



Planning Commission Meeting Agenda

Monday, May 12, 2025 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available via Zoom and in person.

Join Zoom meeting:

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Please note: Zoom participation is only available for VIEWING the Council meeting.

Public Comment will not be taken from Zoom

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

Discussion items only, no action to be taken. Any person may address the Commission at this time upon any subject within the jurisdiction of the Planning Commission; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent meeting. Please note – there is a five (5) minute limit per topic.

- 4. Consent Agenda**

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Commission or the Public.

A. Planning Commission Minutes of April 14, 2025

Recommendation: Approval of Minutes

B. Sign Permit for 54 Main Street - Bespoke Perfume Bar

5. **Public Hearings**

A. CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL

110 Gopher Flat Road APN 018-092-003 - Continued from April 14, 2025

1. Conduct a public hearing and receive public input, and

2. Find that the project is Categorically Exempt under Class 32 of the CEQA Guidelines; and

3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Pamela Lohman to operate a Short-Term Rental, , at 110 Gopher Flat Road, based on the proposed Findings and subject to the proposed Conditions of Approval.

B. SITE PLAN PERMIT - 250 Hanford Street - Sutter Creek Baptist Church

1. Conduct a public hearing and receive public input, and

2. Find that the project is Categorically Exempt under 15301 (Existing) CEQA Guidelines; and

3. Adopt Resolution 24-25-** approving a Site Plan Permit for Sutter Creek Baptist Church to construct a 192 sf shed. (APN: 018-052-004)

C. CONDITIONAL USE PERMIT FOR A MOBILE FOOD TRUCK

30 Ridge Road (APN 044-020-015) - CUP - Mobile Food Truck

1. Conduct a public hearing and receive public input, and

2. Find that the project is Categorically Exempt under Class 32 of the CEQA Guidelines; and

3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Adam Contreras to operate a Food Truck , at 30 Ridge Road, based on the proposed Findings and subject to the proposed Conditions of Approval.

6. **Adjournment**



Planning Commission Meeting Minutes

Monday, April 14, 2025

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Planning Commission Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

Present: Planning Commissioners Trudgen, Mulvey, Kirkley, Baggett, Damiani

Absent: none

Staff: City Manager - Tom DuBois, Contract City Planner - Erin Ventura, City Clerk - Aaron Wolcott

2. Pledge of Allegiance to the Flag

The Pledge of Allegiance was led by Chair of the Meeting, Michael Kirkley

3. Swearing In of New Commissioners

A. Swear in New Commissioners

Laura Damiani and Rob Trudgen were sworn in as new Planning Commissioners by the City Clerk.

4. Public Forum

5. Consent Agenda

A. Planning Commission Minutes of March 10, 2025

Motion to approve the minutes from March 10, 2025, as presented, by Baggett, seconded by Mulvey

AYES: Commissioners Trudgen, Mulvey, Kirkley, Baggett, Damiani

NOES:

MOTION CARRIED 5-0

6. Public Hearings

A. CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL

90 Boston Alley APN 018-132-017

1. Conduct a public hearing and receive public input, and

2. Find that the project is Categorically Exempt under Class 32 of the CEQA Guidelines; and

3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Sandra Wilson to operate a Short-Term Rental, a room within the existing house, at 90 Boston Alley based on the proposed Findings and subject to the proposed Conditions of Approval.

Commissioner Baggett recused himself due to a conflict of interest (home within 300 feet of applicant).

Contract City Planner, Erin Ventura explained that the application was continued from the previous meeting due to a lack of quorum. The application is for a short term rental.

Commissioners asked how many Short Term Rentals this would bring the city to, and the answer was that this would be number 19.

Commissioner Kirkley questioned if this particular rental should count against the city's total number as it is only a room in the existing house.

Commissioners also expressed surprise that there were not additional checks required of homes before permitting. The City Manager explained that this was previously taken to the City Council and direction given regarding expectations for permitting.

Motion by Mulvey to find the project categorically exempt under CEQA Guidelines Class 32 and adopt Resolution 24-25-10 approving the Conditional Use Permit at 90 Boston Alley, seconded by Trudgen

AYES: Commissioners Trudgen, Mulvey, Kirkley, Damiani

NOES:

RECUSED: Baggett

MOTION CARRIED 4-0

B. CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL

110 Gopher Flat Road APN 018-092-003

- 1. Conduct a public hearing and receive public input, and**
- 2. Find that the project is Categorical Exempt under Class 32 of the CEQA Guidelines; and**
- 3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Pamela Lohman to operate a Short-Term Rental, , at 110 Gopher Flat Road, based on the proposed Findings and subject to the proposed Conditions of Approval.**

A public hearing was held for the applicant to operate a two-bedroom house as a short-term rental.

Commissioner Mulvey raised a concern that the applicant did not list a local contact in their application as required. Commissioner Kirkley agreed that this was problematic.

Public comments from two local residents raised concerns about the applicant's out-of-area residence and the current management of the property.

Commissioner Baggett raised a concern about density of Short Term rentals but noted that this would require a change in ordinance for the city.

Motion by Mulvey to do a continuance of the 110 Gopher Flat application until a local contact is provided with the application, seconded by Baggett

AYES: Commissioners Trudgen, Mulvey, Kirkley, Damiani, Baggett

NOES:

MOTION CARRIED 5-0

C. SITE PLAN PERMIT - 551 HWY 49- Italian Benevolent Society

- 1. Conduct a public hearing and receive public input, and**
- 2. Find that the project is Categorically Exempt under 15301 (Existing) CEQA Guidelines; and**
- 3. Adopt Resolution 24-25-** approving a Site Plan Permit for the Italian Benevolent Society to construct a 384 sf shed. (APN: 044-020-086)**

A public hearing was held for a Site Plan Permit to construct a 384 sq ft shed for storage on the property. Commissioner Mulvey noted that the shed is not visible and within expected parameters.

Motion by Baggett to find the project categorically exempt under CEQA Guidelines Class 32 and adopt Resolution 24-25-11 approving the Site Plan Permit for 551 HWY 49, seconded by Trudgen

AYES: Commissioners Trudgen, Mulvey, Kirkley, Baggett, Damiani

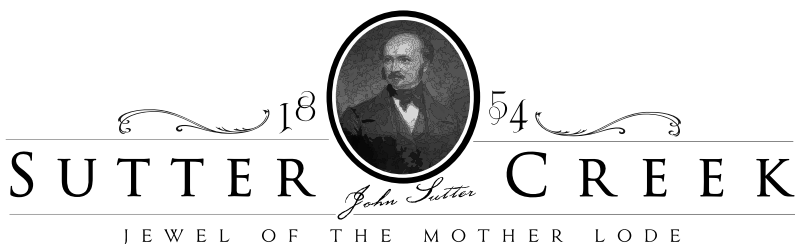
NOES:

MOTION CARRIED 5-0

D. Discussion item only: Site Plan Permit process

A discussion was held regarding the current process for Site Plan Permits, with potential consideration of staff-level approvals for certain applications while still requiring a public hearing. Commissioners felt that little would be gained by changing the current process. No action was taken.

7. Adjournment - adjourned at 6:47



STAFF REPORT

TO: PLANNING COMMISSION

MEETING DATE: MAY 12, 2025

FROM: ERIN VENTURA, PLANNING CONSULTANT

SUBJECT: SIGN PERMIT APPROVAL
54 MAIN STREET- BESPOKE PERFUME BAR
APN 018-161-006

RECOMMENDATION:

Approve the sign permit application for 54 Main Street (Bespoke Perfume Bar)), for a double sided (30"x 24") = 5 sq. ft.) 10 sq. ft. sign.

BACKGROUND:

Melissa Ramer, submitted an application for a Sign Permit (Exhibit A) for 54 Main Street, Sutter Creek. They are proposing a new hanging sign.

See Table 1 for the proposed sign checklist.

Table 1. Proposed Sign Checklist

Site	54 Main Street (018-161-006)
Building Plan	N/A
Lot Size	.12 acres / 5,227 sq. ft.
Zoning	DTC- Downtown Commercial
General Plan Land Use Designation	DTC- Downtown Commercial
Main Street Historic District	Yes
Historic District	No
Building Frontage in Lineal Feet	43
Sign Preparer	Merzlak Signs
Code Section	15.16 – Signs,
15.16.070 – Signs in Historical District	
A. Frontage length: 43 feet	Proposed: 5 sq. ft., Allowed: 16 sq. ft.
	Total Proposed: 10 sq. ft., Allowed: 25 sq. ft.
Property Owner Approval	Yes

DISCUSSION:

The sign as presented meets the Code requirements.

Section 4, Item B.

Table 2 Sign Specifications				
Sign Type	Measurements	Sq. ft.		Total sq. ft.
Aluminum/composite White, pink, purple. Hanging above walkway	30" x 24" =	5 sf	Double sided	10 sf
			Total Square Feet	10 sf

The proposed sign will serve Bespoke Perfume Bar, a business located on Main Street within the Downtown Commercial Zoning District. The business is located in an existing building. The double-sided sign will hang from existing chains over the walkway in front of the building. The applicant is also putting a sticker type sign on the door of the building, advertising the business website.

ENVIRONMENTAL:

The project is Class 11 CEQA exempt based on section 15311(a) On-premise signs. No further environmental review is required.

BUDGET IMPACT:

None.

* * * *

EXHIBIT A

54 MAIN STREET SIGN APPLICATION

Section 4, Item B.

City of Sutter Creek 18 Main Street Sutter Creek, CA 95685 209-267-5647 www.cityofsuttercreek.org		RECEIVED: _____ FEE PAID: _____
Submission Requirements 1- Application* 2- Sketch or Image of Sign(s)* 3- Fees (Refer to current fee schedule. All Fees must be paid at City Hall) *All documentation must be submitted via the application portal on the City website		
SIGN PERMIT APPLICATION Page 1 of 9		
Project Applicant: <u>Melissa Ramer</u>		
Project Address: <u>54 Main St. Sutter Creek, CA 95685</u>		
Phone: <u>916-215-1488</u>		Email: <u>12melissaramer@gmail.com</u>
APN: _____		Is this located in the Historic District? Yes ☒ No ☐ If yes, please see checklist for Design Review. Is this located in the Historic Corridor? Yes ☒ No ☐ Commercial ☒ Industrial ☐
Property Owner:		
Name: <u>Doty Daron</u>		Phone: <u>209-267-5688</u>
Mailing Address: <u>PO Box 276</u>		Email: <u>Rainbowvalley@gmail.com</u>
City: <u>Sutter Creek</u> State: <u>CA</u>		Zip: <u>95685</u>
Is this person the project contact? If not, please specify who the contact person is. <u>NO</u> Name: <u>Melissa Ramer</u> Mailing Address: <u>131 Mill St. Sutter Creek, CA 95685</u> Phone: <u>916-215-1488</u> Email: <u>12melissaramer@gmail.com</u>		
SIGNS TO BE PREPARED BY: <u>MerzLaksigns.com</u>		
BUILDING FRONTAGE @ PRIMARY ENTRANCE: <u>4.58</u> in LINEAL FEET		
EXISTING SIGNS: TO BE UTILIZED FOR THIS BUSINESS: (INCLUDE NUMBER OF SIGNS AND DIMENSIONS FOR EACH SIGN) <u>none</u>		
PROPOSED SIGNS: FOR EACH PROPOSED SIGN ATTACH A SKETCH PHOTO SHOWING THE FOLLOWING: (CHECK EACH BOX UPON COMPLETION)		
☒ Sign design: <u>attached</u> (Attached lettering and graphics, drawn to scale)		
☐ Type of Materials to be used: <u>digitally printed aluminum/composit</u> (briefly describe)		
☐ Total signage requested: <u>30' x 24" = 55 sq ft</u> Sq.Ft.		
☐ Method of attachment: <u>anchored chain, hooks</u> (briefly describe)		
☐ Total allowable signage: <u>16</u> Sq.Ft. (Per Sign Ordinance)		
☐ Total number of sides: <u>2</u> decals		
☐ Location of sign(s): <u>hung from eaves outside front door - decal sign</u>		
☐ Colors: <u>white, pink, purple</u> (including letters, graphics, & background)		
I hereby certify that I am the Owner of the business applying for this Sign Permit (or the Owner's authorized representative) and agree to abide by the requirements of the Sutter Creek Sign Ordinance as codified in Chapter 15.16 of the Sutter Creek Municipal Code.		
APPLICANT'S SIGNATURE <u>Melissa Ramer</u>		DATE <u>4/15/25</u>
PROPERTY OWNER SIGNATURE <u>Doty Daron</u>		DATE <u>4/15/25</u>
PLANNING COMMISSION ACTION: APPROVED: ☐ DENIED: ☐		
MEETING DATE: _____		

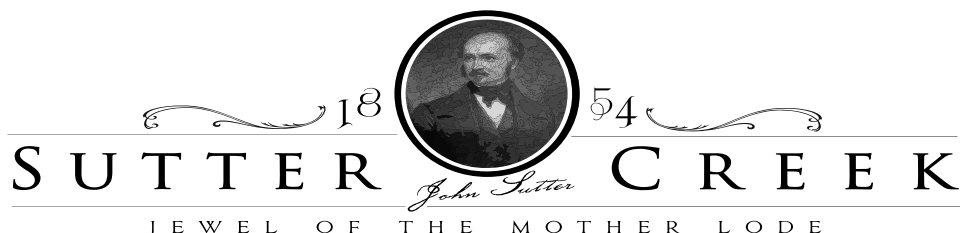
The logo for 'Bespoke Perfume Bar' features the word 'Bespoke' in a large, elegant, red cursive script. Below it, the words 'PERFUME BAR' are written in a smaller, purple, all-caps serif font. A decorative red flourish with a central fleur-de-lis-like element is positioned below the text. The entire logo is set against a light purple, textured, brush-stroke-like background.

Bespoke
PERFUME BAR

Sign

WWW.BESPOKEPERFUMEBAR.COM





STAFF REPORT

TO: PLANNING COMMISSION
MEETING DATE: MAY 12, 2025
FROM: ERIN VENTURA, PLANNER
SUBJECT: CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL
 110 GOPHER FLAT, SUTTER CREEK, APN 018-092-003

RECOMMENDATION:

1. Conduct a public hearing and receive public input, and
2. Find that the project is Categorically Exempt under Class 32 of the CEQA Guidelines; and
3. Adopt Resolution 24-25-* approving a Conditional Use Permit for Pamela Lohman to operate a Short-Term Rental at 110 Gopher Flat Road based on the proposed Findings and subject to the proposed Conditions of Approval.

BACKGROUND:

Property owner, Pamela Lohman, submitted an application for a Conditional Use Permit (Exhibit A) to use an existing single-family home as a part time short term rental. The house is located at 110 Gopher Flat Road.



Figure 1: Location Map

Site Location	110 Gopher Flat Road (APN 018-092-003)
Building Plan	2 bedrooms, 2 bath
Lot size	19,602 Sq. Ft.
Zoning	R1 (Single Family Residential)
General Plan Land Use Designation	RSF (Residential Single Family)
Main Street Historic District	No
Historic District	Yes
Parking Required per Municipal Code Section 18.48.030 Parking Requirements by Land Use, Transient occupancy. The requirement is one (1) space for each guest room plus one (1) space for each five guest rooms.	2 spaces required.

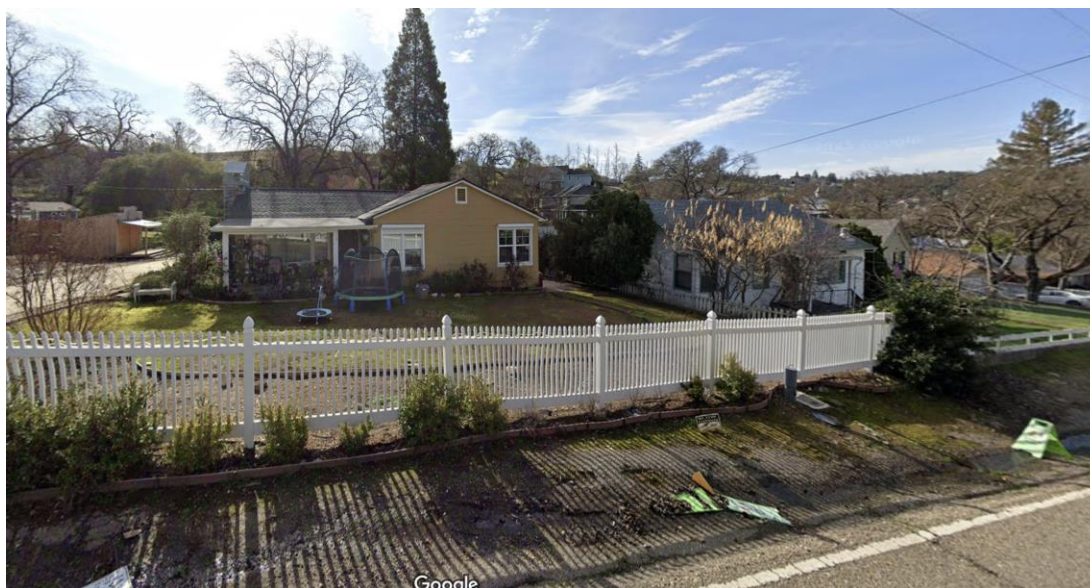


Figure 3: Street View

DISCUSSION:

This application was continued from the April 14, 2025 Planning Commission meeting. The Commission requested that staff work with the applicant to ensure there was a local contact for the property. The owner will be using a short-term rental management company called Evolve. The company has two employees in Amador County that are available. If setting up services with Evolve does not work out, the property owner's current property management company, Davenport, is also able to assist.

A condition of approval has been added that prior to renting out the property as a short-term rental, the owner must provide the City with contact information for the local contact.

During the Council meeting on November 25, 2019, the Council instructed staff to keep track of the number of approved short-term rentals and to report back when the total reached twenty. Currently, there are eighteen active short-term rentals and two applications on the agenda this evening. In Fall of 2024, we returned to the City Council to discuss short term rentals and if they felt there needed to be any changes. At this time no additional changes to the ordinance are recommended and we will provide an update as the City receives more applications.

General Plan and Zoning

The home is located in a single-family Residential Zone (R-1). Short-term rental units are functionally equivalent to Bed and Breakfast Inns. Bed and Breakfast Inns are permitted in any zone upon securing a Conditional Use Permit. (Municipal Code Section 18.60.020(B)).

Parking

The home has a driveway that can accommodate more than two cars.

California Environmental Quality Act (CEQA) Guidelines

This use qualifies for a Categorical Exemption under Class 32 (In-Fill Development Projects)

Staff recommends the following conditions of approval:

1. Maintain the exterior appearance of the vacation rental unit compatible with the single-family residence.
2. Maintain two (2) off-street parking space that is available for use by vacationing families.
3. Maintain a valid City of Sutter Creek Business License.
4. Provide the City with proof of insurance.
5. Provide the City with a Site Plan and Floor Plan for the short-term rental.
6. Pay the monthly Transient Occupancy Tax to the City of Sutter Creek.
7. Provide a completed checklist for fire safety (fire extinguishers, smoke alarms, carbon monoxide detectors, etc.) It is the owner's responsibility to ensure that the short-term rental is and remains in substantial compliance with all applicable codes regarding fire, building and safety, health and safety, and other relevant laws.
8. The maximum number of overnight guests for a short-term rental unit shall not exceed two persons per bedroom, except that children under the age of four shall not be counted for purposes of calculating this limitation so long as the children sleep in the same bedroom as at least one of their parents or legal guardians. Additional daytime guests are allowed between the hours of 7:00 a.m. and 10:00 p.m., with the maximum daytime guests not to exceed two persons per bedroom plus four.
9. Occupants of the short-term rental unit shall comply with all standards and regulations stated in Chapter 10.50 of this Code concerning noise.

10. The owner or operator shall provide each occupant of the short-term rental unit with the following information prior to occupancy of the unit and shall post such information in a prominent location within the unit:
 - A. The contact information for the operator, with 24-hour availability.
 - B. The maximum number of overnight occupants and the maximum number of daytime occupants as permitted under this permit;
 - C. Trash pick-up day and applicable rules and regulations pertaining to leaving or storing trash on the exterior of the property;
 - D. A copy of the Chapter 10.50 of this Code concerning noise; and
 - E. Notification that the occupant or owner may be cited or fined by the City in accordance with this Code.
11. While a short-term rental unit is rented, the owner, operator, or local contact person shall be available 24 hours per day, seven days per week for the purpose of responding within 60 minutes to complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit or their guests.
12. The owner, operator, or local contact person shall use reasonably prudent business practices to ensure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any applicable law, rule or regulation pertaining to the use and occupancy of the short-term rental unit.
13. Prior to occupancy of a short-term rental unit, the owner or operator shall obtain the name, address, and a copy of a valid government identification of the responsible person and require such responsible person to execute a formal acknowledgement that he or she is legally responsible for compliance by all occupants of the short-term rental unit and their guests with all applicable laws, rules, and regulations pertaining to the use and occupancy of the short-term rental unit.
14. The owner, operator, or local contact person shall upon notification that the responsible person and/or any occupant and/or guest of the short-term rental unit has created unreasonable noise or disturbances, engaged in disorderly conduct, or committed violations of any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term unit, promptly respond within 60 minutes and appropriate manner to immediately halt or prevent a recurrence of such conduct by the responsible person and/or any occupants and/or guests. Failure of the owner, and/or operator to respond to calls or complaints regarding the condition, operation, or conduct of occupants and/or guests of the short-term rental unit within 60 minutes and appropriate manner shall be subject to all administrative, legal, and equitable remedies available to the City.
15. The owner, operator, or local contact person shall report to the City Manager the

name, violation, date, and time of disturbance of each person involved in *any* disorderly conduct activities, disturbances, or other violations of any applicable law, rule, or regulation pertaining to the use and occupancy of the subject short-term unit.

16. Trash and refuse shall not be left stored within public view, except in proper containers for the purpose of collection by the City's authorized waste hauler on scheduled trash collection days. The owner or operator shall use reasonably prudent business practices to ensure compliance with all the provisions of Chapter 9.08 of the City's Municipal Code.
17. A violation of any provision of this Chapter by any occupant, owner, or operator shall constitute grounds for modification, suspension, or revocation of the short-term rental permit. In addition, the failure of the owner or operator to satisfy any of its obligations and requirements of Chapter 4.16 concerning transient occupancy taxes shall be an independent basis for modification, suspension, or revocation of any permit issued under this Chapter.
18. Whenever any owner or operator fails to comply with any provision of this Chapter, the City, after giving the operator or owner ten days written notice specifying the time and place of a hearing before the Planning Commission, and requiring him to show cause why the short-term rental permit should not be modified, suspended, or revoked, may modify, suspend, or revoke the permit held by the operator or owner.
19. The City may enforce this Chapter, including the terms and conditions of any permit granted under this Chapter, by any means provided for in Chapter 1.16 of this Code or by any other means authorized by law.
20. Provide the City with the contact information for the local contact responsible for the short-term rental.
21. This is a non-transferrable permit.

RESOLUTION 24-25-
A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SUTTER CREEK APPROVING
A CONDITIONAL USE PERMIT FOR
PAMELA LOHMAN
110 GOPHER FLAT ROAD, SUTTER CREEK, CA 95685
APN 018-092-003

WHEREAS, the Planning Commission of the City of Sutter Creek did on Monday, May 12, 2025, held a public hearing on a Conditional Use Permit for PAMELA LOHMAN for Vacation Rental Use of a single family residence at 110 Gopher Flat Road, Assessor Parcel No. 018-092-003 after properly noticing said hearing; and

WHEREAS, the Planning Commission did at said public hearing receive a report from the planning staff, receive input from the Applicant and members of the public in attendance at said public hearing, and at the closing of said public hearing did deliberate and consider the same; and

WHEREAS, the Planning Commission does find the proposal is exempt from environmental review as a Class 32 Categorical Exemption under CEQA.

NOW, THEREFORE BE IT RESOLVED that the Planning Commission of the City of Sutter Creek hereby approves a Conditional Use Permit for Pamela Lohman based on the following Findings:

1. The proposed use of the property is essential or desirable to the public convenience or welfare because it will provide an important tourist-related service to the community.
2. The proposed use is in compliance with the Sutter Creek General Plan goals, policies, and Residential Single-Family Land Use designation.
3. The proposed use will not impair the integrity and character of the zoning district because the use is consistent with activities within the R-1 Zone – One Family Dwelling.
4. The proposed use would not be detrimental to public health, safety or general welfare because appropriate conditions of approval have been attached to the project.
5. The proposed use of the property implements the Sutter Creek General Plan and the purposes of the Planning Title, because the General Plan and Zoning Ordinance recognize the importance of providing visitor lodging to promote and encourage commercial activity in the community.

BE IT FURTHER RESOLVED, the Planning Commission hereby approves the Use Permit, subject to the following Conditions of Approval:

1. Maintain the exterior appearance of the vacation rental unit compatible with the single-family residence and detached accessory structure.

2. Maintain two (2) off-street parking spaces available for use by vacationing families.
3. Maintain a valid City of Sutter Creek Business License.
4. Provide the City with proof of insurance.
5. Provide the City with a Site Plan and Floor Plan for the short-term rental.
6. Pay the monthly Transient Occupancy Tax to the City of Sutter Creek.
7. Provide a completed checklist for fire safety (fire extinguishers, smoke alarms, carbon monoxide detectors, etc.) It is the owner's responsibility to ensure that the short-term rental is and remains in substantial compliance with all applicable codes regarding fire, building and safety, health and safety, and other relevant laws.
8. The maximum number of overnight guests for a short-term rental unit shall not exceed two persons per bedroom, except that children under the age of four shall not be counted for purposes of calculating this limitation so long as the children sleep in the same bedroom as at least one of their parents or legal guardians. Additional daytime guests are allowed between the hours of 7:00 a.m. and 10:00 p.m., with the maximum daytime guests not to exceed two persons per bedroom plus four.
9. Occupants of the short-term rental unit shall comply with all standards and regulations stated in Chapter 10.50 of this Code concerning noise.
10. The owner or operator shall provide each occupant of the short-term rental unit with the following information prior to occupancy of the unit and shall post such information in a prominent location within the unit:
 - A. The contact information for the operator, with 24-hour availability;
 - B. The maximum number of overnight occupants and the maximum number of daytime occupants as permitted under this permit;
 - C. Trash pick-up day and applicable rules and regulations pertaining to leaving or storing trash on the exterior of the property;
 - D. A copy of the Chapter 10.50 of this Code concerning noise; and
 - E. Notification that the occupant or owner may be cited or fined by the City in accordance with this Code.
11. While a short-term rental unit is rented, the owner, operator, or local contact person shall be available 24 hours per day, seven days per week for the purpose of responding within 60 minutes to complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit or their guests.
12. The owner, operator, or local contact person shall use reasonably prudent business

practices to ensure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any applicable law, rule or regulation pertaining to the use and occupancy of the short-term rental unit.

13. Prior to occupancy of a short-term rental unit, the owner or operator shall obtain the name, address, and a copy of a valid government identification of the responsible person and require such responsible person to execute a formal acknowledgement that he or she is legally responsible for compliance by all occupants of the short-term rental unit and their guests with all applicable laws, rules, and regulations pertaining to the use and occupancy of the short-term rental unit.
14. The owner, operator, or local contact person shall upon notification that the responsible person and/or any occupant and/or guest of the short-term rental unit has created unreasonable noise or disturbances, engaged in disorderly conduct, or committed violations of any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term unit, promptly respond within 60 minutes and appropriate manner to immediately halt or prevent a recurrence of such conduct by the responsible person and/or any occupants and/or guests. Failure of the owner, and/or operator to respond to calls or complaints regarding the condition, operation, or conduct of occupants and/or guests of the short-term rental unit within 60 minutes and appropriate manner shall be subject to all administrative, legal, and equitable remedies available to the City.
15. The owner, operator, or local contact person shall report to the City Manager the name, violation, date, and time of disturbance of each person involved in *any* disorderly conduct activities, disturbances, or other violations of any applicable law, rule, or regulation pertaining to the use and occupancy of the subject short-term unit.
16. Trash and refuse shall not be left stored within public view, except in proper containers for the purpose of collection by the City's authorized waste hauler on scheduled trash collection days. The owner or operator shall use reasonably prudent business practices to ensure compliance with all the provisions of Chapter 9.08 of the City's Municipal Code.
17. A violation of any provision of this Chapter by any occupant, owner, or operator shall constitute grounds for modification, suspension, or revocation of the short-term rental permit. In addition, the failure of the owner or operator to satisfy any of its obligations and requirements of Chapter 4.16 concerning transient occupancy taxes shall be an independent basis for modification, suspension, or revocation of any permit issued under this Chapter.
18. Whenever any owner or operator fails to comply with any provision of this Chapter, the City, after giving the operator or owner ten days written notice specifying the time and place of a hearing before the Planning Commission, and requiring him to show cause why the short-term rental permit should not be modified, suspended, or revoked, may modify, suspend, or revoke the permit held by the operator or owner.

19. The City may enforce this Chapter, including the terms and conditions of any permit granted under this Chapter, by any means provided for in Chapter 1.16 of this Code or by any other means authorized by law.
20. Provide the City with the contact information for the local contact responsible for the short-term rental.
21. This is a non-transferrable permit.

PASSED AND ADOPTED by the Planning Commission of the City of Sutter Creek on this Monday the 12th day of May, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Michael Kirkley, Chairman

Aaron Wolcott, City Clerk

City of Sutter Creek
 18 Main Street
 Sutter Creek, CA 95685
 209-267-5647
 www.cityofsuttercreek.org

RECEIVED: 3.18.2025
 FEE PAID: \$1200
CC#149

Submission Requirements

- 1- Application*
 - 2- Map*
 - 3- Fees (Refer to current fee schedule. All Fees must be paid at City Hall)
- *All documentaion must be submitted via the application portal on the City website

CONDITIONAL USE PERMIT APPLICATION

Page 1 of 1

Project Applicant: Pamela Lohman

Project Address: 110 Gopher Flat Rd, Sutter Creek, CA 95685

Phone: (209)660-3705

Email: pamela.lohman@sbcglobal.net

APN: 018-092-003-000

Is this located in the Historic District? Yes ☒ No ☐
 If yes, please see checklist for Design Review.

Property Owner:

Name: Pamela J. Lohman Trust Dated May 15, 2019

Mailing Address: 990 Queensdale Ave

City: Corona

State: CA

Zip: 92878

Phone: (209)660-3705

Email: pamela.lohman@sbcglobal.net

Is this person the project contact? If not, please specify who the contact person is. yes

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Description of work to be performed: (please provide a detailed desription using the back if necessary)

I would like to use my home as a short-term rental 50-75% of the year so that I can afford to keep my family home and be able to use it 25-50% of the year.

Decription of Property: single family home

Proposed Use of Property: live there 25-50% of the year. Rent it out 50-75% of the year as income in my retirement,

Describe how land is being used currently on adjacent parcels

North: street, empty lot

East: house

South: creek

West: house

Additional Information:

Click to search



Save Share



7,000
Sutter Creek, CA 95685

2 beds
2 baths
1,145 sqft

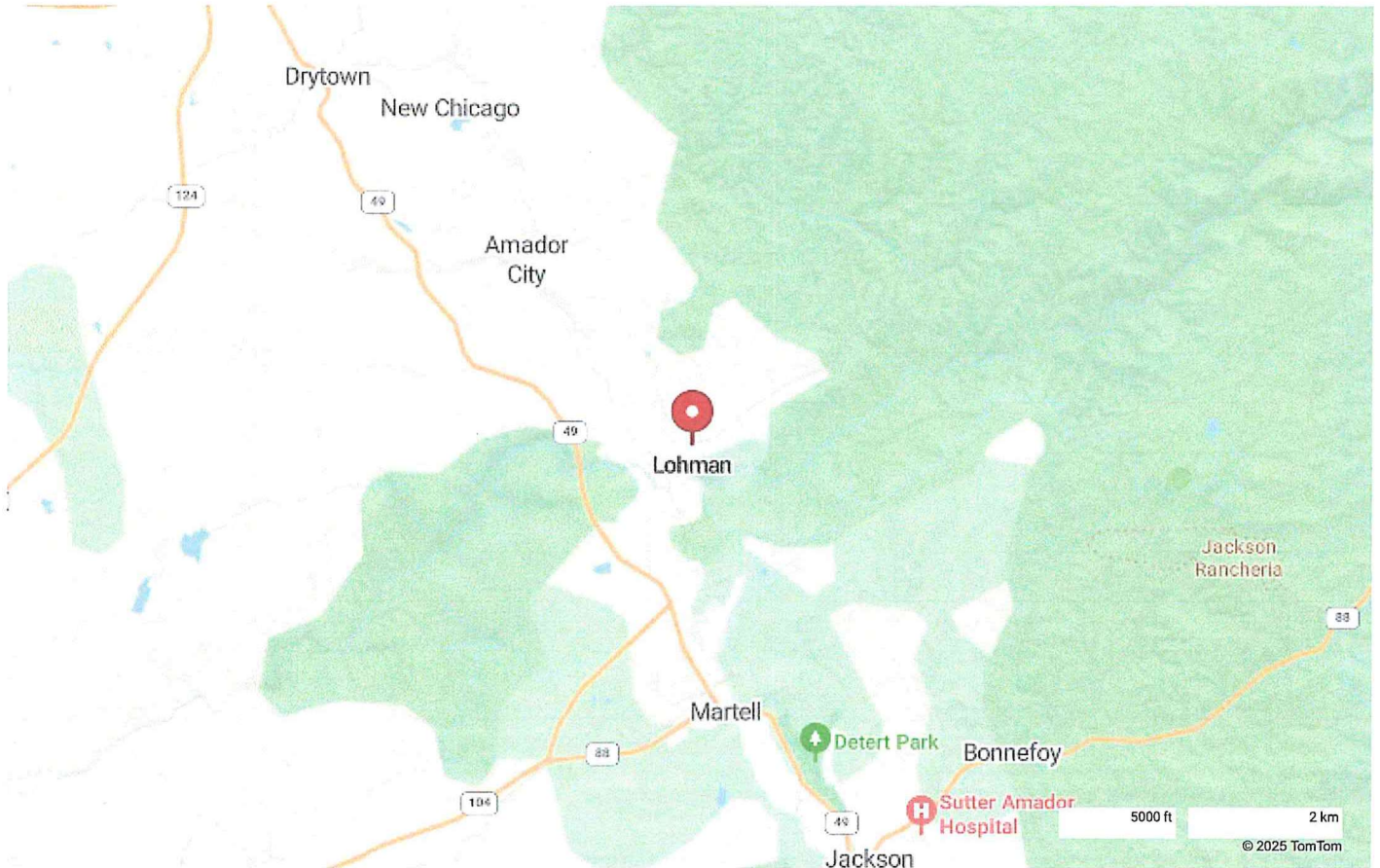
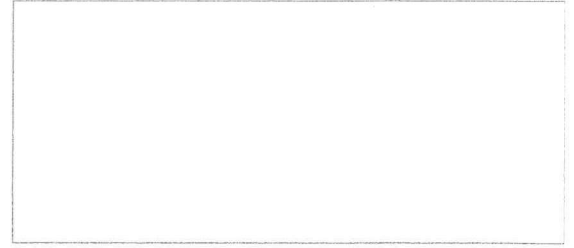
Claim this home

SingleFamily Built in 1954 0.45 Acres lot
\$77,000 Zestimate® \$329/sqft \$-- HOA

Lohman

Address: 110 Gopher Flat Rd, Sutter Creek, CA 95685

Phone: +1 209-267-5447



From: [Pamela Lohman](#)
To: eventura@haugebrueck.com
Subject: Re: STR- 110 Gopher Flat Rd. - Lohman
Date: Wednesday, April 16, 2025 9:05:48 AM

Thank you for letting me know. I have been in contact with a short-term rental management company called Evolve. My contact is Drew Cassidy (720)605-7762. The website is [evolve.com](https://www.evolve.com). I have not signed up yet. I plan to do so after I get my house back from my renters at the end of June. I just visited my house and found that there are many repairs that need to be made once the tenant leaves. So, I will be there in July fixing up the place.

Evolve will provide me with services like booking and invoicing the short-term rental. They also provide 2 ladies in Amador County that will do the housekeeping after the tenant checks out. It was also explained to me that these ladies could be my point of contact/property manager person. I do not have their names or contact information until I sign up with Evolve.

I hope this helps. I will not rent out my property unless I have trusted people who can assist me. I currently have a property manager, Megan Galino, with Davenport Property who is managing the property. I can keep her on, but she would only be an emergency contact as she does not provide cleaning services. However, she did indicate to me that she may have a housekeeper who could help me.

My point is, I have thought about the need for someone to be close by who could manage the rental for me when I am not there. And I wouldn't do this project until I have all my ducks in a row. It is just early in the game, and I haven't gotten that far as to be able to give you a definite contact person. And I only plan to offer my home for rent when I am not staying there.

Let me know if this is enough. Otherwise, I will have to continue in July when I firm things up.

Thank-you for your help, Pamela Lohman

On Tuesday, April 15, 2025 at 09:57:05 AM PDT, <eventura@haugebrueck.com> wrote:

Good Morning- I wanted to update you on the meeting last night.

Your application was continued as the Commission wanted to see who would be your local contact person for the rental. Please provide me with that information and it will be brought to them in May.

Thank you,
Erin Ventura
Planning Consultant
City of Sutter Creek

Hauge Brueck Associates, LLC
(916) 283-5800 ext 103
eventura@haugebrueck.com

From: eventura@haugebrueck.com <eventura@haugebrueck.com>
Sent: Tuesday, March 25, 2025 1:51 PM
To: 'Pamela Lohman' <pamela.lohman@sbcglobal.net>
Subject: RE: STR- 110 Gopher Flat Rd. - Lohman

Thank you for that information.

Thank you,
Erin Ventura
Planning Consultant
City of Sutter Creek

Hauge Brueck Associates, LLC
(916) 283-5800 ext 103
eventura@haugebrueck.com

From: Pamela Lohman <pamela.lohman@sbcglobal.net>
Sent: Tuesday, March 25, 2025 12:17 PM
To: eventura@haugebrueck.com
Subject: Re: STR- 110 Gopher Flat Rd. - Lohman

I have two bedrooms, and plan to sleep 6 people. That would accommodate a large family. I plan to offer a fold out couch bed for the other two people.

I have a very long driveway, a two-car garage, and a single parking space next to the garage. I don't have the measurement of the driveway because I am in SoCal at the moment. But it goes from the street, past the house to the detached garage. At the end of the driveway is a rounded area to turn cars around. There is plenty of room for at least 4 cars. It would be able to accommodate more cars, but the people would have to move their cars around so the others could get in and out. I think parking for 4 cars sounds right.

Any other questions, don't hesitate to ask. Thank-you, Pam Lohman

On Tuesday, March 25, 2025 at 11:52:20 AM PDT, <eventura@haugebrueck.com> wrote:

Hi Pamala- I am currently reviewing your application for a Short Term Rental at 110 Gopher Flat road. Per the code you are required to have an off street parking space per bedroom. Can you please indicate how many bedrooms are available and where the parking will be?

Thank you,
Erin Ventura
Planning Consultant
City of Sutter Creek

Hauge Brueck Associates, LLC
(916) 283-5800 ext 103
eventura@haugebrueck.com

From: Holly Boehme <hboehme@cityofsuttercreek.org>
Sent: Friday, March 21, 2025 12:54 PM
To: eventura@haugebrueck.com
Subject: STR- 110 Gopher Flat Rd. - Lohman

Hi Erin,

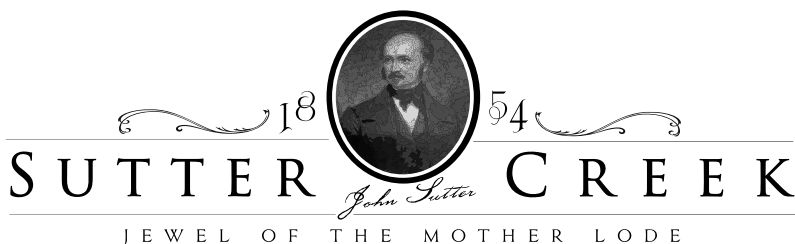
Pamela Lohman submitted for Pamela Lohman. All Fees Paid. Attached and Saved Here: "P:\PLANNING\1-Applications in Progress for PC approval\STR - 110 Gopher Flat Rd. - Lohman"

Property Owner:

Pamela Lohman
990 Queensdale Ave.
Corona Ca. 92878
Phone: 209-660-3705
Email: pamela.lohman@sbcglobal.net

Thanks,

Holly Boehme
Account Clerk
City of Sutter Creek
18 Main St.
Sutter Creek Ca. 95685
209-267-5647 Ext. 229
hboehme@cityofsuttercreek.org
Office Hours Monday through Thursday 9am-4pm



TO: CITY OF SUTTER CREEK PLANNING COMMISSION

MEETING DATE: MAY 12, 2025

FROM: ERIN VENTURA, PLANNING CONSULTANT

SUBJECT: SITE PLAN PERMIT, 250 Hanford Street (APN 018-052-004)

RECOMMENDATION:

1. Conduct a public hearing and receive public input, and
2. Find that the project is Categorically Exempt under 15301 (Existing) CEQA Guidelines; and
3. Adopt Resolution 24-25-** approving a Site Plan Permit for Sutter Creek Baptist Church to construct a 192 sf shed, based on the proposed Findings and subject to the proposed Conditions of Approval for APN 018-052-004.

BACKGROUND:

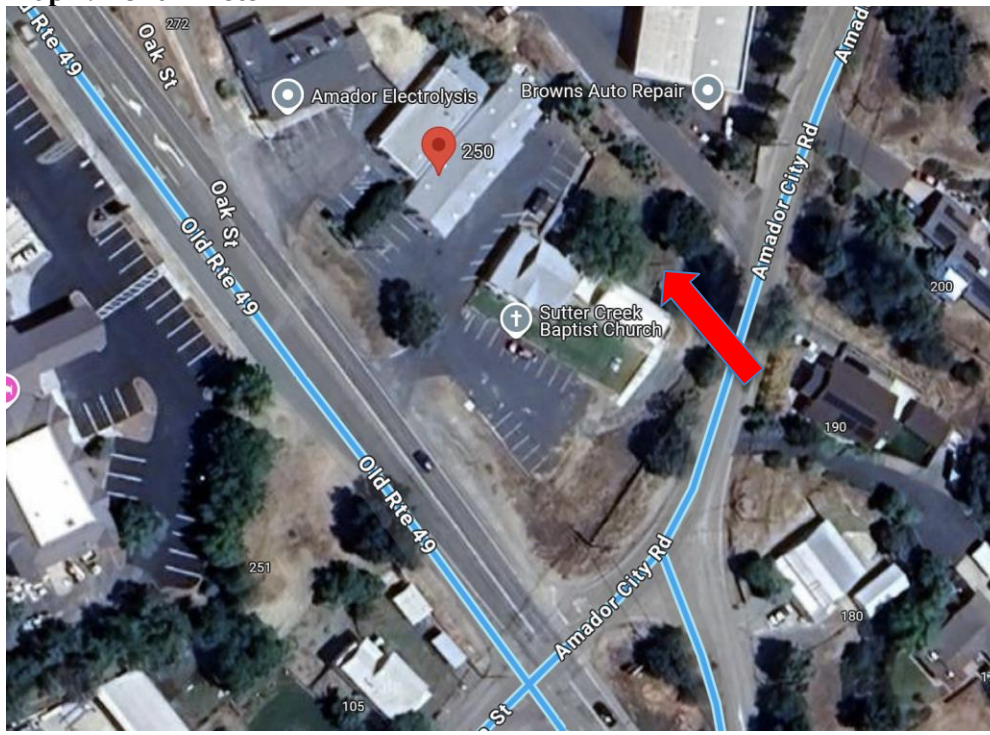
The applicant has submitted a Site Plan Permit application to construct a 16' by 12' shed, behind the existing hall on the property, located at 250 Hanford Street in Sutter Creek (Sutter Creek Baptist Church). The proposed shed is 192 sf.

The reason the applicant is required to obtain approval from the Planning Commission is because the property is located within the C-2 zoning district and they are constructing a building.

Table 1. Relevant Summary of Proposed Site

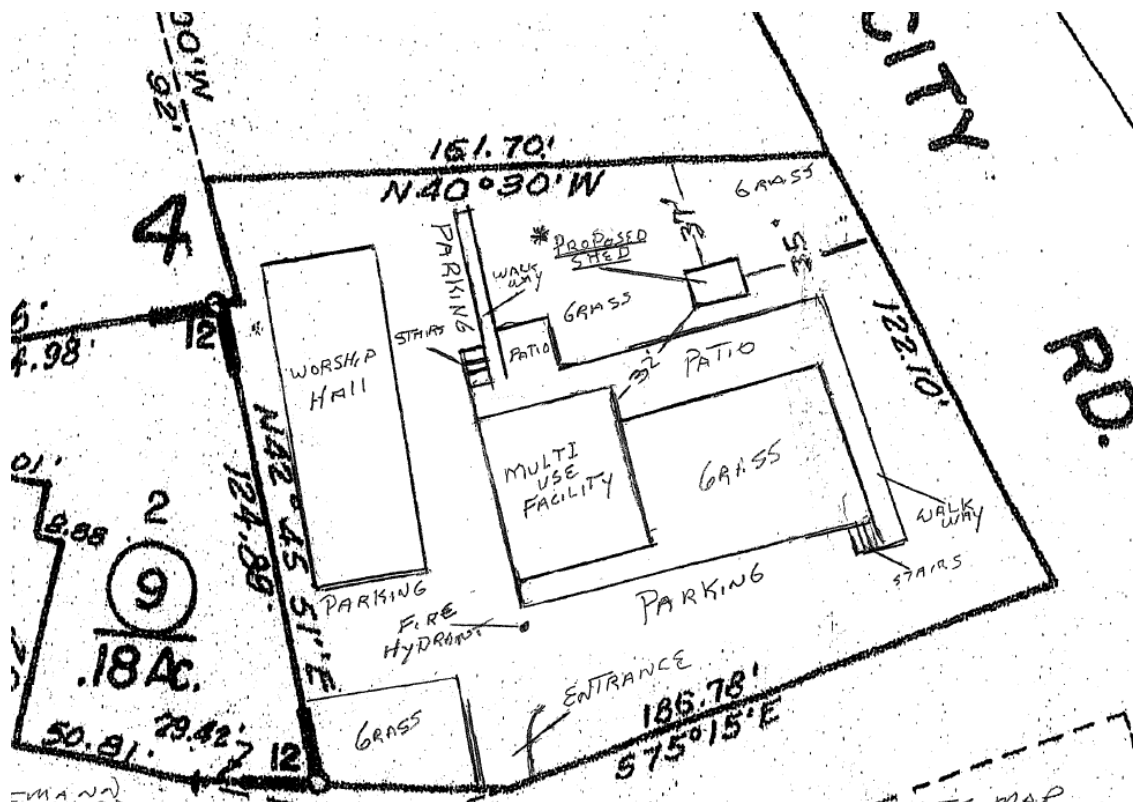
Description	Proposed	Meets Requirements?
Site	250 Hanford Street	-
Building Plan	16' x 12' (192 sf)	Yes
Lot Size	30,969 SF	Yes
Zoning	C-2	Yes
General Plan Land Use Description	Commercial	Yes
Is this in the Main Street Historic District?	No	-
Historic District?	Yes	-
Parking	No impact to parking	-
Access	Existing	Yes
Fencing	None proposed	-
Trees and Landscaping per 13.24.120	none	-

Map 1. Aerial Photo



DISCUSSION:

The proposed shed will be located behind an existing building in the rear of the property. They are not proposing any electrical or plumbing.

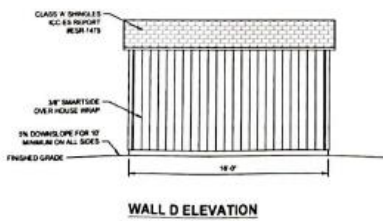
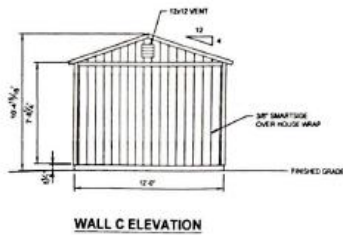
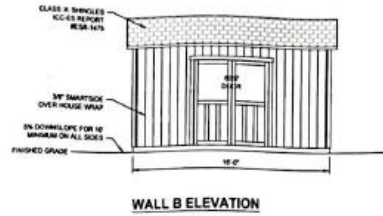
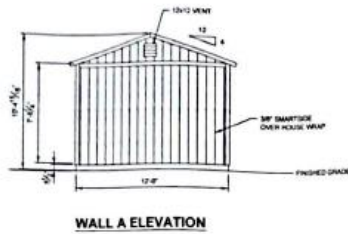


The application was reviewed and approved by the Design Review Committee.

ACCESSORY BUILDING
12' X 16' = 192 SQ FT

DRAWING INDEX
S1 - PROJECT NOTES ELEVATIONS
S2 - PLANS SHEAR WALL SCHEDULE
S3 - SECTIONS DETAILS

Section 5, Item B.



General Plan: The use of the site is not changing and is consistent with the General Plan Land Use of Commercial.

Zoning: The site is zoned C-2 and the existing use is permitted. The proposed use is consistent with the uses of neighboring properties.

Parking: Not applicable.

Access: Access is not changing or being impacted.

Landscaping: At this time the applicant is not changing the existing landscaping.

California Environmental Quality Act (CEQA) Guidelines: This application qualifies for a Categorical Exemption under 15301 (Existing Facilities).

Staff recommends approval of the Site Plan application as presented, with the following Findings and Conditions of Approval:

FINDINGS:

1. The proposed use of the property is essential or desirable to the public convenience or welfare.

2. The proposed use is in compliance with the Sutter Creek General Plan goals, policies, and Commercial C-2 designation.
3. The proposed use will not impair the integrity and character of the zoning district because the use is consistent with activities within the C-2 Zone and the existing adjacent uses.
4. The proposed use would not be detrimental to public health, safety or general welfare because appropriate conditions of approval have been attached to the project.
5. The proposed use of the property implements the Sutter Creek General Plan and the purposes of the Planning Title.

Section 5, Item B.

CONDITIONS OF APPROVAL:

1. Obtain a building permit prior to starting construction.

RESOLUTION 24-25-*

**A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SUTTER CREEK APPROVING A SITE PLAN PERMIT
FOR APN 018-052-004 AT 250 HANFORD STREET**

WHEREAS, on the Planning Commission of the City of Sutter Creek did on Monday May 12, 2025, hold a public hearing for a Site Plan application for the construction of a 192 sf shed located at the Sutter Creek Baptist Church, 250 Hanford Street, Sutter Creek;

WHEREAS, the Planning Commission did at said public hearing receive a report from the planning staff, receive input from the Applicant and members of the public in attendance at said public hearing, and at the closing of said public hearing did deliberate and consider the same; and

WHEREAS, the Planning Commission does find the proposal is exempt from environmental review as a Class 15301 (Existing Facilities) Categorical Exemption under CEQA.

NOW, THEREFORE BE IT RESOLVED that the Planning Commission of the City of Sutter Creek hereby approves a Site Plan Permit for APN 018-052-004 based on the following Findings:

1. The proposed use of the property is essential or desirable to the public convenience or welfare.
2. The proposed use is in compliance with the Sutter Creek General Plan goals, policies, and Commercial C-2 designation.
3. The proposed use will not impair the integrity and character of the zoning district because the use is consistent with activities within the C-2 Zone and the existing adjacent uses.
4. The proposed use would not be detrimental to public health, safety or general welfare because appropriate conditions of approval have been attached to the project.
5. The proposed use of the property implements the Sutter Creek General Plan and the purposes of the Planning Title.

BE IT FURTHER RESOLVED the Planning Commission hereby approves the Site Plan Permit, subject to the following Conditions of Approval:

1. Obtain a building permit prior to starting construction.

PASSED AND ADOPTED by the Planning Commission of the City of Sutter Creek on Monday the 12th day of May, 2025 by the following vote:

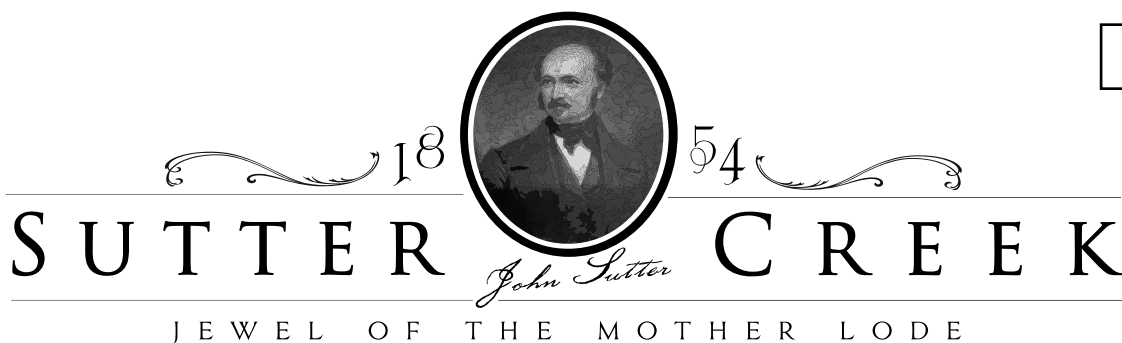
AYES:
NOES:
ABSTAIN:
ABSENT:

THE CITY OF SUTTER CREEK

Michael Kirkley, Chairman

ATTEST:

Aaron Wolcott, City Clerk



STAFF REPORT

TO: PLANNING COMMISSION
MEETING DATE: MAY 12, 2025
FROM: ERIN VENTURA, PLANNING STAFF
SUBJECT: CONDITIONAL USE PERMIT (ADAM CONTRERAS- MOBILE FOOD TRUCK) 30 RIDGE ROAD APN 044-020-015

RECOMMENDATION:

It is recommended that the Planning Commission:

1. Conduct a public hearing and receive public input, and
2. Find that the project is Categorically Exempt under Section 15301 Class 1 and Section 15311 Class 11 of the CEQA Guidelines; and
3. Adopt Resolution 2024-2025-* Approving a Conditional Use Permit to operate a mobile food truck, based on the recommended Findings and subject to the recommended Conditions of Approval.

BACKGROUND:

The project site, located at 30 Ridge Road, is designated Commercial (C) in the General Plan and zoned Commercial (C-2). The site is a gravel and paved lot serving multiple businesses at the intersection of Ridge Road and Highway 49. A gas station is located on the corner.



Table 1. General Analysis

Section 5, Item C.

Site Location	30 Ridge Road (APN 044-020-015)
Building Plan	Mobile Food Truck- no permanent structures
Lot Size	3.42 Acres/148,975 sf
General Plan Land Use Designation	Commercial (no change)
Zoning	C-2 (no change)
Main Street Historic District	No
Historic District	No

Table 2. Adjacent Land Uses

Area	Existing Land Use	Zoning
Site	Commercial buildings and gas station	Commercial/C-2
North	Commercial	Commercial/C-2
South	Commercial/Fire Station	Outside of City limits
East	Commercial	Commercial/C-2/Outside of City limits
West	Commercial	Commercial/C-2

Applicant, Adam Contreras, has submitted a Conditional Use Permit application to operate a mobile food truck. The truck will operate on-site daily from 8:00 AM to 6:00 PM and return each evening to the applicant's restaurant, Taqueria El Venado, located in Jackson. Operations are proposed for 5 to 7 days per week.

The applicant is not proposing marked parking spaces. Due to the existing parking lot's configuration and the absence of on-site customer seating, staff does not recommend requiring marked spaces.

The application includes a valid Amador County Environmental Health Commission Verification for a Mobile or Stationary Food Preparation Unit, effective through December 31, 2025. As a condition of approval, the applicant must maintain a current Permit to Operate from the Amador County Environmental Health Department.

DISCUSSION:

The applicant is requesting a Conditional Use Permit to operate a mobile food truck, which will be located in an open area on the site. The property includes multiple buildings and tenants, such as a gas station and smoke shop. Existing marked parking spaces are located in front of the buildings.

Given the current site conditions and usage, staff does not recommend requiring additional marked parking spaces. As a condition of approval, the food truck must not be parked in a manner that obstructs existing parking spaces or interferes with on-site circulation.

General Plan and Zoning

The site is zoned C-2, Commercial and the Land Use Designation for the site is C, Commercial. As stated in the Zoning Ordinance, "The Commercial district is designed to provide retail commercial uses to insure the economic vitality of the community." According to the General Plan Land Use Element, the Commercial designation is applied to those areas of the City where retail, commercial and professional business services

are preferred and it is used to ensure the economic vitality of the City. Commercial uses allowed in the Commercial designation and C-2 zone include restaurants.

Section 5, Item C.

ENVIRONMENTAL:

This project qualifies for a Categorical Exemption under Section 15301, “Existing Facilities” of the California Environmental Quality Act (CEQA) Guidelines.

FINDINGS:

1. The proposed use of the property is essential or desirable to the public convenience or welfare because it will provides important tourist-related and local-related service to the community.
2. The proposed use is in compliance with the Sutter Creek General Plan goals, policies, and Commercial Land Use designation.
3. The proposed use will not impair the integrity and character of the zoning district because the applicant will maintain a clean site and the food truck will be moved daily to another location.
4. The proposed use would not be detrimental to public health, safety or general welfare because appropriate conditions of approval have been attached to the project.
5. The proposed use of the property, implements the Sutter Creek General Plan and the purposes of the City of Sutter Creek Municipal Code Title 18 – Zoning, because the General Plan and Zoning Ordinance recognize the importance of providing visitor and local food services that promote and encourage commercial activity in the community.

CONDITIONALS OF APPROVAL

All conditions shall be met as appropriate, prior to or concurrent with issuance of a Conditional Use Permit.

1. The mobile food truck shall be located so that it does not block existing onsite parking or circulation.
2. Obtain an approved Sign Permit (Section 15.16 Sign Ordinance), if signage is proposed.
3. Maintain a valid City of Sutter Creek Business License.
4. Maintain a valid Food Facility Permit issued by the Amador County Environmental Health Department for the duration of the Conditional Use Permit.
5. Provide a trash and recycling receptacle for business patrons.
6. The mobile food truck and any associated seating must be removed each evening.

BUDGET IMPACT:

None.

RESOLUTION 24-25-*
A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SUTTER CREEK APPROVING
A CONDITIONAL USE PERMIT FOR
ADAM CONTRERAS FOR A MOBILE FOOD TRUCK AT
30 RIDGE ROAD, SUTTER CREEK, CA 95685
APN 044-020-015

WHEREAS, the Planning Commission of the City of Sutter Creek did on Monday, May 12, 2025, hold a public hearing on a Conditional Use Permit for ADAM CONTRERAS for a mobile food truck located 30 Ridge Road, Assessor Parcel No. 044-020-015 after properly noticing said hearing; and

WHEREAS, the Planning Commission did at said public hearing receive a report from the planning staff, receive input from the Applicant and members of the public in attendance at said public hearing, and at the closing of said public hearing did deliberate and consider the same; and

WHEREAS, the Planning Commission does find the proposal is exempt from environmental review as a Class 1 Categorical Exemption under CEQA.

NOW, THEREFORE BE IT RESOLVED that the Planning Commission of the City of Sutter Creek hereby approves a Conditional Use Permit for Adam Contreras based on the following Findings:

1. The proposed use of the property is essential or desirable to the public convenience or welfare because it will provides important tourist-related and local-related service to the community.
2. The proposed use is in compliance with the Sutter Creek General Plan goals, policies, and Commercial Land Use designation.
3. The proposed use will not impair the integrity and character of the zoning district because the applicant will maintain a clean site and the food truck will be moved daily to another location.
4. The proposed use would not be detrimental to public health, safety or general welfare because appropriate conditions of approval have been attached to the project.
5. The proposed use of the property, implements the Sutter Creek General Plan and the purposes of the City of Sutter Creek Municipal Code Title 18 – Zoning, because the General Plan and Zoning Ordinance recognize the importance of providing visitor and local food services that promote and encourage commercial activity in the community.

BE IT FURTHER RESOLVED, the Planning Commission hereby approves the Use Permit, subject to the following Conditions of Approval:

1. The mobile food truck shall be located so that it does not block existing onsite parking or circulation.
2. Obtain an approved Sign Permit (Section 15.16 Sign Ordinance), if signage is proposed.
3. Maintain a valid City of Sutter Creek Business License.
4. Maintain a valid Food Facility Permit issued by the Amador County Environmental Health Department for the duration of the Conditional Use Permit.
5. Provide a trash and recycling receptacle for business patrons.
6. The mobile food truck and any associated seating must be removed each evening.
7. All existing stored vehicles and debris must be removed from the site prior to the issuing of a business license to operate the food truck.

PASSED AND ADOPTED by the Planning Commission of the City of Sutter Creek on this Monday the 12th day of May, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Michael Kirkley, Chairman

Aaron Wolcott, City Clerk

#30

City of Sutter Creek
18 Main Street
Sutter Creek, CA 95685
209-267-5647
www.cityofsuttercreek.org

RECEIVED:

FEE PAID:

RECEIVED

APR 23 2025

City of Sutter Creek

Submission Requirements

1- Application*

2- Map*

3- Fees (Refer to current fee schedule. All Fees must be paid at City Hall)
*All documentaion must be submitted via the application portal on the City website

CONDITIONAL USE PERMIT APPLICATION

Page 1 of 1

Project Applicant: Adam Contreras

Project Address: 500 Hwy 49

Phone: 209-591-0252

Email: Acontreras71076@gmail.com

APN:

Is this located in the Historic District? Yes ☐ No ☒

If yes, please see checklist for Design Review.

Property Owner:

Name: NAZISH HUSSAIN

Mailing Address: 500 Hwy 49

City: SUTTER CREEK

State: CA

Zip: 95685

Phone: 209-267-0906

Email:

Is this person the project contact? If not, please specify who the contact person is.

Name: SUNNY KUMAR

Mailing Address: 500, Hwy 49, SUTTER CREEK, CA 95685

Phone: 209-267-0906

Email: CA-SUNNY890@gmail.com

Description of work to be performed: (please provide a detailed description using the back if necessary)

Selling Mexican Food

Decription of Property:

Parking Lot

Proposed Use of Property:

Sell Mexican food

Describe how land is being used currently on adjacent parcels

North: 76 Gas station

East: Interfaith Food Bank

South: Sutter Hill Smoke and Vape

West: Cal Fire Sutter Hill

Additional Information:

☐ RENEWAL
☒ NEW BUSINESS

City of Sutter Creek

Return to:
CITY OF SUTTER CREEK
 18 Main Street
 Sutter Creek, CA 95685
 (209) 267-5647

BUSINESS LICENSE APPLICATION

PLEASE TYPE OR PRINT.

BUSINESS NAME <u>Laqueria el Venado</u>		
BUSINESS ADDRESS (COMPLETE ADDRESS, CITY, STATE, ZIP) <u>500 HWY 49 Sutter Creek CA 95085</u>		ASSESSOR PARCEL NUMBER
BUSINESS TELEPHONE	OWNER'S TELEPHONE <u>209 4546935</u>	DATE BUSINESS STARTED IN SUTTER CREEK
BUSINESS OWNER <u>Adam Contreras</u>	BUSINESS EMAIL ADDRESS <u>laqueria@suttercreekca.gov</u>	BUSINESS WEBSITE
BUSINESS OWNER'S HOME ADDRESS (COMPLETE ADDRESS, CITY, STATE, ZIP) <u>18061 Clouds Rest Rd Sausalito CA 94965</u>		OWNER'S SOCIAL SECURITY NUMBER
TYPE OF APPLICATION ☒ SOLE PROPRIETORSHIP ☐ PARTNERSHIP ☐ LLC ☐ CORPORATION (LIST ALL PARTNERS) (LIST OFFICERS & TITLES)		
ATTACH SEPARATE LIST IF NECESSARY		
NAME / TITLE	COMPLETE ADDRESS	(AREA CODE) PHONE
<u>Adam Contreras</u>	<u>18061 Clouds Rest Rd</u>	<u>301 104ville CA 95072</u>
NAME / TITLE	COMPLETE ADDRESS	(AREA CODE) PHONE
NAME / TITLE	COMPLETE ADDRESS	(AREA CODE) PHONE
SALES TAX PERMIT # (BOARD OF EQUALIZATION)	STATE EMPLOYER I.D. #	FEDERAL EMPLOYER I.D. #
* PROOF OF PERMIT ISSUED BY BOE IS REQUIRED		

MAILING INFORMATION:

NAME 535 State Highway 49 Ste 5 ANNUAL \$174.00*
 ADDRESS Jackson CA 95812 SEMI-ANNUAL \$89.00
 CITY, ST, ZIP ONE TO THIRTY DAYS.. \$30.00

CA DISABILITY ACCESS FEE PER AB1379 OF \$4.00 IS INCLUDED WITH THE FEES ABOVE.

SIX MONTH PERIOD EITHER JAN-JUN or JULY-DEC.
 WE DO NOT PRORATE.

PLEASE FILL IN APPROPRIATE SPACES:

4 NUMBER OF EMPLOYEE'S INCLUDING OWNER.
None NUMBER OF PROFESSIONALS, _____ NUMBER OF ASSISTANTS OR EMPLOYEES
None NUMBER OF UNITS (ROOMS, APTS., BEDS, SPACES, VEHICLES, TABLES, CHAIRS, ETC.)
None NUMBER OF RENTALS (AUTO, TRAILERS, PLANES, ETC.)
 OTHER _____

TYPE OF BUSINESS (GIVE FULL DESCRIPTION)

food truck mexican food

AFFIDAVIT: I HEREBY DECLARE UNDER PENALTY OF PERJURY THAT THE REPORTED INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE BEEN GIVEN A SIGN PERMIT APPLICATION AND I WILL COMPLY WITH ALL PROVISIONS OF THE CITY OF SUTTER CREEK SIGN ORDINANCE.

SIGNATURE: ADON Contreras

AVOID PENALTIES – FILE PROMPTLY

ALL BUSINESSES ARE SUBJECT TO AUDIT

OFFICE USE ONLY

RECEIVED BY _____ DATE _____
 AMOUNT _____ RECEIPT # _____ CASH ☐ CHECK ☐ CREDIT/DEBIT CARD ☐
 SIC CODE _____

OCCUPANCY PERMIT
 USE PERMIT
 ZONING COMPLIANCE
 POLICE CLEARANCE
 GREASE/OIL/SAND INTERCEPTOR

APPROVED

DENIED

From: [Paco Ayala](#)
To: Eventura@haugebrueck.com
Subject: Re: Pictures pending
Date: Monday, April 28, 2025 6:45:11 PM

My Gmail is Acontreras@sonorahigh.net
This email is from a restaurant worker.

El lun, 28 de abr de 2025, 6:42 p.m., Paco Ayala <apaco9317@gmail.com> escribió:
Hello it's me Adam for the picture

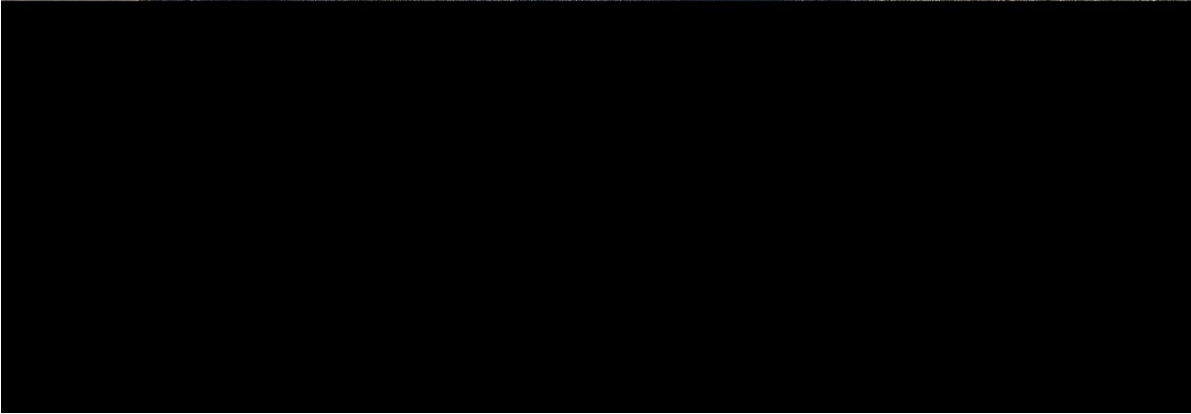
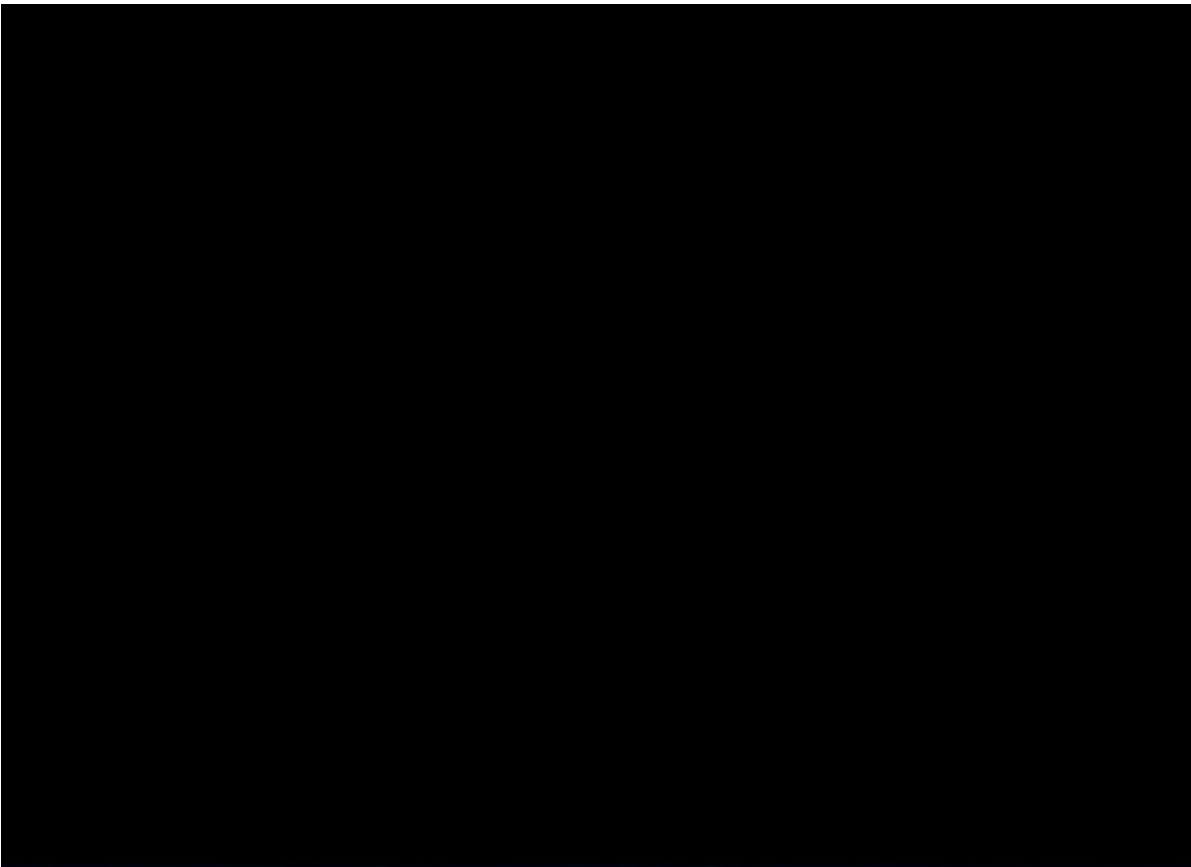
And the hours would be 8 to 6.
The name, the deer, Taqueria.
Owner Adam Contreras

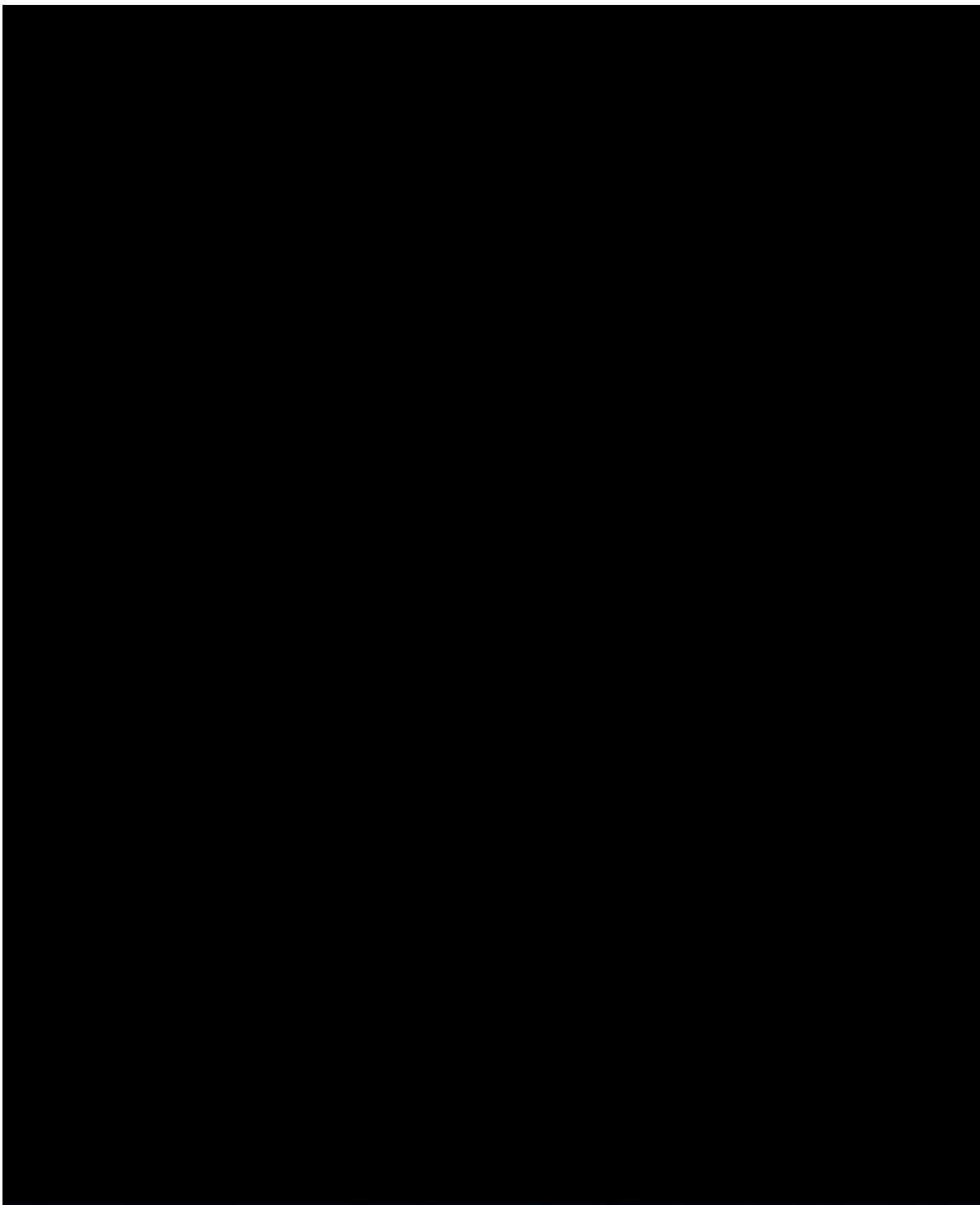
Monday to Saturday





Galaxy S25 Ultra







810 Court Street
Jackson, CA 95642
209-223-6439

Amador County
Environmental Health Department

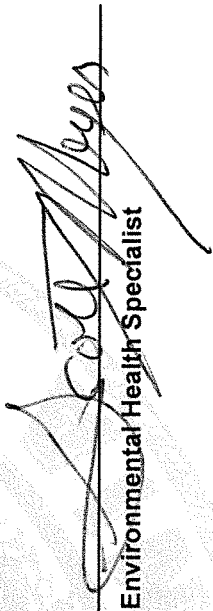
PERMIT TO OPERATE

Type of Permit	1635 MOBILE OR STATIONARY FOOD PREP UNIT	PERMIT NUMBER	0002958-25
Name of Business	Taqueria El Venado	Issued	04/08/25
Owner of Business	Adam Contreras	Valid Through	12/31/2025
Business Location	535 State Hwy 49 Ste 5 Jackson, CA 95642		

This permit is issued pursuant to the Amador County Code and applicable State of California regulations and laws. This permit is valid through the date indicated above unless previously suspended or revoked. The Amador County Health Officer may revoke or suspend this permit to operate the business listed above for any violation of any code or law. The owner or operator is required to notify Amador County Environmental Health of any change in equipment, operations, or modifications. Any modifications, change in equipment or operation is subject to prior approval by Environmental Health. Unapproved changes may be nullified or subject to corrective actions. This permit is not transferable and is valid only to the owner listed above. New owners must apply and pay for a new permit prior to beginning operation. This permit must be renewed within 30 days of the date of expiration.

Permits issued are subject to any permit conditions at the time of permit issuance or thereafter. Permit conditions, if any, are incorporated into this permit by reference. For permits to operate underground storage tanks there is a permit condition form for each tank.

Debra Larson, R.E.H.S
Director


Environmental Health Specialist

Post in a Conspicuous Place

