

Sweeny Economic Development corporation  
Budget Workshop / Regular Meeting Minutes  
June 10, 2024

**I. Call to Order**

Bill Hayes called to order meeting of the Sweeny Economic Development Corporation at 5:11 pm on June 10, 2024, at Sweeny Fire and Rescue.

**II. Roll Call**

Michelle Medina conducted roll call. The following people were present: Bill Hayes, Mary Karstedt, Brittanie Hopkins, Kay Roe and Katie Goff. Visitors: Wayman Hutchings, Dusty Hopkins and Elvira Alvarez.

**III. Budget Workshop**

M. Medina reviewed the year-to-date financial report. M. Medina reviewed the budget line by line. Discussion on several line items. Discussion on how the budget is significantly less and what would need to be reduced or eliminated.

Recess at 5:55 pm

Reconvene at 6:01 pm

Swear in new board member

**IV. Financial Report May 2024**

M. Karstedt made a motion to accept the financial report with the corrections for Flash Fitness. K. Goff 2<sup>nd</sup>. All in favor. Motion carried.

**V. Minutes for May 2024**

K. Roe made a motion to accept the minutes from May 2024. M. Karstedt 2<sup>nd</sup>. B. Hayes abstained. Motion carried.

**VI. Reports**

**EDC Executive Director:**

M. Medina reported working on bids to complete the water tie in at the industrial park. Continue to work on QuickBooks. EDC magazine complete and sent to the printer. Continue working from home. Working with the building committee on getting a plan together for the new EDC multi-use building. Sent emails to Stone Ridge Pipeline and Equipment Share to keep in contact. Been in contact with Doug Colvin, the attorney handling Flash Fitness. Been in contact with Elvira Alvarez and asked her to attend the next EDC meeting. I have spoken to Beals's Bubbles they are interested in a Block Grant to fix their existing driveway.

**City:**

Mayor D. Hopkins reported the city is working on the budget.

**VII. Old Business:**

- a. Update on Industrial Park Project – M. Medina reviewed the bid from SGS to tie in the water. M. Medina also explained the outstanding invoices due for payment to complete the road project. B. Hopkins made a motion to table until M. Medina can bring back more information on the change order (outstanding invoice) at the June 24 special meeting. M. Karstedt 2<sup>nd</sup>. All in favor and motion carried.
- b. M. Karstedt made a motion to move item d to b. K. Roe 2<sup>nd</sup>. All in favor and motion carried. Elvira Alvarez block grant – E. Alvarez request to make monthly payments to pay back block grant. K. Roe made a motion to pay 12 executive monthly payments on the 28<sup>th</sup> of the month starting July 28<sup>th</sup> in the amount of \$832.50 and file a 2<sup>nd</sup> lien on the property with no grace period. K. Goff 2<sup>nd</sup>. All in favor and motion carried.
- c. Flash Fitness update – Liz Flash has been served. M. Medina read the last email from the attorney.
- d. Multi-use office building update – K. Goff waiting for a quote to come in. K. Goff made a motion for Wayman Hutchings to be General Contractor/ Foreman for the project. K. Roe 2<sup>nd</sup>. All in favor and motion carried. Table discussion until the June 24<sup>th</sup> meeting.
- e. Remaining land at the Industrial Park – K. Roe made a motion not to sale land at the Industrial Park unless it is a current performance agreement in place for their property. B. Hopkins 2<sup>nd</sup>. All in favor and motion carried.

**VIII. New Business:**

- a. 2024/2025 Budget – K. Roe made a motion to table the budget until the June 24<sup>th</sup> special meeting. M. Karstedt 2<sup>nd</sup>. All in favor and motion carried.

**IX. Announcements/Items of Community Interest**

W. Hutchings announced that the MLK pavilion will be done by this weekend.

**X. Adjournment**

K. Goff made a motion to adjourn the meeting. M. Karstedt 2<sup>nd</sup>. All in favor and motion carried.

Passed September 9, 2024.

*Michelle Medina*, Executive Director, Sweeny EDC