



Board of Commissioners Agenda

Town of Swansboro

Tuesday, July 14, 2026

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. April 28, 2026, Regular Meeting Minutes
- b. April 28, 2026, Closed Session Minutes
- c. Resolution Approving the Plan to Annex Certain Real Property

IV. Appointments/Recognitions/Presentations

- a. **ONWASA Community and Partner Update**
Presenter: Franky Howard – ONWASA CEO
- b. **Employee Introduction & Oaths of Office**
Presenters: Dwayne Taylor – Police Chief and Mayor William Justice
- c. **Arts by the Sea, Taste of the Town Winners**
Presenters: Anna Stanley – Parks & Recreation Director
The Town of Swansboro Parks and Recreation Department will announce the winners of the 2026 Taste of the Town.
- d. **Parks and Recreation Month**
Presenter: Mayor William Justice

V. Public Hearing – None

VI. Business Non-Consent

a. Public Street and Sidewalk Acceptance Request- Swansgate Subdivision

Presenter: Rebecca Brehmer, CFM, CZO – Town Planner

Tidewater Associates, Inc, on behalf of A Sydes Construction, is requesting acceptance of public streets and sidewalks for Swansgate Subdivision. This request includes all streets within the subdivision, Tundra Trail and Coscoroba Court, and all sidewalks.

Recommended Action: Motion to approve or deny Resolution 2026-R9 to accept public streets and sidewalks in Swansgate Subdivision.

b. RFQ Contract Negotiation Approval

Presenter: Anna Stanley – Parks & Recreation Director

The Town received two proposals in response to the RFQ for grant writing services to support applications for the Land and Water Conservation Fund and the Parks and Recreation Trust Fund grant programs.

Recommended Action: Approve or deny authorization for the Town to enter into contract negotiations with WithersRavenel for grant consulting services.

c. Approval of the Appearance Commission By-Laws

Presenter: Alissa Fender, MMC – Town Clerk

The final Appearance Commission By-Laws are presented to the Board of Commissioners for final approval following review, revision, and recommendation by the Appearance Commission.

Recommended Action: Motion to approve and adopt the Appearance Commission By-Laws as recommended by the Appearance Commission.

d. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

XII. Adjournment