Board of Commissioners Agenda

Town of Swansboro

Tuesday, November 10, 2026

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

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I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

a. July 28, 2026, Regular Meeting Minutes

b. August 11, 2026, Regular Meeting Minutes

IV. Appointments/Recognitions/Presentations

a. **Onslow United Transit System Presentation (OUTS) Update**
Presenter: Danny Ferucci – Executive Director of OUTS

b. **Board Appointments**
Presenter: Alissa Fender, MMC – Town Clerk

Due to expiration of terms or ongoing vacancies, board appointments are needed for the Historic Preservation Commission, Tourism Development Authority, and the Parks Board.

Recommended Action:
1. Consider appointments to the Historic Preservation Commission
2. Consider appointments to the TDA
3. Consider appointments to the Parks Board

c. **Fire Department's 2026 – 2031 Strategic Plan**
Presenter: Jacob Randall – Fire Chief

The Swansboro Fire Department's 2026–2031 Strategic Plan in support of the Department's strategic direction and continued accreditation efforts will be presented.

Recommended Action: Receive report.

V. Public Hearing – *NONE*

VI. Business Non-Consent

a. **Fee Schedule Amendment for Certificate of Appropriateness**
Presenter: Michael Tata – Town Planner

The Swansboro Historic Preservation Commission has recommended a reduction to the Major Work Certificate of Appropriateness fee.

Recommended Action: Approve or deny the proposed amendment to the Town Fee Schedule, adjusting the Major Work Certificate of Appropriateness application fee from $200 to $100.

b. **Appearance Recognition Program**
Presenter: Alissa Fender, MMC – Town Clerk

Consideration of an Appearance Recognition Program recommended by the Appearance Commission to recognize residential and commercial properties that contribute positively to the appearance and character of the community.

Recommended Action: Provide direction regarding the proposed Appearance Recognition Program, including approval as presented or referral back to the Appearance Commission for further revisions and considerations.

c. **Appearance Project Program**
Presenter: Alissa Fender, MMC – Town Clerk

Consideration of an Appearance Project Program recommended by the Appearance Commission to support volunteer-led beautification and cleanup projects on public property throughout the community.

Recommended Action: Provide direction regarding the proposed Appearance Project Program, including approval as presented or referral to the Appearance Commission for further revisions and consideration.

d. **Future Agenda Topics**
Presenter: Alissa Fender, MMC – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

a. *Recommended Action: Motion to enter closed session pursuant to N.C.G.S. 143-318.11 (a) (2) to review 2026 Sam Bland Award nominations.*

XII. Adjournment