



Board of Commissioners Agenda

Town of Swansboro

Tuesday, August 12, 2025

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Pat Turner, Commissioner
Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner | Tamara Pieratti, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. June 10, 2024, Regular Meeting Minutes
- b. June 10, 2024, Closed Session Minutes
- c. June 24, 2024, Regular Meeting Minutes
- d. June 24, 2024, Closed Session Minutes
- e. Resolution 2025-R9 ETJ Appointment to Planning Board

IV. Appointments/Recognitions/Presentations

a. Board Appointments

Presenter: Alissa Fender, MMC – Town Clerk

Due to a resignation, there is an in-town seat vacancy on the Planning Board

Recommended Action: Consider appointment to the Planning Board

b. Fire Department – Mid-Year Performance Report

Presenter: Jacob Randall – Fire Chief

The Swansboro Fire Department will present its Mid-Year Performance Report, highlighting current performance, strengths, areas for improvement, and operational challenges. This report also supports requirements for the Community Risk Assessment/Standard of Cover Certification BETA program and Agency Accreditation.

Recommended Action: Receive report.

V. Public Hearing - None

VI. Business Non-Consent

- a. **Request from the ONWASA Board of Directors to amend its Articles of Incorporation**
Presenter: Jon Barlow – Town Manager

The ONWASA Board of Directors is requesting that each of its member governing bodies consider an amendment to ONWASA's Articles of Incorporation that would allow each member government the flexibility to appoint a director who is not necessarily an elected official.

Recommended Action: Approve Resolution 2025-R10 Amendment to the ONWASA Articles of Incorporation.

- b. **Future Agenda Topics**
Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

- a. *Recommended Action: Motion to enter closed session pursuant to NCGS 143-318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; and (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

XII. Adjournment