

Sweeny Economic Development Corporation  
Regular Meeting Minutes  
February 10, 2025

**I. Call to Order**

Jenny Massey called to order the meeting of the Sweeny Economic Development Corporation at 6:00 pm on February 10, 2025 at Sweeny City Hall.

**II. Roll Call**

Michelle Medina conducted the roll call. The following were present: Neal Bess Jr., Brian Brooks, Brittanie Hopkins, and Jenny Massey.

Absent: Bill Hayes, Katie Goff and Kay Roe

Visitors: None

**III. Financial Report – January 2025**

M. Medina read the financial report for January 2025. I have not received the TexPool interest statement and sales tax was \$15,067.95. Balance sheet – petty cash was deposited into money market account. B. Brooks made a motion to approve the financial report. N. Bess 2<sup>nd</sup>. All in favor and motion carried.

**IV. Minutes for Regular Meeting January 2025**

N. Bess made a motion to approve the January regular meeting minutes. Brittanie 2<sup>nd</sup>. All in favor and motion carried.

**V. Reports**

**EDC Executive Director:**

Still working on fixing up QuickBooks. Equipment Share has been sent the performance agreement. PowerClerk has been completed. Stewart's and the Dollar Store are both up for sale. Hart's Automotive block grant complete. They will be having a ribbon cutting February 27<sup>th</sup>.

**City:**

Working on the Sewer issue on Mac Drive. Working on the water tie in on Main Street.

**VI. Old Business:**

- a. Industrial Park Project – David Jordan sent the punch list and a quote it is in the packet. PowerClerk application was complete to extend the electricity. Design sent to head engineer and will get back with us with a quote. J. Massey made a motion to reimburse the city to complete the punch list work still needed at the industrial park. N. Bess 2<sup>nd</sup>. All in favor and motion carried.
- b. Discuss and act as needed financial strategies to obtain funding for completion of the industrial park to include seeking a loan – table until we get a quote for the electrical.
- c. Discuss and act as needed adding Executive Director position and duties to EDC bylaws – discussion to add EDC as a department under the city; the Executive Director to be a city employee with both EDC and city duties. Possibly build a office at city hall. J. Massey

made a motion to combine old business C and new business B and C. N. Bess 2<sup>nd</sup>. All in favor and motion carried.

- d. Discuss and act as needed Doug Colvin, Attorney invoice – M. Medina explained the initial retainer, and this is the final bill. Invoice was included in the packet for \$605.64. J. Massey made a motion to pay \$605.64. B. Hopkins 2<sup>nd</sup>. All in favor and motion carried.

VII. **New Business:**

- a. Discuss and act as needed Hart's Automotive completion of Block Grant – M. Medina explained in a prior meeting it was approved to grant Hart's Automotive \$9,999.99 to reskin the building. The project has been complete and need permission to pay. J. Massey made a motion to pay \$9,999.99 to Hart's Automotive. B. Hopkins 2<sup>nd</sup>. All in favor and motion carried.
- b. Discuss and act as needed Elvira Alvarez Block Grant – The grant was defaulted on and the property is behind on taxes. EDC does have a lien on the property. B. Brooks made a motion to check with the EDC attorney to see if the EDC can purchase the building for back taxes. J. Massey 2<sup>nd</sup>. All in favor and motion carried.
- c. Discuss and act as needed Sweeny EDC becoming a City of Sweeny Department – B. Brooks brought it up to inform the EDC Board that he would like to discuss with city council. No action required.

VIII. **Announcements/Items for Community Interest**

The food pantry opens tomorrow from 9:00 am to 1:00 pm and 3:00 pm to 6:00 pm.

Hart's Automotive ribbon cutting February 27<sup>th</sup> at noon.

N. Bess made a motion to adjourn the meeting at 6:42 pm. B. Brooks 2<sup>nd</sup>. All in favor and motion carried.

Approved and passed March 10, 2025

Michelle Medina

Michelle Medina

Executive Director, Sweeny EDC