



Board of Commissioners Agenda

Town of Swansboro

Tuesday, September 24, 2024

Board Members

John Davis, Mayor | William Justice, Mayor Pro Tem | Pat Turner, Commissioner
Jeffrey Conaway, Commissioner | Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. June 4, 2024, Special Meeting
- b. June 11, 2024, Regular Meeting Minutes
- c. June 11, 2024, Closed Session Minutes
- d. June 19, 2024, Special Meeting Minutes
- e. June 19, 2024, Closed Session Minutes
- f. June 25, 2024, Regular Meeting Minutes

IV. Appointments/Recognitions/Presentations

- a. **Employee Recognitions**
Presenter: Dwayne Taylor - Police Chief
- b. **School Bus Safety Rules**

V. Public Hearing

- a. **UDO Text Amendment to § 152.179 Table of Permitted/Special Uses, § 152.180 Notes to the Table of Permitted/Special Uses, and § 152.016 Definitions of Basic Terms**
Presenter: Rebecca Brehmer, CFM, CZO – Town Planner

After direction from the Board of Commissioners at their August 13th regular meeting, Staff was asked to propose a text amendment to limit new vape shops and similar establishments in Town.

Recommended Action:

1. Hold a public hearing
2. Motion to approve Ordinance 2024-017 amending §152.179 Table of Permitted/Special Uses, §152.180 Notes to the Table of Permitted/Special Uses, and §152.016 Definitions of Basic Terms.

VI. Business Non-Consent

- a. **Field Use Agreements-Swansboro Soccer Association (SSA) & Swansboro Adult Soccer League (SASL)**

Presenter: Anna Stanley – Parks & Recreation Director

Swansboro Soccer Association (SSA) contract for use of the fields in Municipal park to practice is up for renewal this year. Swansboro Adult Soccer League (SASL) has requested to use the Municipal Park fields on Sundays for games.

Recommended Action: Approve or deny the field rental fees for SSA and SASL of \$5 per hour for one year and the field use agreement.

- b. **Nonprofit Funding Requests**

Presenter: Jon Barlow – Town Manager

- One Place
- Carolina Museum of the Marine

Recommended Action: Discuss and determine contributions to One Place and Carolina Museum of the Marine.

- c. **Property Easement Consideration for 204 Ashley Place**

Presenters: Jon Barlow – Town Manager, Francis Rasberry – Town Attorney

Materials will be provided at the meeting.

- d. **Monthly Financial Report as of August 31, 2024**

Presenter: Sonia Johnson – Finance Director

- e. **Future Agenda Topics**

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. Projects Brief
- b. Departments Report

X. Board Comments

XI. Closed Session

XII. Adjournment