



Board of Commissioners Agenda

Town of Swansboro

Tuesday, January 27, 2026

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. Budget Ordinance Amendment #2026-4
- b. Resolution Declaring Official Intent to Reimburse Expenditures-Police Interceptor Vehicles
- c. Resolution Dissolving the EOC/PSB Site Selection Committee
- d. Property Easement for 199 Williams Road/ONWASA Wastewater Treatment Facility
- e. Tax Refund Request

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$417.40.

Vehicle Tax

Geddes, Derek Kenneth	\$16.20	Tag Surrender
Puca, Michael Robert Jr.	\$196.64	Tag Surrender
Forsyth, Arlene Frances	\$13.61	Tag Surrender
Miller, Beverly Ann & Lee Phillips	\$152.20	Tag Surrender
Ruzicka, Louis Everett	\$38.75	Tag Surrender

IV. Appointments/Recognitions/Presentations

- a. **FY 2024-2025 Audit Report**

Presenter: Gregory T. Redman, CPA

V. Public Hearing

- a. **UDO Text Amendment – Establishing §152.034 Appearance Commission**
Presenter: Jon Barlow – Town Manager

At its August 26, 2025, and October 28, 2025, meetings, the Board discussed options for formalizing the Appearance Commission, including private nonprofit status and formation of a Town advisory body. The Board expressed support for an advisory commission, provided staff involvement remained minimal, and the commission served in an advisory capacity only.

Recommended Action:

1. *Hold a public hearing*
2. *Motion to adopt Ordinance 2026-01 establishing the Appearance Committee as a Town advisory committee.*

- b. **Rezoning Request- Parcel ID 012535 (Swansboro Loop Road)**

Presenter: Rebecca Brehmer, CFM, CZO – Planner

Pinnacle Construction and Development, LLC, on behalf of property owners, Family Freedom, LLC has submitted a rezoning request for a property on Swansboro Loop Road from RA - Residential/Agricultural to R10SF - Residential. The property is located in Swansboro's ETJ, and is further identified as tax parcel ID 012535, and the total acreage requested for rezoning is +/- 1 acre.

Recommended Action:

1. *Hold a public hearing*
2. *Motion to approve or deny Ordinance 2026-02 to rezone parcel ID 012535 (Swansboro Loop Road) from RA - Residential/Agricultural to R10SF – Residential.*

VI. Business Non-Consent

- a. **EOC/PSB Design-Build Firm Selection**
Presenter: Jon Barlow – Town Manager

The Town solicited Requests for Qualifications (RFQ) for Design-Build services for the construction of the new Emergency Operations Center/Public Safety Center.

Recommended Action: Authorize staff to enter into contract negotiations with Bobbitt for Design Build Services.

- b. **Correction to Public Safety Salary Schedule FY 2025-2026**
Presenter: Sonia Johnson – Finance Director

An amendment is requested to the salary schedule approved on June 10, 2025, to reflect the corrected minimum salary amounts, with the effective date remaining July 1, 2025.

Recommended Action: Motion to approve the Amended Salary Schedule for Public Safety for FY 2025-2026

- c. **Monthly Financial Report as of December 2025**
Presenter-Sonia Johnson, Finance Director

d. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. Projects Brief
- b. Department Reports

X. Board Comments

XI. Closed Session

XII. Adjournment