



Board of Commissioners Special Meeting Agenda

Town of Swansboro

Monday, February 26, 2024

Board Members

John Davis, Mayor | William Justice, Mayor Pro Tem | Jeffrey Conaway, Commissioner
Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda

The Town Clerk respectfully submits to the Board, the Special Agenda for adoption.

IV. Appointments/Recognitions/Presentations

a. Appointment to Vacant Commissioner Seat

Presenter: Jon Barlow – Interim Town Manager

Per the Town Code § 3.3 (C) In the event a vacancy occurs in the office of mayor or commissioner, the board shall by majority vote appoint some qualified person to fill the same for the remainder of the unexpired term.

Recommended Action: Consider appointment to vacant seat.

b. Review of CAMA Land Use Plan

Presenter: Andrea Correll, AICP – Planner

At its February 19, 2024, special meeting the board requested to receive a review of the CAMA Land Use Plan.

Recommended Action: The review is for informational purposes.

c. Department Introductions will be presented from Police and Finance.

V. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

VI. Manager's Comments

VII. Board Comments

VIII. Adjournment



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Appointment to Vacant Commissioner Seat**

Board Meeting Date: **February 26, 2024**

Prepared By: **Jon Barlow – Interim Town Manager**

Overview: Per the Town Code § 3.3 (C) In the event a vacancy occurs in the office of mayor or commissioner, the board shall by majority vote appoint some qualified person to fill the same for the remainder of the unexpired term.

On February 12, 2024, Larry Philpott submitted his resignation from his seat effectively immediately. A special meeting was scheduled to discuss filling the vacant seat on February 19, 2024. The Board requested that a call for applications be announced with a deadline of Friday, February 23, 2024, at 1pm. Those interested should submit a Talent Bank application to be considered. The call for applications was posted on the Town website and Facebook on Monday February 19, 2024.

The individual selected will fill the unexpired term through December 2025.

Background Attachment(s): 4 Applications

Recommended Action: Consider appointment to vacant seat.

Action: _____



TALENT BANK APPLICATION

Town of Swansboro

The Town of Swansboro welcomes expressions of interest in filling the
Vacant Board of Commissioners Seat

If you are interested in serving, please complete the following information and return it no later than Friday, February 23, 2024 by 1pm, to the Town Clerk either by email at afender@ci.swansboro.nc.us or in person to Town Hall at 601 W. Corbett Ave., Swansboro, NC 28584. All submissions will be reviewed and a selection will be made by the Board of Commissioners on Monday, February 26, 2024 in a special meeting to be held at 5 pm. Those interested must meet the requirement of being a resident of Swansboro and a qualified voter of the town.

Name Pat Turner Telephone #1 910-330-0949

Address 1208 Mt. Pleasant Rd. Swansboro Telephone #2 _____

E-Mail Address pattyturner2001@yahoo.com

Current Job Title and Employer Director, Human Resources, MCCS Camp Lejeune

Education Completed Masters Degree Human Resources

Current or prior civic or community volunteer involvement _____

Planning Board Chair for 20 years

Swansboro Commissioner for 10 years

Special skills, education, or background that you feel qualify you for the appointment: (You may attached a separate sheet if necessary)

I have experience and historical knowledge of what has occurred in
Swansboro for 30 years.

Why are you interested in serving on the board? (You may attached a separate sheet if necessary)

Although not recently re-elected to the Board of Commissioners, I
still have a passion to serve the citizens of Swansboro.

Thank you for your interest in serving your community!

Office Use: Received by: *the* Date 2/20/24



TALENT BANK APPLICATION

Town of Swansboro

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Name Tamara Pieratti Telephone 843-263-1996

Address 708 Meeting Park Lane E-Mail Address

tamarapieratti@gmail.com

Current Job Title and Employer Realtor REMAX Homestead

Education Completed Carteret Community Real Estate

Current or prior civic or community volunteer involvement Sandridge Elementary PTO President, Lester Middle School PTO President, San Clemente Office volunteer, United States Marine Corps Spouses Scholarship committee.

Special skills, education, or background that you feel qualify you for the appointment: (You may attached a separate sheet if necessary) As a Marine Wife, Mother, Daughter, Management and Realtor I get to see the world through many different perspectives. I am enthusiastic about the opportunity to contribute my knowledge and energy to work with the commission.

Swansboro is my chosen home. We fell in love with the small town charm as many do. Perfect as it is, there is always room for improvement. I am driven to participate in building a stronger community. I hope to contribute my perspectives on how to maintain but also grow with the people of Swansboro.

Thank you for your interest in serving your community!

Office Use: Received by: [Signature] Date 2/22/24



TALENT BANK APPLICATION

Town of Swansboro

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Name John (Jay) Kennedy Telephone #1 646.596.5857

Address 219 South Walnut St Telephone #2 _____

E-Mail Address cajkenedy@twc.com

Current Job Title and Employer Retired

Education Completed BS (Physical Science); MS (Management); MS (National Security)

Current or prior civic or community volunteer involvement Current: None. Prior: St Mildred's Church;

High School Athletic Booster Club (Jacksonville); Travis Manion Foundation (Norfolk);

Volunteer Fireman (NY)

Special skills, education, or background that you feel qualify you for the appointment: (You may attached a separate sheet if necessary)

Please See Attached Sheet

Why are you interested in serving on the board? (You may attached a separate sheet if necessary)

Please See Attached Sheet

Thank you for your interest in serving your community!

Office Use: Received by: (AF) Date 2/23/24

Special skills, education, or background that you feel qualify you for the appointment:

- I served 30 years in the Marine Corps as a helicopter pilot and 10 years as a federal employee. What I learned in both those careers is how to lead, how to follow, how to build consensus amongst a diverse group with differing opinions, thoughts, and biases, and, most importantly, how to work as a member of a team focused on a common goal. I also learned how to make decisions and/or recommendations that achieved the organizational goal or common good based on facts, data analysis, and careful consideration of input from those who would be affected the most.
- I have completed the Project Management Professional (PMP) certification program. I have a graduate degree in Systems Management which focused on organizational behavior and how to maximize performance of large and small organizations and their workforce.
- I have held command positions in the Marine Corps and held leadership positions at institutions of higher education, all of which required cooperation, collaboration, and compromise to get things done.

Why are you interested in serving on the board?

- Like the current Board of Commissioners, Swansboro is my home and I want to help in the efforts to make Swansboro even better.
- Now that I am retired, I have the time and energy to contribute to the community in which I live, in a position that will afford me the opportunity to do so.

Thank you for your time and consideration.
Sincerely, Jay



TALENT BANK APPLICATION

Town of Swansboro

The Town of Swansboro welcomes expressions of interest in serving on Town board, commissions, and Committees. These opportunities for community involvement include, but are not limited to, the following:

Planning and Zoning Board
Historic District Commission

Board of Adjustment
Flood Management Board

Parks and Recreation Board
Special Task Force Groups

If you are interested in serving on a Town board, commission, or committee, please complete the following information and return it to: **Town Clerk, Town of Swansboro 601 W. Corbett Ave., Swansboro, NC 28584**. If you need more information about the boards, commissions, or committees, call the Town Clerk 326-4428 or visit the Town Website at www.swansboro-nc.org Advisory Board tab. All appointments to Town boards, commissions, and committees are made by the Board of Commissioners.

Boards or committees in which you are interested: Board of Commissioners

Name Brad Phillips Telephone #1 919-815-5941

Address 204 S. Walnut St. Swansboro Telephone #2 —

E-Mail Address abradphillips@gmail.com

Current Job Title and Employer Retired

Education Completed B.S. Health Phys Ed., Atlantic Christian College (Barton)

Graduate studies: ECU + NCSU

Current or prior civic or community volunteer involvement

Please see attached

Special skills, education, or background that you feel qualify you for the appointment in which you are interested:

For over 35 years I have worked with and been a part of local, state + federal government, both personally + professionally. I bring knowledge, experience and focused leadership to the Board of Commissioners and our town.

Why are you interested in serving on the board or boards in which you have expressed an interest?

We're a small town with big challenges. We can + must work together to meet those challenges while maintaining our 'small town' feeling. I want to be part of that + I'm willing to work tirelessly to accomplish our goals.

Applications are kept on file for one year! Thank you for your interest in serving your community as a volunteer!

Office Use: Received by: AF Date 2/23/24

Brad Phillips

204 S Walnut St. Swansboro NC

nbradphillips@gmail.com

919-815-5941

WORK HISTORY

- **Time Warner Cable (TWC) – Raleigh, NC**
Regional Vice President, Government Affairs, Southeast Region
- **Fujitsu Network Switching – Raleigh, NC**
Manager, External Affairs
- **Sprint (Carolina Telephone) – Raleigh, NC**
Account Executive-Marketing and Public Affairs

PROFESSIONAL EXPERIENCE

- Led and directed a team of company and contract lobbyists instrumental in influencing public policy
- Achieved passage of landmark legislation at the state and federal levels
- Negotiated over 100 multi-year agreements with local governments across North and South Carolina
- Established and strengthened lasting relationships with representatives of federal, state and local governments and other key influential leaders at all levels
- Created and managed departmental budgets exceeding \$8 million annually
- Directed media relations and served as company spokesperson for all media outlets. Hosted a monthly cable program focusing on new technology, customer issues, new programming, etc.
- Created and executed a strategic PAC campaign that grew membership by 70%
- Member of leadership team that was the first to launch “Road Runner” high speed internet service in North Carolina, managing and directing all public relations initiatives, media interviews, local government interaction
- Directed all public and media relations for the launch of “News 14” and 24/7 news outlet exclusively on Time Warner Cable
- Directed and managed all government and public relations initiatives for the launch of TWC’s first coast-to-coast “voice over IP” phone service
- Created a highly successful employee volunteer program across TWC in North Carolina. Program was recognized with two national awards

PROFESSIONAL ACCOMPLISHMENTS/RECOGNITIONS

- Named one of the “Most Influential Lobbyists In NC” by the NC Center for Public Policy Research
- Led a team recognized with 8 National Cable Association Beacon Awards for leadership in public and government relations and community service
- Twice awarded the North Carolina Technology Association “Volunteer of the Year”,
- University of North Carolina Bell Leadership Institute, “Achievers, I, II”, “Advanced Communication”; Time Warner Cable, “Leading for Results”
- Named “One of the Top 25 Business Professionals Who Made a Difference” by Business Leader Magazine
- United Arts Council of Raleigh/Wake County, Champions Award

LEADERSHIP ROLES

- Wilson County Board of Education, Former Chairman, Board of Directors
- North Carolina Public School Forum, Board of Directors
- Wake Education Partnership, Board of Directors
- North Carolina Technology Association (NCTA), Former Chairman, Board of Directors
- NC Rural Internet Access Authority, Commissioner
- North Carolina Museum of Natural Sciences, Friends of the Museum, Board of Directors
- NC Chamber of Commerce, Board of Directors
- North Carolina Forum for Research and Economic Education Foundation, Board of Directors
- E-NC Authority, Commissioner
- United Arts Council of Raleigh and Wake County, Chairman, Board of Directors
- North Carolina Cable Telecommunications Association (NCCTA), Past President, Chair of Government Relations, PAC and Public Relations committees, Board Treasurer



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Review of CAMA Land Use Plan**

Board Meeting Date: **February 26, 2024**

Prepared By: **Andrea Correll, AICP – Planner**

Overview: At its February 19, 2024, special meeting the board requested to receive a review of the CAMA Land Use Plan.

Background Attachment(s): Swansboro CAMA Land Use Plan Update adopted January 22, 2019, and amended August 28, 2023. Use to following link to access the document:
<https://swansboro-nc.org/documents/swansboro-cama-land-use-plan-update/>

Recommended Action: The review is for informational purposes.

Action: _____

