



Board of Commissioners Agenda

Town of Swansboro

Tuesday, March 11, 2025

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Pat Turner, Commissioner
Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. January 14, 2025, Regular Meeting Minutes
- b. January 14, 2025, Closed Session Minutes
- c. Budget Ordinance Amendment #2025-8

IV. Appointments/Recognitions/Presentations - None

V. Public Hearing - None

VI. Business Non-Consent

a. Engineering Service Selection for Sidewalk Project *Presenter: Jon Barlow - Town Manager*

The Town recently released a Request for Qualifications (RFQ) seeking experienced, professional engineering firms to provide land survey and civil engineering design services, bidding and construction administration for pedestrian improvements.

Recommended Action: Agree to enter into contract negotiations with Arendell Engineers to provide engineering and design services for the sidewalk project.

b. **Resolution Authorizing Acquisition of Real Property by Proceedings in Eminent Domain**
Presenter: Jon Barlow – Town Manager

The Town Board of Commissioners has determined there is a need for a new Emergency Operations Center and Public Safety Building (EOC/PSB). The Board of Commissioners appointed EOC/PSB Site Selection Committee has recommended the acquisition of a 10-acre site located on the south side of Hwy. 24 close to the intersection of Old Hammocks Beach Rd. (PIN 536405087796 and PIN 536405089589)

Recommended Action: Adopt Resolution 2025-R3 authorizing staff to commence the acquisition of the property by exercise of its eminent domain authority under Article 3 of Chapter 40A of the North Carolina General Statutes.

c. **Future Agenda Topics**
Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

- a. *Recommended Action: Motion to enter closed session pursuant to NCGS 143-318.11 (a) (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.*

XII. Adjournment