



Board of Commissioners Agenda

Town of Swansboro

Monday, June 12, 2023

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner | Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. **January 23, 2023 Closed Session Minutes**
- b. **February 13, 2023 Regular Meeting Minutes**
- c. **February 13, 2023 Closed Session Minutes**
- d. **Lease Agreement between Town of Swansboro and Spectrum Southeast LLC**

IV. Appointments/Recognitions/Presentations

a. Employee Introductions

Presenter: Alissa Fender – Town Clerk

b. Municipal Finance Month Proclamation

Presenter: Mayor John Davis

c. Board Appointments

Presenter: Alissa Fender – Town Clerk

Due to expiration of terms, and a resignation there are appointments or reappointments needed for the Board of Adjustment and Planning Board. A list of expirations is provided below as well as those members who seek re-appointment and a Talent Bank Sheet with those citizens with an interest in serving.

Recommended Action:

1. Consider re-appointments to the Board of Adjustment
2. Consider appointment to the Planning Board

V. Public Hearing

a. FY 2023/2024 Annual Budget Presentation

Presenters: Paula Webb – Town Manager and Sonia Johnson – Finance Director

The FY 2023/2024 Annual Budget is presented following discussions at two workshops, one on February 23rd and the other on May 17, 2023. The budget was prepared in accordance with N.C.G.S. Chapter 159, the North Carolina Local Government Budget and Fiscal Control Act and provided to the Board of Commissioners and the Public on June 1, 2023. As required, all funds within the budget are balanced, and all revenues and expenditures are identified for FY 2023/2024.

*Recommended Action: 1) Hold the Public Hearing; and
2) Motion to adopt FY 2023/2024 Budget Ordinance, Tax Rate (\$0.35/\$100), Fee Schedule, and Salary Schedule*

VI. Business Non-Consent

a. Parks and Recreation Comprehensive Master Plan

Swansboro Parks and Recreation contracted with McAdams to update the 2008 Comprehensive Master Plan. Jennifer Beedle with McAdams will present an overview of the Comprehensive Master Plan and recommendations for the department.

Recommended Action: Motion to adopt the 2023 Swansboro Parks and Recreation Comprehensive Master Plan.

b. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

XII. Adjournment