



# Board of Commissioners Agenda

Town of Swansboro

Monday, November 27, 2023

## Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner | Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

### I. Call to Order/Opening Prayer/Pledge

### II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

### III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

#### III. Consent Items:

##### a. Meeting Minutes:

- May 22, 2023, Regular Meeting Minutes

##### b. Tax Refund Requests

- Aldret, Kenneth Manning	\$6.88	Tag Surrender
- Gorostieta, Alejandro	\$684.97	Over Assessment
- Huddleston, Cara Olivia	\$20.21	Tag Surrender
- Mier, Melinda J & Olivia Juliet	\$38.95	Military
- Seabolt, David Patton	\$150.41	Sold/Traded
- Squire, Jason Carl	\$20.90	Over Assessment

### IV. Appointments/Recognitions/Presentations

#### a. Board Appointments

**Presenter: Alissa Fender – Town Clerk**

Due to expiration of terms or resignations, there are several board appointments needed. A list of expirations is provided below as well as those members who seek re-appointment and a Talent Bank Sheet with those citizens with an interest to serve.

*Recommended Action:*

1. Consider appointments to the Planning Board
2. Consider appointments to the Historic Preservation Commission
3. Consider appointments to the TDA
4. Consider appointments to the Parks Board

**V. Public Hearing - none**

**VI. Business Non-Consent**

**a. State Capital Infrastructure Funds (SCIF) Investment Options**  
*Presenter: Sonia Johnson – Finance Director*

The Town received State Capital Infrastructure Funds (SCIF) to build a new Emergency Operations Center. Per the NC Office of State Budget and Management, the Town can place these funds in a high interest savings account or money market.

As part of our ongoing efforts to secure the most favorable terms for the SCIF funds, staff reached out to several banks to obtain competitive rate proposals. At this time, we are still waiting on some responses from these institutions. Staff will provide the bank rates and a recommendation at the meeting.

**b. Monthly Financial Report as of October 31, 2023**  
*Presenter: Sonia Johnson – Finance Director*

**c. Future Agenda Topics**  
*Presenter: Alissa Fender – Town Clerk*

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

*Recommended Action: Discuss and provide any guidance*

**d. Recognition of Outgoing Board Members**  
*Presenter: Paula Webb – Town Manager*

**VII. Items Moved from Consent**

**VIII. Public Comment**

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

**IX. Manager's Comments**

- a. Department Reports (Printed version will be provided at the meeting)**
- b. Projects Report (Printed version will be provided at the meeting)**

**X. Board Comments**

**XI. Closed Session - none**

**XII. Adjournment**