



Design Review Committee Meeting Agenda

Monday, May 13, 2024 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Design Review Committee Meeting will be available via Zoom and in person.

Join Zoom meeting: <https://us02web.zoom.us/j/9568520224>

Please note: Zoom participation is only available for viewing the Committee meeting.

Public Comment will not be taken from Zoom

Or Dial by phone: 301-715-8592 | Meeting ID: 956 852 0224

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

1. Call to Order and Establish a Quorum for Regular Meeting

2. Pledge of Allegiance to the Flag

3. Public Forum

Any person may address the Committee regarding matters not on the agenda and within their purview.

4. Consent Agenda

Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.

A. [Design Review Committee Minutes of Month April 8, 2024](#)

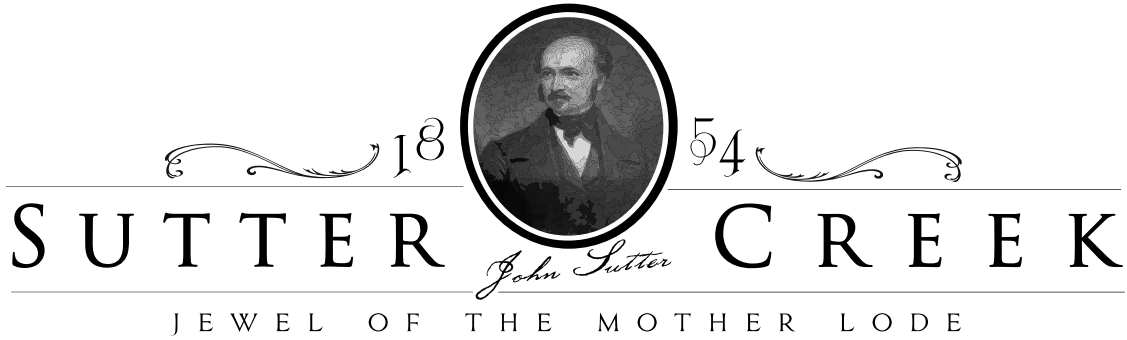
[Recommendation: Approval of Minutes](#)

5. Design Clearance Applications

A. [74 Main Street; Applicant: Miller](#)

[Recommendation: Review plans as presented and provide application direction for design clearance](#)

6. Adjournment



MINUTES OF THE DESIGN REVIEW COMMITTEE
April 8, 2024

Committee Members present:
 Baracco, Brown, Neuschwanger and Otto
 Absent: Peters
 Staff present: Erin Ventura and Karen Darrow

1. **CALL TO ORDER AND ESTABLISH A QUORUM FOR THE SPECIAL MEETING-5:17 P.M**
 Vice-Chairperson Otto called the meeting to order.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
 Vice-Chairperson Otto led the pledge.
3. **PUBLIC FORUM- None.**
4. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be enacted in one motion. Any item may be removed for discussion at the request of the Committee or the Public.*

A. Approval of Design Review Committee Minutes of March 11, 2024.

M/S Neuschwanger/Brown to Approve the Design Review Committee Minutes of March 11, 2024, as presented.

AYES: Brown, Neuschwanger and Otto
NOES: None
ABSTAIN: Baracco
ABSENT: Peters
MOTION CARRIED

5. **DESIGN CLEARANCE APPLICATIONS**
 - A. 64 Eureka Street; Applicant: Kathy Allen
RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.

M/S Neuschwanger/Brown to Approve Design Clearance for 64 Eureka Street, as presented with a recommendation to use Ogee gutters for replacement.

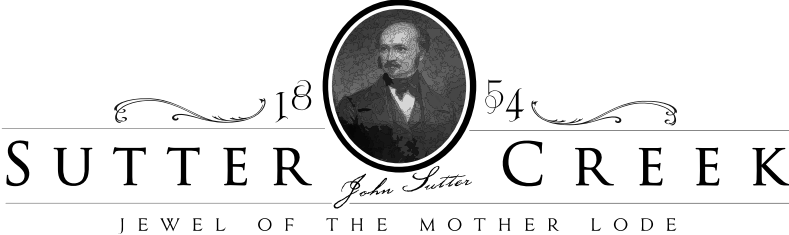
AYES: Baracco, Brown, Neuschwanger and Otto
NOES: None
ABSTAIN: None
ABSENT: Peters
MOTION CARRIED

6. **ADJOURNMENT**
 The meeting was adjourned at 5:13 p.m.

Karen Darrow, City Clerk

John Otto, Vice-Chairperson

Date Approved:



STAFF REPORT

TO: DESIGN REVIEW COMMITTEE
MEETING DATE: MAY 13, 2024
FROM: ERIN VENTUA, PLANNIGN CONSULTANT
SUBJECT: SIGN PERMIT APPROVAL
CORNER OF MAIN AND RANDOLPH (74 MAIN STREET)- MILLER WINE WORKS

RECOMMENDATION:
 Approve the proposed directional sign for Miller Wine Works.

BACKGROUND:
 Miller Wine Works has approached the City to request a directional sign be placed at the corner of Main Street and Randolph Street. The sign’s location is on a privately owned building and the building owner has consented to the placement of the sign. There are many directional signs within the City that help businesses located off of Main Street have additional visibility.

DISCUSSION:
 The sign as presented meets the Ordinance requirements for directional signs. Staff is asking the Design Review Committee to review the overall appearance of the sign. The proposed sign is 3 sq. ft.

The proposed sign will serve Miller Wine Works, a business located on Randolph Street within the Downtown Commercial Zoning District.

ENVIRONMENTAL:
 The project is Class 11 CEQA exempt based on section 15311(a) directional signs. No further environmental review is required.

BUDGET IMPACT:
 None.

EXHIBIT A
MILLER WINE WORKS

Section 5, Item A.

