

Amador Regional Sanitation Authority

Amador Regional Sanitation Authority Meeting Agenda

Thursday, February 19, 2026 at 2:30 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

2. Pledge of Allegiance to the Flag

3. Public Forum

Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of the Amador Regional Sanitation Authority; however, any matter that requires action may be referred to staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note – there is a five (5) minute limit per topic.

4. Consent Agenda

A. [Minutes of November 20, 2025 - for approval](#)

B. [ARSA Finance Reports as of Jan 31, 2026](#)

C. [Reservoir Report - For information only](#)

5. Administrative Agenda

6. General Manager's Report - informational

A. General Manager Update

- a. Close out of Henderson work
- b. Recent meeting with Water Board
- c. Update on new treatment plant Design

7. Closed Session

8. Report from Closed Session

9. Adjournment

Amador Regional Sanitation Authority

Amador Regional Sanitation Authority Meeting Minutes

Thursday, November 20, 2025 at 2:30 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

Chair Swift called the Regular Meeting to order at 2:30 PM.

Present: Chair Jim Swift, and Board Members Claire Gunselman, and Logan Carnell. Board Member Dan Epperson arrived and joined the dais at 2:34 PM.

Absent: Board Member Bruce Sherill

Staff: Tom DuBois - City Manager, Dan Lafontaine - Public Works Director, and Pam Caronongan - City Clerk

2. Pledge of Allegiance to the Flag

Chair Swift led the Pledge of Allegiance.

3. Public Forum

Zero (0) public comment was received.

4. Consent Agenda

A. Minutes of September 18, 2025

Approve as presented.

B. Budget Update

C. Reservoir reports - July, Aug, Sept (1 week)

D. ARSA Budget v Actual - October 2025

E. ARSA Check Detail - October 2025

Without pulling Items D and E from the Consent Agenda, Board Member Gunselman requested staff to provide clarification regarding the budgeted versus actual figures as reflected on the budget report for engineering overtime costs. City Manager Dubois confirmed that these overtime costs were connected to the Henderson Dam repair project.

In response to Board Member Gunselman's request for clarification, City Manager Dubois confirmed that:

(a) These engineering costs which were being billed to the ARSA budget are associated with the Henderson Underdrain Project and would not be going towards the new wastewater treatment plant,

(b) In regards to the over-budget to the tertiary treatment fees, staff would return to the Board at a later date to clarify this matter,

(c) In regards to Stantec and the warrant list, Stantec is the original engineer who did the plans for the Henderson Dam project which would at times require their involvement.

Motion made by Board Member Carnell, seconded by Board Member Gunselman to approve all items in the Consent Agenda.

AYES: Chair Swift, and Board Members Carnell, Gunselman, and Epperson

ABSENT: Board Member Sherill

NOES: None

MOTION CARRIED 4-0

5. Administrative Agenda

A. Henderson Dam Repair Update

Information report for discussion and comment

City Manager Dubois provided the following updates regarding the Henderson Dam Repair Project:

1. Campbell Construction (the contractor) was the low bidder working on the project. NorCal, the subcontractor who was supposed to provide camera work and clean-up of the pipe, encountered camera problems (the camera got stuck) which caused project delays. In efforts to keep the project moving, staff escalated the issue to the contractor.
2. Staff and the contractor preliminarily found out that there was a metal pipe encased in concrete, with some already coming off the concrete and trapping the subcontractor's camera. It was then discovered that the pipe in question was not gone but was in fact full of sludge.
3. After reassessing the situation, it was deemed best to implement a "cast in place" solution to the repair project. The subcontractor (NorCal) sought assurance that ARSA would take full liability for their equipment and the state of the dam before they do any work. Since staff deemed the subcontractor's conditions as unreasonable and had communicated this to the subcontractor, the latter walked away from the project.
4. Staff, consultants, and contractors on the project are working together for alternatives to carry out the repairs and complete the project.

Public Works Director Lafontaine provided the following updates regarding the Henderson Project:

1. Staff reached out to approximately four to five contractors to work with the current team on the project, but to no avail.
2. Staff encountered operational problems due to the recent rains and the 6-inch storm, which included Preston Reservoir. Staff continues the search for a contractor which would clean the pipes.
3. For now, staff would winterize the pipe and put it back into service, in hopes that in Summer 2026 the pipe lining could be done and that a contractor could be secured to complete the work.

City Manager Dubois and Public Works Director Lafontaine continued to respond to inquiries and requests for clarification from the Board Members.

No motion was made on this agenda item.

6. General Manager's Report - Informational

A. Settlement Agreement between ARSA and City of Ione

Information regarding City of Ione's request to renegotiate terms of settlement agreement.

City Manager Dubois shared, and the Board discussed on the following:

1. Amador Water Agency (AWA) announced that General Manager Larry McKenney resigned from his position effective December 31, 2025, which would most likely cause delays in the ARSA dissolution process.
2. Amador City expressed concerns regarding the cost of the future plant. City Manager Dubois provided an update to Amador City regarding the status of the new wastewater treatment plant project.
3. Ione City Manager George Lee requested to renegotiate the terms of the ARSA agreement. No terms have been specified as of now. City Manager Dubois stated that in his opinion, the agreement has been working well for all parties concerned.

7. Closed Session

None.

8. Report from Closed Session

None.

9. Adjournment

Chair Swift adjourned the meeting at 3:17 PM.

Amador Regional Sanitation Authority (ARSA)
Budget vs. Actual
July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest Income	80.33	150.00	-69.67	53.6%
Use Fee Revenue				
Amador City	25,314.00	25,314.00	0.00	100.0%
Amador Water Agency	130,754.00	130,754.00	0.00	100.0%
City of Sutter Creek	817,532.00	817,532.00	0.00	100.0%
Total Use Fee Revenue	<u>973,600.00</u>	<u>973,600.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Income	<u>973,680.33</u>	<u>973,750.00</u>	<u>-69.67</u>	<u>100.0%</u>
Expense				
Employee Services				
Contract with COSC	99,706.94	225,000.00	-125,293.06	44.3%
Overtime	13,351.16	20,000.00	-6,648.84	66.8%
Total Employee Services	<u>113,058.10</u>	<u>245,000.00</u>	<u>-131,941.90</u>	<u>46.1%</u>
Operations				
Audit & Accounting	0.00	1,000.00	-1,000.00	0.0%
Contingency	0.00	40,000.00	-40,000.00	0.0%
Engineering	120,982.72	80,000.00	40,982.72	151.2%
Flood Control	0.00	1,000.00	-1,000.00	0.0%
Fuel	3,405.26	12,000.00	-8,594.74	28.4%
General Supplies	222.60	600.00	-377.40	37.1%
Legal	736.32	25,000.00	-24,263.68	2.9%
O&M Building/Structures	0.00	2,000.00	-2,000.00	0.0%
O&M Equipment	539.67	50,000.00	-49,460.33	1.1%
Professional Services	-7,500.00			
Repairs & Maintenance	1,884.64	15,000.00	-13,115.36	12.6%
Taxes/Fees/Licenses	32,825.00	2,000.00	30,825.00	1,641.3%
Tertiary Treatment Fees	58,607.98	65,000.00	-6,392.02	90.2%
Vehicle Maintenance	98.53	5,000.00	-4,901.47	2.0%
Total Operations	<u>211,802.72</u>	<u>298,600.00</u>	<u>-86,797.28</u>	<u>70.9%</u>
Total Expense	<u>324,860.82</u>	<u>543,600.00</u>	<u>-218,739.18</u>	<u>59.8%</u>
Net Ordinary Income	<u>648,819.51</u>	<u>430,150.00</u>	<u>218,669.51</u>	<u>150.8%</u>
Other Income/Expense				
Other Expense				
Capital				
O & M Equipment	7,560.00			
Capital - Other	442,772.75	430,000.00	12,772.75	103.0%
Total Capital	<u>450,332.75</u>	<u>430,000.00</u>	<u>20,332.75</u>	<u>104.7%</u>
Total Other Expense	<u>450,332.75</u>	<u>430,000.00</u>	<u>20,332.75</u>	<u>104.7%</u>
Net Other Income	<u>-450,332.75</u>	<u>-430,000.00</u>	<u>-20,332.75</u>	<u>104.7%</u>
Net Income	<u><u>198,486.76</u></u>	<u><u>150.00</u></u>	<u><u>198,336.76</u></u>	<u><u>132,324.5%</u></u>

Check Detail

January 2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1188	01/13/2026	Campbell Constructi...		10001 · Checking - B...		-242,278.50
Bill	3269	12/01/2025			Capital	-242,278.50	242,278.50
TOTAL						-242,278.50	242,278.50
Bill Pmt -Check	1189	01/13/2026	City of Sutter Creek		10001 · Checking - B...		-13,731.21
Bill	2026-01	01/13/2026			Contract with COSC Overtime	-12,378.89 -1,352.32	12,378.89 1,352.32
TOTAL						-13,731.21	13,731.21
Bill Pmt -Check	1190	01/13/2026	Hunt & Sons, Inc.		10001 · Checking - B...		-566.23
Bill	895836	12/15/2025			Fuel	-161.49	161.49
Bill	921848	12/31/2025			Fuel	-404.74	404.74
TOTAL						-566.23	566.23
Bill Pmt -Check	1191	01/13/2026	HydroScience Engin...		10001 · Checking - B...		-3,840.00
Bill	37100...	01/01/2026			Engineering	-3,840.00	3,840.00
TOTAL						-3,840.00	3,840.00
Bill Pmt -Check	1192	01/13/2026	lone ACE Hardware		10001 · Checking - B...		-60.30
Bill	JAN2026	01/01/2026			Repairs & Maintenance	-60.30	60.30
TOTAL						-60.30	60.30
Bill Pmt -Check	1193	01/13/2026	Meek's West		10001 · Checking - B...		-114.51
Bill	20260...	01/01/2026			Repairs & Maintenance	-114.51	114.51
TOTAL						-114.51	114.51
Bill Pmt -Check	1194	01/13/2026	Stantec		10001 · Checking - B...		-1,990.50
Bill	2498682	12/11/2025			Engineering	-1,990.50	1,990.50
TOTAL						-1,990.50	1,990.50

Amador Regional Sanitation Authority (ARSA)
Balance Sheet
As of January 31, 2026

	<u>Jan 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking - Umpqua	6.23
10001 · Checking - Bank of Marin	239,772.07
10011 · Savings - Bank of Marin	349,292.98
Total Checking/Savings	<u>589,071.28</u>
Accounts Receivable	
11000 · Accounts Receivable	486,800.00
Total Accounts Receivable	<u>486,800.00</u>
Total Current Assets	1,075,871.28
Fixed Assets	
150620 · Long Term Assets Structures	1,884,800.13
150621 · Long Term Assets Structures Dep	-1,922,496.15
150630 · Long Term Assets Equipment	151.00
150631 · Long Term Assets Equipment Depr	-151.00
35000 · Investment in Capital Assets	841,648.00
Total Fixed Assets	<u>803,951.98</u>
TOTAL ASSETS	<u><u>1,879,823.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,403.21
Total Accounts Payable	<u>2,403.21</u>
Total Current Liabilities	<u>2,403.21</u>
Total Liabilities	2,403.21
Equity	
30000 · Opening Balance Equity	2,031,569.74
32000 · Retained Earnings	-352,636.45
Net Income	198,486.76
Total Equity	<u>1,877,420.05</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,879,823.26</u></u>

ARSA RESERVOIRS and IRRIGATION												
Jan-26	Sutter Creek Effluent Flow (gals) ¹	Bowers Irrigation (gals)	Henderson Reservoir Freeboard (ft)	Henderson Reservoir Volume (ac/ft)	Hoskins Irrigation (gals)	Preston Forebay (FT)	Preston Forebay Volume (ac/ft)	Flow Into Preston Reservoir (GPM)	Temp Preston Irrigation (Est/gals)	Preston Reservoir (FT)	Preston Reservoir Volume (ac ft)	Flow from Preston To Ione WWTF (ON/OFF)
1/1/2026	779,400	0	21.5	31.6	0	13'10"	16.2	50	0	14'1"	66.2	OFF
1/2/2026	809,000	0	21.1	34.5	0	14'6"	15.5	50	0	13'11"	67.8	OFF
1/3/2026	958,600	0	20.9	37.5	0	14'4"	15.7	50	0	13'9"	69.4	OFF
1/4/2026	1,475,600	0	20.3	42.2	0	14'3"	15.8	50	0	13'6"	71.8	OFF
1/5/2026	1,004,000	0	19.5	50.6	0	14'2"	15.8	50	0	13'1"	75.9	OFF
1/6/2026	667,200	0	19.2	53.3	0	13'6"	16.5	50	0	13'0"	76.8	OFF
1/7/2026	567,600	0	19.1	54.2	0	13'10"	16.2	50	0	13'0"	76.8	OFF
1/8/2026	493,000	0	19.0	55.1	0	15'0"	15.0	50	0	12'11"	77.6	OFF
1/9/2026	445,000	0	18.9	57.8	0	15'8"	14.3	50	0	12'10"	78.5	OFF
1/10/2026	391,800	0	18.8	58.8	0	16'0"	14.0	50	0	12'10"	78.5	OFF
1/11/2026	507,600	0	18.6	60.7	0	15'6"	14.5	50	0	12'10"	78.5	OFF
1/12/2026	529,400	0	18.5	61.7	0	15'8"	14.3	50	0	12'9"	79.4	OFF
1/13/2026	445,600	0	18.4	62.6	0	16'0"	14.0	50	0	12'9"	79.4	OFF
1/14/2026	364,000	0	18.3	63.6	0	16'0"	14.0	50	0	12'8"	80.2	OFF
1/15/2026	346,200	0	18.2	64.6	0	16'2"	13.8	50	0	12'8"	80.2	OFF
1/16/2026	304,400	0	18.1	65.6	0	16'4"	13.7	50	0	12'8"	80.2	OFF
1/17/2026	303,200	0	18.1	65.6	0	16'6"	13.5	50	0	12'8"	80.2	OFF
1/18/2026	332,800	0	18.0	66.6	0	16'4"	13.7	50	0	12'7"	81.1	OFF
1/19/2026	362,400	0	17.9	69.6	0	16'4"	13.7	50	0	12'7"	81.1	OFF
1/20/2026	319,200	0	17.8	70.6	0	16'6"	13.5	50	0	12'7"	81.1	OFF
1/21/2026	295,800	0	17.8	70.6	0	16'6"	13.5	25	0	12'7"	81.1	OFF
1/22/2026	318,200	0	17.7	71.7	0	16'6"	13.5	25	0	12'7"	81.1	OFF
1/23/2026	286,800	0	17.7	71.7	0	16'6"	13.5	25	0	12'7"	81.1	OFF
1/24/2026	310,200	0	17.6	72.7	0	16'4"	13.7	25	0	12'7"	81.1	OFF
1/25/2026	314,000	0	17.5	73.7	0	16'4"	13.7	25	0	12'7"	81.1	OFF
1/26/2026	334,600	0	17.5	73.7	0	16'4"	13.7	25	0	12'7"	81.1	OFF
1/27/2026	331,200	0	17.5	73.7	0	16'4"	13.7	25	0	12'7"	81.1	OFF
1/28/2026	328,200	0	17.4	74.8	0	16'2"	13.8	25	0	12'7"	81.1	OFF
1/29/2026	317,600	0	17.3	75.9	0	16'2"	13.8	25	0	12'6"	82.0	OFF
1/30/2026	331,400	0	17.2	76.9	0	16'0"	14.0	25	0	12'6"	82.0	OFF
1/31/2026	329,000	0	17.2	76.9	0	15'10"	14.2	25	0	12'6"	82.0	OFF
	Sutter Creek Total Flow											
Total	14,903,000	0			0				0			
Maximum	1,475,600											
Minimum	286,800											
Average Daily	485,800											
						Total in System	173.06	Acre/Ft				

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.