



City Council Meeting Agenda

Monday, July 06, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available in person and LIVE on YouTube at
<https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.
<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

- 4. City Manager's Report**

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

- 5. Presentations**

- A. [Proclamation recognizing Ms. Lisa Klosowski and her work on behalf of the City of Sutter Creek and the Sutter Creek Visitor Center.](#)

6. Approval of Minutes

- A. [City Council Minutes of June 15, 2025](#)

[Recommendation: By motion approve minutes as presented.](#)

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- A. [Support County Supervisors putting the continuation of the Countywide Abandoned Vehicle Fee on the Ballot](#)

[Recommendation: Approve resolution supporting the County putting the Fee on the Ballot](#)

8. Ordinances and Public Hearing

9. Administrative Agenda

- A. Presentation by Amador County Assessor, Jim Rooney

10. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

12. Information and Correspondence

- A. [Public Correspondence](#)

13. Closed Session

- A. Public Employee Performance Evaluation - City Manager

14. Report from Closed Session

15. Adjournment

The next regularly scheduled meeting is Month, DD YYY.

A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK RECOGNIZING LISA KLOSOWSKI

WHEREAS, the City of Sutter Creek is committed to recognizing and honoring members of our community who selflessly donate time and energy for the betterment of our city; and

WHEREAS, Lisa Klosowski has devoted her mind and spirit in creating and coordinating many of our local events and establishing a new Visitor Center in addition to providing a long-standing business in town since 1999; and

WHEREAS, Lisa has created local events including The Sutter Creek Chili Cook-Off and Car Show, Mardi Gras Party, Sutter Creek Ladies Night, Sutter Creek Wine Walk and Sutter Creek Festival of the Arts; and

WHEREAS, Lisa was involved in coordinating local events including the Great Sutter Creek Duck Race, Sutter Creek Christmas Open House, Sutter Creek Brews and Blues Festival; and

WHEREAS, Lisa has served on the Sutter Creek Business Association Board for 18 years and was a founding board member of the Sutter Creek Community Benefit Foundation; and

WHEREAS, Lisa served as the director of the prior Visitor Center for ten years and has been the director of the new Visitor Center for the past three years; and

WHEREAS, Lisa, through relentless efforts, outreach and creativity coordinated the opportunity to establish the “new” Visitor Center on Main Street in 2023 which is a landmark for tourists and local community members, alike. Lisa now oversees 40 dedicated volunteers and has also created and published color brochures and calendars that have reached local, national and international publications to promote our community; and

WHEREAS, Lisa works to expand the usefulness of the Visitor Center by working with local organizations, including Sutter Creek Lions Club, to help those in our community in need by serving as a drop-off for donations.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sutter Creek that Lisa Klosowski has made a profound and resounding impact in our community through her efforts and accomplishments with our Visitor Center and events. We extend our deepest gratitude to Lisa for her dedication in making Sutter Creek a better community.

THE CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Pam Caronongan, City Clerk



City Council Meeting Minutes **(DRAFT)**

Monday, June 15, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. **Call to Order and Establish a Quorum for Regular Meeting**

Mayor Gunselman called the meeting to order at 6:00 PM.

Present: Mayor Claire Gunselman, and Council Members Dan Riordan and Jim Swift.
Council Member Susan Feist joined via Zoom at 6:26 PM.

Absent: Vice Mayor Juilia Sierk

City Treasurer: Victoria Runquist

Staff: Tom DuBois - City Manager, Derek Cole - City Attorney, Mason Peters - Finance Supervisor, and Pam Caronongan - City Clerk

2. **Pledge of Allegiance to the Flag**

Mayor Gunselman led the Pledge of Allegiance.

3. **Public Forum**

1. Susan Ross (Sutter Creek resident) - spoke in favor of cannabis dispensary provided that it is done within regulation.
2. Anthony Spinetta (Amador County resident) - spoke in favor of opening a cannabis dispensary in Sutter Creek.
3. Suzanne Houck - spoke against the opening of a cannabis dispensary in Sutter Creek.
4. Ronald Houck - spoke against the opening of a cannabis dispensary in Sutter Creek.
5. Steve - spoke in favor of opening a cannabis dispensary in Sutter Creek.

4. **City Manager's Report**

City Manager DuBois presented his report before the City Council. City Manager DuBois responded to inquiries and requests for clarification from the City Council.

The City Council requested clarification / asked questions regarding the following items:

- A. Code Enforcement consultant retirement and replacement
- B. Sutter Hill bids - how many received thus far

City Manager DuBois' presentation can be accessed via this link:

<https://www.cityofsuttercreek.org/media/10781>

5. Presentations

- A. Proclamation for Ms. Lisa Klosowski and her work on the Sutter Creek Visitor Center.

This item to be continued during the City Council regular meeting dated July 6, 2026.

6. Approval of Minutes

- A. City Council Meeting Minutes of June 1, 2026

Recommendation: By motion, approve minutes as presented.

The following modifications were to be made to the draft meeting minutes:

1. Council Member Swift - (on 7A - Consent). Regarding the surveillance cameras. Correction to clarify that the City Council has not made a decision to move forward with an advanced camera system.
2. Mayor Gunselman - (on 9A, fourth bullet point). Modify to reflect clarification that not all fees mentioned here are park impact fees.

Motion made by Council Member Swift, seconded by Council Member Riordan to approve the City Council Meeting Minutes of May 18, 2026 with the modifications indicated by the City Council.

AYES: Mayor Gunselman, and Council Members Riordan and Swift

ABSENT: Vice Mayor Sierk

ABSTAIN: Council Member Feist

NOES: None

MOTION CARRIED 3-0, with 1 Abstention and 1 Absent

7. Consent Agenda

- A. Annual Appropriations Limit (Gann Limit) for FY26-27

Recommendation: Adopt the Resolution establishing the annual appropriations limit

- B. Authorize City Manager to Apply for USDA Grant

Recommendation: Approve Resolution to Authorize City Manager to Apply for USDA Rural Business Development Grant

- C. Ballot Measure for Appointed City Treasurer

Recommendation: Approve a resolution calling for a ballot measure to approve an appointed City Treasurer.

- D. Resolution to Award Sutter Hill Road Asphalt Concrete Overlay Contract to the Lowest Qualified Bidder

Recommendation: Approve the resolution awarding the construction contract

Motion by CM Swift, Second by CM Riordan to approve Items A and B.

Motion passed by 4 - 0 vote with 1 absent

Item D - Council Member Swift and Riordan had questions on options and costs. The City Engineer answered the questions.

One Member of the public spoke to the consent items and details of the road paving bid.

Motion by CM Riordan, Second by CM Swift to approve Items C and D.

Motion passed by 4 - 0 vote with 1 absent

8. Ordinances and Public Hearing

9. Administrative Agenda

A. Resolution to Allow Microtrenching for Fiber Broadband Project

Recommendation: Approve resolution to allow an exception for the proposed CVIN project

Staff presented the item and answered Council questions.

Motion to approve by CM Riordan, Second by CM Swift

Motion passed 4 - 0 with 1 absent.

B. Fiscal Year 2026-2027 Budget

Recommendation: Review budget and approve resolution to adopt for FY 26-27.

City Manager DuBois and Finance Supervisor Peters presented and answered questions.

Clarification questions asked by City Council on impact fees and the Valley View Commons project

Public Comment - Sandy Spellicey. Suggested that the City do a “story book” to explain and have people understand how their tax dollars are working.

Public Comment - Steve. (Vintner’s Association) - spend more marketing dollars from TOT funds to support businesses who are helping the City in many ways via donated wine, sponsorship, support, and spending their own marketing dollars.

Council discussed shifting dollars to ad to marketing efforts, replace some of the older Christmas lights. City Manager clarified that not all city efforts that support marketing the city are in the “marketing” budget, and the City does in fact spend significant money on the downtown area.

MOTION

CM Swift moved, seconded by CM Riordan to

Approve budget subject to

- a. removal of \$50K for cameras, bring back camera proposal with details and a budget amendment for consideration.
- b. Prioritize clean up of Miner’s Bend, over flower wall
- c. Shift \$5000 from City Manager Contingency to marketing budget.

Motion passed 4 - 0 with 1 absent

10. Mayor and Council Member Reports

CM Feist would like to resume the marketing committee.

CM Swift said the Picnic and Parade were successful. Grateful to staff, public works, police and reserves and volunteers for their help at the parade.

Mayor Gunselman and Dan Riordan - complimented the Italian Benevolent Society

11. City Attorney's Report

12. Information and Correspondence

- A. Public Works - May 2026 Monthly Report
- B. Engineering - May 2026 Monthly Report
- C. Marketing/Social Media - May 2026 Monthly Report
- D. City Clerk - May 2026 Monthly Report
- E. City Treasurer - May 2026 Monthly Report
- F. Finance - May 2026 Monthly Report
- G. Planning - May 2026 Monthly Report
- H. Police - May 2026 Monthly Report
- I. Correspondence from the public from May 25, 2026 to June 8, 2026.

15. Adjournment

The next regularly scheduled meeting is July 6, 0226

8:26 PM adjournment

RESOLUTION NO. 25-26-xx

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
CONCURRING IN THE CALL FOR AN ELECTION ON THE QUESTION OF RE-
ESTABLISHING THE COUNTYWIDE ABANDONED VEHICLE ABATEMENT FEE**

WHEREAS, the Abandoned Vehicle Abatement Program is a State of California program whereby counties and incorporated communities can receive funding to help defray the costs of removing abandoned vehicles within their jurisdictions; and

WHEREAS, in 1991 , the City of Sutter Creek adopted a resolution supporting the establishment of the Amador County Abandoned Vehicle Abatement Authority and the County of Amador duly created the Authority and adopted a fee of \$1.00 per vehicle registration to fund the abatement activities of the Authority; and

WHEREAS, Proposition 26, adopted by the voters of California in 2010, altered the definition of a fee and resulted in the classification certain, new fees as taxes subject to voter approval; and

WHEREAS, in November 2012, Amador County voters approved the renewal of the fee for an additional ten years, but the fee has since expired since the required 2/3rds majority of voters did not support the fee in November of 2022; and

WHEREAS, pursuant to Section 22710 (h) of the California Vehicle Code, in order for the voters to consider re-establishment of the fee, a majority of the cities containing a majority of the incorporated population within the County must adopt resolutions agreeing to the re-establishment of the Authority and the continued imposition of the \$1.00 fee per vehicle registration upon approval of the voters; and

WHEREAS, the Abandoned Vehicle Abatement Authority is vital to keeping Amador County, including all of its incorporated cities, free of the nuisance of abandoned vehicles and the City of Sutter Creek has determined that supporting a re-establishment of the Authority and the continued imposition of the fee will assist in the abatement of nuisance vehicles within the City of Sutter Creek.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sutter Creek as follows:

1. That the City of Sutter Creek concurs in the re-establishment of the Amador County Vehicle Abatement Program and in the renewed imposition of the \$1.00 fee per vehicle

registration subject to voter approval at an election to be scheduled by the Amador County Board of Supervisors; and

2. That the City Clerk is directed to transmit a certified copy of this Resolution to the Clerk of the Board.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Sutter Creek in the County of Amador, State of California, on the ____day of July, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor of the City of Sutter Creek

ATTEST:

Pam Caronongan
City Clerk



Tom Dubois <tdubois@cityofsuttercreek.org>

Webform submission from: Contact City Council

Sutter Creek CA <noreply@civicplus.com>

Sat, Jun 20, 2026 at 5:39 PM

Reply-To: bcomnes@yahoo.com

To: pcaronongan@cityofsuttercreek.org

Submitted on Sat, 06/20/2026 - 5:38 PM

Submitted by: Anonymous

Submitted values are:

First Name

Brian

Last Name

Comned

Emailbcomnes@yahoo.com**Question/Comment**

Illegal access to camera systems...Something to consider the 4th amendment with as you look at police surveillance

<https://missionlocal.org/2026/06/federal-agencies-sf-surveillance-flock-data-audit/>



Pam Caronongan <pcaronongan@cityofsuttercreek.org>

Webform submission from: Contact City Council

1 message

Sutter Creek CA <noreply@civicplus.com>

Mon, Jun 15, 2026 at 11:48 AM

Reply-To: okamperman@hotmail.com

To: pcaronongan@cityofsuttercreek.org

Submitted on Mon, 06/15/2026 - 11:48 AM

Submitted by: Anonymous

Submitted values are:

First Name

Orran

Last Name

Kamperman

Emailokamperman@hotmail.com**Question/Comment**

I wish to voice my objection to the Marijuana Dispensary Project in Amador County. Just look at how trashy Calaveras County has become due to the explosion of dispensaries.