



Board of Commissioners Agenda

Town of Swansboro

Monday, January 23, 2023

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner | Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

a. Meeting Minutes

- July 11, 2022, Regular Meeting
- July 25, 2022, Regular meeting
- July 25, 2022, Closed Session
- August 8, 2022, Regular Meeting
- August 18, 2022, Joint/Retreat Special Meeting with Planning Board

b. Tax Refund Request

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$481.50.

Baldwin, Eric Christopher	\$178.66	Tag Surrender
Lopez, David Yazmin, & Lopez, Veronica Yazmin	\$256.32	Military
Karnes, Cynthia Suzanne	\$46.52	Military

IV. Appointments/Recognitions/Presentations

a. Recognition of Lindsay Williams

b. Employee of the Quarter

c. **Board Appointments**

Presenter: Alissa Fender – Town Clerk

Board member Paul Wysocki of the Flood Management Appeal Board has been unresponsive to attempts to confirm his desire to serve on the board. Emails and phone calls have been sent to ensure he wants to continue to serve, and all have been met with no response.

Removal from the Flood Management Appeals Board and appointment of a new member is requested.

Recommended Action:

1. *Consider removal of unresponsive member from Flood Management Appeals Board.*
2. *Consider appointment to Flood Management Appeals Board.*

V. Public Hearing

a. **Text Amendment related to Massing Standards in the Historic District**

Presenter: Andrea Correll, AICP – Planner

Following review of massing standards, other community ordinances and specific statutes, as well as recent case law related to such, staff has prepared UDO text amendments to Appendix III Historic District Design Standards, Section 11 New Construction.

Recommended Action:

1. *Hold a Public Hearing;*
2. *Motion to approve or deny Ordinance 2023-02 controlling massing in the historic district and adopt a statement of consistency*

VI. Business Non-Consent

a. **Budget Ordinance Amendment #2023-02**

Presenter: Sonia Johnson, Finance Director

The budget ordinance needs to be amended for multiple departments.

Recommended Action: Motion to approve Budget Ordinance Amendment #2023-02

b. **Financial Report as of December 31, 2022 and ARP Grant Update**

Presenter: Sonia Johnson – Finance Director

c. **Future Agenda Topics**

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. **Projects Update**
- b. **Department Reports**

X. Board Comments

XI. Closed Session - *Motion to enter closed session pursuant to NCGS 143-318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

XII. Adjournment