



Board of Commissioners Agenda

Town of Swansboro

Monday, December 12, 2022

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner | Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

a. Meeting Minutes

- June 13, 2022 Regular Meeting
- June 13, 2022 Closed Session
- June 27, 2022 Regular Meeting

b. Contract

- Lease renewal: 502 Church St. (Heritage Museum)

IV. Appointments/Recognitions/Presentations

a. 2022 Samuel Swann Bland Community Service Award *Presenter: Mayor John Davis*

The Samuel Swann Bland Community Service Award was created to honor the diligence, hard work, leadership, and dedication that characterized the contributions of Sam Bland to the public and the Swansboro Community. The award is made annually to a public employee, civic leader, or community volunteer that has demonstrated the qualities of outstanding dedication to the

improvement of community services that were exhibited in the career and contributions of Samuel Swann Bland.

b. Board Appointments

Presenter: Alissa Fender – Town Clerk

Due to expiration of terms or resignations, there are several board appointments needed. A list of expirations is provided below as well as those members who seek re-appointment and a Talent Bank Sheet with those citizens with an interest to serve.

Recommended Action:

1. Consider appointments to the Planning Board
2. Consider appointments to the Historic Preservation Commission
3. Consider appointments to the TDA
4. Consider appointments to the Parks Board

V. Public Hearing

a. Zoning Map Amendment to Rezone Parcels Along Water Street from B2HDO to R6SF

Presenter: Andrea Correll, AICP – Planner

The Town of Swansboro Board of Commissioners has expressed interest to down zone the parcels along Water Street from Drudy Lane to Casper’s Marina from B2HDO to R6SF.

Recommended Action: Consider motion to approve or deny rezoning of the parcels along Water Street from Drudy Lane to Casper’s Marina from B2HDO to R6SF.

VI. Business Non-Consent

a. 2023 Board of Commissioners Meeting Schedule

Presenter: Alissa Fender – Town Clerk

NCGS 160A-71 provides that the Board establish a time and place for its regular meetings. The 2023 meeting schedule has been prepared based on the Town’s Administrative Policy 1F which states that the Board of Commissioners meeting dates fall on the 2nd and 4th Monday of each month. Once adopted, the meeting schedule will be posted on the bulletin board outside the Administrative Offices at Town Hall and on the Town website.

Recommended Action: Adopt 2023 meeting schedule A or B

**b. Text Amendment/Town Code Chapter 74 Traffic Schedules
Schedule V. One-Way Streets**

Presenter: Dwayne Taylor, Chief of Police

After conducting numerous surveys regarding traffic flow on Church Street, it is proposed that traffic on Church Street be designated as “One Way” starting at Front Street and continuing northwest to Walnut Street. The width of Church Street, along with on street parking, make it impossible for two vehicles to travel in opposite directions without causing congestion.

Recommended Action: Motion to approve or deny Ordinance 2022-016

c. **Onslow County Interlocal Agreement-Fire Protection Services and Fire Protection Mutual Aid**

Presenter: Paula Webb, Town Manager

During the FY 22/23 budget process we shared information that Onslow County would approve an allocation of \$0.03 of its ad valorem tax rate collected from properties within the Town's incorporated borders each fiscal year for fire protection services (only) beginning in FY 22/23 and thereafter for as long as the agreement remains in place. In addition to the Interlocal Agreement – Fire Protection Services, a new Fire Protection Mutual Aid Agreement is provided.

Recommended Action: Motion to approve MOA's as written and authorize the Mayor, Manager and Clerk to execute as provided.

d. **Future Agenda Topics**

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. Projects Report

X. Board Comments

XI. Closed Session

XII. Adjournment