



Board of Commissioners Agenda

Town of Swansboro

Monday, September 11, 2023

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner
Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. April 10, 2023, Regular Meeting Minutes
- b. April 24, 2023, Regular Meeting Minutes

IV. Appointments/Recognitions/Presentations

a. Employee Introductions

*Presenters: Anna Stanley – Parks & Recreation Director
Gerald Bates – Public Works Director*

V. Public Hearing – none

VI. Business Non-Consent

a. Text Amendment to 152.016 Definitions of Basic Terms

Presenter: Rebecca Brehmer – Projects/Planning Coordinator

A text amendment to section 152.016 Definitions of Basic Terms is needed to add a definition of "Marina". The text amendment was first brought to the board and a public hearing was held on August 28, 2023. The item was tabled to the next meeting, and staff was directed to consult with the Town Attorney to revise the wording related to the types of uses that could fall under a marina facility.

Recommended Action: Motion to approve or deny Ordinance 2023-012 amending the Unified Development Ordinance to update Section 152.016 to include the definition for "Marina".

b. Budget Ordinance Amendment #2024-3

Presenters: Sonia Johnson – Finance Director/Jacob Randall – Fire Chief

The Budget needs to be amended for acceptance of the 3% fire tax from Onslow County.

*Recommended Action: 1) Approve Budget Amendment #2024-3 totaling \$92,842.77; and
2) Appropriation of Additional Funds as provided below.*

Item 1 - Assistant Fire Chief – Training: \$51,400.99

(Initial Start of November 11 to FY End 23/24 including benefits)

Item 2 - Overtime: \$11,441.78

Item 3 - Part-Time Salary: \$30,000

Total: \$92,842.77

c. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session – none

XII. Adjournment