



Board of Commissioners Agenda

Town of Swansboro

Monday, March 27, 2023

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner | Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

a. Meeting Minutes:

- November 14, 2022, Regular Meeting
- November 14, 2022, Closed Session

b. Tax Refunds

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$60.93.

- Ervin, Kathryn Marvel & Steidel, Donna Jean	\$9.89	Tag Surrender
- Puca, Michael Robert Jr.	\$31.32	Tag Surrender
- Stanley, June Meadows	\$19.72	Tag Surrender

IV. Appointments/Recognitions/Presentations

a. **Life Saving Awards**

Presenter: William Stanley – Assistant Fire Chief

V. Public Hearing – none

VI. Business Non-Consent

a. Social District Discussion

Presenter: Andrea Correll, AICP – Planner

The Board of Commissioners has expressed interest in learning more about a possible downtown social district.

Recommended Action: Discuss the possibility of a Swansboro Downtown Social District and direct staff to return with an agenda item for your consideration at a future meeting

b. Church St. Dock-Updated Standard Operating Procedures

Presenter: Anna Stanley – Parks & Recreation Director

Church Street Dock Standard Operating Procedures are being updated to include additional general rules and regulations, emergencies, safety measures, code of conduct, and new procedures of assigning boat slips upon completion of the neighboring dock.

Recommended Action: Review of Church Street Dock updated Standard Operating Procedures

c. Budget Ordinance Amendment #2023-4

Presenter: Sonia Johnson – Finance Director

The budget ordinance needs to be amended for multiple departments.

Recommended Action: Motion to approve Budget Ordinance Amendment #2023-4

d. Ordinance Amendment #2 to the Swansboro Bicentennial Park Boardwalk Extension with Public Day Docks Project

Presenter: Sonia Johnson – Finance Director

Quotes to complete the dredge work for the Dockwalk Extension/Day Docks Project came in over the amount indicated last year by \$13,000. Requesting funds to be appropriated to the project so the contract can be signed and work started.

Recommended Action: Motion to approve Ordinance Amendment #2 to the Swansboro Bicentennial Park Boardwalk Extension with Public Day Docks Project.

e. Financial Report as of February 28, 2023

Presenter: Sonia Johnson - Finance Director

f. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. **Projects Brief**
- b. **Department Reports**

X. Board Comments

XI. Closed Session

XII. Adjournment