



Board of Commissioners Agenda

Town of Swansboro

Tuesday, March 10, 2026

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. January 13, 2026, Regular Meeting Minutes (Corrected)

IV. Appointments/Recognitions/Presentations

- a. **Oath of Office for Officer Daniel McLaughlin**
Presenter: Mayor William Justice

- b. **Police Department 2025 Annual Report**
Presenter: Dwayne Taylor – Police Chief

V. Public Hearing

- a. **Rezoning Request- Parcel ID 012535 (Swansboro Loop Road)**
Presenter: Rebecca Brehmer, CFM, CZO – Town Planner

Pinnacle Construction and Development, LLC, on behalf of property owners, Family Freedom, LLC has submitted a rezoning request for a property on Swansboro Loop Road from RA - Residential/Agricultural to R10SF - Residential. The property is located in Swansboro's ETJ, and is further identified as tax parcel ID 012535, and the total acreage requested for rezoning is +/- 1 acre.

Recommended Action:

1. Hold a public hearing
2. Motion to approve or deny Ordinance 2026-01 to rezone parcel ID 012535 (Swansboro Loop Road) from RA - Residential/Agricultural to R10SF – Residential.

VI. Business Non-Consent

a. Lease Renewal for 106 Church Street (Cigar Shop)

Presenter: Jon Barlow – Town Manager

The Board will consider a lease extension to George El-Asmar for the property at 106 Church Street (4,410 square feet) for five (5) additional years for use of a retail shop (Cigar Shop).

Recommended Action: Motion to adopt Resolution 2026-R5 approving the lease as described in the overview above and upon other such terms as the Town Manager determines to be in the best interests of the Town and authorizes and directs the Town Manager to execute, at the appropriate time, any instruments necessary to consummate the lease agreement.

b. Amending the Town Code § 130.02 No Smoking in Town Buildings or Vehicles

Presenter: Jon Barlow – Town Manager

Amendment to completely prohibit smoking in Town vehicles.

Recommended Action: Motion to adopt Ordinance 2026-02 effectively amending Town Code section §130.02 by removing the smoking exception for Town vehicles.

c. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

XII. Adjournment

**Town of Swansboro
Board of Commissioners
January 13, 2026
Regular Meeting Minutes**

In attendance: Mayor William Justice, Mayor Pro Tem Jeffrey Conaway, Commissioner Douglas Eckendorf, Commissioner Tamara Pieratti, Commissioner Tim Vannoy, and Commissioner Wayne Herbert.

Call to Order/Opening Prayer/Pledge

The meeting was called to order at 6:00 pm and Mayor Justice led the Pledge of Allegiance.

Public Comment

Citizens were offered an opportunity to address the Board regarding items listed on the agenda. No comments were given.

Adoption of Agenda and Consent Items

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Pieratti, the consent items below and the agenda as amended to add board appointments and unappointments for the Board of Adjustment and TDA to the agenda was unanimously approved.

- December 9, 2025, Regular Meeting Minutes
- December 10, 2025, Special Meeting Minutes
- December 10, 2025, Closed Session Minutes
- FY 26-27 Budget Schedule

Appointments/Recognitions/Presentations

Board Appointments

Town Clerk Alissa Fender reviewed that due to expiration of terms, board appointments were needed for the Planning Board, Tourism Development Authority (TDA), and the Historic Preservation Commission.

For the Planning Board, Clerk Fender shared that Mr. Rogers and Mrs. Hancock wished to be reappointed to their seats, while Mr. Vannoy's election to the Board of Commissioners created a vacancy. Seven applicants were interested in the vacant seat and interested applicant Laurent Meilleur introduced himself to the Board and expressed his appreciation for the board's consideration, noting his previous experience as both a commissioner and planning board member, which he had enjoyed.

On a motion by Commissioner Herbert, seconded by Commissioner Pieratti, Mr. Rogers and Mrs. Hancock were reappointed to the Planning Board with unanimous approval.

After a paper ballot, Frank Tursi was selected for the vacant seat. On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Herbert, Frank Tursi was appointed to the vacant Planning Board seat. The motion carried 4:1.

Ayes: Conaway, Herbert, Vannoy, Eckendorf

No: Pieratti

For the TDA, Clerk Fender reviewed that with the amendment made to the agenda the board would need to address the unappointment for this board first. On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Herbert, and with unanimous approval, Stephen Overby was unappointed from the TDA on the recommendation of the TDA Chairman.

For TDA reappointments, Clerk Fender reviewed that three seats were up for reappointment and Ms. Thornley, Mr. Patterson, and Mr. Diehl were all interested in reappointment.

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Pieratti, Ms. Thornley, Mr. Patterson, and Mr. Diehl were reappointed to the TDA with unanimous approval.

For the newly created TDA vacancy, Clerk Fender shared that five applicants were interested in the vacant seat and interested applicant Kelley Brown came forward, introducing herself and shared she had been part of the Swansboro community for almost 11 years, working at a hotel as Director of Sales handling incoming groups and meetings. Ms. Brown detailed her involvement with various Swansboro committees, including the Military Affairs Committee and the Chamber of Commerce board. She also described her work supporting Swansboro at a National Travel and Tourism Week event on I-95, where she spent two days representing the town and bringing visitors from the interstate. She mentioned working with Anne Marie from the TDA and their plans to create a basket for email marketing to promote Swansboro events.

After a paper ballot, Leah Evans was selected for the vacant seat. On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Herbert, with unanimous approval, Leah Evans was appointed to the vacant TDA seat.

For the Historic Preservation Commission, Clerk Fender reviewed that there were three term expirations. Mrs. Kingery, Mrs. Ramsey, who both desired reappointment, and Mr. Seddon, had chosen not to seek reappointment for his alternate seat. There were no applicants on file for interested in serving on the Historic Preservation Commission at this time.

On a motion by Commissioner Pieratti, seconded by Mayor Pro Tem Conaway, Mrs. Kingrey and Mrs. Ramsey were reappointed to the Historic Preservation Commission with unanimous approval.

Clerk Fender clarified that with Mr. Seddon's not choosing for reappointment the commission would now have two alternate vacancies total - one existing and one new.

For the Board of Adjustment, Clerk Fender reviewed that with the amendment made to the agenda the board would need to address the unappointment for this board first. Commissioner Herbert stated he wanted to remove two elected officials' spouses from the Board of Adjustment. He emphasized this was nothing personal or punitive, but rather intended to improve trust, confidence, and transparency in the business of Swansboro.

On a motion by Commissioner Herbert Seconded by Commissioner Vannoy, Tom Pieratti was unappointed from the Board of Adjustment. The motion carried 3:2.
Ayes: Herbert, Vannoy, Conaway
Noes: Pieratti, Eckendorf

Following this vote, Commissioner Herbert made a similar motion regarding another board member. Mayor Justice interjected, acknowledging this involved his wife and addressing both removals. He noted that Tom Pieratti had stepped up to serve the town when they were short on talent bank volunteers and had served well on two boards. He expressed it was unfortunate to see him unappointed, highlighting Mr. Pieratti's activity with Military Affairs and the Chamber of Commerce.

Regarding his wife, Mayor Justice stated she was a lady of very high integrity and a recipient of the Order of the Long Leaf Pine, the highest award achievable by a civilian in North Carolina. He expressed his disagreement with questioning any conflict.

Commissioner Herbert responded that he too had the utmost respect for both individuals, noting they serve on two other advisory boards where they are high-level contributors. He clarified there was no intent to remove them from those other boards and he absolutely thanked them for their service. He reiterated his belief that this action would improve public trust, confidence, and transparency for the town's business, especially given the Board of Adjustments assigned duties.

Commissioner Eckendorf asked a question about the Board of Adjustments' authority, specifically regarding their power to levy fines. He shared his personal experience appearing before the board during his house rehabilitation after Hurricane Florence, when his HOA complained about a rental storage unit in his driveway. He explained he

had to pay an \$800 fine based on the board's recommendation to the town manager. He wanted to understand the extent of their authority regarding fines and property matters.

Clerk Fender clarified that the Board of Adjustment heard appeals to administrative decisions. In Commissioner Eckendorf's case, the fine he paid were not enforced by the board but was required to initiate the appeal process, covering steps like advertisement. She explained that appeals heard by the Board of Adjustment do not go to the Board of Commissioners.

On a motion by Commissioner Herbert, seconded by Commissioner Vannoy, Elaine Justice was unappointed from the Board of Adjustment. The motion carried 3:2.

Ayes: Herbert, Vannoy, Conaway

Noes: Pieratti, Eckendorf

With two vacancies now created on the Board of Adjustments, Clerk Fender reviewed that there were four applicants interested in the vacant seat.

After a paper ballot, for one vacant seat, Jeff Brooks was selected. On a motion by Commissioner Pieratti, seconded by Commissioner Herbert, with unanimous approval, Jeff Brooks was appointed to the vacant Board of Adjustment seat.

After another paper ballot, for the second vacant seat, Larry Philpott was selected. On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Herbert, with unanimous approval, Larry Philpott was appointed to the other vacant Board of Adjustment seat.

Business Non-Consent

Ward Farm Village Preliminary Plat Modification

Planner Rebecca Brehmer reviewed that Ward Farm, LLC was requesting an amendment to the preliminary plat that was previously approved for Ward Farm Village Subdivision, located on Deer Island Road located within Swansboro town limits and zoned R-8 SF. The original plat was approved in 2012 with 43 lots on 13.83 acres, with 20 lots already recorded and sold in Phases 1 and 2. The amendment requested adding lots 42-47 to the northeast side of Ward Road, where no lots were previously planned. Planner Brehmer noted this request was consistent with current zoning and had been recommended for approval by the Planning Board.

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Pieratti the Ward Farm Subdivision Preliminary Plat Modification was unanimously approved.

Advisory Board Discussion/Direction

Town Manager Jon Barlow reviewed that two ad-hoc committees had been created by the board for review, the EOC Public Safety Building Land Acquisition Committee and the Pool Committee.

Regarding the EOC Committee, Manager Barlow explained it was created in February of 2024 and last met in October 2024. Since the town recently completed the purchase of 5 acres of land on Main Street extension for \$1.3 million (from a \$3 million grant), for the future location of the EOC/Public Safety Building, the committee's purpose had been fulfilled. He recommended dissolving it.

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Pieratti, and with unanimous approval EOC/PSB Land Acquisition Committee would be dissolved with a formal resolution at the next board meeting.

Regarding the Pool Committee, Manager Barlow shared that they had completed a survey about a potential pool in Swansboro and collected data. The committee chair, Matthew Prane, would like to present/review the results at an upcoming meeting.

On a motion by Commissioner Eckendorf, seconded by Commissioner Pieratti, it was unanimously approved to continue the Pool Committee until they could present their survey results.

Future Agenda Topics

Future agenda items were shared for visibility and comments. In addition, an opportunity was provided for the board to introduce items of interest and subsequent direction for placement on future agendas. The following items were addressed:

- Recognition of Kristen Newbold, a high school student invited to sing at Carnegie Hall

Public Comment

Citizens were offered an opportunity to address the Board for no more than five minutes regarding items not listed on the agenda. No comments were made.

Manager's Comments

Town Manager Jon Barlow provided updates on ongoing projects:

- Sidewalk project: Surveys for five priority areas were finished, and engineering/design work was 80% complete, with expected completion by week's end. Only \$100,000 in SKIFF funds were available, so the Board must prioritize the projects, as costs will exceed this amount.

- Main Street dock replacement: A \$170,000 grant was received from Coastal Management, requiring a major CAMA permit, which was underway. The grant covers 75% of costs, with the town responsible for approximately \$35,000.
- Visitor Center/Transient Boater Facility: Public Works was repainting the building. Plans for redesign include transient boater amenities. With an engineering firm handling floor plan changes, the remaining \$56,000 budget (\$30,000 from Swansboro TDA and \$26,000 from town funds) may not cover the expanded project, and could need further funding.

Board Comments

Commissioner Vannoy expressed gratitude to Mrs. Justice, Mr. Pieratti, and all volunteers for their service to the town, welcoming newly appointed and reappointed board members. He noted the boards' challenges but was encouraged to see increased volunteer participation compared to past difficulties, especially for the Planning Board. Commissioner Vannoy shared that he had attended the Police & Fire Departments Christmas party, where he was impressed by the team's high morale and the recognition given to police officers, including an officer injured during an arrest, and thanked the chiefs for their commendable work.

Commissioner Eckendorf thanked attendees and expressed his satisfaction with ongoing sidewalk improvements—one of his key priorities since joining the board—while also acknowledging recent enhancements at the visitor center and Main Street dock and praising Manager Barlow and staff for their holiday work. He looked ahead to the February Pool Commission report, welcomed new board members, emphasized communication and inclusiveness amid recent challenging discussions, reaffirmed priorities like safety and infrastructure, and closed with warm well-wishes.

Mayor Pro Tem Conaway noted the long-standing challenge of getting residents to participate on advisory boards, explaining that limited volunteerism has required individuals like Tom Pieratti to serve on multiple boards, even though three of the sixteen people in the talent bank already hold advisory positions. He expressed his preference to avoid duplicate service to broaden engagement—except for the Historic Preservation representative who must serve on both the Historic Board and Planning Board—and encouraged residents, especially those in the ETJ, to apply through the town's online talent bank form.

Commissioner Wayne Herbert expressed gratitude to attendees, stressing the importance of their input for the town's progress. He commended the town staff, particularly Rebecca, Alissa, and Chief Randall, for their professional and timely responses to his many inquiries over the past month. Commissioner Herbert also appreciated the

advisory board members for their contributions, acknowledging the talent and dedication evident in their work. He looked forward to engaging further with these boards. Additionally, he congratulated Swansboro High School teacher Mr. Casey Justice on his accolades, including Onslow County Teacher of the Year and Southeast North Carolina region teacher of the year.

Commissioner Pieratti expressed her gratitude to town staff across all departments—including fire, police, parks and recreation, and town hall. She thanked Elaine Justice and her husband for their service, and voiced concern that removing board members sends a discouraging message to volunteers and closed by recognizing Manager Barlow’s continued efforts.

Mayor Justice closed by praising the town staff—including the town manager, attorney, and all departments—for their diligent work. He reported meeting with Representative Wyatt Gable about funding opportunities, noting about \$1.7 million remaining from a land acquisition grant, and shared Senator Michael Lazzara’s support for the public safety facility. Mayor Justice also mentioned area resident, Jim Hamrick, for his donation of historical artifacts, his longleaf pine restoration efforts, and his role in firefighter training. He updated the board on the restructuring of JOED, ongoing project work, and infrastructure efforts through JUMPO, noting that major road-funding availability is not expected until 2033.

Adjournment

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Vannoy, the meeting adjourned at 7:07 pm.



1

A portrait of Dwayne Taylor, the Chief of Police, wearing a dark blue uniform with a name tag that reads 'TAYLOR'. He is standing in front of an American flag.

The Swansboro Police Department badge, featuring a swan in the center, surrounded by the words 'SWANSBORO' and 'POLICE', with 'ESTABLISHED 1733' at the bottom.

On behalf of all the members of the Swansboro Police Department, it is my pleasure to present our 2025 Annual Report. The information contained in the following pages reflects the outstanding work of our dedicated staff and officers. This report highlights the services we provide, the accomplishments achieved throughout the year, and statistical information related to crime, traffic, and our community partnerships.

Every day, the Department works to keep our community protected and our streets safe. Traffic safety, community engagement, and employee development remain top priorities as we continue to deliver the highest quality of police services possible. Despite the thousands of visitors who pass through our Town each year, Swansboro continues to maintain a low crime rate—a testament to the collaborative efforts between our officers and the community.

Community engagement remains central to our mission, and our patrol officers are consistently accessible and actively involved in Town events. In 2025, we hosted or participated in numerous programs, including National Night Out, Shop-with-a-Cop, Law Enforcement Cadet Program and Summer Camp, Touch-a-Truck, the Halloweenie Roast, SantaFest, and many others. Our officers also take part in Career Day at several area schools and provide security for events held at the Rotary Civic Center, local businesses, and religious institutions.

We are truly grateful for the strong community support that allows us to reinforce established relationships and work together to solve problems as they arise.

I want to thank all the members of the Swansboro Police Department for their outstanding work and extend a special thank you to the Swansboro community for your continued trust and support. It is an honor to serve you.

Dwayne Taylor
Dwayne Taylor
Chief of Police

Letter from the Chief of Police

2

The Swansboro Police Department provides 24-hour law enforcement services to the residents, businesses, and visitors within the jurisdiction of the Town of Swansboro.

• **Mission**

• It is the mission of the Swansboro Police Department to professionally serve our community with Respect, Fairness, Honesty, and Integrity. We are committed to working with the community to maintain and improve the quality of life for everyone and ensure that Swansboro is a place where people can work and raise a family within a safe and caring community.

• **Core Values**

• Our core values are Commitment, Service, Integrity, and Excellence.



3

The Town of Swansboro

• Within the jurisdiction of the town, the SPD is responsible for patrolling 25 housing subdivisions, 8 multi-unit housing areas, 208 businesses, 4 schools within the patrol area, 2 assisted-living facilities, and more than 50 surface miles of roads. Also, W Corbett Avenue (NC Hwy 24) is a major east-west roadway that approximately 30,000 vehicles pass daily.



4

Department Organization

- The Swansboro Police Department is composed of 13 full-time sworn law enforcement officers and 2 reserve officers. In addition, the department is supported by a civilian Administrative Assistant. The department maintains thirteen police vehicles that are equipped with mobile data terminals and speed enforcement equipment. All officers are issued body worn cameras which record all interactions.
- All officers have received and maintain their certification as a law enforcement officer through the NC Training and Standards Division. Within the department, four officers have earned their Advanced Law Enforcement Certification.



5

2025 Statistics

6

Reportable Incidents

- The department responds to a variety of calls throughout the calendar year. Not every call for service the department responds to requires a report to be generated. The FBI Uniform Crime Report provides guidelines for the type of incident that requires a report to be generated.



7

Patrol Events

The Patrol Division performed 51,462 total events for the calendar year. Patrol events include reportable and non-reportable calls for service, foot patrols, business checks, escorts, neighborhood patrols, and any other activity an officer performs while on duty.



8



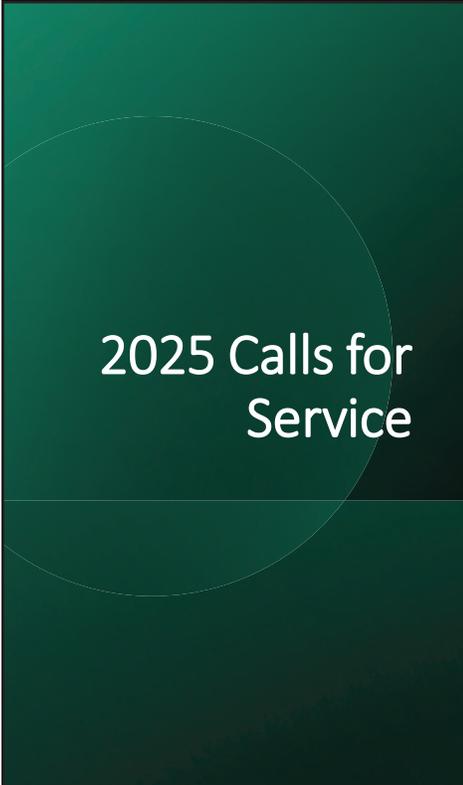
Calls For Service

In 2025, the department responded to a total of 7,265 calls for service. The tables on the next few pages detail the main types of calls officers responded to for the calendar year.

Calls for service are requests received from the public which initiate a response from the department. Not all calls for service require a written report.

2025 Calls for Service

• 911 Hang Up	29
• Alarm/Open Door	164
• Animal Complaint	42
• Assaults (Felony)	35 (5)
• Assist OCSO	249
• Assist Fire/EMS	113
• Assist Parks & Rec (Bathrooms/Dock)	720
• Assist NC SHP	17
• Break & Enter	14
• Business Request Assistance (non-crime)	1,188
• Business Closing Standby	189
• Civil Disputes	70
• Communicating Threat	14
• Crisis Intervention	47
• Death (Suicide)	9 (2)
• Disputes/Public Disturbances	81
• Domestic	57
• Drug Offenses (Felony)	54 (21)
• Drug Overdose (Fatal)	6 (1)

 <p>2025 Calls for Service</p>	• DWI	29
	• Fingerprint Requests	98
	• Fraud	39
	• Funeral Escorts	30
	• Juvenile Issue	14
	• Larceny (Felony)	108 (17)
	• Lost/Found Property	43
	• Missing Person	1
	• Noise Complaint	18
	• Property Damage	118
	• Residence Checks	680
	• Resist, Obstruct, Delay	3
	• Sex Offense (Felony)	5 (2)
	• Shots Fired	5
	• Suspicious Incident/Vehicle/Person	239
• Town Ordinance Violations	79	

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 <p>2025 Calls for Service</p>	• Traffic Complaints	216
	• Traffic Control-No Wreck	26
	• Transport	47
	• Trespassing	61
	• Unavailable to Respond to Call	65
	• Vehicle Unlocks	99
	• Warrant Service	61
	• Welfare Check	53
	• Traffic Enforcement (Citation; V/W Warn)	1,749
	• Wrecks	281
	• Total Calls for Service:	7,265
	• Reportable:	2,073

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In 2025, the Investigations Division investigated 109 felonies.

Investigations



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Arrests Statistics

- The Swansboro Police Department made 266 physical arrests in 2025. The next few slides show what crimes arrests were made for and the number of arrests for each crime.



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Felony Arrests

Conspiracy to Commit a Felony	1
Embezzlement	1
Elder Abuse	1
Fleeing to Elude Arrest	1
Narcotics Possession	19
Obtaining Property by False Pretenses	1
Possession of Stolen Property	1
Possession with Intent to Manufacture Sell & Deliver	2
Uttering a Forged Instrument	1
Total	28

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Misdemeanor Arrests

Aid & Abet DWI	1
Animal Cruelty	2
Assault	6
Breaking & Entering	1
Carry Concealed Weapon	1
Child Abuse	1
Consuming Less than 21 Years of Age	1
Defraud the Innkeeper	1
Disorderly Conduct	1
Domestic Assault	3
Driving While Impaired	29
Elderly Abuse	1
False Imprisonment	1

16

Misdemeanor Arrests

File False Police Report	1
Injure/Tamper with Vehicle	1
Larceny	33
Maintain Vehicle for Selling Narcotics	2
Misuse 911	1
Narcotics Possession	20
Open Container in Vehicle	2
Possession of Stolen Goods	2
Property Damage	7
Resist, Delay, Obstruct Public Officer	3
Traffic related not DWI	42
Trespassing	14
Total	177

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Warrant Service

Arrests made by Warrant Service: 61

Warrant service arrests are made when officers encounter an individual, either through a traffic stop or a call for service, and the individual has a warrant for their arrest.

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Admin Assistant

- For the calendar year 2025, the Admin Assistant:
- Answered 3,520 phone calls.
- Assisted 1,670 walk in requests for assistance.
- Took 772 requests for copy of reports.
- In addition to those above, the Admin Assistant assists the Chief, Deputy Chief, Lieutenant, Detective, and Patrol Staff with the everyday operation of the department.

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20

The Swansboro Police Department Participated in 24 Community Events throughout 2025

Tiny Trekkers	3-Trunk-or-Treat Events
Touch-a-Truck	Veteran's Day Ceremony
Pirate Fest	Swansboro by Candlelight
Memorial Day Ceremony	Swansboro Christmas Flotilla
SHS Seniors Parade	Thanksgiving Day meals distribution
Arts by the Sea	Operation Deployed Santa
Independence Day Celebration	Shop-with-a-Cop
Safety Town	Santa Parade around Town
Tunnel to Towers 5k	
National Night Out	
Moving Mullet 5k	
Mullet Festival	
Halloweenie Roast	

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Touch-a-Truck



22



Tiny Trekkers

23



Cadet Summer Camp

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Cadet Summer Camp

- The Cadet Summer Camp is a weeklong program that immerses the cadets in a Police Academy environment. Cadets go through numerous classroom and practical exercises that gives the cadets an experience as a police officer.

Tunnel to Towers 5k Run

- SPD Officers participate in the Tunnel to Towers 5k Run each year.





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National Night Out

- On September 19, the Swansboro Police Department held our first ever National Night Out. The event was quite a success with 35 vendors and approximately 1,000 patrons for the two-hour event. Thank you to our business sponsors, the vendors, and, especially, to the community for making the event successful.

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Halloween Decorations Contest



Halloween Decorations Contest





Shop with a Cop

- A great time for officers and the children. Thanks to our corporate sponsors and to the residents who donated to make this a joyous occasion for these children

31

Official drop-off point for Letters to Santa

Kids could drop off a letter for Santa Clause.



Santa Clause left his reply which was delivered to the child.



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Christmas in the Boro

Santa pays a visit to the Friendly City By the Sea



33

Off-Duty Details

- SPD Officers were hired by numerous civic groups and businesses to perform security duties at 36 events throughout 2025.

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Awards and Achievements



35



Our Biggest Supporters

- Huge shoutout to our spouses and family for their constant support. Without that support this profession would be even more difficult. You all have the hardest jobs and we thank you!

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Officer of the Year

Congratulations Officer Eric Mason

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Chief's Award

Congratulations Police Admin
Tom Peluso

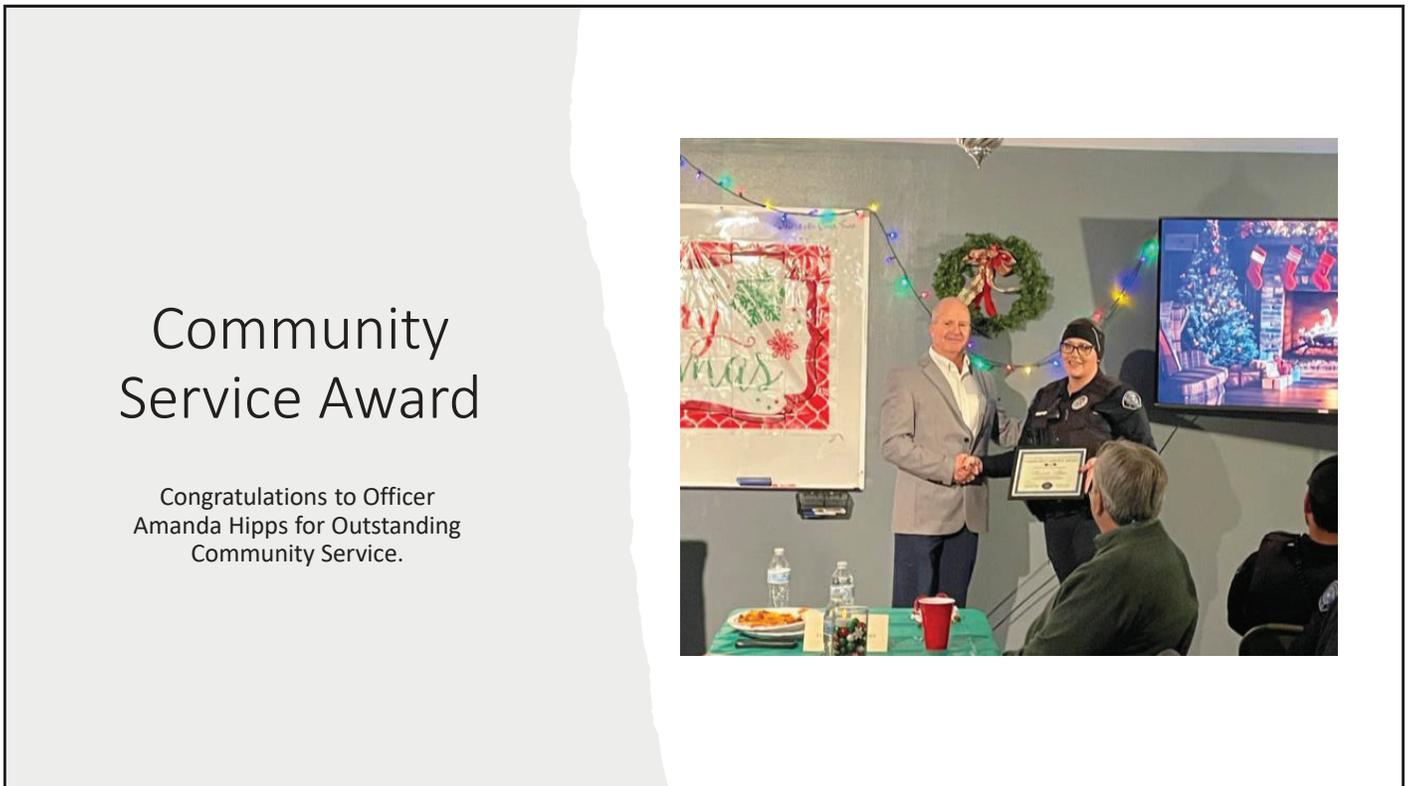
38



Cadet of the Year

Congratulations Cadet Telesforo Seymour.

39



Community Service Award

Congratulations to Officer Amanda Hipps for Outstanding Community Service.

40



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42

Special Recognition

- Sgt. Jason Rodriguez receives the Law Enforcement Purple Heart for injuries sustained during the performance of his duties



43

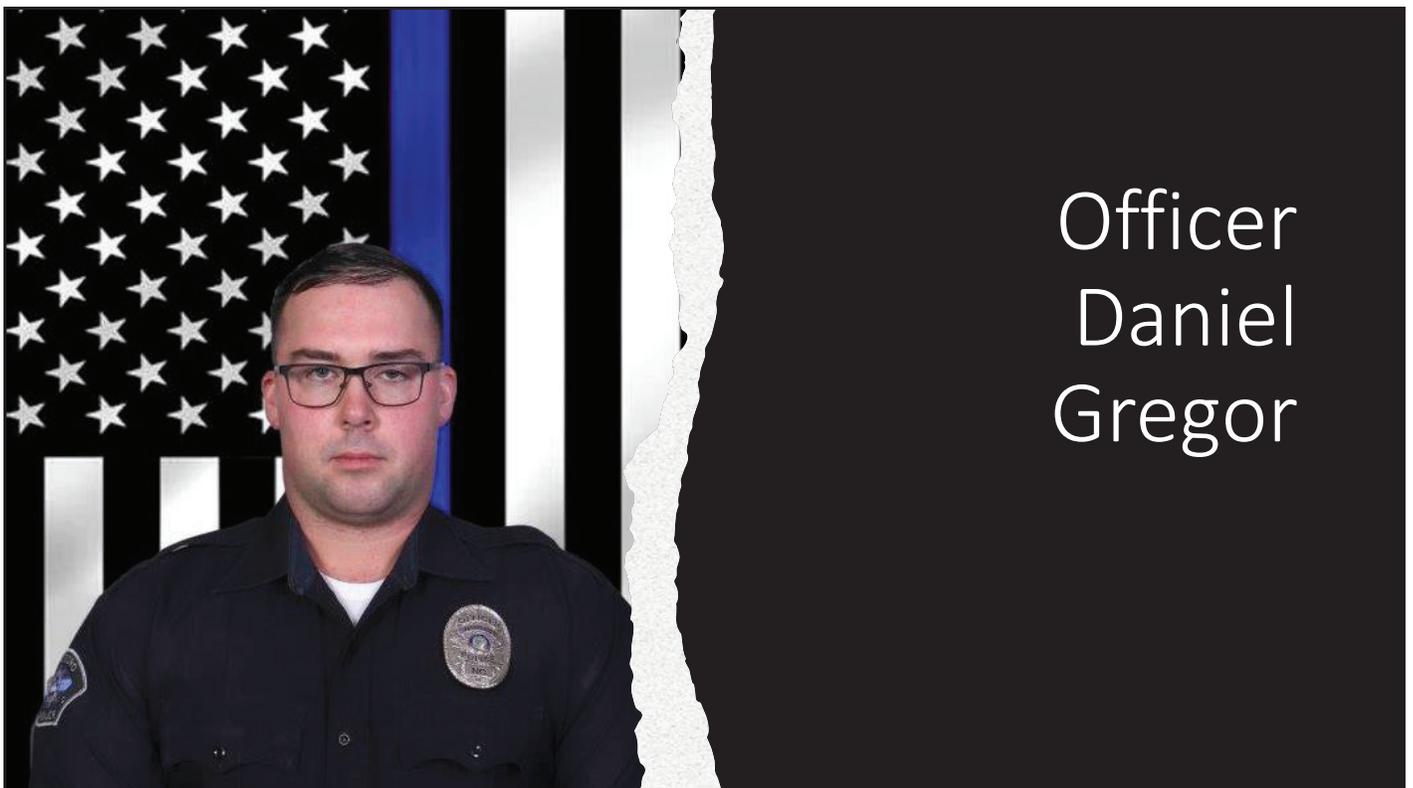
New Hires

44



Officer Eric
Mason

45



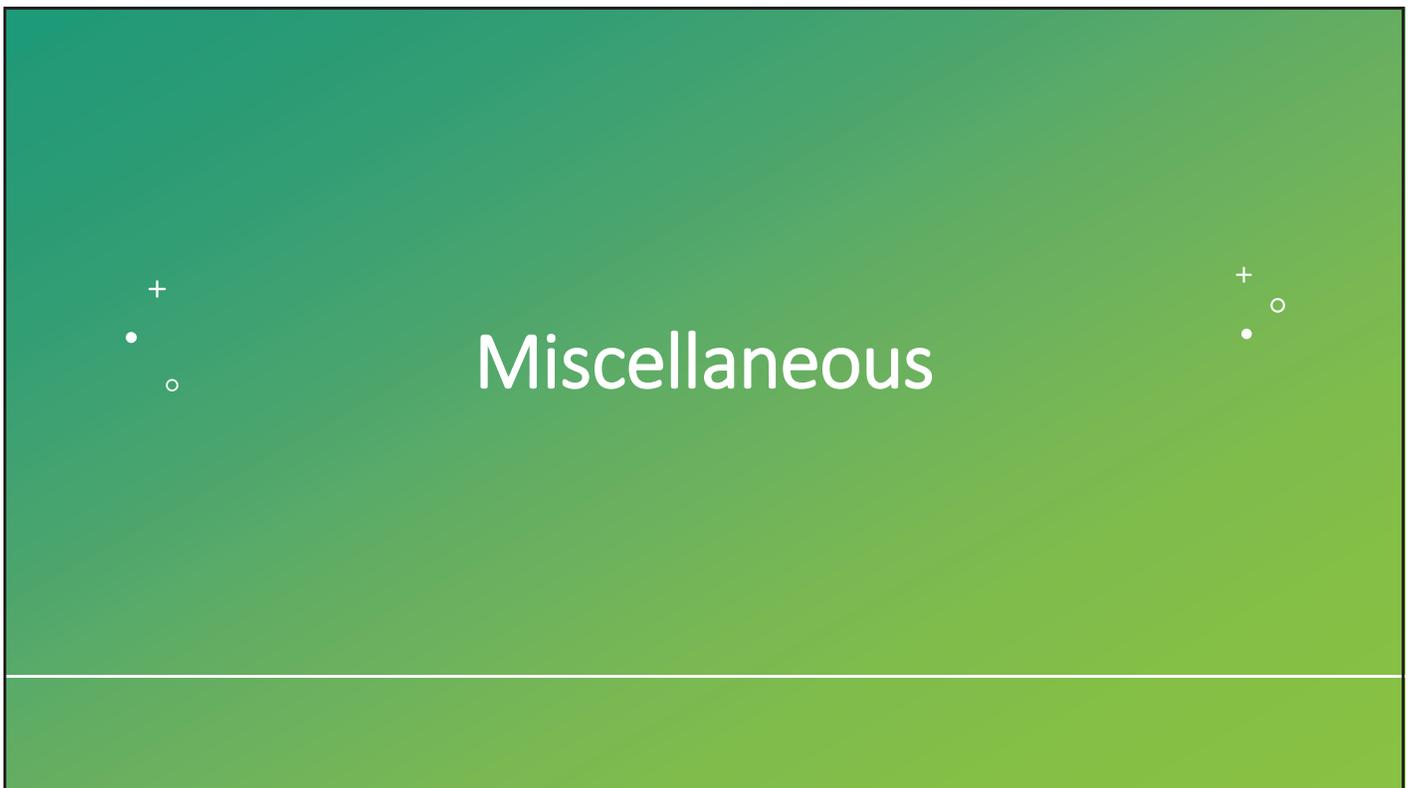
Officer
Daniel
Gregor

46



Officer
Stephen
Ferguson

47



Miscellaneous

48



Additional Information

- The department, also, offers other services to its citizens. Among the services offered by the police department are:
- Residence Checks
- RU Ok?
- Fingerprinting
- Golf Cart inspections

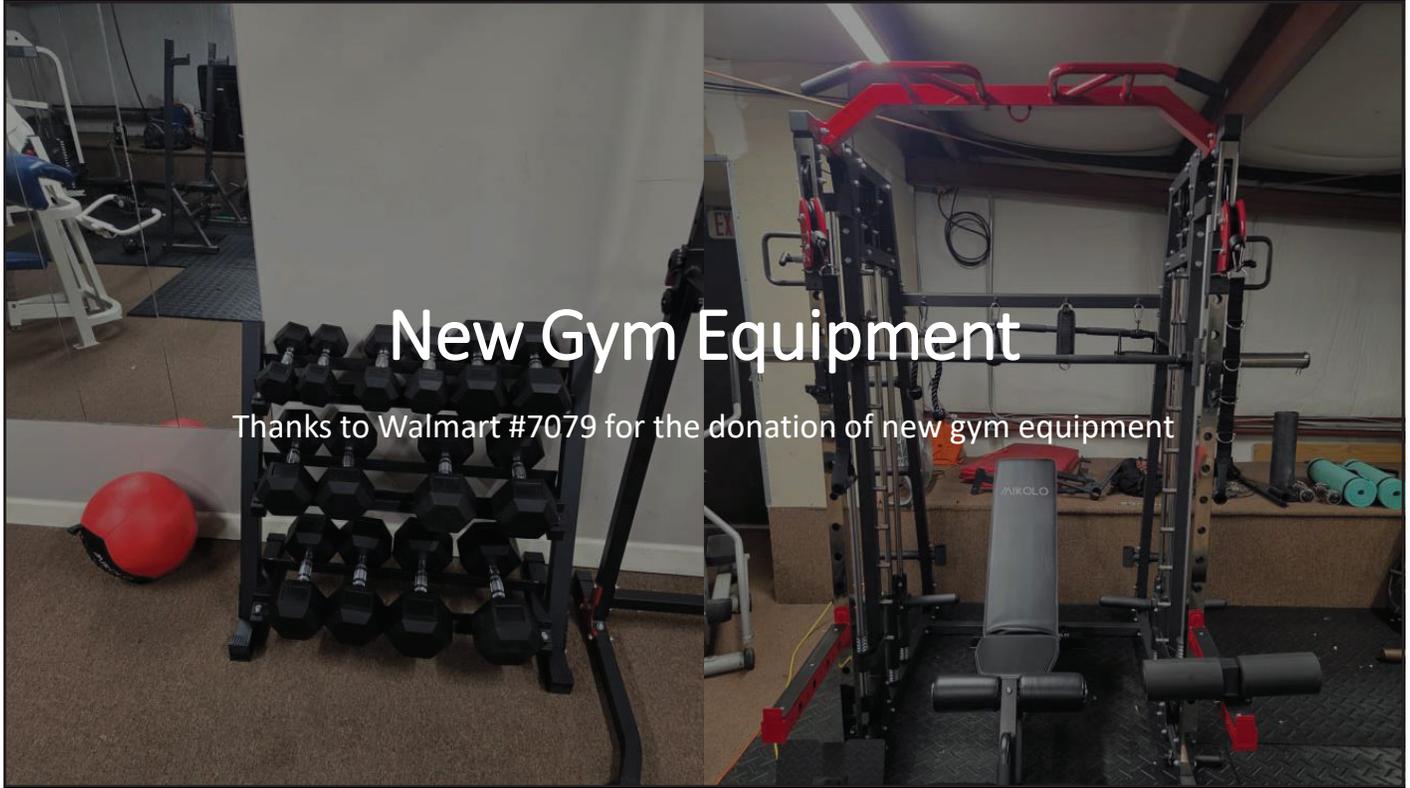
49

New Patrol Car Graphics

- Patrol vehicles will have a lightbar and white graphics for higher visibility on the roadways and in the neighborhoods.



50



51



Intoximeter EC/IR II

- Instrument placed in the PD will reduce amount of time officer is away from town when processing a DWI arrestee.

52

Around the PD

Completed painting project of our entry foyer and hallway.



53

Bernie

Everyone's favorite, Bernie. Bernie helps to adjust the attitude of all who meet him.



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Departmental Goals

- Continue to recruit quality candidates.
- Work to improve retention rate. 2025 was the first positive increase in officers in several years.
- Continue with NC League of Municipality Risk Assessment.
- Apply for NC Law Enforcement Accreditation.
- Seek out more grant opportunities.
- Increase PD's online presence.
- Continue to publish quarterly statistics.
- Increase officer's community presence with outreach programs (informational presentations).
- As staffing increases, have a greater presence on W Corbett Avenue to work on traffic safety.
- Increase training opportunities for officers.



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Rezoning Request- Parcel ID 012535 (Swansboro Loop Road)**

Board Meeting Date: **March 10, 2026**

Prepared By: **Rebecca Brehmer, CFM, CZO – Town Planner**

Overview: Pinnacle Construction and Development, LLC, on behalf of property owners, Family Freedom, LLC has submitted a rezoning request for a property on Swansboro Loop Road from RA - Residential/Agricultural to R10SF - Residential. The property is located in Swansboro’s ETJ, and is further identified as tax parcel ID 012535, and the total acreage requested for rezoning is +/- 1 acre.

Pinnacle Construction and Development LLC are under contract to buy the property contingent on if the rezoning is granted with the plan to subdivide the property to build a couple single family homes. With its current RA zoning and 1 ½ minimum lot size for new lots, this is not possible with its current designation. Additionally, the CAMA Land Use Plan labels this property as RA -Residential/Agricultural, deeming it important to preserve existing agricultural lands, though it does outline residential structures separated by large yards and farms. Given this designation, this request does not appear to be consistent with the future land use plan. That being said, it is important to note that abutting properties are zoned R10SF and R20SF. R10SF – Residential is still a residential designation, but allows for 10,000 square foot lots, making the division of the property into several lots possible.

This application was first heard by the Planning Board at their December 2, 2025, regular meeting, the Planning Board did not recommend this rezoning for approval to the BOC due to inconsistency with the future land use plan. It was then reviewed at the January 27, 2026, regular BOC meeting. At this meeting, the BOC approved a motion to send it back to the Planning Board for further review and a new recommendation after receiving information from a Planning Board member that they had made their vote in error at the December 2, 2025, meeting. It was reviewed by the Planning Board for a second time at their special meeting on February 12, 2026, and it was again not recommended for approval to the BOC due to inconsistency with the future land use plan.

Background Attachment(s):

- 1. Application
- 2. Zoning Map
- 3. CAMA Future Land Use Map
- 4. Ordinance 2026-O1
- 5. Comprehensive Plan Consistency Statement

Recommended Action:

- 1. Hold a public hearing
- 2. Motion to approve or deny Ordinance 2026-O1 to rezone parcel ID 012535 (Swansboro Loop Road) from RA - Residential/Agricultural to R10SF – Residential

Action: _____

Town of Swansboro
601 W. Corbett Avenue Swansboro, NC 28584
Phone (910) 326-4428 - Fax (910) 326-3101

APPLICATION FOR ZONING & ORDINANCE AMENDMENTS

Check the Appropriate Blank

- Add a Use to a Zoning District
- Remove a Use from a Zoning District
- Create a New Zoning District
- Future Land Use Map Amendment

- Application No. _____
- Amend Code of Ordinances
 - Amend Unified Development Ordinance
 - Zoning District Designation Change

A complete application must be received with the fee by the third Friday prior to the month of review.

Property Owner Name Freedom Family LLC Phone # 704-662-5409 Jeff
919-330-3467 Floyd
 Address of Zoning Request 241 Swansboro Loop Rd, Swansboro, NC 28584
 Mailing Address 123 Lowery Lane, Swansboro, NC 28584

Zoning Amendments

Attach a copy of the legal description of the property (including address if assigned) that is requested for a zoning change (i.e. metes and bounds). The application will not be scheduled for review until these items are received.

Provide a list names and mailing address of adjacent property owner on the reverse side of this application. The application will not be scheduled for review until these items are received.

Present Zoning RA Desired Zoning R10
 Probable Use of Property single family home
 Reason for Zoning Change Request to subdivide the one acre lot

Ordinance Amendments

Code Section to be amended _____
 Print clearly the code section wordage to be amended _____
 Print clearly the code section wordage as suggested _____

Reason for requested amendment _____

Signature [Signature] Date 11/04/25

Future Land Use Map Amendment

Present Future Land Use Category _____ Desired Future Land Use Category _____
 Use of Property _____

Reason for Future Land Use Map Change Request _____

Town Hall Use Only

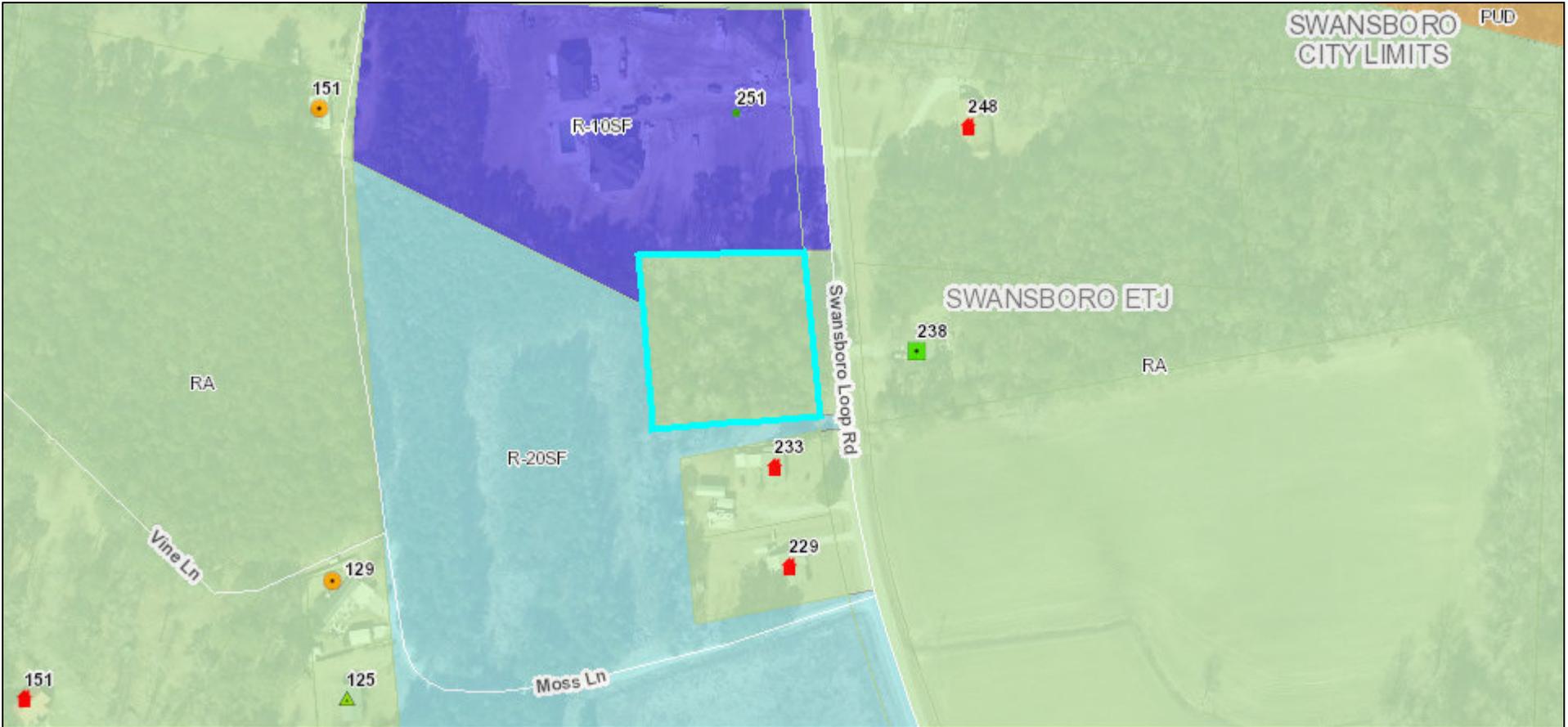
Fee Paid \$400 Date Received 11/4/25 Date scheduled for Planning & Zoning Board review 12/2/25
 Recommendation from Planning & Zoning Board Denial
 Public Hearing Run Dates 1/14/26 + 1/21/26 Date of Public Hearing 1/27/26
 Effective Date of Change _____ Ordinance Number _____

Owner:
FAMILY FREEDOM GROUP LLC

Mailing Address:
123 LOWERY LN
SWANSBORO NC 28584-7542

November 2025
Item V - a.

NC PIN: 536503227691
Map Number: 1319-234
Parcel ID: 012535



General Information

Physical Address: SWANSBORO LOOP RD

Total Acres: 1
Land Value: \$ 0
Bldg Value: \$ 0
Market Val: \$ 0
Heated Sqft:
of Bedrooms:
Year Built:
Nbhd Code: 4398
Improv Code: R
Township: SWANSBORO
City Limit: UNINCORPORATED ONSLOW
Fire District: WHITE OAK RIVER (SWANSBORO)
Subdivision: NO SUBDIVISION RECORDED
Property Desc: SR 1444
Plat Book: 00NO-SUBDIV

WARNING: THIS IS NOT A SURVEY
 This map was prepared for the inventory of real property found within jurisdiction, and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary sources should be consulted for verification of the information contained on this map. The County and mapping company assume no legal responsibility for the information contained on this map.

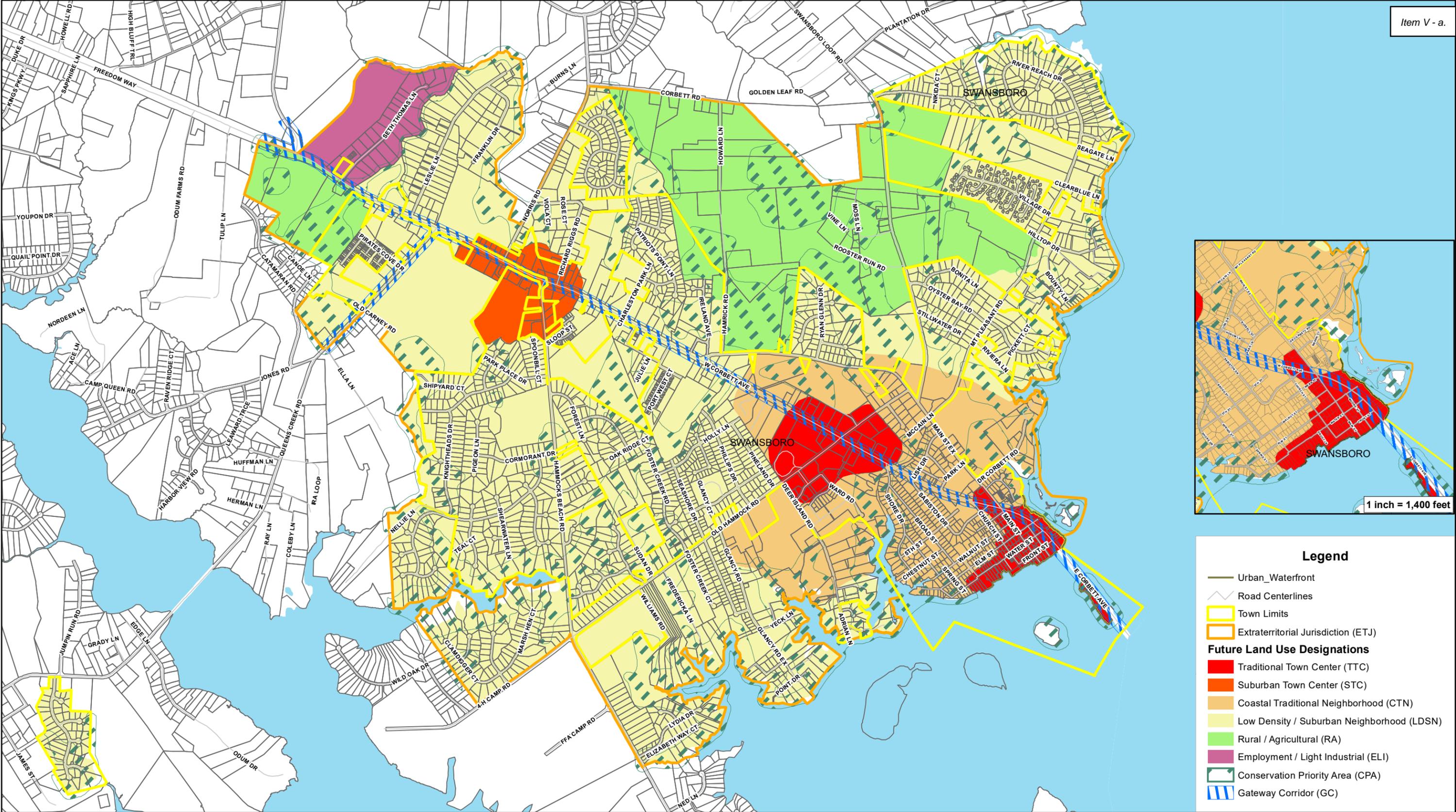
Last Sale Info:

Deed Ref: 6046 / 910
Sale Price: \$ 53500
Sale Date: 11-OCT-23



Onslow County
 Geographical Information Services
 234 NW Corridor Blvd
 Jacksonville, NC 28540
 (910) 937-1190
gis@onslowcountync.gov





Legend

- Urban_Waterfront
- Road Centerlines
- Town Limits
- Extraterritorial Jurisdiction (ETJ)

Future Land Use Designations

- Traditional Town Center (TTC)
- Suburban Town Center (STC)
- Coastal Traditional Neighborhood (CTN)
- Low Density / Suburban Neighborhood (LDSN)
- Rural / Agricultural (RA)
- Employment / Light Industrial (ELI)
- Conservation Priority Area (CPA)
- Gateway Corridor (GC)



SWANSBORO CAMA LAND USE PLAN UPDATE

- Future Land Use -

Date printed: 2/12/2020

1 inch = 1,600 feet

Adopted: January 22, 2019
Amended: June 8, 2020

ORDINANCE 2026-O1
Zoning Map Amendment

WHEREAS North Carolina General Statute 160D-605 and 160D-701 requires that zoning regulations shall be made in accordance with a Comprehensive Plan; and

WHEREAS North Carolina General Statute 160D-605 also states that when adopting or rejecting any zoning amendment, the governing board shall approve a statement describing whether its action is consistent with an adopted Comprehensive Plan and any other officially adopted plan that is applicable, and briefly explain why the board considers the action taken to be reasonable and in the public interest; and

WHEREAS the Board of Commissioners finds that the proposed re-zoning of PARID Number: 012535 located off Swansboro Loop Road, is reasonable and in the public interest because the conversion of approximately 1 acre from RA (Residential/Agricultural) designation to R10SF zoning designation is not consistent with the Comprehensive Plan, specifically the Land Use Plan, but still residential in nature.

NOW BE IT ORDAINED by the Town of Swansboro Board of Commissioners that the Town Zoning Map be amended by converting PARID Number: 012535 from RA (Residential/Agricultural) zoning designation to R10SF zoning designation.

This Ordinance shall be effective upon adoption.

Adopted by the Board of Commissioners in regular session, March 10, 2026.

William Justice, Mayor

Attest:

Alissa Fender, Town Clerk

**TOWN OF SWANSBORO PLANNING AND ZONING BOARD
STATEMENT OF CONSISTENCY**

On February 12, 2026, the Planning Board heard the requested rezoning of one parcel located on Swansboro Loop Road from RA (Residential/Agricultural) to R10SF. The area is further identified as tax parcel ID 012535 containing 1 acre. The proposed change from RA (Residential/Agricultural) to R10SF is not consistent with the Comprehensive Plan, specifically the Future Land Use Map, and has been recommended for denial by the Planning Board.

This statement reflects the recommendation of the Town of Swansboro Planning Board, the 12th day of February 2026.


Christina Ramsey
Planning Board Chair


Rebecca Brunk
Town Planner



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Lease Renewal for 106 Church Street (Cigar Shop)**

Board Meeting Date: **March 10, 2026**

Prepared By: **Jon Barlow – Town Manager**

Overview: The Board will consider a lease extension to George El-Asmar for the property at 106 Church Street (4,410 square feet) for five (5) additional years for use of a retail shop (Cigar Shop).

Expanded Overview: The proposed lease extension arrangement will be at a rate of \$1,880.23/month with potential annual CPI increases each year effective January 1 of the new year.

Background Attachment(s):

1. NCGS 160A-272
2. Resolution 2026-R5

Recommended Action: Motion to adopt Resolution 2026-R5 approving the lease as described in the overview above and upon other such terms as the Town Manager determines to be in the best interests of the Town and authorizes and directs the Town Manager to execute, at the appropriate time, any instruments necessary to consummate the lease agreement.

Action: _____

§ 160A-272. Lease or rental of property.

(a) Any property owned by a city may be leased or rented for such terms and upon such conditions as the council may determine, but not for longer than 10 years (except as otherwise provided in subsection (b1) of this section) and only if the council determines that the property will not be needed by the city for the term of the lease. In determining the term of a proposed lease, periods that may be added to the original term by options to renew or extend shall be included.

(a1) Property may be rented or leased only pursuant to a resolution of the council authorizing the execution of the lease or rental agreement adopted at a regular council meeting upon 30 days' public notice. Notice shall be given by publication describing the property to be leased or rented, stating the annual rental or lease payments, and announcing the council's intent to authorize the lease or rental at its next regular meeting.

(b) No public notice as required by subsection (a1) of this section need be given for resolutions authorizing leases or rentals for terms of one year or less, and the council may delegate to the city manager or some other city administrative officer authority to lease or rent city property for terms of one year or less.

(b1) Leases for terms of more than 10 years shall be treated as a sale of property and may be executed by following any of the procedures authorized for sale of real property.

(c) Notwithstanding subsection (b1) of this section, the council may approve a lease without treating that lease as a sale of property for any of the following reasons:

- (1) For the siting and operation of a renewable energy facility, as that term is defined in G.S. 62-133.8(a)(7), for a term up to 25 years.
- (2) For the siting and operation of a tower, as that term is defined in G.S. 146-29.2(a)(7), for communication purposes for a term up to 25 years.
- (3) For the operation and use of components of a wired or wireless network, for a term up to 25 years; provided, however, that the lease is entered into with a private broadband provider or a cooperative in connection with a grant agreement pursuant to G.S. 143B-1373 and is for a discrete and specific project located in an unserved area of an economically distressed county seeking to provide broadband service to homes, businesses, and community anchor points not currently served.

(d) Notwithstanding subsection (a) of this section, any lease by a city of any duration for components of a wired or wireless network shall be entered into on a competitively neutral and nondiscriminatory basis and made available to similarly situated providers on comparable terms and conditions and shall not be used to subsidize the provision of competitive service. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 26; 2009-149, ss. 2, 3; 2010-57, s. 2; 2010-63, s. 2(b); 2011-150, s. 1; 2014-120, s. 34; 2015-246, s. 9; 2018-5, s. 37.1(c).)

**RESOLUTION (2026-R5)
AUTHORIZING THE TOWN TO ENTER INTO A LEASE FOR GREATER THAN ONE
YEAR BUT LESS THAN TEN YEARS PURSUANT TO N.C. GEN. STAT. § 160A-272**

WHEREAS, N.C. Gen. Stat. §160A-272 authorizes a town to enter into leases of greater than one year but less than ten years upon resolution of its council adopted at its regular meeting; and,

WHEREAS, the Board of Commissioners of the Town of Swansboro is convened in a regular meeting; and

WHEREAS, the Town of Swansboro owns the property located at 106 Church Street, Swansboro and being more particularly described on Exhibit A attached hereto and incorporated herein by reference as the “Premises.”

WHEREAS, the Georges El-Asmar has requested that the Town of Swansboro lease Premises for use as a Cigar Shop; and,

WHEREAS, the Town of Swansboro is amenable to leasing the Premises to Georges El-Asmar for sixty (60) months at a rental rate beginning January 1, 2026, of \$1,880.23/month through December 31, 2026. The rental rate may increase starting January 1, 2027 and annually after that time based off the Calendar Year ending Consumer Price Index publications;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Town of Swansboro approves the lease of the Premises (Exhibits A) to Georges El-Asmar for a period of sixty (60) months at a rental rate beginning January 1, 2026 at \$1,880.23/month through December 31, 2026 and increases will occur based off the calendar year ending Consumer Price Index publications. The Board further directs the Town Manager to execute, at the appropriate time, any instruments necessary to consummate the lease agreement with Mr. El-Asmar.

This the 10th day of March 2026.

TOWN OF SWANSBORO

William Justice, Mayor

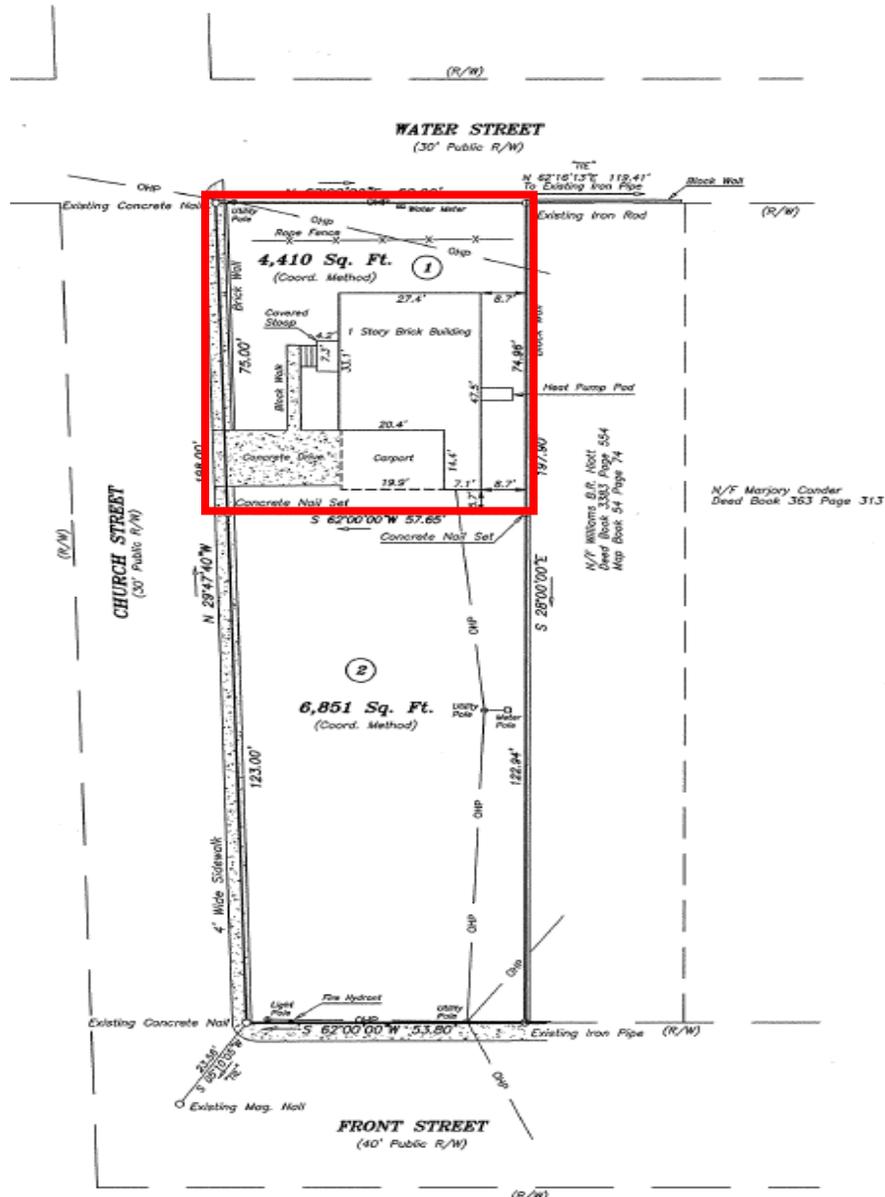
Attest:

Alissa Fender, Town Clerk

Exhibit A – 106 Church St.

Being that entire 4,410 square feet tract as shown on that certain map or plat entitled “Lot Division for Town of Swansboro” as the same is recorded in Map Book 61, Page 157, Onslow County Registry.

SAVING AND EXCEPTING THEREFROM the northernmost portion of said tract existing from the “rope fence” as shown on said map and extending northward to the right-of-way line of Water Street with said portion being used as public parking spaces.





Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Amending the Town Code § 130.02 No Smoking in Town Buildings or Vehicles**

Board Meeting Date: **March 10, 2026**

Prepared By: **Jon Barlow – Town Manager**

Overview: Amendment to completely prohibit smoking in Town vehicles.

Expanded Overview: Currently the section includes the statement: *“provided, however, smoking shall be permitted in vehicles in which the person who is smoking is the only occupant and in vehicles in which no nonsmoker is present.”* The proposed amendment removes the exception making smoking prohibited in all Town-owned or Town-leased vehicles at all times.

Background Attachment(s): Ordinance 2026-O2

Recommended Action: Motion to adopt Ordinance 2026-O2 effectively amending Town Code section §130.02 by removing the smoking exception for Town vehicles.

Action: _____

**AN ORDINANCE AMENDING THE SWANSBORO TOWN CODE OF
ORDINANCES RELATED TO SMOKING IN TOWN BUILDINGS OR
VEHICLES
(2026-02)**

THE BOARD OF COMMISSIONERS OF THE TOWN OF SWANSBORO ORDAINS:

Section 1. “That the following section of the Town Code, Town of Swansboro, North Carolina, be hereby amended to read as follows:

§ 130.02 NO SMOKING IN TOWN BUILDINGS OR VEHICLES.

(C) *Smoking prohibited in municipal vehicles.* It shall be unlawful for any person to smoke in any vehicle now or hereafter owned or leased by the town; ~~provided, however, smoking shall be permitted in vehicles in which the person who is smoking is the only occupant and in vehicles in which no nonsmoker is present.~~

Section 2. This ordinance shall become effective upon adoption.

Adopted this 10th day of March 2026.

William Justice, Mayor

Attest:

Alissa Fender, Town Clerk



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Future Agenda Topics**

Board Meeting Date: **March 10, 2026**

Prepared By: **Alissa Fender – Town Clerk**

Overview:

The purpose of this memo is to provide the Board with matters that staff anticipate/propose for upcoming meetings. It should be noted that these items are tentatively scheduled for the specified monthly agenda but are subject to change due to preparation of materials, public notice requirements, etc.

In providing this memo each month, we hope it will also provide an opportunity for the Board to introduce items of interest and subsequent direction for placement on future agendas, which will allow staff the opportunity to plan accordingly.

March 24th

- * Recognition of Teague Sullivan - FD
- * Fire Department End of Year Report
- * Swansgate Street Acceptance
- * WithersRavel Grant Update Presentation (*tentative*)
- * Monthly financial report

May Meeting Dates
12th & 26th

April 14th or 28th

- * Special Event Applications
- * Onslow County Tax Revaluation Presentation
- * Pickleball Courts Project Update
- * Parks & Recreation End of Year Report

Future Agenda Items

- * Waterfront Access and Development Plan (*review/revision considerations*)
- * Community Presentations (*ongoing monthly*)
- * DOD Grant (*anticipated award date, August 12th*)
- * EMS Plan (*ongoing*)
- * Presentation – Proposal for Heritage Center Museum in Emmerton School Building (*postponed by presenter*)
- * Senate Bill 382 Down Zoning review
- * Onslow County Fire Contract/Strategic Planning
- * Visitor’s Center Renovation Project (*ongoing*)