to offer Softball to allow all children the opportunity to play ball in Sweeny. He is recommending that if the Little League Baseball and Girls Softball Association cannot come to an agreement that the City of Sweeny cut ties with their in-kind contributions currently provided to the Sweeny Little League. The City Manager stated the city currently provides water, wastewater, electrical, and trash services at no cost to the complex. Brooks proposed to allow two (2) months for both sides to come to an agreement or have the city cut ties on the donated services.  
*Brian Brooks made the motion to table for two (2) months to consider severing ties. Discussion was made regarding the two-month time frame. All in favor. Motion carried.*
16. Discuss and act as needed on city owned property adjacent to Bennett-Outlar baseball fields and complex.  
City Manager stated that Councilman Pettigrew had asked for this item to be on the agenda as he feels the property owned by the City of Sweeny, due to its location, poses a risk of injury and/or liability claims.  
*John Rambo made the motion to table until Councilman Pettigrew is in attendance. Mark Morgan Jr. seconded. All in favor. Motion carried.*
17. Discussion and possible action on a 2023 Consumer Price Index (CPI) Adjustment to Municipal Telecommunication Right-of-Way Access Line Rates.  
City Manager stated the Consumer Price Index Adjustment to Municipal Telecommunication Right of Way Access Line Rates is an annual adjustment provided to council for determination. The new 2023 CPI adjusted maximum rates proposed are: residential \$0.61, non-residential \$1.30 and point to point \$1.90. The default rates for 2023 would be the same as the 2022 rates if not raised, and they are: residential \$.54, non-residential \$1.18, and point to point \$1.74. Attorney Stevenson stated that previously the fees were collected and paid thru franchise fees from the provider but have since changed. Councilman Rambo stated that this is a tax that would raise rates on citizens and then in turn be paid to the city.  
*John Rambo made the motion to leave the CPI at the 2022 rate. Mark Morgan Jr. seconded. All in favor. Motion carried.*
18. Discussion and action on proposal to Assess an Annual Membership and/or One Time Usage Fee for Groups Utilizing of the Seniors Building and possible amendment reflective on Master Fee Schedule  
City Manager is proposing to assess an annual membership fee and/or a one-time usage fee for groups utilizing the Seniors Building in order to recoup janitorial supplies and cleaning expenses. Proposal is for assessing a one-time annual fee of \$250.00 for those groups that use



it on a regular basis/weekly. The proposal of a one-time \$50.00 fee would be for those one-time users. Discussion ensued.

*Item died for lack of motion.*

19. Discuss and act as necessary in the matter of following up with residents within 3 business days after a work order is created from resident complaint or request.

Councilman Rambo stated he previously touched on this request but is wanting to address it again in order to mitigate problems that are reported to the city.

*John Rambo made the motion that after a resident calls to make a complaint, or request something to be looked at, or a work order created, within three (3) business days, they (complainant) are followed-up with communication with a resolution or with ongoing work being done. Mark Morgan Jr. seconded. City Manager did state that the city does use a work order system to assist in complaints. Council stated they want responses to complaints monitored more closely and for the city manager to police this. Discussion ensued on the system currently used and processes followed. All in favor. Motion carried.*

**EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071, 551.072 AND 551.074 - Closed Open Session at 8:32 P.M. with a five (5) minute recess. Reconvene to Executive Session at 8:37 P.M.**

*The City Council will now convene into executive session pursuant to the provision of Chapter 551 Texas Government Code, in accordance with the authority contained therein:*

20. Consultation with attorney, pursuant to Section 551.071(1)(b) of the Texas Government Code, City Engineer contract.

**OPEN SESSION Reconvened at 9:18 P.M.; Closing Executive Session**

*The City Council will now adjourn Executive Session, reconvene into Open Session pursuant to the Provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.*

*Brian Brooks made the motion to recommend Strand for the City Engineer Contract for the City of Sweeny. Mark Morgan Jr. seconded. All in favor. Motion carried.*

**EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071, 551.072 AND 551.074 - Closed Open Session at 9:19 P.M. and Reconvened to Executive Session.**

*The City Council will now convene into executive session pursuant to the provision of Chapter 551 Texas Government Code, in accordance with the authority contained therein:*

21. Deliberation regarding personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, pursuant to Section 551.074 of the Texas Government Code. (City Manager Evaluation)

**OPEN SESSION Reconvened at 9:30 P.M.; Closing Executive Session**

*The City Council will now adjourn Executive Session, reconvene into Open Session pursuant to the Provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.*

*Bill Hayes made the motion to table item until next scheduled council meeting. Mark Morgan Jr. seconded. All in favor. Motion carried.*

**ITEMS OF COMMUNITY INTEREST-** No items of community interest noted; Please sign mylars of approved plat before leaving stated by City Secretary.

**ADJOURN REGULAR SESSION at 9:32 P.M.**

Attachments: Water Sample Results as indicated from Open Session Item #6 to accompany meeting minutes.

- |           |  |
|-----------|--|
| Exhibit A | Water Utility Services, Inc.                     |
| Exhibit B | Envirodyne Laboratories, Inc                     |
| Exhibit C | Texas Commission on Environmental Quality (TCEQ) |

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Kaydi Smith, City Secretary

## Exhibit A



Envirodyne Laboratories, Inc  
11011 Brooklet Dr., # 230  
Houston, TX 77099  
281.568.7880 Phone  
www.envirodyne.com

21 March 2023

Sweeny, City of  
Gene West  
102 W. Ashley Wilson  
Sweeny, TX 77480

**Sweeny, (City of) Water**

Enclosed are the results of analyses for samples received by the laboratory on 08-Mar-23 08:29. The analytical data provided relates only to the samples as received in this laboratory report.

ELI certifies that all results are NELAP compliant and performed in accordance with the referenced method except as noted in the Case Narrative or as noted with a qualifier. Any reproductions of this laboratory report should be in full and only with the written authorization from the client.

The total number of pages in this report is 18

Thank you for selecting ELI for your analytical needs. If you have any questions regarding this report, please contact us.

Sincerely,

A handwritten signature in blue ink that reads 'Monica Smith'.

Monica Smith  
Client Services Representative



Certificate No: T104704265-22-20



Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

**Client:** Sweeny, City of  
**Project:** Sweeny, (City of) Water  
**Work Order:** 23C1353

**Reported:**  
 21-Mar-23 13:40

#### ANALYTICAL REPORT FOR SAMPLES

Sample ID	Laboratory ID	Matrix	Date Sampled	Date Received
GST	23C1353-01	Water	07-Mar-23 14:54	08-Mar-23 08:29

No Tentatively Identified Compounds (tics) found in the sample.  
 L-Sample analyzed by TNI accredited lab T104704231-22-29

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

*The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.*



## CERTIFICATE OF ANALYSIS

CLIENT: **City of Sweeny** LAB NUMBER: 23C1353  
 DATE COLLECTED: 07-Mar-23 DATE RECEIVED: 07-Mar-23  
 DATE COMPLETED: 10-Mar-23 SAMPLED BY: AS

LOCATION:	GST			TCEQ
PARAMETERS:	@ 1454	EPA	METHOD #	LIMITS (mg/l)
pH (Units)	7.11	SM 4500-H B		>7.0
TOTAL HARDNESS as CaCO <sub>3</sub> (mg/l)	359.7	SM 2340 C		N/A
TOTAL ALKALINITY as CaCO <sub>3</sub> (mg/l)	328.0	SM 2320 B		N/A
P. ALKALINITY as CaCO <sub>3</sub> (mg/l)	<20.0	SM 2320 B		N/A
BICARBONATE (mg/l)	400.1	SM 4500-CO2 D		N/A
CARBONATE (mg/l)	<1.0	SM 4500-CO2 D		N/A
TOTAL DISSOLVED SOLIDS (mg/l)	740.0	SM 2540 C		1,000.0
CONDUCTANCE at 25C (umho/cm)	1260.0	SM 2510 B		N/A
FREE CO <sub>2</sub> (mg/l)	70.0	N/A		N/A
SILICA as SiO <sub>2</sub> (mg/l)	20.07	EPA 200.5		N/A
CALCIUM as CaCO <sub>3</sub> (mg/l)	227.2	calc.		N/A
CALCIUM (mg/l)	91.0	200.7		N/A
MAGNESIUM as CaCO <sub>3</sub> (mg/l)	132.5	calc.		N/A
MAGNESIUM (mg/l)	32.20	200.7		N/A
COLOR (Units)	<1.0	SM 2120 C		15.0
TURBIDITY (Units)	0.53	SM 2130 B		1.0
SODIUM (mg/l)	124.0	200.7		N/A
POTASSIUM (mg/l)	3.6	200.7		N/A
TOTAL IRON (mg/l)	0.048	200.7		0.30 *
TOTAL MANGANESE (mg/l)	0.092	200.7		0.05 *
TOTAL ZINC (mg/l)	0.025	200.8		5.0 *
TOTAL ANTIMONY (mg/l)	<0.0005	200.8		0.006
TOTAL ALUMINUM (mg/l)	0.002	200.8		0.05 - 0.20*
TOTAL ARSENIC (mg/l)	0.001	200.8		0.01
TOTAL BARIUM (mg/l)	0.153	200.8		1.0
TOTAL BERYLLIUM (mg/l)-n	<0.0005	200.8		0.004
TOTAL COPPER (mg/l)	0.001	200.8		1.00
TOTAL SILVER (mg/l)	<0.0005	200.8		0.05
TOTAL NICKEL (mg/l)	0.002	200.8		0.10
TOTAL CADMIUM (mg/l)	<0.0005	200.8		0.010
TOTAL CHROMIUM (mg/l)	<0.002	200.8		0.05
TOTAL LEAD (mg/l)	0.0006	200.8		0.015
TOTAL MERCURY (mg/l)-L	<0.0002	245.1		0.002
TOTAL SELENIUM (mg/l)	<0.002	200.8		0.01
TOTAL THALLIUM (mg/l)	<0.0005	200.8		0.002
SULFATE (mg/l)	27.10	ASTM D516-07		300.0 *
CHLORIDE (mg/l)	255.0	SM4500 Cl-B		300.0 *
NITRATE (mg/l)	0.50	SM 4500-NO3 D		10.0
NITRITE (mg/l)	<0.05	SM 4500-NO2 B		1.00
FLUORIDE (mg/l)	0.49	SM 4500-F C		2.00
ODOR (THRESHOLD #)	< 1.0	N/A		3.0
TEMPERATURE (C/F)	22/71.6	N/A		N/A
LANGELIER INDEX	+0.11	N/A		N/A
RYZNER STABILITY	6.91	N/A		N/A
AGGRESSIVE INDEX	12.18	N/A		N/A
HYDROGEN SULFIDE (mg/l)	<0.05	SM 4500-S2 H		0.05

\* DENOTES: Secondary Standards (Recommended)  
 L-Analyzed by NELAC certified lab T104704215-15  
 n- not accredited

Monica Smith  
 CERTIFIED BY



Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

## GST

23C1353-01 (Water) Sampled: 07-Mar-23 14:54

Analyte	Result	Reporting Limit	Units	Dilution	Batch	Prepared	Analyzed	Method	Analyst	Notes
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## Envirodyne Laboratories, Inc.

## Volatile Organic Compounds by EPA 524.2

Dichlorodifluoromethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Chloromethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Vinyl Chloride	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Bromomethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Chloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Trichlorofluoromethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Diethyl ether	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1-Dichloroethene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Carbon Disulfide	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Methylene Chloride	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
MTBE (Methyl tert-butyl ether)	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
trans-1,2-Dichloroethene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1-Dichloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
2,2-Dichloropropane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
cis-1,2-Dichloroethene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Bromochloromethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Chloroform	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2-Dichloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1,1-Trichloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Methyl Acrylate	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Tetrahydrofuran	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Carbon Tetrachloride	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1-Dichloropropene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Benzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Trichloroethene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2-Dichloropropane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Methyl methacrylate	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Dibromomethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Bromodichloromethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
cis-1,3-Dichloropropene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

## GST

23C1353-01 (Water) Sampled: 07-Mar-23 14:54

Analyte	Result	Reporting Limit	Units	Dilution	Batch	Prepared	Analyzed	Method	Analyst	Notes
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## Envirodyne Laboratories, Inc.

## Volatile Organic Compounds by EPA 524.2

trans-1,3-Dichloropropene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1,2-Trichloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Dibromochloromethane	1.02	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2-Dibromoethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Toluene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Tetrachloroethene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,3-Dichloropropane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Chlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1,1,2-Tetrachloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Ethylbenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
m,p-Xylene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
o-Xylene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Styrene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Bromoform	1.91	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Isopropylbenzene (Cumene)	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,1,2,2-Tetrachloroethane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2,3-Trichloropropane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Bromobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
2-Chlorotoluene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,3,5-Trimethylbenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
4-Chlorotoluene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
tert-butyl Benzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2,4-Trimethylbenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
sec-butyl Benzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
p-Isopropyltoluene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,3-Dichlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,4-Dichlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
n-butyl Benzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2-Dichlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2-Dibromo-3-chloropropane	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

## GST

23C1353-01 (Water) Sampled: 07-Mar-23 14:54

Analyte	Result	Reporting Limit	Units	Dilution	Batch	Prepared	Analyzed	Method	Analyst	Notes
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## Envirodyne Laboratories, Inc.

## Volatile Organic Compounds by EPA 524.2

1,2,4-Trichlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Hexachlorobutadiene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Naphthalene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
1,2,3-Trichlorobenzene	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Total Trichloroethanes	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
<b>Total Trihalomethanes</b>	<b>2.93</b>	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
Total Xylenes	<1.00	1.00	ug/L	1	B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
<i>Surrogate: 4-Bromofluorobenzene</i>		106 %	70-130		B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	
<i>Surrogate: 1,2-Dichlorobenzene-d4</i>		110 %	70-130		B3C4311	09-Mar-23	09-Mar-23 20:06	EPA 524.2	BPC	

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

**Client:** Sweeny, City of  
**Project:** Sweeny, (City of) Water  
**Work Order:** 23C1353

**Reported:**  
 21-Mar-23 13:40

**Volatile Organic Compounds by EPA 524.2 - Quality Control**  
**Envirodyne Laboratories, Inc.**

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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**Batch B3C4311 - Organics**

Blank (B3C4311-BLK1)			Prepared & Analyzed: 09-Mar-23							
Dichlorodifluoromethane	<1.00	1.00	ug/L							
Chloromethane	<1.00	1.00	"							
Vinyl Chloride	<1.00	1.00	"							
Bromomethane	<1.00	1.00	"							
Chloroethane	<1.00	1.00	"							
Trichlorofluoromethane	<1.00	1.00	"							
Diethyl ether	<1.00	1.00	"							
1,1-Dichloroethene	<1.00	1.00	"							
Carbon Disulfide	<1.00	1.00	"							
Methylene Chloride	<1.00	1.00	"							
MTBE (Methyl tert-butyl ether)	<1.00	1.00	"							
trans-1,2-Dichloroethene	<1.00	1.00	"							
1,1-Dichloroethane	<1.00	1.00	"							
2,2-Dichloropropane	<1.00	1.00	"							
cis-1,2-Dichloroethene	<1.00	1.00	"							
Bromochloromethane	<1.00	1.00	"							
Chloroform	<1.00	1.00	"							
1,2-Dichloroethane	<1.00	1.00	"							
1,1,1-Trichloroethane	<1.00	1.00	"							
Methyl Acrylate	<1.00	1.00	"							
Tetrahydrofuran	<1.00	1.00	"							
Carbon Tetrachloride	<1.00	1.00	"							
1,1-Dichloropropene	<1.00	1.00	"							
Benzene	<1.00	1.00	"							
Trichloroethene	<1.00	1.00	"							
1,2-Dichloropropane	<1.00	1.00	"							
Methyl methacrylate	<1.00	1.00	"							
Dibromomethane	<1.00	1.00	"							
Bromodichloromethane	<1.00	1.00	"							
cis-1,3-Dichloropropene	<1.00	1.00	"							
trans-1,3-Dichloropropene	<1.00	1.00	"							
1,1,2-Trichloroethane	<1.00	1.00	"							

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
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 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
 Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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Batch B3C4311 - Organics

Blank (B3C4311-BLK1)

Prepared & Analyzed: 09-Mar-23

Dibromochloromethane	<1.00	1.00	ug/L							
1,2-Dibromoethane	<1.00	1.00	"							
Toluene	<1.00	1.00	"							
Tetrachloroethene	<1.00	1.00	"							
1,3-Dichloropropane	<1.00	1.00	"							
Chlorobenzene	<1.00	1.00	"							
1,1,1,2-Tetrachloroethane	<1.00	1.00	"							
Ethylbenzene	<1.00	1.00	"							
m,p-Xylene	<1.00	1.00	"							
o-Xylene	<1.00	1.00	"							
Styrene	<1.00	1.00	"							
Bromoform	<1.00	1.00	"							
Isopropylbenzene (Cumene)	<1.00	1.00	"							
1,1,2,2-Tetrachloroethane	<1.00	1.00	"							
1,2,3-Trichloropropane	<1.00	1.00	"							
Bromobenzene	<1.00	1.00	"							
2-Chlorotoluene	<1.00	1.00	"							
1,3,5-Trimethylbenzene	<1.00	1.00	"							
4-Chlorotoluene	<1.00	1.00	"							
tert-butyl Benzene	<1.00	1.00	"							
1,2,4-Trimethylbenzene	<1.00	1.00	"							
sec-butyl Benzene	<1.00	1.00	"							
p-Isopropyltoluene	<1.00	1.00	"							
1,3-Dichlorobenzene	<1.00	1.00	"							
1,4-Dichlorobenzene	<1.00	1.00	"							
n-butyl Benzene	<1.00	1.00	"							
1,2-Dichlorobenzene	<1.00	1.00	"							
1,2-Dibromo-3-chloropropane	<1.00	1.00	"							
1,2,4-Trichlorobenzene	<1.00	1.00	"							
Hexachlorobutadiene	<1.00	1.00	"							
Naphthalene	<1.00	1.00	"							
1,2,3-Trichlorobenzene	<1.00	1.00	"							

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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www.envirodyne.com

Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
<b>Batch B3C4311 - Organics</b>										
<b>Blank (B3C4311-BLK1)</b>										
Prepared & Analyzed: 09-Mar-23										
Total Trichloroethanes	<1.00	1.00	ug/L							
Total Trihalomethanes	<1.00	1.00	"							
Total Xylenes	<1.00	1.00	"							
Surrogate: 4-Bromofluorobenzene	26		"	25.0		105	70-130			
Surrogate: 1,2-Dichlorobenzene-d4	27		"	25.0		110	70-130			
<b>LCS (B3C4311-BS1)</b>										
Prepared & Analyzed: 09-Mar-23										
Dichlorodifluoromethane	17.2	1.00	ug/L	20.0		86.2	80-120			
Chloromethane	18.6	1.00	"	20.0		93.0	80-120			
Vinyl Chloride	19.8	1.00	"	20.0		99.2	80-120			
Bromomethane	21.2	1.00	"	20.0		106	80-120			
Chloroethane	21.8	1.00	"	20.0		109	80-120			
Trichlorofluoromethane	19.1	1.00	"	20.0		95.6	80-120			
Diethyl ether	18.5	1.00	"	20.0		92.4	80-120			
1,1-Dichloroethene	17.8	1.00	"	20.0		88.9	80-120			
Carbon Disulfide	17.5	1.00	"	20.0		87.6	80-120			
Methylene Chloride	17.8	1.00	"	20.0		88.8	80-120			
MTBE (Methyl tert-butyl ether)	17.2	1.00	"	20.0		86.0	80-120			
trans-1,2-Dichloroethene	17.6	1.00	"	20.0		87.9	80-120			
1,1-Dichloroethane	18.5	1.00	"	20.0		92.6	80-120			
2,2-Dichloropropane	17.4	1.00	"	20.0		87.2	80-120			
cis-1,2-Dichloroethene	18.7	1.00	"	20.0		93.4	80-120			
Bromochloromethane	18.1	1.00	"	20.0		90.6	80-120			
Chloroform	16.5	1.00	"	20.0		82.6	80-120			
1,2-Dichloroethane	17.3	1.00	"	20.0		86.7	80-120			
1,1,1-Trichloroethane	18.3	1.00	"	20.0		91.5	80-120			
Methyl Acrylate	16.7	1.00	"	20.0		83.4	80-120			
Tetrahydrofuran	16.9	1.00	"	20.0		84.6	80-120			
Carbon Tetrachloride	17.7	1.00	"	20.0		88.4	80-120			
1,1-Dichloropropene	16.4	1.00	"	20.0		82.0	80-120			
Benzene	18.1	1.00	"	20.0		90.6	80-120			
Trichloroethene	18.3	1.00	"	20.0		91.6	80-120			

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Envirodyne Laboratories, Inc  
 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

### Volatile Organic Compounds by EPA 524.2 - Quality Control

#### Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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#### Batch B3C4311 - Organics

##### LCS (B3C4311-BS1)

Prepared & Analyzed: 09-Mar-23

1,2-Dichloropropane	18.3	1.00	ug/L	20.0		91.3	80-120			
Methyl methacrylate	17.5	1.00	"	20.0		87.6	80-120			
Dibromomethane	19.4	1.00	"	20.0		97.0	80-120			
Bromodichloromethane	18.8	1.00	"	20.0		94.2	80-120			
cis-1,3-Dichloropropene	18.7	1.00	"	20.0		93.5	80-120			
trans-1,3-Dichloropropene	18.8	1.00	"	20.0		93.8	80-120			
1,1,2-Trichloroethane	19.2	1.00	"	20.0		96.0	80-120			
Dibromochloromethane	18.8	1.00	"	20.0		94.1	80-120			
1,2-Dibromoethane	18.5	1.00	"	20.0		92.4	80-120			
Toluene	19.2	1.00	"	20.0		96.2	80-120			
Tetrachloroethene	19.4	1.00	"	20.0		96.8	80-120			
1,3-Dichloropropane	19.1	1.00	"	20.0		95.4	80-120			
Chlorobenzene	19.0	1.00	"	20.0		95.2	80-120			
1,1,1,2-Tetrachloroethane	19.2	1.00	"	20.0		96.1	80-120			
Ethylbenzene	19.2	1.00	"	20.0		95.9	80-120			
m,p-Xylene	39.3	1.00	"	40.0		98.3	80-120			
o-Xylene	19.4	1.00	"	20.0		97.0	80-120			
Styrene	19.2	1.00	"	20.0		96.0	80-120			
Bromoform	17.7	1.00	"	20.0		88.4	80-120			
Isopropylbenzene (Cumene)	19.2	1.00	"	20.0		96.2	80-120			
1,1,2,2-Tetrachloroethane	18.6	1.00	"	20.0		93.2	80-120			
1,2,3-Trichloropropane	19.2	1.00	"	20.0		96.0	80-120			
Bromobenzene	19.6	1.00	"	20.0		97.8	80-120			
n-Propylbenzene	20.2	1.00	"	20.0		101	80-120			
2-Chlorotoluene	19.8	1.00	"	20.0		98.8	80-120			
1,3,5-Trimethylbenzene	21.0	1.00	"	20.0		105	80-120			
4-Chlorotoluene	20.2	1.00	"	20.0		101	80-120			
tert-butyl Benzene	20.1	1.00	"	20.0		100	80-120			
1,2,4-Trimethylbenzene	19.9	1.00	"	20.0		99.7	80-120			
sec-butyl Benzene	20.1	1.00	"	20.0		101	80-120			
p-Isopropyltoluene	20.1	1.00	"	20.0		100	80-120			
1,3-Dichlorobenzene	19.7	1.00	"	20.0		98.5	80-120			

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Envirodyne Laboratories, Inc  
11011 Brooklet Dr., # 230  
Houston, TX 77099  
281.568.7880 Phone  
www.envirodyne.com

Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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Batch B3C4311 - Organics

LCS (B3C4311-BS1)

Prepared & Analyzed: 09-Mar-23

1,4-Dichlorobenzene	19.1	1.00	ug/L	20.0		95.4	80-120			
n-butyl Benzene	19.8	1.00	"	20.0		98.9	80-120			
1,2-Dichlorobenzene	18.4	1.00	"	20.0		92.0	80-120			
1,2-Dibromo-3-chloropropane	17.7	1.00	"	20.0		88.7	80-120			
1,2,4-Trichlorobenzene	19.6	1.00	"	20.0		97.9	80-120			
Hexachlorobutadiene	19.5	1.00	"	20.0		97.3	80-120			
Naphthalene	19.4	1.00	"	20.0		96.8	80-120			
1,2,3-Trichlorobenzene	19.6	1.00	"	20.0		97.9	80-120			
Total Trichloroethanes	37.5	1.00	"	40.0		93.8	80-120			
Total Trihalomethanes	71.9	1.00	"	80.0		89.8	80-120			
Total Xylenes	58.7	1.00	"	60.0		97.9	80-120			
Surrogate: 4-Bromofluorobenzene	26		"	25.0		105	70-130			
Surrogate: 1,2-Dichlorobenzene-d4	26		"	25.0		104	70-130			

LCS Dup (B3C4311-BSD1)

Prepared & Analyzed: 09-Mar-23

Dichlorodifluoromethane	16.5	1.00	ug/L	20.0		82.4	80-120	4.45	20	
Chloromethane	20.2	1.00	"	20.0		101	80-120	8.30	20	
Vinyl Chloride	20.9	1.00	"	20.0		104	80-120	5.16	20	
Bromomethane	21.6	1.00	"	20.0		108	80-120	1.54	20	
Chloroethane	23.7	1.00	"	20.0		118	80-120	8.09	20	
Trichlorofluoromethane	20.7	1.00	"	20.0		104	80-120	8.08	20	
Diethyl ether	20.2	1.00	"	20.0		101	80-120	8.90	20	
1,1-Dichloroethene	19.6	1.00	"	20.0		97.9	80-120	9.64	20	
Carbon Disulfide	18.3	1.00	"	20.0		91.4	80-120	4.24	20	
Methylene Chloride	19.1	1.00	"	20.0		95.4	80-120	7.17	20	
MTBE (Methyl tert-butyl ether)	19.5	1.00	"	20.0		97.4	80-120	12.4	20	
trans-1,2-Dichloroethene	19.4	1.00	"	20.0		97.2	80-120	10.0	20	
1,1-Dichloroethane	20.0	1.00	"	20.0		99.8	80-120	7.48	20	
2,2-Dichloropropane	18.8	1.00	"	20.0		94.2	80-120	7.66	20	
cis-1,2-Dichloroethene	20.4	1.00	"	20.0		102	80-120	8.99	20	
Bromochloromethane	20.2	1.00	"	20.0		101	80-120	10.8	20	
Chloroform	18.1	1.00	"	20.0		90.3	80-120	8.91	20	

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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 11011 Brooklet Dr., # 230  
 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
 Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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Batch B3C4311 - Organics

LCS Dup (B3C4311-BSD1)

Prepared & Analyzed: 09-Mar-23

1,2-Dichloroethane	20.1	1.00	ug/L	20.0		101	80-120	14.8	20	
1,1,1-Trichloroethane	19.2	1.00	"	20.0		96.2	80-120	5.06	20	
Methyl Acrylate	19.3	1.00	"	20.0		96.3	80-120	14.3	20	
Tetrahydrofuran	18.8	1.00	"	20.0		94.2	80-120	10.8	20	
Carbon Tetrachloride	19.2	1.00	"	20.0		95.8	80-120	8.04	20	
1,1-Dichloropropene	17.6	1.00	"	20.0		88.0	80-120	6.94	20	
Benzene	19.2	1.00	"	20.0		96.2	80-120	5.94	20	
Trichloroethene	17.9	1.00	"	20.0		89.6	80-120	2.21	20	
1,2-Dichloropropane	18.0	1.00	"	20.0		89.9	80-120	1.55	20	
Methyl methacrylate	18.3	1.00	"	20.0		91.6	80-120	4.52	20	
Dibromomethane	19.9	1.00	"	20.0		99.4	80-120	2.49	20	
Bromodichloromethane	18.7	1.00	"	20.0		93.6	80-120	0.532	20	
cis-1,3-Dichloropropene	18.5	1.00	"	20.0		92.6	80-120	1.02	20	
trans-1,3-Dichloropropene	19.0	1.00	"	20.0		94.8	80-120	1.17	20	
1,1,2-Trichloroethane	19.0	1.00	"	20.0		95.0	80-120	1.15	20	
Dibromochloromethane	18.7	1.00	"	20.0		93.6	80-120	0.479	20	
1,2-Dibromoethane	19.0	1.00	"	20.0		94.8	80-120	2.57	20	
Toluene	18.9	1.00	"	20.0		94.6	80-120	1.62	20	
Tetrachloroethene	18.6	1.00	"	20.0		93.2	80-120	3.79	20	
1,3-Dichloropropane	19.3	1.00	"	20.0		96.6	80-120	1.25	20	
Chlorobenzene	18.3	1.00	"	20.0		91.6	80-120	3.91	20	
1,1,1,2-Tetrachloroethane	18.3	1.00	"	20.0		91.4	80-120	4.96	20	
Ethylbenzene	18.2	1.00	"	20.0		91.2	80-120	5.08	20	
m,p-Xylene	37.7	1.00	"	40.0		94.3	80-120	4.21	20	
o-Xylene	18.8	1.00	"	20.0		94.2	80-120	3.03	20	
Styrene	18.5	1.00	"	20.0		92.4	80-120	3.87	20	
Bromoform	18.5	1.00	"	20.0		92.6	80-120	4.53	20	
Isopropylbenzene (Cumene)	18.2	1.00	"	20.0		91.0	80-120	5.56	20	
1,1,2,2-Tetrachloroethane	17.9	1.00	"	20.0		89.5	80-120	4.05	20	
1,2,3-Trichloropropane	17.9	1.00	"	20.0		89.6	80-120	6.84	20	
Bromobenzene	18.2	1.00	"	20.0		90.9	80-120	7.36	20	
n-Propylbenzene	17.9	1.00	"	20.0		89.4	80-120	12.1	20	

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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11011 Brooklet Dr., # 230  
Houston, TX 77099  
281.568.7880 Phone  
www.envirodyne.com

Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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Batch B3C4311 - Organics

LCS Dup (B3C4311-BSD1)

Prepared & Analyzed: 09-Mar-23

2-Chlorotoluene	17.9	1.00	ug/L	20.0		89.4	80-120	10.0	20	
1,3,5-Trimethylbenzene	18.6	1.00	"	20.0		93.0	80-120	12.1	20	
4-Chlorotoluene	18.1	1.00	"	20.0		90.4	80-120	11.3	20	
tert-butyl Benzene	18.1	1.00	"	20.0		90.4	80-120	10.6	20	
1,2,4-Trimethylbenzene	17.7	1.00	"	20.0		88.6	80-120	11.7	20	
sec-butyl Benzene	18.0	1.00	"	20.0		90.2	80-120	10.9	20	
p-Isopropyltoluene	17.7	1.00	"	20.0		88.6	80-120	12.5	20	
1,3-Dichlorobenzene	17.8	1.00	"	20.0		89.0	80-120	10.2	20	
1,4-Dichlorobenzene	17.0	1.00	"	20.0		84.8	80-120	11.8	20	
n-butyl Benzene	18.3	1.00	"	20.0		91.3	80-120	7.99	20	
1,2-Dichlorobenzene	17.2	1.00	"	20.0		85.8	80-120	6.97	20	
1,2-Dibromo-3-chloropropane	18.1	1.00	"	20.0		90.5	80-120	2.01	20	
1,2,4-Trichlorobenzene	17.4	1.00	"	20.0		87.0	80-120	11.8	20	
Hexachlorobutadiene	17.4	1.00	"	20.0		86.8	80-120	11.4	20	
Naphthalene	18.6	1.00	"	20.0		93.2	80-120	3.74	20	
1,2,3-Trichlorobenzene	17.4	1.00	"	20.0		87.0	80-120	11.8	20	
Total Trichloroethanes	38.2	1.00	"	40.0		95.6	80-120	1.93	20	
Total Trihalomethanes	74.0	1.00	"	80.0		92.5	80-120	2.97	20	
Total Xylenes	56.5	1.00	"	60.0		94.2	80-120	3.82	20	
Surrogate: 4-Bromofluorobenzene	24		"	25.0		97.4	70-130			
Surrogate: 1,2-Dichlorobenzene-d4	24		"	25.0		97.5	70-130			

Matrix Spike (B3C4311-MS1)

Source: 23B3780-01

Prepared & Analyzed: 09-Mar-23

Dichlorodifluoromethane	19.6	1.00	ug/L	20.0	ND	97.8	80-120			
Chloromethane	24.2	1.00	"	20.0	ND	121	80-120			Q
Vinyl Chloride	25.4	1.00	"	20.0	ND	127	80-120			Q
Bromomethane	24.7	1.00	"	20.0	ND	123	80-120			Q
Chloroethane	28.8	1.00	"	20.0	ND	144	80-120			Q
Trichlorofluoromethane	25.1	1.00	"	20.0	ND	125	80-120			Q
Diethyl ether	24.1	1.00	"	20.0	ND	120	80-120			
1,1-Dichloroethane	22.9	1.00	"	20.0	ND	115	80-120			
Carbon Disulfide	22.2	1.00	"	20.0	ND	111	80-120			

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Houston, TX 77099  
281.568.7880 Phone  
www.envirodyne.com

Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

**Volatile Organic Compounds by EPA 524.2 - Quality Control**  
**Envirodyne Laboratories, Inc.**

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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**Batch B3C4311 - Organics**

**Matrix Spike (B3C4311-MS1)**

Source: 23B3780-01

Prepared & Analyzed: 09-Mar-23

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
Methylene Chloride	23.0	1.00	ug/L	20.0	ND	115	80-120			
MTBE (Methyl tert-butyl ether)	21.4	1.00	"	20.0	ND	107	80-120			
trans-1,2-Dichloroethene	22.6	1.00	"	20.0	ND	113	80-120			
1,1-Dichloroethane	24.0	1.00	"	20.0	ND	120	80-120			
2,2-Dichloropropane	16.2	1.00	"	20.0	ND	81.2	80-120			
cis-1,2-Dichloroethene	22.1	1.00	"	20.0	ND	111	80-120			
Bromochloromethane	21.2	1.00	"	20.0	ND	106	80-120			
Chloroform	21.2	1.00	"	20.0	ND	106	80-120			
1,2-Dichloroethane	22.2	1.00	"	20.0	ND	111	80-120			
1,1,1-Trichloroethane	22.0	1.00	"	20.0	ND	110	80-120			
Methyl Acrylate	20.4	1.00	"	20.0	ND	102	80-120			
Tetrahydrofuran	20.4	1.00	"	20.0	ND	102	80-120			
Carbon Tetrachloride	23.4	1.00	"	20.0	ND	117	80-120			
1,1-Dichloropropene	19.9	1.00	"	20.0	ND	99.5	80-120			
Benzene	21.8	1.00	"	20.0	ND	109	80-120			
Trichloroethene	19.9	1.00	"	20.0	ND	99.7	80-120			
1,2-Dichloropropane	20.4	1.00	"	20.0	ND	102	80-120			
Methyl methacrylate	18.6	1.00	"	20.0	ND	93.1	80-120			
Dibromomethane	22.4	1.00	"	20.0	ND	112	80-120			
Bromodichloromethane	22.5	1.00	"	20.0	ND	112	80-120			
cis-1,3-Dichloropropene	20.1	1.00	"	20.0	ND	100	80-120			
trans-1,3-Dichloropropene	19.4	1.00	"	20.0	ND	97.2	80-120			
1,1,2-Trichloroethane	21.5	1.00	"	20.0	ND	107	80-120			
Dibromochloromethane	22.5	1.00	"	20.0	ND	113	80-120			
1,2-Dibromoethane	21.1	1.00	"	20.0	ND	105	80-120			
Toluene	22.6	1.00	"	20.0	ND	113	80-120			
Tetrachloroethene	21.4	1.00	"	20.0	ND	107	80-120			
1,3-Dichloropropane	21.5	1.00	"	20.0	ND	108	80-120			
Chlorobenzene	19.1	1.00	"	20.0	ND	95.5	80-120			
1,1,1,2-Tetrachloroethane	21.0	1.00	"	20.0	ND	105	80-120			
Ethylbenzene	20.2	1.00	"	20.0	ND	101	80-120			
m,p-Xylene	41.8	1.00	"	40.0	ND	104	80-120			

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

### Volatile Organic Compounds by EPA 524.2 - Quality Control

#### Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
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#### Batch B3C4311 - Organics

##### Matrix Spike (B3C4311-MS1)

Source: 23B3780-01

Prepared & Analyzed: 09-Mar-23

o-Xylene	20.3	1.00	ug/L	20.0	ND	102	80-120			
Styrene	20.4	1.00	"	20.0	ND	102	80-120			
Bromoform	21.6	1.00	"	20.0	ND	108	80-120			
Isopropylbenzene (Cumene)	20.0	1.00	"	20.0	ND	100	80-120			
1,1,2,2-Tetrachloroethane	19.7	1.00	"	20.0	ND	98.3	80-120			
1,2,3-Trichloropropane	19.8	1.00	"	20.0	ND	99.1	80-120			
Bromobenzene	19.4	1.00	"	20.0	ND	96.8	80-120			
n-Propylbenzene	19.0	1.00	"	20.0	ND	94.8	80-120			
2-Chlorotoluene	18.5	1.00	"	20.0	ND	92.6	80-120			
1,3,5-Trimethylbenzene	20.2	1.00	"	20.0	ND	101	80-120			
4-Chlorotoluene	19.0	1.00	"	20.0	ND	95.0	80-120			
tert-butyl Benzene	19.5	1.00	"	20.0	ND	97.5	80-120			
1,2,4-Trimethylbenzene	19.0	1.00	"	20.0	ND	94.8	80-120			
sec-butyl Benzene	18.9	1.00	"	20.0	ND	94.6	80-120			
p-Isopropyltoluene	19.5	1.00	"	20.0	ND	97.4	80-120			
1,3-Dichlorobenzene	18.9	1.00	"	20.0	ND	94.4	80-120			
1,4-Dichlorobenzene	17.5	1.00	"	20.0	ND	87.5	80-120			
n-butyl Benzene	18.9	1.00	"	20.0	ND	94.6	80-120			
1,2-Dichlorobenzene	18.7	1.00	"	20.0	ND	93.4	80-120			
1,2-Dibromo-3-chloropropane	19.6	1.00	"	20.0	ND	98.0	80-120			
1,2,4-Trichlorobenzene	17.8	1.00	"	20.0	ND	89.0	80-120			
Hexachlorobutadiene	18.3	1.00	"	20.0	ND	91.3	80-120			
Naphthalene	18.7	1.00	"	20.0	ND	93.4	80-120			
1,2,3-Trichlorobenzene	17.8	1.00	"	20.0	ND	89.0	80-120			
Total Trichloroethanes	43.4	1.00	"	40.0	ND	109	80-120			
Total Trihalomethanes	87.8	1.00	"	80.0	ND	110	80-120			
Total Xylenes	62.1	1.00	"	60.0	ND	104	80-120			
Surrogate: 4-Bromofluorobenzene	24		"	25.0		98.0	70-130			
Surrogate: 1,2-Dichlorobenzene-d4	25		"	25.0		101	70-130			

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Page 14 of 19



Envirodyne Laboratories, Inc  
11011 Brooklet Dr., # 230  
Houston, TX 77099  
281.568.7880 Phone  
www.envirodyne.com

Client: Sweeny, City of  
Project: Sweeny, (City of) Water  
Work Order: 23C1353

Reported:  
21-Mar-23 13:40

### Volatile Organic Compounds by EPA 524.2 - Quality Control

#### Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
<b>Batch B3C4311 - Organics</b>										
<b>Matrix Spike Dup (B3C4311-MSD1)</b>										
Source: 23B3780-01 Prepared & Analyzed: 09-Mar-23										
Dichlorodifluoromethane	17.5	1.00	ug/L	20.0	ND	87.7	80-120	10.9	20	
Chloromethane	23.5	1.00	"	20.0	ND	117	80-120	3.10	20	
Vinyl Chloride	24.4	1.00	"	20.0	ND	122	80-120	3.94	20	Q
Bromomethane	26.2	1.00	"	20.0	ND	131	80-120	5.98	20	Q
Chloroethane	27.8	1.00	"	20.0	ND	139	80-120	3.53	20	Q
Trichlorofluoromethane	24.5	1.00	"	20.0	ND	123	80-120	2.30	20	Q
Diethyl ether	23.8	1.00	"	20.0	ND	119	80-120	0.961	20	
1,1-Dichloroethene	22.8	1.00	"	20.0	ND	114	80-120	0.701	20	
Carbon Disulfide	21.9	1.00	"	20.0	ND	110	80-120	1.54	20	
Methylene Chloride	22.5	1.00	"	20.0	ND	112	80-120	2.55	20	
MTBE (Methyl tert-butyl ether)	20.9	1.00	"	20.0	ND	104	80-120	2.69	20	
trans-1,2-Dichloroethene	22.6	1.00	"	20.0	ND	113	80-120	0.133	20	
1,1-Dichloroethane	23.3	1.00	"	20.0	ND	116	80-120	3.17	20	
2,2-Dichloropropane	15.6	1.00	"	20.0	ND	78.0	80-120	4.08	20	Q
cis-1,2-Dichloroethene	20.9	1.00	"	20.0	ND	104	80-120	5.82	20	
Bromochloromethane	20.7	1.00	"	20.0	ND	103	80-120	2.34	20	
Chloroform	21.0	1.00	"	20.0	ND	105	80-120	0.807	20	
1,2-Dichloroethane	22.3	1.00	"	20.0	ND	112	80-120	0.629	20	
1,1,1-Trichloroethane	21.4	1.00	"	20.0	ND	107	80-120	2.63	20	
Methyl Acrylate	20.4	1.00	"	20.0	ND	102	80-120	0.294	20	
Tetrahydrofuran	19.8	1.00	"	20.0	ND	99.0	80-120	2.84	20	
Carbon Tetrachloride	22.7	1.00	"	20.0	ND	114	80-120	2.65	20	
1,1-Dichloropropene	19.4	1.00	"	20.0	ND	97.2	80-120	2.39	20	
Benzene	21.6	1.00	"	20.0	ND	108	80-120	0.783	20	
Trichloroethene	18.5	1.00	"	20.0	ND	92.7	80-120	7.28	20	
1,2-Dichloropropane	19.2	1.00	"	20.0	ND	96.2	80-120	5.60	20	
Methyl methacrylate	18.0	1.00	"	20.0	ND	89.8	80-120	3.61	20	
Dibromomethane	20.9	1.00	"	20.0	ND	104	80-120	7.21	20	
Bromodichloromethane	21.4	1.00	"	20.0	ND	107	80-120	5.25	20	
cis-1,3-Dichloropropene	19.0	1.00	"	20.0	ND	94.8	80-120	5.89	20	
trans-1,3-Dichloropropene	18.5	1.00	"	20.0	ND	92.4	80-120	5.06	20	
1,1,2-Trichloroethane	20.2	1.00	"	20.0	ND	101	80-120	5.85	20	

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
 Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
<b>Batch B3C4311 - Organics</b>										
<b>Matrix Spike Dup (B3C4311-MSD1)</b>										
Source: 23B3780-01 Prepared & Analyzed: 09-Mar-23										
Dibromochloromethane	21.3	1.00	ug/L	20.0	ND	106	80-120	5.66	20	
1,2-Dibromoethane	19.8	1.00	"	20.0	ND	99.0	80-120	6.22	20	
Toluene	20.9	1.00	"	20.0	ND	105	80-120	7.99	20	
Tetrachloroethene	20.0	1.00	"	20.0	ND	99.8	80-120	7.01	20	
1,3-Dichloropropane	20.3	1.00	"	20.0	ND	101	80-120	5.89	20	
Chlorobenzene	18.6	1.00	"	20.0	ND	93.0	80-120	2.71	20	
1,1,1,2-Tetrachloroethane	20.2	1.00	"	20.0	ND	101	80-120	3.73	20	
Ethylbenzene	19.7	1.00	"	20.0	ND	98.4	80-120	2.76	20	
m,p-Xylene	39.9	1.00	"	40.0	ND	99.8	80-120	4.50	20	
o-Xylene	20.1	1.00	"	20.0	ND	101	80-120	1.04	20	
Styrene	20.0	1.00	"	20.0	ND	100	80-120	1.93	20	
Bromoform	21.4	1.00	"	20.0	ND	107	80-120	0.928	20	
Isopropylbenzene (Cumene)	19.4	1.00	"	20.0	ND	97.2	80-120	2.84	20	
1,1,2,2-Tetrachloroethane	19.4	1.00	"	20.0	ND	96.8	80-120	1.54	20	
1,2,3-Trichloropropane	19.8	1.00	"	20.0	ND	99.2	80-120	0.151	20	
Bromobenzene	19.7	1.00	"	20.0	ND	98.4	80-120	1.64	20	
n-Propylbenzene	19.6	1.00	"	20.0	ND	97.8	80-120	3.22	20	
2-Chlorotoluene	18.9	1.00	"	20.0	ND	94.5	80-120	2.09	20	
1,3,5-Trimethylbenzene	20.1	1.00	"	20.0	ND	101	80-120	0.248	20	
4-Chlorotoluene	19.1	1.00	"	20.0	ND	95.4	80-120	0.420	20	
tert-butyl Benzene	19.6	1.00	"	20.0	ND	98.2	80-120	0.766	20	
1,2,4-Trimethylbenzene	19.0	1.00	"	20.0	ND	95.0	80-120	0.211	20	
sec-butyl Benzene	19.3	1.00	"	20.0	ND	96.4	80-120	1.88	20	
p-Isopropyltoluene	19.3	1.00	"	20.0	ND	96.3	80-120	1.19	20	
1,3-Dichlorobenzene	19.4	1.00	"	20.0	ND	96.8	80-120	2.51	20	
1,4-Dichlorobenzene	18.8	1.00	"	20.0	ND	94.0	80-120	7.22	20	
n-butyl Benzene	19.3	1.00	"	20.0	ND	96.4	80-120	1.83	20	
1,2-Dichlorobenzene	19.0	1.00	"	20.0	ND	95.2	80-120	1.96	20	
1,2-Dibromo-3-chloropropane	20.9	1.00	"	20.0	ND	104	80-120	6.18	20	
1,2,4-Trichlorobenzene	18.0	1.00	"	20.0	ND	89.8	80-120	1.01	20	
Hexachlorobutadiene	18.6	1.00	"	20.0	ND	93.2	80-120	2.01	20	
Naphthalene	19.2	1.00	"	20.0	ND	96.2	80-120	3.01	20	

Envirodyne Laboratories, Inc.

*Monica Smith*

Monica Smith, Client Services Representative

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Page 16 of 19



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 Houston, TX 77099  
 281.568.7880 Phone  
 www.envirodyne.com

Client: Sweeny, City of  
 Project: Sweeny, (City of) Water  
 Work Order: 23C1353

Reported:  
 21-Mar-23 13:40

Volatile Organic Compounds by EPA 524.2 - Quality Control  
 Envirodyne Laboratories, Inc.

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Notes
---------	--------	-----------------	-------	-------------	---------------	------	-------------	-----	-----------	-------

Batch B3C4311 - Organics

Matrix Spike Dup (B3C4311-MSD1)	Source: 23B3780-01			Prepared & Analyzed: 09-Mar-23						
1,2,3-Trichlorobenzene	18.0	1.00	ug/L	20.0	ND	89.8	80-120	1.01	20	
Total Trichloroethanes	41.7	1.00	"	40.0	ND	104	80-120	4.21	20	
Total Trihalomethanes	85.1	1.00	"	80.0	ND	106	80-120	3.19	20	
Total Xylenes	60.0	1.00	"	60.0	ND	100	80-120	3.36	20	
Surrogate: 4-Bromofluorobenzene	24		"	25.0		97.8	70-130			
Surrogate: 1,2-Dichlorobenzene-d4	25		"	25.0		101	70-130			

Envirodyne Laboratories, Inc.

Monica Smith, Client Services Representative

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**Client:** Sweeny, City of  
**Project:** Sweeny, (City of) Water  
**Work Order:** 23C1353

**Reported:**  
21-Mar-23 13:40

### Notes and Definitions

- Q QC did not meet ELI acceptance criteria
- ND Analyte NOT DETECTED at or above the reporting limit
- < Result is less than the RL
- a Analyte not available for TNI/NELAP accreditation
- n Not accredited

---

Envirodyne Laboratories, Inc.

A handwritten signature in blue ink that reads "Monica Smith".

Monica Smith, Client Services Representative

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2301353

Envirodyne Laboratories, Inc.  
11011 Brooklet, Ste. 230  
Houston, Texas 77099-3543  
Phone (281)568-7880 - Fax (281)568-8004

E A399985  
Page \_\_\_ Of \_\_\_

TCEQ Certification # T104704265

Name: City of Sweeney  
Address: 102 W. Ashley Wilson Rd  
City: Sweeny, TX 77480  
Contact: Gene West

### Analysis Request and Chain of Custody Record

Phone: 979-482-3152 Fax: 979-548-7745

Project No. \_\_\_\_\_

Client/Project

City of Sweeney

Lab ID No.	Field Sample No./ Identification	Date & Time	Sample Container (Size/Mat)	Sample Type (Liquid, Sludge, etc.)	Preservative	ANALYSIS REQUESTED	PH	D.O.	Temp.	Analysis Time
	GST	3-7-73 1454	1 Gall P	Liquid	ICE	Water Package	7.11		22	1457
			500 ml/P	Liquid	HNO3, ice	Metals				
			3-40ml VOA	Liquid	ICE	VOC Scan				
<p>Samplers: (Signature) _____ Date: _____ Time: _____ Seal intact?</p> <p>Relinquished by: (Signature) _____ Date: _____ Time: _____ Seal intact?</p> <p>Affiliation _____</p> <p>Remarks: _____ Date: 3/7/23 Time: 1610 Seal intact?</p> <p>Received by: (Signature) _____ Date: 3/7/23 Time: 1610 Seal intact?</p> <p>Received by: (Signature) _____ Date: _____ Time: _____ Seal intact?</p> <p>Received by Lab: (Signature) _____ Date: 3/7/23 Time: 1610 Seal intact?</p> <p>Data Results To: _____</p> <p>1. _____</p> <p>Site Representative: _____ Date: 3/7 Time: 3:02</p> <p>3/4/13/1 IRTH</p> <p>3/4/13/1 IRTH</p> <p>205 IRTH</p>										

## Exhibit B

**Water Utility Services, Inc.**

P.O. Box 2628  
 Spring, Texas 77383  
 281-290-0704

Client: City of Sweeny  
 102 W. Ashley Wilson Rd.  
 Sweeny, TX 77480  
 Lindsay Koskiniemi

**Test Report**

PROJECT LOCATION: City of Sweeny  
 SAMPLE TYPE: Grab  
 COLLECTION DATE: 3/8/2023

COLLECTED BY: JG  
 SAMPLE MATRIX: Potable Water

SAMPLE LOCATION	Iron mg/L	Manganese mg/L	Iron Related Bacteria
508 2nd Street Outside	< 0.10	0.070	negative
508 2nd Street Inside	< 0.10	0.060	negative
1111 Alice Outside	< 0.10	0.086	negative
1111 Alice Inside	< 0.10	0.072	negative
109 Ballard Outside	0.36	0.553	negative
109 Ballard Inside	0.15	0.312	negative
1664 1/2 N. Main Outside	< 0.10	0.061	negative
1664 1/2 N. Main other side	< 0.10	0.035	negative

Method:	Hach 8008	Hach 8149	BART
Analyst:	SG	SG	SG
Date:	3/8/2023	3/8/2023	3/8/2023

*Steve Grychka*

Steve Grychka  
 Laboratory Director



**TCEQ EXIT INTERVIEW FORM: Potential Violations and/or Records Requested**

Regulated Entity/Site Name		City of Sweeny		TCEQ Add. ID No. RN No. (optional)	0200009
Investigation Type	Complaint	Contact Made In-House (Y/N)	Purpose of Investigation compliance		
Regulated Entity Contact	Kevin Eskridge		Telephone No.	Date Contacted	
Title	Operator		Fax No.	Date Faxed	

NOTICE: The information provided in this form is intended to provide clarity to issues that have arisen during the investigation process between the TCEQ and the regulated entity named above and does not represent final TCEQ findings related to violations. Any potential or alleged violations discovered after the date on this form will be communicated by telephone to the regulated entity representative prior to the issuance of a notice of violation or enforcement. Conclusions drawn from this investigation, including additional violations or potential violations discovered (if any) during the course of this investigation, will be documented in a final investigation report.

Issue		For Records Request: identify the necessary records, the company contact and date due to the agency. For Alleged and Potential Violation issues: include the rule in question with the clearly described potential problem. Other type of issues: fully describe.	
No.	Type <sup>1</sup>	Rule Citation (if known)	Description of Issue
1	AV	290.46(f)(3)(A)(iv)	Failure to have the dates that all dead-end mains were flushed
2	AV	290.118(b)	Failure to meet the secondary constituent level for color

<sup>1</sup>Issue Type Can Be One or More of: AV (Alleged Violation), PV (Potential Violation), O (Other), or RR (Records Request)

Did the TCEQ document the regulated entity named above operating without proper authorization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Did the investigator advise the regulated entity representative that continued operation is not authorized?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Document Acknowledgment. Signature on this document establishes only that the regulated entity (company) representative received a copy of this document and associated continuation pages on the date noted. If contact was made by telephone, document will be faxed to regulated entity; therefore, signature not required.

Vatricia Morrow	3/20/2023	
Investigator Name (Signed & Printed)	Date	Regulated Entity Representative Name (Optional)
		Date

If you have questions about any information on this form, please contact your local TCEQ Regional Office. Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, call 512-239-3282.



**CITY COUNCIL MEETING SPECIAL SESSION**

Item 2.

**Monday, April 10, 2023 at 4:00 PM**

**City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas**

**MINUTES**

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Special Session** on **Monday, April 10, 2023 at 4:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas.

---

**CALL TO ORDER/ROLL CALL**

Mayor Pro-Tem Tim Pettigrew called the meeting to order at 4 P.M.

Upon roll call at the beginning of the meeting, Brian Brooks, John Rambo, and Tim Pettigrew were in attendance. Mark Morgan Jr. and Bill Hayes were absent.

City Officials in Attendance: City Manager Lindsay Koskiniemi, City Attorney Charlie Stevenson, Police Chief Brad Caudle, City Secretary Kaydi Smith, Finance Director Karla Wilson, Public Works Director Ross Aguirre, Public Works Employee Shae Welham

**PLEDGES & INVOCATION**

The pledges were led by John Rambo. Invocation was given by Brian Brooks.

**CITIZENS WISHING TO ADDRESS CITY COUNCIL**

No visitor comments.

**REGULAR AGENDA**

1. Discuss and act on a quote from Water Equipment and Treatment Services for the provision of urgent repair work for the water system softeners.

The City Manager addressed the Council about the ongoing water issue, spike in complaints received, and external sources the city has reached out too for assistance. Michael Gonzales, Professional Water Consultant, and Keyur Gorji, President of Water Equipment and Treatment Services (WETS), addressed the council on findings and options for repairs. The consultants do believe the major problem is the filters and resin inside the softeners, known as media. The polyphosphate and water project are likely to still have a minimal impact on discoloration, but by completing the replacements of the two filters and media, a majority of the manganese and iron coloration will be alleviated.

Councilman Bill Hayes arrived at 4:07 p.m.

Discussion ensued on the current operations of the water plant as well as future upgrades needed that will need to be discussed in the upcoming Capital Improvements Projects Planning Session. David Jordan, retired Public Works Director for the City of Brazoria, agreed with the professionals and their course of action. Quote received for two softeners and media will total \$93,700.00. The project would be congruent with the allowances for usage of the 2019 Certificate of Obligation. There are also funds available that were recently moved into the investment pools, TexStar and Logic, from the Enterprise Fund. This would require a budget amendment to be presented at the next Regular Council Meeting for formalization.

*Brian Brooks made the motion to declare this an emergency purchase, for the public's health and safety, and to award the contract with-out bids, to replace the media and two filters in the amount of \$93,700.00. Bill Hayes seconded. All in favor. Motion Carried.*

**ITEMS OF COMMUNITY INTEREST**

Bill Hayes stated he is looking forward to Reese Cook stepping into his position and there are more great things to come.

Tim Pettigrew stated we will receive his prosthetics tomorrow and that the Political Forum is this evening at 6 PM at the First Methodist Gym.

**ADJOURN REGULAR SESSION** at 4:55 P.M.

Approved and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Kaydi Smith, City Secretary



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

Item 3.

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Water Utilities, CIP
<b>Subject</b>	Discussion and possible action to approve a budget amendment for the Fiscal Year 2023 budget to fund emergency repairs to Water Softeners 1 and 2 in the amount of \$93,700.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	\$93,700.00	
	Amount Budgeted:	\$0	
	Account Number:		
	Additional Appropriation Required:	\$93,700	
	Additional Account Number:		

### Executive Summary

At the Special City Council meeting on April 10, 2023, City Council voted to make necessary repairs to Water Softeners 1 and 2. The action was taken as an emergency, and the city manager stated the budget amendment to fund the repair would be formalized for the Council meeting on April 25, 2023.

The proposed budget amendment is as follows:

FUNDING SOURCE	BALANCE	TRANSFER AMOUNT	TRANSFER TO:
WATER SOFTENER FUND - FSBL ACCOUNT 19158	\$31,955.54	\$30,000.00	ENTERPRISE FUND
2019 CERTIFICATES - TEXSTAR 201811950	\$507,316.68	\$63,700.00	ENTERPRISE FUND
		<b>\$93,700.00</b>	

### Recommended Action

Staff recommends approval.



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Finance
<b>Subject</b>	Discussion and possible action on second quarter investment report spanning January - March 2023.		
<b>Attachments</b>	Investment report for January – March 2023		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

The attached report is required by the Public Funds Investment Act to be reported on and presented to City Council on a quarterly basis. Total investment interest revenue for January, February and March 2023 is \$41,463.83 and for the fiscal year total from October to March 2023, the total investment interest revenue earned is \$75,481.15.

The interest rates continue to climb, and the US Federal Reserve will meet six (6) more times this year to discuss rate increases. The Fed will announce interest rates in 2023 on the following dates, with the announcement coming at 2pm Eastern Time. These announcements will be followed by a press conference with Fed Chair Jerome Powell.

#### The Fed’s 2023 Meeting Schedule

- February 1, 2023
- March 22, 2023
- May 3, 2023
- June 14, 2023
- July 26, 2023
- September 20, 2023
- November 1, 2023
- December 13, 2023

Rates are not expected to continue to climb into 2024, so the goal is to maximize interest revenue while we can through PFIA approved investment sources.

### Recommended Action

Staff recommends approval.

CITY OF SWEENEY BANK INVESTMENTS  
 FISCAL YEAR 2023 - QUARTER 2

ACCOUNT NAME	ACCOUNT NUMBER	INSTITUTION	ACCOUNT TYPE	FY 2023 2nd QUARTER AS OF MARCH 31, 2023	AVERAGE MONTHLY INVESTMENT RATE	INTEREST EARNED
GENERAL FUND	1047264	FSBL	CHECKING	\$ 537,529.44	0.25%	333.22
VETERANS MEMORIAL PROJECT	96064528	FSBL	CHECKING	\$ 2,244.90	0.25%	1.40
TEXPOOL ACCOUNT	96120908	FSBL	CHECKING	\$ 60,993.24	0.25%	38.02
2004 CIP PROJECT FUND	2170272	FSBL	CHECKING	\$ 22,192.96	0.25%	13.94
PD NARCOTIC GRANT	17582	FSBL	CHECKING	\$ 21,582.34	0.25%	13.46
INTEREST & SINKING - GO BOND	17848	FSBL	CHECKING	\$ 231,248.50	0.25%	144.39
WATER SOFTENER	19158	FSBL	CHECKING	\$ 31,955.54	0.25%	19.92
ENTERPRISE FUND	2372566	FSBL	CHECKING	\$ 287,497.26	0.25%	178.11
PRESERVE & RESTRICTED	2385304	FSBL	CHECKING	\$ 120,144.80	0.25%	73.55
CUSTOMER UTILITY DEPOSIT HOLDINGS	5033	FSBL	CHECKING	\$ 35,390.72	0.25%	22.07
PAYROLL FUND	5066	FSBL	CHECKING	\$ 43,724.27	0.25%	27.27
BEAUTIFICATION	3038	FSBL	CHECKING	\$ 18,728.65	0.25%	10.39
POLICE FORFEITURE	96196126	FSBL	SAVINGS	\$ 11,175.02	0.10%	2.79
POLICE SEIZURE	96196134	FSBL	SAVINGS	\$ 2,926.95	17.00%	1.27
PD TRAINING	96196142	FSBL	SAVINGS	\$ 8,875.43	0.17%	3.93
SPECIAL ACCOUNT	208300048	FSBL	SAVINGS	\$ 20,342.98	5.67%	12.82
						<b>896.55</b>
DISASTER CONTINGENCY	208200004	TEXPOOL	INVESTMENT	\$ 222,011.48	0.0445	810.30
RESERVE FUND	208200008	TEXPOOL	INVESTMENT	\$ 28,817.24	0.0445	316.23
SWEENEY EDC	208200009	TEXPOOL	INVESTMENT	\$ 327,131.83	0.0445	3,589.28
PAYROLL	208200010	TEXPOOL	INVESTMENT	\$ 38,020.33	0.0445	417.13
SIDEWALK FUND	208200015	TEXPOOL	INVESTMENT	\$ 270,953.80	0.0445	2,972.88
POLICE DEPT VESTS	208200017	TEXPOOL	INVESTMENT	\$ 22,761.57	0.0445	249.72
INFRASTRUCTURE DONATION	208200018	TEXPOOL	INVESTMENT	\$ 57,337.84	0.0445	629.16
						<b>8,984.70</b>
ENTERPRISE FUND	6002346001	LOGIC	INVESTMENT	\$ 466,886.99	4.7029%	7,211.19
CUSTOMER DEPOSITS	6002346003	LOGIC	INVESTMENT	\$ 101,240.95	4.7029%	1,173.74
2019 CERTIFICATES	6002346002	LOGIC	INVESTMENT	\$ 962,880.30	4.7029%	11,151.85
APRA FUNDS 2ND TRANCHE	6002346004	LOGIC	INVESTMENT	\$ 367,534.84	4.7029%	4,259.48
						<b>23,796.26</b>
2019 CERTIFICATES	201811950	TEXSTAR	INVESTMENT	\$ 507,316.68	4.4500%	5,565.00
DEBT SERVICE FUND	201810230	TEXSTAR	INVESTMENT	\$ 202,497.57	4.4500%	2,221.32
						<b>7,786.32</b>
						<b>TOTAL INVESTMENT REVENUE Q1 \$ 41,463.83</b>
FISCAL YEAR TO DATE						
Q1	\$	34,017.32				
Q2	\$	41,463.83				
Q3						
Q4						
<b>TOTAL</b>	<b>\$</b>	<b>75,481.15</b>				



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Commission David Linder, Brazoria County Precinct 4
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	N/A
<b>Subject</b>	Update from Commissioner Linder on current events affecting Brazoria County residents		
<b>Attachments</b>	N/A		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

This is an update from Commissioner Linder to provide information on matters including but not limited to property valuations and updates on County assisted projects in Sweeny.

### Recommended Action

No action required.



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Jorden Rollins and Wade Whitlow, CPA – KM&L
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Finance
<b>Subject</b>	Presentation, discussion, and possible action on the Fiscal Year 2021-2022 annual financial audit		
<b>Attachments</b>	To be distributed in person at meeting		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

This item will cover the annual financial audit and issued auditor opinion for Fiscal Year 2021 – 2022.

**Recommended Action**

No recommended action.



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Wayman Hutchings; Freedom Fireworks Unlimited
<b>Reviewed by City Attorney</b>		<b>Department</b>	
<b>Subject</b>	Fireworks Variance; Pride Day May 05, 2023 & 4 <sup>th</sup> of July, 2023		
<b>Attachments</b>	Agenda Memo Agenda Request Letter Fire Marshal Pride Day Fire Marshal July 4 <sup>th</sup> Fireworks Safety Zone		
<b>Financial Information</b>	Expenditure Required:	--	
	Amount Budgeted:	--	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

Discuss and act as needed on Chapter 93, Section 93.01 for a variance to allow fireworks for Sweeny Pride Day to be held on May 5<sup>th</sup>, 2023 and the July4th Celebration to be held July 4<sup>th</sup>, 2023.

**Recommended Action**

Approval and/or Denial





# CITY OF SWEENY

Rev. (09/20/2022)

Item 7.

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: Wayman Hutchings

Mailing Address: PO Box 426 Sweeny Texas 77480

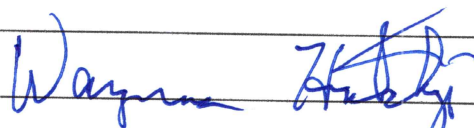
Physical Address: \_\_\_\_\_

Email(s): wayman@freedomfireworksunlimited.com

Phone(s): (979) 482-7124

**Please include detail of the item you wish to be placed on the agenda.**

Pride Day Fireworks Display Location  
 Freedom Fireworks Unlimited would like to be put on the City Council Agenda for Approval of Pride Day and the 4th of July Fireworks Display behind the Sweeny ISD Elementary School.  
 Please see attached Documents.  
 Thank You in advance for your assistance.  
 Wayman Hutchings

Signature:  Date: 4/12/2023

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 5<sup>th</sup> Business Day of the month.*

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**SWEENEY**  
 INDEPENDENT SCHOOL DISTRICT  
 1310 N. Elm Street | Sweeny, Texas 77480

March 28, 2023

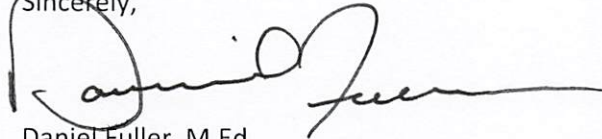
RE: Pride Day and Fourth of July Fireworks Display Location

To Whom It May Concern:

Sweeny ISD is looking forward to Pride Day (May 6, 2023, Fireworks on May 5, 2023) and Fourth of July Fireworks. Both events will be held in the area outlined below behind Sweeny Elementary School. Sweeny ISD approves the use of District property for these events in accordance with the safety map outlined below and releases liability from the City of Sweeny. Freedom Fireworks Unlimited agrees to adhere to the Fire Safety Guidelines as presented by the City of Sweeny Fire Marshal.



Please let me know if you have questions or need additional information.

Sincerely,  
  
 Daniel Fuller, M.Ed.

Sweeny ISD Superintendent

Providing the Educational Advantage Since 1912  
 Daniel Fuller, Superintendent of Schools  
 Administrative Offices: (979) 491-8000 District Fax (979) 491-8030



# Fireworks Safety Zone

280 Feet Safety Area

## Legend

Firework Safety Zone

Sweeny



Firing Safety  
Radius (400')

NFPA 1123  
Minimum Required  
Safety Radius (280)

280.00 ft

400.00 ft

400 ft

Item 7.



# City of Sweeny Fire Marshal

222 Pecan St Sweeny, Texas 77480  
979-548-4541 Office, 979-548-0020 Fax

## Fire Marshal Variance Approval

Sweeny Pride Day Fire Works Show  
Attn. Wayman Hutchings- Sweeny Beautification  
Date of Bonfire: May 4, 2023  
Location: Kindergarten Loop – 6th Street

**Ordinance 93.01 93.01 PROHIBITED ACTIVITY.**

***It shall be unlawful for any person, firm or corporation to store, keep in possession, manufacture, sell or re-sale, fire, discharge, detonate any form of fireworks within the corporate city limits. (Ord. 133, passed 7-20-65) Penalty, see § 10.99***

*The following are requested guidelines, recommendations, and safety precautions to follow for prevision and supporting council to approve this variance request to the above listed ordinance.*

- The display area shall be pre-mowed with at least 5-foot clearance to prevent grass ignition.
- The display area shall have a perimeter barricade to separate the crowd from the fire discharge.
- The display area shall have designated personnel to serve as crowd control to manage bystanders.
- Schedule and arrange fire watch crews with Sweeny Fire & Rescue. They will help monitor wind direction, excess fire and debris spread, and will be on hand to extinguish any unwarranted fire spread.
- All debris must be removed and disposed of in a timely manner.

Should you have any questions, please contact Fire Chief Roger Barton (979)482-7683 or myself Fire Marshal Devin Lemon (979)482-4617.

Regards,

Devin Lemon  
*Fire Marshal/ EMC*

cc.  
Fire Chief Roger Barton  
City Manager Lindsey Koskiniemi  
Mayor Jeff Farley  
City Secretary Kaydi Smith  
SISD Superintendent Daniel Fuller

# City of Sweeny Fire Marshal

222 Pecan St Sweeny, Texas 77480  
979-548-4541 Office, 979-548-0020 Fax

## Fire Marshal Variance Approval

Sweeny July 4<sup>th</sup> Fire Works Show  
Attn. Wayman Hutchings  
Date of display: July 4, 2023  
Location: Kindergarten Loop – 6th Street

**Ordinance 93.01 93.01 PROHIBITED ACTIVITY.**

***It shall be unlawful for any person, firm or corporation to store, keep in possession, manufacture, sell or re-sale, fire, discharge, detonate any form of fireworks within the corporate city limits. (Ord. 133, passed 7-20-65) Penalty, see § 10.99***

*The following are requested guidelines, recommendations, and safety precautions to follow for prevision and supporting council to approve this variance request to the above listed ordinance.*

- The display area shall be pre-mowed with at least 5-foot clearance to prevent grass ignition.
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- Schedule and arrange fire watch crews with Sweeny Fire & Rescue. They will help monitor wind direction, excess fire and debris spread, and will be on hand to extinguish any unwarranted fire spread.
- All debris must be removed and disposed of in a timely manner.

Should you have any questions, please contact Fire Chief Roger Barton (979)482-7683 or myself Fire Marshal Devin Lemon (979)482-4617.

Regards,

Devin Lemon  
*Fire Marshal/ EMC*

cc.  
Fire Chief Roger Barton  
City Manager Lindsey Koskiniemi  
Mayor Jeff Farley  
City Secretary Kaydi Smith  
SISD Superintendent Daniel Fuller



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Sweeny Beautification
<b>Reviewed by City Attorney</b>		<b>Department</b>	Sweeny Beautification
<b>Subject</b>	Variance to allow alcohol at the Pride Day Festivities		
<b>Attachments</b>	Agenda Request		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

Sweeny Beautification is seeking an alcohol variance for the upcoming Pride Day festivities. We are requesting that alcohol can be consumed on city property within the orange barricaded areas.

**Recommended Action**

Take Action: Approval / Denial



# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: Sweeny Beautification

Mailing Address: PO BOX 281 Sweeny, TX 77480

Physical Address: \_\_\_\_\_

Email(s): keepsweenybeautiful@gmail.com

Phone(s): 9792350519

**Please include details of the item you wish to be placed on the agenda.**

Sweeny Beautification is seeking an alcohol variance for the upcoming Pride Day festivities. We are requesting that alcohol can be consumed on city property within the orange barricaded areas.

Abby Kluttz- Sweeny Beautification President

04/05/2023

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 5<sup>th</sup> Business Day of the month.*

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# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 5<sup>th</sup> Business Day of the month.*

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# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Keyur Gorgi, P.E., Water Equipment and Treatment Services
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Water
<b>Subject</b>	Discussion and possible action on an update on the water softer rehab project.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

At the special City Council meeting held on April 10, 2023, the City Council voted to rehab 2 of 3 water softeners after staff and consultants found that the condition of the softeners required repair to operate. The softeners were taken offline and bypassed. TCEQ was notified, and regular water treatment has continued.

At the most basic level, the water softeners operate by removing naturally occurring metallics in the water, such as iron and manganese, and replaces it with sodium. This process works inside the softeners using resin also referred to as media to attract the unwanted substances and remove them.

The water softeners were determined to need resin replacement and work on the internal filters. Water Equipment and Treatment Services (WETS) arrived onsite to begin work on Saturday, April 15, 2023 and found the third softener, which was not used on a consistent basis, is also in need of the same repair. No work has been approved for the 3<sup>rd</sup> softener – only Softeners 1 and 2. To use Softener 3, it would need to be rehabbed and included in an approved corrosion control study to gain authorization from TCEQ to put online.

The replacement media was ordered on Monday, April 17, 2023 and is anticipated to arrive within a few weeks.

Of note, the City is still undergoing construction on the water main line replacement project and does not have authorization to use polyphosphate from TCEQ, the regulatory agency charged with public water system oversight. Once the softeners are repaired and back online, we do not believe that will completely eliminate the observed water coloration. The City is awaiting a response from TCEQ to use a treatment substance called orthophosphate.

### Recommended Action

No recommended action.



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Neal Bess, Jr.
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	N/A
<b>Subject</b>	Agenda Request: Railroad Train Ordinance; Speed and Quiet Zone; Requestor Neal Bess Jr.		
<b>Attachments</b>	Agenda Request Ordinance 71.64 Engineering Opinion		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

#### Executive Summary

Agenda Request Received by Neal Bess Jr. to discuss / take action on the railroad train ordinance 74-5S. Train speed through town and quiet zone time.

If the Council wishes to pursue a quiet zone, significant engineering and cost could be associated to obtain a quiet zone status as well as ongoing upkeep. Strand Associates, City Engineer, can provide additional detail on the process to secure a railroad quiet zone designation.

Please see attached request, ordinance, and engineering information received from Strand on options to pursue a quiet zone.

#### Recommended Action

Discussion/ Take Action to pursue action regarding speed with the railroad and/or establishing a quiet zone.



# CITY OF SWEENEY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: Neal Bess, Jr.

Mailing Address: 1408 Forest Park Ct Sweeny, Texas, 77480

Physical Address: 1408 Forest Park Ct. Sweeny, Texas, 77480

Email(s): DDRV.PARK@gmail.com

Phone(s): 979-242-4028

**Please include detail of the item you wish to be placed on the agenda.**

DISCUSS AND TAKE ACTION ON THE RAILROAD TRAIN ORD. 74-55  
 TRAIN speed through town AND Quite Zone time.  
 I AM NOT SURE OF THE ORDINANCE NUMBER, IT WAS  
 7484-1990.

Signature: Neal Bess Jr. Date: 3-30-23

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 8<sup>th</sup> Business Day of the month.*

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*Recvd 3/30/23*

Section

- 74.01 Dangerous crossing
- 74.02 Parking near intersection
- 74.03 Avoidance of provisions

**Cross-reference:**

4 *Railway trains blocking traffic, see § 71.64*

**§ 74.01 DANGEROUS CROSSING.**

The City Council hereby determines, based upon evidence before it, that street crossings of railroad tracks which are not protected by signals and which have railroad engines, cars, motor cars or railroad equipment standing or parked on sidings near the main line of the railroad and within 300 feet of the street intersection of the street right-of-way line with the railroad is a dangerous crossing exposing the traveling public to harm and damage to their property and their persons and exposes the train crew to injury.

(Ord. 69, passed 2-17-59; Am. Ord. 103-69B-90, passed 12-19-89)

**§ 74.02 PARKING NEAR INTERSECTION.**

It shall be unlawful for any engineer or employee of a railroad to park or cause to be parked or stand any railroad engine, railroad car, railroad tank car, railroad motor car or railroad equipment on siding rails within 300 feet of the intersection of the rights-of-way lines of any public street crossing a railroad track within the city limits, which is not guarded or protected by a signal devise approved by the City Council.

(Ord. 69, passed 2-17-59; Am. Ord. 103-69B-90, passed 12-19-89) Penalty, see § 10.99

**§ 74.03 AVOIDANCE OF PROVISIONS.**

Any railroad operating within the city may avoid the provisions of this chapter by stopping all trains going through the un signaled street crossing within 75 feet of the nearest intersection of the railroad with the nearest right-of-way line of the intersecting street, posting flagpersons equipped with signal devises on either side of the railroad tracks to signal the approach of the train, and by then proceeding across the intersection at a speed of not more than ten miles per hour; by retraining from parking or standing of railroad engines, railroad cars, railroad tank cars, railroad motor cars or other railroad equipment within the prohibited area; or by providing a signal at the crossing which is approved by the City Council.

(Ord. 69, passed 2-17-59; Am. Ord. 103-69B-90, passed 12-19-89)

**SCHEDULE IV. SPEED LIMITS.**

Item 10.

A driver of a motor vehicle in the city shall operate the vehicle at the speeds listed below.

<b>Street</b>	<b>Location</b>	<b>Speed Limit</b>	<b>Special Provisions</b>	<b>Ord. No.</b>	<b>Date Passed</b>
		20 mph	All railway equipment, trains and cars	106-90	2-20-90
FM 1459	From the northern limits of the city to a point 1,056 feet south of the northern limits of the city, a distance approximately .200 mile	55 mph		101-01	1-22-01
	From a point 1,056 feet south of the northern limits of the city to a point 2,112 feet south of the northern city limits, a distance approximately .200 mile	45 mph		101-01	1-22-01
	From a point 2,112 feet south of the northern limits of the city to the centerline of FM 524, a distance of approximately 1.244 miles	35 mph		101-01	1-22-01
	From the northeast city limit to a point 1,056 feet southwest of the northeast city limit, a distance of approximately .200 mile	50 mph		272	8-21-79
	From a point 1,056 feet southwest of the northeast city limit to FM 524, a distance of 1.444 miles	35 mph		272	8-21-79
FM 524	From the northwest city limit to a point 1,320 feet southeast of the northwest city limit, a distance of approximately .250 mile	50 mph		272	8-21-79
	From a point 1,320 feet southeast of the northwest city limit to a point 1,400 feet southeast of Ashley Wilson Road, a distance of approximately .530 mile	45 mph		272	8-21-79
	From a point 1,400 feet southeast of Ashley Wilson Road to a point 332 feet southeast of Avenue A, a distance of approximately .233 mile	40 mph		272	8-21-79
	From a point 332 feet southeast of Avenue A to the south city limit, a distance of approximately .233 mile	40 mph		272	8-21-79
	From a point 132 feet southeast of Seventh Street to a point 16 feet southeast of Fifth Street, a distance of approximately .200 mile	20 mph	When light is flashing, school speed zone	272	8-21-79

Penalty, see § 70.99

Item 10.

**From:** [Huebner, William](#)  
**Sent:** Monday, April 3, 2023 3:19 PM  
**To:** [Lindsay Koskiniemi](#)  
**Cc:** [Kaydi Smith](#)  
**Subject:** RE: Railroad Quiet Zone

---

Lindsay,

I have done a few quiet zones in the past, both studies to determine the viability, as well a full construction and implementation. I'm currently working on a study in Laredo for over 30 crossings on the KCS railroad. Most of the easier quiet zones were done years ago. The remaining towns that would like to implement quiet zones will have a much more difficult time, though not impossible.

The main requirements to establish a quiet zone include ensuring all crossings inside the corridor have flashing lights and gates and constant warning time circuitry (CWT). Not all crossings have CWT, which detects the speed of the train and adjusts the crossing gates closure accordingly. Many older crossings only have timers that are based on average speed, so they will not close at the proper time if a train is going much slower or much faster than the average posted speed. You also cannot have a corridor that skips crossings. In the case of Sweeny, there are only 2 at grade crossings inside the City Limits. MLK and FM 524 are the only two crossings that would need to be included in the quiet zone. You could include CR 332, west of town if you wanted to, but it wouldn't be required.

There are a few different ways to establish quiet zones, but our recommended approach is to install supplemental safety measures (SSMs) at each and every crossing included in the quiet zone. This ensures that each crossing should generally be as safe or safer than before silencing the horns. SSMs include many options, but the most frequent are plastic delineators, concrete curb medians or installing quad gate crossings. At each crossing, you can install delineators or a concrete curb from the end of the crossing gate arm to a minimum of 60ft along the centerline of the roadway. If possible, they want you to extend that to 100 ft. This should prevent cars from trying to drive around the gates while they are down.

In our experience, the plastic delineators, while cheapest of all options, do not deter drivers from going around the gates. They are hit frequently and need frequent replacement. It becomes a maintenance hassle and does not do much to prevent drivers from making unsafe detours around the gates. Typically, we have designed 12 inch tall concrete curb medians. This is an effective deterrent to people trying to drive around the gates. Even with larger vehicles in Texas, it is still difficult to drive over a 12" curb.

The one drawback to the curb or delineator approach is if you happen to have a cross street or commercial driveway within this 60-100ft. This is why so many towns are finding it hard to implement a quiet zone. Many towns have roadways that run parallel to the tracks and are 10-30ft from the tracks. By having a cross street intersect the SSM median, you don't get credit for the safety measure. It also impacts traffic paths. In Sweeny, the north side of the tracks on MLK has 3rd St. intersecting close to the tracks, but it may be far enough away to fit a 60ft median. On the south side, there is a residential driveway that is only 30ft from the gates. They would not be able to turn left and head north from their driveway once the medians are installed. FM 524 should not have any issues with cross streets or driveways, though the railroad does have an access road directly adjacent to the crossing arm.

Another option is to install a quad gate crossing. This replaces the two crossing gates with 4 gates (2 per each side). They close together and completely block the crossing to vehicular traffic. While this is the safest option, it also tends to be the most expensive. The railroad will do all the design and installation of the new gate system, but they will pass the cost onto the City. I haven't gotten recent quotes lately for quad gates, but they can easily be over \$500,000 per crossing. There are a few other SSMs that we could discuss if you are interested, but these are the most common and cost effective.

The final obstacle is the railroad upgrade cost. In many cases, the crossings do not currently have CWT or even gates. The railroad will need to upgrade this. Once again, they will do the design and construction but they will want the City to pay for this. Both crossings in Sweeny include lights and gates, but we would need to talk with the railroad to determine if CWT is installed. They also will sometimes use quiet zone projects as an excuse to upgrade their crossing equipment. We had a City move forward with a 7 crossing quiet zone where BNSF required the crossings to be upgraded to their newest standards (LED lights, electronic bells, new control circuitry, etc). This is not required by the quiet zone rule, but the RR does try to pass on these upgrades as necessary safety improvements.

While the construction costs for concrete medians may be fairly inexpensive, it is typically the railroad costs that kill these projects. In one instance, the safety measure costs were only about \$150k, but the railroad costs could be as much as \$3-4 million. We typically do a study for Cities looking to establish a quiet zone. We can go into more depth in researching what the railroad has at each existing crossing, begin discussing the railroad upgrade costs with their engineering department and determine if significant traffic rerouting is necessary to implement the new medians. If the City of Sweeny would like to pursue this quiet zone, I would recommend we do a study to determine its viability.

It is a long process to establish one of these quiet zones, but again, not impossible. I have a more formal presentation that we've given to a few groups in the past if you think that would be helpful. I don't point all this out to discourage Cities from pursuing these project, just want to be open and realistic up front.

If you have any other question or would like to discuss further, please let me know.

Thanks,



**William Huebner, P.E.**

Strand Associates, Inc.® (F-8405)

979.836.7937 ext. 6240

[william.huebner@strand.com](mailto:william.huebner@strand.com) | [www.strand.com](http://www.strand.com)

*Excellence in Engineering<sup>SM</sup>*

---

**From:** Lindsay Koskiniemi <citymanager@sweenytx.gov>

**Sent:** Thursday, March 30, 2023 5:10 PM

**To:** Huebner, William <William.Huebner@strand.com>



**Cc:** Kaydi Smith <kdsmith@sweenytx.gov>

**Subject:** Railroad Quiet Zone

[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Hi William,

Kaydi received an agenda item for discussion and action on the next agenda for the April 25<sup>th</sup> meeting concerning a request for a railroad quiet zone. I was with Angleton when they lost QZ status and had to go through the process of reinstatement and engineering to qualify for a QZ. I understand this to be an expensive process, and I would appreciate it if you or someone at your firm could put something in writing as to what that process involves as well as costs other cities have been known to pay to go forward with QZ approval in preparation for the meeting in April.

Thank you,

Lindsay Koskiniemi, CGFO, CPM, MPA, MSA

City Manager

O: (+1) 979-548-3321

Sweeny City Hall | 102 W. Ashley Wilson Rd. | Sweeny, TX 77480





# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	John Rambo, City Council Member Position 4
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Utilities
<b>Subject</b>	Agenda Request from Council Member John Rambo: Discussion and possible action on utility fee rate adjustment and / or credit.		
<b>Attachments</b>	Agenda request form submitted 22 MAR 2023		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

This agenda item is a request for discussion and possible action from Council Member, John Rambo, concerning an adjustment to the City’s utility fees and / or a credit for utility fees.

Typically, cities that charge for services never reduce rates, however, this agenda request is in response to the coloration in the water observed by water account holders. Several city water users have reported damage to clothing and other household items because of the observed coloration of the manganese in the water.

While considering this item, the Council is encouraged to think about how a reduction in utility rates would affect the city. Currently, the City’s revenue earnings from water, sewer, and gas are down for the year. Revenue from proprietary funds, such as utility sales, impact the City’s ability to pay for debt and other infrastructure needs. Further reducing the amount of potential revenue could adversely affect the city’s ability to make debt payments and provide services. Reducing rates could also adversely affect the City’s credit rating.

The current credit rating for the City of Sweeny is A+, which equates to an upper mid-grade municipal credit rating. The lower the credit rating, the higher the interest rate the city has to pay for debt. The City issued \$4,000,000 in certificates and pledged a portion of repayment from enterprise fund revenues.

As of April 21, 2023, approximately 58% of the fiscal year, utility service revenues are as follows:

#### UTILITY SALES AS OF 21 APRIL 2023

ACCOUNT NUMBER	ACCOUNT NAME	FYTD	FY23 BUDGET	REVENUE TO BUDGET	TARGET TO MEET BUDGET	VARIANCE TO REVENUE
40-00-5810	WATER SALES	\$ 349,187.80	\$ 704,000.00	49.6005%	58%	-8.3995%
40-00-5830	SEWER SALES	\$ 305,664.47	\$ 602,500.00	50.7327%	58%	-7.2673%
40-00-5910	GAS SALES	\$ 263,661.84	\$ 552,738.00	47.7011%	58%	-10.2989%

ENTERPRISE FUND



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

	Moody's	S&P Global	Fitch
Best Quality	Aaa	AAA	AAA
High Quality	Aa1 Aa2 Aa3	AA+ AA AA-	AA+ AA AA-
Upper Medium Grade	A1 A2 A3	A+ A A-	A+ A A-
Medium Grade	Baa1 Baa2 Baa3	BBB+ BBB BBB-	BBB+ BBB BBB-

**Recommended Action**

Staff does not recommend reducing the utility rates.



# CITY OF SWEENY

Rev. (09/20/2022)

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The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: John Rambo

Mailing Address: \_\_\_\_\_

Physical Address: 706 oak wilde st

Email(s): Jarambo@sweenyTX.gov

Phone(s): (713) 492-7279

**Please include detail of the item you wish to be placed on the agenda.**

Discuss and possibly take action for providing some type of utility credit or adjusting utility rates.

Signature: [Handwritten Signature] Date: 3-22-23

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 5<sup>th</sup> Business Day of the month.*

*Once Council has acted on an agenda item; that item cannot be placed on the agenda for a period of six (6) full months. Exception is provided if three members of Council ask that the item be returned early to the agenda, or the Mayor or City Manager determines it is in the interest of the City to do so.*

3/24/23 Received Com 11:50 AM



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	John Richers, President – West Brazoria County Drainage District #11
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Drainage
<b>Subject</b>	Agenda Request; Drainage Plan Update for City of Sweeny and EDC Industrial Park Improvements Project; John Richers		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

This item is an update from WBCDD #11 president, John Richers, concerning drainage projects affecting Sweeny.

**Recommended Action**

No recommended action.



# CITY OF SWEENY

Rev. 0 (4/28)

Item 12.

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The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: F. J. Richers

Mailing Address: 4653 CR 334 Sweeny TX 77480

Physical Address: \_\_\_\_\_

Email(s): \_\_\_\_\_

Phone(s): 979-285-8564

Please include detail of the item you wish to be placed on the agenda.

DRAINAGE PLAN update City of Sweeny.  
 Available FOR Questions  
 REGARDING Sweeny EDC INDUSTRIAL  
 PARK IMPROVEMENTS PROJECT

Signature: *F. J. Richers* Date: 4-18-23

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 8<sup>th</sup> Business Day of the month.*

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# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	Yes	<b>Department</b>	Administration
<b>Subject</b>	Discussion and action on a resolution supporting City of Sweeny's application to the Texas Department of Transportation's 2023 Transportation Alternatives Call for Projects; Sidewalk Project		
<b>Attachments</b>	Resolution		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

On January 17, 2023, the City Council unanimously voted on a resolution to approve the City of Sweeny’s preliminary application for Texas Department of Transportation’s 2023 Transportation Alternative Call for Projects. Sweeny was selected to continue in the process to submit a detailed application for consideration of a cost match (80/20) reimbursement project for the provision of a 10’ shared use path along N. Hackberry from Ashley Wilson to 6<sup>th</sup> Street and a 4’ sidewalk from N. Hackberry to N. Elm along Ashley Wilson.

The City obtained approval from the Sweeny Independent School District on April 11, 2023 for a letter of support to grant easement to the City to complete the detailed application. This application is due by June 5, 2023, and TXDOT anticipates awarding applicants in August 2023. While there is no guarantee that this project will be selected, City staff and SISD officials feel it is in the best interest of the safety of students to pursue this project. Currently, there is no safe route to walk to and from school along N. Hackberry, as there are no existing sidewalks or shoulders.

This call for projects is a reimbursement cost match funding arrangement, which means the City will be reimbursed 80% of the engineering and construction costs of the project. The City intends to use the fund balance of the Sidewalk Fund of approximately \$270,000 to help meet the City’s 20% match obligation.

The attached document is a proposed resolution in support of the project and must be included with the detailed application.

### Recommended Action

Staff recommends approval.

A RESOLUTION SUPPORTING CITY OF SWEENY’S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION’S 2023 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS

WHEREAS, the Texas Department of Transportation issued a call for projects in December 2022 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Sweeny, Texas would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SWEENY, TEXAS THAT: The City of Sweeny supports funding this project as described in the 2023 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department’s direct state cost for oversight, and the required local match, if any) and is willing to commit to the project’s development, implementation, construction, maintenance, management, and financing. The City of Sweeny is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Council of the City of Sweeny on the 25<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Jeff Farley

\_\_\_\_\_  
Kaydi Smith

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
(Signatory 1)

\_\_\_\_\_  
(Signatory 2)





# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Wade Thompson, Municipal Financial Advisor – Government Capital
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Administration / CIP
<b>Subject</b>	Discussion on financing strategy to meet the funding requirements of Texas Department of Transportation call for transportation alternatives project.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:		TBD based on engineering estimate
	Amount Budgeted:		N/A
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

The Transportation Alternatives call for projects through the Texas Department of Transportation requires a 20% funding match from the City with a reimbursement for engineering and construction costs of 80%. Project costs are required to be in place before construction lets. The idea is to take out a short-term loan for the cost of the project and pay it back with the fund balance of the Sidewalk Fund – approximate fund balance of \$270,000 and with the 80% TxDOT reimbursement.

Wade Thompson with Government Capital will provide more detail on what this looks like, and this item will return on the May agenda for action.

### Recommended Action

No required action at this time.



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Colby Lowrie - Altamira
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	SEDC
<b>Subject</b>	Discussion and possible action concerning follow up on bids obtained by Altamira, consultant for Sweeny Economic Development Corporation, for the Industrial Park roadway construction project.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

The engineering consultant for the Sweeny Economic Development Corporation Industrial Park Road construction project was unable to be at the regular City Council meeting on March 21, 2023 when City Council acted on bids obtained by Altamira for the project. SEDC's consulting engineering firm will provide a recap of what was provided in the bids.

### Recommended Action

No recommended action.



The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: JAMES DYE Southern Golf Solutions

Mailing Address: 1001 N. MARKET ST. BRAZORIA TX 77422

Physical Address: "

Email(s): james@sogulf.com

Phone(s): 979 299 8808

Please include detail of the item you wish to be placed on the agenda.

AVAILABLE FOR QUESTIONING REGARDING  
 SWEENY EDC INDUSTRIAL PARK IMPROVEMENTS  
 PROJECT.

Signature:  Date: 4/18/23

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4/19/23 Rec'd on desk when coming in (AM) -kds



# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	EDC
<b>Reviewed by City Attorney</b>		<b>Department</b>	EDC
<b>Subject</b>	Appointment of EDC Board Member		
<b>Attachments</b>	Agenda Memo, Applications		
<b>Financial Information</b>	Expenditure Required:	--	
	Amount Budgeted:	--	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

EDC received two applications (attached).

**Recommended Action**

Take Action on appointing board member to the EDC.



# CITY OF SWEENY

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## BOARDS AND COMMISSIONS APPLICATION

**Application for:**

Planning and Zoning Board of Adjustments

Planning and Zoning Board of Commissions

Economic Development Corporations (EDC)

X

**Personal Information:**

Name: Neal Bess Jr.

Mailing Address: 1408 Forest Park Court

Physical Address: Sweeny, TX.

Email(s): HNTPARK@gmail

Phone(s): 979-292-4028

**Please provide a brief background on yourself and tell why you are applying for the specified position. What is your vision for specified organization?**

*Life time resident, PASS EDC board member.*

Please provide a current copy of your resume and three (3) personal references including name, phone number, and email address for each reference. Applications without a resume and three references will not be accepted.

Signature: Neal Bess Jr. Date: 2-9-23

*Rec'd from Michelle 2/10/23 @ 8:30A -KLC*



BOARDS AND COMMISSIONS APPLICATION

Application for:

Planning and Zoning Board of Adjustments

Planning and Zoning Board of Commissions

Economic Development Corporations (EDC)

Parks & Recreation Board

✓

Personal Information:

Name: Mary Karstedt  
 Mailing Address: 1511 CR 939, Sweeny, TX  
 Physical Address: Same as above  
 Email(s): m.karstedt@yahoo.com  
 Phone(s): 979-215-7912

Please provide a brief background on yourself and tell why you are applying for the specified position. What is your vision for specified organization?

I was in banking 38 yrs. Have lived in Sweeny 53 yrs. I own 55P for 12 yrs and my goal is to see Sweeny prosper and grow. I would like to see and help Sweeny in many different ways.

Signature: Mary Karstedt Date: 3/20/23

md 3/20/23  
 received 2/20/23



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	04/23/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	Nina Christie
<b>Reviewed by City Attorney</b>		<b>Department</b>	Sweeny EDC
<b>Subject</b>	Financing from Government Capital for the purpose of road and utility expansion and improvement at the Sweeny EDC Industrial Park		
<b>Attachments</b>	Proposal from Government Capital and Resolution		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

#### Executive Summary

Sweeny EDC reviewed the proposal from Government Capital and voted to go with 25 payments at a 5.63% fixed rate \$106,048.83 (P & I)

#### Recommended Action

Approve to move forward with financing from Government Capital for road and utility expansion and improvement at Sweeny EDC Industrial Park.



**GOVERNMENT CAPITAL**  
**CORPORATION**

# Financing Proposal

*Prepared For*



## **Sweeny Economic Development Corporation**

April 10, 2023

### **Government Capital Corporation**

345 Miron Drive  
Southlake, Texas 76092

**Stephanie Cates**

Municipal Finance Specialist  
817-722-0214







**GOVERNMENT CAPITAL**  
**CORPORATION**

## Table of Contents

Corporate Overview	3
Representative Experience	3
Partial Listing of EDC Clients	4
Preliminary Term Sheet	5-6
Qualifications of Special Tax Counsel	7





## GOVERNMENT CAPITAL CORPORATION

### Corporate Overview

Government Capital Corporation (GCC) was founded in 1992 with the exclusive purpose of providing financing for state and local governmental entities including cities, schools, counties, special districts, and their component units. Since our inception, Government Capital Corporation has been engaged by over 537 Texas cities, representing 46% of all city governments statewide. Although we serve clients in all 50 states, one of our primary areas of focus is serving Texas economic development entities of all types. We have provided financing structures for a wide variety of projects including construction, land acquisition, infrastructure improvements, public works projects, and the refunding of existing obligations. Our team possesses extensive experience assisting Type A and Type B economic development corporations, community development corporations, and municipal development districts in creating, evaluating and implementing financing structures of every type authorized by Texas law. In many cases, we have helped our clients adapt to and comply with regulatory changes enabling them to execute financings more rapidly, efficiently, and economically.

### Representative Experience

#### **Palestine Type B Economic Development Corporation**

Government Capital Corporation recently provided financing for the Palestine Type B EDC, the proceeds of which were used to upgrade their fiber broadband services to the businesses and residents citywide. This project, completed in the summer of 2021, will improve the overall quality of life for the entire community as well as promote continued business growth for the foreseeable future.

#### **Little Elm Type A Economic Development Corporation**

Government Capital Corporation has assisted the Little Elm EDC with multiple projects since 2011. Most recently, GCC provided funding for the EDC's contribution to a public-private partnership which will result in a 36,000 square foot social entertainment facility for the city. The facility, "TinMan Social," will include ping pong, cornhole, axe throwing, shuffleboard, bowling, and a full-service restaurant and bar with indoor and outdoor seating.

#### **Canyon Type B Economic Development Corporation**

Government Capital Corporation structured a financing for the Canyon Type B EDC, which resulted in the acquisition of four properties. One of the facilities was designed to serve as the Economic Development Corporation office and the other three properties were renovated to promote economic growth and expansion in the community. Considering the private activity associated with a portion of the project, the financing was structured with both a tax-exempt and taxable series in order to maximize the benefit for the EDC.

#### **La Feria Industrial Development Corporation**

Government Capital Corporation worked with La Feria Type A & Type B Economic Development Corporations to create a loan structure joined together for the acquisition of a public works facility and for infrastructure improvements. With construction underway, the anticipated completion is targeted for spring 2022. This project will greatly enhance the future growth within the city and promote economic development.





# GOVERNMENT CAPITAL CORPORATION

## Partial Listing of EDC Clients



Wylie EDC



Bowie EDC



Fairfield EDC



Lavon EDC



Godley EDC



Mineral Wells EDC



Ferris EDC



Bay City CDC



Clarendon EDC



Baird CDC



Gun Barrel City EDC



Sweeny EDC



Sulphur Springs EDC



Troup CDC



Early EDC



San Saba EDC



Pilot Point MDD



Mathis EDC



Van EDC



Bonham EDC





**GOVERNMENT CAPITAL**  
**CORPORATION**

**Sweeny Economic Development Corporation**  
**Sweeny, Texas**

**Preliminary Term Sheet**

April 10, 2023

**FINANCING STRUCTURE:** Tax Exempt Type B EDC Note—Adjustable

**PROJECT:** Infrastructure Improvements

**PLACEMENT:** Private Placement

**ESTIMATED SOURCES AND USES OF FUNDS:**

Source:

Note Proceeds	\$ 1,404,660.33
<b>Total Sources</b>	<b><u>\$ 1,404,660.33</u></b>

Uses:

Infrastructure Improvements	\$ 1,385,950.00
*Issuance Costs (0.0135)	\$ 18,710.33
<b>Total Uses</b>	<b><u>\$ 1,404,660.33</u></b>

\*The above issuance cost represents total issuance costs necessary for closing the transaction as contemplated. Issuance Cost Allocation includes Special Tax Counsel, Private Placement Cost and Filing Fees.

**PLACEMENT AGENT:** Government Capital Corporation, Southlake, Texas

**SPECIAL TAX COUNSEL:** Naaman, Howell, Smith & Lee, Austin, Texas

**MONTHLY TERM:** 20 Years                      25 Payments

**INTEREST RATE:** **5.20% w/5Adjust**              **5.20% w/5Adjust**

**MONTHLY PAYMENT AMOUNT:** \$ 9,426.03 (P&I)              \$ 8,376.01(P&I)

**PAYMENT FACTOR:** 0.0068011                      0.0060435

**ESTIMATED CLOSING DATE:** May 2023

**FIRST PAYMENT DATE:** June 2023

**ADDITIONAL NOTES:**

This transaction will be secured by a pledge of sales tax only. There will be no liens required on the real estate. Additionally, this will eliminate traditional real estate closing costs including title policy, appraisal, survey, environmental, etc.

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are based on current markets. Upon credit approval, rates may be locked for up to thirty (30) days. If funding does not occur within this time period, rates will be indexed to markets at such time.





**GOVERNMENT CAPITAL**  
**CORPORATION**

**Sweeny Economic Development Corporation**  
**Sweeny, Texas**

**Preliminary Term Sheet**

April 10, 2023

**FINANCING STRUCTURE:** Tax Exempt Type B EDC Note—Fixed

**PROJECT:** Infrastructure Improvements

**PLACEMENT:** Private Placement

**ESTIMATED SOURCES AND USES OF FUNDS:**

Source:

Note Proceeds	\$ 1,404,660.33
<b>Total Sources</b>	<b><u>\$ 1,404,660.33</u></b>

Uses:

Infrastructure Improvements	\$ 1,385,950.00
*Issuance Costs (0.0135)	\$ 18,710.33
<b>Total Uses</b>	<b><u>\$ 1,404,660.33</u></b>

\*The above issuance cost represents total issuance costs necessary for closing the transaction as contemplated. Issuance Cost Allocation includes Special Tax Counsel, Private Placement Cost and Filing Fees.

**PLACEMENT AGENT:** Government Capital Corporation, Southlake, Texas

**SPECIAL TAX COUNSEL:** Naaman, Howell, Smith & Lee, Austin, Texas

**ANNUAL TERM:** 20 Years                      25 Payments

**INTEREST RATE:** **5.42% Fixed**                      **5.63% Fixed**

**PAYMENT AMOUNT:** \$ 116,762.11 (P&I)                      \$ 106,048.83 (P&I)

**PAYMENT FACTOR:** 0.084247                      0.076517

**ESTIMATED CLOSING DATE:** May 2023

**FIRST PAYMENT DATE:** May 2024

**ADDITIONAL NOTES:**

This transaction will be secured by a pledge of sales tax only. There will be no liens required on the real estate. Additionally, this will eliminate traditional real estate closing costs including title policy, appraisal, survey, environmental, etc.

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are based on current markets. Upon credit approval, rates may be locked for up to thirty (30) days. If funding does not occur within this time period, rates will be indexed to markets at such time.





**GOVERNMENT CAPITAL**  
CORPORATION

## Qualifications of Special Tax Counsel



### ANDREW D. CLARK

#### Experience

Mr. Clark, partner in the Naman, Howell, Smith & Lee law firm, concentrates his practice in the areas of public finance and economic development. Mr. Clark serves as bond counsel, special tax counsel and general counsel to economic development corporations, municipal development districts and public improvement districts. Mr. Clark's comprehensive knowledge of the law governing economic development corporations of any types and tax-exempt financings allows Mr. Clark to assist his EDC clients from project inception through the completion of financing. Mr. Clark has served on the city council of a home-rule city since 2018 and also served as a director of the city's economic development corporation.

#### EDUCATION AND BAR ADMISSIONS

- J.D., 2007, St. Mary's University School of Law, cum laude;
- B.B.A., 2002, Baylor University
- Admitted to Bar, Texas, 2007
- U.S. District Courts, Western, Northern, Eastern and Southern Districts of Texas
- United States Court of Appeals for the Fifth Circuit

#### PROFESSIONAL ASSOCIATIONS AND MEMBERSHIPS

- City of Bee Cave, Texas Planning and Zoning Commission 2015-2018
- City of Bee Cave, Texas City Council – Councilmember 2018-Present
- City of Bee Cave, Texas Economic Development Corporation – Director 2018-2020
- National Association of Bond Lawyers

#### REPRESENTATIVE TRANSACTIONS

- Wylie Economic Development Corporation Sales Tax Revenue Notes, Series 2022.
- Bonham Economic Development Corporation Sales Tax Revenue Notes, Series 2022.
- Fairfield Economic Development Corporation Sales Tax Revenue Notes, Series 2022.
- Dumas Economic Development Corporation Sales Tax Revenue Notes, Series 2022.





# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	04/25/2023	<b>Agenda Item</b>	Quarterly Report
<b>Approved by City Manager</b>	L. Koskiniemi	<b>Presenter(s)</b>	Brad Caudle
<b>Reviewed by City Attorney</b>		<b>Department</b>	Police Department
<b>Subject</b>	Quarterly Report Presentation		
<b>Attachments</b>	Quarterly Patrol, K-9, Code Enforcement and Humane Reports		
<b>Financial Information</b>	Expenditure Required:		N/A
	Amount Budgeted:		N/A
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

Presentation of statistics and job activities for the months of January, February and March 2023

### Recommended Action





# Sweeny Police Department

Est. 1909 | Home of the Unknown Soldier  
123 N. Oak Street | Sweeny, Texas 77480  
Dispatch | 979-548-3111 | Office | 979-548-3112  
Brad Caudle, Chief of Police



Item 19.

## SWEENY POLICE DEPARTMENT QUARTERLY ACTIVITY SUMMARY

January 1, 2023 – March 31, 2023

### ACTIVITY

CALLS FOR SERVICE	631
AGENCY ASSIST	
CASES	49
TRAFFIC CITATIONS	40
TRAFFIC WARNINGS	388
TRAFFIC CRASHES	3
ARRESTS	26
MILEAGE	8138

### CRIMINAL INVESTIGATIONS

MISDEMEANOR	
SUPPLEMENTS	70
FELONY	3
CLEARED CASES	16
REPORT ONLY (DOA NATURAL)	10
CASES DIRECT FILED	20
CAC INTERVIEWS	3
CALL OUTS	6

### INTERNAL AFFAIRS

USE OF FORCE	0
PURSUIT	0
COMPLAINT AGAINST OFFICER/EMPLOYEE	0
OFFICER INJURED	0
OFFICER KILLED	0
OFFICER-INVOLVED SHOOTING	0

### K-9 UNIT

SEE K9 REPORT





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Item 19.

### Training

Detective Cayton Barnett successfully completed Fire Investigators Course and is now pending the State exam.

Corporal Ferrel attended a 40-hour Crime Scene Investigators Course

Chief Caudle, Sergeant Srebalus, Corporal Ferrel, and Erica Harris completed ICS 300 and 400 in January 2023.

Brad Caudle  
Chief of Police



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Item 19.

## MONTHLY PRODUCTIVITY REPORT JANUARY 2023

Officer	Shifts Worked	Total Miles	Calls for Service	Reports	Citations	Warnings	Total Traffic Stops	Crash Reports	Arrests
CPL FERREL	14	798	56	11	8	53	61	0	6
OFFICER ELROD	17	830	52	0	1	33	34	0	0
OFFICER SCALES	16	1001	77	3	3	30	32	1	0

**“Quality is pride of workmanship.”**

**-W. Edwards Demming**



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Item 19.

## MONTHLY PRODUCTIVITY REPORT FEBRUARY 2023

Officer	Shifts Worked	Total Miles	Calls for Service	Reports	Citations	Warnings	Total Traffic Stops	Crash Reports	Arrests
CPL FERREL	12	1081	59	4	8	79	86	0	6
OFFICER ELROD	14	691	44	0	0	32	32	0	1
OFFICER SCALES	14	869	72	5	5	39	43	0	2



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Item 19.

## MONTHLY PRODUCTIVITY REPORT MARCH 2023

Officer	Shifts Worked	Total Miles	Calls for Service	Reports	Citations	Warnings	Total Traffic Stops	Crash Reports	Arrests
CPL FERREL	13	923	51	11	9	49	58	0	11
OFFICER ELROD	18	985	63	3	1	35	36	1	0
OFFICER SCALES	17	960	92	8	5	37	42	1	0

**“My teacher said that nobody would ever pay me to sit and stare out of a window, so I became a cop”**

# **K9 Corporal M. Ferrel**

## **3 Month Stat Sheet**

**01/01/2023-03/31/2023**

- **Total Traffic Stops - 205**
- **Total arrests made - 23**
- **Total arrests made from traffic stops - 20**
- **Total DWI arrests - 3**
- **Total traffic narcotic arrests - 12**
- **Total Warrant arrests made from traffic stops - 5**
- **Total non-traffic arrests - 3**
- **Total K9 Deployments - 14**
- **Total K9 contributing arrests - 10**
- **Total number of incident reports- 26**

**K9 Corporal M. Ferrel**  
**3 Month Narcotic Weight Stat Sheet**  
**01/01/2023-03/31/2023**

- **Methamphetamine-** 40.1 grams/1.4 ounces
- **Cocaine-** 11.4 grams
- **MDMA-** 20.5 grams
- **Heroin-** 0 grams
- **Marijuana-** 575.9 grams/ 20.31 ounces
- **Pills-** 87.2 grams/3.07 ounces
- **DMT-** 0.2 grams





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Item 19.

### Quarterly Humane Report January 1, 2023 - March 31, 2023

#### Animal Control Officer Rodger Larsen

Dog Calls- 105  
Dogs Picked up by ACO- 22  
Dogs Adopted- 3  
Dogs Returned to Owner(s)- 12  
Dogs that went to Rescue Shelters- 8  
Dogs Euthanized- 0  
Dogs in Animal Shelter- consistently full (8 to 12) up through March. Down to 1

Cat Calls- 0  
Cats Picked up by ACO- 0  
Cats Adopted- 0  
Cats Returned to Owner(s)- 0  
Cats that went to Rescue Shelters- 0  
Cats Euthanized- 0  
Cats in Animal Shelter- 0

Miscellaneous Calls- 65  
Call Outs- 10  
Dog Bite Report/Follow-up- 1  
Animal Cruelty Case- 2

#### TRAINING

Rodger attended training through webinar on the topics of Combatting Compassion Fatigue in Humane Officers and Commercial Breeding Facility Investigations.  
He continues training in the areas of Code Enforcement.

#### INSPECTION

The pound facility was inspected on 03/15/2023 by Dr. Huebner. The inspection was specific to the dog kennel area. This area passed inspection however, the office area is in very poor condition.

Brad Caudle  
Chief of Police  
Sweeny Police Department  
Email: [bbcaudle@sweenytx.gov](mailto:bbcaudle@sweenytx.gov)



Animal Control Officer  
Monthly Report

Date 1/31/23

Dog Calls: 40  
Dogs Picked up by ACO: 13  
Dogs Adopted: ~~2~~ 3  
Dogs Returned to Owner(s): 5  
Dogs That went to Rescue Shelters: 5  
Dogs Euthanized: 0  
Dogs in Pound: 1

Cat Calls: 0  
Cats Picked up by ACO: 0  
Cats Adopted: 0  
Cats Returned to Owners: 0  
Cats That went to Rescue Shelters: 0  
Cats Euthanized: 0

Misc. Calls: 30

---

Total Animal Calls: 70





Animal Control Officer  
Monthly Report

Date 2/28/23

Dog Calls:	<u>25</u>
Dogs Picked up by ACO:	<u>4</u>
Dogs Adopted:	<u>0</u>
Dogs Returned to Owner(s):	<u>5</u>
Dogs That went to Rescue Shelters:	<u>0</u>
Dogs Euthanized:	<u>0</u>
Dogs in Pound:	<u>8</u>
Cat Calls:	<u>0</u>
Cats Picked up by ACO:	<u>0</u>
Cats Adopted:	<u>0</u>
Cats Returned to Owners:	<u>0</u>
Cats That went to Rescue Shelters:	<u>0</u>
Cats Euthanized:	<u>0</u>
Misc. Calls:	<u>15</u>

---

Total Animal Calls: 40



Animal Control Officer  
Monthly Report

Date 3/23

Dog Calls: 40

Dogs Picked up by ACO: ~~0~~ 5

Dogs Adopted: 0

Dogs Returned to Owner(s): 2

Dogs That went to Rescue Shelters: 3

Dogs Euthanized: 0

Dogs in Pound: 8

Cat Calls: 0

Cats Picked up by ACO: 0

Cats Adopted: 0

Cats Returned to Owners: 0

Cats That went to Rescue Shelters: 0

Cats Euthanized: 0

Misc. Calls: 20

---

Total Animal Calls: 60

Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities

Item 19.

Date 3/15/23 Name of Manager Rodger Larsen Registration No. \_\_\_\_\_  
 Name of Establishment Sweeny Pound Inspector DATTWEBER DUM  
 Location of Establishment CITY OF SWEENEY Mailing Address 123 N. OAK ST  
 City SWEENEY State TX Zip Code 77480  
 Phone 979.665-9677 County Brazoria

Note to Inspector: Put Yes, No, or N/A (Not Applicable) in the columns to the right of the question.

A. General - [TAC Section 169.26(a)]		Heating	
Structural Strength		14. Are animals protected from cold and inclement weather and direct effects of wind, rain, and snow?	
1. Is the facility structurally sound and maintained in good repair in order to protect the animals from injury, contain them, and prevent transmission of diseases?	yes		yes
Water and Electric Power		15. Is auxiliary heat or bedding provided if the temperature is below 50°F when animals are present?	
2. Does the facility have reliable and adequate electricity to comply with other requirements?	yes		yes
3. Does the facility have fresh, clean water available?		Cooling and Ventilation	
Storage		16. Are animals protected from any form of overheating and from direct rays of the sun?	
4. Are food and bedding stored to protect them against infestation or contamination by vermin?	yes		yes
5. Is a refrigerator available for perishable foods?	yes	17. Are fresh air and adequate ventilation to minimize drafts, odors, and moisture condensation provided?	
Waste Disposal		18. Is extra ventilation, such as fans or air conditioning, provided in indoor facilities if the temperature is 85°F or above when animals are present?	
6. Are there provisions for the removal and disposal of animal and food wastes, bedding, dead animals, and debris?	yes		yes
7. Are disposal facilities operated in a manner that minimizes vermin infestations, odors, and disease hazards?	yes	Lighting	
8. Is there a suitable method for rapidly and safely removing water and other liquid wastes?	yes	19. Is lighting adequate to permit routine inspection and cleaning?	
Washrooms and Sinks		20. Are primary enclosures situated to protect the animals from excessive illumination (man-made or natural)?	
9. Are there facilities (such as washrooms, basins, or sinks) for employees to wash their hands?	yes		yes
Management		Construction	
10. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.003:		21. Is the facility constructed to protect the animals and not create a health risk or public nuisance?	
a. Are animals separated by species and by sex?	yes		yes
b. If not related to one another, are animals of relatively the same size sharing cages/pens?	No	22. Are building surfaces constructed and maintained so that they are impervious to moisture and can be readily sanitized?	
c. Are sick or injured animals segregated from healthy animals?	yes		yes
11. For facilities located in a county with a population of 75,000 or over (only), in accordance with THSC Section 823.005:		23. Is the floor made of durable, nonabsorbent material?	
Has the governing body of the city or county in which the shelter is located established an advisory committee to assist in compliance with THSC Chapter 823?	No		yes
Records		Primary Enclosures	
12. Does the facility keep records on each animal?	yes	24. Are primary enclosures structurally sound, maintained, and constructed with surfaces that are impervious to moisture and can be readily sanitized?	
13. Do records document animal description, impoundment and disposition dates, and method of disposition?	yes		yes
		B. Feeding - [TAC Section 169.26(b)]	
		27. Are dogs and cats fed at least once a day or more often as appropriate for the age and condition of the animal, except as directed by a veterinarian? Are other animals fed as described on packaging of a commercial, species-specific food or as directed by a veterinarian (see #32 for ferret requirements)?	
			yes

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code

Inspector Initials: DA Date: 3-15-2023

Facility: Sweeny Pound

Registration No:

Item 19.

<b>Feeding (cont.)</b>		<b>Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.27(a)]</b>	
28. Is food wholesome, palatable, free from contamination, of sufficient nutritive value to meet daily requirements, and accessible to animals?	yes	38. Is there documentation of twice-daily observations of quarantined animals?	NA
29. Are food pans kept clean and sanitary, and if disposable food pans are used, are they discarded after each feeding?	yes	<b>Rabies Quarantine Facilities (Completed by DSHS Only) - [TAC Section 169.28(a) and THSC Section 826.042(g)]</b>	
<b>C. Watering - [TAC Section 169.26(c)]</b>		39. Does the facility have a written Standard Operating Procedure (SOP)?	NA
30. Do animals have convenient access to fresh water and is it offered at least twice daily for at least an hour (except as directed by a veterinarian)?	yes	40. Is the SOP specific for the facility?	NA
31. Are the water bowls clean and sanitary?	yes	41. Is the SOP posted or otherwise readily available to all employees?	NA
32. Do domestic ferrets have 24-hour access to water in a drinking bottle and to food?	N/A	42. Is the SOP designed to ensure effective and safe quarantine procedures?	NA
<b>D. Sanitation - [TAC Section 169.26(d)]</b>		43. Do enclosures have solid walls to prevent physical contact between animals?	NA
33. Are excreta removed from primary enclosures often enough to prevent contamination of the animals (at least once a day)?	yes	44. Are the primary enclosures enclosed on all sides, including the top, to prevent escape?	NA
34. Are cages, rooms, and pens maintained in a sanitary condition?	yes	45. Does each quarantine run, cage, and kennel containing a quarantined animal have a "Rabies Quarantine" placard/sign posted on it?	NA
35. Are the building and premises kept clean?	yes	<b>For Facilities Subject to THSC Chapter 829 (Located in Non-exempt County) - (Sections 829.002 and 829.007)</b>	
<b>E. Pest Control - [TAC Section 169.26(e)]</b>		46. This standard is for purposes of meeting requirements set forth in THSC Chapter 829 only. Are all employees whose primary job is to enforce animal control laws in compliance with training requirements (Sec. 829.002)? If so, this inspection form serves as a certificate of compliance per Section 829.007.	yes

This facility has approximately 0 cat cages and 11 dog cages/pens.

When the facility was inspected today, it was housing approximately 0 cats and 8 dogs.

Inspector Comments:  Check here if additional inspector comments are attached

Facility Rating: Satisfactory ✓ Unsatisfactory \_\_\_\_\_ Probation \_\_\_\_\_

If applicable, timeline for probationary period \_\_\_\_\_

As the inspector, I certify that I have personally inspected this facility and that it conforms to the statements above

[Signature]  
Inspector Signature

8-15-2023  
Date

The signatures below acknowledge completion and receipt of the inspection form:

[Signature]  
Manager (retain pink copy after signature)

8/15/23  
Date

Regional Zoonosis Control (ZC) Veterinarian \_\_\_\_\_ Date \_\_\_\_\_

White original and yellow copy to DSHS Regional Office after Inspector's and Manager's signatures. Regional Office retains yellow copy after ZC Veterinarian's signature and returns original with all signatures to facility.

TAC=Texas Administrative Code, THSC=Texas Health and Safety Code  
DSHS=Texas Department of State Health Services



TEXAS Health and Human Services  
Texas Department of State Health Services

Zoonosis Control  
08/18 Stock No. Z-3

Facility: Sweeny Pound Registration No: \_\_\_\_\_

Item 19.

**Texas Department of State Health Services  
Inspection for Animal Shelter, Impoundment, and Rabies Quarantine Facilities  
Z-3 Supplemental Page for Additional Comments**

Inspector comments continued:

Inspector Initials: DA Date: 3/15/23



WE'RE UPDATING OUR RECORDS! PLEASE FILL OUT THE INFORMATION ON THE FORM SO THAT WE CAN MAKE SURE THE INFORMATION WE HAVE FOR YOUR AGENCY IS CORRECT. WE PROVIDE A LOT OF INFORMATION RELATING TO SHELTERS AND ACO'S AND WOULD LIKE TO MAKE SURE EVERYONE IS INFORMED.

ZOONOSIS CONTROL UPDATE

AGENCY/SHELTER NAME: City of Sweeny POUND

AGENCY SHELTER ADDRESS: \_\_\_\_\_

MAILING ADDRESS: P.O. Box 246 Sweeny, Tx. 77480

COUNTY: Brazoria

MANAGER/CONTACT PERSON Rodger Larsen

PHONE NUMBER: 979-665-9677

FAX NUMBER: 979-548-3326

EMAIL ADDRESS: (ACO's incl) relarsen@sweenytx.gov  
If you would like to receive the newsletter Or information regarding upcoming CE Courses, conferences, or manual updates, Please include your email address, work Or personal, (confidentiality maintained)

LOCAL RABIES CONTROL AUTHORITY Rodger Larsen

PHONE NUMBER: 979-665-9677

FAX NUMBER: 979-548-3326

RETURN TO: DSHS  
ZOONOSIS CONTROL PROGRAM  
5425 POLK AVE. SUITE J  
HOUSTON, TX 77023

OR FAX # (713) 767-3193

THANKS!!!



# Sweeny Police Department

Est. 1909 † Home of the Unknown Soldier  
123 N. Oak Street † Sweeny, Texas 77480  
Dispatch | 979-548-3111 † Office | 979-548-3112  
Brad Caudle, Chief of Police



Item 19.

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## **Code Enforcement Quarterly Report** **January 1, 2023 – March 31, 2023**

### **Code Enforcement**

#### **Cases Started**

Tall Grass- 3  
Junk Yards- 0  
Unsafe Structures- 11  
Abandoned Sign- 7

Total Cases- 21  
Certified Letters Sent- 15

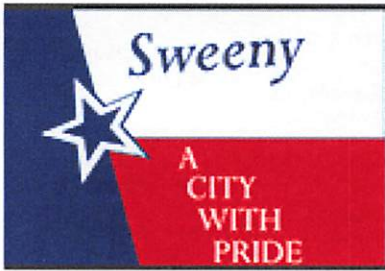
#### **Cases Closed**

Tall Grass- 3  
No House Numbers- 10  
Unsafe Structure- 4

908 2<sup>nd</sup> Street was demolished.  
305 S. Fig was demolished.  
408 Cedar (Waiting for bids on demo)

Brad Caudle  
Chief of Police  
Sweeny Police Department  
Email: [bbcaudle@sweenytx.gov](mailto:bbcaudle@sweenytx.gov)





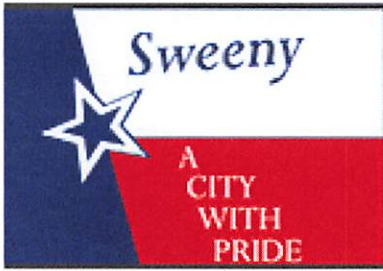
Code Enforcement Officer's  
**Activity Report - By Violation  
 Type**

Start date  
 01/01/23 to 03/31/23

ID #	Case Type	Short ID	Case Description	Case Start Date	Total Complaints	Full Address	Owner Name
23-00001	Unsafe Structure	COMP	UNSAFE STRUCTURE	01/03/2023	0	123 S Main St. Sweeny, TX 77480	Alvarez Elvira
23-00004	Property Maintenance	COMP	Abandoned Sign Holder	01/04/2023	0	400 S Orange St. Sweeny, TX 77480	Rambo James P & Lucy
23-00005	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	501 N Main Sweeny, TX 48166	Flynn Kenneth J & Ruth A Revocable Trust
23-00006	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	508 N Main Sweeny, TX 77459	Seng Sreynhep
23-00007	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	101 E 6Th St. Sweeny, TX 77566	Ronnie & Windy Byrd
23-00008	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	602 N Main St. Sweeny, TX 77486	Payne Caroyln Jean
23-00009	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	301 N Main St. Sweeny, TX 77480	Murphy Patrick C
23-00010	Property Maintenance	COMP	Abandoned Sign	01/04/2023	0	702 E 2Nd St. Sweeny, TX 77480	Alford James W
23-00011	Unsafe Structure	COMP	UNSAFE STRUCTURE	01/05/2023	0	106 Eleanor St. Sweeny, TX 77480	Hale Rebecca Lee Estate
23-00014	Unsafe Structure	COMP	UNSAFE STRUCTURE	01/18/2023	0	103 Willow St. Sweeny, TX 77480	Taylor Pauline Hanks Estate
23-00015	Unsafe Structure	COMP	UNSAFE STRUCTURE	01/24/2023	0	303 Willow Sweeny, TX 77480	Hanks Joann
23-00016	Unsafe Structure	COMP	UNSAFE STRUCTURE	01/24/2023	0	506 N Hackberry St. Sweeny, TX 77480	Ruiz Jose Rodguez & Victor Rodriguez
23-00017	Unsafe Structure	COMP	UNSAFE	01/26/2023	0	801 Ave A Ln.	Philips Charles



			STRUCTURE			Sweeny, TX 77511	Henry	Item 19.
23-00018	Unsafe Structure	COMP		02/22/2023	0	400 S Orange St. Sweeny, TX 77480	Rambo James P & Lucy	
23-00019	Unsafe Structure	COMP	UNSAFE STRUCTURE	02/23/2023	0	801 Old Ocean Ave. Sweeny, TX 77480	Hill Of Tailte Llc	
23-00020	Unsafe Structure	COMP		03/20/2023	0	201 S Martin Luther King St. Sweeny, TX 77480	Williams Webster Est	
23-00021	Unsafe Structure	COMP		03/21/2023	0	317 Harlem Sweeny, TX 77480	Prince Mildred Etal	
23-00022	Unsafe Structure	COMP		03/21/2023	0	603 Avenue A Sweeny, TX 77480	Trusty Shawn	
23-00023	Property Maintenance	COMP		03/24/2023	0	508 Holly Sweeny, TX 77480	Carmony Donald	
23-00024	Property Maintenance	COMP	TALL GRAS	03/28/2023	0	802 6Th St. Sweeny, TX 78133	Parker Kevin Wayne	
23-00025	Property Maintenance	COMP	TALL GRASS	03/28/2023	0	1106 E 7Th St. Sweeny, TX 77480	Roberts Brent Colby	
<b>TOTALS:</b>			<b>Total Cases:</b>		<b>21</b>			



Code Enforcement Officer's  
**Completed/Archived Cases Per Month**

Close date  
 01/01/23 to 03/31/23

ID #	Case Description	Case Start Date	Archive Date	Assigned Inspector	Short Address	Owner Name
21-00079	Tall grass/weeds	03/25/2021	03/06/2023	Shana Arredondo	501 N Fig	Mitchell Barrett
22-00031	Tall Grass	06/08/2022	03/06/2023	Erica Harris	801 Ave A Ln.	Philips Charles Henry
22-00063	No House Numbers	08/24/2022	03/06/2023	Erica Harris	705 Ave B St.	Echard Douglas W
22-00064	No House Numbers	08/24/2022	03/06/2023	Erica Harris	913 Ave B St.	Morris Geraldine A
22-00067	No House Numbers	08/24/2022	03/06/2023	Erica Harris	207 Yaupon St.	Toon Katherine Lynn
22-00076	No House Numbers	08/30/2022	03/06/2023	Erica Harris	111 S Elm St.	Kilsby Janie Ann
22-00077	No House Numbers	08/30/2022	03/06/2023	Erica Harris	102 N Elm	Tielke Jody
22-00086	No House #	09/09/2022	03/06/2023	Erica Harris	1400 Forest Park Ct.	Summers Judith
22-00089	No House Numbers	09/09/2022	03/06/2023	Erica Harris	1612 Azalea	Ellis Derek M & Rici
22-00092	No House Numbers	09/09/2022	03/06/2023	Erica Harris	1449 Camellia	Glover Albert & Portia
22-00101	Tall Grass	09/14/2022	01/05/2023	Erica Harris	510 N Mckinney	Bannert Alvin D & Janie
22-00106	No House Numbers	09/14/2022	03/06/2023	Erica Harris	301-303 3Rd	Bonner Claudette R
22-00107	No House Numbers	09/14/2022	03/06/2023	Erica Harris	309 3Rd St.	Brooker Justin D & Lauren L RIEGO JUAN I ESPONDA
22-00125	UNSAFE STRUCTURE	12/14/2022	03/15/2023	Rodger Larsen	107 Main St.	Rambo James P & Lucy
23-00002	UNSAFE	01/03/2023	03/02/2023	Rodger Larsen		

Smith Ronald Mack  
Sr & Vivian Floy  
Smith

	STRUCTURE				
23-00003	UNSAFE STRUCTURE	01/04/2023	03/15/2023	Rodger Larsen	305 Fig St.
23-00012	UNSAFE STUCTURE	01/05/2023	03/02/2023	Rodger Larsen	
<b>TOTALS:</b>		Total Cases:		<b>17</b>	

**SEDC**  
**Profit & Loss**  
January through March 2023

	Jan - Mar 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Bank Interest	2,311.20
Sales Tax Income	117,136.27
<b>Total Income</b>	<b>119,447.47</b>
<b>Expense</b>	
<b>Admin. Expense</b>	
Legal Services Fees	4,310.37
Medical Insurance	784.29
Office Supplies	410.50
Payroll Expense	241.23
Payroll Salary	10,750.02
Phone/Internet	565.84
Rent	225.00
<b>Total Admin. Expense</b>	<b>17,287.25</b>
<b>Advertising</b>	
Public Hearing Notices	108.63
SEDC Advertising	433.50
<b>Total Advertising</b>	<b>542.13</b>
<b>Education</b>	84.95
<b>Payroll Expenses</b>	1,009.51
<b>Projects</b>	
Block Grant	19,670.45
Sweeny North Industrial Park	34,555.50
<b>Total Projects</b>	<b>54,225.95</b>
<b>Total Expense</b>	<b>73,149.79</b>
<b>Net Ordinary Income</b>	<b>46,297.68</b>
<b>Net Income</b>	<b>46,297.68</b>

SEDC  
**Balance Sheet**  
As of March 31, 2023

	Mar 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Money Market Acct #1038451	238,757.70
Now Acct. #1038478	30,185.19
Petty Cash	3.26
TexPool	328,236.25
<b>Total Checking/Savings</b>	597,182.40
<b>Accounts Receivable</b>	
Accounts Receivable	
Grant Reimb - Jubilee Nails	6,750.00
<b>Total Accounts Receivable</b>	6,750.00
<b>Total Accounts Receivable</b>	6,750.00
<b>Total Current Assets</b>	603,932.40
<b>Fixed Assets</b>	
<b>Industrial Park Property</b>	
Phase I	221,145.32
Phase II	112,325.67
Phase III	98,321.12
Phase IV	23,125.20
Industrial Park Property - Other	275,178.77
<b>Total Industrial Park Property</b>	730,096.08
<b>Total Fixed Assets</b>	730,096.08
<b>TOTAL ASSETS</b>	<b>1,334,028.48</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Payroll Liabilities	9,180.40
<b>Total Other Current Liabilities</b>	9,180.40
<b>Total Current Liabilities</b>	9,180.40
<b>Total Liabilities</b>	9,180.40
<b>Equity</b>	
Retained Earnings	1,229,309.22
Net Income	95,538.86
<b>Total Equity</b>	1,324,848.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,334,028.48</b>

**Sweeny EDC quarterly report:**

- Continue to work with Altamira in moving forward to get road and utilities extended at the Industrial Park
- Continue to work with Windy Byrd and students on the Proud Publication of the Sweeny EDC
- Spoke with PT Brunner about the Block Grant
- Met with Natasha Lefear with Dark Roast about Grants and their new Coffee/Food truck
- Attended ribbon cutting ceremony for Alpha and Omega Equipment Sales and Rental
- Attended the Alliance Board of Directors meeting
- Began helping Sweeny Chamber by answering phone and sending out invoices
- Worked with Karla Wilson, Finance Director, on pre audit
- Met with Darrell James, Lou Ella's Old Fashion BBQ
- Attended council meeting
- Met with Reese Cook – types of services he could offer our local businesses
- Webinar on Legislative Updates
- Attended CAP meeting – Tour of the plant
- Met with Gary Jones with Dairy Mart about Grants
- Help Sweeny Chamber prepare for the banquet
- Submitted report to State Comptroller (this is done yearly)
- Trained with Lindsay on new system for Agenda items – CivicPlus – Municode
- Spoke with C Chums about Block Grant
- Spoke with Sprinkle Donut about Block Grant
- Met Colby at Industrial Park for the Walking Bid for road and utilities
- Webinar – Developing Strong Downtowns
- Webinar – Idea's EDC's can do for Economic Development Week 5/8 to 5/12
- Spoke to several individuals interested in Lou Ella's Old Fashion BBQ
- Spoke to several people with the Girls Softball league



# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

## Quarterly Update January- March 2023

- **Permitting & Inspections**

Permits Issued	87
Contractors Registered	19
Permits Closed Out	27
Pre- development Meetings	3
Licensed Inspections Completed	4
Commercial Reviews	2
Code Enforcement/Permit Issues	2
Replats Completed/Reviews	3
Variance Requests	3
911 Addressing Completions	2
Release of Liens	2

- **Communications**

CTY's Notifications Sent/Emails to follow	17
Facebook Posts	26
Website Additions/Updates/Replacements	27

- **City Secretary**

Attended ICS Classes at Community Center Held January 2023/ 5 days	
Council Meetings	5
The Facts Postings	2
Ordinances/Resolutions Codified	9
TxDot Agreements Completed	2
Proclamations Generated	8
Public Information Requests Completed	8
Engineering RFQ Reviews Completed	4
BCCA Planning Started- May 2023	
Elections: Orders, Notifications, Ballot Drawing, Postings Required	
Records Retention: Inventoried/Relocated 32 boxes from City Hall to the Records Room for processing	

- **Municipal Court**

Initial Appearances Bi-Weekly  
 Show Cause Hearings Bi-Weekly  
 Pre-Trial Hearings held once this quarter  
 Deputy Court Clerk Applications/Interviews/Hiring  
 \*\*NEW Deputy Court Clerk started 03/20/2023\*\*



City of Sweeny's  
**Activity Report - By Project Type**  
 01/01/23 to 03/31/23

	Permit Applications	Permits Issued	Total Inspections	TCO's Issued	CO's Issued
Utility Right of Way Permit	1	1	0	0	0
Building Permit - Electrical (C)	2	2	0	0	0
Building Permit -Electrical (R)	11	11	0	0	0
Building Permit- Mechanical (R)	2	2	0	0	0
Plumbing Permit (C)	6	6	0	0	0
Plumbing Permit (R)	10	10	0	0	0
Building Permit (C)	1	1	0	0	0
Civil, Flatwork, or Driveway Permit	3	3	0	0	0
Building Permit Single Family (R)	9	9	0	0	0
Roofing Permit	10	10	0	0	0
Culvert Permit	1	1	0	0	0
Demolition Permit (R)	2	2	0	0	0
Fence Permit (R)	8	8	0	0	0
House Moving Permit	1	1	0	0	0
Tree Removal / Trimming Permit	19	19	0	0	0
Fire Sprinkler	1	1	0	0	0
<b>Totals</b>	<b>87</b>	<b>87</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Average</b>	<b>5</b>		<b>0</b>	<b>0</b>	<b>0</b>



# SWEENY MUNICIPAL COURT MARCH 2023 CITY COUNCIL REPORTS

OCA OFFICIAL MUNICIPAL COURT MONTHLY REPORT  
MONTHLY OFFICER CITATION REPORT  
MONTHLY VIOLATION SUMMARY

Prepared and Submitted by:  
Brandi Anderson  
Deputy Court Clerk  
March 20, 2023

	2023		2022		2021	
1020 THEFT	1	0%	1	100%	0	0%
1060 ISSUANCE OF BAD CHECK	2	100%	0	0%	0	0%
1140 FAILURE TO APPEAR/BAIL JUMPING	18	100%	0	0%	0	0%
1174 D.O.C. UNREASONABLE NOISE	0	0%	0	100%	2	100%
1175 D.O.C. FIGHTING WITH ANOTHER	0	0%	0	0%	0	100%
1220 PUBLIC INTOXICATION	0	0%	0	0%	0	100%
2100 POSSESSION OF DRUG PARAPHERNALIA	2	33%	3	200%	1	0%
2101 MINOR IN POSSESSION OF TOBACCO	0	100%	1	100%	0	0%
3001 SPEEDING	2	100%	0	0%	0	0%
3006 RAN STOP SIGN	0	100%	1	100%	0	0%
3014 IMPROPER TURN	0	100%	1	100%	0	0%
3025 FAIL TO MAINTAIN FINANCIAL RESP./SUBSEQU	1	100%	0	0%	0	0%
3031 UNRESTRAINED CHILD - SAFETY SEAT VIOLATI	0	100%	1	100%	0	100%
3049 FAIL TO MAINTAIN FINANCIAL RESPONSIBILIT	2	82%	11	83%	6	33%
3050 FAIL TO CONTROL SPEED	0	0%	0	100%	1	100%
3070 FAILED TO DRIVE IN A SINGLE LANE	0	100%	1	100%	0	0%
3085 FAILED TO GIVE ONE-HALF OF ROADWAY	0	0%	0	100%	1	100%
3101 DRIVING WHILE LICENSE INVALID	1	80%	5	150%	2	50%
3103 NO DRIVER'S LICENSE	0	100%	6	50%	4	300%
3112 NO MOTOR CYCLE ENDORSEMENT	0	0%	0	0%	0	0%
3213 DEFECTIVE EQUIPMENT	0	0%	0	0%	0	0%
3259 EXPIRED DRIVER LICENSE	0	100%	1	100%	0	0%
3263 FAIL TO DISPLAY DRIVER'S LICENSE	0	100%	1	100%	0	100%
3323 OPEN CONTAINER	0	0%	0	100%	1	100%
3333 VIOLATE PROMISE TO APPEAR	1	100%	0	0%	0	0%
3586 SPEEDING > 10% ABOVE POSTED LIMIT	0	100%	18	157%	7	68%
3596 SPEEDING IN A SCHOOL ZONE	1	80%	5	400%	1	100%
3656 EXPIRED REGISTRATION	2	78%	9	100%	0	100%
3667 OPERATE MOTOR VEHICLE WITHOUT LICENSE PL	0	0%	0	0%	0	100%
3803 CONSUMPTION OF ALCOHOL BY MINOR	0	100%	1	100%	0	0%
4303 VIOLATION OF CITY ORDINANCE - ANIMAL AT	1	100%	0	100%	1	0%
4313 VIOLATION OF CITY ORDINANCE - FIREWORKS	0	100%	1	100%	0	0%
4326 VIOLATION OF CITY ORDINANCE - SANITARY C	2	100%	0	0%	0	0%
4327 VIOLATION OF CITY ORDINANCE - UNSIGHTLYA	0	100%	2	100%	0	100%
4333 VIOLATION OF CITY ORDINANCE - UNL CONNEC	0	0%	0	0%	0	0%
1100B ASSAULT FAMILY VIOLENCE	0	0%	0	0%	0	0%
** Report Total:	**	36 48%	69 156%	27 45%		

Year: 2023  
Month: March  
Type of Date: Citation Date  
Offense Type: All  
Specify Offenses: All  
Prior Years: 5  
Age Selection: All  
Agency: All  
Entered By: Include: All

**Municipal Courts**  
**Activity Detail**  
**March 1, 2023 to March 31, 2023**

Item 19.

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Sweeny**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 3/1/2023:</b>							
Active Cases	281	2	0	166	4	16	469
Inactive Cases	428	1	0	200	0	6	635
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	10	0	0	6	0	4	20
Cases Reactivated	8	0	0	1	0	0	9
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>299</b>	<b>2</b>	<b>0</b>	<b>173</b>	<b>4</b>	<b>20</b>	<b>498</b>
<b>Dispositions:</b>							
<b>Dispositions Prior to Court Appearance or Trial:</b>							
Uncontested Dispositions	2	0	0	0	0	1	3
Dismissed by Prosecution	2	0	0	0	0	0	2
<b>Total Dispositions Prior to Court Appearance or Trial</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>
<b>Dispositions at Court Appearance or Trial:</b>							
<b>Convictions:</b>							
Guilty Plea or Nolo Contendere	12	0	0	3	0	0	15
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
<b>Acquittals:</b>							
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Dismissed by Prosecution	5	0	0	1	1	0	7
<b>Total Dispositions at Court Appearance or Trial</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>22</b>
<b>Compliance Dismissals:</b>							
After Driver Safety Course	5	---	---	---	---	---	5
After Deferred Disposition	4	0	0	1	0	0	5
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	0	---	---	---	---	---	0
All Other Transportation Code Dismissals	0	0	0	0	0	0	0
<b>Total Compliance Dismissals</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>10</b>
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>37</b>
Cases Placed on Inactive Status	4	0	0	3	0	0	7
<b>Cases Pending 3/31/2023:</b>							
Active Cases	265	2	0	165	3	19	454
Inactive Cases	424	1	0	202	0	6	633
Show Cause and Other Required Hearings Held	20	0	0	0	0	0	20
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

**Municipal Courts  
Activity Detail  
March 1, 2023 to March 31, 2023  
100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1  
Court: Sweeny**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 3/1/2023:</b>	
Active Cases	
Inactive Cases	
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	
Cases Reactivated	
All Other Cases Added	
<b>Total Cases on Docket</b>	
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	
Default Judgments	
Agreed Judgments	
Trial/Hearing by Judge/Hearing Officer	
Trial by Jury	
Dismissed for Want of Prosecution	
All Other Dispositions	
<b>Total Cases Disposed</b>	
<b>Cases Placed on Inactive Status</b>	
<b>Cases Pending 3/31/2023:</b>	
Active Cases	
Inactive Cases	
<b>Cases Appealed:</b>	
After Trial	
Without Trial	

**JUVENILE/MINOR ACTIVITY**

	Total
Transportation Code Cases Filed.....	
Non-Driving Alcoholic Beverage Code Cases Filed.....	
Driving Under the Influence of Alcohol Cases Filed.....	
Drug Paraphernalia Cases Filed.....	
Tobacco Cases Filed.....	
Tenant Conduct Cases Filed.....	
Education Code (Except Failure to Attend) Cases Filed.....	
Violation of Local Daytime Curfew Ordinance Cases Filed.....	
All Other Non-Traffic Fine-Only Cases Filed.....	
<b>Transfer to Juvenile Court</b>	
Mandatory Transfer.....	
Discretionary Transfer.....	
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	
<b>Juvenile Statement Magistrate Warning:</b>	
Warnings Administered.....	
Statements Certified.....	
Detention Hearings Held.....	
Orders for Non Secure Custody Issued.....	
Parent Contributing to Nonattendance Cases Filed.....	

**Municipal Courts  
Activity Detail  
March 1, 2023 to March 31, 2023  
100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1  
Court: Sweeny**

**ADDITIONAL ACTIVITY**

	Number Given	Number Requests for Counsel
<b>Magistrate Warnings:</b>		
Class C Misdemeanors .....	0	---
Class A and B Misdemeanors .....	0	0
Felony .....	0	0
		<b>Total</b>
<b>Arrest Warrants Issued:</b>		
Class C Misdemeanors .....		8
Class A and B Misdemeanors .....		0
Felony .....		0
Capiases Pro Fine Issued .....		3
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
<b>Cases in Which Fine and Court Costs Satisfied by Community Service:</b>		
Partial Satisfaction .....		0
Full Satisfaction .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		2
Cases in Which Fine and Court Costs Waived for Indigency .....		1
Amount of Fines and Court Costs Waived for Indigency .....		\$ 201
<b>Fines, Court Costs and Other Amounts Collected:</b>		
Kept by City .....		\$ 3,397
Remitted to State .....		\$ 2,297
Total .....		\$ 5,694

Beginning Date.....: 03/01/2023  
Ending Date.....: 03/31/2023  
by Citation date

Agency.....: All  
Officer.....: All

Type of Offense.....: All

Special Flag.....:

Entered By.....: All

Sort By.....: Officer Badge

Total by Race/Sex.....: No



CT MUNICIPAL COURT

1502 ANDERSON, BRANDI

Totals for Officer

Number of Citations for Officer.....:	15
Number of Violations for Officer.....:	21
Number of Citations to Juveniles.....:	0
-----	
Number of Citations to Minors.....:	0

Totals for Agency

Number of Citations for Agency.....:	15
Number of Violations for Agency.....:	21
Number of Citations to Juveniles.....:	0
-----	
Number of Citations to Minors.....:	0

PD POLICE DEPARTMENT

1403 FERREL, MITCH

Totals for Officer

Number of Citations for Officer.....:	6
Number of Violations for Officer.....:	8
Number of Citations to Juveniles.....:	0
-----	
Number of Citations to Minors.....:	0

1406 ELROD, ROBERT

Totals for Officer

Number of Citations for Officer.....:	1
Number of Violations for Officer.....:	1
Number of Citations to Juveniles.....:	0
-----	
Number of Citations to Minors.....:	0

1408 SCALES, KLYNN

Totals for Officer

Number of Citations for Officer.....:	5
Number of Violations for Officer.....:	5
Number of Citations to Juveniles.....:	0
-----	
Number of Citations to Minors.....:	2

1412 WAY, JEREMY D

Totals for Officer

Number of Citations for Officer.....:	1
Number of Violations for Officer.....:	1
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	0

Totals for Agency

Number of Citations for Agency.....:	13
Number of Violations for Agency.....:	15
Number of Citations to Juveniles.....:	0
Number of Citations to Minors.....:	2

Grand Totals

Total Number of Citations.....:	28
Total Number of Violations.....:	36
Total Number of Citations Juveniles.:	0
Total Number of Citations Minors.....:	2

# BRAZORIA COUNTY ESD #2: Sweeny F&R

01/01/2023 - 03/31/2023 (90 Days)

## Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Accident	26	44.82%
Fire	16	27.58%
Alarm	5	8.62%
Canceled	5	8.62%
HazMat	4	6.89%
Medical	2	3.44%
<b>Total</b>	<b>58</b>	<b>100%</b>

## Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
Aircraft standby	19	32.75%
Brush or brush-and-grass mixture fire	4	6.89%
Building fire	5	8.62%
Dispatched & canceled en route	5	8.62%
False alarm or false call, other	2	3.44%
Fire, other	1	1.72%
Gas leak (natural gas or LPG)	4	6.89%
Grass fire	4	6.89%
Malicious, mischievous false call, other	1	1.72%
Medical assist, assist EMS crew	2	3.44%
Motor vehicle accident with injuries	2	3.44%
Motor vehicle accident with no injuries	4	6.89%
Outside rubbish, trash or waste fire	2	3.44%
Smoke detector activation, no fire - unintentional	1	1.72%
Unintentional transmission of alarm, other	1	1.72%
Vehicle accident, general cleanup	1	1.72%
<b>Total</b>	<b>58</b>	<b>100%</b>



## City of Sweeny

P.O.BOX 248 ★ 102 W. ASHLEY WILSON RD. ★ SWEENY, TEXAS 77480

(979) 548-3321 ★ FAX (979) 548-7745

**To:** Lindsay Koskiniemi

**From:** Ross Aguirre, Director of Public Works

**Date:** 04 April 2023

**Subject:** Quarterly Report

Wastewater Plant— Working on RES Pumps, cleaning out clarifiers, keeping plant mowed and weeded, samples being taken every Monday at 10 am, 12 pm and at 2 pm. Auto bar screen still working.

We did have about 12 sewer stops but they were all taken care of. Scruggs will be re-piping NPW'S. I will be calling someone to maintenance Generator at plant and lift stations.

Water Plant – Having lots of issues with brown water, working with TCEQ on Napco 300 usage. Ground Storage tanks are being filled, no issues with Wells or Booster Pumps. Altitude valves are working. Texas Pride finished connection on Hackberry Tower and a walk through was done. They are now on 2<sup>nd</sup> street. They did lay a lot of sod down in that area. Wills someone to maintenance generators at wells. We had 25 water leaks all have been repaired.

Various potholes have been filled around town.

We had 8 gas leak calls.

On 3/7 /23 the owner at 104 E Ashley Wilson Rd ran over the gas service line with his bushhog. Line was repaired and killed out.

Cleaned out culverts at Woodwind, Hackberry, 3<sup>rd</sup>, Oak, Foy. Pine and Kent.

Mowed Drainage Ditches at 2<sup>nd</sup> and Ashley Wilson.

Permits- 8-building.

7-Fence

13- Electrical

17- Tree Removal

9-Roofing

14-Plumbing



## *City of Sweeny*

P.O. BOX 248 ★ 102 W. ASHLEY WILSON RD. ★ SWEENY, TEXAS 77480

(979) 548-3321 ★ FAX (979) 548-7745

Meter books were read mid-month.



## Q2 Update – January 01, 2023 – March 31, 2023

### Recruitment:

- Recruited Utility Billing Manager
- Recruited Court Clerk

### Finance:

- Completed preliminary audit for Fiscal Year 2022
- FY22 audit substantially completed.
- Authored, advertised, and managed Engineering RFQ process.
- Quarterly Investment Report completed. Q2 interest earnings: \$41,464

### Grants:

- Completed CDBG – MIT grant to upside a 2” water service line to a 6” and loop approximately one mile of line to support 8 additional fire hydrants affecting 8 city blocks. Grant application included completion of an in-house neighborhood household income survey. GRANT AWARDED: \$1.57M
- Completed preliminary application for TXDOT Transportation Alternative call for projects. Proposed project, if awarded, will provide a 10’ shared use path from Ashley Wilson to 6<sup>th</sup> St along N. Hackberry and a 4’ walking path from N. Hackberry to N. Elm along AWR. This will create sidewalks around the middle school and high school campuses. APPLICATION ADVANCED TO NEXT STEPS. Valuation of approximately \$2.5m. Detailed application due 6/5/2023. Sweeny ISD approved support of project and granting easement to City.
- Completed CDBG – MIT grant for generator on concrete pad at Sweeny Community Center. AWARDED. Approximate valuation of \$64,000.
- Completed CDBG – HUD grant for rehabilitation of San Bernard Lift Station – awaiting determination. Valued at \$183,500.

### Projects:

- Completed installation of agenda software.
- Launched Vaisala street condition assessment project.
- Scoped Strategic Vision and CIP workshop with facilitator to be conducted with City Council in June 2023.
- Kicked off Library and Community Center roof and exterior building improvements project. Nearly completion.
- Conducted 3 project status meetings on the water improvement project.
- Closed out Phase 1 of Water Improvement Project (AWR, N. Hackberry, Kent St.).
- Advanced to Phase 2 along 2<sup>nd</sup> Street of Water Improvement Project.
- Working with MyGov to complete budget software project.
- Gathered information on City fixed assets and capital assets.
- Participating on behalf of Sweeny in the Brazoria County Broadband study.
- Parks equipment ordered. New feature play amenities expected to be delivered early June 2023.



## Training:

- Attended TML Small Cities Short Conference and Legislative Update.
- Attended Basic Public Information Officer training.
- City of Sweeny hosted its first Incident Command Systems training workshop for classes 300 and 400 and had several partnering agencies (SISD, SISD-PD, Sweeny Fire and Rescue, etc.) participate. This training is critical for municipalities to have to receive reimbursement through FEMA under declared emergencies.
- Cm began Basic Water Operator course leading to certification.

## Development:

- Met with property owner concerning possible residential subdivision development.
- Researched Public Improvement District opportunities to support development.
- Met with business owner to discuss an expansion.

## Meetings:

- Participated in Brazoria County Firefighters' meeting hosted at the Sweeny Community Center.
- Participated in Beautification meeting.
- Participated in SEDC meeting.
- Participated in 2 Parks meetings.
- Arranged meeting and packets for 3 regular City Council meetings and 2 Special City Council meetings.
- Participated in 2 meetings with SEDC concerning roadway project at Industrial Park.
- Attended P66 CAP meeting
- Brazoria County Broadband study.
- TxDOT TA projects scoping meeting and application review meetings.
- Participated in Lead and Copper Regulation virtual meeting with other cities.

## Utilities:

- Conducted investigation into gas service interruption that occurred on March 24, 2023 and provided full report to City Council.
- Launched investigation into ongoing water coloration issue. Recruited highly-qualified professionals to assist with diagnosing problems and creating action plan to combat the issue.

## Other:

- Began search for cheaper named storm insurance.
- Began annual budget process for FY24.
- Met with business owners concerning gas service interruption.
- Met with residents and community leaders concerning TXDOT project to obtain letters of support.



# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager
<b>Reviewed by City Attorney</b>	Under Review (as of 4/21/2023)	<b>Department</b>	Administration, Development Services, Economic Development
<b>Subject</b>	Discussion and possible action to adopt guidelines consistent with the Film Friendly certification criteria through the Office of the Governor of Texas.		
<b>Attachments</b>	Proposed Film Friendly Guidelines and permit		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

The Office of the Governor of Texas offers a certification program for cities to certify as “Film Friendly.” Certification as a film friendly city is an economic development activity that promotes film production using cities as filming destinations to increase revenue.

The process to certify as film friendly and be added to the certified cities database for film production companies to review is a three-step process that requires applicant cities to: 1) attend a film friendly certification workshop, 2) adopt film friendly guidelines and permitting for filming, and 3) submit several photos of “the good, the bad, and the ugly” within and around the city that can be used in film production.

On April 4, 2023, the city manager attended a film friendly workshop in pursuit of applying for film friendly certification for the City of Sweeny. This agenda item is a request to adopt the attached guidelines and permitting for completion of the city’s application. Additionally, the city manager would like to ask for the community’s help in getting photos to add to the city’s film-friendly portfolio to help attract film producers.

Other cities in the greater-Houston metro area film friendly certification include: Houston, Mont Belvieu, Anahuac, Pearland, Alvin, League City, Seabrook, Galveston, and Bat City. None of our nearest neighbors are certified, so this is a great opportunity for Sweeny to attract a film production.

Fees provided in the attached documents, if the film friendly guidelines are adopted will need to be incorporated into the City’s fee schedule, which will come back to Council for discussion and action to update the fee schedule at a later meeting on consent agenda.

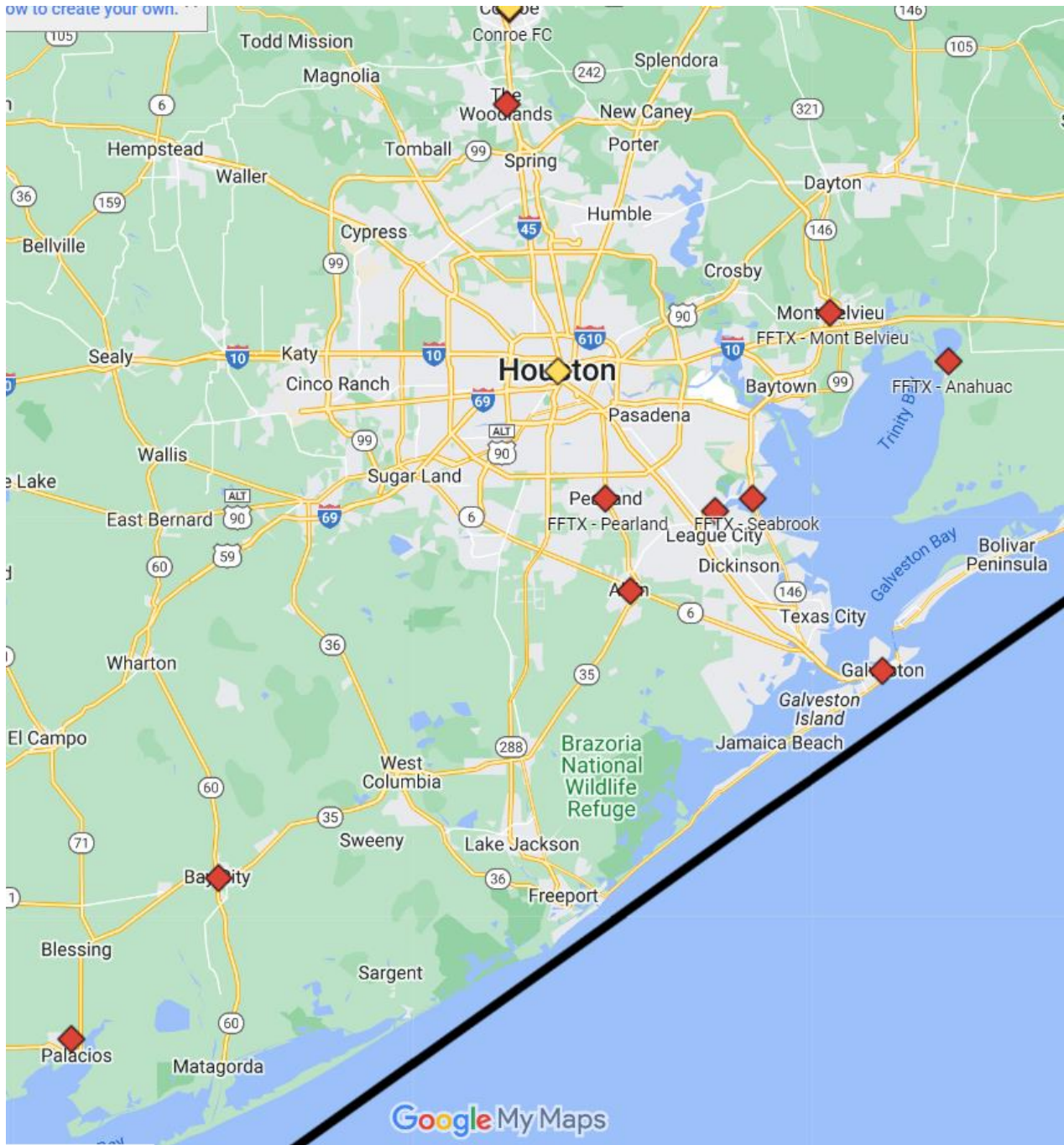




# AGENDA MEMO

## Business of the City Council

### City of Sweeny, Texas



#### Recommended Action

Staff recommends approval.

## Guidelines for Filming in **City of Sweeny**, TX

I. Purpose

II. City Control/City Manager Authority

III. Permit Requirements and Fees

IV. Application Fee

V. Use of City Equipment and Personnel

VI. Use of City-Owned Real Estate

VII. Vehicles and Equipment

VIII. Hours of Filming

IX. Notification of Neighbors

X. Certificate of Insurance

XI. Damage to Public or Private Property XII. Hold Harmless Agreement

Revised 04/20/2023.

# Guidelines for Filming in City of Sweeny, Texas

## I. PURPOSE

The Guidelines contained in this policy are intended to create a program for promoting economic development activity within the **City of Sweeny** and the vicinity of the City. The following Guidelines are also intended to protect the personal and property rights of **City of Sweeny**, Texas residents and businesses, and to promote public health, safety and welfare. The City Manager reserves the right to impose additional regulations in the interest of public health, safety, and welfare, or if otherwise deemed appropriate by the City Manager.

These Guidelines cover requests for commercial use of City-owned property (including but not limited to streets, rights-of-way, parks, and/or public buildings), commercial use of private property which may affect adjacent public or private property, and the use of City equipment and personnel in all types of motion picture production, including, but not limited to, feature films, television programs, commercials, music videos and corporate films.

## II. CITY CONTROL/CITY MANAGER AUTHORITY

The City Manager may authorize the use of any street, right-of-way, park, or public building, equipment, or personnel for commercial uses in the filming or taping of movies, television programs, commercials, or training films and related activities. In conjunction with these uses, the City Manager may require that any or all the conditions and/or remuneration herein and as specified on the application be met as a prerequisite to that use.

The Applicant agrees that the **City of Sweeny** shall have exclusive authority to grant the Applicant the use of public streets, rights-of-way, parks and public buildings of the City, as well as authority to regulate the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming to promote public health, safety, or welfare.

The Applicant shall allow City departments (e.g., Police, Fire, Building) to inspect all structures, property, devices, and equipment to be used in connection with the filming and taping, as deemed appropriate by the City Manager.

## III. PERMIT REQUIREMENTS

Before filing an application for filming in the **City of Sweeny**, the Office of the City Manager must be contacted to discuss the production's specific filming requirements and the feasibility of filming in the **City of Sweeny, TX**.

Any commercial producer who desires to undertake a commercial production within the **City of Sweeny** is required to complete and return the attached application for filming to the Office of the City Manager, within the time frames below:

- **Commercials or episodic television:** a minimum of two (2) business days prior to the commencement of filming or any substantial activity related to the project.
- **Feature films:** a minimum of five (5) business days prior to the commencement of filming or any substantial activity related to the project.

**IV. APPLICATION FEE**

A suggested application processing fee of \$25.00 should accompany each application for filming in **City of Sweeny**.

The City Manager may waive this fee upon proof of an organization’s non-profit status or for any other reason deemed appropriate by the City Manager.

**V. USE OF CITY EQUIPMENT AND PERSONNEL**

The Applicant shall pay for all costs of any Police, Fire, Public Works, or other City personnel assigned to the project (whether or not specifically requested by the production). Remuneration rates for the use of any City equipment, including police cars and fire equipment, will be established on a case-by-case basis as determined by the City Manager. The Applicant shall pay all costs in full within ten (10) days after receipt of an invoice for said costs. The City Manager may, at his/her discretion, require an advance deposit for all costs related to City personnel and/or the use of City equipment.

The City Manager, in consultation with the Chief of Police and/or Fire Chief, shall have the authority to stipulate additional fire or police requirements and level of staffing for same, at any time during a film project if it is determined to be in the best interest of public health, safety and welfare, which cost shall be borne entirely by the Applicant.

Off-duty police officers and firefighters shall be paid by the production company at a rate no less than one and one-half times their hourly rate.

**VI. USE OF CITY-OWNED REAL ESTATE**

The City Manager may authorize the use of any street, right-of-way, park or public building, use of **City of Sweeny**, Texas name, trademark or logo and/or use of City equipment and/or personnel for commercial uses in motion picture production. In conjunction with these uses, the City Manager may require that any or all of the conditions and/or remuneration as specified herein and on the application be met as a prerequisite to that use. A security or damage deposit may be required at the discretion of the City Manager.

The Applicant shall reimburse the City for inconveniences when using public property. Following is the rate schedule:

Activity:	Cost per calendar day:
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500
Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50

The Applicant acknowledges and agrees that the **City of Sweeny**, Texas, possesses and retains exclusive authority to grant the Applicant a revocable license for the use of its name, trademark, and logo, public streets, rights-of-way, parks and buildings of the City as well as control over the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming activity to promote public health, safety and/or welfare.

In order to leave the City-owned property in as good condition as when received, the Applicant is responsible for and must provide professional cleaning and/or sanitation services upon completion of work, if the City requests such cleaning and/or sanitation services at any time. Upon such a request by the City, the Applicant must obtain approval from the City of the Applicant's arrangements for cleaning and/or sanitation services (which will not be unreasonably withheld). The City may require such approval before use of the City-owned property for Production Activity begins.

## **VII. VEHICLES AND EQUIPMENT**

The Applicant shall provide a report listing the number of vehicles and types of equipment to be used during the filming, including proposed hours of use and proposed parking locations. Such locations will need to be specifically approved by the City Manager. On-street parking or use of public parking lots is subject to City approval.

The use of exterior lighting, power generators, or any other noise- or light-producing equipment requires on-site approval of the City Manager.

## **VIII. HOURS OF FILMING**

Unless express written permission has been obtained from the City Manager in advance, and affected property owners, tenants and residents have been notified, filming will be limited to the following hours:

Monday through Friday: 7:00 a.m. to 9:00 p.m.

Saturday, Sunday and holidays: 8:00 a.m. to 8:00 p.m.

## **IX. NOTIFICATION OF NEIGHBORS**

The Applicant shall provide a short, written description, approved by the City Manager, of the schedule for the proposed production to the owners, tenants, and residents of each property in the affected neighborhood(s). The Applicant, or his or her designee, shall make a good faith effort to notify each owner, tenant and resident of all such property, and shall submit, as part of this application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers. Based upon this community feedback, and other appropriate factors considered by the City Manager, the City Manager may grant or deny the filming application.

## **X. CERTIFICATE OF INSURANCE**

The Applicant shall attach a valid certificate of insurance, issued by a company authorized to conduct business in the state of Texas, naming the **City of Sweeny** and its agents, officers, elected officials, employees and assigns, as additional insured, in an amount not less than \$1,000,000 general liability, including bodily injury and property damage with a \$1,000,000 umbrella; and automobile liability (if applicable) in an amount not less than \$1,000,000 including bodily injury and property damage.

**XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

The Applicant shall pay in full, within ten (10) days of receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and restore the property to its original condition prior to the production, or to better than original condition.

**XII. HOLD HARMLESS AGREEMENT**

The Applicant shall sign the following Hold Harmless Agreement holding the City harmless from any claim that may arise from their use of designated public property, right-of-way, or equipment in conjunction with the permitted use:

*I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with the directions and specifications of **City of Sweeny, Texas**, and that I and my firm will indemnify and hold harmless the **City of Sweeny, Texas** and its elected officials, officers, servants, employees, successors, agents, departments and assigns from any and all losses, damages, expenses, costs and/or claims of every nature and kind arising out of or in connection with the filming/taping and other related activities engaged in pursuant to this Application.*

*I further certify that the information provided on this Application is true and correct to the best of my knowledge, and that I possess the authority to sign this and other contracts and agreements with the **City of Sweeny, Texas** on behalf of the firm.*

\_\_\_\_\_ Date: \_\_\_\_\_

*Signature*

\_\_\_\_\_

*Printed Name*

\_\_\_\_\_

*Title*

THE CITY OF SWEENEY, TX

**Application for Commercial Filming**

Title of Project \_\_\_\_\_

Type of Production: \_\_\_\_\_  
*(feature film, television series, commercial, music video, virtual reality, etc.)*

Proposed Filming Locations (attach additional pages if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date(s) of Prep, Filming & Wrap:

\_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email \_\_\_\_\_

Location Manager (if different from Primary Contact) Name: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Production Company \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Web Site \_\_\_\_\_

**Has this production already been in contact with the Texas Film Commission? \_\_\_\_\_ If yes, who is your contact at the Texas Film Commission? \_\_\_\_\_**

**Or**

**Has this production already completed the Texas Film Commission’s Texas Production Registration Form? \_\_\_\_\_**

**PRODUCTION** (Attach additional sheets if necessary.)

1. Production schedule and activities, including stunts, pyrotechnics, special effects, aerial or drone photography, amplified sound or use of animals: (give dates and times, hours should include prep, holding of sets, wrap and rain dates, if potentially needed)
2. Approximate number of persons involved with the production, including cast and crew:
3. Anticipated need of City or County personnel, equipment, or property:
4. Public areas in which public access will be restricted during production:
5. Describe alterations to public property:
6. Number and type of production vehicles to be used and location(s) where vehicles will be parked:
7. Location where crew will be fed, if not at filming location:
8. Location where extras will be held, if not at filming location:
9. Please attach a map of anticipated street closure(s) or other public area use.

Applicant (production company representative):

\_\_\_\_\_  
Signature Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name & Title

Application approved by **City of Sweeny** representative:

\_\_\_\_\_  
Date: \_\_\_\_\_

**The “Guidelines for Filming in City of Sweeny, Texas” apply to all motion picture production in City of Sweeny.**

*The Office of the City Manager may require the applicant to acknowledge receipt of the Guidelines prior to approving this application.*





# AGENDA MEMO

Business of the City Council  
City of Sweeny, Texas

<b>Meeting Date</b>	03/21/2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>		<b>Presenter(s)</b>	
<b>Reviewed by City Attorney</b>		<b>Department</b>	Councilmember Requested
<b>Subject</b>	Discuss and act as needed on city owned property adjacent to Bennett-Outlar baseball fields and complex.		
<b>Attachments</b>	BCAD Depiction		
<b>Financial Information</b>	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

**Executive Summary**

Discuss and act as needed on city owned property adjacent to Bennett-Outlar baseball fields and complex.

(Tim Pettigrew)

**Recommended Action**

Take Action (approval/denial)



Property Information (259313) ✕

**Owner Name:** CITY OF SWEENEY  
**Doing Business As:** Null  
**Property Identification Number:**259313  
**Geo Identification Number:**8089-0112-135  
**Legal Description:** S/D TRSA-B-D-E-H (A0079 I KEEP) BLK B LOT 7B1-7B2-7B1A ACRES 1.756  
**State Code:** FX3  
**Address:** TEXAS AVE SWEENEY  
**Taxing Jurisdictions:** HSW, RDB, CAD, EM2, SSW, GBC, NAV, DR9, CSW  
**Appraised Value:** \$100.00  
**Neighborhood:** EXEMPT  
**Abstract Code:** S8089

[Property Detail](#) 📄 [Zoom In](#) 🔍





# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Brian Brook, Council Member Position 3
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	Public Works
<b>Subject</b>	Discussion and act as needed on an update concerning repair of water leaks along 2 <sup>nd</sup> Street in the vicinity of the 2 <sup>nd</sup> and Hackberry Street intersection.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

This agenda item is a request to discuss what action has been taken and what remains to address the long-standing water leaks observed along 2<sup>nd</sup> Street in the vicinity of the Second and Hackberry Streets intersection.

Several residents have reported observing a major water leak in the area with running water in the culverts and ditches in the described area. While this has been a problem for a long time, staff recognizes the importance of identifying the leaks and making the needed repairs to stop the water intrusion. We also recognize this is an issue that could adversely impact drainage.

As of April 20, 2023, at the time this item was written, Public Works staff has been onsite since Wednesday, April 19, 2023 locating ditches and culverts with observed running water and began excavating to locate leaks. What we know as of 4/20/2023, at 5:30 p.m., is there could be several leaks causing the ditches and culverts to be full of water. So far 2 leaks have been unearthed with one leak located under a residential driveway and repaired.

We anticipate finding more leaks as work continues. For now, TXDOT has been notified of emergency water leak repairs in the area along the TXDOT right of way.

### Recommended Action

No recommended action.



# CITY OF SWEENY

Rev. 04/28

Item 22.

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: Brian Brooks

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Email(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

**Please include detail of the item you wish to be placed on the agenda.**

Water leak 2nd Street

Signature: Brian Brooks Date: 4/14/23

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 8<sup>th</sup> Business Day of the month.*

*Once Council has acted on an agenda item; that item cannot be placed on the agenda for a period of six (6) full months. Exception is provided if three members of Council ask that the item be returned early to the agenda, or the Mayor or City Manager determines it is in the interest of the City to do so.*

RECEIVED 4/14/23



# AGENDA MEMO

## Business of the City Council City of Sweeny, Texas

<b>Meeting Date</b>	04.25.2023	<b>Agenda Item</b>	
<b>Approved by City Manager</b>	Yes	<b>Presenter(s)</b>	Lindsay Koskiniemi, City Manager Karla Wilson, Finance and Personnel Services Director
<b>Reviewed by City Attorney</b>	No	<b>Department</b>	All
<b>Subject</b>	Discussion and possible action on an agenda request from Council Member, Brian Brooks, Position 3 to change City Hall business hours.		
<b>Attachments</b>	None		
<b>Financial Information</b>	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

### Executive Summary

On November 15, 2023 City Council acted on and unanimously approved a request to change City Hall hours of business to close at noon on Fridays. Previously, City Hall staff worked a 9/80 schedule, meaning staff members were working 80 total hours over a period of 9 days and took off every other Friday. The difficulty staff ran into under the 9/80 schedule was coverage on Fridays. Furthermore, when we went to an automated payroll and direct deposit system, we found the 9/80 schedule was inconsistent with timekeeping.

This agenda item is a request from Council Member Brooks to change City Hall working hours to Monday through Friday from 8am to 5pm with one hour lunch breaks.

Currently, the City Hall business hours are 8:30 a.m. to 4:30 p.m. This allows staff members to process beginning and ending day reports, count petty cash, count drawers, and prepare bank deposits. These actions are recommended to be completed outside of business hours for the safety of staff handling money.

### Recommended Action

Staff recommends City Council take into consideration the time staff needs to safely handle cash consistent with best management practices and act in the best interest of the City.



# CITY OF SWEENY

102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321 • F: (979) 548-7745

The following will be used to request an item to be placed on the agenda with the Sweeny City Council.

**Personal Information:**

Name: Brandon Boyd

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Email(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

**Please include detail of the item you wish to be placed on the agenda.**

City Hall office hours

Signature: Brandon Boyd Date: 4/14/23

*Requests must be received by the City Manager and are due back by Close of Business (COB) on the 8<sup>th</sup> Business Day of the month.*

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RECEIVED 4/14/23