



Board of Commissioners Agenda

Town of Swansboro

Tuesday, May 13, 2025

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Pat Turner, Commissioner
Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner | Tamara Pieratti, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. February 20, 2025, Special Meeting
- b. February 25, 2025, Regular Meeting
- c. February 25, 2025, Closed Session
- d. March 11, 2025, Regular Meeting
- e. March 11, 2025, Closed Session

IV. Appointments/Recognitions/Presentations

- a. Safe Boating Week
- b. Onslow County Senior Games
- c. National Public Works Week
- d. National Police Week

V. Public Hearing – None

VI. Business Non-Consent

a. Approval for Design-Build Delivery Method

Presenter: Jon Barlow – Town Manager

Through evaluation, it is found that the design-build delivery method of services for constructing the new Emergency Operations Center/Public Safety Building (EOC/PSB) would provide valuable benefits to the project. North Carolina General Statutes requires certain criteria to present for such a service delivery method that can be utilized.

Recommended Action: Approve utilizing the Design-Build Delivery Method for the Emergency Operations Center/Public Safety Building (EOC/PSB) based on compliance with NC 143-128.1A(b) criteria above, subsequently allowing the Request for Qualifications (RFQ) to be advertised for such service.

b. Approval for Request for Qualification for the Design-Build of the Town of Swansboro Emergency operations Center and Public Safety Center

Presenter: Jon Barlow – Town Manager

Pursuant to NC General Statute Section 143-128.1A, the Town of Swansboro, NC is soliciting proposals from qualified design-build firms interested in providing professional design and construction services for the new Emergency Operations center (EOC) and Public Safety Building.

Recommended Action: Approve the RFQ seeking Design-Build services for the Town of Swansboro Emergency Operations Center and Public Safety Building.

c. Discussion on Updated Budget Draft FY 25/26

Presenters: Jon Barlow – Town Manager/Sonia Johnson – Finance Director

Following the April 29th Budget Workshop, several adjustments have been made to align projected revenues and expenditures. These updates ensure that the annual budget is balanced in compliance with North Carolina General Statute 159-8. Additionally, 3 non-profit funding applications are included for review/consideration.

Recommended Action: Offer direction on the next steps for the updated Budget Draft FY 25/26

d. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

X. Board Comments

XI. Closed Session

XII. Adjournment