



# Board of Commissioners Agenda

Town of Swansboro

Tuesday, March 26, 2024

Revised 3/25/2024

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## Board Members

John Davis, Mayor | William Justice, Mayor Pro Tem | Pat Turner, Commissioner  
Jeffrey Conaway, Commissioner | Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

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### I. Call to Order/Opening Prayer/Pledge

### II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

### III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

#### III. Consent Items:

- a. September 11, 2024, Regular Meeting

### IV. Appointments/Recognitions/Presentations

- a. **Recognition of Trevor Hucal**  
*Presenter: Mayor John Davis*
- b. **Employee Introductions**  
*Presenter: ~~Anna Stanley – Parks & Recreation Director~~  
Jacob Randal – Fire Chief  
Dwayne Taylor – Police Chief*
- c. **Center for Public Safety Excellence - Program Selection**  
*Presenter: Jacob Randall – Fire Chief*

The Town of Swansboro Fire Department was 1 of 10 agencies selected to participate in the Center for Public Safety Excellence's Beta Testing for the Community Risk Assessment (CRA) / Standards of Cover (SOC) Certificate Program. The CRA/SOC is a significant component of completing the Agency Accreditation process.

## V. Public Hearing

- a. **Zoning Map Amendment to rezone parcel on Swansboro Loop Road from RA to R20SF Conditional Zoning**  
**Presenter: Andrea Correll, AICP – Town Planner**

Sand Dollar Homes seeks a conditional rezoning for 27.287 +/- acres on a parcel of land identified as Tax Parcel ID 019324, from RA (Agricultural Residential) to R-20SF CZ (Single Family Conditional Rezoning) to develop a cluster subdivision.

*Recommended Action:*

- 1. Hold Public Hearing;*
- 2. Motion to approve Ordinance 2024-05 for a conditional rezoning of 27.287 +/- acres on a parcel of land identified as Tax Parcel ID 019324, from RA (Agricultural Residential) to R-20SF CZ (Single Family Conditional Rezoning) which includes six required conditions to develop a cluster subdivision and the consistency statement.*

## VI. Business Non-Consent

- a. **EOC/PSB Site Selection Committee Land Solicitation Packet and Ad**  
**Presenter: Keith Walsh – EOC/PSB Site Selection Committee Chair**

The EOC/PSB Site Selection Committee has developed a Land Solicitation Packet and a corresponding newspaper ad to aid in the search for available land suitable for the EOC Public Safety Building.

*Recommended Action:*

- 1. Discuss/Determine a deadline for packet submission.*
- 2. Authorize the EOC/PSB Site Selection Committee and staff to proceed with publishing the packet and newspaper ad.*

- b. **Budget Ordinance Amendment #2024-8**  
**Presenter: Sonia Johnson – Finance Director**

A Budget Ordinance Amendment is requested for multiple departments.

*Recommended Action: Motion to approve Budget Ordinance Amendment #2024-8*

- c. **Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds**  
**Presenter: Sonia Johnson – Finance Director**

An Ordinance Amendment is requested to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds.

*Recommended Action: Motion to approve Ordinance Amendment #3 to the Grant Project Ordinance Budget for the American Rescue Plan Act of 2021:Coronavirus State and Local Fiscal Recovery Funds.*

- d. **Monthly Financial Report As of February 29, 2024**  
**Presenter: Sonia Johnson – Finance Director**

e. **Future Agenda Topics**  
*Presenter: Alissa Fender – Town Clerk*

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

*Recommended Action: Discuss and provide any guidance.*

f. **Charleston Park Street Acceptance**  
*Presenter: Jon Barlow – Interim Town Manager*

The Board of Commissioners will consider final acceptance of the streets in the Charleston Park Subdivision.

*Recommended Action: A motion to accept Resolution 2024-R5 to formally accept certain streets in the Charleston Park subdivision as public streets in the Town of Swansboro.*

**VII. Items Moved from Consent**

**VIII. Public Comment**

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

**IX. Manager's Comments**

**X. Board Comments**

**XI. Closed Session**

**XII. Adjournment**