



CITY COUNCIL MEETING SPECIAL SESSION

Thursday, November 06, 2025 at 5:00 PM

City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas

AGENDA

BE IT KNOWN that the City Council of the City of Sweeny will meet in **Special Session** on **Thursday, November 06, 2025 at 5:00 PM.** at City Hall, 102 W. Ashley Wilson Rd, Sweeny, Texas with the following agenda. Council is conducted under modified Roberts Rules of Order as approved by Resolution 102-16; July 19, 2016. In accordance with Chapter §551 of the Texas Government Code, if required, the Council may conduct an executive session on any of the agenda items provided the City Attorney is present.

CALL TO ORDER/ROLL CALL

PLEDGES & INVOCATION

CITIZENS WISHING TO ADDRESS CITY COUNCIL

This item is available for those citizens wishing to address City Council on an issue not on the agenda. Any item discussed cannot be voted on but could be considered for placement on the agenda of the next regularly scheduled meeting. Limited to three (3) minutes.

REGULAR AGENDA

- [1.](#) Discussion and possible action to appoint an individual to fill the vacancy of Council Position No. 2
- [2.](#) Administering of the Oath of Office, Statement of Appointed Officer, and Certificate of Appointment for Position No. 2; Appointing Official
- [3.](#) Discussion and possible action to approve the Capital Improvement Committee's recommendations for Capital Improvement Projects.
- [4.](#) Discussion and possible action to approve the amended 2026 Holiday Schedule.

ITEMS OF COMMUNITY INTEREST

ADJOURN REGULAR SESSION

I certify that the notice and agenda of items to be considered by the Sweeny City Council on **November 06, 2025** was posted on the City Hall bulletin board on the 29 day of October, 2025, at approximately _____AM / PM.

Kaydi Smith, City Secretary

I hereby certify that this Public Notice was removed from the City Hall bulletin board on the _____ day of _____, 2025 at approximately _____AM / PM.

Kaydi Smith, City Secretary



AGENDA MEMO

Business of the City Council
City of Sweeny, Texas

Item 1.

Meeting Date	11/06/2025	Agenda Items	
Approved by City Manager	Yes	Presenter(s)	Administration
Reviewed by City Attorney		Department	Council
Agenda Item	Discussion and possible action to appoint an individual to fill the vacancy of Council Position No. 2		
Attachments / Supporting documents	N/A		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Council will need to determine how they want to move forward on filling the vacant position.

Per the City's Charter, Section 2.05, Vacancies on the City Council arising from any cause may be filled by a majority vote of the remaining members, or the City Council may call a special election to fill such vacancy. The person appointed or elected to fill such vacancy shall serve the remainder of the unexpired term for such office. The person filling this vacancy shall possess all qualifications required for the office as set forth in Section 2.02 of the Charter.

Recommended Action

Motion to appoint _____ to Council Position No. 2, thereby filling the existing vacancy in accordance with applicable charter provisions.



AGENDA MEMO

Business of the City Council
City of Sweeny, Texas

Item 2.

Meeting Date	11/06/2025	Agenda Items	
Approved by City Manager		Presenter(s)	Kaydi Smith
Reviewed by City Attorney		Department	Council
Subject	Administering of the Oath of Office, Statement of Appointed Officer, and Certificate of Appointment for Position No. 2; Appointing Official		
Financial Information	Expenditure Required:	N/A	
	Amount Budgeted:	N/A	
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

Should the Council appoint an individual to Council Position No. 2 under the preceding agenda item, the Oath of Office, Statement of Appointed Officer, and Certificate of Appointment shall be executed to enable the appointed official to assume their seat on the dais.



AGENDA MEMO

Business of the City Council
City of Sweeny, Texas

Item 3.

Meeting Date	11/06/2025	Agenda Items	
Approved by City Manager	Yes	Presenter(s)	CIC Chairman; Michael Heinroth
Reviewed by City Attorney		Department	Committee
Subject	Discussion and possible action to approve the Capital Improvement Committee's recommendations for Capital Improvement Projects.		
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		
	Additional Appropriation Required:		
	Additional Account Number:		

Executive Summary

The Capital Improvement Committee (CIC) has been meeting weekly to evaluate and prioritize capital improvement needs in alignment with the recently adopted tax rate increase. The deadline for submitting proposed projects to Brazoria County is **November 15, 2025**.

In preparation of this deadline, and in accordance with the interlocal agreement with Brazoria County, the CIC has developed a proposal, outlining recommended maintenance and project requests for review and approval.

The proposal will be presented at the Council meeting following the CIC's October 30th meeting.

Due to new posting date requirements, the proposal is not included in this packet but will be presented in person during the meeting.

Possible Action

Motion to approve the Capital Improvement Committee's recommended projects for submission to Brazoria County for interlocal assistance. The proposal consists of the following requests:



AGENDA MEMO

Business of the City Council
City of Sweeny, Texas

Item 4.

Meeting Date	11/06/2025	Agenda Item	
Approved by City Manager		Presenter(s)	Administration
Reviewed by City Attorney		Department	Administration; All
Subject	Discussion and possible action to approve the amended 2026 Holiday Schedule.		
Attachments	2026 Proposed Holiday Schedule		
Financial Information	Expenditure Required:		
	Amount Budgeted:		
	Account Number:		-
	Additional Appropriation Required:		-
	Additional Account Number:		-

Executive Summary

The 2026 Holiday Schedule was approved at the previous meeting; however, one federal holiday was inadvertently omitted. This amended schedule incorporates the omitted federal holiday.

No other changes have been made from prior years' holiday schedules.

Recommended Action

To approve the *amended* employee holiday schedule for calendar year 2026.



102 W. Ashley Wilson Rd. • PO Box 248 • Sweeny, Texas 77480 • P: (979) 548-3321

2026 AMENDED Holiday Schedule

<u>Date</u>	<u>Holiday</u>	<u>Day of Week</u>
January 1*	New Year's Day	Thursday
January 19*	Martin Luther King Jr. Day	Monday
February 16*	Washington's Birthday /Presidents' Day	Monday
April 03	Good Friday	Friday
May 25*	Memorial Day	Monday
June 19*	Juneteenth	Friday
July 3*	Independence Day	Friday
September 7*	Labor Day	Monday
October 12*	Columbus Day	Monday
November 11*	Veteran's Day	Wednesday
November 25**, 26*, & 27	Thanksgiving	Wednesday*, Thursday, & Friday
December 23**, 24 & 25*	Christmas	Wednesday*, Thursday & Friday

*Denotes a Federal Holiday

**Denotes an early leave of 12:00 PM (noon) -- November 25th, December 23rd