



Board of Commissioners Agenda

Town of Swansboro

Tuesday, November 12, 2024

Board Members

John Davis, Mayor | William Justice, Mayor Pro Tem | Pat Turner, Commissioner
Jeffrey Conaway, Commissioner | Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. August 13, 2024, Regular Meeting Minutes
- b. August 13, 2024, Closed Session Minutes
- c. August 27, 2024, Regular Meeting Minutes
- d. August 27, 2024, Closed Session Minutes
- e. Special Use Permit Order for Brezza Lofts Lot 8 Ward Farm Town Center
- f. Budget Ordinance Amendment #2025-4
- g. Tax Refund Requests

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$250.20

Vehicle Tax

Henson, Rachelle E.	\$23.70	Tag Surrender
Pearce, Donnie G.	\$27.00	Tag Surrender
Yingst, William Lester III & Deborah M.	\$35.53	Tag Surrender
Cooke, Michelle L. & Brian J.	\$10.85	Sold/Traded
Dunn, John C.	\$21.40	Tag Surrender
Jayne, David M	\$43.75	Military
Ringo, Louisa M.	\$51.97	Tag Surrender
Climie, Eric J.	\$29.65	Tag Surrender
Floyd, Boyce Wayne Jr.	\$2.99	Tag Surrender
Hayden, Brandon A.	\$3.36	Military

IV. Appointments/Recognitions/Presentations

a. **Cub Scouts Webelos Den, Pack 0003 Civic Questions**

As part of their requirements Cub Scouts must speak with elected official or officials about the electoral process. Webelos Den, Pack 0003 will asked the board 2- 3 questions.

b. **Presentation of Drawing by Bella Vinson**

c. **Recognition - Animal Chip Reader Installation**

Sunnie Tortoric, Susan Passey with Paws 4 Purpose, and Melissa Anderson with MilFed Construction Company will be recognized for their efforts to have an animal chip reader installed at the Public Safety Building.

d. **Recognition of Commissioner Brown and Kathy Brown**

Presenter: Mayor John Davis

Mr. & Mrs. Brown won the Gold Medal in the North Carolina Senior Games Cornhole Mix-Double 65-69 age group and Mrs. Brown won the Gold Medal in the Individual Women's 65-69 age group.

V. Public Hearing

VI. Business Non-Consent

a. **Lancers Christmas Donations for Disadvantaged Children**

Presenter: Mayor John Davis

b. **Public Street and Sidewalk Acceptance Request- Shadow Creek Estates**

Presenter: Rebecca Brehmer, CFM, CZO – Town Planner

Tidewater Associates, Inc, on behalf of One Harbor Church, Inc, is requesting acceptance of public streets and sidewalks for Shadow Creek Estates subdivision. This request includes all streets within the subdivision, Shadowcreek Drive, Big Pine Court, Diamond Ridge Court, Hibiscus Court, Marshview Court, and sidewalks.

Recommended Action: Motion to approve or deny Resolution 2024-R10 to accept public streets and sidewalks in Shadow Creek Estates subdivision.

c. **Muscovy Duck Discussion**

Presenter: Jon Barlow – Town Manager

A discussion focusing on the rules and regulations concerning the management of the Muscovy Duck population in the Town of Swansboro was requested by the Board.

Recommended Action: Informational purposes only

d. **Visitors Center Repair and Maintenance**

Presenter: Jon Barlow – Town Manager

The Visitors Center located at 203 Church St. has evidence of mold growing in numerous areas of the structure. The conditions necessitated the need to close the building until the problem can be remediated. The Board instructed staff to engage the services of an expert in the area of mold identification and remediation. A thorough inspection was performed on October 15, 2024, by Safe Harbor and will be presented.

Recommended Action: Provide staff direction on the preferred course of action to remediate the problem.

e. **2nd Amendment/Weapon Allowance at Town Hall**

Presenter: Jon Barlow – Town Manager

A discussion focusing on the rights contained within the 2nd amendment to the US Constitution, pertaining to the allowance of weapons at Town Hall was requested by the Board.

Recommended Action: Review and discuss.

f. **Proposal to Establish a Funding Policy/Funding Request Application for Nonprofit Organizations**

Presenter: Jon Barlow – Town Manager

At its October 22, 2024, regular meeting, the Board directed staff to develop a funding policy/funding request application for nonprofit organizations. This policy aims to establish a clear and equitable framework for allocating resources to local nonprofits that provide essential services, align with the Town's priorities, and support community welfare.

Recommended Action: Motion to approve the draft Funding Policy and application for Nonprofit organizations.

g. **Discussion on filling the Board Vacancy**

h. **Future Agenda Topics**

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

- a. *Motion to enter closed session pursuant to N.C.G.S. 143-318.11 (a) (2) to review the 2024 Sam Bland Award applications.*

XII. Adjournment