



Design Review Committee Special Meeting Agenda

Wednesday, July 08, 2026 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Design Review Committee Meeting will be available in person and LIVE on YouTube at <https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

1. Call to Order and Establish a Quorum for Regular Meeting

2. Pledge of Allegiance to the Flag

3. Public Forum

Any person may address the Committee regarding matters not on the agenda and within their purview.

4. Consent Agenda

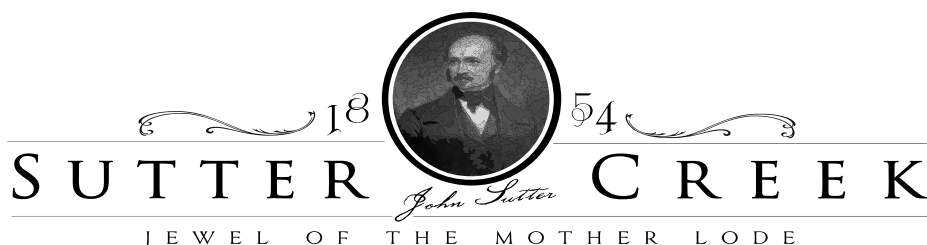
Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.

5. Design Clearance Applications

A. [Review and Approve Historical Sign at 40 Gold Dust Trail - Continued from May 11, 2026](#)

[Recommendation: Approve a historical sign at 40 Gold Dust Trail \(Kingdom Hall of Jehovah's Witnesses\), which is located within the Historic District.](#)

6. Adjournment



DATE: May 11, 2026

TO: Design Review Committee

FROM: Erin Ventura, Contract Planner

RE: 40 Gold Dust Trail – Historical Sign
Zoning: R-E
Design Standard District: Historic District
Applicant: JWCS Design

RECOMMENDATION:

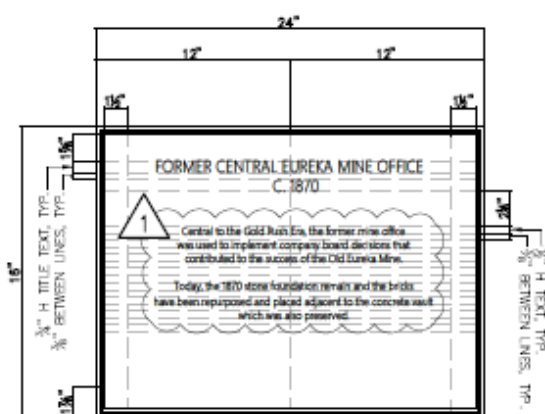
Approve a historical sign at 40 Gold Dust Trail (Kingdon Hall of Jehovah's Witnesses), which is located within the Historic District.

BACKGROUND:

The applicant, JWCS Design, resubmitted an application for a Design Clearance for the structure located at 40 Gold Dust Trail. The application was approved at the August 11, 2025 DRC meeting. At that meeting, the DRC requested that the applicant come back with a historical sign for their review.

Here is what they are proposing:

PLAQUE DETAIL:



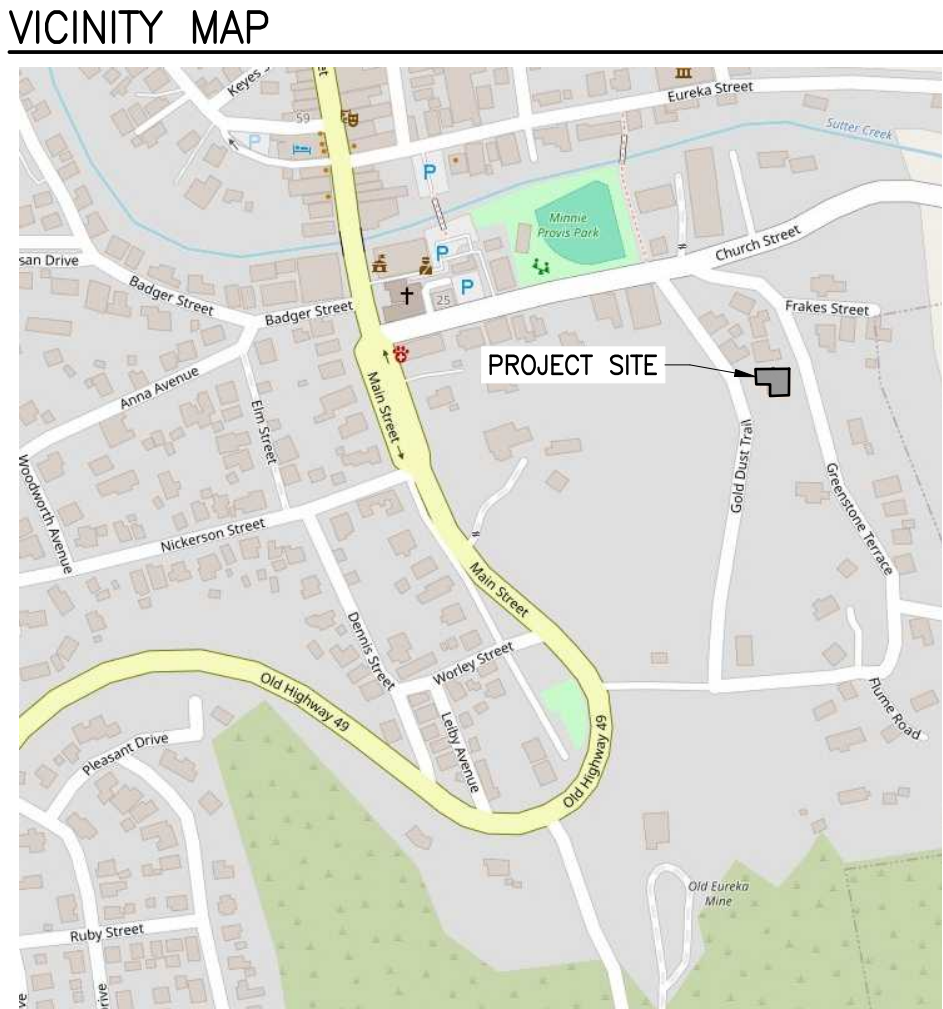
PLAQUE GENERAL NOTES

1. MANUFACTURER: INTERNATIONAL BRONZE PLAQUE COMPANY
2. BORDER: DOUBLE LINE BORDER
3. FONT: PALOMINO
4. BACKGROUND COLOR: LIGHT OXIDE
5. WORDING:

"FORMER CENTRAL EUREKA MINE OFFICE
C. 1870

Central to the Gold Rush Era, the former mine office was used to implement company board decisions that contributed to the success of the Old Eureka Mine.

Today, the 1870 stone foundation remains and its bricks have been repurposed and placed adjacent to the concrete vault which was also preserved."



PROJECT SUMMARY

SCOPE OF WORK
TO INSTALL A MONUMENT SIGN

OCCUPANCY GROUP: A-3 (PLACE OF RELIGIOUS WORSHIP)
ZONING: R-E

DRAWING INDEX

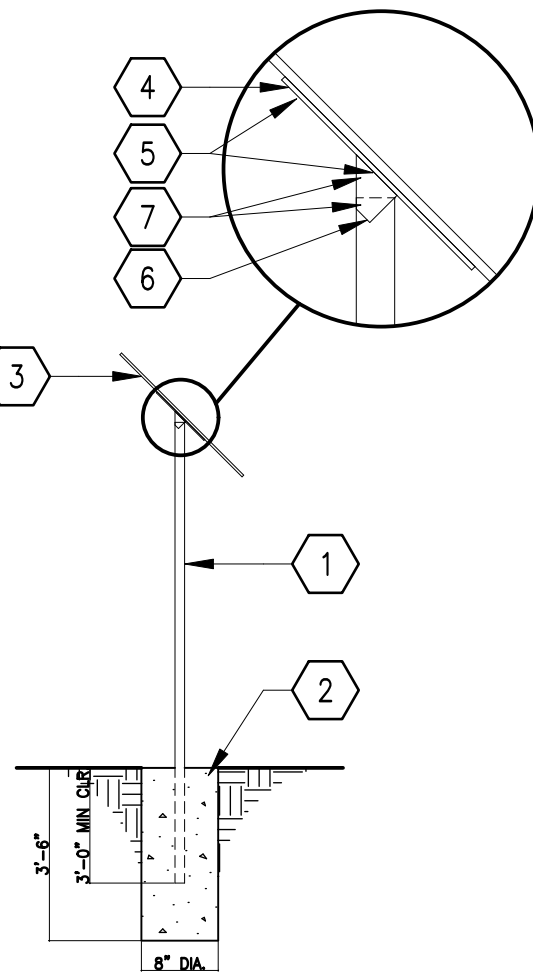
MON-1 MONUMENT SIGN

SHEET KEYNOTES

- EXISTING PROPERTY LINE
- PROTECT EXISTING FENCE
- INSTALL MONUMENT SIGN
- HISTORICAL PLAQUE ON POST

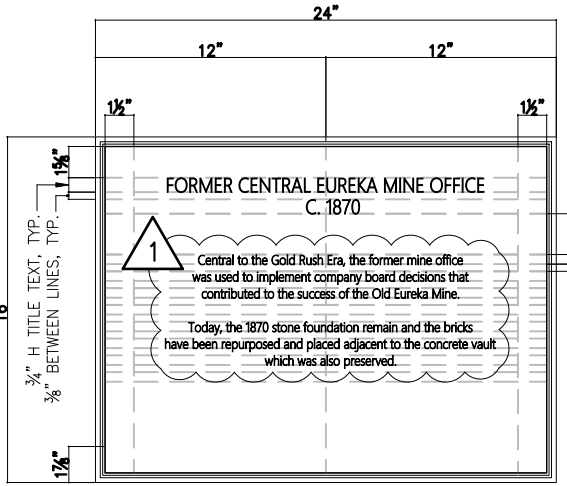
SYMBOLS LEGEND

	EXISTING	PROPOSED
PROPERTY BOUNDARY	---	---
BUILDING SETBACK	---	---
BUILDING	---	---
EDGE OF PAVEMENT	---	---
CURB	---	---
FENCE	---	---
SIGN	---	---
BOLLARD	---	---
ACCESSIBLE PARKING	---	---
LIGHT POLE	---	---
PARKING SPACE COUNT	---	---



- 6"x1" BLACK POWDER COATED ALUMINUM SQUARE POST
- CONCRETE FOOTING FOUNDATION; 4,000 PSI CONCRETE.
- PLAQUE
- 5"x7" BLACK PAINTED ALUMINUM BRACKET TO ATTACH TO BACK OF PLAQUE
- MACHINE SCREWS FOR ATTACHMENT TO PLAQUE, TYPICAL OF 6
- BLACK PAINTED ALUMINUM BRACKETS, TYPICAL OF 2
- 1 1/2" SQUARE ALUMINUM POST BOLTS INTO BRACKET AT EITHER 45 OR 90 DEGREE ANGLE

PLAQUE DETAIL:



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 - BOARDER: DOUBLE LINE BORDER
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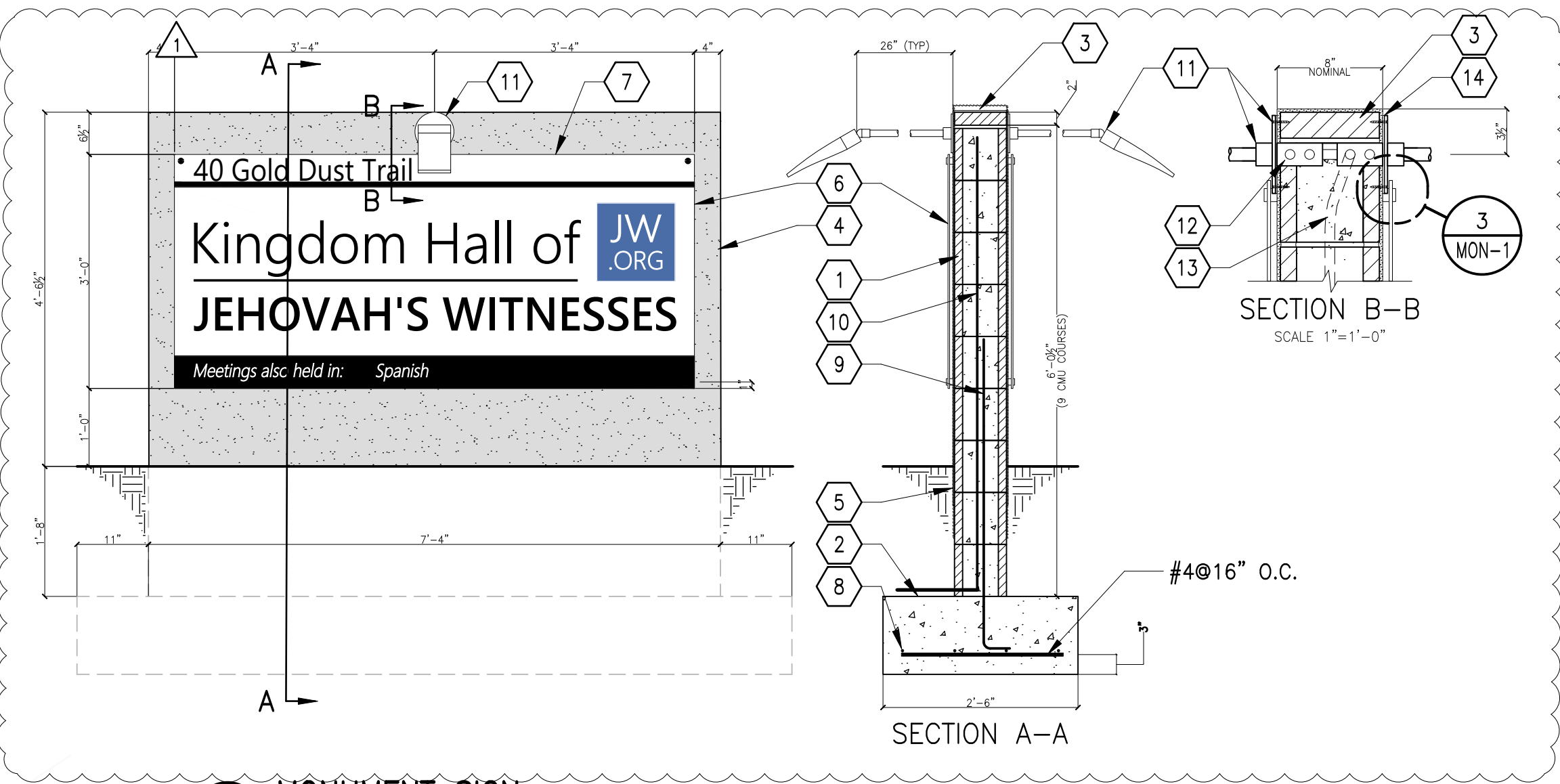
1 SITE PLAN

NOT TO SCALE

1"=20'-0"



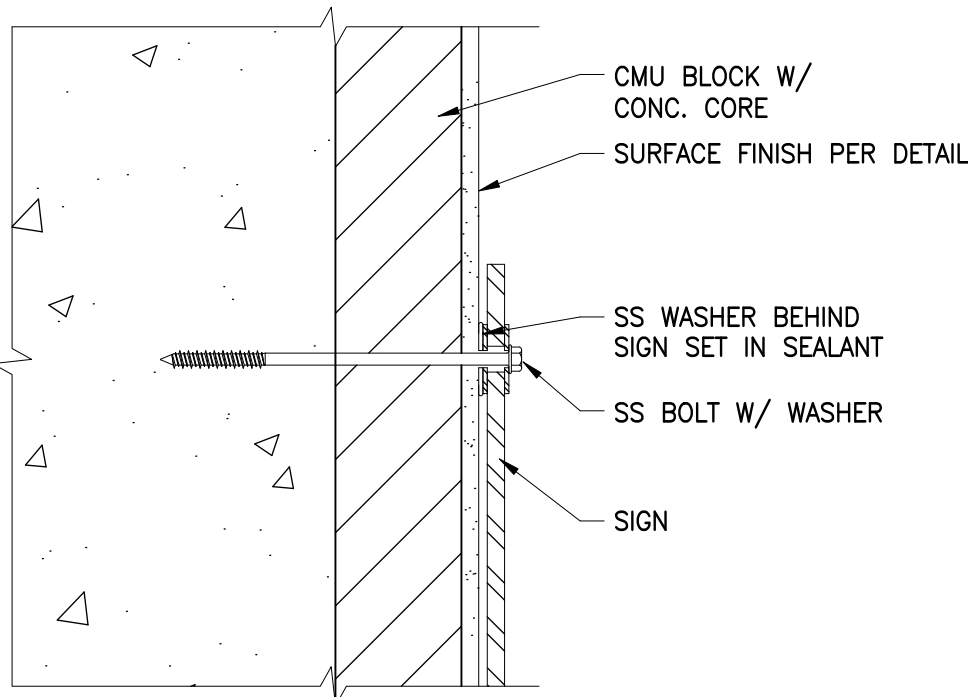
2 PLAQUE DETAILS



4 MONUMENT SIGN

- 8"x8"x16" SMOOTH FACE CMU SHALL MEET ASTM C90. MORTAR SHALL COMPLY W/ ASTM C270, TYPE S. GROUT SHALL BE IN ACCORDANCE W/ ASTM C476 NOT LESS THAN 2,000 PSI W/ A SLUMP OF 8" TO 11".
- CONCRETE FOOTING FOUNDATION; 4,000 PSI CONCRETE.
- 8"x2"x16" CMU TOP CAP PER ASTM C90.
- FINISHED SURFACE: FLOAT SURFACE W/ PASTE OF FINE MORTAR SAND, CEMENT, WATER & BONDING AGENT TO FILL SURFACE VOIDS AND BRING SURFACE TO UNIFORM TEXTURE. KEEP RETEXTURED SURFACE DAMP A MIN OF 12 HOURS OR UNTIL PASTE HAS SET. PROVIDE PRIMER & TOP COAT AS NEEDED. PRODUCT TO BE SIMILAR OR EQUAL TO SHERWIN WILLIAMS LOXON SERIES. COLOR TO MATCH MAIN EXTERIOR COLOR OF BUILDING.
- EXTEND FINISHED SURFACE A MINIMUM OF 6" BELOW GRADE.
- KINGDOM HALL SIGN W/ JW.ORG LOGO (REPEAT ON OTHER SIDE WHEN MONUMENT IS VISIBLE FROM BOTH DIRECTIONS.)
- 4" HIGH ADDRESS NUMERALS, MINIMUM.
- (4) EQ. SPACED #4 CONT. BARS
- AT EACH CMU END WALL, LATERAL TIE ANCHORAGE TO BE HOOKED 135 OR 180 DEGREES. USE #4 VERT DOWELS @ 32" O.C. SPACING AND AT EACH END OF WALL W/ STANDARD END HOOK.
- #4 VERTICAL BARS @ 32" O.C. VERTICAL AND @ EACH END OF WALL, LAP 1'-3" W/ DOWELS.
- WALL MOUNTED LED LIGHTS. SURFACE MOUNT ARM TO FACE OF MONUMENT W/ TYPE 316SS CONCRETE MASONRY SCREW W/ TAMPER-PROOF TYPE HEAD. TILT LIGHT TO ILLUMINATE SIGN.
- INSTALL RECESSED, HORIZONTALLY MOUNTED, SINGLE GANG, MASONRY BOX IN CUT-OUT FACE OF TOP COURSE OF CMU.
- 3/4" CONDUIT MIN. ROUTING TO BE DETERMINED BY INSTALLER.
- WATERPROOF SILICONE SEALANT PER MANUFACTURER.

1/2"=1'-0"



3 EXTERIOR SIGN ATTACHMENT

04 MAR 26 PERMIT RESPONSE
12 DEC 25 FILING

MARK/DRAW: DESCRIPTION:

OWNER:

SUTTER CREEK
CONGREGATION OF
JEHOVAH'S WITNESSES

40 GOLD DUST TRAIL,
SUTTER CREEK, CA

PROJECT TITLE:

KINGDOM HALL
RENOVATION
40 GOLD DUST TRAIL
SUTTER CREEK, CA

SHEET TITLE:

MONUMENT SIGN

PROJECT No.

20002

SHEET No.

MON-1