



Board of Commissioners Agenda

Town of Swansboro

Tuesday, August 27, 2024

Board Members

John Davis, Mayor | William Justice, Mayor Pro Tem | Pat Turner, Commissioner
Jeffrey Conaway, Commissioner | Douglas Eckendorf, Commissioner | Joseph Brown, Commissioner

I. Call to Order/Opening Prayer/Pledge

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda. There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

III. Consent Items:

- a. May 14, 2024, Regular Meeting Minutes
- b. May 14, 2024, Closed Session Minutes

IV. Appointments/Recognitions/Presentations

- a. **True Justice International Community Presentation**
Presenter: Traci Klein - Executive Director of True Justice International
- b. **Board Appointments - Swansboro Swimming Pool Committee**
Presenter: Alissa Fender - Town Clerk

At its August 13, 2024, meeting, the Board of Commissioners approved Resolution 2024-R8 to create the Swansboro Swimming Pool Committee and appointed Matthew Prane, Scott Evans and Brooks Barnett. It was requested that the committee include Swansboro residents, and Mr. Prane was directed to select additional members that live in Town.

Recommended Action: Motion to appoint the recommended members to the Swansboro Swimming Pool Committee.

V. Public Hearing

a. UDO Text Amendment to Section 152. 179 Table of Permitted/Special Uses and Section 152.212 Use Standards

Presenter: Rebecca Brehmer, CFM, CZO – Town Planner

After a recent Board of Adjustment meeting for an appeal to an administrative decision involving boat/boat trailer storage on an empty residential lot, Staff was directed by the Board of Commissioners to present a text amendment to allow boat/boat trailer storage in Town.

Recommended Action:

- 1. Hold a public hearing*
- 2. Motion to approve Ordinance 2024-016 amending Section 152. 179 Table of Permitted/Special Uses and Section 152.212 Use Standards.*

VI. Business Non-Consent

a. Carpet Replacement in the Community Room and Assembly Room

Presenter: Jon Barlow – Town Manager

At the August 13, 2024, meeting, the Board directed staff to seek estimates for replacement of the carpet in both the Community Room in Town Hall and the Assembly Room in Emmerton School.

Recommended Action: Authorize the appropriation of the necessary funds from fund balance for the replacement of the flooring material in both facilities, resulting in a budget amendment to be provided at the next meeting.

b. Sidewalk Priority Project List

Presenter: Jon Barlow – Town Manager

In 2020 a sidewalk project priority list was developed. In all, 9 areas were selected to focus the construction of new sidewalks. A partnership with NCDOT and JUMPO facilitated the design and construction of several of the priority areas (1,2, and 4). Due to easement acquisition and project funding no other projects were performed.

Recommended Action: Motion to authorize staff to seek engineering services for the design along with permitting and easement acquisition of the sidewalks identified in the project priority list.

c. Monthly Financial Report as of July 31, 2024

Presenter: Sonia Johnson – Finance Director

d. Future Agenda Topics

Presenter: Alissa Fender – Town Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Recommended Action: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

- a. Project Brief
- b. Departments Report

X. Board Comments

XI. Closed Session

- a. *Recommended Action: Motion to enter Closed Session pursuant to NCGS 138.143-11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege.*

XII. Adjournment