



# Board of Commissioners Agenda

## Town of Swansboro

Tuesday, June 23, 2026

---

### Board Members

William Justice, Mayor | Jeffrey Conaway, Mayor Pro Tem | Douglas Eckendorf, Commissioner  
Tamara Pieratti, Commissioner | Wayne Herbert, Commissioner | Timothy Vannoy, Commissioner

---

#### I. Call to Order/Opening Prayer/Pledge

#### II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

#### III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

##### III. Consent Items:

- a. April 14, 2026, Regular Meeting Minutes
- b. April 14, 2026, Closed Session Minutes
- c. Budget Ordinance Amendment #2026-7
- d. Tax Refund Requests

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$188.27

##### Vehicle Tax

Britt, Patrica Cook - \$34.76 - Sold/Traded

Campbell, Jade - \$27.64 - Tag Surrender

Klein, Iryna Anatoliyivna & David Russell - \$125.87 - Tag Surrender

#### IV. Appointments/Recognitions/Presentations

- a. **Educators on Mission**  
*Presenter: Jacob Mabry*

## V. Public Hearing

### a. UDO Text Amendment to §152.016 Definitions of Basic Terms

**Presenter: Rebecca Brehmer, CFM, CZO – Town Planner**

A text amendment is proposed for accuracy after the discovery of a discrepancy in UDO §152.016 Definitions of Basic Terms for the definition of “Fence (Protective)”.

*Recommended Action:*

1. Hold a public hearing
2. Motion to approve or deny Ordinance 2026-04 amending §152.016 Definitions of Basic Terms.

### b. UDO Text Amendment to §152.400-462 Flood Damage Prevention

**Presenter: Rebecca Brehmer, CFM, CZO – Town Planner**

The National Flood Insurance Program released an updated 2026 Model Flood Damage Prevention Ordinances for local coastal communities in North Carolina to implement into the Town’s flood ordinance.

*Recommended Action:*

1. Hold a public hearing
2. Motion to approve or deny Ordinance 2026-05 amending §152.400-462 Flood Damage Prevention.

## VI. Business Non-Consent

### a. FY 2026/2027 Budget Ordinance, Tax Rate, Stormwater Ordinance, Fee Schedule, and Salary Schedules (tabled 6/9/2026)

**Presenter: Jon Barlow – Town Manager/Sonia Johnson – Finance Director**

The FY 2026/2027 Annual Budget is presented for consideration by the Town of Swansboro Board of Commissioners. The budget was prepared in accordance with N.C.G.S. Chapter 159, the North Carolina Local Government Budget and Fiscal Control Act. As required, all funds within the budget are balanced, and all revenues and expenditures are identified for FY 2026/2027.

*Recommended Action: Motion to adopt FY 2026/2027 Budget Ordinance, Tax Rate (\$0.35/\$100), Salary Schedules, and Fee Schedule*

### b. Monthly Financial Report as of May 31, 2026

**Presenter: Sonia Johnson – Finance Director**

### c. Future Agenda Topics

**Presenter: Alissa Fender – Town Clerk**

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

*Recommended Action: Discuss and provide any guidance.*

**VII. Items Moved from Consent**

**VIII. Public Comment**

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

**IX. Manager's Comments**

- a. Projects Brief
- b. Department Reports

**X. Board Comments**

**XI. Closed Session**

**XII. Adjournment**