



Historic Preservation Commission Agenda

Town of Swansboro

Tuesday, July 16, 2024

I. Call to Order

II. Approval of Minutes

- a. February 20, 2024, Regular Meeting

III. Business

- a. **Certificate of Appropriateness/ 106 Water Street**
Presenter: Rebecca Brehmer, Town Planner, CFM, CZO

The Swansboro Historic Association has requested the relocation of the J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street.

Recommended Action: Approve COA-2024-06 for relocation of J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street and make a motion based on the standards provided.

IV. Chairman/Board Thoughts/Staff Comments

- a. **Staff Approval/Minor Work Application Report: June- July 2024**
Presenter: Rebecca Brehmer, Town Planner, CFM, CZO

V. Public Comments

VI. Adjournment

**TOWN OF SWANSBORO
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
FEBRUARY 20, 2024**

Call to Order

The meeting of Swansboro Historic Preservation Commission was called to order at 6:00 PM. Those in attendance were Jonathan McDaniel, Kim Kingrey, Elaine Justice, Lauren Brown, Christina Ramsey, and ALT member Gregg Casper. Eric Young was not present.

Approval of Minutes

On a motion by Mrs. Kingrey, and seconded by Mrs. Justice, the following meeting minutes were unanimously approved:

- a. August 15, 2023, Regular Meeting Minutes
- b. September 19, 2023, Regular Meeting Minutes

Election of Chair, Vice Chair, and Planning Board Representative

On a motion by Mrs. Kingrey, seconded by Mrs. Ramsey, a nomination was made for Jonathan McDaniel to remain as chair. All members were in favor.

On a motion by Mrs. Justice, seconded by Ms. Brown, a nomination was made for Kim Kingrey to remain as vice-chair. All members were in favor.

On a motion by Mrs. Kingrey, seconded by Mrs. Justice, a nomination was made for Lauren Brown to be appointed as the Representative to the Planning Board. All members were in favor.

Business

The following individuals were sworn in and/or addressed the board.

- Rebecca Brehmer
- Jordan Proctor
- Vinnie Day
- Harriett Proctor

Certificate of Appropriateness/209 Water Street

Projects/Planning Coordinator Brehmer presented the owners request for the construction of a 5' x 104.6' wooden pier with a hog slat walkway, a 9' x 20.5' platform, as well as set pilings for a future boat lift. The property was zoned R6SF, and the house was a noncontributing structure to the Historic District, and known as the Jesse Moore House. The request appeared to be consistent with Section 24 Docks, Piers, and Boardwalks.

Public Hearing was opened at 6:10 pm.

Projects/Planning Coordinator Brehmer shared that Mrs. Jordan Proctor was present for questions.

The board thanked Mrs. Proctor for rescuing the Jesse Moore House from demolition and were happy with the progress.

Public hearing was closed at 6:12 pm

On a motion made by Mrs. Kingrey, seconded by Mrs. Ramsey, COA 2024-01 was unanimously approved based on the criteria from the UDO Section 24: Docks, Piers, and Boardwalks.

Certificate of Appropriateness/224 Water Street

Projects/Planning Coordinator Brehmer presented the owners request for exterior alterations of the home which included amended color palette to add the exterior color “white truffle”, removed rotten porch pickets, rails, and steps, and constructed new with similar style wooden pickets and rails and brick steps to code. The owners also requested to add an overhang over the side door on the left side of the home with same material as the roof. The property was zoned R6SF, and the house was a contributing structure to the Historic District, and known as the Bell House. The request appeared to be consistent with Section 6 Porches and Entrances and Section 10 Paint and Exterior Colors.

Public Hearing was opened at 6:13 pm.

Mrs. Kingrey shared her concern with the pickets being proposed for the porch. The porch pickets currently installed on the house were the actual original design. The proposed pickets would encroach on the district’s design guidelines and standards, if not historically accurate. The new pickets would have needed to be accurate for the style/era house. The owner was given an opportunity to get a second opinion from the State Historic Preservation Office for approval.

Mrs. Harriett Proctor agreed with the option that Staff contact the State Historic Preservation Office for a second opinion to find out if the pickets were appropriate for the era of her house.

Public Hearing was closed at 6:23 pm.

On a motion made by Mrs. Kingrey, seconded by Mrs. Ramsey, COA 2024-02 was unanimously approved based on the criteria from the UDO Section 6: Porches and Entrances 6.1, 1 through 8, and Section 10: Paint and Exterior Colors, 10.1, 1 through 5, contingent upon the required approval from the State Historic Preservation Office for the proposed rails and pickets. Currently approved for replacement of the pickets in kind.

Certificate of Appropriateness/212 Walnut Street

Projects/Planning Coordinator Brehmer presented the owners request for a major addition to the rear of the house. The property was zoned R6SF and the house was a noncontributing structure to the Historic District. As required by the UDO in Section 11 New Construction, the application included a massing study completed by Dunn & Dalton Architects that met all criteria. The proposed addition was a 48’ x 13’ 9” (600 Sq. ft.) 1 bedroom/1bathroom addition with an 8’ x 13’ 9” screened front porch, and an 8’ x 12’ all wood gable roof side porch attached to the existing house by a 6’ x 8’ covered screened breezeway. The existing house’s deck would be removed and a new 10’ x 10’ deck was built in its place.

Public Hearing was opened at 6:26 pm, then closed. No comments were given.

On a motion made by Mrs. Kingrey, seconded by Ms. Brown, COA 2024-03 was unanimously approved based on the criteria from the UDO Section 3 Roofs: 3.1, 1 through 7, Section 5 Windows and Doors: 5.1, 1 through 11, and Section 11 New Construction.

Roof and Window Design Standards Discussion

Projects/Planning Coordinator Brehmer reviewed that staff was directed to hold a discussion for a future text amendment for Section 3: Roofs and Section 5: Windows and Doors from the UDO, Appendix III Historic District Design Standards including “terne roofs” and “clad windows”.

Mrs. Kingrey recapped the reason for the discussion was loss of integrity in the historical district, as noted in a previous historical survey, the biggest change over time to put the district in danger were roofs and windows. There were many modern windows available. The previous boards were afraid to find something more appropriate for the design standards which would cost more money. When in fact, there were products out there that met appropriate guidelines and design standards that were not expensive. Standing seam roofs also contributed to the loss of integrity in the historic district. The current board want to educate people who had original roofs, that there was a masking product to go over the roof to help it last 50 to 100 years. The product was about three quarters of the price of a brand-new roof. It was planned to have a roofing contractor present to the board soon.

After discussion from the board, Projects/Planning Coordinator Brehmer shared that staff would request information from John Wood’s presentation on roofs and windows.

On a motion from Mrs. Kingrey, seconded by Mrs. Ramsey, with unanimous approval, staff was directed to form a subcommittee to gather information and research the state’s recommendations for Roofs, Windows, and Doors. Mrs. Kingrey, Mrs. Justice, and Ms. Brown were selected to participate on the subcommittee.

SHPC Funding Request Discussion

Projects/Planning Coordinator Brehmer reviewed that at the regular December 19, 2023, meeting, a motion was made to bring back an agenda item on what budget options were available. It is important to note that funding requests needed to have specific details outlined. The SHPC needed to determine their specific funding request that would then be reviewed by town staff to verify legal conformity and/or avenues for the funding. This funding request would have needed to be received soon to be included in the upcoming budget beginning on July 1, 2024.

On a motion from Mrs. Kingrey, seconded by Mrs. Justice, with unanimous approval, staff was directed to form a subcommittee to gather information and research the budget needs for the SHPC. Mrs. Kingrey, Mrs. Ramsey, and Mr. McDaniel were selected to participate on the subcommittee.

On inquiries from the board, Projects/Planning Coordinator Brehmer clarified the following:

- The budget requests needed to be specific for what the board requested funds for from the Board of Commissioners.
- Topics for the subcommittee to review for budget concerns were workshops, mailings, and refreshments.
- If the budget was approved, funds were not allowed to be used for the Historical Association.

Review of Staff Approvals

Projects/Planning Coordinator Brehmer reviewed the following Staff approvals:

- 140 Front St – Installed wood walkway to connect accessory structure to existing deck.
- 101 Church St – Installed new HVAC units.
- 214 Walnut St – Installed/replaced above ground propane tank.
- 122-2 Front St – Installed retail store signs to building and handrail, painted handrail black and spindles gold.
- 224 Water St – Replaced roof shingles in different color, installed picket fence, installed brick paver patio on left side of the home, and brick paver walkway to front steps.
- 209 Water St – Installed picket fence and privacy fence on property.

Review of Minor Work Approvals

Projects/Planning Coordinator Brehmer reviewed the following Minor Work approvals:

- 209 Water St – Replaced rotten wood on roof and shingles in new color.
- 224 Water St – Installed new brick veneer to existing pillars, new square wooden lattice under home, and replaced porch ceiling with tongue and groove pattern.
- 209 Water St – After the face removed rotten original siding and replaced with milled pine siding painted white.

Chairman/Board Thoughts/Staff Comments

Mrs. Justice shared she was happy that the owners of the Lanier House were doing great work improving the house. The house was saved with help from the board

Projects/Planning Coordinator Brehmer shared the following:

- The Color Palette and Landscaping Standards were both approved by the Planning Board and Board of Commissioners.
- The School of Government had released two more workshops about design standards and project implementation for the community. The two new workshops would have been more useful to attend before the resiliency project was brought back to the board. The two new webinars are on March 18, 2024, and March 26, 2024.
- Public Works Director Bates had updated the staff on the ADA ramp improvement project for downtown. An outline for the affected areas was available. Public Works Director Bates was the contact for the project.

- The historic district stakeholder survey update was provided to the board. There had been 80 online surveys and one handwritten survey submitted. The survey closed on March 1st. The data from the survey would be provided at the next SHPC board meeting.
- Kristi Brantley with the State Historic Preservation Office called to discuss scheduling the workshop. Mrs. Brantley requested a few dates which would be convenient for the board.

The board requested the workshop to be scheduled after the Homes Tour on any Thursday or Friday evening at about 5:30 pm or Saturday morning in May. Mrs. Kingrey requested to have Maggie Gregg with the State Historic Preservation Office attend at the same time to discuss tax credits.

Public Comments

Mrs. Kenna Phillips requested clarification on the massing study requirements for the text amendment going through the approval process.

Project/Planning Coordinator Brehmer stated the massing study text amendment had been approved by the Planning Board. On March 12, 2024, the massing study would go before the Board of the Commissioners for approval. The specifics were that 150 sq feet or less for accessory structures and 250 sq feet for additions would not require a massing study.

Adjournment

The meeting adjourned at 6:55 pm.



Historic Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Certificate of Appropriateness/ 106 Water Street**

Board Meeting Date: **July 16, 2024**

Prepared By: **Rebecca Brehmer, Town Planner, CFM, CZO**

Overview: The Swansboro Historic Association has requested the relocation of the J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street.

The Privy/Post Office is owned by the SHA and is not in its original location. It is currently on a site with non-contributing buildings that will soon abut the parking lot of a new high turnover business, making it hard to see and vulnerable to damage. The property is zoned B-2HDO. This is a contributing structure to the Historic District. Please see COA Application for further details. This request appears to be consistent with Section 21 Relocation of Buildings.

Background Attachment(s):

- 1. COA-2024-06 Application
- 2. Section 21 Relocation of Buildings
- 3. Property owners signed agreement for relocation
- 4. Aerial Location Map

Recommended Action: Approve COA-2024-06 for relocation of J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street and make a motion based on the standards provided.

Action: _____



**SWANSBORO HISTORIC PRESERVATION COMMISSION
CERTIFICATE OF APPROPRIATENESS**

Item III - a.

Application # COA-2024-06

I Hereby apply to the Swansboro Historic Preservation Commission for a Certificate of Appropriateness (COA) for the structure, project, or proposed restoration, modification or change one the following property located within the Historic District:

NAME: Amelia Dees-Killette for the Swansboro Historical Association

MAILING ADDRESS: P.O. Box 1574 Swansboro, N.C. 28584

ADDRESS OF AFFECTED PROPERTY: 106 Water Street, Swansboro, at the back of the lot, JT Bartley Privy, owned by the Swansboro Historical Association and the NW side of 114 Main Street, David G. Ward House owned by EG Smithson.

PHONE NUMBERS: (910-467-5875)

Indicate if you need a pre-application review: No (Note: A pre-application review is required for all projects exceeding a cost of \$10,000 and/or involving new construction projects with a minimum square footage of 1,000 sq. ft. or addition of 500 sq. ft.)

INSTRUCTIONS: (Please initial that you read and understood these instructions)

- 1) Each application must include a written property description. In the space provided or on additional sheets, describe the nature and extent of the proposed work to include a listing of materials and dimensions. Physical material samples will be required as part of the application package. Provide sufficient detail to allow the Swansboro Historic Preservation Commission (SHPC) to make an informed decision regarding appropriateness. **Initial here: ADK**
- 2) For each specific type of activity, attach the following materials: (check the applicable category)
- 3) **EXTERIOR ALTERATION:** Photograph(s) and sketch(es) showing existing conditions and proposed changes for each effected area. **Initial here: ADK**
- 4) **NEW CONSTRUCTION/ADDITIONS:** a) Plot plan showing all new construction on proposed site; b) preliminary or final drawings showing proposed design of new construction or new addition (elevations required); c) descriptions, samples, and specifications indicating materials and textures used on exterior construction; d) statement by owner of how proposed new construction meets the intent of the SHPC design guidelines for projects involving new buildings with more than 1,000 sq. ft. or addition of 500 sq. ft.; and e) deed of property; f) Massing Study sealed by engineer or architect (find details in Appendix III Section 11 New Construction of the Town Unified Development Ordinance). **Initial here: ADK**
- 5) **MOVING / DEMOLITION:** a) Photographs of building to be moved or demolished (including photos of all elevations and a streetscape); b) written description of reason for move or demolition; and c) for moving requests, a photograph of proposed site for relocated building and a plot plan showing exact building location with pertinent dimensions. **Initial here: ADK**

ALL SKETCHES, DRAWINGS, COLOR CHIPS, ETC. MUST BE SUBMITTED
MULTIPLES OF TWO (2) and "8 1/2 x 11" SIZE PAPER IS PREFERRED.

Item III - a.

PROJECT DESCRIPTION (Attach additional sheets if necessary):

(See attached sheet)

The applicant(s) and/or his/her representative(s) are required to appear before the Swansboro Historic Preservation Commission to present, discuss and clarify the application the night of the meeting. If the applicant is not the owner of the property a written statement by the owner is required prior to the meeting for the applicant to pursue the COA. **Initial here: ADK**

Any applicant(s) requiring a "CAMA" permit, must submit the approved CAMA application with CAMA official(s) signature(s), prior to the review of the COA by the Swansboro Historic Preservation Commission. **Initial here: ADK**

All applications become the property of the Swansboro Historic Preservation Commission for the Town of Swansboro. This application shall be completed and returned to the Planning Department at least **seventeen** (17) days **before** the Swansboro Historic Preservation Commission meeting at which the application may be considered. **Initial here: ADK**

Decisions made regarding the COA application by the Swansboro Historic Preservation Commission must be followed. Any changes to the project that are not outlined in the application must go through the COA amendment process. Failure to follow the order of the COA will result in code enforcement as outlined in § 152.487 COMPLIANCE AND ENFORCEMENT. **Initial here ADK**

It is the policy of the Swansboro Historic Preservation Commission that the board shall act as one body. Accordingly, individual members should not give personal opinions on applications submitted to the Swansboro Historic Preservation Commission, and no such individual opinion shall bind the Swansboro Historic Preservation Commission in any way. **Initial here: ADK**

Signature of Applicant Date *Amelia Dees-Killette*, June 25, 2024

STAFF USE ONLY

Application received by: Date: Application reviewed with applicant by: Date:
How: In person By Phone

✓ Fee Paid: Receipt Number *\$200*

Comments:

*Section 21:
Relocation of
buildings*

Rebecca Bunker 7/10/24

Attached Sheet for proposed J.T. Bartley Privy/Post Office move

Project Description:

The Swansboro Historical Association requests you allow us to move the JT (Thomas) Bartley Privy, ca 1890s, located at the back 106 Water Street, to 114 Main Street on the NW side of the David G. Ward House, ca 1902.

The small building, one of the most talked about contributing properties in the National Historic Register district, is a delight for people on our guided walking tours. But where it is located now it is crowded on a lot with non-contributing buildings and soon will be near the parking lot of a new restaurant and taproom, *The Thirsty Mullet*, scheduled to open later in the year making it even harder to see and more vulnerable to damage. This is not its original location. The JT Bartley House for which it was built is not visible from the structure and is on the opposite corner of the block

Sue Ellen and Harvey Dixon, and EG Smithson, the owners of the two properties, approve of this move and a signed permission form from them will accompany the application.

Mr. Smithson, however, requests that we guarantee we will move the structure if in the future its location at 114 Main Street impedes a sale of the property. A signed written statement from the SHA will also accompany the application. Some of the places discussed for moving the structure would be to the Swansboro Area Heritage Center at the historic Emmerton School at 502 Church Street or the backyard of 140 Front Street possibly facing Water Street, also within view of the Bartley House. Our plan is to keep it at 114 Main Street.

The Board of Directors feels that this move is perfect for the traveling Privy/Post Office. It's location within view of the Bartley House will allow its story to be told not only as a privy but according to tradition where Georgia Bartley, Thomas Bartley's wife and the first woman postmaster, distributed the mail. The Historical Association hopes to create a small exhibit inside that will show its unique history. This location to show the post office history is perfect since Swansboro post offices in the late 19th and 20th century were all in various places on this street or within a block or so.

Rebecca---I am working on the measurements, photographs and other parts of the application Is this enough for me to go ahead and send you by the end of the week? I hope to get it all finished by Friday the 5th

Rebecca - 6/25/10

Additional Information for the COA to move the JT Bartley Privy/Post Office from 106 Water Street to 114 Main Street

The Swansboro Historical Association recently learned that our original plan to have the Town of Swansboro help us move the Privy is not an option. Here is the information we have on that move keeping in mind this is not a house but a small out- building that is 8' 2" wide, 5' 2" deep, 8' high walls and 11' 1" height at its peak.

More information will be made available as soon as we find another mover.

SECTION 21 RELOCATION OF BUILDINGS. Requirements

Applications for a Certificate of Appropriateness for building relocation should include:

1) a detailed description of the preparation work that will be necessary to move the structure;

This will be determined by the mover but we assume nothing needs to be done except remove the cinderblocks after two wooden beams have been installed to lift it up.

2) detailed photographs of the structure and building site, including significant vegetation;

There is no vegetation at either site that will be affected by the move. See attached map for a suggestion of where the structure may be placed. This is negotiable with the HPC.

3) a site plan of the original site indicating the footprint of the structure and location of significant vegetation;

See attached photo. It is at the back of the house crammed on the property line which is not its original location from 1893 (to the best of our knowledge) nor the late 20th century.

4) the proposed route of the move;

Depending on the movers' preference the structure will go into the parking lot of the property next door and out to Elm Street to the corner and then down Main Street to its new location, or out to Moore Street, down to Water Street and then up to Main Street to its new location.

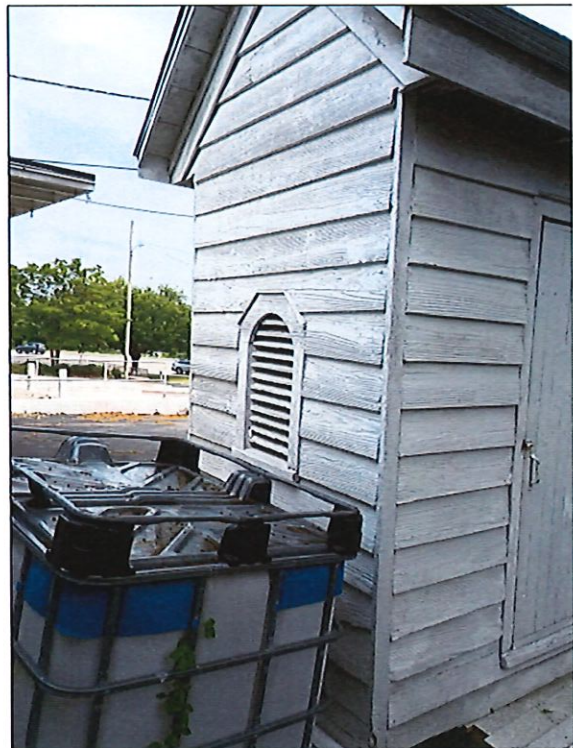
5) a map indicating trees along the route that will be affected by the move and how they will be impacted;

The structure should not affect any trees or powerlines. This will be verified once we have a mover engaged.

6) agreements with the utility companies; N/A

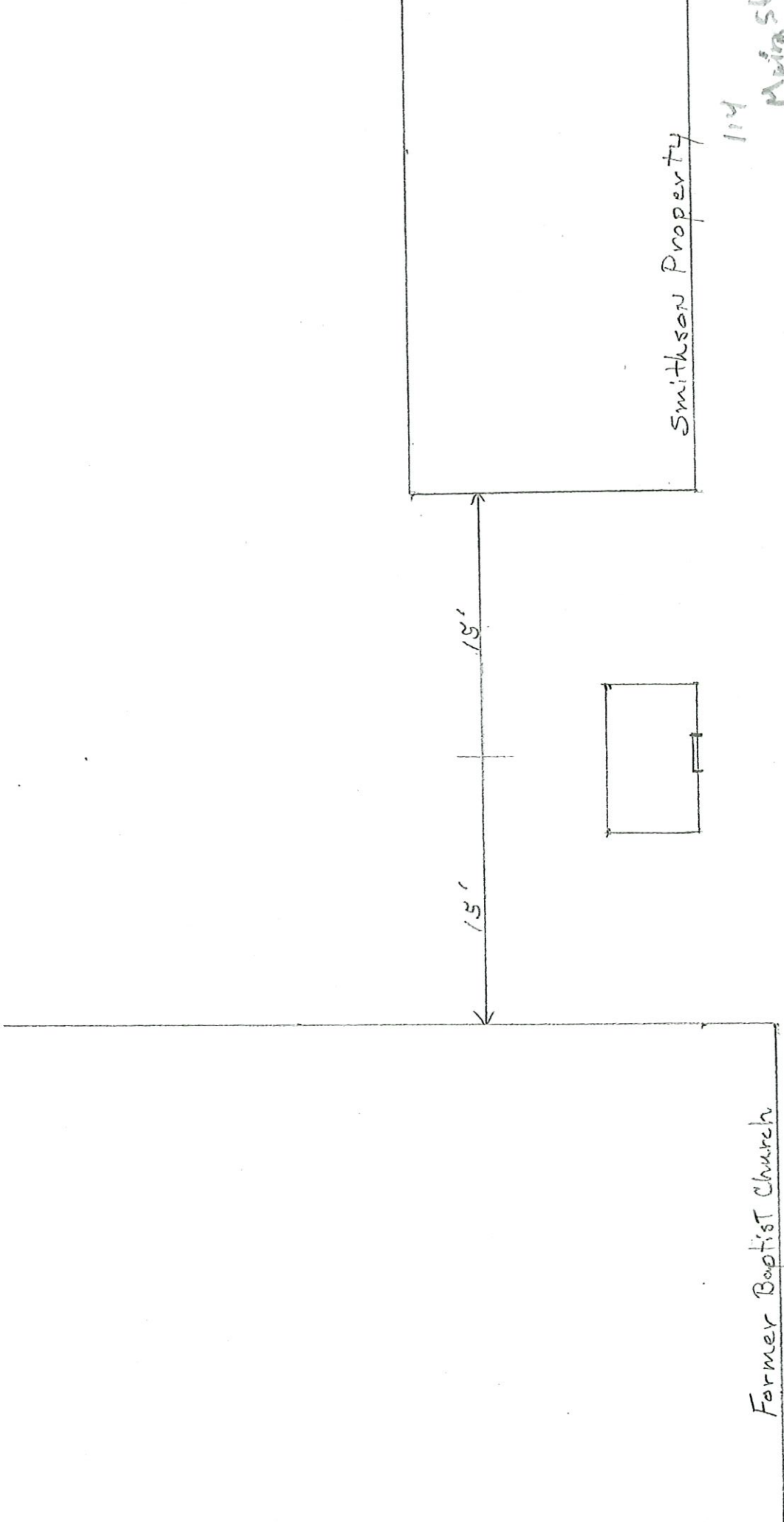
7) arrangements of notification with the Swansboro Police Department.

To be submitted before the move.





Proposed site for relocation of Privy/Post Office at 114 Main Street



Handwritten notes: "1/8 inch = 1 foot" and "6/25"

EXISTING Side walk

Requests to move buildings, particularly contributing structures, are carefully evaluated by the Swansboro Historic Preservation Commission. Such requests should be considered only if demolition of the resource is eminent. Moving an historic building destroys the original setting of the structure and inevitably distorts the story of the town's historic development. A property included in the National Register of Historic Places may be delisted if it is moved. Moving a building also often results in the loss of historic building material. Structures frequently must be partially disassembled to economically accomplish the move or to avoid obstructions such as utility wires, trees, and other buildings along the moving route.

If relocation is warranted, every effort should be made to move the building intact as a single unit. Careful planning should be undertaken to relocate the structure to a lot that has similar characteristics to the original site. Vacant lots in the historic district are the preferred location for newly moved historic resources. The SHPC will use its new construction standards when reviewing requests to move structures to lots within the historic district.

Applications for a Certificate of Appropriateness for building relocation should include:

- 1) a detailed description of the preparation work that will be necessary to move the structure;
- 2) detailed photographs of the structure and building site, including significant vegetation;
- 3) a site plan of the original site indicating the footprint of the structure and location of significant vegetation;
- 4) the proposed route of the move;
- 5) a map indicating trees along the route that will be affected by the move and how they will be impacted;
- 6) agreements with the utility companies; and
- 7) arrangements of notification with the Swansboro Police Department.

Additionally, the mover should file two acceptable letters of recommendation and post a bond, letter of credit, or other reasonable performance guarantee in an amount required by the Town of Swansboro to cover the costs of any damages to public property resulting from the move.

21.1 Relocation of Buildings - Guidelines

- 1) Choose relocation only as a last resort to demolition.
- 2) Document the original site thoroughly with drawings and black and white photographs prior to relocation.
- 3) Hire reputable movers who have experience with historic properties.
- 4) Move the building as a single unit in lieu of partial or complete disassembly, if possible.
- 5) Plan the relocation route carefully. Choose a route that requires minimal tree and utility disturbance.
- 6) Secure all necessary permits and approvals prior to beginning the move.
- 7) Secure the building to be moved to minimize damage during the move and to prevent vandalism.
- 8) Choose a site for the relocated structure that is similar to the original site, if possible. The site should correspond proportionally to the size of the structure. A site in the historic district is preferred.
- 9) Position the building on the new site so it relates to adjacent buildings and the overall streetscape. Refer to New Construction guidelines for further information on placement.
- 10) Maintain any existing mature vegetation on the new site, if possible. This will help create an established building site context for the new structure.

(Ord. 2005-O3, passed 3-15-2005; Am. Ord. 2021-O3, passed 5-24-2021)



Swansboro Historical Association, Inc.
P.O. Box 1574
Swansboro, NC 28584

Contact Information:
Email: sahc502@gmail.com

Permission Statements for the JT Bartley Privy/Post Office, ca 1890s Move

The Swansboro Historical Association has the permission of the property owner E.G. Smithson to move the JT Bartley Privy/Post Office located on the property of Suellen and Harvey Dixon at 106 Water Street to his (Smithson's) property at 114 Main Street Swansboro. It would be situated on the northwest side of the property.

The Historical Association was given the Privy by the Dixons just after the Heritage Center opened in 2017. The Dixons give permission for it to be moved from their property.

I, the undersigned, recognize that the Swansboro Historical Association owns the JT Bartley Privy located on my property at 106 Water Street, Swansboro and I give permission for it to be moved to 114 Main Street or another location in the historic district.

Signature: Suellen Dixon dotloop verified 07/08/24 10:23 AM EDT FGWO-S3TY-U3DI-A7ZV
(signature) (date)

The Association also agrees to uphold a commitment with Mr. Smithson that if the structure becomes a liability upon any sale of his property in the future, the Historical Association will find a location for it to be relocated in the historic district.

Signature: Amelia Dees Killotte 7/8/24 (SHA President) ADK
(signature) (date) 9:10 p.m.

Furthermore, should Mr Smithson or his heirs decide for any reason or no reason that the privy/post office needs to be moved off the 114 Main St property, he/they agree to give Swansboro Historical Association a minimum 60 days notice

Signature: ADK 7/8/24 9:10 p.m. dotloop verified 07/08/24 3:39 PM EDT

I, the undersigned, give permission for the JT Bartley Privy/Post Office to be moved onto my property at 114 Main Street Swansboro, with the condition that it be moved if I or my heirs decide to sell the property and the potential owners want it moved.

Signature: EG Smithson dotloop verified 07/08/24 3:39 PM EDT H13S-OKPS-Z5N9-RVSO (Property owner)

Furthermore, should Mr Smithson or his heirs decide for any reason or no reason that the privy/post office needs to be moved off the 114 Main St property, he/they agree to give Swansboro Historical Association a minimum 60 days notice

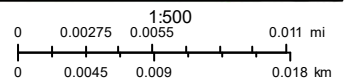
Signature: EGS 07/08/24 3:39 PM EDT dotloop verified

Promoting public knowledge of the history and culture of all the peoples of Swansboro, its adjacent waterways, and Onslow County through education and preservation.

Website: <http://swansborohistoricsite.org/index.html>



July 10, 2024



WARNING: THIS IS NOT A SURVEY.
This map is prepared for the inventory of real property found within this jurisdiction, and is compiled from recorded deeds, plats, and other public records and data. Users of this map are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained on this map. The County and mapping company assume no legal responsibility for the information contained on this map.



Historic Preservation Commission Meeting Agenda Item Submittal

Item To Be Considered: **Staff Approval/Minor Work Application Report: June- July 2024**

Board Meeting Date: **July 16, 2024**

Prepared By: **Rebecca Brehmer, Town Planner, CFM, CZO**

Overview: APPROVALS REPORT FOR LOCAL HISTORIC DISTRICT

Staff Approval

Date: June 18, 2024

Applicant: Carteret Heating and Cooling

Address: 118 Front Street

Action: Remove existing heat pump and install new in-kind.

Status: Approved



118 Front Street

Date: June 20, 2024

Applicant: William France

Address: 204 West Main Street

Action: Remove a small portion of brick ledge and install pavers to create a driveway.

Status: Approved



204 West Main Street

Action: _____

Date: June 26, 2024

Applicant: Carteret Heating & Cooling

Address: 106 Front Street- Preston's Bar & Grill

Action: Remove 3 existing rooftop heat pumps and replace in kind.

Status: Approved

Date: June 27, 2024

Applicant: Melissa Anderson

Address: 119 Water Street

Action: Paint shutters black and paint doors white.

Status: Approved



119 Water Street

Date: June 3, 2024

Applicant: Preston Patterson

Address: 106 Front Street

Action: Paint a mural on the back steps of Preston's Corner Bar & Grill.

Status: Denied



106 Front Street

Minor Work

Date: June 20, 2024

Applicant: Melissa Anderson

Address: Parcel ID 13451, Front Street

Action: Repair and extension of dock.

Status: Approved



Parcel ID 13451, Front Street