



Board of Commissioners Agenda

Town of Swansboro

Tuesday, May 26, 2026

Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. March 24, 2026, Regular Meeting Minutes
- b. Resolution 2026-R7 Authorizing Withdrawl from ECC
- c. Tax Refund Request

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$161.71

Vehicle Tax

Duncan, Jeffrey L	\$24.01	Sold/Traded
Newcomb, Roger D & Mary E	\$137.70	Tag Surrender

IV. Appointments/Recognitions/Presentations

- a. **Gigi's Farm**
Presenter: Helen Gross
- b. **Bucket Brigade Program**
Presenter: Laura Hagerman – Salvation Army Social Serivces Program Manager

V. Public Hearing – None

VI. Business Non-Consent

a. Emergency Operations Center/Public Safety Building Design Contract Award to Bobbitt Construction, Inc.

Presenter: Jon Barlow – Town Manager

To award a contract to Bobbitt Construction, Inc. for the design phase of the Emergency Operations Center/ Public Safety Building in the amount of \$952,741

Recommended Action: Approve the contract for design services to Bobbitt Construction, Inc. in the amount of \$952,741.

b. Emergency Operations Center/Public Safety Building Project Management Services

Presenter: Jon Barlow – Town Manager

To award a contract to MPB to provide Project Management Services for the Emergency Operations Center and Public Safety Building

Recommended Action: Approve the contract for EOC/PSB Project Advisory Services to MPB in the amount of \$254,345.

c. Audit Contract-Anderson Smith & Wike, PLLC

Presenter: Sonia Johnson – Finance Director

To award a audit contract to Anderson Smith & Wike, PPLC for audit services.

Recommended Action: Approve the Audit Contract to Anderson Smith & Wike, PLLC for period July 1, 2025 thru June 30, 2026 in the amount of \$26,500 not to exceed \$29,000.

d. Monthly Financial Report as of April 30, 2026

Presenter: Sonia Johnson – Finance Director

e. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. Projects Brief
- b. Department Reports

X. Board Comments

XI. Closed Session

XII. Adjournment