



Historic Preservation Commission Agenda

Town of Swansboro

Tuesday, October 20, 2026

I. Call to Order

II. Approval of Minutes

- a. September 15, 2026 Regular Meeting Minutes

III. Business

- a. **Certificate of Appropriateness/ 211 Elm Street**

Presenter: Mikey Tata, Town Planner

The owner of 211 Elm Street or the "Charles R. Webb House" has requested a Certificate of Appropriateness for alterations to their property. This home is contributing to the Swansboro Historic District and is zoned R-6SF.

Recommended Action:

1. Hold a public hearing
2. Motion to approve or deny COA-2026-05 for alterations to accessory structures and property at 211 Elm Street based on the standards provided.

- b. **After the Fact Fees**

Presenter: Mikey Tata, Town Planner

Following direction from the August 18, 2026, meeting staff research the Certificate of Appropriateness and after-the-fact fee schedules from three surrounding coastal jurisdictions: Beaufort, Edenton, and New Bern.

Recommended Action: Review and provide direction to staff.

- c. **Minor Work/Staff Approval Application Report September-October**

Presenter: Mikey Tata, Town Planner

IV. Chairman/Board Thoughts/Staff Comments

V. Public Comments

VI. Adjournment