



Historic Preservation Commission Agenda

Town of Swansboro

Tuesday, March 19, 2024

I. Call to Order

II. Approval of Minutes

- a. October 17, 2023 Regular Meeting Minutes
- b. October 30, 2023 Special Meeting Minutes

III. Business

a. Text Amendment to Section 5: Windows and Doors

Presenter: Rebecca Brehmer, Projects/Planning Coordinator, CFM, CZO

At the February 20, 2024, Swansboro Historic Preservation Commission meeting, the board made a motion to appoint a subcommittee consisting of town staff, Elaine Justice, Lauren Brown, and Kim Kingrey to review and draft a text amendment to Section 5: Windows and Doors found in our Historic District Design Standards.

Recommended Action: Motion to recommend amending Section 5: Windows and Doors in the Historic Design Standards of the Unified Development Ordinance and forward those recommended changes to the Planning Board for their review.

b. Text Amendment to Section 3: Roofs

Presenter: Rebecca Brehmer, Projects/Planning Coordinator, CFM, CZO

At the February 20, 2024, Swansboro Historic Preservation Commission meeting, the board made a motion to appoint a subcommittee consisting of town staff, Elaine Justice, Lauren Brown, and Kim Kingrey to review and draft a text amendment to Section: 3 Roofs found in our Historic District Design Standards.

Recommended Action: Motion to recommend amending Section 3: Roofs in the Historic Design Standards of the Unified Development Ordinance and forward those recommended changes to the Planning Board for their review.

c. Minor Work/Staff Approval Application Report: February-March

Presenter: Rebecca Brehmer, Projects/Planning Coordinator, CFM, CZO

IV. Chairman/Board Thoughts/Staff Comments

V. Public Comments

VI. Adjournment