



Design Review Committee Agenda

Monday, September 08, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Design Review Committee Meeting will be available in person and

LIVE on YouTube at <https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

1. Call to Order and Establish a Quorum for Regular Meeting

2. Pledge of Allegiance to the Flag

3. Public Forum

Any person may address the Committee regarding matters not on the agenda and within their purview.

4. Consent Agenda

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.

A. [Design Review Committee Minutes of August 11, 2025](#)

[*Recommendation: Approval of Minutes*](#)

5. Design Clearance Applications

A. Design Clearance for Exterior Paint at 3 Randolph Street

Approve Design Clearance for repainting an existing building within the Main Street Historic District

6. **Adjournment**



Design Review Committee Minutes

Monday, August 11, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

The meeting was called to order at 5:00 PM by Susan Peters.

Present: DRC members John Otto, Sandra Baracco, Susan Peters, Sharyn Brown. Shirla Lopez arrived at 5:11.

Staff: Tom DuBois - City Manager, Erin Ventura - Contract City Planner, Aaron Wolcott - City Clerk

2. Pledge of Allegiance to the Flag

The pledge of allegiance was led by Susan Peters.

3. Public Forum

Committee member Sandri Baracco requested that the committee do some housekeeping at the end of the meeting. This was in regards to the handling of packets for committee members.

4. Consent Agenda

A. Design Review Committee Minutes of July 14, 2025

Recommendation: Approval of Minutes

Motion to approve the Consent Agenda by Otto, second by Baracco.

AYES: Baracco, Otto, Peters, Brown

NOES:

ABSENT: Lopez

MOTION CARRIED 4-0

5. Design Clearance Applications

A. Design Clearance- 40 Gold Dust Trail

The committee considered a design clearance application for the demolition, remodel, and reconstruction of the Kingdom Hall of Jehovah's Witnesses at 40 Gold Dust Trail. The application had been previously reviewed in April and was returned for more historical research.

David Meza presented on behalf of the applicant, detailing the historical research conducted on the building, which was formerly the mine office for the Old Eureka Mine. He explained that due to the building's poor structural condition, demolition of the historic front portion was necessary. The applicant proposed to respect the

original style by reusing materials where possible, including the greenstone foundation, bricks, doors, and the concrete vault. The applicant also agreed to add a plaque with historical information accessible to the public.

Committee members expressed their appreciation for the extensive research and willingness to preserve historical elements. Committee member Otto requested that the City preserve the historic research that was done by the applicant. Committee members Otto and Peters suggested that the greenstone foundation should be maintained, in addition to the vault. They suggested putting a concrete foundation behind the existing greenstone foundation so that it could be maintained as it is.

The committee also requested that the other elements of the building, including the bricks, shutters and doors be reused in some fashion or made available for preservation. They also requested that a historical plaque be made publicly accessible at the site.

Motion to approve the application at 40 Gold Dust Trail with the conditions of maintaining the stone foundation and concrete vault, reusing as many historical elements as possible (including doors, shutters, and bricks on the exterior if feasible), and creating a publicly accessible historical plaque to be reviewed by the committees, by Otto, second by Brown.

AYES: Baracco, Otto, Peters, Brown, Lopez

NOES:

ABSENT:

MOTION CARRIED 5-0

B. Design Clearance - 110 Gold Dust Trail

The committee reviewed an application for a prefabricated single-family residence in the Historic District at 110 Gold Dust Trail. This was a continued item from the previous month's meeting. The applicant presented revised designs that incorporated elements from surrounding houses, such as horizontal wood siding, a new porch, and modified windows, while retaining a dark color scheme.

Committee members were pleased with the changes and the applicant's response to their previous feedback. Committee member Baracco commented that the new porch was a "great improvement." Committee member Otto expressed a dislike for the shed-style roof, noting it was not typical of the area's architecture.

Motion to approve the application with the proposed modifications and darker colors, by Baracco, second by Brown.

AYES: Baracco, Peters, Brown, Lopez

NOES: Otto

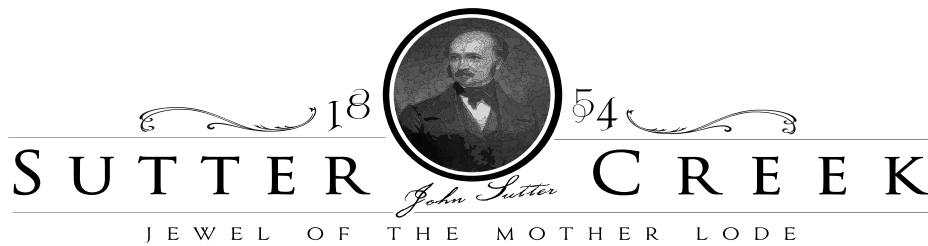
ABSENT:

MOTION CARRIED 4-1

- **Motion:** A motion to approve the design with the proposed modifications and darker colors was made by Baracco and seconded by Brown. The motion carried 4-1, with Otto opposed.

6. Adjournment

The meeting was adjourned at 5:00PM.



DATE: September 8, 2025

TO: Design Review Committee

FROM: Erin Ventura, Contract Planner

RE: 3 Randolph Street- Design Clearance for alterations to railing on an existing building (APN: 018-131-005)
Zoning: DTC- Downtown Commercial
Design Standard District: Main Street Historic District
Applicant: Jay Michel

RECOMMENDATION:

Approve Design Clearance for repainting an existing building within the Main Street Historic District.

BACKGROUND:

	<u>Requirements for Design Clearance:</u>	<u>Proposed:</u>	<u>Design Criteria met:</u>	<u>Recommendations, if any to meet Design Clearance:</u>
Zoning	DTC	DTC	Yes	
District:	Main Street Historic District			
Lot Size:	--	--	N/A	
Set Back requirements:				
Front	--	--	N/A	
Side	--	--	N/A	
Rear	--	--	N/A	
Lot coverage	--	--	N/A	
Are there existing historic features?		Yes	Yes	
Structure Type			Yes	
Max Building height	--	--	--	

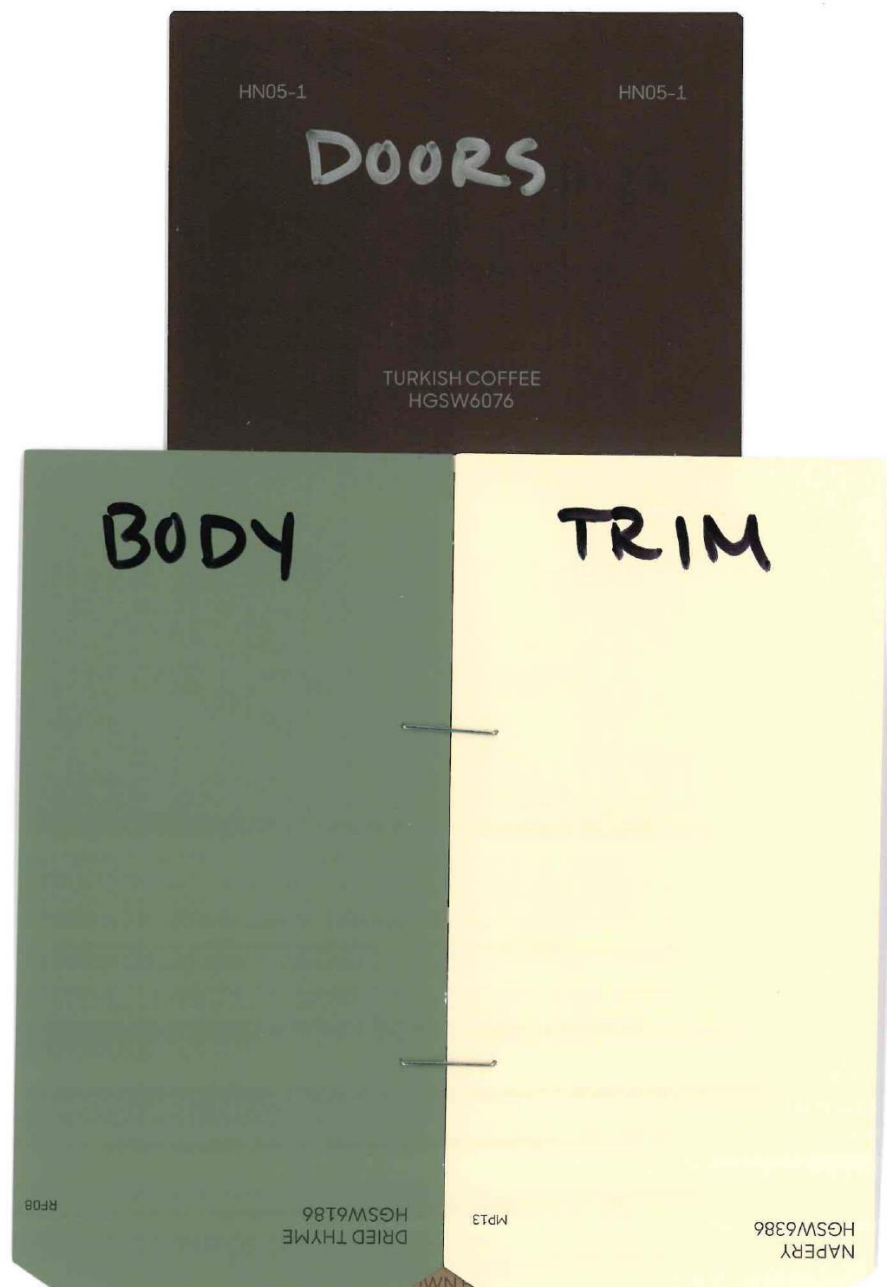
DISCUSSION:

The applicant is proposing to repaint the building in the following colors:

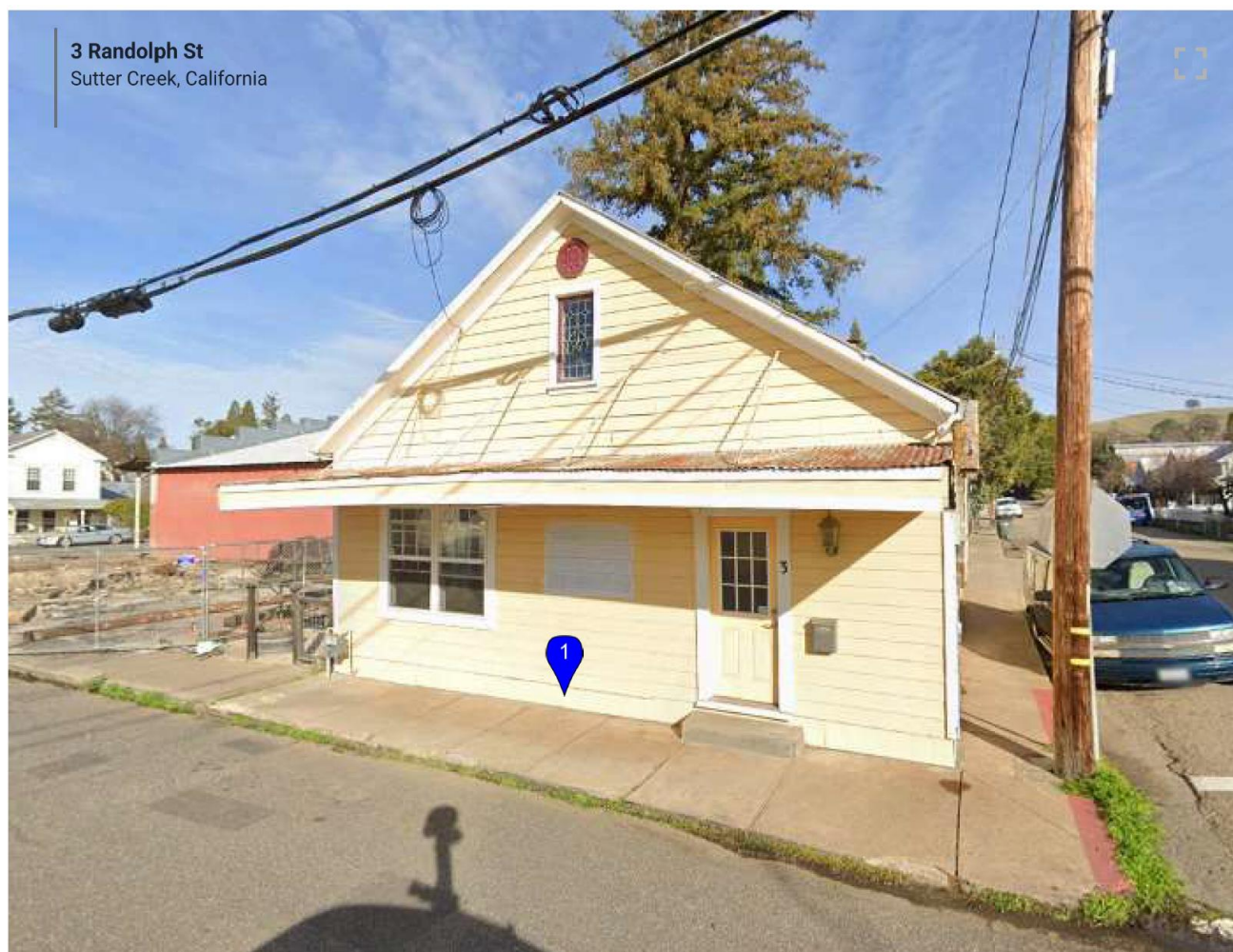
Doors: Turkish Coffee

Body: Dried Thyme

Trim: Napery



**Figure 1- Front Elevation
3 Randolph Street**



Staff recommend that the Design Review Committee approve the proposed application as presented.