



CITY COUNCIL MEETING SPECIAL SESSION

Tuesday, August 01, 2023 at 6:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

AGENDA

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Special Session** on **Tuesday, August 01, 2023 at 6:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. Council is conducted under modified Roberts Rules of Order as approved by Resolution 102-16; July 19, 2016. In accordance with Chapter §551 of the Texas Government Code, if required, the Council may conduct an executive session on any of the agenda items provided the City Attorney is present.

CALL TO ORDER/ROLL CALL

PLEDGES & INVOCATION

CITIZENS WISHING TO ADDRESS CITY COUNCIL

This item is available for those citizens wishing to address City Council on an issue not on the agenda. Any item discussed cannot be voted on but could be considered for placement on the agenda of the next regularly scheduled meeting. Limited to three (3) minutes.

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the items will be removed from the consent agenda and considered separately.

- [1.](#) Minutes: Regular Session, July 18, 2023

REGULAR AGENDA

- [2.](#) Discussion/ Possible Action of the Formal Appointment of the Crime Control and Prevention District (CCPD)
- [3.](#) Discussion/ Possible Action on a Budget Amendment to the FY 2022/2023 Budget; Auto Flushers
- [4.](#) Discussion/ Possible Action on Inframark Updates
- [5.](#) Discussion/ Possible Action to Establish a Charter Review Committee
- [6.](#) Discussion/ Possible Action on Budget Workshop for Fiscal Year 2023/2024

ITEMS OF COMMUNITY INTEREST

ADJOURN REGULAR SESSION

I certify that the notice and agenda of items to be considered by the Sweeny City Council on **August, 01, 2023** was posted on the City Hall bulletin board on the 28th day of August, 2023, at approximately _____ AM/ PM.

Kaydi Smith - City Secretary

I hereby certify that this Public Notice was removed from the City Hall bulletin board on _____ day of _____, 2023 at approximately _____ AM/ PM.

Kaydi Smith - City Secretary

CITY COUNCIL MEETING REGULAR SESSION

Item 1.

Tuesday, July 18, 2023 at 6:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

MINUTES

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Regular Session** on **Tuesday, July 18, 2023 at 6:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda.

CALL TO ORDER/ ROLL CALL

Mayor Hopkins called the meeting to order at 6 PM.

Mark Morgan Jr., Reese Cook, Brian Brooks, John Rambo, and Tim Pettigrew were all in attendance.

PLEDGES & INVOCATION - Reese Cook led the pledges and Attorney Charlie Stevenson gave the invocation.

CITIZENS WISHING TO ADDRESS CITY COUNCIL

No Visitor Comments.

CONSENT AGENDA

1. Minutes: Regular Session, June 20, 2023; Special Session, June 26, 2023; Special Session July 11, 2023

Motion: Move to approve. Motion made by Morgan Jr., Seconded by Rambo. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion carried.

2. Discussion and possible action on presentation of the City's investments, Third Quarter Investment Report spanning the months of April, May, and June of 2023.

Motion: Move to approve. Motion made by Cook, Seconded by Morgan Jr. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

REGULAR AGENDA

3. Discussion/ Possible Action to Agenda Request for Water Softener Repairs; Councilman Rambo

Councilman Rambo stated the City intended to repair the softeners, but plans fell thru with the contractor. He wants to look at a path forward and determine utility rates based on those decisions made. He feels we should repair the softeners or lower utility rates on those having to purchase in home softeners. William Huebner, City Engineer, was available by phone. The indication from WETS was that the softening filtration was helping with iron and manganese. Huebner feels it is only helping with the hardness. Results from samples recently taken show Well #1 is nearly double the normal hardness level. He believes fixing the softeners will not relieve the sequestering, we would need to install an iron and manganese filter as well. Iron samples recently take are not high, but the manganese is still elevated. Huebner stated he is not certified nor an expert in water chemistry, but does have other office personnel that could give more in depth information if wanted. Councilman Cook asked about TCEQ requirements. If we were to keep the softeners, a Corrosion Control study would be required. Another issue to consider is the brine system, as it is not functioning at this time. Can we compare levels from when it was online, to now, asked Cook, in order to see higher amounts of corrosion? Mayor pulled readings from previous samples taken on March 8th, 2023. Results show iron, manganese, and iron bacteria while the softeners/filters were online. Readings from previous meetings after bypassing, showed filters were not pulling out very much iron and manganese. Questions regarding the calcium were discussed including the impacts on residents and aging infrastructure. Rambo wants to provide the best possible water to our citizens; which was

the whole point of completing water projects. City Manager stated she believes this is a capital project to discuss in order to fix long term. Rambo asked Huebner to discuss with a chemistry expert; If we rehab and add resin, what kind of mineral removal can we expect if operated properly? Additionally, to compile cost opinions from other companies. Rambo wants by next meeting. Cook asked about preliminary cost estimate on iron and manganese filters to be presented as well.

Motion: For Strand to produce estimated costs to repair softeners, cost for iron and manganese filters, and complete costs of rehabbing the brine system. Discussion: City Manager stated she is not exactly sure why Wets withdrew. Wets felt the brine system needed to be repaired first. However, he was told to rehab softeners only. Wets did not want to rehab the softeners until the brine system was completed and withdrew. Motion made by Morgan Jr., Seconded by Rambo. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

4. Discussion/ Possible Action to Agenda Request Received on Stray Cat Problem; Darlene Tipps
Requestor not in attendance.

5. Discussion/ Possible Action to Agenda Request Received on Metal Recycling Business; Al Lindley
Al Lindley approached Council regarding 209 W 4th. Lindley believes the tenant is running a metal recycling business out of the home. The property has become a nuisance and eyesore. Code enforcement has worked cases on this address and he wants the ordinance changed in order to enforce more strictly. Police Chief Brad Caudle stated numerous cases have been completed on this address/individual. They have issued citations and he believes the citations have been dismissed by the court. Tenant is currently in jail due to burglary charges. However, he is a resident, not the owner of the property. Cook stated the ordinance is pretty lenient. Does state law regulate? Procedures have to be followed according to state law and the ordinance already in place is concurrent with those laws. Koskiniemi stated she has seen this issue herself and has involved the Fire Marshal, as the next approach is to show a violation to the International Fire Code. There are propane tanks being stacked on location near Lindley's fence. Attorney Stevenson stated he doesn't think he has ever seen one of these citations thru the court. Additionally, you cannot collect off of someone that does not have the money and/or is possibly indigent. Attorney Stevenson suggested to issue the homeowner the citation versus the tenant. Another option would be to file thru District Court for an objective. If the City went onto the property to clean, we could file a lien on the property. Cheif stated he cleaned across the street, as they were using both sides of the roadway, hoping to help the situation and take away from his business profit. He is not coded for a business, nor in a commercial zone. Tenant is not buying/selling at the location which constitutes running a business. He is pulling apart items to separate for scrap metal, creating junk to be placed all over the property. Cook stated SECTION 2 of the zoning ordinance on home occupations needs to be updated.
Discussion Only- No Action Taken.

6. Discussion/ Possible Action on Amendment to Parks Rental Policy; Shaun Massey
Massey was not in attendance. Per Koskiniemi, Massey decided not to discuss tonight. Mark Morgan Jr., Chairman of the Parks and Recreation Board, stated he is looking at rental fees for certain events, more specifically to reserve the pavilion at Backyard Park in order to send revenue to the Parks.
Motion: To table agenda item #6 to a future date. Motion made by Pettigrew; Seconded by Rambo. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

7. Discussion/ Possible Action on Agenda Request on Updates to Drainage on Stevenson Slough and McKinney/Avenue A; John Richers WBCDD #1

John Richers, WBCDD #1, approached Council to give an update on Stevenson Slough and McKinney/Avenue A areas. The City used to clean out the Slough near the Hood/old Shelley Property and doesn't know when that was done last, but it is overdue. He feels they will need to ask for more time for the \$5M grant to clean up Stevenson Slough and Ashley Wilson Road due to engineering and environmental concerns creating a longer time length for completion. The Drainage District has awarded a contract to LJA Engineering; no fees will be assessed to the City. They will be getting with Hilcorp on drainage issues at the end of West Ashley Wilson Road near the Railroad tracks as the previous replacement of culverts were only a temporary fix. Richers skipped over the update to Avenue A and McKinney and circled back after agenda item #8. Both items #7 & #8 were discussed together.

Motion: To accept updated engineered drawings for McKinney/Avenue A. Motion made by Morgan Jr., Seconded by Pettigrew. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

8. Discussion and possible action on a request from John Richers of West Brazoria County Drainage District #11 for City Council to rescind a decision by Sweeny City Council and Brazoria County Commissioners' Court to enter an interlocal agreement between City of Sweeny and Brazoria County for the provision of the replacement of a drainage culvert beneath Ashley Wilson Road west of Stewarts Grocery Store.

Richers stated this project was originally brought up to address the water standing in the cemetery. He stated the City does not actually need this project, as the existing culvert will handle the water coming out of Stevenson Slough. The concrete box is almost 4 feet high, and nothing is wrong with the existing culvert. He recommended Council rescind the agreement, so the County doesn't come in and cut the roadway. City Manager showed a picture of the culvert and the top portion looks to be crushed. If you are travelling from City Hall to Stewarts, the concrete box is near the sidewalk. From there, it drains to the culvert. Rambo asked if we have any documentation showing it is used as an orifice. Randy Stroud, Drainage District Engineer, originally gave a letter/approval for the replace using the same size culvert. The culvert is not crushed, it is an oval culvert. Rambo asked if Stroud can give documentation showing Stevenson Slough can hold the watershed. City Manager stated stakeholders at the December meeting agreed to an agreement with Brazoria County to replace the culvert per Drainage District's recommendation. Brooks stated he was led to believe the culvert was crushed, not that the culvert was oval. He has seen otherwise now. Koskiniemi requested a hydrology study to support the rescinding request. She stated it was previously approved by Council and Commissioners Court, and she doesn't feel she can give the authority to rescind. Commissioner Linder needs a decision made. Per the Mayor, County already has the new culvert onsite and is ready for install. Per the Mayor, Linder stated the pipe, already paid for, would remain in inventory for future use. Richers stated Stroud originally agreed for this to be completed for Neal Bess, as he was requesting.

Ave A update: Culverts on Old Ocean and Ross are mainly composed of 12" culverts. They need to be at least 18". Near the Nursing Home, there is tree stump in the ditch impeding drainage. He has reached out to Andy's to see if trenching within the stump would be possible. The Nursing Home culverts are undersized and asphalted over as well. Resident Ronny Wilson asked about the covered ditch from McKinney to Ave A, as it is all covered up more specifically from Old Ocean on McKinney down to Avenue A. Richers stated they are not going to change out the underground portion. The opposite side of the road would carry the water. Mayor asked about the path forward for Avenue A and McKinney area. Richers stated that is between County and City; Drainage District completed engineering portion only. The resident at 603 E 1st stated their home floods every time it rains and when the City flushes hydrants. The resident at Second and Meador asked if this project will help her. This is not going to address the Meador Street area. Agenda Item #7 was voted on, then item #8.

Motion: To rescind the interlocal agreement for the replacement of the drainage culvert beneath Ashley Wilson Road and west of Stewarts Grocery Store. Motion made by Morgan Jr., Seconded by Cook. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

9. Discussion/ Possible Action to allow Sweeny EDC to open applications for Board of Directors

Nina Christie stated the EDC has four positions expiring in September. EDC seeks approval to open applications and advertise on the City marquee, social media, and newspaper. Positions with terms expiring are: Bill Hayes, Jenny Massey, Kay Roe, and Nina Christie.

Motion: To approve EDC to advertise for applications on the City marquee, social media, and the newspaper of record. Motion by Rambo, Seconded by Pettigrew. Discussion: Cook addressed advertising in the newspaper, as costs would be approximately \$250.00. He prefers advertisement only on the marquee and social media. John Rambo stated to amend the motion to use the newspaper if inclined. Discussion on legalities ensued. Attorney Stevenson stated it is not required to advertise in the newspaper.

Motion: To amend the motion previously made to exclude the newspaper portion of the motion originally made. Motion by Rambo. Seconded by Cook. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried

Motion: To approve original motion amended. Motion by Morgan Jr., Seconded by Pettigrew. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. All in favor. Motion Carried.

10. Discussion/ Possible Action on Sweeny EDC's Performance Agreement Amendment with Trilogy Resources, LLC

Nina Christie stated EDC has recently amended the performance agreement for Trilogy Resources LLC. to reflect the recent replat of 10.794 acres with a value of \$194,292.00. The original agreement was for 11.53 acres at \$207,540.00.

Motion: Move to approve. Motion made by Cook, Seconded by Morgan Jr. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

11. Discussion/ Possible Action on Approving the Sweeny Economic Development Corporations Fiscal Year 2023/2024 Budget

Nina Christie presented the SEDC's FY 23/24 budget. Cook asked about the SEDC publication. It is bi-annually and it allows distributed information, promotes businesses and pride, and has created additional learning experiences for high school students. For the fireworks increase, normally Hutchings donates, but the normal pricing is approximately one thousand dollars (\$1K) per minute. EDC sponsors the fireworks for Pride Day and 4th of July. Essentially, we have been getting a free show donated stated Christie. Could EDC look at sponsors to help with this? EDC can't go out for sponsorships, but the City could. City Manager stated it never hurts to ask and could help with that. The rent expense was discussed as it was increased. EDC can help with projects if the funds were used for quality of life, such as lighting or community benefit. Mayor suggested a shade cover over the new park equipment.

Motion: Move to approve the 2023/2024 fiscal year budget for Sweeny EDC as presented. Motion made by Cook, Seconded by Morgan Jr. Voting Yea: Morgan Jr., Cook, Rambo. Voting Nay: Brooks, Pettigrew. Motion Carried.

12. Discussion/ Possible Action to Agenda Request Received on Code Enforcement Follow Up; Councilman Pettigrew

Councilman Pettigrew stated the property of 801 Ave A is a concern and is of deplorable condition. Per Cheif Caudle, Code Enforcement is working on this address. The previous owner has passed away and the property was handed down. Recently there is a new buyer and CE is working to complete the process with the new owners.

Update Only – No Action Taken

13. Discussion/ Possible Action on Agenda Request on Inframark; current invoice, current and future contract, exit strategy and timeline; Councilman Cook

Cook stated Inframark has been in for 6-8 weeks. Recent discussion of plans and invoicing has been received. Path forward, future contract, payment options, and exit strategy is requested. City Manager stated there is not very much new information to give. We have received several employment applications for licensed operators. We will need Inframark until we have the licensed operators on staff. Cook asked if we are still working under the emergency contract? The \$50,000.00 RFP requirement for state procurement is nearing and that is next course of action. Mayor feels Inframark needs to be on a contract. Rambo agreed. Brooks asked of Inframark daily operations. Flushing, taking labs, meter readings taken, flow charts completed, TCEQ requirements per ACM, Clarence Wittwer. They are here 7 days a week. City has asked them not to attend meetings since we would have to pay them. There are two guys; one for water and one for wastewater. Resident asked how much chlorine is being put into the water system. Water is dark and smells of chlorine. Attorney Stevenson stated that that issue is not stated on the agenda. Rambo stated that Council is eager to review more on contracted fees with Inframark and wanted to see a sense of urgency to head off the task.

Motion: For Lindsay to put out for an RFP for a water and wastewater operator with a deadline of September 1st.

Mayor asked about the RFP results and approval process coming to completion. This would be close to October, adding an additional \$40,000 with Inframark. Pettigrew questioned the Inframark invoice. Assistant City Manager Wittwer stated the dates are not correct and has addressed this with Inframark. Brooks questioned the labor costs and hourly rates. The City Manager stated she has told Inframark we need these items for documentation/reconciliation. Mayor wants them to invoice us weekly and wants them held to the same standards as our employees. Cook asked for this information on the next special meeting to discuss.

Motion made by Morgan Jr., Seconded by Pettigrew. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

14. Discussion/ Possible Action on Agenda Request on Council Meetings being regularly scheduled to two times per month; Councilman Cook

No comment per Cook, we can skip it, unless others have comments. Brooks stated we previously had two meetings a month; thirty days in between is a long time. The City has lots of things going on right now and we need to get things fixed. This includes culverts, streets, drainage, water, etc. Cook stated the intent for the request was for budget season. Meet 1st and 3rd Tuesday of the month to keep the meetings time length down. City Manager stated it is time consuming for staff to create agendas, minutes, packets, and completing research. Our meetings are long and if we start twice a month, we need to establish boundaries. We need to set cutoff dates on agenda requests and the city manager suggests two weeks. Brooks stated that this is a reasonable request, but Cook felt it is a little long.

Motion: Start having twice monthly meetings temporarily for 3 months starting in August, assessment after the 3 months, and to schedule meetings for the 1st and 3rd Tuesday of the month. Motion made by Brooks, Seconded by Pettigrew. Voting Yea: Morgan Jr., Cook, Brooks, Rambo, Pettigrew. Motion Carried.

Timeline for cut-off on agendas was discussed and agreed upon as 10 days prior to the meeting date. No motion made for the agenda cutoff date portion, discussion only.

15. Presentation, discussion, and possible action from City Departments to City Council for the third quarter of Fiscal Year 2022/2023 (April - June). City Manager, City Secretary, Public Works, Police Department, Fire Department, SEDC

City Manager stated she would give her update verbally as it is not within the packet. She attended the film friendly commission training, many meetings, has had staffing changes, added the Assistant City Manager/Director of Public Works, has been working on obtaining grants, working on the solution of the water and wastewater issues, and compiling the FY23/24 budget. City Secretary asked for questions. Assistant City Manager stated he has several employees ready for testing to earn credentials. Police Chief stated he is making needed adjustments for budget. Stats are still consistent. Two employees have taken the 300 ICS classes. K9 and Corporal Ferrel stats are tremendous. Fire Chief Barton will provide a written update, as he could not be here tonight. Nina Christie of SEDC is getting ready to start the roadway at Industrial Park. Ground breaking will be scheduled soon.

Mayor Hopkins stated he was closing the Open Session and would be convening into Executive Session at 8:30 PM. The City Manager stated that she requests the Executive Session item regarding her remain in Open Session. Therefore, Mayor stated we would remain in Open Session and take a short recess at this time. Mayor Hopkins reconvened the meeting from recess at 8:37 PM, continuing with Item #16 previously set for Executive Session but moved to Open Session by request of City Manager/ Lindsay Koskiniemi.

OPEN SESSION TO DISCUSS THE BELOW:

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071, 551.072 AND 551.074

~~*The City Council will now convene into executive session pursuant to the provision of Chapter 551 Texas Government Code, in accordance with the authority contained therein:*~~

16. Deliberation/ Possible Action to Personnel Matters Regarding the Appointment, Employment, Evaluation, Re-assignment, Duties, Discipline, or Dismissal of a Public Officer or Employee, Pursuant to Section 551.074 of the Texas Government Code. (City Manager and City Manager Charter Requirements)

Koskiniemi stated Cook asked for this to be on agenda. Cook stated he believed when Koskiniemi was appointed, there was a request made that the charter requirement of residency be extended for a year due to her daughters upcoming graduation. A year ago, it was stated we would revisit. Charter requires that the City Manager need not be a resident when appointed, but must be during the tenure. There is no time limit per Attorney Stevenson, but the Charter is our constitution. Cook thinks the city has accommodated the one-year reprieve. Can council accommodate further time? Housing market, inflation, etc. plays a role. Attorney Stevenson stated we could grant extensions with a goal inline with what the Charter requires. Mayor stated is there anything stating the timeline in the motion? No, there was not a timeline in the motion. Stevenson stated Charter is still governing. Brooks feels the Charter needs to be changed for once they accept the position, they must give a timeframe. Cook stated both LJ and Angleton do not have a requirement for residency and doesn't feel the work is impacted in anyway due to residency. He feels she has done a good job this past year. Attorney Stevenson stated legal action would be for a Charter amendment at next years election by voters approval, which is in May. That must be in place by January, including the resolution. We need to come up with path forward and how were going to handle this stated this Mayor. Rambo stated when he took the oath to swear in, he must abide by the Charter. Brooks stated he doesnt know of Koskiniemis financial situation and thinks Council is abiding by the Charter. John Rambo feels the interpretation of attempt is what we are looking at. Cook stated in Executive Session one year ago that the one-year residency accomodation would be revisited after one year and that was the basis for the agenda item. Cook stated the Charter needs a review. Attorney Stevenson stated a Charter Review Committee should be established for needs. Koskiniemi stated this was not to create a wedge and personal finances are different from one year ago. She feels she has treated Sweeny well and gives her full effort. She has given her word to get the water cleared up as long as she is serving at Council's pleasure. Chief Caudle stated with the City

Managers he has previously worked with, he feels Koskiniemi has done a great job. Cook asked about the process of a Charter Review Commission. Council would have to pass a resolution setting up the committee, giving direction, and appointing members. Mark Morgan Jr. stated he sees the importance of someone running the city living in the city. However, he doesn't feel that her residing outside the city limits hinders her job. He feels we should put it to the voters to decide. Brooks stated she has done an excellent job in making improvements for our city. He hopes we are not a stepping stone and personally wants her here.

ITEMS OF COMMUNITY INTEREST

Mark Morgan Jr. stated there was a good turnout for the Ribbon cutting at MLK park and that the splashpad is now open.

Reese Cook stated the carnival is this weekend and will be a good thing.

Lindsay Koskiniemi thanked the Lions Club and Shaun Massey for getting the carnival together.

ADJOURN REGULAR SESSION- Mayor Hopkins adjourned the meeting at 9:05 PM

Passed and approved this _____ day of August, 2023.

Kaydi Smith, City Secretary



AGENDA MEMO

Business of the City Council
City of Sweeny, Texas

Meeting Date	08/01/2023	Agenda Item	
Approved by City Manager		Presenter(s)	Chief Caudle/City Manager
Reviewed by City Attorney		Department	CCPD
Subject	Discussion/ Possible Action on the Formal Appointment of the Crime Control and Prevention District		
Attachments			
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Consistent with the Local Government Code, Section 363.059 (b) to declare the district created.

- Members:
 Amber Murray
 Linda Wolf
 Vicki Kraemer
 Larry Cissna
 Megan Smith
 Woody Tolley

Recommended Action

To Approve the Formal Appointment of the Crime Control and Prevention District.



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	08/01/2023	Agenda Item	
Approved by City Manager		Presenter(s)	Administration / Finance
Reviewed by City Attorney		Department	Water/ Finance
Subject	Discussion/ Possible Action on a Budget Amendment to the FY 2022/2023 Budget; Auto Flushers		
Attachments	Auto Flusher Brochure		
Financial Information	Expenditure Required:	\$38,000.00	
	Amount Budgeted:	\$0.00	
	Account Number:	Logic Enterprise Investment Fund to Enterprise Fund/Maintenance of Water System	
	Additional Appropriation Required:	N/A	
	Additional Account Number:		

Executive Summary

We would buy 10 of these initially to install on (10) of our (15) dead-end mains. Exact locations will be determined based on those locations below that are the more frequent Dirty Water Calls.

Costs are approximately \$3800/each and these are currently in-use at the City of Sugar Land who has reported great success in their implementation. Total for ten (10) would be \$38,000.00 in which the amendment is being requested. Funds would be taken from the Logic Enterprise Investment Fund, to increase the Enterprise Fund. Current Logic Balance is \$626,619.73. The balance after the requested amendment, if approved, would decrease the Logic Enterprise Investment Fund to \$588,619.73.

Current Dead-End Mains:

- Azalea St
- Hallie St
- Estelle St
- Estelle St
- Powell St
- North 521
- E Ashley Wil
- Rural Ln
- Rural Ln
- Victory Ln
- Willow St
- N Travis St
- S Travis St
- Fm 1459
- Calvie Brown Rd

Recommended Action

To approve the budget amendment requested for ten auto flushers, with funds transferred from the Logic Enterprise Investment Fund to the Enterprise Fund Balance, in the amount of \$38,000.00.



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	08/01/2023	Agenda Item	
Approved by City Manager		Presenter(s)	Clarence Wittwer
Reviewed by City Attorney		Department	Water / Wastewater
Subject	Discussion/ Possible Action on Update to Inframark		
Attachments			
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

General Update for Inframark Operations

- 1) Staff has started drafting a Request for Qualifications for Water & Wastewater Services. The goal is to have the RFQ posted for a duration of two weeks and have qualified organizations interviewed and bring recommendations to City Council by the first meeting in September.
- 2) Applications have been pulled for both Water Treatment and Wastewater Treatment Operator positions and we are expecting to conduct interviews between August 2nd and August 11th, 2023.
- 3) City staff have tested for a Class "D" Water Operator License on 7/31/23. As soon as test results are available we can move forward with official on-the-job training.
- 3) Staff have requested a reduction in billable duties from Inframark.

Clarence Wittwer will begin operating the Water Treatment Plant and Lift Stations and handle all dead-end main flushing, dirty water calls, distribution system residual testing and will handle all needed repair scheduling for the system as a whole. Inframark will continue to operate the wastewater treatment plant and handle regulatory agency required laboratory sample collection and testing, with sampling and testing duties planned to transition to City staff or City vendors by September 1st, 2023.

NOTE: This proposed operational plan with Inframark will reduce monthly Inframark related billing by 35-40% per Inframark management.

Recommended Action

Update only/ Action upon Council discretion



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Meeting Date	08.15.2023	Agenda Item	
Approved by City Manager		Presenter(s)	
Reviewed by City Attorney		Department	Administration
Subject	Discussion/ Possible Action to Establish a Charter Review Committee		
Attachments			
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Discussion to establish a Charter review committee. Administration is requesting direction on the duties, function, responsibilities, appointment of members, etc.

Sec. 10.13 City Charter

Once guidelines are established, it would need to be voted upon as an ordinance.

Recommended Action

Possible Action on next steps forward in establishing a Charter Review Committee



AGENDA MEMO

Business of the City Council City of Sweeny, Texas

Meeting Date	08.01.2023	Agenda Item	
Approved by City Manager	Yes	Presenter(s)	Lindsay Koskiniemi, City Manager Sweeny Leadership Team
Reviewed by City Attorney	No	Department	Budget & Finance
Subject	Discussion and possible action on the Fiscal Year 2023-2024 Budget presentation and discussion on the tax rate adoption for FY24		
Attachments	Proposed budget with changes from City Council input from meeting on July 11, 2023.		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

The preliminary Fiscal Year 2023-2024 budget draft was presented to City Council on July 11, 2023, at which time, the members of City Council were able to offer comments on the presented anticipated revenues and costs in the General and Enterprise Funds. The preliminary FY24 budget has since been adjusted according to Council member feedback.

During the budget adoption process last year for Fiscal Year 2022-2023, we found that the ad valorem tax rate was among the highest of the municipalities within Brazoria County. The City Manager provided guidance on adopting lower tax rate percentages in a fiscally responsible manner that would not reduce services but also lower the property tax percentage gradually.

The adopted tax rate for FY22 was \$0.747062 per \$100 of valuation. The FY23 adopted property tax rate is \$0.730954, and with recent property valuation increases throughout Brazoria County this year, city staff made a recommendation to City Council to adopt a *local homestead exemption* tax rate. Sweeny has never offered a local homestead exemption (LHE) in the past, and City Council adopted a 10% LHE rate. The maximum LHE adoption is 20%.

On July 28, 2023, staff received the 2023 Certified Estimate of Taxable Value for the City of Sweeny net of protests estimated at a total valuation of \$229,618,118. The budget for FY24 has been drafted utilizing a total tax rate that includes Maintenance & Operations (M&O) and Interest & Sinking (I&S – deb service) of a total percentage rate of \$0.70 with M&O and I&S broken out respectively as \$0.62 and \$0.080. This is \$0.03094 per \$100 less in valuation than last fiscal year. These rates are subject to change with any changes made to this budget presentation or changes in required interest and sinking rate to meet debt obligations. Brazoria County will provide a recommended percentage for the debt rate, at which time, city staff will reconcile against the proposed budget and make any needed adjustments.

This budget is presented with very few new requests. Several items were removed from the preliminary budget presentation. There are two main operational funds: the General Fund where all city maintenance and operational costs are budgeted against main revenue earners: ad valorem tax revenue, sales tax, and other revenue sources such as investment interest income and



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

franchise fees; and the Enterprise Fund – a business type fund dependent on the sale of utility services including water, wastewater, and natural gas service. This fund supports the maintenance and operation of the utility systems.

Enterprise Fund – in the business-type activity fund, staff has proposed the following increases:

- 4% raise (same for all employees)
- \$4,000 field tablets for utility readings.
- 3 Auto flushers at \$3800 each for assistance with flushing dead end water service lines (\$11,400).
- Substantial increase in the Enterprise Fund for the purpose of Named Storm coverage, liability insurance, and windstorm coverage.
- No Inframark contract included.
- 1 leased vehicle through the proposed Enterprise Vehicle Lease Agreement. The plan is to add a vehicle each year until fleet in PW is replaced.

The General Fund

The GF has been reduced to only the most critical expenditures. At the same time, with the hikes in appraisal values, staff has been able to comfortably offer a property tax rate of \$0.700 which includes operational costs and debts payable in FY24 with a reduction of nearly \$0.31/\$100 on the proposed property tax rate, which could change. In addition to achieving a more competitive tax rate, the City Council adopted a 10% local homestead rate exemption in Year One of its adoption. Many staff members perform operational duties related to General (GF) and Enterprise Fund (EF) activities, therefore most full time equivalent (FTE) employees are paid from both GF and EF. This budget proposes a 4% raise to all staff members for a cost-of-living adjustment.

The Sweeny Police Department proposes one new FTE patrol officer for safety reasons. Approval of a new FTE patrol officer position would help increase safeness for the community served and the officers. A current challenge Sweeny PD faces is only being staffed for one FTE at night. Currently, Sweeny has no holding cells so when a nighttime officer makes an arrest, they book the prisoner at the County Jail, leaving less coverage over the city. For these reasons, the PD is requested one additional officer.

Finally, the GF took on an additional note of \$2.5 million to meet the funding match requirements of the most recent Call for Transportation Alternative Projects for the installation of a 10' wide shared use walking path along N. Hackberry and a 4' sidewalk along Ashley Wilson Road starting at N. Hackberry and terminating at N. Elm to provide a safe route for pedestrians. The installation of these paths would complete a walking path around both the high school and middle school campuses. This project is reimbursable at 20%, meaning the City pays for the project costs up front and is reimbursed 80% of costs as the project is completed. If this project is not selected for funding by TXDOT, the plan is to repay the loan. This budget proposes using \$283,000 from the Sidewalk Fund, \$60,000 from Interest Earned from Sidewalk Fund Investment, and \$56,000 from Infrastructure Donations Investment Fund to offset the impact to the General Fund.

This year, cities all throughout the Texas Coast saw a dramatic increase in Named Storm coverage liability insurance. Our insurance through TWIA cannot be eliminated or cancelled because it covers the City's water towers. Other insurance rate increases this year included Worker's Compensation of approximately 16% and property insurance by nearly \$16,000 although the scope of coverage decreased.



AGENDA MEMO

Business of the City Council

City of Sweeny, Texas

Overall, the FY24 budget presented to City Council addresses only the most critical needs. Not all requested items could be accommodated in this budget, but the budget is balanced in both the General Fund and the Enterprise Fund. The recommendation from staff remains to transfer investment pool interest earnings to a Capital Improvements Fund to save toward funding needed projects.

*Line-by-line working papers will be provided at the meeting, as several personnel costs are summed in the budget presentation document.

*Columns in the presented budget will be filled in at fiscal year-end with all budget amendments and year totals.

Recommended Action

- Review and comment on proposed budget.
- Hold tax rate hearing on August 15, 2023.



PROPOSED BUDGET FY2024

For the Fiscal Year Ending September 30, 2024

City of Sweeny

Fiscal Year (FY) 2023 - 2024
Budget Cover Page
Budget Adopted **September 07, 2022**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$_____, which is a _____% increase from last year's budget. The property tax

revenue to be raised from new property added to the tax roll
 this year is \$ _____ (PROVIDED BY BCAD)

The members of the governing body voted on the budget as follows:

FOR:
 Mark Morgan Jr.
 Reese Cook
 Brian Brooks
 John Rambo
 Tim Pettigrew

AGAINST:

PRESENT and not voting:
 Dusty Hopkins - Mayor

ABSENT:

Property Tax Rate Comparison

	2022-2023	2023-2024	
Property Tax Rate:	0.730954 / 100	0.700 / 100	This includes Maintenance & Operations + Debt rates PROPOSED M&O Rate: \$0.6200 Debt Rate: \$0.08
No-New Revenue Tax Rate:	0.652198 / 100	0.652198 / 100	
No-New Revenue M&O Tax Rate:	0.599684 / 100	0.599684 / 100	
Voter-Approval Tax Rate:	0.678441 / 100	0.678441 / 100	
De Minimis Rate:	0.910524 / 100	0.910524 / 100	
Debt Rate:	0.052514 / 100	0.052514 / 100	

DEBT SERVICE EXPENDITURES						
Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY 2023 Amend.	FY 2024 PROPOSED
6500 DEBT SERVICE						
		6538	Certificate of Obligation 2011 (Principal)	\$ 72,000.00		79,994
		6539	Certificate of Obligation 2011 (Interest)	\$ 13,047.50		4,994
		6540	Certificate of Obligation 2012 (Principal)	\$ 70,000.00		85,989
		6541	Certificate of Obligation 2012 (Interest)	\$ 28,393.50		12,989
		6442	Certificate of Obligation 2017 (Principal)	\$ 50,000.00		91,500
		6543	Certificate of Obligation 2017 (Interest)	\$ 74,000.00		35,400
		6544	Certificate of Obligation 2019 (Principal)	\$ 160,000.00		232,125
		6545	Certificate of Obligation 2019 (Interest)	\$ 139,050.00		67,125
		6546	Limited Tax Note, Serices 2023 (Principal)			58,843
		6547	Limited Tax Note, Serices 2023 (Interest)			375,171
TOTAL				\$ 606,491.00		1,044,130

FUNCTION 40 EXPENDITURES - SPECIAL PROJECTS						
Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY 2023 Amend.	FY 2024 PROPOSED
6600 CAPITAL OUTLAY						
50	40	6651	Smart Meters (Principal)	\$ 34,557.73		35,646
50	40	6652	Smart Meters (Interest)	\$ 8,379.09		7,291
TOTAL				\$ 42,936.82		42,937

TOTAL DEBT SERVICE / LOAN EXPENDITURES \$ 649,427.82 1,087,067

DEBT SERVICE FUND REVENUE

Fund Code	Func Code	Acct Code	Description	FY 2023 Adopted	FY 2023 Amend.	FY 2024 PROPOSED
		5700	TRANSFERS FROM OTHER FUNDS			
			Transfer from General	\$ 148,804.36		141,507
	5750		Transfer from Enterprise	\$ 500,623.46		546,560
			Transfer from Sidewalk Fund	\$ -		283,000
			Transfer from Interest Earnings on Sidewalk Fund TexPool	\$ -		60,000
			Transfer from Infrastructure Donations Fund	\$ -		56,000
			TOTAL	\$ 649,427.82		1,087,067
			TOTAL DEBT SERVICE / LOAN REVENUE	\$ 649,427.82		1,087,067
			GRAND TOTAL DEBT SERVICE / LOAN EXPENSE	\$ 649,427.82		1,087,067
			VARIANCE TOTAL DEBT SERVICE REVENUE / EXPENSE	\$ -		0

ENTERPRISE FUND -- FUNCTION 00 REVENUE

Fund Code	Func Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
40	00	5400	CHARGES FOR SERVICES				
40	00	5450	Turn on / Reconnect Fee [CONNECTION FEES]	\$ 11,000.00			12,000
40	00	5460	Penalty - Late Payment	\$ 32,300.00			32,000
40	00	5470	Charged off Accounts Collected	\$ 720.00			300
			TOTAL	\$ 44,020.00			44,300
		5600	OTHER REVENUES				
40	00	5610	Interest Earning on Investments	\$ -			74,172
			Proceeds from Sale of Equipment & Miscellaneous				4,700
			TOTAL	\$ -			78,872
		5800	CHARGES FOR WATER AND SEWER				
40	00	5810	Water Sales	\$ 704,000.00			720,000
40	00	5816	Infrastructure Donations	\$ -			1,771
40	00	5820	Water Taps	\$ 800.00			400
40	00	5830	Sewer Sales	\$ 602,500.00			620,000
40	00	5840	Sewer Taps	\$ 1,200.00			400
			TOTAL	\$ 1,308,500.00			1,342,571
		5900	CHARGES FOR GAS SERVICES				
40	00	5910	Gas Sales	\$ 552,738.40			453,910
40	00	5920	Gas Taps	\$ 800.00			400
			TOTAL	\$ 553,538.40			454,310
			TOTAL REVENUE	\$ 1,906,058.40			1,920,053

FUNCTION 11 EXPENDITURES - WATER, SEWER AND GAS

Fund Code	Func Code	Acct Code	Description	FY 2023 Adopted	FY23 Actual	FY 2023 Amend.	FY 2024 PROPOSED
		6100	PERSONNEL SERVICES				
50	11	6111	Administration Salaries	\$ 47,975.00			146,120
50	11	6112	Office Salaries	\$ 107,326.86			56,121
50	11	6113	Wages - Public Works	\$ 237,238.98			222,009
50	11	6125	Overtime	\$ 16,558.32			12,808
50	11	6141	Social Security / FICA	\$ 31,831.97			33,382
50	11	6142	Group Health	\$ 108,687.03			101,060
50	11	6143	Worker's Comp	\$ 9,194.41			8,208
50	11	6144	Retirement	\$ 64,527.35			66,776
50	11	6145	Unemployment	\$ 1,966.50			2,147
50	11	6146	Longevity Pay	\$ 7,005.00			2,835
			Employee Appreciation and Holiday Party	\$ 2,000.00			2,300
			TOTAL	\$ 634,311.42			653,765
		6200	CONTRACTUAL SERVICES				
50	11	6250	Water Samples	\$ 7,000.00			3,000
50	11	6255	Inspection/Permit Fees	\$ 10,050.00			10,000
50	11	6260	Engineer	\$ 2,500.00			3,500
			Consultants				-
50	11	6271	Electricity	\$ 56,400.00			62,040
50	11	6272	Telephone	\$ 5,100.00			5,000
50	11	6277	Computer IT / Backup	\$ 10,000.00			16,000

		TOTAL		\$ 91,050.00		99,540
		6300 SUPPLIES				
50	11	6311 Office and Janitorial Supplies		\$ 3,000.00		2,300
50	11	6312 Postage		\$ 6,000.00		5,000
		Personal Protective Equipment		\$ 1,500.00		1,500
		TOTAL		\$ 10,500.00		8,800
		6500 TRANSFER TO OTHER FUND				
50	11	6540 Transfer to Debt Service Fund		\$ 500,623.46		546,560
		Transfer to Fund Balance		\$ -		-
		TOTAL		\$ 500,623.46		546,560
		6700 OPERATING COSTS				
50	11	6710 Maintenance of Water System		\$ 80,000.00		91,400
50	11	6711 Maintenance of Sewer System		\$ 90,000.00		90,000
50	11	6712 Maintenance of Gas System		\$ 41,000.00		30,000
50	11	6713 Chemicals		\$ 58,000.00		32,000
50	11	6714 Natural Gas Purchase		\$ 264,500.00		200,000
50	11	6715 Gas and Oil		\$ 7,900.00		7,500
50	11	6717 Hydrant Audit / Repair		\$ 10,000.00		-
50	11	6725 Dues, Membership and Periodicals		\$ 3,000.00		3,100
50	11	6730 Vehicle Expense		\$ 6,000.00		13,000
50	11	6750 Public Notices		\$ 1,250.00	\$ 442.90	1,000
50	11	6760 Uniform Expense		\$ 6,300.00		6,500
50	11	6770 Insurance - Fleet, Building, Liability Bond [TML]		\$ 67,000.00		111,368
		TOTAL		\$ 634,950.00		585,868
		6800 OTHER OPERATING COSTS CONTINUED				
50	11	6820 Auditing Expense		\$ 13,250.00		10,000
50	11	6870 Training		\$ 2,500.00		3,500
50	11	6880 Software Annual Fee's (UDS) REPLACING WITH FULL ERP		\$ 5,950.00		6,000
50	11	6890 Miscellaneous		\$ 1,000.00		500
50	11	XXXX City Manager Vehicle Stipend (1/2)		\$ 2,400.00		4,800
50	11	XXXX City Manager Cell Phone Stipend (1/2)		\$ 360.00		720
		TOTAL		\$ 25,460.00		25,520
		GRAND TOTAL FOR ENTERPRISE EXPENSE		\$ 1,896,894.88		1,920,053
		GRAND TOTAL FOR ENTERPRISE REVENUE		\$ 1,906,058.40		1,920,053
		VARIANCE TOTAL ENTERPRISE REVENUE / EXPENSE		\$ 9,163.52		(0)

GENERAL FUND -- FUNCTION 00 REVENUE							
Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2023 PROPOSED
			5100 TAXES				
40	00	5110	Ad Valorem Taxes	\$ 1,300,388.22			1,409,396
40	00	5111	Penalties and Interest	\$ 26,000.00			25,000
40	00	5121	Texas New Mexico (Franchise)	\$ 63,000.00			60,000
40	00	5123	Windstream Telephone Co (Franchise)	\$ 9,600.00			9,500
40	00	5124	Mid - Gulf Coast Cable (Franchise)	\$ 5,000.00			7,500
40	00	5130	City Sales Tax	\$ 650,000.00			650,000
			Mixed Beverage Sales Tax	\$ -			2,500
40	00	5135	Garbage Franchise Fee	\$ 25,700.00			25,000
			TOTAL	\$ 2,079,688.22			2,188,896
			5200 LICENSES AND PERMITS				
40	00	5220	Building Permits	\$ 7,500.00			13,500
40	00	5230	Plumbing and Gas Permits	\$ 5,675.00			3,000
40	00	5240	Electrical Permits	\$ 5,500.00			3,000
			ROW User Permits	\$ 2,400.00			1,200
40	00	5241	Contractor Registration	\$ 1,000.00			500
40	00	5260	Fire Marshal Inspections	\$ 800.00			300
			TOTAL	\$ 22,875.00			21,500
			5400 CHARGES FOR SERVICES				
40	00	5411	Residential and Commerical Garbage Fees	\$ 390,000.00			420,000
40	00	5412	Garbage Bag Sales	\$ 7,500.00			7,000
40	00	5420	Dog Pound Fees	\$ 600.00			500

		TOTAL	\$ 398,100.00	427,500
		5500 FINES AND FORFEITS		
40	00	5511 Fines (Ticket)	\$ 31,700.00	35,000
40	00	5512 State Fees (Ticket)	\$ 15,000.00	21,600
40	00	5513 Miscellaneous (Ticket)	\$ 5,400.00	11,660
40	00	5516 Time Payment (Ticket)	\$ 1,885.00	1,000
		TOTAL	\$ 53,985.00	69,260
		5600 OTHER REVENUE - RENTS, INTEREST		
40	00	5600 Interest Income from Investment Pools - Logic, TexStar, TexPool, Prime	\$ 40,000.00	96,200
		Bank Account Interest Revenue	\$ 1,100.00	1,180
40	00	5610 Interest Earnings on CD's	\$ 1,000.00	1,500
40	00	5623 Rent Community Center	\$ 9,600.00	7,500
40	00	5630 Returned Checks	\$ 300.00	-
40	00	5631 Rent Chamber of Commerce	\$ 900.00	9,000
40	00	5632 Rent Brazoria County Tax Office	\$ 1,500.00	9,000
40	00	5633 Rent Sweeny Economic Development Committee	\$ 900.00	9,000
40	00	5640 Leins		500
40	00	5645 Plan Review Fees		1,200
40	00	5650 Miscellaneous Revenue	\$ 15,000.00	-
		5661 Sidewalk-Garbage Fee		8,000
		5683 Sale of Assets		2,500
		TOTAL	\$ 70,300.00	145,580
		5700 TRANSFERS FROM OTHER FUNDS		
40	00	5750 Transfer to General - From Enterprise	\$ -	-
40	00	XXXX Transfer to General - From GENERAL FUND BALANCE	\$ -	-
		TOTAL	\$ -	-
		TOTAL REVENUE	\$ 2,624,948.22	2,852,736

FUNCTION 20 - EXPENDITURES GENERAL DEPARTMENT

Fund Code	Func. Code	Acct Code	Description	FY 2022 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2023 PROPOSED
		6100	PERSONNEL SERVICES				
50	20	6111	Salary - City Manager	\$ 82,310.06			49,400
50	20	6114	Salary - City Secretary	\$ 65,615.48			28,860
50	20		Salary - Finance Director	\$ -			28,860
			Salary - Public Works Director	\$ -			39,000
			Hourly Wages	\$ -			45,473
50	20	6141	Social Security/FICA	\$ 22,991.28			14,669
50	20	6142	Group Health and Dental Insurance	\$ 74,364.81			30,509
50	20	6143	Worker's Compensation	\$ 6,135.54			1,627
50	20	6144	Retirement	\$ 46,606.17			26,528
50	20	6145	Unemployment Compensation	\$ 1,346.50			891
50	20	6146	Longevity Pay	\$ 6,285.00			1,670
			Employee Appreciation & Holiday Party	\$ 2,750.00			2,300
		TOTAL	TOTAL	\$ 308,404.84			269,787
		6200	CONTRACTUAL SERVICES				
50	20	XXX	Sales Tax Allocation to SEDC (3/8)	\$ 195,000.00			162,484
			Sales Tax Allocation to CCPD (1/8)	\$ -			54,162
50	20	6271	Electricity	\$ 5,500.00			5,000
50	20	6272	Telephone	\$ 14,200.00			15,000
50	20	6273	Xerox Maintenance Contract	\$ 4,200.00			4,560
50	20	6275	Engineer	\$ 5,000.00			6,000
50	20	6820	Auditing Expense	\$ 15,000.00			13,500
50	20	6830	City Attorney	\$ 18,694.50			18,695
50	20	6850	Brazoria County Tax Appraisal Board	\$ 6,900.00			8,800
50	20	6276	Internet/ Cable	\$ 2,100.00			2,520
50	20	6277	Computer IT / Backup	\$ 10,000.00			11,000
50	20	6279	Plumbing Inspections	\$ 4,000.00			4,500
50	20	6280	Keese & Associates - Plan Review	\$ 900.00			1,000
			Consultant Fees	\$ 2,000.00			7,000
		TOTAL	TOTAL	\$ 281,494.50			314,221
		6300	SUPPLIES				
50	20	6311	Office Supplies	\$ 4,500.00			4,500
50	20	6312	Postage	\$ 1,350.00			1,200
50	20	6360	Brazoria County - Tax Collections / Leins	\$ 1,700.00			1,600
		TOTAL	TOTAL	\$ 7,550.00			7,300

		6500 TRANSFER TO OTHER FUND		
50	11	6540 Transfer to Debt Service / Special Projects	\$ 148,804.36	141,507
		TOTAL	\$ 148,804.36	141,507
		6700 OTHER OPERATING COSTS		
50	20	6725 Staff Apparel		500
50	20	6714 City Hall Maintenance	\$ 5,000.00	6,000
50	20	6716 Connect CTY Annual Fee	\$ 1,569.40	1,600
50	20	6717 American Legal Publishing	\$ 2,000.00	3,000
50	20	6718 Fire Extinguisher Audit	\$ 1,300.00	-
50	20	6725 Dues and Membership Fees	\$ 4,000.00	6,000
50	20	6730 Vehicle Expense	\$ 1,500.00	500
50	20	6740 Election Expense	\$ 6,000.00	4,500
50	20	6750 Public Notices, Advertisements	\$ 2,500.00 \$ -	2,500
50	20	6770 Insurance - Fleet, Building, Liability, E & O	\$ 67,000.00	111,368
		TOTAL	\$ 90,869.40	135,968
		6800 OTHER OPERATING COSTS CONTINUED		
50	20	6810 Mayor and Council Expense	\$ 2,500.00	4,300
50	20	6890 Miscellaneous	\$ 1,000.00	1,000
50	20	6895 Drug Testing	\$ 1,500.00	500
50	20	6896 Training	\$ 6,000.00	6,000
50	20	6897 MyGov Software & ERP	\$ 22,270.00	16,500
50	20	6720 Software Annual Fees - Archive Social, ERP	\$ -	15,000
50	20	6898 Records Retention	\$ 900.00	2,200
50	20	6899 Computer Update	\$ 250.00	-
50	20	XXXX Equipment Purchases	\$ 2,500.00	2,500
		Holiday and Event Planning / Decorations	\$ 2,500.00	-
50	20	XXXX City Manager Vehicle Stipend (1/2)	\$ 2,400.00	4,800
50	20	XXXX City Manager Cell Phone Stipend (1/2)	\$ 360.00	720
		TOTAL	\$ 42,180.00	48,000
		TOTAL - EXPENDITURES FUNCTION 20	\$ 879,303.10	916,782

FUNCTION 21 - EXPENDITURES STREET DEPARTMENT

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6100 PERSONNEL SERVICES							
50	21	6113	Wages	\$ 32,930.04			55,930
50	21	6125	Overtime	\$ 1,646.50			3,227
			Personnel Benefits	\$ -			32,752
		TOTAL		\$ 34,576.54			91,908
6200 CONTRACTUAL SERVICES							
50	21	6271	Electricity	\$ 47,500.00			38,000
		TOTAL		\$ 47,500.00			38,000
6400 DEPARTMENT OPERATING COSTS							
50	21	6411	Limestone / Crushed Concrete	\$ 6,000.00			6,000
50	21	6412	Pre Mix Asphalt	\$ 15,500.00			13,250
50	21	6413	Signs / Posts / Barricades	\$ 2,500.00			5,000
50	21	6414	Street Work /Culverts	\$ 16,000.00			17,500
50	21	6417	Flags	\$ 700.00			300
50	21	6418	Tree Trimming	\$ 500.00			500
		TOTAL		\$ 41,200.00			42,550
6700 OTHER OPERATING COSTS							
50	21	6711	Gasoline and Oil	\$ 9,200.00			9,500
50	21	6730	Vehicle and Equipment Expense	\$ 1,800.00			2,000
		TOTAL		\$ 11,000.00			11,500
6800 OTHER OPERATING COSTS CONTINUED							
50	21	6890	Miscellaneous	\$ 1,000.00			500
		TOTAL		\$ 1,000.00			500
TOTAL EXPENDITURES FUNCTION 21				\$ 135,276.54			184,458

FUNCTION 22 EXPENDITURES DRAINAGE DEPARTMENT

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
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		6100 PERSONNEL SERVICES		
50	22	6113	Wages	\$ 20,131.23 21,362
50	22	6125	Overtime	\$ 2,013.12 1,232
			Personnel Benefits	\$ - 12,075
			TOTAL	\$ 22,144.35 22,594
		6700 OTHER OPERATING COSTS		
50	22	6730	Vehicle and Equipment Expense	\$ 500.00 2,000
		6422	Weed Spray	500
		6891	Drainage Project	2,000
			TOTAL	\$ 500.00 4,500
		6800 OTHER OPERATING COSTS CONTINUED		
50	22	6890	Miscellaneous	\$ - -
			TOTAL	\$ - -
			TOTAL EXPENDITURES FUNCTION 22	\$ 22,644.35 27,094

FUNCTION 23 EXPENDITURES GARBAGE DEPARTMENT

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
		6200 CONTRACTUAL SERVICES					
50	23	6280	Garbage and Heavy Trash Pick -Up	\$ 375,000.00			384,000
			TOTAL	\$ 375,000.00			384,000
		6400 DEPARTMENT OPERATING COSTS					
50	23	6431	Garbage Bags	\$ 4,500.00			4,800
			TOTAL	\$ 4,500.00			4,800
			TOTAL EXPENDITURES FUNCTION 23	\$ 379,500.00			388,800

FUNCTION 24 - EXPENDITURES POLICE DEPARTMENT

Fund Code	Func. Code	Acct Code	Description - Police, Code Enforcement, Animal Control	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
		6100 PERSONNEL SERVICES					
50	24	6121	Police Chief Salary	\$ 70,953.26			73,791
			Police Chief Phone Stipend	\$ -			720
			SGT Wages				55,058
			Office Secretary Wages				40,517
50	24	6123	Officer's Salary / Code Enforcement	\$ 398,552.27			376,585
50	24	6125	Overtime	\$ 33,201.17			27,778
50	24	6141	Social Security/FICA	\$ 37,332.39			49,644
50	24	6142	Group Health and Dental Insurance	\$ 102,996.66			125,848
50	24	6143	Worker's Compensation	\$ 19,538.20			17,084
50	24	6144	Retirement	\$ 75,677.38			99,304
50	24	6145	Unemployment	\$ 1,863.00			2,470
50	24	6146	Longevity Pay	\$ 6,030.00			4,320
50	24	6147	Professional Liability Insurance	\$ 4,594.37			2,227
			TOTAL	\$ 750,738.70			875,347
		6200 CONTRACTUAL SERVICES					
50	24	6271	Electricity	\$ 4,200.00			4,800
50	24	6272	Telephone / MDT	\$ 12,000.00			10,500
50	24	6276	Internet	\$ 2,400.00			3,000
50	24	6277	Computer IT	\$ 8,000.00			8,300
			TOTAL	\$ 26,600.00			26,600
		6300 SUPPLIES					
50	24	6311	Office Supplies	\$ 3,000.00			3,000
50	24	6312	Postage	\$ 600.00			900
50	24	6321	Firing Range Supplies	\$ 2,000.00			2,000
50	24	6322	Investigative Supplies	\$ 1,700.00			1,500
50	24	6325	Evidence Room Supplies	\$ 2,700.00			2,500
			TOTAL	\$ 10,000.00			9,900
		6400 DEPARTMENT OPERATING COSTS					
50	24	6442	Training	\$ 3,700.00			2,500
50	24	6445	Radio Repair/Dispatch Services	\$ 1,800.00			3,600
50	24	6450	Ticket Writers	\$ 700.00			500
		6510	Principal Axiom				9,800
			TOTAL	\$ 6,200.00			16,400
		6600 CAPITAL OUTLAY					

50	24	6614	TASER Fund	\$	5,664.00	-
50	24	6620	Computer Update	\$	2,500.00	2,500
			TOTAL	\$	8,164.00	2,500
			6700 OTHER OPERATING COSTS			
50	24	6711	Gasoline, Oil and Etc	\$	15,000.00	17,000
50	24	6714	Police Station Maintenance	\$	10,000.00	6,500
50	24	6725	Dues, Membership and Periodicals	\$	6,000.00	6,000
50	24	6730	Vehicle Maintenance / Tires	\$	5,000.00	12,500
50	24	6760	Uniform Expense	\$	3,800.00	3,500
50	24	67ZZ	Copier Machine Lease and Supplies	\$	1,800.00	1,800
		6792	K-9 Unit (10/2020)	\$	-	5,000
		6860	Code Enforcement Compliance	\$	-	1,000
			Animal Control Supplies - Dog Food, Pound	\$	1,000.00	2,100
			TOTAL	\$	41,600.00	53,300
			6800 OTHER OPERATING COSTS CONTINUED			
50	24	6865	Public Service Programs	\$	800.00	1,000
50	24	6890	Miscellaneous	\$	2,000.00	1,500
			TOTAL	\$	2,800.00	2,500
			TOTAL EXPENDITURES FUNCTION 24	\$	846,102.70	986,547

FUNCTION 25 - EXPENDITURES FIRE DEPARTMENT

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
			6100 PERSONNEL SERVICES				
50	25	6143	Worker's Compensation	\$	1,000.00		1,000
50	25	6148	State Convention	\$	2,000.00		2,000
50	25	6151	Fire Training Schools	\$	14,000.00		14,000
50	25	6152	Pension	\$	9,000.00		11,000
			TOTAL	\$	26,000.00		28,000
			6200 CONTRACTUAL SERVICES				
50	25	6271	Electricity	\$	3,600.00		3,600
50	25	6272	Telephone	\$	2,400.00		2,400
50	25	XXX	Internet	\$	2,000.00		2,000
			TOTAL	\$	8,000.00		8,000
			6300 SUPPLIES				
50	25	6311	Office Supplies	\$	1,000.00		2,000
50	25	6340	Building Maintenance	\$	6,700.00		5,700
			TOTAL	\$	7,700.00		7,700
			6400 DEPARTMENT OPERATING COSTS				
50	25	6445	Radio - Repair/ Replace	\$	2,000.00		2,000
50	25	6452	Member / Public Education	\$	350.00		350
50	25	6453	Bunker Gear - Repair / Replace	\$	5,000.00		7,000
			TOTAL	\$	7,350.00		9,350
			6500 DEBT SERVICE				
50	25	6510	Bank Note (Principal) Building	\$	6,539.44		6,540
50	25	6511	Bank Note (Interest) Building	\$	812.96		813
			TOTAL	\$	7,352.40		7,353
			6600 CAPITAL OUTLAY				
50	25	6620	Fire Training Field	\$	-		2,000
50	25	6640	Station 2	\$	-		-
50	25	6641	Computer Upgrade	\$	-		-
			TOTAL	\$	-		2,000
			6700 OTHER OPERATING COSTS				
50	25	6711	Gasoline, Oil, and Etc	\$	7,500.00		7,500
50	25	6714	Office Maintenance	\$	500.00		500
50	25	6725	Dues, Memberships / Periodicals	\$	2,500.00		2,500
50	25	6730	Vehicle Maintenance / Labor	\$	5,000.00		2,500
			TOTAL	\$	15,500.00		13,000
			6800 OTHER OPERATING COSTS CONTINUED				
50	25	6890	Miscellaneous	\$	500.00		500

50	25	6892	Fire Equipment	\$	2,000.00		2,000
50	25	6893	Installation Banquet	\$	3,000.00		3,000
		6894	Equipment				
50	25	6895	Cell Phones and Tablet Services (T-Mobile)	\$	2,200.00		2,200
TOTAL					\$ 7,700.00		7,700

TOTAL EXPENDITURES FUNCTION 25 \$ 79,602.40 83,103

FUNCTION 26 - EXPENDITURES MUNICIPAL COURT

Fund Code	Func. Code	Acct Code	Description		FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6100 PERSONNEL SERVICES								
50	26	6131	Judge's Salary	\$	9,300.00			9,300
50	26	6132	Court Clerk	\$	35,473.15			40,019
50	26	6141	Social Security/FICA	\$	2,722.88			3,055
50	26	6142	Group Health and Dental Insurance	\$	11,440.74			11,441
50	26	6143	Worker's Compensation	\$	145.93			110
50	26	6144	Retirement	\$	6,223.73			6,112
50	26	6145	Unemployment	\$	207.00			243
50	26	6146	Longevity Pay	\$	120.00			90
TOTAL					\$ 65,633.43			70,370
6300 SUPPLIES								
50	26	6311	Office Supplies	\$	250.00			100
50	26	6312	Postage	\$	100.00			150
TOTAL					\$ 350.00			250
6400 DEPARTMENT OPERATING COSTS								
50	26	6461	Seminar for Municipal Court Judge	\$	250.00			250
50	26	6462	Training	\$	250.00			350
50	26	6463	Jury Fees	\$	200.00			200
50	26	6464	Attorney Fees	\$	4,950.00			4,950
50	26	6465	State Tax	\$	23,000.00			24,000
50	26	6466	Jail Expense	\$	1,000.00			500
TOTAL					\$ 29,650.00			30,250
6700 OTHER OPERATING COSTS								
50	26	6725	Dues, Memberships, Periodicals	\$	225.00			200
50	26	6730	Vehicle Expense	\$	500.00			500
50	26	6620	Computer Updates / Software					1,500
TOTAL					\$ 725.00			2,200
TOTAL EXPENDITURES FUNCTION 26					\$ 96,358.43			103,070

FUNCTION 27 - EXPENDITURES LIBRARY

Fund Code	Func. Code	Acct Code	Description		FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6200 CONTRACTUAL SERVICES								
50	27	6271	Electricity	\$	8,400.00			5,000
50	27	6272	Telephone	\$	4,500.00			3,000
50	27	6275	Library - Janitorial Service	\$	5,100.00			3,500
TOTAL					\$ 18,000.00			11,500
6300 SUPPLIES								
50	27	6340	Janitorial Supplies	\$	500.00			300
TOTAL					\$ 500.00			300
6400 DEPARTMENT OPERATING COSTS								
50	27	6473	McNaughton Lease Plan	\$	4,257.60			-
TOTAL					\$ 4,257.60			-
6800 OTHER OPERATING COSTS CONTINUED								
50	27	6840	Repairs / Maintenance - Building	\$	1,200.00			2,000
50	27	6890	Miscellaneous	\$	750.00			300
TOTAL					\$ 1,950.00			2,300
TOTAL EXPENDITURES FUNCTION 27					\$ 24,707.60			14,100

FUNCTION 33 - EXPENDITURES COMMUNITY CENTER

Fund Code	Func. Code	Acct Code	Description		FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6200 CONTRACTUAL SERVICES								

50	33	6271	Electricity		4,000
50	33	6272	Telephone		3,000
50	33	6275	Community Center - Janitorial Service		4,000
		TOTAL		\$ -	11,000
		6300 SUPPLIES			
50	33	6340	Janitorial Supplies		300
		TOTAL		\$ -	300
		6800 OTHER OPERATING COSTS CONTINUED			
50	33	6840	Repairs / Maintenance - Building	\$ 500.00	3,000
50	33	6890	Miscellaneous		300
		TOTAL		\$ 500.00	3,300
		TOTAL EXPENDITURES FUNCTION 33		\$ 500.00	14,600

FUNCTION 28 - EXPENDITURES PARKS AND RECREATION

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
		6100 PERSONNEL SERVICES					
50	28	6113	Wages	\$ 61,118.15			52,782
50	28	6125	Overtime	\$ 6,111.82			1,714
			Personnel Costs				31,742
		TOTAL		\$ 67,229.97			86,238
		6200 CONTRACTUAL SERVICES					
50	28	6271	Electricity	\$ 8,500.00			9,500
50	28	6280	Porta Can Service	\$ -			300
		TOTAL		\$ 8,500.00			9,800
		6300 SUPPLIES					
50	28	6311	Supplies	\$ 2,200.00			3,000
		TOTAL		\$ 2,200.00			3,000
		6700 OTHER OPERATING COSTS					
50	28	6715	Equipment Maintenance and Purchase	\$ 25,000.00			2,000
50	28	6717	Park Maintenance	\$ 4,200.00			2,500
50	28	6730	Vehicle & Equipment Expense	\$ 3,500.00			1,500
		TOTAL		\$ 32,700.00			6,000
		6800 OTHER OPERATING COSTS CONTINUED					
50	28	6890	Miscellaneous	\$ 900.00			900
		TOTAL		\$ 900.00			900
		TOTAL EXPENDITURES FUNCTION 28		\$ 111,529.97			105,938

FUNCTION 30 EXPENDITURES EMERGENCY MANAGEMENT

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
		6100 PERSONNEL SERVICES					
50	30	6116	Emergency Management Coordinator	\$ 2,400.00			2,400
50	30	6148	Training/ Convention	\$ 1,000.00			-
		TOTAL		\$ 3,400.00			2,400
		6200 CONTRACTORAL SERVICES					
50	30	6271	Electricity	\$ 3,200.00			1,000
50	30	6272	Telephone	\$ 4,000.00			2,000
50	30	6273	Cable / Internet	\$ 1,800.00			2,000
		TOTAL		\$ 9,000.00			5,000
		6300 SUPPLIES					
50	30	6311	Supplies	\$ 100.00			300
50	30	6312	Postage	\$ 100.00			-
50	30	6313	Hurricane Brouchures	\$ 1,100.00			-
		TOTAL		\$ 1,300.00			300
		6700 OTHER COSTS					
50	30	6714	Building Maintenance	\$ 6,000.00			1,500
		TOTAL		\$ 6,000.00			1,500
		TOTAL EXPENDITURES FUNCTION 30		\$ 19,700.00			9,200

FUNCTION 31 - EXPENDITURES FIRE MARSHAL

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6100 PERSONNEL SERVICES							
50	31	6116	Fire Marshal	\$ 6,000.00			6,000
50	31	6143	Worker's Compensation	\$ 30.00			130
50	31	6146	Fire Marshal Expense	\$ 500.00			500
50	31	6148	State Convention Fire Marshal	\$ 2,000.00			1,500
TOTAL				\$ 8,530.00			8,130
6400 DEPARTMENT OPERATING COSTS							
50	31	6452	Inspections, Prevention	\$ 750.00			-
50	31	6453	Fire Investigations	\$ 550.00			-
TOTAL				\$ 1,300.00			-
6600 CAPITAL OUTLAY							
50	31	6620	Computer Purchase (EOC)	\$ 1,000.00			-
TOTAL				\$ 1,000.00			-
6700 OTHER OPERATING COSTS							
50	31	6730	Fire Marshal Car Maintenance	\$ 1,000.00			500
TOTAL				\$ 1,000.00			500
TOTAL EXPENDITURES FUNCTION 31				\$ 11,830.00			8,630

FUNCTION 32 - EXPENDITURES SENIOR'S BUILDING

Fund Code	Func. Code	Acct Code	Description	FY 2023 Adopted	FY23 ACTUAL	FY 2023 Amend.	FY 2024 PROPOSED
6200 CONTRACTUAL SERVICES							
50	32	6271	Electricity	3,100			3,000
50	32	6272	Telephone	975			900
50	32	6273	Janitorial Services	3,000			3,500
TOTAL				7,075			7,400
6300 SUPPLIES							
50	32	6340	Janitorial Supplies	250			250
TOTAL				250			250
6700 OTHER OPERATING COSTS							
50	32	6714	Building Maintenance	5,000			2,500
TOTAL				5,000			2,500
6800 OTHER OPERATING COSTS CONTINUED							
50	32	6890	Miscellaneous	100			264
TOTAL				100			264
TOTAL EXPENDITURES FUNCTION 32				\$ 12,425.00			10,414

GRAND TOTAL FOR GENERAL EXPENDITURES	\$ 2,641,485.98	2,852,736
GRAND TOTAL FOR GENERAL REVENUE	\$ 2,624,948.22	2,852,736
VARIANCE TOTAL GENERAL REVENUE / EXPENSE	\$ (16,537.76)	0

GRAND TOTAL FOR ENTERPRISE EXPENDITURES	\$ 1,896,894.88	1,920,053
GRAND TOTAL FOR ENTERPRISE REVENUES	\$ 1,906,058.40	1,920,053
VARIANCE TOTAL ENTERPRISE REVENUE / EXPENSE	\$ 9,163.52	(0)

GRAND TOTAL FOR GENERAL EXPENDITURES	\$ 2,641,485.98	2,852,736
GRAND TOTAL FOR GENERAL REVENUE	\$ 2,624,948.22	2,852,736
VARIANCE TOTAL GENERAL REVENUE / EXPENSE	\$ (16,537.76)	0

RESERVE / RESTRICTED FUND 300 -- FUNCTION 40 REVENUE