



## CITY COUNCIL MEETING SPECIAL SESSION

Tuesday, July 22, 2025 at 5:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

### AGENDA

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Special Session** on **Tuesday, July 22, 2025 at 5:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. Council is conducted under modified Roberts Rules of Order as approved by Resolution 102-16; July 19, 2016. In accordance with Chapter §551 of the Texas Government Code, if required, the Council may conduct an executive session on any of the agenda items provided the City Attorney is present.

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#### CALL TO ORDER/ROLL CALL

#### PLEDGES & INVOCATION

#### CITIZENS WISHING TO ADDRESS CITY COUNCIL

*This item is available for those citizens wishing to address City Council on an issue not on the agenda. Any item discussed cannot be voted on but could be considered for placement on the agenda of the next regularly scheduled meeting. Limited to three (3) minutes.*

#### REGULAR AGENDA

1. Discussion and possible action to appointing a rabies control officer.

#### BUDGET WORKSHOP

2. FY 25/26 Budget

#### ITEMS OF COMMUNITY INTEREST

#### ADJOURN REGULAR SESSION

I certify that the notice and agenda of items to be considered by the Sweeny City Council on **July 22, 2025** was posted on the City Hall bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, at approximately \_\_\_\_\_AM / PM.

\_\_\_\_\_  
Kaydi Smith, City Secretary

I hereby certify that this Public Notice was removed from the City Hall bulletin board on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_ at approximately \_\_\_\_\_AM / PM.

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Kaydi Smith, City Secretary



**TEXAS**  
Health and Human  
Services

**Texas Department of State Health Services**

Jennifer A. Shuford, M.D., M.P.H.  
Interim Commissioner

The \_\_\_\_\_ of \_\_\_\_\_  
(governing body) (city or county)

designates \_\_\_\_\_ of \_\_\_\_\_ as the  
person's name (print) (i.e. animal control, police, or sheriff's dept. etc.)

Rabies Control Authority for the purpose of the **RABIES CONTROL ACT OF 1981.**

This appointment became effective: \_\_\_\_\_  
(date)

Authorizing person's name: \_\_\_\_\_  
(print)

Authorizing person's Signature: \_\_\_\_\_  
**Circle One: Mayor (if municipality); County Judge (if county)**

In reference to the person named as Rabies Control Authority, please indicate (print) their mailing address and telephone number.

The Rabies Control Authority for this community is:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

# Duties of a Local Rabies Control Authority

Purpose:	To define the duties and responsibilities of the designated Local Rabies Control Authority under the Rabies Control Act.
References:	Health and Safety Code, Chapter 826, Rabies. Texas Administrative Code, Rabies Control and Eradication §169.21-169.34.
Designation:	Local Rabies Control Authorities (LRCA) must be designated by the commissioner's court of each county or the governing body of a municipality. The LRCA may be the local health authority, animal control officer, peace officer or some other appropriate entity.
Responsibilities:	To enforce the state law and rules and local ordinances or rules of the county or municipality pertaining to rabies control.
Duties:	<ol style="list-style-type: none"> <li>a. Investigate every animal bite and other potential rabies exposure to a human. In the investigation ascertain who, what, when, where, why and how. Also check the status of the animal's rabies vaccination.</li> <li>b. Ensure domestic dogs, cats and ferrets that bite someone are observed for ten (10) days or are humanely destroyed without damage to the brain and submitted for rabies testing.</li> <li>c. Contract or establish where the animals under jurisdiction will be quarantined: <ol style="list-style-type: none"> <li>1. Department of State Health Services-approved facility</li> <li>2. Veterinary clinic</li> <li>3. Home confinement per Texas Administrative Code</li> </ol> </li> <li>d. Upon quarantine or destruction of an animal for rabies testing, notify the bite victim, the victim's doctor, and the owner of the animal.</li> <li>e. Ensure the bite victim, the victim's doctor, and the animal's owner are notified upon release from quarantine or a negative result from rabies testing.</li> <li>f. Upon receiving a positive rabies result, notify the bite victim, the victim's doctor, the animal's owner, the person removing the head, the animal control officer who quarantined the animal and anyone else who handled the animal.</li> <li>g. Observe animals in quarantine for signs of sickness or rabies (required for home confinement or delegated to quarantine facility and/or veterinarian).</li> <li>h. Ensure that dogs and cats are current on their rabies vaccination before releasing from quarantine.</li> <li>i. Ensure high-risk animals (coyotes, skunks, bats, foxes and raccoons) are humanely destroyed and the heads submitted for rabies testing.</li> <li>j. Have low-risk animals (opossums, shrews, moles, squirrels, gophers, mice, rabbits, rats, and armadillos) humanely destroyed and submitted for rabies testing <u>only if you have cause to believe that the animal was rabid</u>.</li> <li>k. Suitably confine for thirty (30) days any animal not classified as a domestic dog, cat or domestic ferret; high-risk; or low-risk OR humanely destroy the animal and submit its brain for testing.</li> <li>l. Ensure that the head of any animal which is destroyed for rabies testing is properly removed by a qualified person, packed, and shipped in accordance with DSHS guidelines (except bats, which can be submitted whole).</li> </ol>

## City Manager

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**From:** Brad Caudle  
**Sent:** Friday, July 11, 2025 2:50 PM  
**To:** David Jordan; Kaydi Smith  
**Cc:** Jessica Bailey; Rodger Larsen  
**Subject:** FW: 2025 Shelter Inspection - Sweeny  
**Attachments:** 2025\_0619\_ShelterInspection.pdf

This is the most recent pound inspection form along with an email received from DSHS.

Sincerely,

Brad Caudle  
 Chief of Police  
 Sweeny Police Department  
 Phone: (979)548-3112  
 Fax: (979)548-3326

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**From:** Rodger Larsen <rlarsen@sweenytx.gov>  
**Sent:** Thursday, July 10, 2025 1:15 PM  
**To:** Brad Caudle <bbcaudle@sweenytx.gov>  
**Subject:** Fw: 2025 Shelter Inspection - Sweeny

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**From:** Singletary, Brittany (DSHS) <[REDACTED]>  
**Sent:** Thursday, July 10, 2025 10:11 AM  
**To:** Rodger Larsen <rlarsen@sweenytx.gov>  
**Subject:** 2025 Shelter Inspection - Sweeny

Hi Rodger,

Attached is the completed shelter inspection for the City of Sweeny Animal Pound.

Here are some things of note regarding your inspection:

### **Question #11 – Advisory Committee**

Your facility is in a county with a population greater than 75,000 which means the advisory committee requirement is applicable and required, the governing body of the city or county in which your shelter is located (Brazoria) is required to establish an advisory committee to assist in maintaining with Chapter 823, Section 823.005, of the Texas Health and Safety Code. You may want to reach out to the county animal shelter in your area; as stated in the law, the governing body of the city or **county** in which

your shelter is located is required to establish an advisory committee to assist you in maintaining with Chapter 823, Section 823.005, of the Texas Health and Safety Code. Since your municipality has yet to establish or maintain an advisory committee you can become part of the county shelter advisory committee. A simple way to learn who is on the county's committee is to contact the county animal shelter and/or animal control officers and organize a meeting, which I suggest you do, as an advisory committee can be a valuable resource.

*As stated in Section 823.005 of Title 10 of the Texas Health and Safety Code:*

*“(a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter.*

*(b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization.*

*(c) The advisory committee shall meet at least three times a year.”*

Here is the link to the law, along with section regarding the animal advisory committee.

<https://www.dshs.texas.gov/sites/default/files/LIDS-Zoonosis/ACO/823law21.pdf>

Section 823.005. Advisory Committee. (a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter. (b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization. (c) The advisory committee shall meet at least three times a year.

The only way it does not apply, is if the county meets any of the exemptions that are listed in 823.002

Section 823.002. Exemption for Certain Counties, Clinics, and Facilities. This chapter does not apply to: (1) a county having a population of less than 75,000; (2) a veterinary medicine clinic; or (3) a livestock commission facility.

### **Question #36 Pest Control**

169.26

A regular program for the control of insects, ectoparasites, and other pests shall be established and maintained. The facility shall be free of visible signs of rodents and keep other vermin infestations to a minimum at all times. Each pesticide must be used in accordance with its manufacturer's label instructions.

Please address the corrective measures necessary to maintain minimum standards for your facility.

Please insure to maintain a copy for public display as well as for your records.

Let me know if you have any questions or concerns.

Best,

Brittany Singletary  
Zoonosis Control PHR 6/5S  
DSHS  
713-767-3300 desk  
713-767-3193 fax  
[REDACTED]

<https://www.dshs.texas.gov/Region6-5/Zoonosis.aspx> - regional webpage

<https://www.dshs.texas.gov/idcu/health/zoonosis/> - state website

