

Sweeny Economic Development Corporation
Regular Meeting Minutes
November 4, 2024

I. **Call to Order**

Jenny Massey called to order the meeting of the Sweeny Economic Development Corporation at 5:00 pm on November 4, 2024, at Sweeny City Hall.

II. **Roll Call**

Michelle Medina conducted roll call. The following were present: Katie Goff, Bill Hayes – by phone, Brian Brooks, Jenny Massey and Kay Roe.

III. **Financial Report – September 2024**

M. Medina gave an update on how she is working on the financials and does not have a report available for approval. She did give balance on all accounts and loan principal balance. Money Market account at FSB - \$7,483.61; Now Account at FSB - \$89,105.71; TexPool Account - \$193,792.54; Loan Principal Balance - \$770,498.36.

IV. **Minutes for Regular Meeting October 14 and Special Meeting October 21, 2024**

B. Brooks made a motion to approve the October regular and special meeting minutes. K. Goff 2nd. All in favor and motion carried. B. Brooks made a motion to remove B. Hayes from the Block Grant committee. K. Goff 2nd. All in favor and motion carried.

V. **Reports**

EDC Executive Director:

Continue working from home. I have been taking QuickBooks tutorials. Sent all approved up to date EDC minutes to Kaydi to post on the website. Worked on Monday meetings agenda. Worked on end of the month and end of the year files. Sent a welcome letter to Brian and Neal. I started working on their EDC biners. Went to storage to pull Apache and P66 files. Webinar – QuickBooks How to run reports to find errors and keys to cleaning up mistakes. Spoke to Stark about the progress of his building. He is waiting for electricity. I spoke to TNMP, and I must fill out an application in Power Clerk that requires drawings. I spoke with Equipment Share and they want to move forward. Hart's Automotive will move forward and provide a paid invoice for reimbursement when the work is done.

City:

None

VI. **Old Business:**

a. Industrial Park Project – Discussion on invoice from the city for the water tie in. B. Brooks made a motion to pay the invoice in the amount of \$14,349. K. Goff 2nd. All in favor and motion carried. M. Medina to create a Power Clerk account and use the wording – extend primary power transmission lines all the way back to the hammerhead at the industrial park. Also get a quote on streetlights. Get with D. Jordan to get quote to extend the sewer line to the end of the road at the industrial park.

- b. EDC Executive Director/EDC office options – The room at the community center is being cleaned out and should be done at the end of November or December. After it is cleaned out D. Jordan will look at it and get back to us.
- c. Discuss and act as needed lights at the corner of S Town Legends and other lights in town sponsored by the EDC – Discussion on since it was a Rotary project to get with them or possibly Beautification to help get the lights repaired.
- d. Price per acre and 80/20 plan at the industrial park – K. Roe made a motion to get legal advice on the 80/20 incentive plan. Also, for J. Massey to find the information she found on the 80/20 incentive plan and forward it to the board. K. Goff 2nd. B. Brooks oppose. All others in favor and motion carried.
- e. Dairy Mart Block Grant – The EDC is no longer accepting Block Grants currently.

VII. **New Business:**

- a. Change names on FSB accounts – K. Goff made a motion to remove Juanita Christie and Amber Murray. Add Michelle Medina, Neal Bess Jr., Brittanie Hopkins, Katie Goff, Kay Roe and Bill Hayes. K. Roe 2nd. All in favor and motion carried.
- b. Elvira Alvarez Block Grant default – There is a lien on the property. Get with the attorney to see if we have any other options.
- c. Discuss and act as needed social media for Sweeny EDC – possibly adding other users to the Facebook account.

VIII. **Announcements/Items for Community Interest**

B. Brooks made a motion to adjourn at 7:35 pm. K. Goff 2nd.

Passed and approved December 9, 2024.

Michelle Medina

Michelle Medina, Executive Director
Sweeny EDC