



City Council Meeting Agenda

Monday, November 18, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available via Zoom and in person.

Join Zoom meeting:

<https://us02web.zoom.us/j/81685890182?pwd=jNxsS1HWYjCT1SfPqwCKWb6T1I6NZ.1>

Please note: Zoom participation is only available for VIEWING the Council meeting.

Public Comment will not be taken from Zoom

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

4. City Manager's Report

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

5. Approval of Minutes

- A. [City Council Minutes of Nov 4, 2024](#)

[Recommendation: By motion approve minutes as presented.](#)

- B. [City Council Minutes of October 21, 2024](#)

[Motion for Council Approval](#)

6. Administrative Agenda

- A. [Amador County Tourism Marketing District](#)

[Motion to adopt resolution supporting the formation of the Tourism Marketing District](#)

- B. [Short Term Rental Policy Discussion](#)

[Information session with feedback from Council](#)

- C. [California Jobs First Grant](#)

[Motion: Direct staff to apply for Catalyst grant and for Mayor to sign a letter of support](#)

- D. Capital Infrastructure Plan (CIP)

This Item has been continued to the Dec 2, 2024 Council Meeting

7. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

8. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

9. Future Agenda Items

This section provides an opportunity for Council members to request items to be added to the agenda in the future with a majority Council vote.

10. Information and Correspondence

- A. [Treasurer's Report - Note all accounts now returning over 4.6% interest](#)

- B. [Finance Monthly Reports](#)

- C. [Planning Monthly Report](#)

D. [Public Works Monthly Report](#)

E. [Police Monthly Report](#)

F. [Engineering Monthly Report](#)

11. Adjournment

The next regularly scheduled meeting is December 2, 2024



City Council Meeting Minutes

Monday, November 04, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

All Council members present

2. Pledge of Allegiance to the Flag

3. Public Forum

No speakers

4. City Manager's Report

Jim Swift thanked the PD

Dan Riordan mentioned ACTC reimbursement

Claire Gunselman mentioned money for abandoned mines, Derek Cole has information

5. Presentations

A. A Proclamation Recognizing Karen Darrow for Her Service to the City

Claire read the proclamation, several council members thanked Karen for her service.

B. Update by Sutter Creek Fire District on Recent Fires

Presentation by Fire Chief Dominic Moreno

Mike Kirkley asked who investigated. Answer was state investigators and Chief Dominic.

Jim Swift asked about installing smoke detectors. The fire district can install on commercial buildings, not residential

6. Approval of Minutes

- A. City Council Minutes of October 21, 2024

Motion for Council Approval

Minutes were not included in packet, to be approved at Nov 18th meeting.

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- A. Adopt Resolution 24-25-14 approving Parcel Map #2928 which merges 3 parcels into 2 parcels

Motion Swift, second Sierck

Vote 5 - 0

8. Ordinances and Public Hearing

9. Administrative Agenda

- A. FY24-25 Q1 Budget Performance Review

Information report for council comment and feedback

Council members complimented staff on the report. Question on utility bills and managing power at the grammar school.

- B. Staff Report - General Fund Reserve Policy

Action Item for Council Approval

Council members asked clarifying questions. Council member Riordan suggested we can anticipate seasonal expenses and do month by month budgeting.

Mike Kirkley gave some background on reserve policy, noted that the \$3M in bypass funds was used by the city to balance the budget when city lost revenue from closing of car dealership.

Motion made by Council member Feist, Seconded by Council member Riordan.

Motion passed 5-0

- C. Council indication of interest in Downtown Trees Concept - Continued from October 7 meeting

For Council prioritization and feedback

Council discussion ensued. Cost of mature tree vs smaller tree discussed. Mayor suggested large scale tree plans not a priority. CM Swift and Riordan favored using volunteers. Council member Feist said she could get Violich to donate funds for trees.

Mike Kirkley has background in urban forestry and volunteered to help.

Staff to approve tree type.

Volunteers to plant 3 trees.

Watering plan TBD.

10. Mayor and Council Member Reports

Council member Sierk gave an update on the bike / ped plan.

11. City Attorney’s Report

No Report

12. Future Agenda Items

CM Sierk interested in emergency alert system. City Manager DuBois mentioned council office of emergency services is updating the plan, and he would get an update on communications.

13. Information and Correspondence

A. Engineering Monthly Report - late report

14. Closed Session

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

15. Report from Closed Session

No reportable action

16. Adjournment

Meeting adjourned at approximately 8:30 PM

The next regularly scheduled meeting is November 18, 2024



City Council Meeting Minutes

Monday, October 21, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

All present

2. Pledge of Allegiance to the Flag

3. Public Forum

Tracey Berkner - Amador Council of Tourism - created Burger Route in Amador County, sponsoring daffodil planting, forming hotel marketing district

Lottie Tone - Thanks to all workers after the fire on Main Street

4. City Manager's Report

City Manager DuBois presented updates found in the City Manager presentation

5. Presentations

A. Police Department Updates, Introductions and Recognition – Chief O'Connell introduced new volunteers and thanked force for recent efforts including the fire on main street

6. Approval of Minutes

A. Special City Council Meeting Minutes of October 8, 2024

Recommendation: By motion approve minutes as presented.

Motion to approve the minutes by CM Riordan, Seconded by CM Feist

Passed - Vote 4 - 0 - 1 Swift abstained

B. City Council Minutes of Oct 7, 2024

Recommendation: By motion approve minutes as presented

Motion to approve the minutes with correction to spelling of CM Feist’s name by CM Swift, seconded by CM Feist

Motion passed by 3 - 0 - 2 vote, Riordan and Sierk abstained

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

- A. Adopt Resolution 24-25-* accepting grant from OTS office of the ABC for use by the Sutter Creek Police Department

Motion to approve by CM Sierk, seconded by CM Swift

Motion passed 5-0

8. Ordinances and Public Hearing

9. Administrative Agenda

- A. Street Striping Plan Update - *Informational report for Council feedback*

Detailed discussion among council on where parking would be best suited. Agreement to remove two spots on Spanish street near hotel Sutter and make it red zone. Discussion about usefulness of loading zones. Agreement to keep 1 short term parking spot in front of Chocolate. Also, discussion about parking enforcement once striping is complete. PW Director LaFontaine will update plans based on feedback.

- B. Adopt Resolution 23-24-13 approving an exemption for Tentative Parcel Map

Discussion about impacts and plans. One roadway cut preferable to two.

Motion to approve by CM Feist, seconded by CM Swift

Motion passed 5-0

- C. Council Direction on Forming a Rate Assistance Program (RAP) for Wastewater Rate Assistance -
CONTINUATION FROM PREVIOUS MEETING
for Council direction and possible motion

Discussion about how much demand there will be and whether we can estimate it. Also discussion about short term trial and long term need. Council asked the City Manager to work with ACTAA to get more data, define application form and qualifications for applicants and come back with a more detailed implementation plan.

10. Mayor and Council Member Reports

CM Sierk reported that that ACRA looking to enhance adult rec opportunities

CM Riordan reported on conversation at ACTC on potentially purchasing shared equipment to try to reduce roadwork costs.

11. City Attorney's Report

None

12. Future Agenda Items

CM Feist asked that the tree planting item come back soon and planting 1 or 2 trees be evaluated quickly as it is a good time to plant.

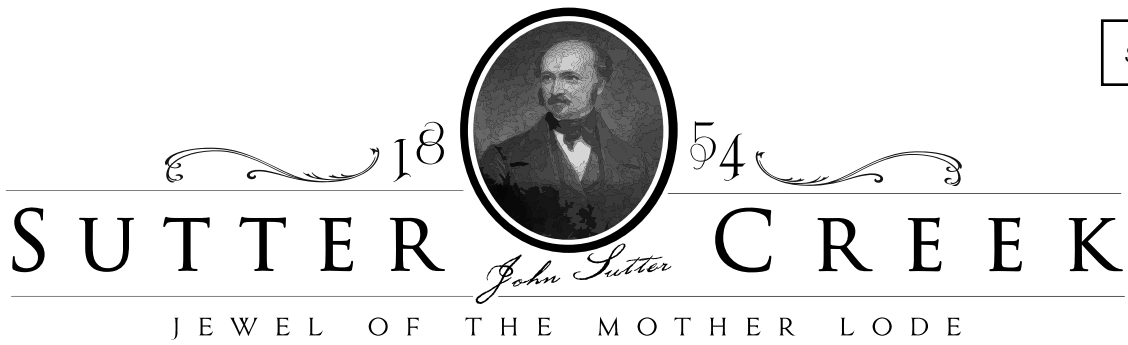
13. Information and Correspondence

- A. Monthly Police Report
- B. Monthly PW Report September
- C. Finance Department Report September 2024
- D. September 2024 Revenue Report
- E. September 2024 Expense Report
- F. September 2024 Cash Flow Report
- G. September 2024 Warrant List
- H. Monthly Planning Report
- I. Monthly Engineering report
- J. Monthly Treasurer Report

Compliments on improved monthly reporting format from Public works and Finance. As we transition to the Tyler ERP platform, staff will plan to gather feedback on reporting financial reports.

14. Adjournment - Meeting adjourned at 7:45 PM

The next regularly scheduled meeting is November 4, 2024



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: NOVEMBER 18, 2024
FROM: CITY MANAGER TOM DuBOIS
SUBJECT: AMADOR COUNTY TOURISM MARKETING DISTRICT

RECOMMENDATION:

Approve resolution supporting Amador Council of Tourism petitioning Amador County to form a tourism marketing district.

BACKGROUND:

Similar Wine Heritage District formed early this year, the hotels and lodging establishments in Amador County desire to form a Tourism Marketing district. The businesses that are part of such a district vote amongst themselves to institute a fee to be used to promote Amador County as a destination.

Representatives for the ACTMD will present details of the management district plan (Attached) to council. Promotion of Amador County is a good thing for the City of Sutter Creek and the businesses here. The funds generated for marketing will be far greater than anyone has been able to afford in the past.

There are many benefits to TMDs:

- Funds must be spent on services and improvements that provide a specific benefit only to those who pay;
- Funds cannot be diverted to general government programs;
- They are customized to fit the needs of payors in each destination;
- They allow for a wide range of services;
- They are **designed, created and governed by those who will pay** the assessment; and
- They provide a stable, long-term funding source for tourism promotion.

DISCUSSION:

The City is being asked to indicate support of the ACTMD for the County Supervisors who will be asked to approve the formation. The businesses are paying the assessment themselves and the City will incur no cost in operating the ACTMD.

BUDGET IMPACT:

No direct budget impact. This will be an increased fee on hotel stays. This fee is separate from a transient occupancy tax but will add on to the cost of lodging. While the City has no plans to raise the TOT at this time, the addition of the TMD fee could be a barrier to the City increased the TOT in the future.

RESOLUTION NO. 24-25-15
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
APPROVING INITIATION OF PROCEEDINGS TO FORM AMADOR COUNTY
TOURISM MARKETING DISTRICT

WHEREAS, the Property and Business Improvement Law of 1994, Streets and Highways Code § 36600 et seq., authorizes the County of Amador to establish business improvement districts for the purposes of driving increased business sales directly to payors; and

WHEREAS, The City of Sutter Creek approves for Amador Council of Tourism to initiate proceedings to form the Amador County Tourism Marketing District (ACTMD)

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sutter Creek, that:

Section 1: The above recitals are true and correct.

Section 2: The City of Sutter Creek petitions the County of Amador and hereby grants consent to include the City of Sutter Creek in the ACTMD, for the formation of the ACTMD and future renewals.

Section 3: This Resolution is effective upon its adoption.

The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the 18th day of November, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF SUTTER CREEK

Mayor

ATTEST:

Deputy City Clerk



AMADOR COUNTY TOURISM MARKETING DISTRICT MANAGEMENT DISTRICT PLAN

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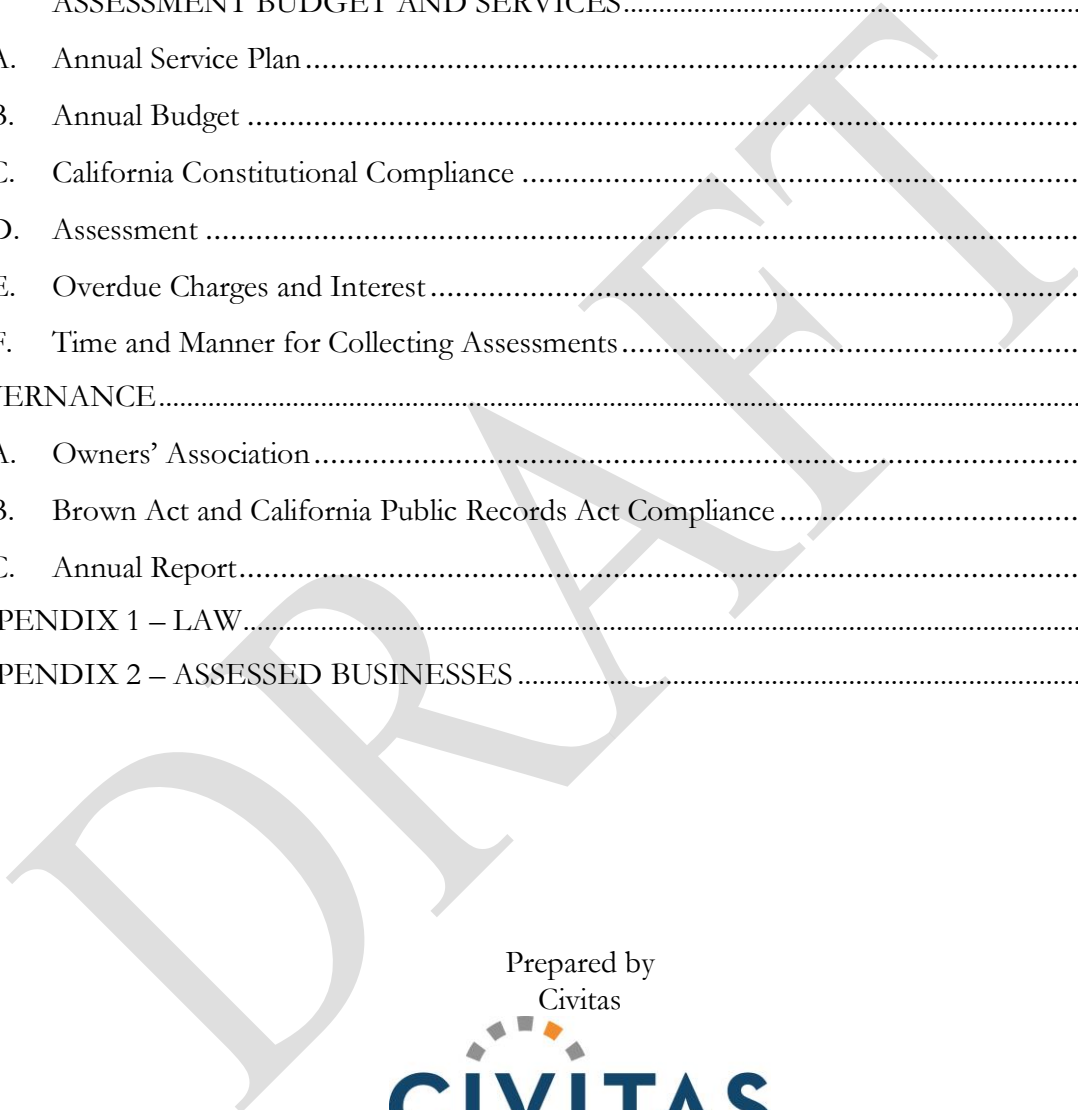
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Prepared by
Civitas

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I. OVERVIEW

Developed by Amador County businesses and the Amador Council of Tourism (ACT), the Amador County Tourism Marketing District (ACTMD) is an assessment district proposed to provide specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. This approach has been used successfully in other destination areas throughout the country to provide the benefits of additional room night sales directly to payors.

Location: The proposed ACTMD includes all lodging businesses and all short-term rentals, existing and in the future, available for public occupancy located within the boundaries of the County of Amador (County) including the cities of Amador City, Ione, Jackson, Plymouth, and Sutter Creek and the unincorporated areas of the County as shown on the map in Section III.

Services: The ACTMD is designed to provide specific benefits directly to payors by increasing awareness and demand for room night sales. Marketing and sales promotions will increase demand for overnight tourism and market payors as tourist, meeting and event destinations, thereby increasing demand for room night sales.

Budget: The total ACTMD annual assessment budget for the initial year of its five (5) year operation is anticipated to be approximately \$200,000. A similar budget is expected to apply to subsequent years, but this budget is expected to fluctuate as room sales do and as businesses open and close.

Cost: The annual assessment rate is two percent (2%) of gross short-term sleeping room rental revenue. Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by government employees on government business; and stays pursuant to contracts executed prior to the formation of the ACTMD.

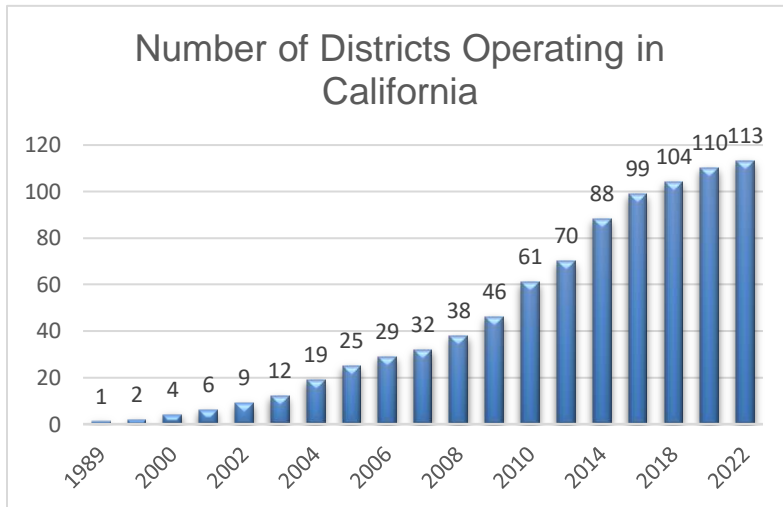
Collection: A third-party collection agency will be responsible for collecting the assessment on a quarterly basis (including any delinquencies, interest, and overdue charges) from each assessed business located in the boundaries of the ACTMD.

Duration: The proposed ACTMD will have a five (5) year life, beginning January 1, 2025, or as soon as possible thereafter, and ending five (5) years from its start date. After five (5) years, the ACTMD may be renewed pursuant to the Property and Business Improvement District Law of 1994, Streets and Highways Code section 36600 et seq. (94 Law) if business owners support continuing the ACTMD programs.

Management: The ACT shall serve as the ACTMD's Owner's Association. The Owners' Association is charged with managing funds and implementing programs in accordance with this Plan and must provide annual reports to the County Board of Supervisors.

II. BACKGROUND

TMDs are an evolution of the traditional Business Improvement District. The first TMD was formed in West Hollywood, California in 1989. Since then, over 100 California destinations have followed suit. In recent years, other states have begun adopting the California model – Massachusetts, Montana, South Dakota, Washington, Colorado, Texas and Louisiana have adopted TID laws. Several other states are in the process of adopting their own legislation. The cities of Wichita, Kansas and Newark, New Jersey used an existing business improvement district law to form a TMD. Additionally, some cities, like Portland, Oregon and Memphis, Tennessee have utilized their home rule powers to create TMDs without a state law.



California’s TMDs collectively raise over \$300 million annually for local destination marketing. With competitors raising their budgets, and increasing rivalry for visitor dollars, it is important that Amador County lodging businesses and short-term rentals continue to invest in stable, commerce-specific marketing programs.

TMDs utilize the efficiencies of private sector operation in the market-based promotion of

tourism districts. TMDs allow tourism business owners to organize their efforts to increase commerce. Business owners within the TMD pay an assessment and those funds are used to provide services that increase commerce.

In California, most TMDs are formed pursuant to the 94 Law. This law allows for the creation of a benefit assessment district to raise funds within a specific geographic area. *The key difference between TMDs and other benefit assessment districts is that funds raised are returned to the private non-profit corporation governing the district.*

There are many benefits to TMDs:

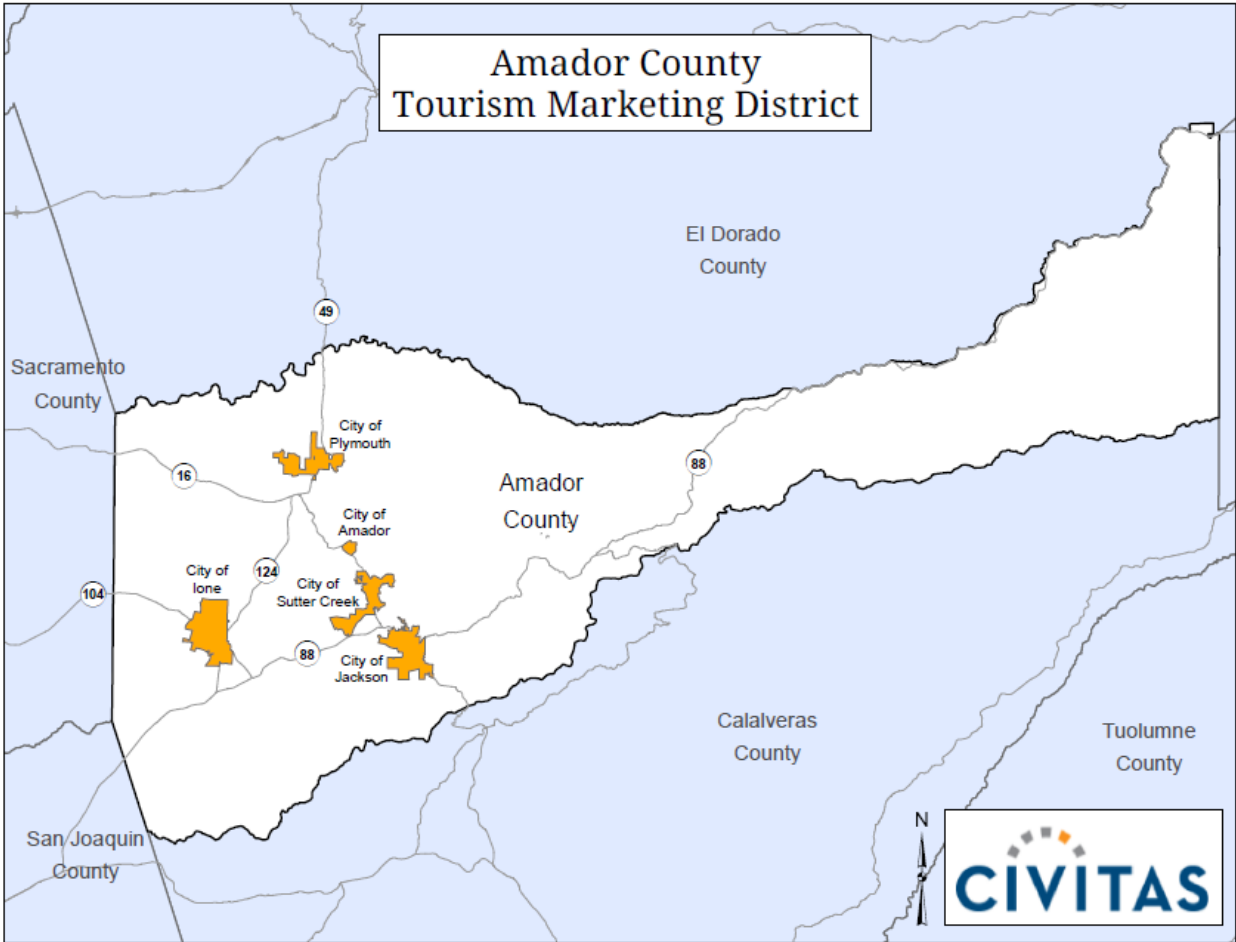
- Funds must be spent on services and improvements that provide a specific benefit only to those who pay;
- Funds cannot be diverted to general government programs;
- They are customized to fit the needs of payors in each destination;
- They allow for a wide range of services;
- They are **designed, created and governed by those who will pay** the assessment; and
- They provide a stable, long-term funding source for tourism promotion.

III. BOUNDARY

The ACTMD will include all lodging businesses and short-term rentals, existing and in the future, available for public occupancy within the boundaries of Amador County (County), including the cities of Amador City, Ione, Jackson, Plymouth, and Sutter Creek and ,the unincorporated areas of the County.

Lodging business means: any structure, or any portion of any structure, which is occupied or designed for occupancy by transients for dwelling, lodging or sleeping purposes, and includes any hotel, inn, tourist home or house, bed-and-breakfast house, motel, studio, hotel, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location, or other similar structure or portion thereof.

Short-term rental means: any residential property or portion of a residential property that is rented to an individual or group for 30 consecutive days or less, as defined in California Government Code section 25132.



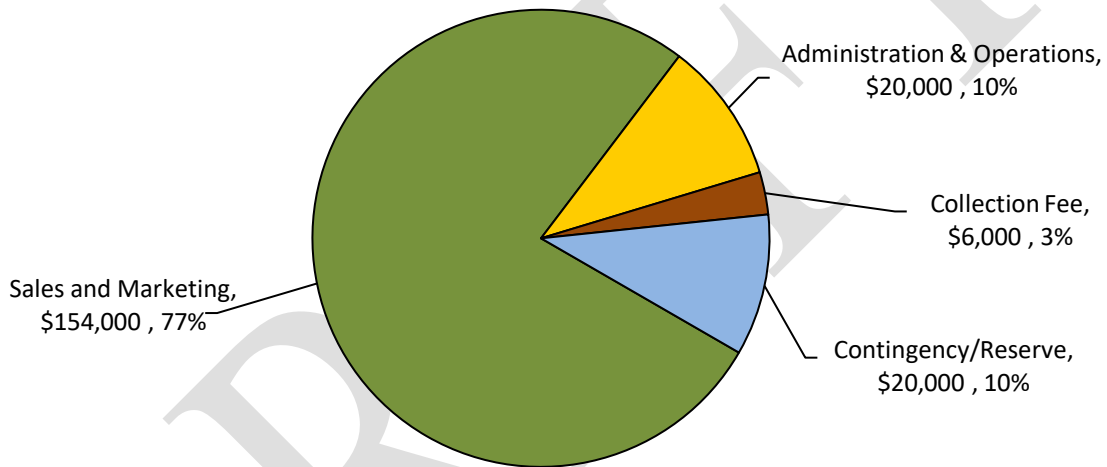
IV. ASSESSMENT BUDGET AND SERVICES

A. Annual Service Plan

Assessment funds will be spent to provide specific benefits conferred or privileges granted directly to the payors that are not provided to those not charged, and which do not exceed the reasonable cost to the County of conferring the benefits or granting the privileges. The privileges and services provided with the ACTMD funds are sales and marketing programs available only to assessed businesses.

A service plan assessment budget has been developed to deliver services that benefit the assessed businesses. A detailed annual assessment budget will be developed and approved by the ACT. The chart below illustrates the initial annual assessment budget allocations. These activities and allocations will also apply in subsequent years. The total initial assessment budget is \$200,000.

Initial Annual Assessment Budget - \$200,000



Although actual revenues will fluctuate due to market conditions, the proportional allocations of the budget shall remain the same. However, the County and the ACT Board shall have the authority to adjust budget allocations between the categories by no more than fifteen percent (15%) of the total budget per year. A description of the proposed improvements and activities for the initial year of operation is below. The same activities are proposed for subsequent years. In the event of a legal challenge against the ACTMD, any and all assessment funds may be used for the costs of defending the ACTMD. In the first year of operation, the costs of creating the ACTMD may be repaid by deducting repayment funds proportionally from budget categories. Repayment costs shall not exceed \$_____.

Each budget category includes all costs related to providing that service. For example, the sales and marketing budget includes the cost of staff time dedicated to overseeing and implementing the sales and marketing program. Staff time dedicated purely to administrative tasks is allocated to the administrative portion of the budget. The costs of an individual staff member may be allocated to multiple budget categories. The staffing levels necessary to provide the services below will be determined by the ACT on an as-needed basis.

Sales and Marketing

A sales and marketing program will promote assessed businesses as tourist, meeting, and event destinations. The sales and marketing program will have a central theme of promoting Amador County as a desirable place for overnight visits. The program will have the goal of increasing overnight visitation and room night sales at assessed businesses, and may include the following activities:

- Internet marketing efforts to increase awareness and optimize internet presences to drive overnight visitation and room sales to assessed businesses;
- Print ads in magazines and newspapers targeted at potential visitors to drive overnight visitation and room sales to assessed businesses;
- Television ads targeted at potential visitors to drive overnight visitation and room sales to assessed businesses;
- Radio ads targeted at potential visitors to drive overnight visitation and room sales to assessed businesses;
- Attendance at trade shows to promote assessed businesses;
- Sales blitzes for assessed businesses;
- Familiarization tours of assessed businesses;
- Preparation and production of collateral promotional materials such as brochures, flyers, and maps featuring assessed businesses;
- Attendance of professional industry conferences and affiliation events to promote assessed businesses;
- Lead generation activities designed to attract tourists and group events to assessed businesses;
- Director of Sales and General Manager meetings to plan and coordinate tourism promotion efforts for assessed businesses;
- Education of hospitality staff on service and safety designed to create a visitor experience that will bring repeat visits to assessed businesses;
- Education of lodging business management and the ACT on marketing strategies best suited to meet assessed business' needs; and
- Community organization grants to promote events and activities that target potential visitors to drive overnight visitation and room sales to assessed businesses.

Administration and Operations

The administration and operations portion of the budget shall be utilized for administrative staffing costs, office costs, and other general administrative costs such as insurance, legal, and accounting fees.

Collection Fee

A third party collection agency shall be paid a fee equal to three (3%) percent of the amount of assessment collected, to cover its costs of collection and administration.

Contingency/Reserve

The budget includes a contingency line item to account for uncollected assessments, if any. If there are contingency funds collected, they may be held in a reserve fund or utilized for other program, administration or renewal costs at the discretion of the ACT Board. Policies relating to contributions to the reserve fund, the target amount of the reserve fund, and expenditure of monies from the reserve fund shall be set by the ACT Board. Contingency/reserve funds may be spent on ACTMD programs or administrative and renewal costs in such proportions as determined by the ACT Board. The reserve fund may be used for the costs of renewing the ACTMD.

B. Annual Budget

The total five (5) year improvement and service plan budget is projected at approximately \$200,000 annually, or approximately \$1,500,000 through 2030. A similar budget is expected to apply to subsequent years, but this budget is expected to fluctuate as room sales do and as businesses open and close.

C. California Constitutional Compliance

The ACTMD assessment is not a property-based assessment subject to the requirements of Proposition 218. Courts have found Proposition 218 limited the term ‘assessments’ to levies on real property.¹ Rather, the ACTMD assessment is a business-based assessment, and is subject to Proposition 26. Pursuant to Proposition 26 all levies are a tax unless they fit one of seven exceptions. Two of these exceptions apply to the ACTMD, a “specific benefit” and a “specific government service.” Both require that the costs of benefits or services do not exceed the reasonable costs to the County of conferring the benefits or providing the services.

1. Specific Benefit

Proposition 26 requires that assessment funds be expended on, “a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.”² The services in this Plan are designed to provide targeted benefits directly to assessed businesses, and are intended only to provide benefits and services directly to those businesses paying the assessment. These services are tailored not to serve the general public, businesses in general, or parcels of land, but rather to serve the specific businesses within the ACTMD. The activities described in this Plan are specifically targeted to increase demand for room night sales for assessed businesses within the boundaries of the ACTMD, and are narrowly tailored. ACTMD funds will be used exclusively to provide the specific benefit of increased demand for room night sales directly to the assessees. Assessment funds shall not be used to feature non-assessed businesses in ACTMD programs, or to directly generate sales for non-assessed businesses. The activities paid for from assessment revenues are business services constituting and providing specific benefits to the assessed businesses.

The assessment imposed by this ACTMD is for a specific benefit conferred directly to the payors that is not provided to those not charged. The specific benefit conferred directly to the payors is an increase in demand for room night sales. The specific benefit of an increase in demand for room night sales for assessed businesses will be provided only to businesses paying the district assessment, with marketing and sales programs promoting businesses paying the ACTMD assessment. The marketing and sales programs will be designed to increase room night sales at each assessed businesses. Because they are necessary to provide the marketing and sales programs that specifically benefit the assessed businesses, the administration and contingency services also provide the specific benefit of increased demand for room night sales to the assessed businesses.

Although the ACTMD, in providing specific benefits to payors, may produce incidental benefits to non-paying businesses, the incidental benefit does not preclude the services from being considered a specific benefit. The legislature has found that, “A specific benefit is not excluded from classification

¹ *Jarvis v. the City of San Diego* 72 Cal App. 4th 230

² Cal. Const. art XIII C § 1(e)(1)

as a ‘specific benefit’ merely because an indirect benefit to a nonpayer occurs incidentally and without cost to the payor as a consequence of providing the specific benefit to the payor.”³

2. Specific Government Service

The assessment may also be utilized to provide, “a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.”⁴ The legislature has recognized that marketing and promotions services like those to be provided by the ACTMD are government services within the meaning of Proposition 26⁵. Further, the legislature has determined that “a specific government service is not excluded from classification as a ‘specific government service’ merely because an indirect benefit to a nonpayer occurs incidentally and without cost to the payor as a consequence of providing the specific government service to the payor.”⁶

3. Reasonable Cost

ACTMD services will be implemented carefully to ensure they do not exceed the reasonable cost of such services. The full amount assessed will be used to provide the services described herein. Funds will be managed by the ACT, and reports submitted on an annual basis to the County. Only assessed businesses will be featured in marketing materials, receive sales leads generated from ACTMD-funded activities, be featured in advertising campaigns, and benefit from other ACTMD-funded services. Non-assessed businesses will not receive these, nor any other, ACTMD-funded services and benefits.

The ACTMD-funded programs are all targeted directly at and feature only assessed businesses. It is, however, possible that there will be a spill over benefit to non-assessed businesses. If non-assessed businesses receive incremental room nights, that portion of the promotion or program generating those room nights shall be paid with non-ACTMD funds. ACTMD funds shall only be spent to benefit the assessed businesses, and shall not be spent on that portion of any program which directly generates incidental room nights for non-assessed businesses.

D. Assessment

The annual assessment rate is two percent (2%) of gross short-term sleeping room rental revenue. Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by government employees on government business; and stays pursuant to contracts executed prior to the formation of the ACTMD.

The assessment was calculated based on the total cost of the activities to be provided for the benefit of the businesses within the ACTMD with costs allocated based on the proportional benefit conferred to each business. Activities funded by the ACTMD, are specifically targeted to increase room nights at assessed businesses. All room night sales do not represent the same benefit to the payors. For example, a higher priced room night is of greater benefit than a lower priced room night because the assessee derives greater revenue. To account for this benefit differential and to make sure the benefits are proportional, an assessment formula based on a percentage of revenue has been selected. The proposed formula accurately reflects greater benefit to assessed businesses with higher priced room nights.

³ Government Code § 53758(a)

⁴ Cal. Const. art XIII C § 1(e)(2)

⁵ Government Code § 53758(b)

⁶ Government Code § 53758(b)

The term “gross short-term sleeping room rental revenue” as used herein means: the consideration charged, whether or not received, for the occupancy of space in a hotel or short term rental, valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits, and property and services of any kind or nature, without any deduction therefrom whatsoever. Gross short-term sleeping room rental revenue shall not include any federal, state or local taxes collected, including but not limited to transient occupancy taxes.

The assessment is levied upon and a direct obligation of the assessed lodging business or short-term rental. However, the assessed lodging business or short-term rental may, at its discretion, pass the assessment on to transients. The amount of assessment, if passed on to each transient, shall be disclosed in advance and separately stated from the amount of rent charged and any other applicable taxes, and each transient shall receive a receipt for payment from the business. If the ACTMD assessment is identified separately it shall be disclosed as the “ACTMD Assessment.” As an alternative, the disclosure may include the amount of the ACTMD assessment and the amount of the assessment imposed pursuant to the California Tourism Marketing Act, Government Code §13995 et seq. and shall be disclosed as the “Tourism Assessment.” The assessment is imposed solely upon, and is the sole obligation of the assessed business even if it is passed on to transients. The assessment shall not be considered revenue for the calculation of transient occupancy taxes.

Bonds shall not be issued.

E. Overdue Charges and Interest

The ACTMD shall reimburse the third-party collection agency for any costs associated with collecting unpaid assessments. If sums in excess of the delinquent ACTMD assessment are sought to be recovered in the same collection action by the third-party collection agency, the ACTMD shall bear its pro rata share of such collection costs. Assessed businesses which are delinquent in paying the assessment shall be responsible for paying:

- 1. *Original Delinquency*
- 2. *Continued Delinquency*
- 3. *Fraud*
- 4. *Interest*

F. Time and Manner for Collecting Assessments

The ACTMD assessment will be implemented beginning January 1, 2025, or as soon as possible thereafter, and shall continue for five (5) years. A third-party collection agency will be responsible for collecting the assessment on a quarterly basis (including any delinquencies, interest, and overdue charges) from each assessed business. The third-party agency may take all reasonable efforts to collect the assessments from each assessed business. The third-party agency may forward the assessments collected to the Owners’ Association.

OVERNANCE

A. Owners' Association

The County through adoption of this Plan, has the right, pursuant to Streets and Highways Code §36651, to identify the body that shall implement the proposed program, which shall be the Owners' Association of the ACTMD as defined in Streets and Highways Code §36612. The County has determined that the ACT will serve as the Owners' Association for the ACTMD.

B. Brown Act and California Public Records Act Compliance

An Owners' Association is a private entity and may not be considered a public entity for any purpose, nor may its board members or staff be considered to be public officials for any purpose. The Owners' Association is, however, subject to government regulations relating to transparency, namely the Ralph M. Brown Act and the California Public Records Act. These regulations are designed to promote public accountability. The Owners' Association acts as a legislative body under the Ralph M. Brown Act (Government Code §54950 et seq.). Thus, meetings of the ACT Board and certain committees must be held in compliance with the public notice and other requirements of the Brown Act. Accordingly, the Owners' Association shall publicly report any action taken and the vote or abstention on that action of each member present for the action. The Owners' Association is also subject to the record keeping and disclosure requirements of the California Public Records Act.

C. Annual Report

The ACT shall present an annual report at the end of each year of operation to the County pursuant to Streets and Highways Code §36650 (see Appendix 1). The annual report shall include:

- Any proposed changes in the boundaries of the improvement district or in any benefit zones or classification of businesses within the district.
- The improvements and activities to be provided for that fiscal year.
- An estimate of the cost of providing the improvements and the activities for that fiscal year.
- The method and basis of levying the assessment in sufficient detail to allow each business owner to estimate the amount of the assessment to be levied against his or her business for that fiscal year.
- The estimated amount of any surplus or deficit revenues to be carried over from a previous fiscal year.
- The estimated amount of any contributions to be made from sources other than assessments levied pursuant to this part.

APPENDIX 1 – LAW

*** THIS DOCUMENT IS CURRENT THROUGH THE 2023 EXTRA SESSION CH 1, 2023 REGULAR SESSION CH. 890***
(ALL 2023 LEGISLATION)

**STREETS AND HIGHWAYS CODE
DIVISION 18. PARKING
PART 7. PROPERTY AND BUSINESS IMPROVEMENT DISTRICT LAW OF 1994**

CHAPTER 1. General Provisions

ARTICLE 1. Declarations

36600. Citation of part

This part shall be known and may be cited as the “Property and Business Improvement District Law of 1994.”

36601. Legislative findings and declarations; Legislative guidance

The Legislature finds and declares all of the following:

- (a) Businesses located and operating within business districts in some of this state’s communities are economically disadvantaged, are underutilized, and are unable to attract customers due to inadequate facilities, services, and activities in the business districts.
- (b) It is in the public interest to promote the economic revitalization and physical maintenance of business districts in order to create jobs, attract new businesses, and prevent the erosion of the business districts.
- (c) It is of particular local benefit to allow business districts to fund business related improvements, maintenance, and activities through the levy of assessments upon the businesses or real property that receive benefits from those improvements.
- (d) Assessments levied for the purpose of conferring special benefit upon the real property or a specific benefit upon the businesses in a business district are not taxes for the general benefit of a city, even if property, businesses, or persons not assessed receive incidental or collateral effects that benefit them.
- (e) Property and business improvement districts formed throughout this state have conferred special benefits upon properties and businesses within their districts and have made those properties and businesses more useful by providing the following benefits:
 - (1) Crime reduction. A study by the Rand Corporation has confirmed a 12-percent reduction in the incidence of robbery and an 8-percent reduction in the total incidence of violent crimes within the 30 districts studied.
 - (2) Job creation.
 - (3) Business attraction.
 - (4) Business retention.
 - (5) Economic growth.
 - (6) New investments.
- (f) With the dissolution of redevelopment agencies throughout the state, property and business improvement districts have become even more important tools with which communities can combat blight, promote economic opportunities, and create a clean and safe environment.
- (g) Since the enactment of this act, the people of California have adopted Proposition 218, which added Article XIII D to the Constitution in order to place certain requirements and restrictions on the formation of, and activities, expenditures, and assessments by property-based districts. Article XIII D of the Constitution provides that property-based districts may only levy assessments for special benefits.
- (h) The act amending this section is intended to provide the Legislature’s guidance with regard to this act, its interaction with the provisions of Article XIII D of the Constitution, and the determination of special benefits in property-based districts.
 - (1) The lack of legislative guidance has resulted in uncertainty and inconsistent application of this act, which discourages the use of assessments to fund needed improvements, maintenance, and activities in property-based districts, contributing to blight and other underutilization of property.

(2) Activities undertaken for the purpose of conferring special benefits upon property to be assessed inherently produce incidental or collateral effects that benefit property or persons not assessed. Therefore, for special benefits to exist as a separate and distinct category from general benefits, the incidental or collateral effects of those special benefits are inherently part of those special benefits. The mere fact that special benefits produce incidental or collateral effects that benefit property or persons not assessed does not convert any portion of those special benefits or their incidental or collateral effects into general benefits.

(3) It is of the utmost importance that property-based districts created under this act have clarity regarding restrictions on assessments they may levy and the proper determination of special benefits. Legislative clarity with regard to this act will provide districts with clear instructions and courts with legislative intent regarding restrictions on property-based assessments, and the manner in which special benefits should be determined.

36602. Purpose of part

The purpose of this part is to supplement previously enacted provisions of law that authorize cities to levy assessments within property and business improvement districts, to ensure that those assessments conform to all constitutional requirements and are determined and assessed in accordance with the guidance set forth in this act. This part does not affect or limit any other provisions of law authorizing or providing for the furnishing of improvements or activities or the raising of revenue for these purposes.

36603. Preemption of authority or charter city to adopt ordinances levying assessments

Nothing in this part is intended to preempt the authority of a charter city to adopt ordinances providing for a different method of levying assessments for similar or additional purposes from those set forth in this part. A property and business improvement district created pursuant to this part is expressly exempt from the provisions of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931 (Division 4 (commencing with Section 2800)).

36603.5 Part prevails over conflicting provisions

Any provision of this part that conflicts with any other provision of law shall prevail over the other provision of law, as to districts created under this part.

36604. Severability

This part is intended to be construed liberally and, if any provision is held invalid, the remaining provisions shall remain in full force and effect. Assessments levied under this part are not special taxes.

ARTICLE 2. Definitions

36606. “Activities”

“Activities” means, but is not limited to, all of the following that benefit businesses or real property in the district:

- (a) Promotion of public events.
- (b) Furnishing of music in any public place.
- (c) Promotion of tourism within the district.
- (d) Marketing and economic development, including retail retention and recruitment.
- (e) Providing security, sanitation, graffiti removal, street and sidewalk cleaning, and other municipal services supplemental to those normally provided by the municipality.
- (f) Other services provided for the purpose of conferring special benefit upon assessed real property or specific benefits upon assessed businesses located in the district.

36606.5. “Assessment”

“Assessment” means a levy for the purpose of acquiring, constructing, installing, or maintaining improvements and providing activities that will provide certain benefits to properties or businesses located within a property and business improvement district.

36607. “Business”

“Business” means all types of businesses and includes financial institutions and professions.

36608. “City”

“City” means a city, county, city and county, or an agency or entity created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code, the public member agencies of which includes only cities, counties, or a city and county, or the State of California.

36609. “City council”

“City council” means the city council of a city or the board of supervisors of a county, or the agency, commission, or board created pursuant to a joint powers agreement and which is a city within the meaning of this part.

36609.4. “Clerk”

“Clerk” means the clerk of the legislative body.

36609.5. “General benefit”

“General benefit” means, for purposes of a property-based district, any benefit that is not a “special benefit” as defined in Section 36615.5.

36610. “Improvement”

“Improvement” means the acquisition, construction, installation, or maintenance of any tangible property with an estimated useful life of five years or more including, but not limited to, the following:

- (a) Parking facilities.
- (b) Benches, booths, kiosks, display cases, pedestrian shelters and signs.
- (c) Trash receptacles and public restrooms.
- (d) Lighting and heating facilities.
- (e) Decorations.
- (f) Parks.
- (g) Fountains.
- (h) Planting areas.
- (i) Closing, opening, widening, or narrowing of existing streets.
- (j) Facilities or equipment, or both, to enhance security of persons and property within the district.
- (k) Ramps, sidewalks, plazas, and pedestrian malls.
- (l) Rehabilitation or removal of existing structures.

36611. “Management district plan”; “Plan”

“Management district plan” or “plan” means a proposal as defined in Section 36622.

36612. “Owners’ association”

“Owners’ association” means a private nonprofit entity that is under contract with a city to administer or implement improvements, maintenance, and activities specified in the management district plan. An owners’ association may be an existing nonprofit entity or a newly formed nonprofit entity. An owners’ association is a private entity and may not be considered a public entity for any purpose, nor may its board members or staff be considered to be public officials for any purpose. Notwithstanding this section, an owners’ association shall comply with the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code), at all times when matters within the subject matter of the district are heard, discussed, or deliberated, and with the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code), for all records relating to activities of the district.

36614. “Property”

“Property” means real property situated within a district.

36614.5. “Property and business improvement district”; “District”

“Property and business improvement district,” or “district,” means a property and business improvement district established pursuant to this part.

36614.6. “Property-based assessment”

“Property-based assessment” means any assessment made pursuant to this part upon real property.

36614.7. “Property-based district”

“Property-based district” means any district in which a city levies a property-based assessment.

36615. “Property owner”; “Business owner”; “Owner”

“Property owner” means any person shown as the owner of land on the last equalized assessment roll or otherwise known to be the owner of land by the city council. “Business owner” means any person recognized by the city as the owner of the business. “Owner” means either a business owner or a property owner. The city council has no obligation to obtain other information as to the ownership of land or businesses, and its determination of ownership shall be final and conclusive for the purposes of this part. Wherever this part requires the signature of the property owner, the signature of the authorized agent of the property owner shall be sufficient. Wherever this part requires the signature of the business owner, the signature of the authorized agent of the business owner shall be sufficient.

36615.5. “Special benefit” [Effective January 1, 2023]

(a) “Special benefit” means, for purposes of a property-based district, a particular and distinct benefit over and above general benefits conferred on real property located in a district or to the public at large. Special benefit includes incidental or collateral effects that arise from the improvements, maintenance, or activities of property-based districts even if those incidental or collateral effects benefit property or persons not assessed. Special benefit excludes general enhancement of property value.

(b) “Special benefit” also includes, for purposes of a property-based district, a particular and distinct benefit provided directly to each assessed parcel within the district. Merely because parcels throughout an assessment district share the same special benefits does not make the benefits general.

36616. “Tenant”

“Tenant” means an occupant pursuant to a lease of commercial space or a dwelling unit, other than an owner.

ARTICLE 3 Prior Law

36617. Alternate method of financing certain improvements and activities; Effect on other provisions

This part provides an alternative method of financing certain improvements and activities. The provisions of this part shall not affect or limit any other provisions of law authorizing or providing for the furnishing of improvements or activities or the raising of revenue for these purposes. Every improvement area established pursuant to the Parking and Business Improvement Area Law of 1989 (Part 6 (commencing with Section 36500) of this division) is valid and effective and is unaffected by this part.

CHAPTER 2. Establishment

36620. Establishment of property and business improvement district

A property and business improvement district may be established as provided in this chapter.

36620.5. Requirement of consent of city council

ACTMD Management District Plan
«MDP_date»

A county may not form a district within the territorial jurisdiction of a city without the consent of the city council of that city. A city may not form a district within the unincorporated territory of a county without the consent of the board of supervisors of that county. A city may not form a district within the territorial jurisdiction of another city without the consent of the city council of the other city.

36621. Initiation of proceedings; Petition of property or business owners in proposed district

- (a) Upon the submission of a written petition, signed by the property or business owners in the proposed district who will pay more than 50 percent of the assessments proposed to be levied, the city council may initiate proceedings to form a district by the adoption of a resolution expressing its intention to form a district. The amount of assessment attributable to property or a business owned by the same property or business owner that is in excess of 40 percent of the amount of all assessments proposed to be levied, shall not be included in determining whether the petition is signed by property or business owners who will pay more than 50 percent of the total amount of assessments proposed to be levied.
- (b) The petition of property or business owners required under subdivision (a) shall include a summary of the management district plan. That summary shall include all of the following:
- (1) A map showing the boundaries of the district.
 - (2) Information specifying where the complete management district plan can be obtained.
 - (3) Information specifying that the complete management district plan shall be furnished upon request.
- (c) The resolution of intention described in subdivision (a) shall contain all of the following:
- (1) A brief description of the proposed improvements, maintenance, and activities, the amount of the proposed assessment, a statement as to whether the assessment will be levied on property or businesses within the district, a statement as to whether bonds will be issued, and a description of the exterior boundaries of the proposed district, which may be made by reference to any plan or map that is on file with the clerk. The descriptions and statements do not need to be detailed and shall be sufficient if they enable an owner to generally identify the nature and extent of the improvements, maintenance, and activities, and the location and extent of the proposed district.
 - (2) A time and place for a public hearing on the establishment of the property and business improvement district and the levy of assessments, which shall be consistent with the requirements of Section 36623.

36622. Contents of management district plan

The management district plan shall include, but is not limited to, all of the following:

- (a) If the assessment will be levied on property, a map of the district in sufficient detail to locate each parcel of property and, if businesses are to be assessed, each business within the district. If the assessment will be levied on businesses, a map that identifies the district boundaries in sufficient detail to allow a business owner to reasonably determine whether a business is located within the district boundaries. If the assessment will be levied on property and businesses, a map of the district in sufficient detail to locate each parcel of property and to allow a business owner to reasonably determine whether a business is located within the district boundaries.
- (b) The name of the proposed district.
- (c) A description of the boundaries of the district, including the boundaries of benefit zones, proposed for establishment or extension in a manner sufficient to identify the affected property and businesses included, which may be made by reference to any plan or map that is on file with the clerk. The boundaries of a proposed property assessment district shall not overlap with the boundaries of another existing property assessment district created pursuant to this part. This part does not prohibit the boundaries of a district created pursuant to this part to overlap with other assessment districts established pursuant to other provisions of law, including, but not limited to, the Parking and Business Improvement Area Law of 1989 (Part 6 (commencing with Section 36500)). This part does not prohibit the boundaries of a business assessment district created pursuant to this part to overlap with another business assessment district created pursuant to this part. This part does not prohibit the boundaries of a business assessment district created pursuant to this part to overlap with a property assessment district created pursuant to this part.
- (d) The improvements, maintenance, and activities proposed for each year of operation of the district and the estimated cost thereof. If the improvements, maintenance, and activities proposed for each year of operation are the same, a description of the first year's proposed improvements, maintenance, and activities

and a statement that the same improvements, maintenance, and activities are proposed for subsequent years shall satisfy the requirements of this subdivision.

(e) The total annual amount proposed to be expended for improvements, maintenance, or activities, and debt service in each year of operation of the district. If the assessment is levied on businesses, this amount may be estimated based upon the assessment rate. If the total annual amount proposed to be expended in each year of operation of the district is not significantly different, the amount proposed to be expended in the initial year and a statement that a similar amount applies to subsequent years shall satisfy the requirements of this subdivision.

(f) The proposed source or sources of financing, including the proposed method and basis of levying the assessment in sufficient detail to allow each property or business owner to calculate the amount of the assessment to be levied against their property or business. The plan also shall state whether bonds will be issued to finance improvements.

(g) The time and manner of collecting the assessments.

(h) The specific number of years in which assessments will be levied. In a new district, the maximum number of years shall be five. Upon renewal, a district shall have a term not to exceed 10 years.

Notwithstanding these limitations, a district created pursuant to this part to finance capital improvements with bonds may levy assessments until the maximum maturity of the bonds. The management district plan may set forth specific increases in assessments for each year of operation of the district.

(i) The proposed time for implementation and completion of the management district plan.

(j) Any proposed rules and regulations to be applicable to the district.

(k)

(1) A list of the properties or businesses to be assessed, including the assessor's parcel numbers for properties to be assessed, and a statement of the method or methods by which the expenses of a district will be imposed upon benefited real property or businesses, in proportion to the benefit received by the property or business, to defray the cost thereof.

(2) In a property-based district, the proportionate special benefit derived by each identified parcel shall be determined exclusively in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the activities. An assessment shall not be imposed on any parcel that exceeds the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits are assessable, and a property-based district shall separate the general benefits, if any, from the special benefits conferred on a parcel. Parcels within a property-based district that are owned or used by any city, public agency, the State of California, or the United States shall not be exempt from assessment unless the governmental entity can demonstrate by clear and convincing evidence that those publicly owned parcels in fact receive no special benefit. The value of any incidental, secondary, or collateral effects that arise from the improvements, maintenance, or activities of a property-based district and that benefit property or persons not assessed shall not be deducted from the entirety of the cost of any special benefit or affect the proportionate special benefit derived by each identified parcel.

(3) In a property-based district, properties throughout the district may share the same special benefits. In a district with boundaries that define which parcels are to receive improvements, maintenance, or activities over and above those services provided by the city, the improvements, maintenance, or activities themselves may constitute a special benefit. The city may impose assessments that are less than the proportional special benefit conferred, but shall not impose assessments that exceed the reasonable costs of the proportional special benefit conferred. Because one or more parcels pay less than the special benefit conferred does not necessarily mean that other parcels are assessed more than the reasonable cost of their special benefit.

(l) In a property-based district, a detailed engineer's report prepared by a registered professional engineer certified by the State of California supporting all assessments contemplated by the management district plan.

(m) Any other item or matter required to be incorporated therein by the city council.

36623. Procedure to levy assessment

(a) If a city council proposes to levy a new or increased property assessment, the notice and protest and hearing procedure shall comply with Section 53753 of the Government Code.

(b) If a city council proposes to levy a new or increased business assessment, the notice and protest and hearing procedure shall comply with Section 54954.6 of the Government Code, except that notice shall be

mailed to the owners of the businesses proposed to be assessed. A protest may be made orally or in writing by any interested person. Every written protest shall be filed with the clerk at or before the time fixed for the public hearing. The city council may waive any irregularity in the form or content of any written protest. A written protest may be withdrawn in writing at any time before the conclusion of the public hearing. Each written protest shall contain a description of the business in which the person subscribing the protest is interested sufficient to identify the business and, if a person subscribing is not shown on the official records of the city as the owner of the business, the protest shall contain or be accompanied by written evidence that the person subscribing is the owner of the business or the authorized representative. A written protest that does not comply with this section shall not be counted in determining a majority protest. If written protests are received from the owners or authorized representatives of businesses in the proposed district that will pay 50 percent or more of the assessments proposed to be levied and protests are not withdrawn so as to reduce the protests to less than 50 percent, no further proceedings to levy the proposed assessment against such businesses, as contained in the resolution of intention, shall be taken for a period of one year from the date of the finding of a majority protest by the city council.

(c) If a city council proposes to conduct a single proceeding to levy both a new or increased property assessment and a new or increased business assessment, the notice and protest and hearing procedure for the property assessment shall comply with subdivision (a), and the notice and protest and hearing procedure for the business assessment shall comply with subdivision (b). If a majority protest is received from either the property or business owners, that respective portion of the assessment shall not be levied. The remaining portion of the assessment may be levied unless the improvement or other special benefit was proposed to be funded by assessing both property and business owners.

36624. Changes to proposed assessments

At the conclusion of the public hearing to establish the district, the city council may adopt, revise, change, reduce, or modify the proposed assessment or the type or types of improvements, maintenance, and activities to be funded with the revenues from the assessments. Proposed assessments may only be revised by reducing any or all of them. At the public hearing, the city council may only make changes in, to, or from the boundaries of the proposed property and business improvement district that will exclude territory that will not benefit from the proposed improvements, maintenance, and activities. Any modifications, revisions, reductions, or changes to the proposed assessment district shall be reflected in the notice and map recorded pursuant to Section 36627.

36625. Resolution of formation

(a) If the city council, following the public hearing, decides to establish a proposed property and business improvement district, the city council shall adopt a resolution of formation that shall include, but is not limited to, all of the following:

- (1) A brief description of the proposed improvements, maintenance, and activities, the amount of the proposed assessment, a statement as to whether the assessment will be levied on property, businesses, or both within the district, a statement on whether bonds will be issued, and a description of the exterior boundaries of the proposed district, which may be made by reference to any plan or map that is on file with the clerk. The descriptions and statements need not be detailed and shall be sufficient if they enable an owner to generally identify the nature and extent of the improvements, maintenance, and activities and the location and extent of the proposed district.
- (2) The number, date of adoption, and title of the resolution of intention.
- (3) The time and place where the public hearing was held concerning the establishment of the district.
- (4) A determination regarding any protests received. The city shall not establish the district or levy assessments if a majority protest was received.
- (5) A statement that the properties, businesses, or properties and businesses in the district established by the resolution shall be subject to any amendments to this part.
- (6) A statement that the improvements, maintenance, and activities to be conferred on businesses and properties in the district will be funded by the levy of the assessments. The revenue from the levy of assessments within a district shall not be used to provide improvements, maintenance, or activities outside the district or for any purpose other than the purposes specified in the resolution of intention, as modified by the city council at the hearing concerning establishment of the district. Notwithstanding the foregoing, improvements and activities that must be provided outside the

district boundaries to create a special or specific benefit to the assessed parcels or businesses may be provided, but shall be limited to marketing or signage pointing to the district.

(7) A finding that the property or businesses within the area of the property and business improvement district will be benefited by the improvements, maintenance, and activities funded by the proposed assessments, and, for a property-based district, that property within the district will receive a special benefit.

(8) In a property-based district, the total amount of all special benefits to be conferred on the properties within the property-based district.

(b) The adoption of the resolution of formation and, if required, recordation of the notice and map pursuant to Section 36627 shall constitute the levy of an assessment in each of the fiscal years referred to in the management district plan.

36627. Notice and assessment diagram

Following adoption of the resolution establishing district assessments on properties pursuant to Section 36625, the clerk shall record a notice and an assessment diagram pursuant to Section 3114. No other provision of Division 4.5 (commencing with Section 3100) applies to an assessment district created pursuant to this part.

36628. Establishment of separate benefit zones within district; Categories of businesses

The city council may establish one or more separate benefit zones within the district based upon the degree of benefit derived from the improvements or activities to be provided within the benefit zone and may impose a different assessment within each benefit zone. If the assessment is to be levied on businesses, the city council may also define categories of businesses based upon the degree of benefit that each will derive from the improvements or activities to be provided within the district and may impose a different assessment or rate of assessment on each category of business, or on each category of business within each zone.

36628.5. Assessments on businesses or property owners

The city council may levy assessments on businesses or on property owners, or a combination of the two, pursuant to this part. The city council shall structure the assessments in whatever manner it determines corresponds with the distribution of benefits from the proposed improvements, maintenance, and activities, provided that any property-based assessment conforms with the requirements set forth in paragraph (2) of subdivision (k) of Section 36622.

36629. Provisions and procedures applicable to benefit zones and business categories

All provisions of this part applicable to the establishment, modification, or disestablishment of a property and business improvement district apply to the establishment, modification, or disestablishment of benefit zones or categories of business. The city council shall, to establish, modify, or disestablish a benefit zone or category of business, follow the procedure to establish, modify, or disestablish a property and business improvement district.

36630. Expiration of district; Creation of new district

If a property and business improvement district expires due to the time limit set pursuant to subdivision (h) of Section 36622, a new management district plan may be created and the district may be renewed pursuant to this part.

CHAPTER 3: Assessments

36631. Time and manner of collection of assessments; Delinquent payments

The collection of the assessments levied pursuant to this part shall be made at the time and in the manner set forth by the city council in the resolution levying the assessment. Assessments levied on real property may be collected at the same time and in the same manner as for the ad valorem property tax, and may provide for the same lien priority and penalties for delinquent payment. All delinquent payments for assessments levied pursuant to this part may be charged interest and penalties.

36632. Assessments to be based on estimated benefit; Classification of real property and businesses; Exclusion of residential and agricultural property

- (a) The assessments levied on real property pursuant to this part shall be levied on the basis of the estimated benefit to the real property within the property and business improvement district. The city council may classify properties for purposes of determining the benefit to property of the improvements and activities provided pursuant to this part.
- (b) Assessments levied on businesses pursuant to this part shall be levied on the basis of the estimated benefit to the businesses within the property and business improvement district. The city council may classify businesses for purposes of determining the benefit to the businesses of the improvements and activities provided pursuant to this part.
- (c) Properties zoned solely for residential use, or that are zoned for agricultural use, are conclusively presumed not to benefit from the improvements and service funded through these assessments, and shall not be subject to any assessment pursuant to this part.

36633. Time for contesting validity of assessment

The validity of an assessment levied under this part shall not be contested in an action or proceeding unless the action or proceeding is commenced within 30 days after the resolution levying the assessment is adopted pursuant to Section 36625. An appeal from a final judgment in an action or proceeding shall be perfected within 30 days after the entry of judgment.

36634. Service contracts authorized to establish levels of city services

The city council may execute baseline service contracts that would establish levels of city services that would continue after a property and business improvement district has been formed.

36635. Request to modify management district plan

The owners' association may, at any time, request that the city council modify the management district plan. Any modification of the management district plan shall be made pursuant to this chapter.

36636. Modification of plan by resolution after public hearing; Adoption of the resolution of intention

- (a) Upon the written request of the owners' association, the city council may modify the management district plan after conducting one public hearing on the proposed modifications. The city council may modify the improvements and activities to be funded with the revenue derived from the levy of the assessments by adopting a resolution determining to make the modifications after holding a public hearing on the proposed modifications. If the modification includes the levy of a new or increased assessment, the city council shall comply with Section 36623. Notice of all other public hearings pursuant to this section shall comply with both of the following:
 - (1) The resolution of intention shall be published in a newspaper of general circulation in the city once at least seven days before the public hearing.
 - (2) A complete copy of the resolution of intention shall be mailed by first class mail, at least 10 days before the public hearing, to each business owner or property owner affected by the proposed modification.
- (b) The city council shall adopt a resolution of intention which states the proposed modification prior to the public hearing required by this section. The public hearing shall be held not more than 90 days after the adoption of the resolution of intention.

36637. Reflection of modification in notices recorded and maps

Any subsequent modification of the resolution shall be reflected in subsequent notices and maps recorded pursuant to Division 4.5 (commencing with Section 3100), in a manner consistent with the provisions of Section 36627.

36638. Assessment as government improvised fee on Civ C § 1770 transaction [Operative July 1, 2024]

- (a) A business assessment pursuant to this part is a fee imposed by a government on the transaction for purposes of paragraph (29) of subdivision (a) of Section 1770 of the Civil Code.
- (b) This section shall become operative on July 1, 2024.

CHAPTER 3.5 Financing

36640. Bonds authorized; Procedure; Restriction on reduction or termination of assessments

- (a) The city council may, by resolution, determine and declare that bonds shall be issued to finance the estimated cost of some or all of the proposed improvements described in the resolution of formation adopted pursuant to Section 36625, if the resolution of formation adopted pursuant to that section provides for the issuance of bonds, under the Improvement Bond Act of 1915 (Division 10 (commencing with Section 8500)) or in conjunction with Marks–Roos Local Bond Pooling Act of 1985 (Article 4 (commencing with Section 6584) of Chapter 5 of Division 7 of Title 1 of the Government Code). Either act, as the case may be, shall govern the proceedings relating to the issuance of bonds, although proceedings under the Bond Act of 1915 may be modified by the city council as necessary to accommodate assessments levied upon business pursuant to this part.
- (b) The resolution adopted pursuant to subdivision (a) shall generally describe the proposed improvements specified in the resolution of formation adopted pursuant to Section 36625, set forth the estimated cost of those improvements, specify the number of annual installments and the fiscal years during which they are to be collected. The amount of debt service to retire the bonds shall not exceed the amount of revenue estimated to be raised from assessments over 30 years.
- (c) Notwithstanding any other provision of this part, assessments levied to pay the principal and interest on any bond issued pursuant to this section shall not be reduced or terminated if doing so would interfere with the timely retirement of the debt.

CHAPTER 4. Governance

36650. Report by owners' association; Approval or modification by city council

- (a) The owners' association shall cause to be prepared a report for each fiscal year, except the first year, for which assessments are to be levied and collected to pay the costs of the improvements, maintenance, and activities described in the report. The owners' association's first report shall be due after the first year of operation of the district. The report may propose changes, including, but not limited to, the boundaries of the property and business improvement district or any benefit zones within the district, the basis and method of levying the assessments, and any changes in the classification of property, including any categories of business, if a classification is used.
- (b) The report shall be filed with the clerk and shall refer to the property and business improvement district by name, specify the fiscal year to which the report applies, and, with respect to that fiscal year, shall contain all of the following information:
- (1) Any proposed changes in the boundaries of the property and business improvement district or in any benefit zones or classification of property or businesses within the district.
 - (2) The improvements, maintenance, and activities to be provided for that fiscal year.
 - (3) An estimate of the cost of providing the improvements, maintenance, and activities for that fiscal year.
 - (4) The method and basis of levying the assessment in sufficient detail to allow each real property or business owner, as appropriate, to estimate the amount of the assessment to be levied against his or her property or business for that fiscal year.
 - (5) The estimated amount of any surplus or deficit revenues to be carried over from a previous fiscal year.
 - (6) The estimated amount of any contributions to be made from sources other than assessments levied pursuant to this part.
- (c) The city council may approve the report as filed by the owners' association or may modify any particular contained in the report and approve it as modified. Any modification shall be made pursuant to Sections 36635 and 36636.

The city council shall not approve a change in the basis and method of levying assessments that would impair an authorized or executed contract to be paid from the revenues derived from the levy of assessments, including any commitment to pay principal and interest on any bonds issued on behalf of the district.

36651. Designation of owners' association to provide improvements, maintenance, and activities

The management district plan may, but is not required to, state that an owners' association will provide the improvements, maintenance, and activities described in the management district plan. If the management district plan designates an owners' association, the city shall contract with the designated nonprofit corporation to provide services.

CHAPTER 5. Renewal

36660. Renewal of district; Transfer or refund of remaining revenues; District term limit

- (a) Any district previously established whose term has expired, or will expire, may be renewed by following the procedures for establishment as provided in this chapter.
- (b) Upon renewal, any remaining revenues derived from the levy of assessments, or any revenues derived from the sale of assets acquired with the revenues, shall be transferred to the renewed district. If the renewed district includes additional parcels or businesses not included in the prior district, the remaining revenues shall be spent to benefit only the parcels or businesses in the prior district. If the renewed district does not include parcels or businesses included in the prior district, the remaining revenues attributable to these parcels shall be refunded to the owners of these parcels or businesses.
- (c) Upon renewal, a district shall have a term not to exceed 10 years, or, if the district is authorized to issue bonds, until the maximum maturity of those bonds. There is no requirement that the boundaries, assessments, improvements, or activities of a renewed district be the same as the original or prior district.

CHAPTER 6. Disestablishment

36670. Circumstances permitting disestablishment of district; Procedure

- (a) Any district established or extended pursuant to the provisions of this part, where there is no indebtedness, outstanding and unpaid, incurred to accomplish any of the purposes of the district, may be disestablished by resolution by the city council in either of the following circumstances:
 - (1) If the city council finds there has been misappropriation of funds, malfeasance, or a violation of law in connection with the management of the district, it shall notice a hearing on disestablishment.
 - (2) During the operation of the district, there shall be a 30-day period each year in which assesses may request disestablishment of the district. The first such period shall begin one year after the date of establishment of the district and shall continue for 30 days. The next such 30-day period shall begin two years after the date of the establishment of the district. Each successive year of operation of the district shall have such a 30-day period. Upon the written petition of the owners or authorized representatives of real property or the owners or authorized representatives of businesses in the district who pay 50 percent or more of the assessments levied, the city council shall pass a resolution of intention to disestablish the district. The city council shall notice a hearing on disestablishment.
- (b) The city council shall adopt a resolution of intention to disestablish the district prior to the public hearing required by this section. The resolution shall state the reason for the disestablishment, shall state the time and place of the public hearing, and shall contain a proposal to dispose of any assets acquired with the revenues of the assessments levied within the property and business improvement district. The notice of the hearing on disestablishment required by this section shall be given by mail to the property owner of each parcel or to the owner of each business subject to assessment in the district, as appropriate. The city shall conduct the public hearing not less than 30 days after mailing the notice to the property or business owners. The public hearing shall be held not more than 60 days after the adoption of the resolution of intention.

36671. Refund of remaining revenues upon disestablishment or expiration without renewal of district; Calculation of refund; Use of outstanding revenue collected after disestablishment of district

- (a) Upon the disestablishment or expiration without renewal of a district, any remaining revenues, after all outstanding debts are paid, derived from the levy of assessments, or derived from the sale of assets acquired with the revenues, or from bond reserve or construction funds, shall be refunded to the owners of the property or businesses then located and operating within the district in which assessments were levied by

applying the same method and basis that was used to calculate the assessments levied in the fiscal year in which the district is disestablished or expires. All outstanding assessment revenue collected after disestablishment shall be spent on improvements and activities specified in the management district plan.

(b) If the disestablishment occurs before an assessment is levied for the fiscal year, the method and basis that was used to calculate the assessments levied in the immediate prior fiscal year shall be used to calculate the amount of any refund.

DRAFT

APPENDIX 2 – ASSESSED BUSINESSES

DRAFT

**PETITION TO THE COUNTY OF AMADOR
TO FORM THE AMADOR COUNTY TOURISM MARKETING DISTRICT**

We petition you to initiate proceedings to form the Amador County Tourism Marketing District (ACTMD) in accordance with the Property and Business Improvement District Law of 1994, Streets and Highways Code section 36600 et seq., for the purpose of providing services as described in the summary of the Management District Plan attached hereto as Exhibit A.

Business Establishment & Address

Business Owner

The undersigned is the business owner or the authorized representative of the business owner and is the person legally authorized and entitled to sign this petition.

Owner /Owner Representative Name (printed) Title

Owner/Owner Representative Signature Date

A complete copy of the Management District Plan will be furnished upon request. Requests for a complete copy of the Management District Plan should be made to:

Amador Council of Tourism
Laura Waltz
PO Box 40
Sutter Creek, CA 95685
(831) 431-0505

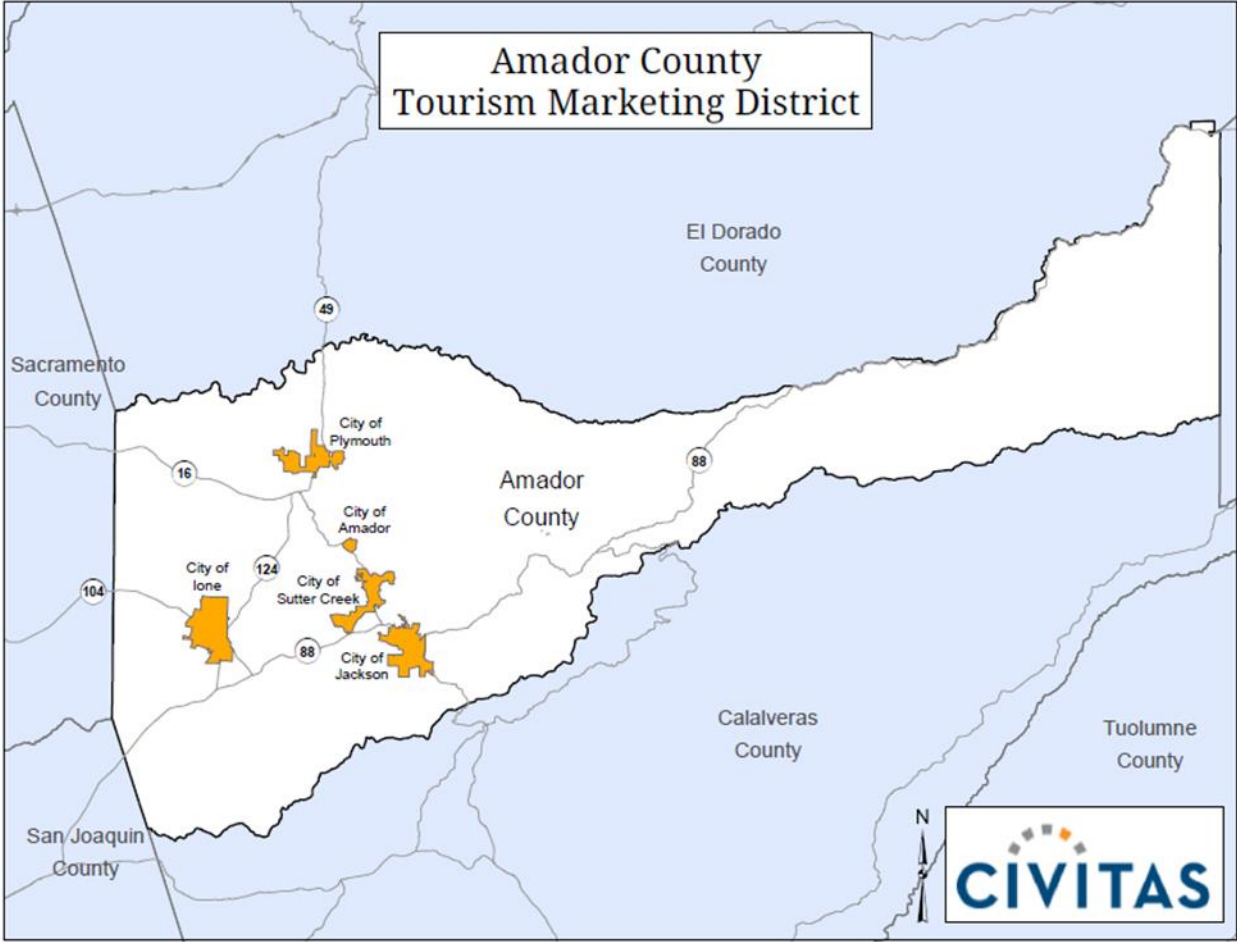
EXHIBIT A

MANAGEMENT DISTRICT PLAN SUMMARY

- Location:* The proposed ACTMD includes all lodging businesses and all short-term rentals, existing and in the future, available for public occupancy located within the boundaries of the County of Amador (County) including the cities of Amador City, Lone, Jackson, Plymouth, and Sutter Creek and the unincorporated areas of the County as shown on the map included herein.
- Services:* The ACTMD is designed to provide specific benefits directly to payors by increasing awareness and demand for room night sales. Marketing and sales promotions will increase demand for overnight tourism and market payors as tourist, meeting and event destinations, thereby increasing demand for room night sales.
- Budget:* The total ACTMD annual assessment budget for the initial year of its five (5) year operation is anticipated to be approximately \$200,000. A similar budget is expected to apply to subsequent years, but this budget is expected to fluctuate as room sales do and as businesses open and close.
- Cost:* The annual assessment rate is two percent (2%) of gross short-term sleeping room rental revenue. Based on the benefit received, assessments will not be collected on: stays of more than thirty (30) consecutive days; stays by government employees on government business; and stays pursuant to contracts executed prior to the formation of the ACTMD.
- Collection:* A third-party collection agency will be responsible for collecting the assessment on a quarterly basis (including any delinquencies, interest, and overdue charges) from each assessed business located in the boundaries of the ACTMD.
- Duration:* The proposed ACTMD will have a five (5) year life, beginning January 1, 2025, or as soon as possible thereafter, and ending five (5) years from its start date. After five (5) years, the ACTMD may be renewed pursuant to the Property and Business Improvement District Law of 1994, Streets and Highways Code section 36600 et seq. if business owners support continuing the ACTMD programs.
- Management:* The Amador Council of Tourism shall serve as the ACTMD’s Owner’s Association. The Owners’ Association is charged with managing funds and implementing programs in accordance with the Management District Plan and must provide annual reports to the County Board of Supervisors.

EXHIBIT A
MANAGEMENT DISTRICT PLAN SUMMARY

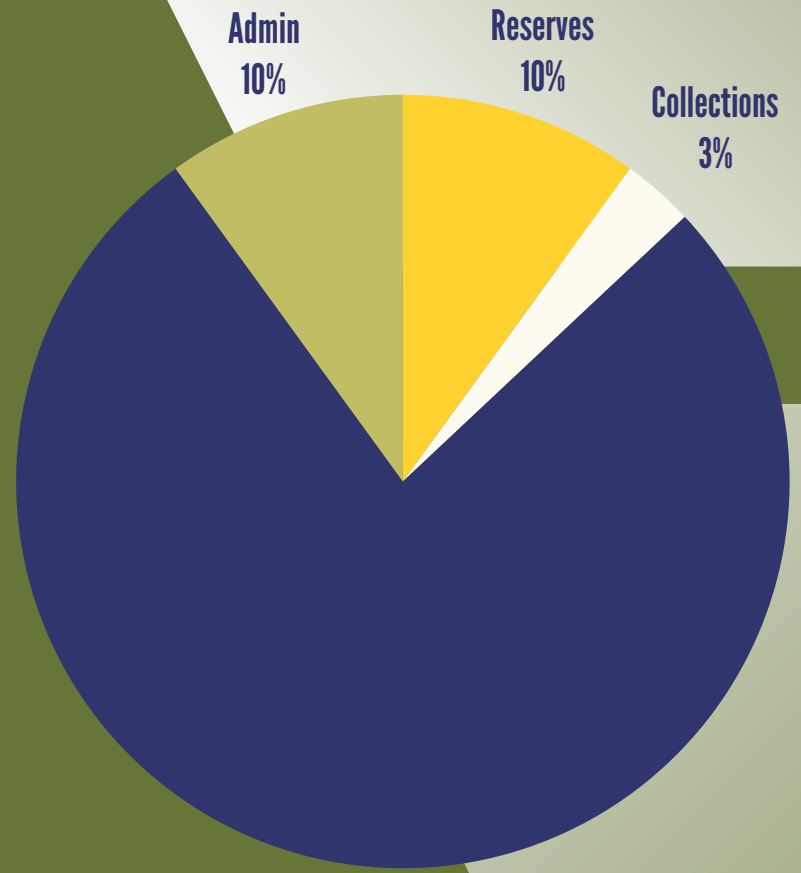
Boundary Map



Tourism Marketing District

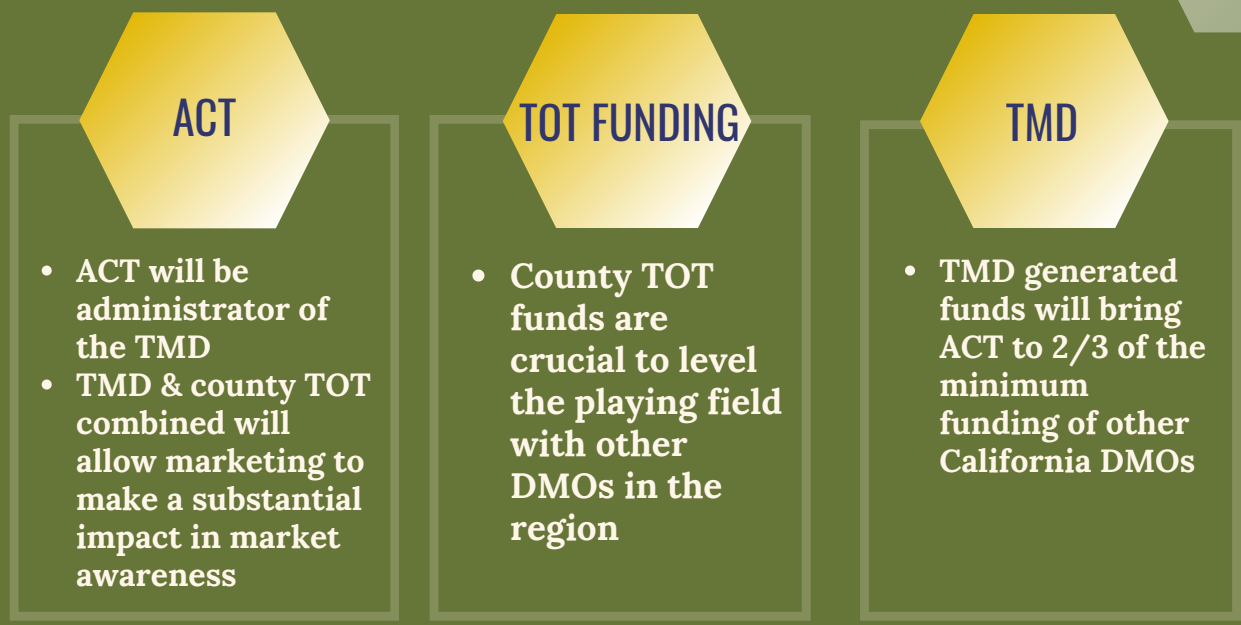
Section 6, Item A.

Total TMD Budget WITH ~~TOT Funding~~ is expected to be \$300,000 annually



- ACT will manage the marketing as the DMO for the region, with its current purpose unchanged.
- TMD will direct ACT's marketing campaigns.
- TMD funding will be kept in a separate account and then pooled with county TOT funds.
- TMD will focus on promoting lodging, short-term stays, and mid-week overnights.
- County TOT funds will be used to promote all tourism in Amador, boosting tourist spending and county revenue.
- ACT will continue to secure additional funding from the incorporated Cities TOT following the election, as many seats will change.

Proposed Spending by Category



ACT

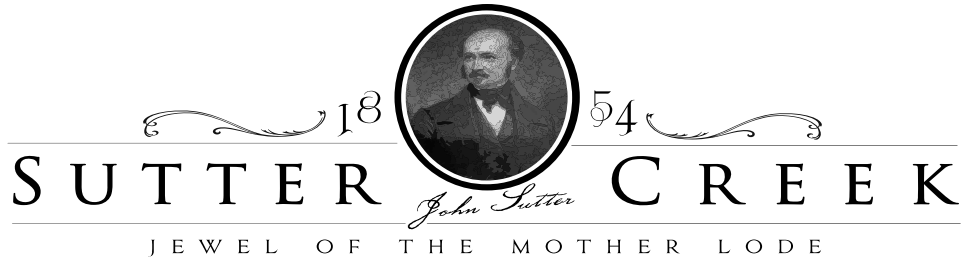
- ACT will be administrator of the TMD
- TMD & county TOT combined will allow marketing to make a substantial impact in market awareness

TOT FUNDING

- County TOT funds are crucial to level the playing field with other DMOs in the region

TMD

- TMD generated funds will bring ACT to 2/3 of the minimum funding of other California DMOs



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: NOVEMBER 18, 2024

FROM: ERIN VENTURA, CONTRACT PLANNER

SUBJECT: SHORT-TERM RENTALS

RECOMMENDATION:

This item is for discussion and direction only.

BACKGROUND:

In November 2019 the City was in the process of updating the Short-Term Rental Ordinance (STR). At that time the Ordinance was never adopted and the City Council directed staff to return to Council once 20 permits for STRs had been issued. In October 2024 STR permit numbers 18 and 19 were issued. At that time a permit for a twentieth STR was pending, it has since been withdrawn.

DISCUSSION:

The City currently collects TOT from 24 establishments. Of the 24 establishments 6 are hotels/Inns and 3 STR are confirmed to be inactive. The 24 does not include the two STR approved in October 2024.

Since Fall 2022, 7 STR permits have been issued.

It took five years to reach 20 short term rentals.

To date there have not been many issues with short-term rentals. We have not experienced issues with party houses or absentee owners. The City tested an STR rental monitoring service, a company that tracks rentals in an area for a fee to help with enforcement. The number found matched the number of registered businesses, so we believe that nearly all people are complying with the requirement to get a business license and pay TOT tax. Our current policy seems to be working pretty well, with minimal overhead.

Staff believes that Council may want to consider some policy changes in the following areas:

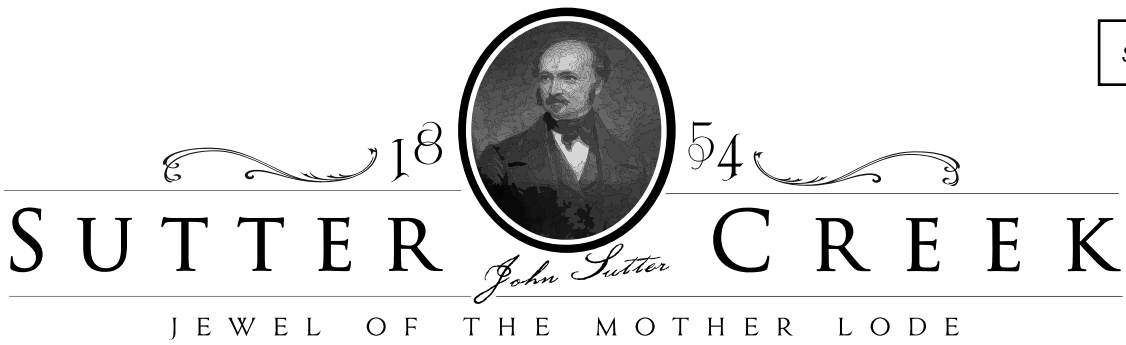
- Safety
 - o Jackson currently does an inspection before granting a STR business license. Consider the cost and benefit of requiring an inspection as part of the process. The City could require submission of the house handbook that identifies some

safety issues such as locations of fire extinguishers and how to turn off the utilities. Any inspection would incur additional cost of time for building inspector.

- Neighborhood Character/Cohesiveness: People buy or rent in a neighborhood expecting to have neighbors not a hotel next door. We have not detected a concentration of STR's in any particular residential zones but this could be a concern in the future. Council could consider a different policy for the downtown commercial districts or multifamily housing zones vs low density R1 and other zones. Any policy should consider the benefit vs the cost of administration. Equity rules need to be devised to determine who could hold an STR business license and for how long if the supply is limited in an area.
 - o Ideas could include:
 - Limiting the number of STRs within an area such as a block/neighborhood.
 - Limiting the total number of STRs in all low density residential zones in aggregate
 - Business licenses could expire each year, with a first come, first served renewal process. Random lottery if oversubscribed.
 - Treat owner occupied short term rentals differently from "whole house" short term rentals.
- Availability of long-term housing
 - o Capping the percentage of units overall within the City that can be rented as a STR. Property owners are always free to rent properties as long term rentals.
 - o Business licenses could expire each year, with a first come, first served renewal process. Random lottery if oversubscribed.

At this time staff is asking for direction:

1. Should a new policy be devised or not?
2. If not, should staff return when STRS reach another threshold, such as 30 permits?
3. If yes, several options are available:
 - a. See how other similar cities are regulating STRs and bring back additional information for discussion.
 - b. Proposed a new Short Term Rental Ordinance that addresses the following:
 - i. What type of units can be rented (Main house, ADU, accessory structure) and in what zoning districts
 - ii. Owner occupied vs non owner occupied
 1. Should there be a limit on the number of days a non-owner occupied unit can be rented?
 2. Capping the percentage of units within the City that can be rented as a STR.
 3. Number of units on a street/block
 4. How can STR permits be distributed fairly?
 5. How do we prevent "hoarding" a license?
 - c. Fees:
 - i. Initial application fee
 - ii. Renewal fee



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: NOVEMBER 18, 2024
FROM: CITY MANAGER TOM DuBOIS
SUBJECT: ECONOMIC DEVELOPMENT – JOBS FIRST GRANT

RECOMMENDATION:

Approve Staff applying for Jobs First Catalyst grant

BACKGROUND:

Andrew Gardener presented the Jobs First California program to Council at a prior meeting. The state of California has grouped counties across the state into regions to receive economic development funds, according to the strategic plan developed by each region. Amador County is part of an eight county Sierra Jobs First region. The strategic plan has been completed and now initial pilot grants are available. Applications are due by Dec 15, 2024.

\$9M in pilot project funding is available with an additional \$5M for projects involving tribes for a total of \$14M. Once pilot projects are completed, the next round of funding for our region is expected to be \$900M. Having completed a pilot will position us better to continue funding once larger pools are available.

During the first year under City Manager DuBois, staff have focused on efficiency and better budgeting as well as passing a local sales tax to finance needed infrastructure. Looking ahead the City also needs to be looking at growth opportunities. Creating good paying jobs will have a multiplicative positive impact on the City and the Region.

However, it can be difficult for local governments to predict which areas of industry will be productive. We focus a lot on our historic retail core, which attracts tourism but generates relatively few jobs or sales tax revenue for the city. Larger businesses tend to be located on the outskirts of town. If the City put effort into proactively attracting new commercial businesses such as industrial uses or offices, we run the risk of attracting companies to the region who would then decide to locate in Martell or other parts of the county. We may decide it is worth the risk and go ahead and pursue this strategy, but it doesn't provide us with much leverage of our time and effort.

In any case, a successful economic development strategy should have multiple prongs and no singular focus. Rather than pick winners or go after individual companies, a highly appropriate role for local government is to provide resources that anyone could use for any type of business – sowing the ground

for businesses to grow. By helping to enable private enterprise, the City can provide a neutral but positive environment and let the market sort out which businesses will be successful in our area.

Staff is proposing that Sutter Creek form a small business incubator.

This will be a hub for entrepreneurs to learn, to access resources needed to start a new business, and network with experts and like-minded people. Resources would be available to anyone interested, but the incubator would be focused on high value company creation, specifically technology companies. Such companies could leverage their location in the Sierras such as natural resources, tourism, and other aspects highlighted in the Jobs First Strategic plan.

Staff has held several discussions on the concept with Sierra Jobs First, College Connect, and Amador County Economic development staff to validate the idea and to understand the application process.

Proposals will be scored based on complying with the Sierra Jobs First strategic plan, being able to work across the eight counties and by demonstrating a commitment to expand with support beyond just the Jobs First grant. The pilot project can be a framework, with an example in Sutter Creek, that could be replicated in other counties. Tribe involvement increases the chance of a successful grant.

A lot of the value will be created by forming groups of like-minded people – entrepreneurs themselves who are going through the same experience, mentors with experience in company formation, leadership, management in various industries, service professionals such as attorneys, accountants and coaches, and finally investors. These can be directories or databases of people that interested in supporting the effort. In order to be successful, it is critical that the people involved want to be there and find value from it.

The grant application requires letters of support to demonstrate interest. Andrew Gardener and I have been working to gather letters of support from Amador County, Jackson Ranancheria Band of Mi-Wok Indians, Amador College Connect, Mariposa County Educational Bridge, Amador Childcare Council, Columbia College, The Leadership Hub (Executive mentoring in Sutter Creek), Buena Vista Rancheria Band of Mi-Wok Indians, and the Mother Lode Central Valley Regional Consortium. It would be great if Council would authorize a letter of support from the Sutter Creek City Council as well.

We have found interesting examples from other cities. I have visited the Mill in Bloomington, Indiana and know the executive director there. He has been very willing to share information on how they got started, challenges, and changes along the way. He will be a valuable resource. The Eastern Sierra Small Business Center is opening this month. Their business plan is available online and we are planning to meet with them in Bishop, CA.

Examples from other cities

1. The Mill - <https://www.dimensionmill.org/>
2. Eastern Sierra Small Business Center - <https://www.inyocounty.us/business/eastern-sierra-small-business-resource-center>

DISCUSSION:

This is an early stage concept. We are asking Council to support taking the next step and applying for funds by the Dec 15th deadline. Exactly what shape the project takes will be dependent on funding and will evolve as we learn more, so in many ways, we are asking Council to bless the general concept, understanding that many of the details need to be developed over time.

The idea is subject to change but would roughly consist of the following:

1. Mentoring database of individuals willing to help startups

2. Three Talks on entrepreneurship in the first year, shifting to monthly in year 2.
3. Engagement with a consultant to flush out the business plan for the incubator
4. Potentially a physical co-working collaboration space
5. Validation from gathering of key metrics during the pilot stage
6. Formation of an angel investing network near the end of the first year.
7. Ties to startup networks in other parts of the state.
8. If funding provides, hiring an executive director to lead the effort and work on additional grants and second round funding.

The city would initially provide in-kind contributions in the form of staff time, acting as the initial fiscal agent, and potentially offering physical space. The city has multiple buildings which are empty the vast majority of the day. We incur costs for utilities and try to rent them for special occasions. We could utilize the Grammar School by setting up a co-working space in one of the rooms that would have desks available to rent. Showing an in kind contribution will help us qualify for the grant.

Motion: Direct staff to apply for Catalyst grant and for Mayor to sign a letter of support

BUDGET IMPACT:

Net impact could be positive by taking an under-utilized resource and turning into a revenue generating rentals. Staff time will be used to support this effort.

City of Sutter Creek
City Treasurer's Report
October 2024

Receipts & Disbursements Report

City's Checking Account

Receipts

Deposits	\$	570,463	
Reversal of Bank Charges		-	
Total		<u> </u>	\$ 570,463

Disbursements

Accounts Payable	\$	237,646	
Payroll & Benefits		136,161	
Bank Charges		5	
Total		<u> </u>	\$ 373,812

Net Amount of Investment Transfers \$ -

Recap of City Treasury

Investments on Hand October 31, 2024

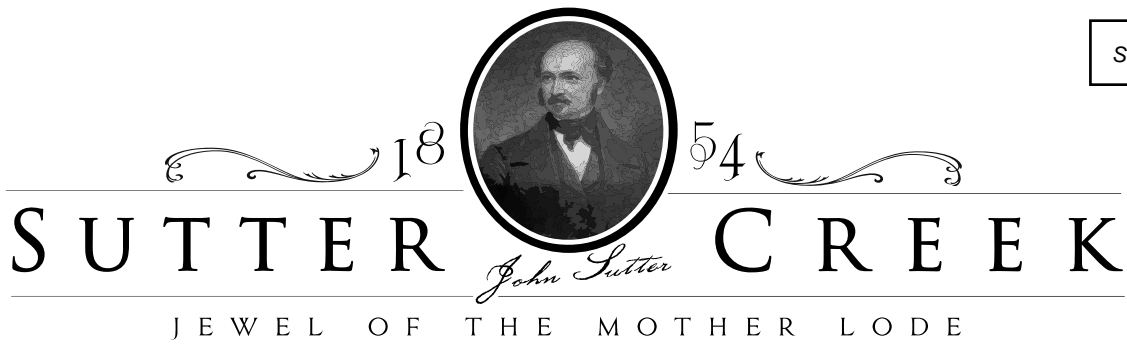
		Market or Withdrawal Value	Rate of Return
	Bank of Marin Checking	\$ 661,815	0.01%
	Bank of Marin Money Market	\$ 11,779	4.62%
	Bank of Marin Money Market #2	\$ 1,930,185	4.62%
*	California State Treasurer's LAIF	\$ 1,697,019	4.71%
	Total	<u><u>\$ 4,300,798</u></u>	

Total this month last year \$ 5,584,017

* LAIF 1 \$ 62,398
 LAIF 2 \$ 1,634,621

The investment information provided in this report reflects the City's ability to meet expenditure requirements for the next six months. The investment portfolio is in compliance with the City's investment policy.

Victoria Runquist 11/8/2024



TO: TOM DUBOIS, CITY MANAGER
MEETING DATE: NOVEMBER 18, 2024
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: FINANCE DEPT. OCTOBER 2024 REPORT

CITY HALL/FINANCE DEPARTMENT UPDATE

- The Amador Farmers Market ended on October 12th, 2024. It had a very successful season, and we anticipate seeing it return next spring.
- Staff has started the very early stages of implementation with Tyler – we are setting up training accounts and establishing project leads, decision makers, and key users of the system to prep for training sessions in the future.
- Management started work on an application with iBank to see how much funding is feasible for the City to take on to build a sewer plant. We are actively working with a team to build out our application and all of the necessary data to get an solid estimate on debt funding.
- City Hall participated in the scarecrow competition held by the Business Association. We received many compliments and positive feedback, and we are waiting for the results of the contest to see who placed in the Top 3.

ACCOUNTS PAYABLE ACTIVITY

In October 2024, 61 warrants were issued, totaling \$237,646.14. For comparison, in September 2023, all warrants totaled \$264,328.37. Some key payments include our donation to the Visitor Center, final payment for the advertisement of Measure P, and the Q2 Workers Comp payment to CSJVRMA.

ACCOUNTS RECEIVABLE ACTIVITY

In October 2024, we have received:

- **Transient Occupancy Tax (TOT):**
 - In October 2024, we have received \$28,665.83 so far for September short term rentals. We are still expecting a large TOT payment from one property owner, so this total will increase, likely above \$30,000 for the month of September. In October 2023, we received \$32,398.71 in TOT payments for September 2023 rentals.
- **Building Permits:**
 - In October 2024, we issued 14 building permits, totaling \$68,392.66. Compared to October 2023, we issued 3 more permits and total revenue generated increased by \$47,037.59. The MACT Health Board is doing improvements to the building on the corner of Hwy 49 and old Hwy 49, which is the vast majority of the revenues we received in October 2024.
- **Sewer Billing**
 - Auto Pay Customers
 - Current Month: 380 (+5)
 - Prior Month: 375
 - E-Bill Customers
 - Current month: 224 (+1)
 - Prior Month: 223
- We helped another resident enroll a customer in autopay in October, and they were very pleased with how easy the process was. We will continue to push this service at the front counter as we are seeing consistent enrollment month to month.

**City of Sutter Creek
Cash Flow Report
Month Ending October 31, 2024**

Funds	Beginning Balance	Cash In	Cash Out
01 - General Fund	620,375	275,090	144,582
03 - Streets and Sidewalks	-684,621	13,779	10,750
04 - Crestview Light District	3,969	371	149
07 - Cemetary Sell of Plots	-14,358	0	0
09 - HMGP Hazard Mitigation Grant Proj	1,230	0	0
10 - Sewer M&O	2,478,105	172,405	67,520
11 - Sewer WCRF Hook up Fees	112,401	0	0
12 - Sewer Line Replacement	613,123	0	0
14 - Sewer Cap Reserves	993,073	0	0
15 - Sewer Debt Service	-41,716	0	0
17 - Monteverde Store	1,933	290	0
19 - Knights Foundary Restore	2,896	0	0
20 - FEMA	-178	0	0
26 - COSC Community Facilities	963	0	0
28 - Public Safety/AB109, Grant	12,613	0	0
29 - Swimming Pool	-114,669	0	0
30 - Traffic Mitig - S. Crest Gopher Flat	-77,710	0	0
31 - Traffic Mitig - S.Hill/Mesa de Oro	82,169	0	0
32 - Traffic Mitig - Crestview	-24,779	0	0
33 - Traffic Mitig - Sutter lone	-38,262	0	0
34 - Traffic Mitig - Highway 49 Bypass	61,306	0	0
35 - Traffic Mitig - General	242,419	0	0
36 - Traffic Mitig - County Regional	1,585	0	0
37 - Parking In Lieu	65,967	0	0
38 - Fire Mitigation	39,824	0	0
39 - General Reserve	704,752	0	0
42 - AB1600	162,281	0	0
47 - Grant Projects non-CIP	55,245	0	0
50 - COPS Fast Program	2,674	0	0
55 - SC Bridge Replacement CalTrans	-253,806	0	0
57 - First Time Home Buyers Grant	187,796	0	0
59 - Auditorium & Community Center Rentals	-88,089	9,060	0
60 - Funding for Oak Bypass Mitigation	89	0	0
73 - Park Impact Fee	110,880	0	0
80 - Effluent Disposal	-822,489	0	12,144
81 - Visitor Center and Store	-23,408	0	0
86 - General Savings Reserve	72,838	0	0
87 - Refuse	3,389	0	0
88 - City Council Discretionary	20,781	0	0
89 - Capital Improvement Projects	83,422	0	0
91 - Road Capital Improvements	-483,639	0	0
92 - Pension & Ins Reserve	137,828	0	0
93 - Vehicle Cap Reserve	17,364	0	0
94 - Vacation Cash Out and Accruals	50,797	0	0

95 - General Operations Reserve	243,860	0	0
96 - General Capital Reserves	50,201	0	0
Totals	4,570,424	470,995	235,145

Journal Adj	Ending Balance
-53,490	697,393
-8,483	-690,075
-78	4,113
0	-14,358
0	1,230
109,031	2,692,021
0	112,401
0	613,123
0	993,073
0	-41,716
-1,772	451
0	2,896
178	0
0	963
-527	12,086
-225	-114,894
0	-77,710
0	82,169
0	-24,779
0	-38,262
0	61,306
0	242,419
0	1,585
0	65,967
0	39,824
0	704,752
0	162,281
0	55,245
0	2,674
0	-253,806
0	187,796
-8,480	-87,509
0	89
0	110,880
-55,541	-890,174
0	-23,408
0	72,838
0	3,389
0	20,781
260	83,682
0	-483,639
0	137,828
0	17,364
0	50,797

0	243,860
0	50,201
-19,127	4,787,147

Section 10, Item B.

Fund Name	Acct Name	Budget	Current Actual	YTD Actuals	Oct 2023 YTD	% of Budget	Balance
General Fund	Prop Tax - Secured (County)	700,400.00	0	29,950.96	39248.65	4.28%	670,449.04
General Fund	Property Tax in Lieu of MVLF	316,210.00	0	0	0	0.00%	316,210.00
General Fund	Prop Tax - Curr Supple(County)	15,000.00	0	5,572.09	6763.48	37.15%	9,427.91
General Fund	Delinquent Supplemental	2,100.00	0	169.25	111.28	8.06%	1,930.75
General Fund	Prop Tax - Unsecured (County)	12,000.00	14,904.91	15,913.15	18,165.06	132.61%	-3,913.15
General Fund	Unsecured Supplemental	0	0	244.23	591	0.00%	-244.23
General Fund	Delinqt Unsecured Supplemental	0	0	25.4	20.26	0.00%	-25.40
General Fund	Prop Tax - Unsecured Prior (Co	0	0	427.13	253.48	0.00%	-427.13
General Fund	Tax, Franchise - Aces Waste	66,500.00	7,055.87	24,339.23	20,020.40	36.60%	42,160.77
General Fund	Tax, Franchise - Comcast	31,000.00	0	7,284.57	7685.51	23.50%	23,715.43
General Fund	Tax, Franchise - PG&E	56,000.00	0	0	0	0.00%	56,000.00
General Fund	Tax, Transfer - Real Property	20,000.00	3,638.53	8,635.28	9,176.76	43.18%	11,364.72
General Fund	Tax, Users - Utility	0	90.8	202.16	0	0.00%	-202.16
General Fund	Tax, TOT - Transient Lodge Tax	300,000.00	27,326.83	133,358.21	134,228.27	44.45%	166,641.79
General Fund	Tax - Gen'l Retail Sales	472,262.00	32,396.27	159,486.29	145,905.12	33.77%	312,775.71
General Fund	License - Business	60,000.00	1,209.00	11,669.00	15,173.00	19.45%	48,331.00
General Fund	Permit - Encroachments	5,000.00	1,073.50	3,948.00	1,504.00	78.96%	1,052.00
General Fund	Permit - Banner	500	50	50	0.00	10.00%	450.00
General Fund	Permit - Garage Sale	50	10	30	45.00	60.00%	20.00
General Fund	Permit / Licenses - Other	2,000.00	169.55	939.55	485.00	46.98%	1,060.45
General Fund	Permit - Signs	1,000.00	100	457.8	600.00	45.78%	542.20
General Fund	Sales Tax-Public Safety	16,000.00	1,057.99	4,578.47	4,648.27	28.62%	11,421.53
General Fund	LEAP	57,110.00	0	0	0.00	0.00%	57,110.00
General Fund	State Cops Grant	228,800.00	102,233.09	102,233.09	96,414.95	44.68%	126,566.91
General Fund	Hm Prop Tax Relief - Exemption	5,250.00	0	0	0.00	0.00%	5,250.00
General Fund	Zoning Application Fees	150	0	0	0.00	0.00%	150.00
General Fund	Subdivision fees	5,500.00	0	0	680.00	0.00%	5,500.00
General Fund	Fees - Variance & conditional	1,000.00	8,600.00	10,575.00	1,019.17	1057.50%	-9,575.00
General Fund	Site Plans	48,000.00	800.75	14,683.00	19,321.33	30.59%	33,317.00
General Fund	Building Permit Fees	100,000.00	42,937.79	63,974.34	52,875.18	63.97%	36,025.66
General Fund	Plan Check Fees	42,000.00	26,375.11	39,247.97	20,877.46	93.45%	2,752.03
General Fund	Fees-PD Services	350	0	0	129.70	0.00%	350.00
General Fund	Fees - Police Reports	800	60	120	380.00	15.00%	680.00
General Fund	Concealed Weapon	600	300	600	0.00	100.00%	0.00
General Fund	P.D. & Legal restitution	1,200.00	0	0	0.00	0.00%	1,200.00
General Fund	PD Fee Special Services	0	400	700	204.76	0.00%	-700.00
General Fund	Cemetery Revenues	0	0	1,000.00	0.00	0.00%	-1,000.00
General Fund	Historical Grammer School Rev	18,000.00	1,625.00	5,435.00	5,869.50	30.19%	12,565.00
General Fund	Cribbs Field/Snack Shack Rent	400	80	185	240.00	46.25%	215.00
General Fund	Cribbs/Snack Utilities	0	25	25	75.00	0.00%	-25.00
General Fund	Fees - Community Ctr Utilities	2,750.00	350	925	650.00	33.64%	1,825.00
General Fund	Fees - Community Center	6,150.00	655	2,305.00	1,930.00	37.48%	3,845.00
General Fund	Fees - Auditorium Use	7,500.00	1,375.00	3,000.00	3,200.00	40.00%	4,500.00
General Fund	Lease Revenue-AT&T Wireless	35,000.00	2,900.00	17,795.93	14,500.00	50.85%	17,204.07
General Fund	Fees- Auditorium Utilities	2,150.00	600	1450	1,100.00	67.44%	700.00
General Fund	Fees-Jazzercise Rental Income	10,350.00	870	3,785.00	3,540.00	36.57%	6,565.00
General Fund	Fines - Vehicle Code	7,600.00	137.72	1,033.02	3,807.71	13.59%	6,566.98
General Fund	Income - Interest Earnings	2,680.00	27,298.97	40,684.68	18,492.39	1518.09%	-38,004.68
General Fund	Income - Rents Other	3,900.00	828.33	1118.33	0.00	28.68%	2,781.67
General Fund	Income - Donations, Private So	300	942.97	942.97	0.00	314.32%	-642.97
General Fund	Swimming Pool Revenues	0	225	380	9,548.00	0.00%	-380.00
General Fund	Income - Other Revenue	0	3,616.34	3,616.34	37.38	0.00%	-3,616.34
		2,663,562.00	312,319.32	723,095.44	659,517.07	27.15%	1,940,466.56
Streets/Sidewal	Vehicle License Fee	3,265.00	0	0	0	0.00%	3265
Streets/Sidewal	Grants - County, local, misc	405,000.00	0	0	0	0.00%	405000
Streets/Sidewal	2107 Highway User Tax	22,752.00	2,127.58	7,552.93	9,354.39	33.20%	15199.07
Streets/Sidewal	2106 Highway User Tax	16,806.00	1,584.50	5,985.10	7,065.91	35.61%	10820.9
Streets/Sidewal	2105 Highway User Tax	16,683.00	1,553.11	5,750.93	6,791.32	34.47%	10932.07
Streets/Sidewal	2107-5 Highway User Tax	1,000.00	0	1,000.00	1,000.00	100.00%	0
Streets/Sidewal	2103 Highway User Tax	24,934.00	2,468.59	9,944.45	11,102.88	39.88%	14989.55
Streets/Sidewal	Road Maintenance & Rehabilit	68,453.00	6,045.44	23,903.40	21,496.44	34.92%	44549.6
		555,628.00	13,779.22	54,136.81	56810.94	9.74%	504,756.19
Crestview Lgt/D	Street Lighting Charges	2,650.00	0	0	0	0.00%	2650
		2,650.00	0	0	0		2,650.00
Sewer M&O	Effluent Disposal	131,000.00	57,709.25	57,709.25	0.00	44.05%	73290.75
Sewer M&O	Fees - Sewer Service Undist	2,472,989.00	214,099.28	838,257.75	567,053.32	33.90%	1634731.25
Sewer M&O	Septic Dumping Fee	50,000.00	3,719.81	15,965.69	18,953.86	31.93%	34034.31
Sewer M&O	Contract Sewer Rev AWA	266,341.00	22,195.00	97,186.00	70,647.66	36.49%	169155
Sewer M&O	Sewer Svc Chrgs Amador City	54,715.00	4,560.00	19,934.00	13,664.66	36.43%	34781
Sewer M&O	Late Charges	40,000.00	4,673.52	17,607.37	10,626.04	44.02%	22392.63
Sewer M&O	Income - Interest Earnings	16,000.00	0	0	0.00	0.00%	16000
		3,031,045.00	306,956.86	1,046,660.06	680,945.54	34.53%	1,984,384.94
Sewer WWTP	Fees - Sewer Connection Charge	30,741.00	0	0	23283.42	0.00%	30741
Sewer WWTP	Income - Interest Earnings	7,000.00	0	0	0	0.00%	7000
		37,741.00	0	0			37,741.00
Sewer Line Rep.	Income - Interest Earnings	7,000.00	0	0	0	0.00%	7000
		7,000.00	0	0	0	0.00%	7,000.00

Fund Name	Acct Name	Budget	Current Actual	YTD Actuals	Oct 2023 YTD	% of Budget	Balance
Sewer Cap Res	Income - Interest Earnings	11,000.00	0	0	0	0.00%	11000
		11,000.00	0	0	0	0.00%	11,000.00
FEMA	FEMA	27,192.00	0	123,190.51	1746	453.04%	-95998.51
		27,192.00	0	123,190.51	1746	453.04%	-95,998.51
AB 1600	General Developer Impact Fee	5,000.00	0	0	0	0.00%	5000
		5,000.00	0	0			5,000.00
Gen'l Oper Res	FEMA	169,308.00	0	140,110.47	0	82.75%	29197.53
		169,308.00	0	140,110.47	0	82.75%	29,197.53

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Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
General Fund	PERS Unfunded	Non Department	295,440.00	-	289,517.00	80,358.28	98%	5,923.00
General Fund	Sal/Wages-Elect	City Council	15,120.00	1,260.00	5,040.00	3,780.00	33%	10,080.00
General Fund	FICA	City Council	940.00	78.12	312.48	234.36	33%	627.52
General Fund	SUI	City Council	250.00	21.42	85.68	70.38	34%	164.32
General Fund	Medicare	City Council	220.00	18.27	73.08	54.81	33%	146.92
General Fund	Gen. Supplies	City Council	150.00	-	-	64.65	0%	150.00
General Fund	Elections	City Council	1,000.00	42.36	257.34	-	26%	742.66
General Fund	Membership/Dues	City Council	2,150.00	-	-	-	0%	2,150.00
General Fund	CONTINGENCY	City Council	2,000.00	-	-	-	0%	2,000.00
City Council Total			21,830.00	1,420.17	5,768.58	4,204.20	26%	16,061.42
General Fund	Salaries	City Clerk	78,606.00	6,364.60	21,405.41	14,441.28	27%	57,200.59
General Fund	Vacation Payout	City Clerk	3,070.00	8,022.60	8,022.60	-	261%	(4,952.60)
General Fund	FICA	City Clerk	4,873.00	892.01	1,824.54	895.37	37%	3,048.46
General Fund	SUI	City Clerk	137.00	-	-	-	0%	137.00
General Fund	PERS	City Clerk	6,280.00	500.89	1,784.61	1,109.08	28%	4,495.39
General Fund	Medicare	City Clerk	1,140.00	208.62	426.73	209.44	37%	713.27
General Fund	Employee Benefi	City Clerk	21,164.00	1,763.31	6,666.77	3,628.63	32%	14,497.23
General Fund	Workers Comp.	City Clerk	6,076.00	1,572.97	1,572.97	2,008.00	26%	4,503.03
General Fund	Gen. Supplies	City Clerk	150.00	-	-	13.39	0%	150.00
General Fund	Muni Code Web	City Clerk	5,100.00	-	-	-	0%	5,100.00
General Fund	Water Utilities	City Clerk	-	7.68	22.34	41.36	0%	(22.34)
General Fund	PG&E Utilities	City Clerk	-	6.67	13.78	13.99	0%	(13.78)
City Clerk Total			126,596.00	19,339.35	41,739.75	22,360.54	33%	84,856.25
General Fund	Sal/Wages-Elect	City Treasurer	2,250.00	187.50	750.00	562.50	33%	1,500.00
General Fund	FICA	City Treasurer	140.00	11.63	46.52	34.89	33%	93.48
General Fund	SUI	City Treasurer	47.00	-	-	-	0%	47.00
General Fund	Medicare	City Treasurer	33.00	2.72	10.88	8.16	33%	22.12
City Treasurer Total			2,470.00	201.85	807.40	605.55	33%	1,662.60
General Fund	Salaries	City Manager	131,995.00	7,843.00	29,376.93	19,871.60	22%	102,618.07
General Fund	Vacation Payout	City Manager	5,078.00	-	-	-	0%	5,078.00
General Fund	FICA	City Manager	8,185.00	461.76	1,729.49	1,232.04	21%	6,455.51
General Fund	SUI	City Manager	176.00	-	-	-	0%	176.00
General Fund	PERS	City Manager	10,389.00	605.44	2,367.70	-	23%	8,021.30
General Fund	Medicare	City Manager	1,915.00	108.00	404.51	288.13	21%	1,510.49
General Fund	Employee Benefi	City Manager	27,388.00	1,176.75	3,975.25	-	15%	23,412.75
General Fund	Workers Comp.	City Manager	10,268.00	2,658.20	2,658.20	3,076.00	26%	7,609.80
General Fund	Gen. Supplies	City Manager	270.00	254.76	297.81	125.00	110%	(27.81)
General Fund	Prof Services	City Manager	13,200.00	9,841.85	10,454.35	113.99	79%	2,745.65
General Fund	Communications	City Manager	-	82.93	248.79	253.33	0%	(248.79)
General Fund	Travel,Conf,Trg	City Manager	2,750.00	350.00	443.00	592.01	16%	2,307.00
General Fund	Water Utilities	City Manager	459.00	7.68	22.34	35.26	5%	436.66
General Fund	PG&E Utilities	City Manager	351.00	3.92	11.89	11.66	3%	339.11
General Fund	CONTINGENCY	City Manager	2,750.00	-	-	-	0%	2,750.00
City Manager Total			215,174.00	23,394.29	51,990.26	25,599.02	24%	163,183.74
General Fund	Salaries	Finance	89,548.00	7,730.56	28,868.03	25,779.54	32%	60,679.97
General Fund	Vacation Payout	Finance	2,580.00	-	-	-	0%	2,580.00
General Fund	FICA	Finance	5,551.00	443.52	1,645.05	1,598.34	30%	3,905.95
General Fund	SUI	Finance	326.00	-	17.83	141.09	5%	308.17
General Fund	PERS	Finance	5,281.00	463.06	1,819.69	1,499.95	34%	3,461.31
General Fund	Medicare	Finance	1,299.00	103.76	384.82	373.82	30%	914.18
General Fund	Employee Benefi	Finance	25,223.00	2,537.36	7,784.17	4,778.71	31%	17,438.83
General Fund	Workers Comp.	Finance	6,900.00	1,786.29	1,786.29	3,444.00	26%	5,113.71
General Fund	Gen. Supplies	Finance	11,650.00	700.28	2,651.96	2,027.34	23%	8,998.04
General Fund	Network Svcs Co	Finance	5,318.00	432.30	1,296.90	2,188.89	24%	4,021.10
General Fund	MOM online fees	Finance	6,078.00	1,396.51	5,481.53	4,189.95	90%	596.47
General Fund	Audit & Acctg	Finance	20,514.00	-	9,231.50	2,773.12	45%	11,282.50
General Fund	Prof Services	Finance	12,157.00	-	-	-	0%	12,157.00
General Fund	Contracts-Other	Finance	1,621.00	-	300.00	300.00	19%	1,321.00
General Fund	Travel,Conf,Trg	Finance	760.00	-	-	318.96	0%	760.00
General Fund	Water Utilities	Finance	253.00	30.71	75.18	108.43	30%	177.82
General Fund	PG&E Utilities	Finance	203.00	269.09	888.07	-	437%	(685.07)
General Fund	O&M Equipment	Finance	27,858.00	-	-	-	0%	27,858.00
General Fund	PayChex & Bank	Finance	7,345.00	528.82	2,111.40	1,602.84	29%	5,233.60
General Fund	Interest Expens	Finance	-	-	114.02	-	0%	(114.02)
Finance Total			230,465.00	16,422.26	64,456.44	51,124.98	28%	166,008.56
General Fund	Salaries	Police Dept	485,869.00	37,029.60	132,006.64	106,214.16	27%	353,862.36
General Fund	Overtime	Police Dept	30,000.00	4,209.63	12,243.08	9,636.76	41%	17,756.92
General Fund	Vacation Payout	Police Dept	14,311.00	-	2,852.80	7,500.14	20%	11,458.20

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Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
General Fund	FICA	Police Dept	29,049.00	2,556.83	9,120.34	7,647.79	31%	19,928.66
General Fund	SUI	Police Dept	966.00	1.61	1.61	161.00	0%	964.39
General Fund	PERS	Police Dept	78,529.00	5,835.86	22,336.34	16,805.44	28%	56,192.66
General Fund	Medicare	Police Dept	6,794.00	597.97	2,132.99	1,788.60	31%	4,661.01
General Fund	Employee Benefi	Police Dept	113,880.00	9,490.60	35,952.28	24,128.44	32%	77,927.72
General Fund	Workers Comp.	Police Dept	33,302.00	8,621.38	8,621.38	16,802.00	26%	24,680.62
General Fund	Gen. Supplies	Police Dept	3,800.00	42.58	336.16	1,671.23	9%	3,463.84
General Fund	Fuel	Police Dept	27,000.00	2,657.58	7,798.18	8,387.70	29%	19,201.82
General Fund	Repair/Maint	Police Dept	-	73.25	73.25	374.71	0%	(73.25)
General Fund	Special Depart	Police Dept	1,000.00	1,199.60	1,257.04	830.00	126%	(257.04)
General Fund	Clothing	Police Dept	3,500.00	-	96.95	502.55	3%	3,403.05
General Fund	Safety Equip	Police Dept	5,000.00	-	-	-	0%	5,000.00
General Fund	Network Svcs Co	Police Dept	-	90.00	90.00	2,025.00	0%	(90.00)
General Fund	Contracts-Other	Police Dept	43,000.00	-	11,207.82	-	26%	31,792.18
General Fund	Dispatching	Police Dept	155,936.00	-	41,669.21	52,916.56	27%	114,266.79
General Fund	Communications	Police Dept	5,000.00	581.12	1,233.04	1,260.00	25%	3,766.96
General Fund	Membership/Dues	Police Dept	350.00	525.00	525.00	-	150%	(175.00)
General Fund	Travel,Conf,Trg	Police Dept	5,000.00	646.96	946.96	1,859.95	19%	4,053.04
General Fund	Water Utilities	Police Dept	500.00	60.23	145.59	210.62	29%	354.41
General Fund	PG&E Utilities	Police Dept	7,000.00	527.63	1,741.32	-	25%	5,258.68
General Fund	Vehicle Maintna	Police Dept	13,000.00	4,072.58	5,783.37	9,436.65	44%	7,216.63
General Fund	O&M Equipment	Police Dept	1,000.00	517.20	517.20	-	52%	482.80
General Fund	Misc-Bookings	Police Dept	150.00	-	-	-	0%	150.00
General Fund	Misc-Court/Invs	Police Dept	100.00	-	-	-	0%	100.00
Police Total			1,064,036.00	79,337.21	298,688.55	270,159.30	28%	765,347.45
General Fund	Sal/Wages-Elect	Planning	6,750.00	562.50	2,250.00	1,462.50	33%	4,500.00
General Fund	FICA	Planning	425.00	34.90	139.60	90.74	33%	285.40
General Fund	SUI	Planning	130.00	9.44	37.76	25.90	29%	92.24
General Fund	Medicare	Planning	100.00	8.15	32.60	21.19	33%	67.40
General Fund	Gen. Supplies	Planning	200.00	-	-	22.32	0%	200.00
General Fund	Planner	Planning	40,000.00	3,212.00	52,364.00	5,128.00	131%	(12,364.00)
General Fund	LAFCO Expense	Planning	6,000.00	-	5,601.00	5,358.00	93%	399.00
General Fund	Contracts-Other	Planning	7,996.00	-	-	-	0%	7,996.00
General Fund	PH Notices	Planning	4,000.00	42.35	454.01	1,476.54	11%	3,545.99
Planning Total			65,601.00	3,869.34	60,878.97	13,585.19	93%	4,722.03
General Fund	Plan Chk & Insp	Building DEPT	41,000.00	4,559.39	13,182.80	19,696.10	32%	27,817.20
General Fund	E&P Reimb Engr.	Engineering	60,000.00	9,640.43	24,441.71	17,838.75	41%	35,558.29
General Fund	Engineering	Engineering	60,000.00	19,957.22	68,037.70	9,826.36	113%	(8,037.70)
General Fund	Plan Chk & Insp	Engineering	4,000.00	44.50	267.00	1,046.50	7%	3,733.00
Engineering Total			165,000.00	34,201.54	105,929.21	48,407.71	64%	59,070.79
General Fund	Salaries	Parks & Recreat	156,354.00	11,044.66	36,202.04	18,081.06	23%	120,151.96
General Fund	Vacation Payout	Parks & Recreat	5,854.00	-	-	-	0%	5,854.00
General Fund	FICA	Parks & Recreat	9,694.00	628.28	2,053.15	1,101.87	21%	7,640.85
General Fund	SUI	Parks & Recreat	373.00	-	-	123.94	0%	373.00
General Fund	PERS	Parks & Recreat	19,995.00	883.04	3,000.96	1,464.38	15%	16,994.04
General Fund	Medicare	Parks & Recreat	2,267.00	146.92	480.14	257.71	21%	1,786.86
General Fund	Employee Benefi	Parks & Recreat	49,528.00	3,749.36	12,918.22	7,506.58	26%	36,609.78
General Fund	Workers Comp.	Parks & Recreat	11,931.00	3,088.72	3,088.72	3,094.00	26%	8,842.28
General Fund	Gen. Supplies	Parks & Recreat	450.00	-	172.28	113.09	38%	277.72
General Fund	Fuel	Parks & Recreat	9,000.00	646.35	1,740.35	2,983.74	19%	7,259.65
General Fund	Repair/Maint	Parks & Recreat	31,500.00	1,056.26	9,292.31	5,938.02	29%	22,207.69
General Fund	Beautification	Parks & Recreat	5,000.00	-	889.60	-	18%	4,110.40
General Fund	Clothing	Parks & Recreat	2,000.00	-	684.47	780.25	34%	1,315.53
General Fund	Weed Control	Parks & Recreat	1,500.00	-	4,000.00	-	267%	(2,500.00)
General Fund	Restrooms	Parks & Recreat	150.00	-	-	73.89	0%	150.00
General Fund	Taxes/Fees/Lics	Parks & Recreat	500.00	-	-	-	0%	500.00
General Fund	Contracts-Other	Parks & Recreat	19,500.00	-	16,835.00	16,835.00	86%	2,665.00
General Fund	Water Utilities	Parks & Recreat	22,500.00	3,202.52	10,536.34	12,910.24	47%	11,963.66
General Fund	PG&E Utilities	Parks & Recreat	22,700.00	4,307.70	15,837.21	511.86	70%	6,862.79
General Fund	Vehicle Maintna	Parks & Recreat	6,000.00	220.86	247.25	755.70	4%	5,752.75
General Fund	O&M Equipment	Parks & Recreat	4,500.00	317.86	504.74	-	11%	3,995.26
General Fund	O&M Blg/Structu	Parks & Recreat	5,000.00	489.58	1,528.75	2,018.58	31%	3,471.25
General Fund	Janitorial	Parks & Recreat	6,500.00	-	-	1,250.12	0%	6,500.00
General Fund	Lease-Prkg lot	Parks & Recreat	45,500.00	9,621.38	15,161.84	17,702.30	33%	30,338.16
General Fund	Improvements	Parks & Recreat	-	(317.86)	-	507.50	0%	-
Parks & Rec Total			438,296.00	39,085.63	135,173.37	94,009.83	31%	303,122.63
General Fund	Salaries	Swimming Pool	10,140.00	493.04	1,750.08	1,452.57	17%	8,389.92
General Fund	Vacation Payout	Swimming Pool	380.00	-	-	-	0%	380.00
General Fund	FICA	Swimming Pool	629.00	30.56	108.49	83.68	17%	520.51
General Fund	SUI	Swimming Pool	24.00	-	-	-	0%	24.00
General Fund	PERS	Swimming Pool	1,297.00	69.60	253.54	250.70	20%	1,043.46

Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
General Fund	Medicare	Swimming Pool	147.00	7.14	25.36	19.59	17%	121.64
General Fund	Employee Benefi	Swimming Pool	3,212.00	147.69	460.51	548.74	14%	2,751.49
General Fund	Workers Comp.	Swimming Pool	774.00	200.37	200.37	210.00	26%	573.63
General Fund	Gen. Supplies	Swimming Pool	125.00	-	-	22.12	0%	125.00
General Fund	Supplies - Chem	Swimming Pool	11,000.00	-	505.49	723.14	5%	10,494.51
General Fund	Taxes/Fees/Lics	Swimming Pool	450.00	-	-	-	0%	450.00
General Fund	Contracts-Other	Swimming Pool	40,500.00	20,710.00	33,945.40	38,326.57	84%	6,554.60
General Fund	O&M Equipment	Swimming Pool	1,500.00	-	249.51	-	17%	1,250.49
General Fund	O&M Blg/Structu	Swimming Pool	3,500.00	-	-	-	0%	3,500.00
Swimming Pool Total			73,678.00	21,658.40	37,498.75	41,637.11	51%	36,179.25
General Fund	Community Prom	Marketing	16,585.00	6,650.00	8,234.26	5,891.37	50%	8,350.74
General Fund	Beautification	Marketing	3,900.00	-	588.31	-	15%	3,311.69
General Fund	Internet Serv	Marketing	3,000.00	-	-	600.00	0%	3,000.00
General Fund	Advertising	Marketing	4,000.00	-	-	-	0%	4,000.00
Marketing Total			27,485.00	6,650.00	8,822.57	6,491.37	32%	18,662.43
General Fund	Salaries	Cemetery	10,140.00	-	-	-	0%	10,140.00
General Fund	Vacation Payout	Cemetery	380.00	-	-	-	0%	380.00
General Fund	FICA	Cemetery	629.00	-	-	-	0%	629.00
General Fund	SUI	Cemetery	24.00	-	-	-	0%	24.00
General Fund	PERS	Cemetery	1,297.00	-	-	-	0%	1,297.00
General Fund	Medicare	Cemetery	147.00	-	-	-	0%	147.00
General Fund	Employee Benefi	Cemetery	3,212.00	110.45	418.63	209.34	13%	2,793.37
General Fund	Workers Comp.	Cemetery	774.00	200.37	200.37	-	26%	573.63
General Fund	Water Utilities	Cemetery	-	118.78	268.43	468.76	0%	(268.43)
Cemetery Total			16,603.00	429.60	887.43	678.10	5%	15,715.57
General Fund	Salaries	MonteVerde Muse	33,801.00	157.21	606.69	-	2%	33,194.31
General Fund	Vacation Payout	MonteVerde Muse	1,266.00	-	-	-	0%	1,266.00
General Fund	FICA	MonteVerde Muse	2,096.00	9.74	37.60	-	2%	2,058.40
General Fund	SUI	MonteVerde Muse	81.00	-	-	-	0%	81.00
General Fund	PERS	MonteVerde Muse	4,322.00	-	-	-	0%	4,322.00
General Fund	Medicare	MonteVerde Muse	490.00	2.28	8.81	-	2%	481.19
General Fund	Employee Benefi	MonteVerde Muse	10,707.00	0.08	0.24	-	0%	10,706.76
General Fund	Workers Comp.	MonteVerde Muse	2,579.00	667.66	667.66	-	26%	1,911.34
General Fund	Water Utilities	MonteVerde Muse	-	74.14	219.17	283.07	0%	(219.17)
General Fund	PG&E Utilities	MonteVerde Muse	-	75.44	269.28	136.25	0%	(269.28)
General Fund	O&M Blg/Structu	MonteVerde Muse	-	86.00	172.00	86.00	0%	(172.00)
Monteverde Store Total			55,342.00	1,072.55	1,981.45	505.32	4%	53,360.55
General Fund	Employee Benefi	Central Servies	2,340.00	-	472.50	697.50	20%	1,867.50
General Fund	Gen. Supplies	Central Servies	1,250.00	162.98	352.47	300.72	28%	897.53
General Fund	Equipmt Maint.	Central Servies	650.00	32.11	97.66	98.38	15%	552.34
General Fund	Computer Hardwr	Central Servies	750.00	-	-	-	0%	750.00
General Fund	Network Svcs Co	Central Servies	22,500.00	1,593.26	4,889.26	4,260.95	22%	17,610.74
General Fund	Internet Serv	Central Servies	7,250.00	375.98	1,122.20	4,475.93	15%	6,127.80
General Fund	Communications	Central Servies	4,375.00	637.95	1,040.68	1,373.67	24%	3,334.32
General Fund	Risk Management	Central Servies	217,663.00	10,536.00	207,307.00	143,767.00	95%	10,356.00
General Fund	Membership/Dues	Central Servies	1,250.00	-	-	-	0%	1,250.00
General Fund	O&M Equipment	Central Servies	750.00	-	-	-	0%	750.00
Central Services Total			258,778.00	13,338.28	215,281.77	154,974.15	83%	43,496.23
General Fund	Legal	City Attorney	28,050.00	3,028.50	5,115.00	6,960.73	18%	22,935.00
General Fund Total			2,574,230.00	240,054.68	983,029.24	715,704.08	38%	1,591,200.76
Streets/Sidewal	Salaries	City Manager	12,000.00	713.00	2,670.63	3,974.32	22%	9,329.37
Streets/Sidewal	Vacation Payout	City Manager	462.00	-	-	-	0%	462.00
Streets/Sidewal	FICA	City Manager	744.00	44.20	165.56	246.42	22%	578.44
Streets/Sidewal	SUI	City Manager	16.00	-	-	-	0%	16.00
Streets/Sidewal	PERS	City Manager	944.00	56.12	210.21	-	22%	733.79
Streets/Sidewal	Medicare	City Manager	174.00	4.60	17.21	57.63	10%	156.79
Streets/Sidewal	Employee Benefi	City Manager	2,490.00	59.54	178.62	-	7%	2,311.38
Streets/Sidewal	Workers Comp.	City Manager	934.00	241.80	241.80	616.00	26%	692.20
Streets/Sidewal	Gen. Supplies	City Manager	25.00	50.96	59.57	25.00	238%	(34.57)
Streets/Sidewal	Prof Services	City Manager	1,200.00	-	122.50	-	10%	1,077.50
Streets/Sidewal	Communications	City Manager	-	16.59	49.77	32.05	0%	(49.77)
Streets/Sidewal	Travel,Conf,Trg	City Manager	250.00	70.00	78.96	70.00	32%	171.04
Streets/Sidewal	Water Utilities	City Manager	42.00	4.46	7.40	5.22	18%	34.60
Streets/Sidewal	PG&E Utilities	City Manager	32.00	0.79	2.39	2.33	7%	29.61
Streets/Sidewal	CONTINGENCY	City Manager	250.00	-	-	-	0%	250.00
City Manager Total			19,563.00	1,262.06	3,804.62	5,028.97	19%	15,758.38

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Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
Streets/Sidewal	Salaries	Finance	11,147.00	753.80	2,541.26	3,891.25	23%	8,605.74
Streets/Sidewal	Vacation Payout	Finance	321.00	-	-	-	0%	321.00
Streets/Sidewal	FICA	Finance	691.00	46.74	156.31	241.25	23%	534.69
Streets/Sidewal	SUI	Finance	41.00	-	3.56	-	9%	37.44
Streets/Sidewal	PERS	Finance	657.00	59.32	198.41	226.42	30%	458.59
Streets/Sidewal	Medicare	Finance	162.00	10.92	36.52	56.42	23%	125.48
Streets/Sidewal	Employee Benefi	Finance	3,140.00	201.95	623.27	614.66	20%	2,516.73
Streets/Sidewal	Workers Comp.	Finance	859.00	222.38	222.38	520.00	26%	636.62
Streets/Sidewal	Gen. Supplies	Finance	1,451.00	69.94	266.27	203.24	18%	1,184.73
Streets/Sidewal	Network Svcs Co	Finance	662.00	76.29	228.87	251.16	35%	433.13
Streets/Sidewal	MOM online fees	Finance	757.00	-	-	-	0%	757.00
Streets/Sidewal	Audit & Acctg	Finance	2,554.00	-	1,624.50	376.32	64%	929.50
Streets/Sidewal	Prof Services	Finance	1,513.00	-	-	-	0%	1,513.00
Streets/Sidewal	Contracts-Other	Finance	202.00	-	-	-	0%	202.00
Streets/Sidewal	Travel,Conf,Trg	Finance	95.00	-	-	-	0%	95.00
Streets/Sidewal	Water Utilities	Finance	32.00	5.42	12.64	14.72	40%	19.36
Streets/Sidewal	PG&E Utilities	Finance	25.00	47.49	156.72	-	627%	(131.72)
Streets/Sidewal	O&M Equipment	Finance	3,468.00	-	-	-	0%	3,468.00
Streets/Sidewal	PayChex & Bank	Finance	914.00	59.50	238.13	71.09	26%	675.87
Finance Total			28,691.00	1,553.75	6,308.84	6,466.53	22%	22,382.16
Streets/Sidewal	Salaries	Streets/Roads	59,490.00	4,772.82	17,160.56	16,585.63	29%	42,329.44
Streets/Sidewal	Vacation Payout	Streets/Roads	2,227.00	-	-	-	0%	2,227.00
Streets/Sidewal	FICA	Streets/Roads	3,688.00	295.92	1,073.88	1,020.74	29%	2,614.12
Streets/Sidewal	SUI	Streets/Roads	142.00	-	-	-	0%	142.00
Streets/Sidewal	PERS	Streets/Roads	7,607.00	554.74	2,041.27	1,804.87	27%	5,565.73
Streets/Sidewal	Medicare	Streets/Roads	863.00	69.20	251.14	238.67	29%	611.86
Streets/Sidewal	Employee Benefi	Streets/Roads	18,844.00	1,959.46	7,076.33	7,494.87	38%	11,767.67
Streets/Sidewal	Workers Comp.	Streets/Roads	4,539.00	1,175.00	1,175.00	2,562.00	26%	3,364.00
Streets/Sidewal	Gen. Supplies	Streets/Roads	1,560.00	(17.08)	676.65	667.96	43%	883.35
Streets/Sidewal	Fuel	Streets/Roads	12,540.00	409.09	1,166.67	8,160.77	9%	11,373.33
Streets/Sidewal	Clothing	Streets/Roads	810.00	-	230.89	437.53	29%	579.11
Streets/Sidewal	Patching	Streets/Roads	21,960.00	628.59	881.93	740.04	4%	21,078.07
Streets/Sidewal	Signs	Streets/Roads	250.00	-	-	-	0%	250.00
Streets/Sidewal	Flood Control	Streets/Roads	1,000.00	-	-	-	0%	1,000.00
Streets/Sidewal	Weed Control	Streets/Roads	3,000.00	-	-	-	0%	3,000.00
Streets/Sidewal	Contracts-Other	Streets/Roads	17,000.00	135.00	1,552.50	-	9%	15,447.50
Streets/Sidewal	PG&E Utilities	Streets/Roads	-	12.53	19.95	286.04	0%	(19.95)
Streets/Sidewal	Street Lights	Streets/Roads	38,400.00	3,306.68	9,914.17	8,864.74	26%	28,485.83
Streets/Sidewal	Vehicle Maintna	Streets/Roads	2,000.00	115.18	530.87	487.62	27%	1,469.13
Streets/Sidewal	O&M Equipment	Streets/Roads	1,000.00	-	-	-	0%	1,000.00
Streets/Sidewal	Improvements	Streets/Roads	961,000.00	-	476,514.49	-	50%	484,485.51
Streets Total			1,157,920.00	13,417.13	520,266.30	49,351.48	45%	637,653.70
Streets Fund Total			1,206,174.00	16,232.94	530,379.76	60,846.98	44%	675,794.24
Crestview Lgt/D	Salaries	Finance	1,486.00	62.82	517.38	-	35%	968.62
Crestview Lgt/D	Vacation Payout	Finance	43.00	-	-	-	0%	43.00
Crestview Lgt/D	FICA	Finance	92.00	3.90	31.46	-	34%	60.54
Crestview Lgt/D	SUI	Finance	5.00	-	1.79	-	36%	3.21
Crestview Lgt/D	PERS	Finance	88.00	4.94	39.93	-	45%	48.07
Crestview Lgt/D	Medicare	Finance	22.00	0.92	7.37	-	34%	14.63
Crestview Lgt/D	Employee Benefi	Finance	419.00	5.16	19.20	-	5%	399.80
Crestview Lgt/D	Workers Comp.	Finance	115.00	29.77	29.77	-	26%	85.23
Crestview Lgt/D	Gen. Supplies	Finance	194.00	-	-	-	0%	194.00
Crestview Lgt/D	Network Svcs Co	Finance	88.00	-	-	-	0%	88.00
Crestview Lgt/D	MOM online fees	Finance	101.00	-	-	-	0%	101.00
Crestview Lgt/D	Audit & Acctg	Finance	340.00	-	5.00	-	1%	335.00
Crestview Lgt/D	Prof Services	Finance	202.00	-	-	-	0%	202.00
Crestview Lgt/D	Contracts-Other	Finance	27.00	-	-	-	0%	27.00
Crestview Lgt/D	Travel,Conf,Trg	Finance	13.00	-	-	-	0%	13.00
Crestview Lgt/D	Water Utilities	Finance	4.00	-	-	-	0%	4.00
Crestview Lgt/D	PG&E Utilities	Finance	3.00	-	-	-	0%	3.00
Crestview Lgt/D	O&M Equipment	Finance	462.00	-	-	-	0%	462.00
Crestview Lgt/D	PayChex & Bank	Finance	122.00	-	-	-	0%	122.00
Finance Total			3,826.00	107.51	651.90	-	17%	3,174.10
Crestview Lgt/D	Vehicle Maintna	Streets/Roads	-	1.16	2.85	-	0%	(2.85)
Crestview Lgt/D	Employee Benefi	CrestView Lgt	-	(0.24)	0.24	-	0%	(0.24)
Crestview Lgt/D	Street Lights	CrestView Lgt	-	118.21	359.90	302.02	0%	(359.90)
Crestview Lighting Total			-	119.13	362.99	302.02	0%	(362.99)
Crestview Lighting Fund Total			3,826.00	226.64	1,014.89	302.02	27%	2,811.11

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Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
Sewer M&O	Gen. Supplies		-	66.17	-		#DIV/0!	-
Sewer M&O	Salaries	City Clerk	9,248.00	748.78	4,308.02	4,813.76	47%	4,939.98
Sewer M&O	Vacation Payout	City Clerk	361.00	2,674.20	2,674.20	-	741%	(2,313.20)
Sewer M&O	FICA	City Clerk	573.00	212.23	432.89	298.48	76%	140.11
Sewer M&O	SUI	City Clerk	16.00	-	-	-	0%	16.00
Sewer M&O	PERS	City Clerk	739.00	58.93	339.03	369.67	46%	399.97
Sewer M&O	PERS Unfunded	City Clerk	7,894.00	-	7,894.00	2,094.32	100%	-
Sewer M&O	Medicare	City Clerk	134.00	49.63	101.24	69.79	76%	32.76
Sewer M&O	Employee Benefi	City Clerk	2,490.00	178.21	730.92	202.53	29%	1,759.08
Sewer M&O	Workers Comp.	City Clerk	715.00	185.10	185.10	670.00	26%	529.90
Sewer M&O	Gen. Supplies	City Clerk	18.00	-	-	4.47	0%	18.00
Sewer M&O	Muni Code Web	City Clerk	600.00	-	-	-	0%	600.00
Sewer M&O	Water Utilities	City Clerk	-	3.07	8.93	10.44	0%	(8.93)
Sewer M&O	PG&E Utilities	City Clerk	-	0.79	1.63	4.67	0%	(1.63)
City Clerk Total			22,788.00	4,177.11	16,675.96	8,538.13	73%	6,112.04
Sewer M&O	Salaries	City Manager	59,998.00	3,565.00	13,353.15	7,948.64	22%	46,644.85
Sewer M&O	Vacation Payout	City Manager	2,308.00	-	-	-	0%	2,308.00
Sewer M&O	FICA	City Manager	3,720.00	196.56	736.13	492.81	20%	2,983.87
Sewer M&O	SUI	City Manager	81.00	-	-	-	0%	81.00
Sewer M&O	PERS	City Manager	4,722.00	268.80	1,006.70	-	21%	3,715.30
Sewer M&O	PERS Unfunded	City Manager	13,408.00	-	13,408.00	2,094.32	100%	-
Sewer M&O	Medicare	City Manager	870.00	51.70	193.64	115.27	22%	676.36
Sewer M&O	Employee Benefi	City Manager	12,449.00	513.76	1,719.28	-	14%	10,729.72
Sewer M&O	Workers Comp.	City Manager	4,668.00	1,208.46	1,208.46	1,230.00	26%	3,459.54
Sewer M&O	Gen. Supplies	City Manager	123.00	101.90	119.12	50.00	97%	3.88
Sewer M&O	Prof Services	City Manager	6,000.00	-	245.00	-	4%	5,755.00
Sewer M&O	Communications	City Manager	-	33.17	99.51	126.15	0%	(99.51)
Sewer M&O	Travel,Conf,Trg	City Manager	1,250.00	140.00	182.00	382.01	15%	1,068.00
Sewer M&O	Water Utilities	City Manager	208.00	3.07	8.93	16.55	4%	199.07
Sewer M&O	PG&E Utilities	City Manager	159.00	1.57	4.76	4.66	3%	154.24
Sewer M&O	CONTINGENCY	City Manager	1,250.00	-	-	-	0%	1,250.00
City Manager Total			111,214.00	6,083.99	32,284.68	12,460.41	29%	78,929.32
Sewer M&O	Salaries	Finance	56,775.00	4,316.16	16,088.02	15,078.60	28%	40,686.98
Sewer M&O	Vacation Payout	Finance	1,636.00	-	-	-	0%	1,636.00
Sewer M&O	FICA	Finance	3,520.00	267.60	990.78	934.85	28%	2,529.22
Sewer M&O	SUI	Finance	207.00	-	72.46	-	35%	134.54
Sewer M&O	PERS	Finance	3,348.00	218.94	811.06	877.32	24%	2,536.94
Sewer M&O	PERS Unfunded	Finance	13,072.00	-	13,072.00	4,083.84	100%	-
Sewer M&O	Medicare	Finance	823.00	62.58	231.72	218.64	28%	591.28
Sewer M&O	Employee Benefi	Finance	15,992.00	1,192.88	3,441.80	4,519.37	22%	12,550.20
Sewer M&O	Workers Comp.	Finance	4,374.00	1,132.35	1,132.35	2,014.00	26%	3,241.65
Sewer M&O	Gen. Supplies	Finance	7,387.00	599.01	4,169.83	3,610.79	56%	3,217.17
Sewer M&O	Network Svcs Co	Finance	3,372.00	271.24	813.72	973.20	24%	2,558.28
Sewer M&O	MOM online fees	Finance	3,854.00	-	-	-	0%	3,854.00
Sewer M&O	Audit & Acctg	Finance	13,006.00	-	5,792.00	1,178.24	45%	7,214.00
Sewer M&O	Prof Services	Finance	7,707.00	-	-	-	0%	7,707.00
Sewer M&O	Contracts-Other	Finance	1,028.00	-	-	-	0%	1,028.00
Sewer M&O	Travel,Conf,Trg	Finance	482.00	-	-	318.97	0%	482.00
Sewer M&O	Water Utilities	Finance	161.00	19.27	46.12	69.21	29%	114.88
Sewer M&O	PG&E Utilities	Finance	128.00	168.84	557.21	-	435%	(429.21)
Sewer M&O	O&M Equipment	Finance	17,663.00	-	-	-	0%	17,663.00
Sewer M&O	PayChex & Bank	Finance	4,657.00	325.26	1,271.13	1,492.78	27%	3,385.87
Finance Total			159,192.00	8,574.13	48,490.20	35,369.81	30%	110,701.80
Sewer M&O	E&P Reimb Engr.	Engineering	-	135.00	405.00	472.50	0%	(405.00)
Sewer M&O	Engineering	Engineering	-	67.50	742.50	3,303.75	0%	(742.50)
Engineering Total			-	202.50	1,147.50	3,776.25	0%	(1,147.50)
Sewer M&O	Salaries	Sewer Treatment	73,236.00	8,012.56	29,118.26	25,272.40	40%	44,117.74
Sewer M&O	Overtime	Sewer Treatment	10,000.00	680.71	1,813.17	4,219.45	18%	8,186.83
Sewer M&O	Vacation Payout	Sewer Treatment	2,742.00	-	-	-	0%	2,742.00
Sewer M&O	FICA	Sewer Treatment	4,541.00	538.98	1,938.21	1,822.12	43%	2,602.79
Sewer M&O	SUI	Sewer Treatment	175.00	(1,645.32)	-	-	0%	175.00
Sewer M&O	PERS	Sewer Treatment	9,365.00	1,191.72	4,556.84	4,109.34	49%	4,808.16
Sewer M&O	PERS Unfunded	Sewer Treatment	25,641.00	-	25,641.00	7,853.60	100%	-
Sewer M&O	Medicare	Sewer Treatment	1,062.00	126.05	453.28	426.14	43%	608.72
Sewer M&O	Employee Benefi	Sewer Treatment	23,198.00	4,424.31	9,299.70	11,066.25	40%	13,898.30
Sewer M&O	Workers Comp.	Sewer Treatment	5,588.00	1,446.63	1,446.63	4,212.00	26%	4,141.37
Sewer M&O	Gen. Supplies	Sewer Treatment	2,500.00	(4,514.72)	7,372.01	2,205.52	295%	(4,872.01)
Sewer M&O	Fuel	Sewer Treatment	10,000.00	516.71	1,346.43	3,552.70	13%	8,653.57
Sewer M&O	Supplies - Chem	Sewer Treatment	120,000.00	11,695.83	23,607.22	50,585.48	20%	96,392.78
Sewer M&O	Supplies - Lab	Sewer Treatment	6,000.00	1,144.00	2,255.50	1,203.00	38%	3,744.50
Sewer M&O	Repair/Maint	Sewer Treatment	-	961.88	961.88	70.10	0%	(961.88)

Section 10, Item B.

Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
Sewer M&O	Clothing	Sewer Treatment	1,000.00	-	596.79	170.00	60%	403.21
Sewer M&O	Taxes/Fees/Lics	Sewer Treatment	32,000.00	661.47	661.47	866.15	2%	31,338.53
Sewer M&O	Computer Softwr	Sewer Treatment	7,500.00	450.00	750.00	-	10%	6,750.00
Sewer M&O	Internet Servic	Sewer Treatment	2,500.00	204.40	613.20	787.60	25%	1,886.80
Sewer M&O	Engineering	Sewer Treatment	10,000.00	1,080.00	2,835.00	810.00	28%	7,165.00
Sewer M&O	Contracts-Other	Sewer Treatment	-	2,750.00	8,250.00	7,464.05	0%	(8,250.00)
Sewer M&O	Communications	Sewer Treatment	1,000.00	31.30	92.38	87.89	9%	907.62
Sewer M&O	Membership/Dues	Sewer Treatment	750.00	-	-	-	0%	750.00
Sewer M&O	Travel,Conf,Trg	Sewer Treatment	2,000.00	157.56	157.56	-	8%	1,842.44
Sewer M&O	Water Utilities	Sewer Treatment	18,000.00	1,046.97	2,498.44	5,123.80	14%	15,501.56
Sewer M&O	PG&E Utilities	Sewer Treatment	28,000.00	3,306.94	8,915.52	6,288.14	32%	19,084.48
Sewer M&O	Vehicle Maintna	Sewer Treatment	3,500.00	80.78	96.39	27.21	3%	3,403.61
Sewer M&O	O&M Equipment	Sewer Treatment	66,000.00	1,749.86	3,418.67	3,102.10	5%	62,581.33
Sewer M&O	O & M-Sewer Plt	Sewer Treatment	25,000.00	2,033.65	3,018.07	3,039.52	12%	21,981.93
Sewer M&O	Sludge	Sewer Treatment	55,000.00	-	15,104.18	13,187.47	27%	39,895.82
Sewer M&O	Rentals-Mach/Eq	Sewer Treatment	50,000.00	-	-	-	0%	50,000.00
Sewer M&O	Principal Pymt	Sewer Treatment	25,000.00	-	-	-	0%	25,000.00
Sewer M&O	Interest Expens	Sewer Treatment	19,395.00	-	-	-	0%	19,395.00
Sewer M&O	Improvements	Sewer Treatment	225,000.00	(51,202.80)	-	15,306.32	0%	225,000.00
Sewer M&O	Machinery &	Sewer Treatment	170,000.00	56,772.94	56,772.94	-	33%	113,227.06
Sewer M&O	Pumps-Equipment	Sewer Treatment	-	-	574.52	177.00	#DIV/0!	(574.52)
Sewer Treatment Total			1,035,693.00	43,702.41	214,165.26	173,035.35	21%	821,527.74
Sewer M&O	Salaries	Sewer Collectio	43,941.00	3,998.56	14,527.78	10,299.46	33%	29,413.22
Sewer M&O	Vacation Payout	Sewer Collectio	1,645.00	-	-	-	0%	1,645.00
Sewer M&O	FICA	Sewer Collectio	2,724.00	247.92	911.89	667.29	33%	1,812.11
Sewer M&O	SUI	Sewer Collectio	105.00	-	99.10	-	94%	5.90
Sewer M&O	PERS	Sewer Collectio	5,619.00	594.52	2,322.98	1,412.66	41%	3,296.02
Sewer M&O	PERS Unfunded	Sewer Collectio	13,814.00	-	13,814.00	3,926.80	100%	-
Sewer M&O	Medicare	Sewer Collectio	637.00	57.98	213.28	156.05	33%	423.72
Sewer M&O	Employee Benefi	Sewer Collectio	13,919.00	1,109.19	4,096.46	5,106.48	29%	9,822.54
Sewer M&O	Workers Comp.	Sewer Collectio	3,353.00	868.03	868.03	1,994.00	26%	2,484.97
Sewer M&O	Clothing	Sewer Collectio	1,400.00	-	446.79	150.03	32%	953.21
Sewer M&O	Computer Softwr	Sewer Collectio	7,500.00	-	-	-	0%	7,500.00
Sewer M&O	Engineering	Sewer Collectio	20,000.00	1,147.50	2,092.50	6,885.00	10%	17,907.50
Sewer M&O	Prof Services	Sewer Collectio	2,000.00	-	846.00	-	42%	1,154.00
Sewer M&O	Vehicle Maintna	Sewer Collectio	5,000.00	-	-	-	0%	5,000.00
Sewer M&O	O&M Equipment	Sewer Collectio	3,000.00	-	-	-	0%	3,000.00
Sewer M&O	O&M Blg/Structu	Sewer Collectio	5,000.00	-	-	-	0%	5,000.00
Sewer M&O	Improvements	Sewer Collectio	655,000.00	337.50	119,466.83	-	18%	535,533.17
Sewer M&O	Machinery &	Sewer Collectio	37,500.00	17,812.50	17,812.50	-	48%	19,687.50
Sewer Collections Total			822,157.00	26,173.70	177,518.14	30,597.77	22%	644,638.86
Sewer M&O	Employee Benefi	Central Servies	1,170.00	-	472.50	472.50	40%	697.50
Sewer M&O	Gen. Supplies	Central Servies	625.00	-	189.49	300.69	30%	435.51
Sewer M&O	Equipmt Maint.	Central Servies	325.00	32.10	97.65	98.37	30%	227.35
Sewer M&O	Computer Hardwr	Central Servies	375.00	-	-	-	0%	375.00
Sewer M&O	Network Svcs Co	Central Servies	11,250.00	1,593.26	2,917.26	4,260.95	26%	8,332.74
Sewer M&O	Internet Servic	Central Servies	3,625.00	375.98	1,122.20	4,475.93	31%	2,502.80
Sewer M&O	Communications	Central Servies	2,188.00	637.95	1,040.68	1,373.67	48%	1,147.32
Sewer M&O	Risk Management	Central Servies	108,831.00	5,268.00	103,653.50	143,767.00	95%	5,177.50
Sewer M&O	Membership/Dues	Central Servies	625.00	-	-	-	0%	625.00
Sewer M&O	O&M Equipment	Central Servies	375.00	-	-	-	0%	375.00
Central Services Total			129,389.00	7,907.29	109,493.28	154,749.11	85%	19,895.72
Sewer M&O	Legal	City Attorney	38,250.00	1,349.50	3,160.00	6,735.72	8%	35,090.00
Wastewater Enterprise Fund Total			2,318,683.00	98,170.63	602,935.02	425,262.55	26%	1,715,747.98
Public Safety	Travel,Conf,Trg	Police Dept	-	526.95	526.95	708.41	0%	(526.95)
Wellness Grant Fund Total			-	526.95	526.95	708.41	0%	(526.95)
AB 1600	Machinery &	Police Dept	20,000.00	-	18,469.00	328.98	92%	1,531.00
AB 1600	Machinery &	Parks & Recreat	40,000.00	360.00	360.00	-	1%	39,640.00
AB1600 Fund Total			60,000.00	360.00	18,829.00	328.98	31%	41,171.00
Park Impact Fee	Park Improvemen	Parks & Recreat	35,000.00	-	-	-	0%	35,000.00
Park Impact Fees Fund Total			35,000.00	-	-	-	0%	35,000.00
Effluent Disp.	Salaries	City Clerk	4,624.00	374.39	1,353.34	4,813.76	29%	3,270.66
Effluent Disp.	Vacation Payout	City Clerk	181.00	-	-	-	0%	181.00
Effluent Disp.	FICA	City Clerk	287.00	23.21	83.89	298.48	29%	203.11

Section 10, Item B.

Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
Effluent Disp.	SUI	City Clerk	8.00	-	-	-	0%	8.00
Effluent Disp.	PERS	City Clerk	369.00	29.46	106.50	369.67	29%	262.50
Effluent Disp.	Medicare	City Clerk	67.00	5.43	19.65	69.79	29%	47.35
Effluent Disp.	Employee Benefi	City Clerk	1,245.00	108.75	453.26	1,404.63	36%	791.74
Effluent Disp.	Workers Comp.	City Clerk	357.00	92.42	92.42	670.00	26%	264.58
Effluent Disp.	Gen. Supplies	City Clerk	9.00	-	-	4.47	0%	9.00
Effluent Disp.	Muni Code Web	City Clerk	300.00	-	-	-	0%	300.00
Effluent Disp.	Water Utilities	City Clerk	-	3.07	8.93	15.54	0%	(8.93)
Effluent Disp.	PG&E Utilities	City Clerk	-	0.39	0.82	4.66	0%	(0.82)
City Clerk Total			7,447.00	637.12	2,118.81	7,651.00	28%	5,328.19
Effluent Disp.	Salaries	City Manager	35,999.00	2,139.00	8,011.89	7,948.64	22%	27,987.11
Effluent Disp.	Vacation Payout	City Manager	1,385.00	-	-	-	0%	1,385.00
Effluent Disp.	FICA	City Manager	2,232.00	132.62	496.75	492.81	22%	1,735.25
Effluent Disp.	SUI	City Manager	48.00	-	-	-	0%	48.00
Effluent Disp.	PERS	City Manager	2,833.00	168.34	630.54	-	22%	2,202.46
Effluent Disp.	Medicare	City Manager	522.00	31.02	116.19	115.27	22%	405.81
Effluent Disp.	Employee Benefi	City Manager	7,469.00	353.00	1,214.00	-	16%	6,255.00
Effluent Disp.	Workers Comp.	City Manager	2,801.00	725.13	725.13	1,230.00	26%	2,075.87
Effluent Disp.	Gen. Supplies	City Manager	74.00	101.89	119.11	50.01	161%	(45.11)
Effluent Disp.	Prof Services	City Manager	3,600.00	-	245.00	-	7%	3,355.00
Effluent Disp.	Communications	City Manager	-	33.18	99.53	115.82	0%	(99.53)
Effluent Disp.	Travel,Conf,Trg	City Manager	750.00	140.00	165.00	140.00	22%	585.00
Effluent Disp.	Water Utilities	City Manager	125.00	3.07	8.93	15.54	7%	116.07
Effluent Disp.	PG&E Utilities	City Manager	96.00	1.57	4.76	4.66	5%	91.24
Effluent Disp.	CONTINGENCY	City Manager	750.00	-	-	-	0%	750.00
City Manager Total			58,684.00	3,828.82	11,836.83	10,112.75	20%	46,847.17
Effluent Disp.	Salaries	Finance	17,835.00	628.16	2,352.80	3,891.25	13%	15,482.20
Effluent Disp.	Vacation Payout	Finance	514.00	-	-	-	0%	514.00
Effluent Disp.	FICA	Finance	1,106.00	38.94	144.18	241.25	13%	961.82
Effluent Disp.	SUI	Finance	65.00	-	1.79	-	3%	63.21
Effluent Disp.	PERS	Finance	1,052.00	49.44	183.05	226.42	17%	868.95
Effluent Disp.	Medicare	Finance	259.00	9.10	33.69	56.42	13%	225.31
Effluent Disp.	Employee Benefi	Finance	5,024.00	201.91	630.49	1,847.29	13%	4,393.51
Effluent Disp.	Workers Comp.	Finance	1,374.00	355.70	355.70	1,300.00	26%	1,018.30
Effluent Disp.	Gen. Supplies	Finance	2,320.00	141.94	563.05	409.79	24%	1,756.95
Effluent Disp.	Network Svcs Co	Finance	1,059.00	67.81	203.43	251.16	19%	855.57
Effluent Disp.	MOM online fees	Finance	1,211.00	-	-	-	0%	1,211.00
Effluent Disp.	Audit & Acctg	Finance	4,086.00	-	1,447.00	376.32	35%	2,639.00
Effluent Disp.	Prof Services	Finance	2,421.00	-	-	-	0%	2,421.00
Effluent Disp.	Contracts-Other	Finance	323.00	-	-	-	0%	323.00
Effluent Disp.	Travel,Conf,Trg	Finance	151.00	-	-	-	0%	151.00
Effluent Disp.	Water Utilities	Finance	50.00	4.82	11.63	18.25	23%	38.37
Effluent Disp.	PG&E Utilities	Finance	40.00	42.22	139.33	-	348%	(99.33)
Effluent Disp.	O&M Equipment	Finance	5,549.00	-	-	-	0%	5,549.00
Effluent Disp.	PayChex & Bank	Finance	1,463.00	16.24	79.66	426.52	5%	1,383.34
Finance Total			45,902.00	1,556.28	6,145.80	9,044.67	13%	39,756.20
Effluent Disp.	Salaries	Effluent	84,503.00	22,182.78	28,024.98	-	33%	56,478.02
Effluent Disp.	Overtime	Effluent	10,000.00	1,191.46	1,661.03	-	17%	8,338.97
Effluent Disp.	Vacation Payout	Effluent	3,164.00	-	-	-	0%	3,164.00
Effluent Disp.	FICA	Effluent	5,239.00	512.83	1,840.54	1,430.79	35%	3,398.46
Effluent Disp.	SUI	Effluent	202.00	-	-	-	0%	202.00
Effluent Disp.	PERS	Effluent	10,806.00	1,125.78	4,243.50	3,354.80	39%	6,562.50
Effluent Disp.	PERS Unfunded	Effluent	21,693.00	-	17,833.00	-	82%	3,860.00
Effluent Disp.	Medicare	Effluent	1,225.00	119.87	430.22	334.60	35%	794.78
Effluent Disp.	Employee Benefi	Effluent	26,767.00	2,575.89	8,737.61	9,849.82	33%	18,029.39
Effluent Disp.	Workers Comp.	Effluent	6,448.00	1,669.27	1,669.27	6,024.00	26%	4,778.73
Effluent Disp.	Gen. Supplies	Effluent	600.00	112.93	185.10	-	31%	414.90
Effluent Disp.	Fuel	Effluent	19,000.00	-	-	-	0%	19,000.00
Effluent Disp.	Supplies - Lab	Effluent	-	-	126.50	-	0%	(126.50)
Effluent Disp.	Repair/Maint	Effluent	-	89.31	89.31	701.09	0%	(89.31)
Effluent Disp.	Flood Control	Effluent	1,500.00	-	-	-	0%	1,500.00
Effluent Disp.	Taxes/Fees/Lics	Effluent	210,000.00	1,454.12	1,454.12	1,322.01	1%	208,545.88
Effluent Disp.	Engineering	Effluent	47,000.00	202.50	607.50	-	1%	46,392.50
Effluent Disp.	Membership/Dues	Effluent	3,000.00	-	-	-	0%	3,000.00
Effluent Disp.	PG&E Utilities	Effluent	-	-	0.38	-	0%	(0.38)
Effluent Disp.	Vehicle Maintna	Effluent	5,200.00	382.19	382.19	-	7%	4,817.81
Effluent Disp.	O&M Equipment	Effluent	54,000.00	-	-	-	0%	54,000.00
Effluent Disp.	O&M Blg/Structu	Effluent	1,500.00	-	-	-	0%	1,500.00
Effluent Disp.	ARSA =Rep/Main	Effluent	-	-	11.05	-	0%	(11.05)
Effluent Disp.	Improvements	Effluent	425,000.00	-	-	-	0%	425,000.00
Effluent Disp.	Machinery &	Effluent	25,000.00	-	-	-	0%	25,000.00
Effluent Disposal Total			961,847.00	31,618.93	67,296.30	23,017.11	7%	894,550.70

Fund	Acct	Dept	Budget	Current Actual	YTD Actual	Oct 2023 YTD	% of Budget	Remaining Balance
Effluent Disp.	Employee Benefi	Central Servies	1,170.00	-	-	-	0%	1,170.00
Effluent Disp.	Gen. Supplies	Central Servies	625.00	162.97	162.97	-	26%	462.03
Effluent Disp.	Equipmt Maint.	Central Servies	325.00	-	-	-	0%	325.00
Effluent Disp.	Computer Hardwr	Central Servies	375.00	-	-	-	0%	375.00
Effluent Disp.	Network Svcs Co	Central Servies	11,250.00	-	-	-	0%	11,250.00
Effluent Disp.	Internet Servc	Central Servies	3,625.00	-	-	-	0%	3,625.00
Effluent Disp.	Communications	Central Servies	2,188.00	-	-	-	0%	2,188.00
Effluent Disp.	Risk Management	Central Servies	108,831.00	5,268.00	103,653.50	-	95%	5,177.50
Effluent Disp.	Membership/Dues	Central Servies	625.00	-	-	-	0%	625.00
Effluent Disp.	O&M Equipment	Central Servies	375.00	-	-	-	0%	375.00
Central Services Total			129,389.00	5,430.97	103,816.47	-	80%	25,572.53
Effluent Disp.	Legal	City Attorney	18,700.00	-	-	-	0%	18,700.00
Effluent Disposal Fund Total			1,221,969.00	43,072.12	191,214.21	49,825.53	16%	1,030,754.79

Section 10, Item B.

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 11344 COLOMA RD *** VENDOR.: ABS01 (ABS0 TECHNOLOGIES)
 SUITE 349

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
4955 IT SERVICES	10-24	09/30/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	IT SERVICES	01 60013 6100		1	639.26	639.26
		(General Fund Network Svcs Co Central Services)				
0002	IT SERVICES	10 60013 6100		1	639.26	639.26
		(Sewer M&O Network Svcs Co Central Services)				
0003	IT SERVICES	10 60011 1510		1	150.00	150.00
		(Sewer M&O Computer Softwr Sewer Treatment)				

					Invoice Extension ---->	1428.52

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
4994 IT SERVICES	10-24	10/01/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	IT SERVICES	01 60013 6100		1	731.00	731.00
		(General Fund Network Svcs Co Central Services)				
0002	IT SERVICES	10 60013 6100		1	731.00	731.00
		(Sewer M&O Network Svcs Co Central Services)				
0003	IT SERVICES	01 60013 1060		1	90.00	90.00
		(General Fund Network Svcs Co Police Dept)				
0004	IT SERVICES	10 60011 1510		1	150.00	150.00
		(Sewer M&O Computer Softwr Sewer Treatment)				

					Invoice Extension ---->	1702.00
					Vendor Total ----->	3130.52
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 P.O. Box 5077 *** VENDOR.: ACC03 (ACC BUSINESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
242551012 INTERNET CITY HALL	10-24	09/27/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INTERNET CITY HALL	01 60014 6100		1	375.98	375.98
		(General Fund Internet Servic Central Services)				
0002	INTERNET CITY HALL	10 60014 6100		1	375.98	375.98
		(Sewer M&O Internet Servic Central Services)				

					Invoice Extension ---->	751.96

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P.O. Box 5077

*** VENDOR.: ACC03 (ACC BUSINESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					751.96 =====

PO BOX 660579

*** VENDOR.: ALH02 (ALHAMBRA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
73550924 WATER DELIVERY	10-24	09/12/24	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	WATER DELIVERY	01	52010 1060	1	57.22	57.22
		(General Fund Gen. Supplies Police Dept)				
0002	WATER DELIVERY	01	52010 1050	1	29.18	29.18
		(General Fund Gen. Supplies Finance)				
0003	WATER DELIVERY	03	52010 1050	1	5.15	5.15
		(Streets/Sidewal Gen. Supplies Finance)				
0004	WATER DELIVERY	10	52010 1050	1	18.31	18.31
		(Sewer M&O Gen. Supplies Finance)				
0005	WATER DELIVERY	80	52010 1050	1	4.57	4.57
		(Effluent Disp. Gen. Supplies Finance)				
Invoice Extension ---->						114.43
Vendor Total ----->						114.43 =====

208 MASON STREET

*** VENDOR.: ALP01 (ALPHA ANALYTICAL LABORATORIES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
STMTSEP24 SEPTEMBER 2024 STATEMENT	10-24	09/30/24	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001	SEPTEMBER 2024 STATEMENT	10	52020 1510	1	1144.00	1144.00
		(Sewer M&O Supplies - Lab Sewer Treatment)				
0002	SEPTEMBER 2024 STATEMENT	80	52010 1600	1	130.00	130.00
		(Effluent Disp. Gen. Supplies Effluent)				
Invoice Extension ---->						1274.00

Section 10, Item B.

208 MASON STREET *** VENDOR.: ALP01 (ALPHA ANALYTICAL LABORATORIES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					1274.00 =====

P.O. BOX 611450 *** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
30001024 MONTEVERDE STORE	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 MONTEVERDE STORE	01	66012 1720	1	74.14	74.14
(General Fund Water Utilities MonteVerde Muse)					
Invoice Extension ---->					74.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50001024 HWY 49 GATEWAY	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 HWY 49 GATEWAY	01	66012 1130	1	74.14	74.14
(General Fund Water Utilities Parks & Recreat)					
Invoice Extension ---->					74.14

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50011024 BRYSON DR PARK	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 BRYSON DR PARK	01	66012 1130	1	1095.37	1095.37
(General Fund Water Utilities Parks & Recreat)					
Invoice Extension ---->					1095.37

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50031024 MEDIAN STRIP & MINERS BEND	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount

Section 10, Item B.

..... P.O. BOX 611450 *** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	MEDIAN STRIP & MINERS BEND		01	66012 1130	1 208.06	208.06
				(General Fund Water Utilities Parks & Recreat)		
				Invoice Extension ---->		208.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50041024	MAIN ST PARK	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	MAIN ST PARK		01	66012 1130	1 222.94	222.94
				(General Fund Water Utilities Parks & Recreat)		
				Invoice Extension ---->		222.94

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50051024	ORO MADRE WAY	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	ORO MADRE WAY		10	66012 1510	1 291.85	291.85
				(Sewer M&O Water Utilities Sewer Treatment)		
				Invoice Extension ---->		291.85

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50061024	CEMETARY	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	CEMETARY		01	66012 1400	1 118.78	118.78
				(General Fund Water Utilities Cemetery)		
				Invoice Extension ---->		118.78

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50071024	CHURCH ST PARK	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount

Section 10, Item B.

P.O. BOX 611450

*** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 CHURCH ST PARK	01 66012 1130		1	995.32	995.32
	(General Fund Water Utilities Parks & Recreat)				
				Invoice Extension ---->	995.32

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50081024 COMMUNITY & ADMIN BLDGS	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 COMMUNITY & ADMIN BLDGS	01 66012 1130		1	122.80	122.80
	(General Fund Water Utilities Parks & Recreat)				
0002 COMMUNITY & ADMIN BLDGS	01 66012 1040		1	7.68	7.68
	(General Fund Water Utilities City Manager)				
0003 COMMUNITY & ADMIN BLDGS	03 66012 1040		1	1.54	1.54
	(Streets/Sidewal Water Utilities City Manager)				
0004 COMMUNITY & ADMIN BLDGS	10 66012 1040		1	3.07	3.07
	(Sewer M&O Water Utilities City Manager)				
0005 COMMUNITY & ADMIN BLDGS	80 66012 1040		1	3.07	3.07
	(Effluent Disp. Water Utilities City Manager)				
0006 COMMUNITY & ADMIN BLDGS	01 66012 1020		1	7.68	7.68
	(General Fund Water Utilities City Clerk)				
0007 COMMUNITY & ADMIN BLDGS	80 66012 1020		1	3.07	3.07
	(Effluent Disp. Water Utilities City Clerk)				
0008 COMMUNITY & ADMIN BLDGS	10 66012 1020		1	3.07	3.07
	(Sewer M&O Water Utilities City Clerk)				
0009 COMMUNITY & ADMIN BLDGS	03 66012 1020		1	1.52	1.52
	(Streets/Sidewal Water Utilities City Clerk)				
				Invoice Extension ---->	153.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50091024 AUDITORIUM & CITY HALL	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 AUDITORIUM & CITY HALL	01 66012 1130		1	281.05	281.05
	(General Fund Water Utilities Parks & Recreat)				
0002 AUDITORIUM & CITY HALL	01 66012 1060		1	60.23	60.23
	(General Fund Water Utilities Police Dept)				
0003 AUDITORIUM & CITY HALL	01 66012 1050		1	30.71	30.71
	(General Fund Water Utilities Finance)				

Section 10, Item B.

P.O. BOX 611450

*** VENDOR.: AMA02 (Amador Water Agency)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0004 AUDITORIUM & CITY HALL	03	66012 1050		1 5.42	5.42
		(Streets/Sidewal Water Utilities Finance)			
0005 AUDITORIUM & CITY HALL	10	66012 1050		1 19.27	19.27
		(Sewer M&O Water Utilities Finance)			
0006 AUDITORIUM & CITY HALL	80	66012 1050		1 4.82	4.82
		(Effluent Disp. Water Utilities Finance)			
				Invoice Extension ---->	401.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50101024 84 MAIN ST	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001 84 MAIN ST	01	66012 1130		1 108.86	108.86
		(General Fund Water Utilities Parks & Recreat)			
				Invoice Extension ---->	108.86

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50121024 GOPHER FLAT & MAIN	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001 GOPHER FLAT & MAIN	01	66012 1130		1 93.98	93.98
		(General Fund Water Utilities Parks & Recreat)			
				Invoice Extension ---->	93.98

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50141024 SOUTHWEST RIDGE RD	10-24	09/12/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001 SOUTHWEST RIDGE RD	10	66012 1510		1 755.12	755.12
		(Sewer M&O Water Utilities Sewer Treatment)			
				Invoice Extension ---->	755.12

Vendor Total -----> 4593.56
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Section 10, Item B.

700 Court St *** VENDOR.: AMA08 (Amador Co Sheriff's Dept)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
SEPT2024	MONTHLY MOBILE DATA	10-24	09/25/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MONTHLY MOBILE DATA	01 62010 1060		1	424.20	424.20
		(General Fund Communications Police Dept)				
				Invoice Extension ---->		424.20
				Vendor Total ----->		424.20

10877 CONDUCTOR BLVD *** VENDOR.: AMA63 (AMADOR COUNTY RECREATION AGENCY)
 SUITE 100

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
J-10005	LIFEGUARDS	10-24	09/12/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LIFEGUARDS	01 61057 1140		1	20710.00	20710.00
		(General Fund Contracts-Other Swimming Pool)				
				Invoice Extension ---->		20710.00
				Vendor Total ----->		20710.00

ATTN: FLEX ACCT ADMIN *** VENDOR.: AME13 (AMERICAN FIDELITY ASSURANCE COMPANY)
 PO BOX 219309

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
2357883	FLEX PREMIUM-SEPTEMBER 2024	10-24	09/18/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FLEX PREMIUM-SEPTEMBER 2024	01 41040 1020		1	85.00	85.00
		(General Fund Employee Benefi City Clerk)				
0002	FLEX PREMIUM-SEPTEMBER 2024	10 41040 1020		1	5.00	5.00
		(Sewer M&O Employee Benefi City Clerk)				
0003	FLEX PREMIUM-SEPTEMBER 2024	80 41040 1020		1	10.00	10.00
		(Effluent Disp. Employee Benefi City Clerk)				

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P.O. BOX 268805 *** VENDOR.: AME15 (AMERICAN FIDELITY ASSURANCE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
D770534 INSURANCE PREMIUMS OCTOBER 2024	10-24	09/26/24	N N N	-Unknown Discount Trm	20200	
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1060		1	651.61	651.61
	(General Fund Employee Benefi Police Dept)					
0002	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1020		1	149.77	149.77
	(General Fund Employee Benefi City Clerk)					
0003	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1020		1	16.86	16.86
	(General Fund Employee Benefi City Clerk)					
0004	INSURANCE PREMIUMS OCTOBER 2024	80 41040 1020		1	10.70	10.70
	(Effluent Disp. Employee Benefi City Clerk)					
0005	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1040		1	71.09	71.09
	(General Fund Employee Benefi City Manager)					
0006	INSURANCE PREMIUMS OCTOBER 2024	10 41040 1040		1	32.32	32.32
	(Sewer M&O Employee Benefi City Manager)					
0007	INSURANCE PREMIUMS OCTOBER 2024	80 41040 1040		1	19.39	19.39
	(Effluent Disp. Employee Benefi City Manager)					
0008	INSURANCE PREMIUMS OCTOBER 2024	03 41040 1120		1	62.47	62.47
	(Streets/Sidewal Employee Benefi Streets/Roads)					
0009	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1130		1	92.78	92.78
	(General Fund Employee Benefi Parks & Recreat)					
0010	INSURANCE PREMIUMS OCTOBER 2024	10 41040 1510		1	163.54	163.54
	(Sewer M&O Employee Benefi Sewer Treatment)					
0011	INSURANCE PREMIUMS OCTOBER 2024	10 41040 1520		1	66.55	66.55
	(Sewer M&O Employee Benefi Sewer Collectio)					
0012	INSURANCE PREMIUMS OCTOBER 2024	80 41040 1600		1	77.96	77.96
	(Effluent Disp. Employee Benefi Effluent)					
0013	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1140		1	13.02	13.02
	(General Fund Employee Benefi Swimming Pool)					
0014	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1130		1	122.39	122.39
	(General Fund Employee Benefi Parks & Recreat)					
0015	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1050		1	30.88	30.88
	(General Fund Employee Benefi Finance)					
0016	INSURANCE PREMIUMS OCTOBER 2024	10 41040 1050		1	30.88	30.88
	(Sewer M&O Employee Benefi Finance)					
0017	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1130		1	8.23	8.23
	(General Fund Employee Benefi Parks & Recreat)					
0018	INSURANCE PREMIUMS OCTOBER 2024	03 41040 1120		1	6.17	6.17
	(Streets/Sidewal Employee Benefi Streets/Roads)					
0019	INSURANCE PREMIUMS OCTOBER 2024	01 41040 1130		1	6.17	6.17
	(General Fund Employee Benefi Parks & Recreat)					
0020	INSURANCE PREMIUMS OCTOBER 2024	10 41040 1510		1	12.35	12.35
	(Sewer M&O Employee Benefi Sewer Treatment)					
0021	INSURANCE PREMIUMS OCTOBER 2024	80 41040 1520		1	8.23	8.23
	(Effluent Disp. Employee Benefi Sewer Collectio)					
Invoice Extension ---->						1653.36

Section 10, Item B.

..... P.O. BOX 268805 *** VENDOR.: AME15 (AMERICAN FIDELITY ASSURANCE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					1653.36 =====

..... 6306 North Alpine Road *** VENDOR.: AQU02 (Aqua-Aerobic Systems, Inc)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
76555 WWTP INTERIM TREATMENT IMPROVEMENTS	10-24	09/19/24	N N N	-Unknown Discount Trm	20200	
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount	
0001 WWTP INTERIM TREATMENT IMPROVEMENTS	10	70040 1510	1	5570.14	5570.14	
	(Sewer M&O Machinery & Sewer Treatment)					
	Invoice Extension ---->					5570.14
Vendor Total ----->					5570.14 =====	

..... PO BOX 9011 *** VENDOR.: AT&T2 (AT&T CALNET 3)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
2312973 COMMUNICATIONS WWTP	10-24	09/17/24	N N N	-Unknown Discount Trm	20200	
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount	
0001 COMMUNICATIONS WWTP	10	62010 1510	1	31.30	31.30	
	(Sewer M&O Communications Sewer Treatment)					
	Invoice Extension ---->					31.30

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No	
22312976 Communications Police Dep	10-24	09/17/24	N N N	-Unknown Discount Trm	20200	
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount	
0001 Communications Police Dep	01	62010 1060	1	61.60	61.60	
	(General Fund Communications Police Dept)					
	Invoice Extension ---->					61.60

Section 10, Item B.

559 MAIN STREET

*** VENDOR.: CAR07 (CARBON COPY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
633206	COPIER MAINTENANCE	10-24	09/25/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	COPIER MAINTENANCE	01 53020 6100		1	32.11	32.11
		(General Fund Equipmt Maint. Central Servies)				
0002	COPIER MAINTENANCE	10 53020 6100		1	32.10	32.10
		(Sewer M&O Equipmt Maint. Central Servies)				
					Invoice Extension ---->	64.21
					Vendor Total ----->	64.21

C/O Bickmore Risk Services
 1750 Creekside Oaks Drv, #200

*** VENDOR.: CEN02 (Central S.J.Valley RiskMg)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
2024-0124	2ND QRT LIABILITY & WORKERS COMP INSURANCE	10-24	09/13/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LIABILITY & WORKERS COMP 2ND QRTR	01 65010 6100		1	10536.00	10536.00
		(General Fund Risk Management Central Servies)				
0002	LIABILITY & WORKERS COMP 2ND QRTR	10 65010 6100		1	5268.00	5268.00
		(Sewer M&O Risk Management Central Servies)				
0003	LIABILITY & WORKERS COMP 2ND QRTR	80 65010 6100		1	5268.00	5268.00
		(Effluent Disp. Risk Management Central Servies)				
0004	LIABILITY & WORKERS COMP 2ND QRTR	01 41050 1020		1	1572.97	1572.97
		(General Fund Workers Comp. City Clerk)				
0005	LIABILITY & WORKERS COMP 2ND QRTR	10 41050 1020		1	185.10	185.10
		(Sewer M&O Workers Comp. City Clerk)				
0006	LIABILITY & WORKERS COMP 2ND QRTR	80 41050 1020		1	92.42	92.42
		(Effluent Disp. Workers Comp. City Clerk)				
0007	LIABILITY & WORKERS COMP 2ND QRTR	01 41050 1040		1	2658.20	2658.20
		(General Fund Workers Comp. City Manager)				
0008	LIABILITY & WORKERS COMP 2ND QRTR	03 41050 1040		1	241.80	241.80
		(Streets/Sidewal Workers Comp. City Manager)				
0009	LIABILITY & WORKERS COMP 2ND QRTR	10 41050 1040		1	1208.46	1208.46
		(Sewer M&O Workers Comp. City Manager)				
0010	LIABILITY & WORKERS COMP 2ND QRTR	80 41050 1040		1	725.13	725.13
		(Effluent Disp. Workers Comp. City Manager)				
0011	LIABILITY & WORKERS COMP 2ND QRTR	01 41050 1050		1	1786.29	1786.29
		(General Fund Workers Comp. Finance)				
0012	LIABILITY & WORKERS COMP 2ND QRTR	03 41050 1050		1	222.38	222.38
		(Streets/Sidewal Workers Comp. Finance)				

Section 10, Item B.

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 C/O Bickmore Risk Services *** VENDOR.: CEN02 (Central S.J.Valley RiskMg)

1750 Creekside Oaks Drv, #200
 INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
0013	LIABILITY & WORKERS COMP 2ND QRTR	04	41050 1050		1 29.77	29.77
	(Crestview Lgt/D Workers Comp. Finance)					
0014	LIABILITY & WORKERS COMP 2ND QRTR	10	41050 1050		1 1132.35	1132.35
	(Sewer M&O Workers Comp. Finance)					
0015	LIABILITY & WORKERS COMP 2ND QRTR	80	41050 1050		1 355.70	355.70
	(Effluent Disp. Workers Comp. Finance)					
0016	LIABILITY & WORKERS COMP 2ND QRTR	01	41050 1130		1 3088.72	3088.72
	(General Fund Workers Comp. Parks & Recreat)					
0017	LIABILITY & WORKERS COMP 2ND QRTR	01	41050 1400		1 200.37	200.37
	(General Fund Workers Comp. Cemetery)					
0018	LIABILITY & WORKERS COMP 2ND QRTR	03	41050 1120		1 1175.00	1175.00
	(Streets/Sidewal Workers Comp. Streets/Roads)					
0019	LIABILITY & WORKERS COMP 2ND QRTR	01	41050 1720		1 667.66	667.66
	(General Fund Workers Comp. MonteVerde Muse)					
0020	LIABILITY & WORKERS COMP 2ND QRTR	01	41050 1140		1 200.37	200.37
	(General Fund Workers Comp. Swimming Pool)					
0021	LIABILITY & WORKERS COMP 2ND QRTR	10	41050 1510		1 1446.63	1446.63
	(Sewer M&O Workers Comp. Sewer Treatment)					
0022	LIABILITY & WORKERS COMP 2ND QRTR	10	41050 1520		1 868.03	868.03
	(Sewer M&O Workers Comp. Sewer Collectio)					
0023	LIABILITY & WORKERS COMP 2ND QRTR	80	41050 1600		1 1669.27	1669.27
	(Effluent Disp. Workers Comp. Effluent)					
0024	LIABILITY & WORKERS COMP 2ND QRTR	01	41050 1060		1 8621.38	8621.38
	(General Fund Workers Comp. Police Dept)					
	Invoice Extension ---->					49220.00
	Vendor Total ----->					49220.00
						=====

.....
 PO BOX 6463 *** VENDOR.: CIN02 (AT&T Mobility)

Line	Description	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
29690924	CELLULAR SERVICE	10-24	09/06/24	N N N	-Unknown Discount Trm	20200
0001	CELLULAR SERVICE	01	62010 1060		1 95.32	95.32
	(General Fund Communications Police Dept)					
0002	CELLULAR SERVICE	01	62010 6100		1 55.88	55.88
	(General Fund Communications Central Servies)					

Section 10, Item B.

PO BOX 6463

*** VENDOR.: CIN02 (AT&T Mobility)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0003	CELLULAR SERVICE	10	62010 6100		1 55.88	55.88
			(Sewer M&O Communications Central Servies)			
0004	CELLULAR SERVICE	01	62010 1040		1 82.93	82.93
			(General Fund Communications City Manager)			
0005	CELLULAR SERVICE	03	62010 1040		1 16.59	16.59
			(Streets/Sidewal Communications City Manager)			
0006	CELLULAR SERVICE	10	62010 1040		1 33.17	33.17
			(Sewer M&O Communications City Manager)			
0007	CELLULAR SERVICE	80	62010 1040		1 33.18	33.18
			(Effluent Disp. Communications City Manager)			
			Invoice Extension ---->			372.95
			Vendor Total ----->			372.95
						=====

PO BOX 60533

*** VENDOR.: COM16 (COMCAST BUSINESS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
87730924	INTERNET SERVICE	10-24	09/12/24	N N N	-Unknown Discount Trm	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	INTERNET SERVICE	10	60014 1510		1 204.40	204.40
			(Sewer M&O Internet Servic Sewer Treatment)			
			Invoice Extension ---->			204.40
			Vendor Total ----->			204.40
						=====

3755 Washington Blvd.
 Suite 204

*** VENDOR.: COR01 (Corbin Willits Systems, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
000C40915	FINANCIAL SOFTWARE	10-24	09/15/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount

Section 10, Item B.

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 3755 Washington Blvd. *** VENDOR.: COR01 (Corbin Willits Systems, Inc.)
 Suite 204

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
0001 FINANCIAL SOFTWARE			01 60013 1050	1 432.30	432.30
			(General Fund Network Svcs Co Finance)		
0002 FINANCIAL SOFTWARE			03 60013 1050	1 76.29	76.29
			(Streets/Sidewal Network Svcs Co Finance)		
0003 FINANCIAL SOFTWARE			10 60013 1050	1 271.24	271.24
			(Sewer M&O Network Svcs Co Finance)		
0004 FINANCIAL SOFTWARE			80 60013 1050	1 67.81	67.81
			(Effluent Disp. Network Svcs Co Finance)		
			Invoice Extension ---->		847.64
			Vendor Total ----->		847.64

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 2281 LAVA RIDGE CT, STE 300 *** VENDOR.: COT01 (COLE HUBER LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
462448 LEGAL SERVICES	10-24	09/10/24	N N N	-Unknown Discount Trm	20200
Line Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
0001 LEGAL SERVICES			01 61030 6130	1 96.00	96.00
			(General Fund Legal City Attorney)		
0002 LEGAL SERVICES			10 61030 6130	1 96.00	96.00
			(Sewer M&O Legal City Attorney)		
			Invoice Extension ---->		192.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
462465 LEGAL SERVICES	10-24	09/10/24	N N N	-Unknown Discount Trm	20200
Line Description			G/L Account No CTR	Unit(s) Unit Cost	Amount
0001 LEGAL SERVICES			01 61030 6130	1 1253.50	1253.50
			(General Fund Legal City Attorney)		
0002 LEGAL SERVICES			10 61030 6130	1 1253.50	1253.50
			(Sewer M&O Legal City Attorney)		
0003 LEGAL SERVICES			01 61030 6130 112	1 874.00	874.00
			(General Fund Legal City Attorney)		

Section 10, Item B.

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 2281 LAVA RIDGE CT, STE 300 *** VENDOR.: COT01 (COLE HUBER LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0004 LEGAL SERVICES	01 61030 6130 156		1	805.00	805.00
	(General Fund Legal City Attorney)				
				Invoice Extension ---->	4186.00
				Vendor Total ----->	4378.00 =====

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 DIV OF ADMIN SERV/ACCT OFFICE *** VENDOR.: DEP01 (Dept. of Conservation)
 715 P STREET, MS 1801

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
3RDQTR24 Strong Motio FEES COLLECTED JULY1-SEPT 30 2024	10-24	10/02/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 Strong Motio FEES COLLECTED JULY1-SEPT 30 2024	01 34139		1	154.88	154.88
	(General Fund Building Permit Fees)				
				Invoice Extension ---->	154.88
				Vendor Total ----->	154.88 =====

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 PO Box 944255 *** VENDOR.: DEP02 (Department of Justice)
 Bureau-Criminal Id & Info

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
760374 FINGERPRINTS/PUBLIC SAFETY PD	10-24	09/06/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 FINGERPRINTS/PUBLIC SAFETY PD	01 55001 1060		1	137.00	137.00
	(General Fund Special Depart Police Dept)				
				Invoice Extension ---->	137.00
				Vendor Total ----->	137.00 =====

Section 10, Item B.

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 MERCY MEDICAL GROUP *** VENDOR.: DIG02 (DIGNITY HEALTH MED FDTN-SACRAMENTO)
 P.O. BOX 742016
 INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No

12654653	NEW HIRE	10-24	09/26/24	N N N	-Unknown Discount Trm	20200
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Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	NEW HIRE	01 55001 1060		1	429.00	429.00
		(General Fund Special Depart Police Dept)				
					Invoice Extension ---->	429.00
					Vendor Total ----->	429.00
						=====

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 8749 Pedrick Rd *** VENDOR.: DIX01 (DIXON"Y" MACHINE, LLC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No

50522	8"CROWN FACE PULLY	10-24	09/30/24	N N N	-Unknown Discount Trm	20200
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Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	8"CROWN FACE PULLY	10 67010 1510		1	1749.86	1749.86
		(Sewer M&O O&M Equipment Sewer Treatment)				
					Invoice Extension ---->	1749.86
					Vendor Total ----->	1749.86
						=====

.....
 455 Grant Ave Apt 14 *** VENDOR.: DUB01 (Tom Dubois)

INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No

LOANOCT24	LOAN AGREEMENT OCTOBER 2024	10-24	10/01/24	N N N	-Unknown Discount Trm	20200
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Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LOAN AGREEMENT OCTOBER 2024	24 11570		1	2500.00	2500.00
		(Lg Term Debt A/R - Employee Loans)				
					Invoice Extension ---->	2500.00

Section 10, Item B.

455 Grant Ave Apt 14

*** VENDOR.: DUB01 (Tom Dubois)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
RIMBSEP24	DONUTS	10-24	09/19/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	DONUTS	01 52010 1040		1	10.48	10.48
		(General Fund Gen. Supplies City Manager)				
0002	DONUTS	03 52010 1040		1	2.10	2.10
		(Streets/Sidewal Gen. Supplies City Manager)				
0003	DONUTS	10 52010 1040		1	4.19	4.19
		(Sewer M&O Gen. Supplies City Manager)				
0004	DONUTS	80 52010 1040		1	4.18	4.18
		(Effluent Disp. Gen. Supplies City Manager)				
					Invoice Extension ---->	20.95
					Vendor Total ----->	2520.95 =====

George Edward Metherd, Jr
 PO BOX 1746

*** VENDOR.: GEM01 (GEM Electric)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
240909	ELECTRICAL WORK AT WWTP	10-24	09/18/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	ELECTRICAL WORK AT WWTP	10 53015 1510		1	961.88	961.88
		(Sewer M&O Repair/Maint Sewer Treatment)				
					Invoice Extension ---->	961.88
					Vendor Total ----->	961.88 =====

3606A GREYSTONE DRIVE

*** VENDOR.: HAU02 (HAUGE BRUECK ASSOCIATES, LLC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
1915	PLANNING, E&P AUGUST 2024	10-24	08/31/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount

Section 10, Item B.

3606A GREYSTONE DRIVE *** VENDOR.: HAU02 (HAUGE BRUECK ASSOCIATES, LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 PLANNING, E&P AUGUST 2024	01 61045 1090		1	2952.00	2952.00
	(General Fund Planner Planning)				
0002 PLANNING, E&P AUGUST 2024	01 55065 1115 P53		1	1528.00	1528.00
	(General Fund E&P Reimb Engr. Engineering)				
0003 PLANNING, E&P AUGUST 2024	01 55065 1115 112		1	1240.00	1240.00
	(General Fund E&P Reimb Engr. Engineering)				
0004 PLANNING, E&P AUGUST 2024	01 55065 1115 142		1	80.00	80.00
	(General Fund E&P Reimb Engr. Engineering)				
0005 PLANNING, E&P AUGUST 2024	01 55065 1115 151		1	160.00	160.00
	(General Fund E&P Reimb Engr. Engineering)				
0006 PLANNING, E&P AUGUST 2024	01 55065 1115 155		1	440.00	440.00
	(General Fund E&P Reimb Engr. Engineering)				
0007 PLANNING, E&P AUGUST 2024	01 55065 1115 156		1	128.00	128.00
	(General Fund E&P Reimb Engr. Engineering)				
0008 PLANNING, E&P AUGUST 2024	01 55065 1115 158		1	224.00	224.00
	(General Fund E&P Reimb Engr. Engineering)				
0009 PLANNING, E&P AUGUST 2024	01 55065 1115 159		1	480.00	480.00
	(General Fund E&P Reimb Engr. Engineering)				
	Invoice Extension ---->				7232.00
	Vendor Total ----->				7232.00

P.O. BOX 101630 *** VENDOR.: HUN04 (HUNT & SONS, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
245406 FUEL	10-24	09/15/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001 FUEL	01 52012 1060		1	1426.92	1426.92
	(General Fund Fuel Police Dept)				
0002 FUEL	01 52012 1130		1	284.46	284.46
	(General Fund Fuel Parks & Recreat)				
0003 FUEL	10 52012 1510		1	219.65	219.65
	(Sewer M&O Fuel Sewer Treatment)				
0004 FUEL	03 52012 1120		1	284.72	284.72
	(Streets/Sidewal Fuel Streets/Roads)				
	Invoice Extension ---->				2215.75

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P.O. BOX 101630

*** VENDOR.: HUN04 (HUNT & SONS, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
256633	FUEL	10-24	09/30/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	FUEL	01 52012 1060		1	1230.66	1230.66
		(General Fund Fuel Police Dept)				
0002	FUEL	01 52012 1130		1	361.89	361.89
		(General Fund Fuel Parks & Recreat)				
0003	FUEL	10 52012 1510		1	297.06	297.06
		(Sewer M&O Fuel Sewer Treatment)				
0004	FUEL	03 52012 1120		1	124.37	124.37
		(Streets/Sidewal Fuel Streets/Roads)				
					Invoice Extension ---->	2013.98
					Vendor Total ----->	4229.73 =====

100 Academy Dr

*** VENDOR.: JAC01 (Brusatori Enterprises Inc)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
34082	VEHICLE MAINTENANCE/REPAIRS	10-24	09/19/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE/REPAIRS	01 67009 1060		1	3007.34	3007.34
		(General Fund Vehicle Maintna Police Dept)				
0002	VEHICLE MAINTENANCE/REPAIRS	01 67009 1060		1	272.12	272.12
		(General Fund Vehicle Maintna Police Dept)				
					Invoice Extension ---->	3279.46

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
34086	VEHICLE MAINTENANCE/REPAIRS	10-24	09/30/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE/REPAIRS	01 67009 1060		1	300.94	300.94
		(General Fund Vehicle Maintna Police Dept)				
0002	VEHICLE MAINTENANCE/REPAIRS	01 67009 1060		1	492.18	492.18
		(General Fund Vehicle Maintna Police Dept)				
					Invoice Extension ---->	793.12

Section 10, Item B.

100 Academy Dr *** VENDOR.: JAC01 (Brusatori Enterprises Inc)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->	4072.58 =====

P.O. BOX 4328 *** VENDOR.: KEE01 (KEENAN & ASSOCIATES/PACE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
09202024	OCTOBER 2024	HEALTH INSURANCE	10-24	09/20/24	N N N -Unknown Discount Trm 20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2024 HEALTH INSURANCE	01 41040 1060		1	1358.51	1358.51
	(General Fund Employee Benefi Police Dept)					
0002	OCTOBER 2024 HEALTH INSURANCE	03 41040 1120		1	451.57	451.57
	(Streets/Sidewal Employee Benefi Streets/Roads)					
0003	OCTOBER 2024 HEALTH INSURANCE	01 41040 1130		1	528.01	528.01
	(General Fund Employee Benefi Parks & Recreat)					
0004	OCTOBER 2024 HEALTH INSURANCE	10 41040 1510		1	1280.96	1280.96
	(Sewer M&O Employee Benefi Sewer Treatment)					
0005	OCTOBER 2024 HEALTH INSURANCE	10 41040 1520		1	659.34	659.34
	(Sewer M&O Employee Benefi Sewer Collectio)					
0006	OCTOBER 2024 HEALTH INSURANCE	80 41040 1600		1	1781.02	1781.02
	(Effluent Disp. Employee Benefi Effluent)					
0007	OCTOBER 2024 HEALTH INSURANCE	01 41040 1140		1	113.44	113.44
	(General Fund Employee Benefi Swimming Pool)					
0008	OCTOBER 2024 HEALTH INSURANCE	01 41040 1130		1	466.96	466.96
	(General Fund Employee Benefi Parks & Recreat)					
0009	OCTOBER 2024 HEALTH INSURANCE	01 41040 1130		1	18.56	18.56
	(General Fund Employee Benefi Parks & Recreat)					
0010	OCTOBER 2024 HEALTH INSURANCE	01 41040 1400		1	22.93	22.93
	(General Fund Employee Benefi Cemetery)					
0011	OCTOBER 2024 HEALTH INSURANCE	01 41040 1050		1	2267.33	2267.33
	(General Fund Employee Benefi Finance)					
0012	OCTOBER 2024 HEALTH INSURANCE	03 41040 1050		1	185.58	185.58
	(Streets/Sidewal Employee Benefi Finance)					
0013	OCTOBER 2024 HEALTH INSURANCE	80 41040 1050		1	185.58	185.58
	(Effluent Disp. Employee Benefi Finance)					
0014	OCTOBER 2024 HEALTH INSURANCE	10 41040 1050		1	1032.69	1032.69
	(Sewer M&O Employee Benefi Finance)					
0015	OCTOBER 2024 HEALTH INSURANCE	01 41040 1040		1	654.91	654.91
	(General Fund Employee Benefi City Manager)					
0016	OCTOBER 2024 HEALTH INSURANCE	03 41040 1040		1	59.54	59.54
	(Streets/Sidewal Employee Benefi City Manager)					
0017	OCTOBER 2024 HEALTH INSURANCE	10 41040 1040		1	297.69	297.69
	(Sewer M&O Employee Benefi City Manager)					

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P.O. BOX 4328 *** VENDOR.: KEE01 (KEENAN & ASSOCIATES/PACE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				Unit(s) Unit Cost	Amount
0018 OCTOBER 2024 HEALTH INSURANCE				80 41040 1040 1 178.61	178.61
				(Effluent Disp. Employee Benefi City Manager)	
0019 OCTOBER 2024 HEALTH INSURANCE				01 41040 1130 1 327.92	327.92
				(General Fund Employee Benefi Parks & Recreat)	
0020 OCTOBER 2024 HEALTH INSURANCE				03 41040 1120 1 273.27	273.27
				(Streets/Sidewal Employee Benefi Streets/Roads)	
0021 OCTOBER 2024 HEALTH INSURANCE				01 41040 1130 1 273.27	273.27
				(General Fund Employee Benefi Parks & Recreat)	
0022 OCTOBER 2024 HEALTH INSURANCE				10 41040 1510 1 364.36	364.36
				(Sewer M&O Employee Benefi Sewer Treatment)	
0023 OCTOBER 2024 HEALTH INSURANCE				80 41040 1520 1 182.18	182.18
				(Effluent Disp. Employee Benefi Sewer Collectio)	
0024 OCTOBER 2024 HEALTH INSURANCE				01 21711 1 2278.33	2278.33
				(General Fund P/R - Medical Health Pay.)	
				Invoice Extension ---->	15242.56
				Vendor Total ----->	15242.56

P.O. Box 1240 *** VENDOR.: LED01 (Ledger Dispatch)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
43492 Advertising	10-24	09/27/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount
0001 Advertising				01 55030 1010 1 42.36	42.36
				(General Fund Elections City Council)	
0002 Advertising				01 64011 1090 1 42.35	42.35
				(General Fund PH Notices Planning)	
				Invoice Extension ---->	84.71
				Vendor Total ----->	84.71

PO BOX 669824 *** VENDOR.: LOW01 (LOWE'S BUSINESS ACCOUNT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
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PO BOX 669824 *** VENDOR.: LOW01 (LOWE'S BUSINESS ACCOUNT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT0924	AUGUST 2024 STATEMENT	10-24	09/02/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	AUGUST 2024 STATEMENT	01 53015 1130		1	751.35	751.35
		(General Fund Repair/Maint Parks & Recreat)				
0002	AUGUST 2024 STATEMENT	01 53015 1130		1	98.85	98.85
		(General Fund Repair/Maint Parks & Recreat)				
0003	AUGUST 2024 STATEMENT	01 53015 1130		1	206.06	206.06
		(General Fund Repair/Maint Parks & Recreat)				
0004	AUGUST 2024 STATEMENT	03 55060 1120		1	628.59	628.59
		(Streets/Sidewal Patching Streets/Roads)				
0005	AUGUST 2024 STATEMENT	80 53015 1600		1	89.31	89.31
		(Effluent Disp. Repair/Maint Effluent)				
0006	AUGUST 2024 STATEMENT	10 67050 1510		1	39.88	39.88
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
0007	AUGUST 2024 STATEMENT	01 67009 1130		1	125.53	125.53
		(General Fund Vehicle Maintna Parks & Recreat)				
0008	AUGUST 2024 STATEMENT	01 53015 1060		1	73.25	73.25
		(General Fund Repair/Maint Police Dept)				

					Invoice Extension ---->	2012.82
					Vendor Total ----->	2012.82
						=====

PO BOX 7690 *** VENDOR.: MCM02 (MCMMASTER-CARR SUPPLY CO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
32839194	WWTP MAINTENANCE SUPPLIES	10-24	09/05/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP MAINTENANCE SUPPLIES	10 67050 1510		1	1075.23	1075.23
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
					Invoice Extension ---->	1075.23

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
33069348	WWTP MAINTENANCE SUPPLIES	10-24	09/10/24	N N N	-Unknown Discount Trm	20200
Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount

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PO BOX 7690 *****
 *** VENDOR.: MCM02 (MCMASTER-CARR SUPPLY CO)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description					
0001	WWTP MAINTENANCE SUPPLIES					
		G/L Account No	CTR	Unit(s)	Unit Cost	Amount
		10 67050 1510		1	642.31	642.31
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
				Invoice Extension	----	642.31

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
33429311	WWTP MAINTENANCE SUPPLIES	10-24	09/17/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	WWTP MAINTENANCE SUPPLIES	10 67050 1510		1	276.23	276.23
		(Sewer M&O O & M-Sewer Plt Sewer Treatment)				
				Invoice Extension	----	276.23
				Vendor Total	----->	1993.77
						=====

P.O. Box 4432 *****
 *** VENDOR.: MOT12 (Mission IT Solutions)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
95762	IT SERVICES	10-24	10/01/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	IT SERVICES	01 60013 6100		1	223.00	223.00
		(General Fund Network Svcs Co Central Servies)				
0002	IT SERVICES	10 60013 6100		1	223.00	223.00
		(Sewer M&O Network Svcs Co Central Servies)				
0003	IT SERVICES	10 60011 1510		1	150.00	150.00
		(Sewer M&O Computer Softwr Sewer Treatment)				
				Invoice Extension	----	596.00
				Vendor Total	----->	596.00
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 FILE 56893

*** VENDOR.: NAP01 (NAPA AUTO PARTS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				Unit(s) Unit Cost	Amount
0001 SEPT 2024 STATEMENT ACCT	01	67009 1130		1 95.33	95.33
		(General Fund Vehicle Maintna Parks & Recreat)			
0002 SEPT 2024 STATEMENT ACCT	03	67009 1120		1 115.18	115.18
		(Streets/Sidewal Vehicle Maintna Streets/Roads)			
0003 SEPT 2024 STATEMENT ACCT	04	67009 1120		1 1.16	1.16
		(Crestview Lgt/D Vehicle Maintna Streets/Roads)			
0004 SEPT 2024 STATEMENT ACCT	10	67009 1510		1 80.78	80.78
		(Sewer M&O Vehicle Maintna Sewer Treatment)			
0005 SEPT 2024 STATEMENT ACCT	80	67009 1600		1 382.19	382.19
		(Effluent Disp. Vehicle Maintna Effluent)			
				Invoice Extension ---->	674.64
				Vendor Total ----->	674.64
					=====

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 PO Box 997300

*** VENDOR.: PAC01 (PG&E (Lighting District))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
29440924 CRESTVIEW ESTATES	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount
0001 CRESTVIEW ESTATES	04	66025 1450		1 118.21	118.21
		(Crestview Lgt/D Street Lights CrestView Lgt)			
				Invoice Extension ---->	118.21

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
42830924 PLAZA LIGHTING	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount
0001 PLAZA LIGHTING	03	66025 1120		1 158.04	158.04
		(Streets/Sidewal Street Lights Streets/Roads)			
				Invoice Extension ---->	158.04

Section 10, Item B.

PO Box 997300

*** VENDOR.: PAC01 (PG&E (Lighting District))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50170924	SIERRA WEST BUSINESS PARK	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	SIERRA WEST BUSINESS PARK	03 66025 1120		1	162.90	162.90
(Streets/Sidewal Street Lights Streets/Roads)						
Invoice Extension ---->						162.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
63050924	VALLEY VIEW/BOWERS	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	VALLEY VIEW/BOWERS	03 66025 1120		1	58.98	58.98
(Streets/Sidewal Street Lights Streets/Roads)						
Invoice Extension ---->						58.98

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
83880924	CHURCHE ST	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	CHURCHE ST	03 66025 1120		1	148.87	148.87
(Streets/Sidewal Street Lights Streets/Roads)						
Invoice Extension ---->						148.87

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
92690924	MAIN ST	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MAIN ST	03 66025 1120		1	2270.13	2270.13
(Streets/Sidewal Street Lights Streets/Roads)						
Invoice Extension ---->						2270.13

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
96690924	SUTTER CREST & MANOR ST	10-24	09/09/24	N N N	A-NET30 FROM INVOICE	20200

Section 10, Item B.

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 PO Box 997300 *** VENDOR.: PAC01 (PG&E (Lighting District))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	SUTTER CREST & MANOR ST	03	66025 1120		1 388.20	388.20
					(Streets/Sidewal Street Lights Streets/Roads)	
					Invoice Extension ---->	388.20
					Vendor Total ----->	3305.33 =====

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 PO Box 997300 *** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
02200924	MONTEVERDE STORE	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	MONTEVERDE STORE	01	66014 1720		1 75.44	75.44
					(General Fund PG&E Utilities MonteVerde Muse)	
					Invoice Extension ---->	75.44

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
12900924	WWTP OUTSIDE LIGHTS	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	WWTP OUTSIDE LIGHTS	10	66014 1510		1 10.27	10.27
					(Sewer M&O PG&E Utilities Sewer Treatment)	
					Invoice Extension ---->	10.27

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
14660924	FLAG POLE	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR	Unit(s) Unit Cost Amount
0001	FLAG POLE	03	66025 1120		1 35.56	35.56
					(Streets/Sidewal Street Lights Streets/Roads)	
					Invoice Extension ---->	35.56

Section 10, Item B.

PO Box 997300 ***** ** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
16050924	LIFT STATION	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	LIFT STATION	10 66014 1510		1	71.06	71.06
(Sewer M&O PG&E Utilities Sewer Treatment)						
Invoice Extension ---->						71.06

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
28690924	GATEWAY PARK	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	GATEWAY PARK	03 66014 1120		1	12.53	12.53
(Streets/Sidewal PG&E Utilities Streets/Roads)						
Invoice Extension ---->						12.53

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
42950924	ADMIN BUILDING	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	ADMIN BUILDING	01 66014 1040		1	3.92	3.92
(General Fund PG&E Utilities City Manager)						
0002	ADMIN BUILDING	03 66014 1040		1	.79	.79
(Streets/Sidewal PG&E Utilities City Manager)						
0003	ADMIN BUILDING	10 66014 1040		1	1.57	1.57
(Sewer M&O PG&E Utilities City Manager)						
0004	ADMIN BUILDING	80 66014 1040		1	1.57	1.57
(Effluent Disp. PG&E Utilities City Manager)						
0005	ADMIN BUILDING	01 66014 1020		1	6.67	6.67
(General Fund PG&E Utilities City Clerk)						
0006	ADMIN BUILDING	10 66014 1020		1	.79	.79
(Sewer M&O PG&E Utilities City Clerk)						
0007	ADMIN BUILDING	80 66014 1020		1	.39	.39
(Effluent Disp. PG&E Utilities City Clerk)						
Invoice Extension ---->						15.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
44590924	AUDITORIUM & CITY HALL	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200

Section 10, Item B.

PO Box 997300 *****
 *** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				Unit(s) Unit Cost	Amount
0001 AUDITORIUM & CITY HALL	01	66014 1130		1 2462.29	2462.29
		(General Fund PG&E Utilities Parks & Recreat)			
0002 AUDITORIUM & CITY HALL	01	66014 1060		1 527.63	527.63
		(General Fund PG&E Utilities Police Dept)			
0003 AUDITORIUM & CITY HALL	01	66014 1050		1 269.09	269.09
		(General Fund PG&E Utilities Finance)			
0004 AUDITORIUM & CITY HALL	03	66014 1050		1 47.49	47.49
		(Streets/Sidewal PG&E Utilities Finance)			
0005 AUDITORIUM & CITY HALL	10	66014 1050		1 168.84	168.84
		(Sewer M&O PG&E Utilities Finance)			
0006 AUDITORIUM & CITY HALL	80	66014 1050		1 42.22	42.22
		(Effluent Disp. PG&E Utilities Finance)			
		Invoice Extension ---->			3517.56

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
45850924 HWY 104/BOWERS DR	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount
0001 HWY 104/BOWERS DR	03	66025 1120		1 84.00	84.00
		(Streets/Sidewal Street Lights Streets/Roads)			
		Invoice Extension ---->			84.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
56240924 COMMUNITY BUILDING GAS	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount
0001 COMMUNITY BUILDING GAS	01	66014 1130		1 17.15	17.15
		(General Fund PG&E Utilities Parks & Recreat)			
		Invoice Extension ---->			17.15

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
66480924 WWTP	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line Description				Unit(s) Unit Cost	Amount

Section 10, Item B.

PO Box 997300 *****
 *** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	WWTP				10 66014 1510 1 2898.32	2898.32
					(Sewer M&O PG&E Utilities Sewer Treatment)	
					Invoice Extension ---->	2898.32

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
77120924	WWTP OFFICE	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	WWTP OFFICE				10 66014 1510 1 327.29	327.29
					(Sewer M&O PG&E Utilities Sewer Treatment)	
					Invoice Extension ---->	327.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
78130924	PUBLIC RESTROOMS	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	PUBLIC RESTROOMS				01 66014 1130 1 92.73	92.73
					(General Fund PG&E Utilities Parks & Recreat)	
					Invoice Extension ---->	92.73

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82130924	COMMUNITY BLDG	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	COMMUNITY BLDG				01 66014 1130 1 1441.38	1441.38
					(General Fund PG&E Utilities Parks & Recreat)	
					Invoice Extension ---->	1441.38

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
82990924	LITTLE LEAGUE PARK	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount

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PO Box 997300 *** VENDOR.: PAC02 (PG&E (Electric,Gas))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	LITTLE LEAGUE PARK		01	66014 1130	1 93.62	93.62
				(General Fund PG&E Utilities Parks & Recreat)		
				Invoice Extension ---->		93.62

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
95900924	HISTORICAL GRAMMER SCHOOL	10-24	09/26/24	N N N	A-NET30 FROM INVOICE	20200

Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	HISTORICAL GRAMMER SCHOOL		01	66014 1130	1 200.53	200.53
				(General Fund PG&E Utilities Parks & Recreat)		
				Invoice Extension ---->		200.53
				Vendor Total ----->		8893.14
						=====

PO BOX 1539 *** VENDOR.: PET06 (E.PETERSON DESIGNS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
10102024	SUTTER HILL SIGN BOARD	10-24	10/10/24	N N N	-Unknown Discount Trm	20200

Line	Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001	SUTTER HILL SIGN BOARD		01	55010 1150	1 500.00	500.00
				(General Fund Community Prom Marketing)		
				Invoice Extension ---->		500.00
				Vendor Total ----->		500.00
						=====

80 MAIN ST *** VENDOR.: PET09 (AIMEE PETERSON)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
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80 MAIN ST *** VENDOR.: PET09 (AIMEE PETERSON)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
100824	REIMB FALL DECORATIONS	10-24	10/08/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	REIMB FALL DECORATIONS	01 55010 1150		1	650.00	650.00
		(General Fund Community Prom Marketing)				
					Invoice Extension ---->	650.00
					Vendor Total ----->	650.00

LOCKBOX #0134114 *** VENDOR.: PRE03 (PREMIERE ACCESS INSURANCE CO)
 P.O. BOX 884114

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2024	OCTOBER 2024 DENTAL PREMIUMS	10-24	01/01/24	N N N	-Unknown Discount Trm	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1060		1	323.24	323.24
		(General Fund Employee Benefi Police Dept)				
0002	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1400		1	8.03	8.03
		(General Fund Employee Benefi Cemetery)				
0003	OCTOBER 2024 DENTAL PREMIUMS	03 41040 1120		1	140.99	140.99
		(Streets/Sidewal Employee Benefi Streets/Roads)				
0004	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1130		1	86.02	86.02
		(General Fund Employee Benefi Parks & Recreat)				
0005	OCTOBER 2024 DENTAL PREMIUMS	10 41040 1510		1	151.68	151.68
		(Sewer M&O Employee Benefi Sewer Treatment)				
0006	OCTOBER 2024 DENTAL PREMIUMS	10 41040 1520		1	99.10	99.10
		(Sewer M&O Employee Benefi Sewer Collectio)				
0007	OCTOBER 2024 DENTAL PREMIUMS	80 41040 1600		1	164.15	164.15
		(Effluent Disp. Employee Benefi Effluent)				
0008	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1140		1	11.26	11.26
		(General Fund Employee Benefi Swimming Pool)				
0009	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1130		1	90.61	90.61
		(General Fund Employee Benefi Parks & Recreat)				
0010	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1130		1	.56	.56
		(General Fund Employee Benefi Parks & Recreat)				
0011	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1050		1	135.49	135.49
		(General Fund Employee Benefi Finance)				
0012	OCTOBER 2024 DENTAL PREMIUMS	10 41040 1050		1	78.07	78.07
		(Sewer M&O Employee Benefi Finance)				
0013	OCTOBER 2024 DENTAL PREMIUMS	01 41040 1130		1	38.17	38.17
		(General Fund Employee Benefi Parks & Recreat)				

Section 10, Item B.

LOCKBOX #0134114 *** VENDOR.: PRE03 (PREMIERE ACCESS INSURANCE CO)

P.O. BOX 884114

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				Unit(s) Unit Cost	Amount
0014 OCTOBER 2024 DENTAL PREMIUMS	03	41040 1120		1 31.81	31.81
				(Streets/Sidewal Employee Benefi Streets/Roads)	
0015 OCTOBER 2024 DENTAL PREMIUMS	01	41040 1130		1 31.81	31.81
				(General Fund Employee Benefi Parks & Recreat)	
0016 OCTOBER 2024 DENTAL PREMIUMS	10	41040 1510		1 42.41	42.41
				(Sewer M&O Employee Benefi Sewer Treatment)	
0017 OCTOBER 2024 DENTAL PREMIUMS	80	41040 1520		1 42.41	42.41
				(Effluent Disp. Employee Benefi Sewer Collectio)	
				Invoice Extension ---->	1475.81
				Vendor Total ----->	1475.81

P.O. BOX 77202 *** VENDOR.: PRI08 (PRINCIPAL LIFE INS. COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT2024 OCTOBER 2024 VISION PREMIUMS	10-24	09/18/24	N N N	-Unknown Discount Trm	20200
Line Description				Unit(s) Unit Cost	Amount
0001 OCTOBER 2024 VISION PREMIUMS	01	41040 1060		1 44.75	44.75
				(General Fund Employee Benefi Police Dept)	
0002 OCTOBER 2024 VISION PREMIUMS	01	41040 1020		1 23.18	23.18
				(General Fund Employee Benefi City Clerk)	
0003 OCTOBER 2024 VISION PREMIUMS	80	41040 1020		1 1.45	1.45
				(Effluent Disp. Employee Benefi City Clerk)	
0004 OCTOBER 2024 VISION PREMIUMS	01	41040 1020		1 1.45	1.45
				(General Fund Employee Benefi City Clerk)	
0005 OCTOBER 2024 VISION PREMIUMS	01	41040 1400		1 1.11	1.11
				(General Fund Employee Benefi Cemetery)	
0006 OCTOBER 2024 VISION PREMIUMS	03	41040 1120		1 18.49	18.49
				(Streets/Sidewal Employee Benefi Streets/Roads)	
0007 OCTOBER 2024 VISION PREMIUMS	01	41040 1130		1 11.85	11.85
				(General Fund Employee Benefi Parks & Recreat)	
0008 OCTOBER 2024 VISION PREMIUMS	04	41040 1450		1 .24	.24
				(Crestview Lgt/D Employee Benefi CrestView Lgt)	
0009 OCTOBER 2024 VISION PREMIUMS	10	41040 1510		1 23.62	23.62
				(Sewer M&O Employee Benefi Sewer Treatment)	
0010 OCTOBER 2024 VISION PREMIUMS	10	41040 1520		1 10.61	10.61
				(Sewer M&O Employee Benefi Sewer Collectio)	

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..... P.O. BOX 77202 *** VENDOR.: PRI08 (PRINCIPAL LIFE INS. COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0011 OCTOBER 2024 VISION PREMIUMS				80 41040 1600 1 21.14	21.14
				(Effluent Disp. Employee Benefi Effluent)	
0012 OCTOBER 2024 VISION PREMIUMS				01 41040 1140 1 .97	.97
				(General Fund Employee Benefi Swimming Pool)	
0013 OCTOBER 2024 VISION PREMIUMS				01 41040 1130 1 6.76	6.76
				(General Fund Employee Benefi Parks & Recreat)	
0014 OCTOBER 2024 VISION PREMIUMS				01 41040 1050 1 5.79	5.79
				(General Fund Employee Benefi Finance)	
0015 OCTOBER 2024 VISION PREMIUMS				01 41040 1720 1 .08	.08
				(General Fund Employee Benefi MonteVerde Muse)	
0016 OCTOBER 2024 VISION PREMIUMS				01 41040 1050 1 18.43	18.43
				(General Fund Employee Benefi Finance)	
0017 OCTOBER 2024 VISION PREMIUMS				03 41040 1050 1 .79	.79
				(Streets/Sidewal Employee Benefi Finance)	
0018 OCTOBER 2024 VISION PREMIUMS				80 41040 1050 1 .79	.79
				(Effluent Disp. Employee Benefi Finance)	
0019 OCTOBER 2024 VISION PREMIUMS				10 41040 1050 1 10.74	10.74
				(Sewer M&O Employee Benefi Finance)	
				Invoice Extension ---->	202.24
				Vendor Total ----->	202.24

..... 10656 INDUSTRIAL AVE *** VENDOR.: QUA02 (AQUALITY WATER MANAGEMENT, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
020200713 WWTP CONTRACT SERVICES	10-24	09/26/24	N N N	-Unknown Discount Trm	20200
Line Description				G/L Account No CTR Unit(s) Unit Cost	Amount
0001 WWTP CONTRACT SERVICES				10 61057 1510 1 2750.00	2750.00
				(Sewer M&O Contracts-Other Sewer Treatment)	
				Invoice Extension ---->	2750.00
				Vendor Total ----->	2750.00

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2961 W MAPLE LOOP DR
 STE 300
 INVOICE-TYPE DESCRIPTION PERIOD DATE SE TERM-DESCRIPTION G/L ACCOUNT No
 1742 TARGETED BASIN I&I ASSESSMENT 10-24 09/26/24 N N N -Unknown Discount Trm 20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	TARGETED BASIN I&I ASSESSMENT	10 70040 1520		1	17812.50	17812.50
	(Sewer M&O Machinery & Sewer Collectio)					
	Invoice Extension ---->					17812.50
	Vendor Total ----->					17812.50

P.O. BOX 264
 *** VENDOR.: RUB02 (RUBINI TREE SERVICE)

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	AMADOR RD/HIGHLAND DR	03 53015 1130		1	2950.00	2950.00
	(Streets/Sidewal Repair/Maint Parks & Recreat)					
	Invoice Extension ---->					2950.00
	Vendor Total ----->					2950.00

PO Box 1144
 *** VENDOR.: SAF03 (Safeguard Pest Control)

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MONTEVERDE STORE PEST CONTROL	01 67015 1720		1	86.00	86.00
	(General Fund O&M Blg/Structu MonteVerde Muse)					
	Invoice Extension ---->					86.00

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PO Box 1144 *** VENDOR.: SAF03 (Safeguard Pest Control)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					86.00 =====

P.O. BOX 7523 *** VENDOR.: SEI01 (SEIU Local 1021)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
10012024 SEPTEMBER 2024 UNION DUES	10-24	10/01/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 SEPTEMBER 2024 UNION DUES	01	21730	1	246.42	246.42
	(General Fund P/R - S.C. Employees Assoc.)				
Invoice Extension ---->					246.42
Vendor Total ----->					246.42 =====

PO BOX 597 *** VENDOR.: SIG01 (SIGNAL SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
391367 HISTORIC GRAMMER SCHOOL BURGLAR	10-24	09/12/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 HISTORIC GRAMMER SCHOOL BURGLAR	01	67015 1130	1	249.58	249.58
	(General Fund O&M Blg/Structu Parks & Recreat)				
Invoice Extension ---->					249.58

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
391837 HISTORIC GRAMMER SCHOOL BURGLAR ALARM	10-24	09/16/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 HISTORIC GRAMMER SCHOOL BURGLAR ALARM	01	67015 1130	1	240.00	240.00
	(General Fund O&M Blg/Structu Parks & Recreat)				
Invoice Extension ---->					240.00

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P.O. BOX 2209 *** VENDOR.: TEX01 (TEXAS LIFE INSURANCE COMPANY)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					147.75 =====

PO BOX 35146 *** VENDOR.: THA02 (THATCHER COMPANY - LB1106)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
5015166 Supplies - Chem Sewer Tre	10-24	09/05/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 Supplies - Chem Sewer Tre	10	52010 1510	1	3720.90	3720.90
(Sewer M&O Gen. Supplies Sewer Treatment)					
Invoice Extension ---->					3720.90

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
50105362 Supplies - Chem Sewer Tre	10-24	09/19/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 Supplies - Chem Sewer Tre	10	52010 1510	1	3478.00	3478.00
(Sewer M&O Gen. Supplies Sewer Treatment)					
Invoice Extension ---->					3478.00
Vendor Total ----->					7198.90 =====

P.O. BOX 209047 *** VENDOR.: TRA04 (TRANSUNION RISK & ALTERNATIVE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
6598OCT24 PD PERSON SEARCH SEP 2024	10-24	10/01/24	N N N	-Unknown Discount Trm	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 PD PERSON SEARCH SEP 2024	01	52010 1060	1	75.00	75.00
(General Fund Gen. Supplies Police Dept)					
Invoice Extension ---->					75.00

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..... P.O. BOX 209047 *** VENDOR.: TRA04 (TRANSUNION RISK & ALTERNATIVE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
Vendor Total ----->					75.00 =====

..... 2295 Bella Vista Drive *** VENDOR.: VIO01 (VIOLICH/SORACCO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
OCT24 Lease-Prkg LOT	10-24	10/01/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 Lease-Prkg LOT	01	68012 1130	1	875.00	875.00
(General Fund Lease-Prkg lot Parks & Recreat)					
Invoice Extension ---->					875.00
Vendor Total ----->					875.00 =====

..... PO BOX 60506 *** VENDOR.: WAL02 (CAPITAL ONE - WALMART)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
STMT0924 AUGUST 2024 STATEMENT	10-24	09/24/24	N N N	A-NET30 FROM INVOICE	20200
Line Description	G/L Account No CTR		Unit(s)	Unit Cost	Amount
0001 AUGUST 2024 STATEMENT	10	52010 1510	1	48.38	48.38
(Sewer M&O Gen. Supplies Sewer Treatment)					
Invoice Extension ---->					48.38
Vendor Total ----->					48.38 =====

..... 206 Peek Street *** VENDOR.: WEA01 (Weatherby, Reynolds, Fritson)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
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206 Peek Street *** VENDOR.: WEA01 (Weatherby, Reynolds, Fritson)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L	ACCOUNT No
40950	Engineering	10-24	09/20/24	N N N	A-NET30 FROM INVOICE		20200
Line	Description	G/L	Account No	CTR	Unit(s)	Unit Cost	Amount
0001	EngineeringWWTP	10	61025 1510		1	1080.00	1080.00
	(Sewer M&O Engineering Sewer Treatment)						
0002	ENGINEERING SSMP	10	61025 1520		1	1147.50	1147.50
	(Sewer M&O Engineering Sewer Collectio)						
0003	RAMMCO	10	61025 1115		1	67.50	67.50
	(Sewer M&O Engineering Engineering)						
0004	ARSA	80	61025 1600		1	202.50	202.50
	(Effluent Disp. Engineering Effluent)						
0005	PM+BLA 29 SPANISH/HYGRADE	10	55065 1115 166		1	135.00	135.00
	(Sewer M&O E&P Reimb Engr. Engineering)						
0006	SUTTER OAKS MAIN REPLACEMENT	10	70030 1520		1	337.50	337.50
	(Sewer M&O Improvements Sewer Collectio)						
0007	ORO MADRE OVERLAY	03	61057 1120		1	135.00	135.00
	(Streets/Sidewal Contracts-Other Streets/Roads)						
Invoice Extension ---->							3105.00
Vendor Total ----->							3105.00

P.O. BOX 251 *** VENDOR.: WEB01 (Weber, Ghio & Assoc, Inc.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L	ACCOUNT No
AUG-24	Engineering	10-24	09/11/24	N N N	A-NET30 FROM INVOICE		20200
Line	Description	G/L	Account No	CTR	Unit(s)	Unit Cost	Amount
0001	GENERAL CITY ENGINEERING	01	61025 1115		1	1846.75	1846.75
	(General Fund Engineering Engineering)						
0002	CIP ESTIMATE	01	61025 1115		1	1602.00	1602.00
	(General Fund Engineering Engineering)						
0003	ORO MADRE OVERLAY	01	61025 1115		1	13045.22	13045.22
	(General Fund Engineering Engineering)						
0004	CODE ENFORCEMENT	01	61025 1115		1	799.51	799.51
	(General Fund Engineering Engineering)						
0005	EUREKA ROAD OVERLAY PROJECT	01	61025 1115		1	2485.75	2485.75
	(General Fund Engineering Engineering)						
0006	ENCROACHMENT PLAN REVIEW	01	61028 1115		1	44.50	44.50
	(General Fund Plan Chk & Insp Engineering)						
0007	BLA- 290 SPANISH - BOYLE	01	55065 1115 151		1	390.50	390.50
	(General Fund E&P Reimb Engr. Engineering)						

Section 10, Item B.

.....
 240 JUDY DR *** VENDOR.: \0001 (SARAH J OZMENT)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	SE	TERM-DESCRIPTION	G/L ACCOUNT No
000C41001	MQ CUSTOMER REFUND FOR OZM0001	10-24	10/01/24	N N N N	Z-IMMEDIATE PAY	20200

Line	Description	G/L Account No	CTR	Unit(s)	Unit Cost	Amount
0001	MQ CUSTOMER REFUND FOR OZM0001	10 22800		1	222.52	222.52

(Sewer M&O A/P - Utility Refunds)

Invoice Extension ----> 222.52

Vendor Total -----> 222.52
 =====

** Total Invoices ----> 237646.14
 ** Total Checks -----> .00

*** Total Purchases ---> 237646.14
 =====

Section 10, Item B.

FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	20200		Accounts Payable//General Fund	-144582.41					
01	21711		P/R - Medical Health Pay.//Gener	2278.33					
01	21730		P/R - S.C. Employees Assoc.//Gen	246.42					
01	34139	<*>	Building Permit Fees//General Fu	212.88	-21036.55	.00	-20823.67	-100000.00	-79176.33
01	41040	1020	Employee Bene/City Clerk/General	472.49	5541.48	.00	6013.97	21164.00	15150.03
01	41040	1040	Employee Bene/City Manager/Gener	1176.75	2798.50	.00	3975.25	27388.00	23412.75
01	41040	1050	Employee Bene/Finance/General Fu	2457.92	5286.53	.00	7744.45	25223.00	17478.55
01	41040	1060	Employee Bene/Police Dept/Genera	2664.30	29874.83	.00	32539.13	113880.00	81340.87
01	41040	1130	Employee Bene/Parks & Recre/Gene	2377.44	9854.82	.00	12232.26	49528.00	37295.74
01	41040	1140	Employee Bene/Swimming Pool/Gene	147.69	312.82	.00	460.51	3212.00	2751.49
01	41040	1400	Employee Bene/Cemetery/General F	32.07	347.37	.00	379.44	3212.00	2832.56
01	41040	1520<*>	Employee Bene/Sewer Collect/Gene	5.00	.00	.00	5.00	.00	-5.00
01	41040	1720	Employee Bene/MonteVerde Mu/Gene	.08	.16	.00	.24	10707.00	10706.76
01	41050	1020	Workers Comp./City Clerk/General	1572.97	.00	.00	1572.97	6076.00	4503.03
01	41050	1040	Workers Comp./City Manager/Gener	2658.20	.00	.00	2658.20	10268.00	7609.80
01	41050	1050	Workers Comp./Finance/General Fu	1786.29	.00	.00	1786.29	6900.00	5113.71
01	41050	1060	Workers Comp./Police Dept/Genera	8621.38	.00	.00	8621.38	33302.00	24680.62
01	41050	1130	Workers Comp./Parks & Recre/Gene	3088.72	.00	.00	3088.72	11931.00	8842.28
01	41050	1140	Workers Comp./Swimming Pool/Gene	200.37	.00	.00	200.37	774.00	573.63
01	41050	1400	Workers Comp./Cemetery/General F	200.37	.00	.00	200.37	774.00	573.63
01	41050	1720	Workers Comp./MonteVerde Mu/Gene	667.66	.00	.00	667.66	2579.00	1911.34
01	52010	1040	Gen. Supplies/City Manager/Gener	10.48	43.05	.00	53.53	270.00	216.47
01	52010	1050	Gen. Supplies/Finance/General Fu	151.08	1951.68	.00	2102.76	11650.00	9547.24
01	52010	1060	Gen. Supplies/Police Dept/Genera	132.22	293.58	.00	425.80	3800.00	3374.20
01	52012	1060	Fuel/Police Dept/General Fund	2657.58	5140.60	.00	7798.18	27000.00	19201.82
01	52012	1130	Fuel/Parks & Recre/General Fund	646.35	1094.00	.00	1740.35	9000.00	7259.65
01	53015	1060<*>	Repair/Maint/Police Dept/General	73.25	.00	.00	73.25	.00	-73.25
01	53015	1130	Repair/Maint/Parks & Recre/Gener	1056.26	5286.05	.00	6342.31	31500.00	25157.69
01	53020	6100	Equipmt Maint/Central Servi/Gene	32.11	65.55	.00	97.66	650.00	552.34
01	55001	1060	Special Depar/Police Dept/Genera	566.00	57.44	.00	623.44	1000.00	376.56
01	55010	1150	Community Pro/Marketing/General	6650.00	1584.26	300.00	8534.26	16585.00	8050.74
01	55030	1010	Elections/City Council/General F	42.36	214.98	.00	257.34	1000.00	742.66
01	55065	1115	E&P Reimb Eng/Engineering/Genera	9640.43	14801.28	.00	24441.71	60000.00	35558.29
01	60013	1050	Network Svcs/Finance/General Fun	432.30	864.60	.00	1296.90	5318.00	4021.10
01	60013	1060<*>	Network Svcs/Police Dept/General	90.00	.00	.00	90.00	.00	-90.00
01	60013	6100	Network Svcs/Central Servi/Gener	1593.26	3296.00	.00	4889.26	22500.00	17610.74
01	60014	6100	Internet Serv/Central Servi/Gene	375.98	746.22	.00	1122.20	7250.00	6127.80
01	61025	1115<*>	Engineering/Engineering/General	19779.23	48080.48	-1094.00	66765.71	60000.00	-6765.71
01	61028	1100	Plan Chk & In/Building DEPT/Gene	4559.39	8623.41	.00	13182.80	41000.00	27817.20
01	61028	1115	Plan Chk & In/Engineering/Genera	44.50	222.50	.00	267.00	4000.00	3733.00
01	61030	6130	Legal/City Attorney/General Fund	3028.50	2086.50	.00	5115.00	28050.00	22935.00
01	61045	1090<*>	Planner/Planning/General Fund	2952.00	49152.00	.00	52104.00	40000.00	-12104.00
01	61055	1040	Prof Services/City Manager/Gener	9841.85	612.50	.00	10454.35	13200.00	2745.65
01	61057	1140	Contracts-Oth/Swimming Pool/Gene	20710.00	13235.40	.00	33945.40	40500.00	6554.60

Section 10, Item B.

FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	62010	1040<*>	Communication/City Manager/Gener	82.93	165.86	.00	248.79	.00	-248.79
01	62010	1060	Communication/Police Dept/Genera	581.12	651.92	.00	1233.04	5000.00	3766.96
01	62010	6100	Communication/Central Servi/Gene	55.88	402.73	.00	458.61	4375.00	3916.39
01	64011	1090	PH Notices/Planning/General Fund	42.35	411.66	.00	454.01	4000.00	3545.99
01	65010	6100<*>	Risk Managemt/Central Servi/Gene	10536.00	196771.00	10536.00	217843.00	217663.00	-180.00
01	66012	1020<*>	Water Utiliti/City Clerk/General	7.68	14.66	.00	22.34	.00	-22.34
01	66012	1040	Water Utiliti/City Manager/Gener	7.68	14.66	.00	22.34	459.00	436.66
01	66012	1050	Water Utiliti/Finance/General Fu	30.71	44.47	.00	75.18	253.00	177.82
01	66012	1060	Water Utiliti/Police Dept/Genera	60.23	85.36	.00	145.59	500.00	354.41
01	66012	1130	Water Utiliti/Parks & Recre/Gene	3202.52	7333.82	.00	10536.34	22500.00	11963.66
01	66012	1400<*>	Water Utiliti/Cemetery/General F	118.78	149.65	.00	268.43	.00	-268.43
01	66012	1720<*>	Water Utiliti/MonteVerde Mu/Gene	74.14	145.03	.00	219.17	.00	-219.17
01	66014	1020<*>	PG&E Utilitie/City Clerk/General	6.67	7.11	.00	13.78	.00	-13.78
01	66014	1040	PG&E Utilitie/City Manager/Gener	3.92	7.97	.00	11.89	351.00	339.11
01	66014	1050<*>	PG&E Utilitie/Finance/General Fu	269.09	618.98	.00	888.07	203.00	-685.07
01	66014	1060	PG&E Utilitie/Police Dept/Genera	527.63	1213.69	.00	1741.32	7000.00	5258.68
01	66014	1130	PG&E Utilitie/Parks & Recre/Gene	4307.70	11529.51	.00	15837.21	22700.00	6862.79
01	66014	1720<*>	PG&E Utilitie/MonteVerde Mu/Gene	75.44	193.84	.00	269.28	.00	-269.28
01	67009	1060	Vehicle Maint/Police Dept/Genera	4072.58	1710.79	.00	5783.37	13000.00	7216.63
01	67009	1130	Vehicle Maint/Parks & Recre/Gene	220.86	26.39	.00	247.25	6000.00	5752.75
01	67015	1130	O&M Blg/Struc/Parks & Recre/Gene	489.58	1039.17	.00	1528.75	5000.00	3471.25
01	67015	1720<*>	O&M Blg/Struc/MonteVerde Mu/Gene	86.00	86.00	.00	172.00	.00	-172.00
01	68012	1130	Lease-Prkg lo/Parks & Recre/Gene	3790.46	5540.46	.00	9330.92	45500.00	36169.08
Fund (01) Total ---->				.00	418596.77	9742.00	570396.43	1005695.00	435298.57
03	20200		Accounts Payable//Streets/Sidewa	-10750.29					
03	41040	1040	Employee Bene/City Manager/Stree	59.54	119.08	.00	178.62	2490.00	2311.38
03	41040	1050	Employee Bene/Finance/Streets/Si	186.37	429.11	.00	615.48	3140.00	2524.52
03	41040	1120	Employee Bene/Streets/Roads/Stre	1137.02	5528.09	.00	6665.11	18844.00	12178.89
03	41050	1040	Workers Comp./City Manager/Stree	241.80	.00	.00	241.80	934.00	692.20
03	41050	1050	Workers Comp./Finance/Streets/Si	222.38	.00	.00	222.38	859.00	636.62
03	41050	1120	Workers Comp./Streets/Roads/Stre	1175.00	.00	.00	1175.00	4539.00	3364.00
03	52010	1040	Gen. Supplies/City Manager/Stree	2.10	8.61	.00	10.71	25.00	14.29
03	52010	1050	Gen. Supplies/Finance/Streets/Si	19.37	196.33	.00	215.70	1451.00	1235.30
03	52012	1120	Fuel/Streets/Roads/Streets/Sidew	409.09	757.58	.00	1166.67	12540.00	11373.33
03	53015	1130<*>	Repair/Maint/Parks & Recre/Stree	2950.00	.00	.00	2950.00	.00	-2950.00
03	55060	1120	Patching/Streets/Roads/Streets/S	628.59	253.34	.00	881.93	21960.00	21078.07
03	60013	1050	Network Svcs/Finance/Streets/Sid	76.29	152.58	.00	228.87	662.00	433.13
03	61057	1120	Contracts-Oth/Streets/Roads/Stre	135.00	1417.50	.00	1552.50	17000.00	15447.50
03	62010	1040<*>	Communication/City Manager/Stree	16.59	33.18	.00	49.77	.00	-49.77
03	66012	1020<*>	Water Utiliti/City Clerk/Streets	1.52	2.92	.00	4.44	.00	-4.44
03	66012	1040	Water Utiliti/City Manager/Stree	1.54	2.94	.00	4.48	42.00	37.52

Section 10, Item B.

FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
03	66012	1050	Water Utiliti/Finance/Streets/Si	5.42	7.22	.00	12.64	32.00	19.36
03	66014	1040	PG&E Utilitie/City Manager/Stree	.79	1.60	.00	2.39	32.00	29.61
03	66014	1050<*>	PG&E Utilitie/Finance/Streets/Si	47.49	109.23	.00	156.72	25.00	-131.72
03	66014	1120<*>	PG&E Utilitie/Streets/Roads/Stre	12.53	7.42	.00	19.95	.00	-19.95
03	66025	1120	Street Lights/Streets/Roads/Stre	3306.68	6607.49	.00	9914.17	38400.00	28485.83
03	67009	1120	Vehicle Maint/Streets/Roads/Stre	115.18	415.69	.00	530.87	2000.00	1469.13
Fund (03) Total ---->				.00	16049.91	.00	26800.20	124975.00	98174.80
=====									
04	20200		Accounts Payable//Crestview Lgt/	-149.38					
04	41040	1450<*>	Employee Bene/CrestView Lgt/Cres	.24	.48	.00	.72	.00	-.72
04	41050	1050	Workers Comp./Finance/Crestview	29.77	.00	.00	29.77	115.00	85.23
04	66025	1450<*>	Street Lights/CrestView Lgt/Cres	118.21	241.69	.00	359.90	.00	-359.90
04	67009	1120<*>	Vehicle Maint/Streets/Roads/Cres	1.16	1.69	.00	2.85	.00	-2.85
Fund (04) Total ---->				.00	243.86	.00	393.24	115.00	-278.24
=====									
10	20200		Accounts Payable//Sewer M&O	-67519.68					
10	22800		A/P - Utility Refunds//Sewer M&O	222.52					
10	34410		<*>Fees - Sewer Service Undist//Sew	538.43	-624158.47	.00	-623620.04	-2472989.00	-1849368.96
10	41040	1020	Employee Bene/City Clerk/Sewer M	28.09	627.77	.00	655.86	2490.00	1834.14
10	41040	1040	Employee Bene/City Manager/Sewer	513.76	1205.52	.00	1719.28	12449.00	10729.72
10	41040	1050	Employee Bene/Finance/Sewer M&O	1152.38	2269.17	.00	3421.55	15992.00	12570.45
10	41040	1510	Employee Bene/Sewer Treatme/Sewe	2219.87	5101.17	.00	7321.04	23198.00	15876.96
10	41040	1520	Employee Bene/Sewer Collect/Sewe	906.05	2851.02	.00	3757.07	13919.00	10161.93
10	41050	1020	Workers Comp./City Clerk/Sewer M	185.10	.00	.00	185.10	715.00	529.90
10	41050	1040	Workers Comp./City Manager/Sewer	1208.46	.00	.00	1208.46	4668.00	3459.54
10	41050	1050	Workers Comp./Finance/Sewer M&O	1132.35	.00	.00	1132.35	4374.00	3241.65
10	41050	1510	Workers Comp./Sewer Treatme/Sewe	1446.63	.00	.00	1446.63	5588.00	4141.37
10	41050	1520	Workers Comp./Sewer Collect/Sewe	868.03	.00	.00	868.03	3353.00	2484.97
10	52010	1040	Gen. Supplies/City Manager/Sewer	4.19	17.22	.00	21.41	123.00	101.59
10	52010	1050	Gen. Supplies/Finance/Sewer M&O	94.17	3570.82	.00	3664.99	7387.00	3722.01
10	52010	1510<*>	Gen. Supplies/Sewer Treatme/Sewe	7247.28	11886.73	.00	19134.01	2500.00	-16634.01
10	52012	1510	Fuel/Sewer Treatme/Sewer M&O	516.71	829.72	.00	1346.43	10000.00	8653.57
10	52020	1510	Supplies - La/Sewer Treatme/Sewe	1144.00	1111.50	.00	2255.50	6000.00	3744.50
10	53015	1510<*>	Repair/Maint/Sewer Treatme/Sewer	961.88	.00	.00	961.88	.00	-961.88
10	53020	6100	Equipmt Maint/Central Servi/Sewe	32.10	65.55	.00	97.65	325.00	227.35
10	55065	1115<*>	E&P Reimb Eng/Engineering/Sewer	135.00	270.00	.00	405.00	.00	-405.00
10	55095	1510	Taxes/Fees/Li/Sewer Treatme/Sewe	150.00	.00	.00	150.00	3200.00	31850.00
10	60011	1510	Computer Soft/Sewer Treatme/Sewe	450.00	300.00	.00	750.00	7500.00	6750.00
10	60013	1050	Network Svcs/Finance/Sewer M&O	271.24	542.48	.00	813.72	3372.00	2558.28
10	60013	6100	Network Svcs/Central Servi/Sewer	1593.26	1324.00	.00	2917.26	11250.00	8332.74

Section 10, Item B.

FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	60014	1510	Internet Serv/Sewer Treatme/Sewer	204.40	408.80	.00	613.20	2500.00	1886.80
10	60014	6100	Internet Serv/Central Servi/Sewer	375.98	746.22	.00	1122.20	3625.00	2502.80
10	61025	1115<*>	Engineering/Engineering/Sewer M&	67.50	675.00	.00	742.50	.00	-742.50
10	61025	1510	Engineering/Sewer Treatme/Sewer	1080.00	1755.00	.00	2835.00	10000.00	7165.00
10	61025	1520	Engineering/Sewer Collect/Sewer	1147.50	945.00	.00	2092.50	20000.00	17907.50
10	61030	6130	Legal/City Attorney/Sewer M&O	1349.50	1810.50	.00	3160.00	38250.00	35090.00
10	61057	1510<*>	Contracts-Oth/Sewer Treatme/Sewer	2750.00	5500.00	.00	8250.00	.00	-8250.00
10	62010	1040<*>	Communication/City Manager/Sewer	33.17	66.34	.00	99.51	.00	-99.51
10	62010	1510	Communication/Sewer Treatme/Sewer	31.30	31.30	.00	62.60	1000.00	937.40
10	62010	6100	Communication/Central Servi/Sewer	55.88	402.73	.00	458.61	2188.00	1729.39
10	65010	6100	Risk Manageme/Central Servi/Sewer	5268.00	98385.50	.00	103653.50	108831.00	5177.50
10	66012	1020<*>	Water Utiliti/City Clerk/Sewer M	3.07	5.86	.00	8.93	.00	-8.93
10	66012	1040	Water Utiliti/City Manager/Sewer	3.07	5.86	.00	8.93	208.00	199.07
10	66012	1050	Water Utiliti/Finance/Sewer M&O	19.27	26.85	.00	46.12	161.00	114.88
10	66012	1510	Water Utiliti/Sewer Treatme/Sewer	1046.97	1451.47	.00	2498.44	18000.00	15501.56
10	66014	1020<*>	PG&E Utilitie/City Clerk/Sewer M	.79	.84	.00	1.63	.00	-1.63
10	66014	1040	PG&E Utilitie/City Manager/Sewer	1.57	3.19	.00	4.76	159.00	154.24
10	66014	1050<*>	PG&E Utilitie/Finance/Sewer M&O	168.84	388.37	.00	557.21	128.00	-429.21
10	66014	1510	PG&E Utilitie/Sewer Treatme/Sewer	3306.94	5608.58	.00	8915.52	28000.00	19084.48
10	67009	1510	Vehicle Maint/Sewer Treatme/Sewer	80.78	15.61	.00	96.39	3500.00	3403.61
10	67010	1510	O&M Equipment/Sewer Treatme/Sewer	1749.86	1613.09	.00	3362.95	66000.00	62637.05
10	67050	1510	O & M-Sewer P/Sewer Treatme/Sewer	2033.65	984.42	.00	3018.07	25000.00	21981.93
10	70030	1520	Improvements/Sewer Collect/Sewer	337.50	119129.33	.00	119466.83	655000.00	535533.17
10	70040	1510	Machinery &/Sewer Treatme/Sewer	5570.14	.00	.00	5570.14	170000.00	164429.86
10	70040	1520	Machinery &/Sewer Collect/Sewer	17812.50	.00	.00	17812.50	375000.00	19687.50
Fund (10) Total ---->				.00	-352225.94	.00	-284928.78	-1115736.00	-830807.22
=====									
24	11570		<*>A/R - Employee Loans//Lg Term De	2500.00	27500.00	.00	30000.00	.00	-30000.00
24	20200		Accounts Payable//Lg Term Debt	-2500.00					
Fund (24) Total ---->				.00	27500.00	.00	30000.00	.00	-30000.00
=====									
80	20200		Accounts Payable//Effluent Disp.	-12144.38					
80	41040	1020	Employee Bene/City Clerk/Effluen	33.69	382.04	.00	415.73	1245.00	829.27
80	41040	1040	Employee Bene/City Manager/Efflu	353.00	861.00	.00	1214.00	7469.00	6255.00
80	41040	1050	Employee Bene/Finance/Effluent D	186.37	436.35	.00	622.72	5024.00	4401.28
80	41040	1520<*>	Employee Bene/Sewer Collect/Effl	232.82	.00	.00	232.82	.00	-232.82
80	41040	1600	Employee Bene/Effluent/Effluent	2234.03	6332.65	.00	8566.68	26767.00	18200.32
80	41050	1020	Workers Comp./City Clerk/Effluen	92.42	.00	.00	92.42	357.00	264.58
80	41050	1040	Workers Comp./City Manager/Efflu	725.13	.00	.00	725.13	2801.00	2075.87
80	41050	1050	Workers Comp./Finance/Effluent D	355.70	.00	.00	355.70	1374.00	1018.30

Section 10, Item B.

FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
80	41050	1600	Workers Comp./Effluent/Effluent	1669.27	.00	.00	1669.27	6448.00	4778.73
80	52010	1040	Gen. Supplies/City Manager/Efflu	4.18	17.22	.00	21.40	74.00	52.60
80	52010	1050	Gen. Supplies/Finance/Effluent D	29.64	421.11	.00	450.75	2320.00	1869.25
80	52010	1600	Gen. Supplies/Effluent/Effluent	130.00	72.17	.00	202.17	600.00	397.83
80	53015	1600<*>	Repair/Maint/Effluent/Effluent D	89.31	.00	.00	89.31	.00	-89.31
80	60013	1050	Network Svcs/Finance/Effluent Di	67.81	135.62	.00	203.43	1059.00	855.57
80	61025	1600	Engineering/Effluent/Effluent Di	202.50	405.00	.00	607.50	47000.00	46392.50
80	62010	1040<*>	Communication/City Manager/Efflu	33.18	66.35	.00	99.53	.00	-99.53
80	65010	6100	Risk Managemen/Central Serv/Effl	5268.00	98385.50	.00	103653.50	108831.00	5177.50
80	66012	1020<*>	Water Utiliti/City Clerk/Effluen	3.07	5.86	.00	8.93	.00	-8.93
80	66012	1040	Water Utiliti/City Manager/Efflu	3.07	5.86	.00	8.93	125.00	116.07
80	66012	1050	Water Utiliti/Finance/Effluent D	4.82	6.81	.00	11.63	50.00	38.37
80	66014	1020<*>	PG&E Utilitie/City Clerk/Effluen	.39	.43	.00	.82	.00	-.82
80	66014	1040	PG&E Utilitie/City Manager/Efflu	1.57	3.19	.00	4.76	96.00	91.24
80	66014	1050<*>	PG&E Utilitie/Finance/Effluent D	42.22	97.11	.00	139.33	40.00	-99.33
80	67009	1600	Vehicle Maint/Effluent/Effluent	382.19	.00	.00	382.19	5200.00	4817.81
Fund (80) Total ---->				.00	107634.27	.00	119778.65	216880.00	97101.35

Ctr	FUND	ACCT	DEPT	Description (ACCT/DEPT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
112	01	55065	1115	E&P Reimb Eng/Engineering/Genera	1240.00	14801.28	8400.43	24441.71	60000.00	35558.29
112	01	61030	6130	Legal/City Attorney/General Fund	874.00	2086.50	2154.50	5115.00	28050.00	22935.00
141	01	55065	1115	E&P Reimb Eng/Engineering/Genera	244.93	14801.28	9395.50	24441.71	60000.00	35558.29
142	01	55065	1115	E&P Reimb Eng/Engineering/Genera	780.75	14801.28	8859.68	24441.71	60000.00	35558.29
151	01	55065	1115	E&P Reimb Eng/Engineering/Genera	550.50	14801.28	9089.93	24441.71	60000.00	35558.29
152	01	55065	1115	E&P Reimb Eng/Engineering/Genera	1292.00	14801.28	8348.43	24441.71	60000.00	35558.29
155	01	55065	1115	E&P Reimb Eng/Engineering/Genera	440.00	14801.28	9200.43	24441.71	60000.00	35558.29
156	01	55065	1115	E&P Reimb Eng/Engineering/Genera	2383.50	14801.28	7256.93	24441.71	60000.00	35558.29
156	01	61030	6130	Legal/City Attorney/General Fund	805.00	2086.50	2223.50	5115.00	28050.00	22935.00
158	01	55065	1115	E&P Reimb Eng/Engineering/Genera	700.75	14801.28	8939.68	24441.71	60000.00	35558.29
159	01	55065	1115	E&P Reimb Eng/Engineering/Genera	480.00	14801.28	9160.43	24441.71	60000.00	35558.29
166	10	55065	1115	E&P Reimb Eng/Engineering/Sewer	135.00	270.00	.00	405.00	.00	-405.00
P53	01	55065	1115	E&P Reimb Eng/Engineering/Genera	1528.00	14801.28	8112.43	24441.71	60000.00	35558.29

Sutter Creek Projects as 11/11/24:

City Projects

Housing Element Update- Revisions are being made to the draft and should be completed by the end of the year.

LEAP

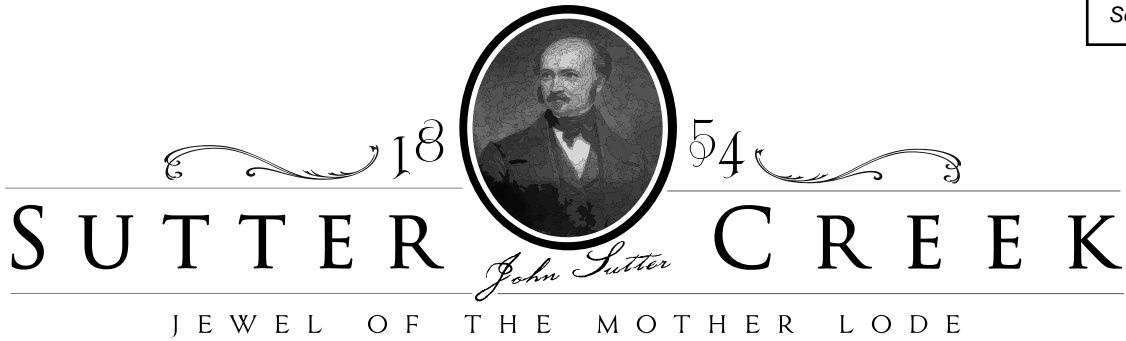
The City is revising the LEAP Grant application to take advantage of additional funds available. We will be working with a consultant to complete a Nexus Study.

Applicant Projects

Applications currently under review

- 130 Lincoln Ave CUP for a Cell Tower- 11/12 Reviewed by the DRC
- 150 Lot subdivision- Gold Rush Ranch- Incomplete letter sent out to the applicant.

11/12/24- The Planning Commission held a discussion regarding Broadmeadows and a potential walking path from the project site to downtown.



STAFF REPORT

TO: TOM DUBOIS, CITY MANAGER
MEETING DATE: NOVEMBER 18, 2024
FROM: DAN LAFONTAINE, PUBLIC WORKS DIRECTOR
SUBJECT: PUBLIC WORKS DEPARTMENT REPORT FOR OCTOBER 2024

Objective: The objective of this staff report is to provide a monthly status update regarding activities within the Public Works Department.

Executive Summary: As we get closer to winter, we are starting to see some signs of rain reoccurring in the forecast. At public works this means we are entering the busy time of year chasing after leaves and clearing drains. We are happy to report that Sutter Creek has been cleared from the flushing damn to the WWTP. We also managed to cut back the tributary at Karsan Dr. After the first rain of the year we cleaned up some leaves off the streets and sidewalks to try and keep our storm drains clean. We also finished with the installation of new thermo on the crosswalks on Gopher flat around the Primary school. We had to close the road but this installation will improve the safety of our children crossing Gopher flat for years to come.

On the treatment side of Public works we had a very busy month at the WWTP. We lost another roto strainer (shaft broke) leaving us with only one operational. As we enter the storm season this is a top priority to get numbers 3 and 4 back from the shops and installed ASAP. We did manage to repair the conveyor system in one month and will resume normal sludge wasting in the month of November. We managed to perform a cleaning of the chlorine contact chamber at the end of October that will keep our effluent samples clean. This is no small task as we have to shut the system off to isolate the chamber. Everything went well and the contact chamber was clean and back in service in a few days. Moving downstream further we completed the ROV inspection at the Henderson underdrain (a requirement of the Division of Damn Safety) and were able to get all the way to the face of the valve. WGA is currently reviewing the footage, and we will be sending that video to the DODS for comments.

Upcoming: In the next month PW will continue with the cleaning of the tributaries around town (with the help of Cal fire). The more we can clear out of the creeks the better prepared we are for any storms not backing up and alleviating any possible flooding. We will also be preparing for Christmas and the holiday season and by checking all out light strands in anticipation the lights going up the week of thanksgiving!

Detailed Summary: Below is a detailed summary and or status of the main PW responsibilities; Collection System, Wastewater Treatment Plant, Effluent Disposal, Streets and City Right of Way, Parks and Buildings, and Service Callouts.

Collection System Status:

CIP work

- The list of collection system repairs has been formalized for the 2024 calendar year. Currently we are scheduling to camera all of the lines that are on the list to make a final determination of repair or replacement. This work should be completed by the end of the year with cost estimates.

SSMP Activity

Calls for service

- 10/1/2024; 231 Mahoney Mill Rd, plugged private lateral.
- 10/28/2024; 57 Boston Alley, plugged City main. Approximately 75 gallons spilled and was cleaned up. A report was sent to CIWQS for the spill.

Sewer System Cleaning and Maintenance.

- For October 2024, there was 5,014 feet of sewer line cleaned. The total amount cleaned for the calendar year 2024 is 15,947 feet. The total for calendar year 2023 was 31,023 feet. This PW team focuses on the most pressing known problem areas. In October the PW team will focus on our typical problem areas ahead of the winter months.

Wastewater Treatment Plant Status:

The WWTP met all the effluent quality discharge requirements for the month of October.

Table 1. Monthly Status of required reporting constituents.

Constituent	Monthly Results	Monthly Limits
Monthly Influent Flow	10.968 MG 0.354 MGD daily avg	0.48mgd ¹
Effluent BOD, mg/L	14 mg/L	30 mg/l
Effluent Settleable Matter, mL/L	< 0.1 ml/L	0.5 ml/l
Effluent TSS, mg/L	5.5 mg/L	30 mg/l
Total Coliform, MPN	< 1.8 mpn	23 mpn
Sludge Wasted	5,950 gallons	
Rain	0.0 in.	0.0 in. YTD –27.52” Last YTD

¹ The .48 MGD is daily dry weather flow (May through October).

Plant Compliance Issues: The monthly September 2024 report was electronically submitted to the Regional Water Quality Control Board.

Operational Strategy Modifications:

- The rag bin was hauled on October 7, 2024.

- The conveyor system drum replacement has been installed and normal operation can be resumed. Sludge wasting was limited in October but did occur with 6K gallons dewatered.
- Roto strainers number 2 has broken the shaft leaving the WWTP with one operational strainer. The other two Roto Strainers are being worked on at the shop and are in constant contact to get these delivered back to the plant.
- The Aerator for the emergency pond has been disassembled and sent to the manufacturer to be repaired. We anticipate that we will have this back by the end of the year.
- On October 30, 2024, the Chlorin contact chamber was dewatered, cleaned of any sludge and put back into service. This cleaning will help keep our effluent samples in compliance with our permit.
- The chlorine pumps (lead and lag) have shown signs of failure (motor overheating and constant tripping). Two new pumps have been ordered through Grundfos on a rush basis.

Effluent Disposal

- Bowers and Hoskins irrigation were initiated for the season on June 3, 2024.
- Ione has received 250 acre-ft from the ARSA pipeline. Ione is requesting to switch back over to ARSA to take the remaining 50 acre-feet later in October.
- On October 30, 2024 representatives from ARSA met at the water board to discuss the water balances. Members from Ione and CDCR were in attendance also. The discussion centered around the upcoming deadline and no problems were noted for each agencies water balance.
- On October 22, 2024, an ROV inspection was performed on the Henderson underdrain. The ROV was able to get up the pipe all the way to the Henderson valve. WGA is currently reviewing the footage.
- Ongoing maintenance of the cattle water troughs along the pipeline. Irrigation sprinklers and valves are being repaired constantly
- Weed and rodent abatement at the three reservoirs.
- Send weekly updates to the Regional Board on reservoir levels and volumes.
- Daily flow checks and level readings.

Streets and City Right of Way.

- Red no parking curbs were painted on Boston Alley. We also managed to install a few parking spaces to better define the right places to park. We anticipate that this will inform our residents and visitors of the proper parking spaces. In November we will continue with curb markings on Eureka Street.
- Gopher flat cross walks. The public works team installed thermo on all crosswalks on Gopher flat and Broad St for children crossing Gopher flat to the primary school. See pictures below of the installation.



Parks and Buildings

- A fire broke out at the gateway property and scorched a portion of the irrigation piping and a few trees. Public works will work to clear the brush and reinstall irrigation to continue our beautification of that area.
- CalFire crews were onsite for a 4 days at in October to finish the creek clearing. The crew began where they left off in the creek and cleared down until they reached the WWTP. After the creek had been finished they had time to move to the Karsan Dr tributary and cleared that area. The City permit application has been submitted for the Creek cleaning. An update from Fish and Game, their staff review was complete, and it is now on the managers desk, and a determination was due at the end of August. To date, the determination has not been received but we have been told that it should be finished by the end of November.



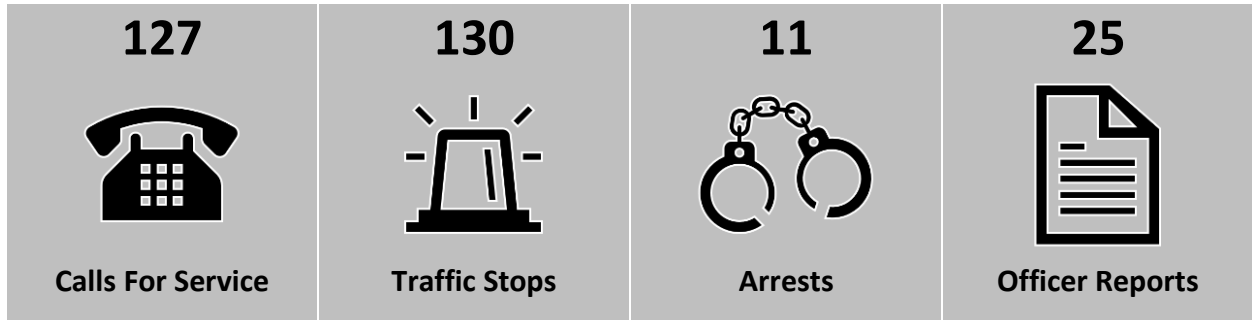
Service Requests

- Responded to eleven service requests in August.
- One was for street issue;
 - Two were for facility issues;
 - One was for drainage issue;
 - Two were for a sewer issues.



To: **Tom DuBois, City Manager**
From: **Jim O’Connell, Chief of Police**
Date: **November 18, 2024**
Re: **October 2024 Staff Report**

September 2024 Department Statistics			
Calls For Service	127	+14	↑
Traffic Stops	130	+2	↑
Officer Initiated Incidents	392	-44	↓
Business Checks	198	-87	↓
Vehicle/Pedestrian Checks	34	-	
Total Officer Reports	25	-3	↓
Arrests	11	+5	↑
Moving Citations	27	+9	↑
Parking Citations	2	+1	↑
TOTAL	946	-102	↓



Volunteer Contributions:

During the month of October, our dedicated volunteers provided 39.5 hours of service to the community.

Community Engagement:

SCPD Officers continue to conduct regular foot patrol downtown on each of their respective shifts.

Fire Investigation:

SCPD assisted with the safety operation related to the devastating fire on Main Street and coordinated the deployment of State arson investigators to the scene. Kudos to the first officer at the fire, Officer James F. McKeon, who coordinates road closures, notifications and



evacuations throughout the night. This event necessitated the deployment and participation of the entire team, from Officers to Volunteers, as the roads needed to be closed throughout the day and into the early evening.

Missing Person Investigation and Search:

During the month of October, in the middle of the night, SCPD received a call that a woman with dementia had wandered away from a hotel in town. SCPD, along with our partners in the Fire Department, Jackson PD, Lone PD, Jackson PD and the Amador Sheriff's Department, conducted an in-depth, exhaustive search, made even more critical by the plunging temperatures and the rain. SCPD located the woman safely and reunited her with her husband. Kudos to Officer Al Casias for his logical and comprehensive management of the investigation.

Arson Arrest:

SCPD and Sutter Creek Fire responded to a fire set next to a commercial building. Thanks to the quick response of our first responders, the fire was extinguished before significant damage occurred. Finding the fire suspicious, SCPD investigated, and determined that the fire had been intentionally set. SCPD subsequently identified and arrested the suspect for arson. Kudos to Officers Casias and Ryan Baldwin for their coordinated investigation and arrest.

Extra Patrols at Schools:

Based upon increased complaints regarding traffic related issues surrounding the dropping off and picking up of students, SCPD increased its already consistent presence at the schools and utilized overtime to monitor, identify and address those matters.

Happy Halloween Sutter Creek:

In keeping with tradition, along with City Hall staff and vendors along Main Street, SCPD enjoyed a lunch time Trick or Treat with the students of the Primary School, that included allowing the kids to explore a patrol vehicle. A good time, and sweets, were had by all. Thanks to Police Volunteers Mark Estey and Mark Farrell for arranging SCPD participation.



Staff Report

To: Tom DuBois, City Manager
Meeting Date: November 18, 2024
From: Matt Ospital, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For October 2024:

8 Plan checks were completed
29 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For October 2024:

1 Permit reviews were completed
0 Inspections were completed

3. **Code Enforcement**

- A. **30 Ridge Road** - Owner had a death in the family and was out of the country. A meeting has been scheduled for 11/12/2024.
- B. **300 Hanford Street** – Property owners have relocated their personal belongings from the roadway. The City is currently waiting on Navarro’s use permit application. Staff requires direction on how to deal with RV that has been abandoned due to the owner’s death. Amador County Code Enforcement will charge \$300.00 to resolve. Staff is waiting for direction from the City for roadway improvements and roadway identification and possible no parking signs requested by the property owner’s.
- C. **Eureka Mine Site** – Construction material was relocated off of city property. Meeting with the City Planner on 11/12/2024 to discuss planned development.
- D. **76 Main Street Fire** – Debris removal scheduled for 11/12/2024 and 11/13/2024.

- 4. **Capital Improvement Plan** – Working with Public Works Director and City Manager to complete the capital improvement plan.

- 5. **330 Gopher Flat Road Drainage Repair** – Construction work has been completed with no contract change orders. The Contractor (Shenandoah Excavating) was great to work with. A new storm drain easement will be prepared as soon as possible.