



City Council Meeting Agenda

Monday, May 04, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available in person and LIVE on YouTube at

<https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

- 4. City Manager's Report**

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

- 5. Presentations**

None.

6. Approval of Minutes

A. [City Council Minutes of April 20, 2026.](#)

[Recommendation: By motion, approve minutes as presented.](#)

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

A. [Sales and Use Tax Data Access Authorizations](#)

*[Recommendation: Adopt **Resolution No. 25-26-xx**, thereby re-verifying authorizations for management staff and HdL to view Sales & Use Tax data provided by the California Department of Tax and Fee Administration.](#)*

B. [Adopt **Resolution No. 25-26-21 \(Revised\) - City Council Resolution to Adopt by Reference Amador County's 2025 Local Hazard Mitigation Plan \(LHMP\)](#)**

*[Recommendation: Adopt **Resolution No. 25-26-21 \(Revised\)**, correcting administrative errors and re-affirming the City's adoption by reference of the Amador County 2025 Updated Local Hazard Mitigation Plan \(LHMP\) into the Safety Element of the City of Sutter Creek General Plan.](#)*

8. Ordinances and Public Hearing

None.

9. Administrative Agenda

A. [FY26-27 Budget Planning Project Priorities](#)

[Recommendation: Review the projects, priorities and use of funds, and provide feedback to staff to inform the FY26-27 budget process.](#)

B. [Information Report on 2026 Swimming Pool Season](#)

[Recommendation: Review and provide comments](#)

C. [Delinquent Sewer Notice](#)

[Recommendation: Receive preliminary report from City staff regarding the current status of delinquent wastewater / sewer bills as of March 31, 2026.](#)

10. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

12. Information and Correspondence

13. Closed Session

A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code)

Joshua Benedict v. County of Amador et al. (and the City of Sutter Creek)

U.S. District Court, Eastern Dist. Cal., Case No. 2:26-cv-00236-JAM-AC

14. Report from Closed Session

15. Adjournment

The next regularly scheduled meeting is May 18, 2026.



City Council Meeting Minutes (DRAFT)

Monday, April 20, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

Mayor Gunselman called the meeting to order at 6:00 PM.

Present: Mayor Claire Gunselman, Vice Mayor Sierk, Council Members Susan Feist (arrived 6:05 PM), and Dan Riordan.

Absent: Councilmember Jim Swift

City Treasurer: Victoria Runquist (absent)

Staff: Tom DuBois - City Manager, Derek Cole - City Attorney, Dan LaFontaine - Public Works Director, Mason Peters - Finance Supervisor, Erin Ventura - Contract City Planner, and Pam Caronongan - City Clerk

2. Pledge of Allegiance to the Flag

Mayor Gunselman led the Pledge of Allegiance.

3. Public Forum

1. Frank Cunha - Spoke regarding the history of Miner's Bend Park and the Sutter Creek Foundation, and the much-needed maintenance for Miner's Bend Park. In addition, he spoke regarding Knight Foundry
2. Mr. Ryan - spoke against having a dispensary in Sutter Creek, and shared data highlighting the dangers of cannabis use.
3. Mark Fryan, D.O. - spoke against having a dispensary in Sutter Creek, and shared data refuting data previously shared by Embarc via Correspondence.

4. City Manager's Report

City Manager DuBois provided his report to the City Council. City Manager DuBois and City Attorney also provided responses to inquiries and requests for clarification from the City Council.

City Manager DuBois' presentation can be reviewed via this link: <https://www.cityofsuttercreek.org/city-council/meeting/city-council-meeting-149>

5. **Presentations**

None.

6. **Approval of Minutes**

A. **City Council Minutes of April 6, 2026**

Recommendation: By motion approve minutes as presented.

Vice Mayor Sierk provided clarification for Section 10 of the draft meeting minutes regarding her report during April 6, 2026. In her comments regarding the Air Quality Board discussions, she stated that she was referring to having a “voluntary fee” reflected on the bills / correspondence that are sent by the City to the residents or having a dropbox where residents can voluntarily contribute funds to help offset the costs.

Motion made by Council Member Riordan, seconded by Vice Mayor Sierk to approve the City Council Meeting Minutes of April 6, 2026 with modifications as requested by City Council.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan

ABSENT: Council Member Swift

ABSTAIN: None

NOES: None

MOTION CARRIED 4-0

7. **Consent Agenda**

A. **Accept List of Projects for Fiscal Year (FY) 2026-27 Funded by Senate Bill (SB) 1 - the Road Repair and Accountability Act of 2017**

*Recommendation: Adopt **Resolution No. 25-26-xx**, approving the project list for the Road Repair and Accountability Act of 2017 for FY 2026-27 (also known as SB 1), and authorizing submittal of reports and list to the California Transportation Commission.*

Motion made by Vice Mayor Sierk, seconded by Council Member Riordan to approve all items listed in the Consent Agenda.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan

ABSENT: Council Member Swift

ABSTAIN: None

NOES: None

MOTION CARRIED 4-0

8. **Ordinances and Public Hearing**

A. **Extended Moratorium on Temporary Residential Uses**

Recommendations:

1. Consider extending, for 10 months and 15 days, a moratorium on the review, processing, or approval of new temporary residential uses to give the City sufficient time to formulate a permanent ordinance regulating such uses.

2. Waive the first and second readings by substitution of the title, and introduce and adopt **Ordinance No. 25-26-xx - An Urgency Ordinance of the City Council of the City of Sutter Creek Extending a Moratorium on the Permitting of Temporary Residential Uses within City Limits.**

After the City Council’s brief discussion, City Attorney Cole advised the City Council that a minimum of four “aye” votes are needed for the urgency ordinance to be introduced and adopted.

Mayor Gunselman opened the public hearing at 6:34 PM and welcomed public comments. Zero (0) public comments were received.

Mayor Gunselman closed the public hearing at 6:35 PM.

Motion made by Council Member Riordan, seconded by Vice Mayor Sierk to waive the first and second readings by substitution of the title, and introduce and adopt Ordinance No. 25-26-xx.

- AYES:** Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan
- ABSENT:** Council Member Swift
- ABSTAIN:** None
- NOES:** None
- MOTION CARRIED 4-0**

9. Administrative Agenda

A. Consideration of Moving to an Appointed Treasurer

Staff recommends that Council

1. Discuss and provide direction to staff regarding the placement of a measure on the November 2026 General Election ballot to make the office of City Treasurer appointive.

2. Direct staff to prepare the necessary resolutions to, upon voter approval, assign the statutory duties and title of "City Treasurer" to the Finance Supervisor.

City Manager DuBois presented the report before the City Council. City Manager DuBois then introduced Ryan Domino, Assurance Partner at LSL CPAs (the City’s external audit firm), with the latter providing responses and clarification regarding the differences between an appointed versus an elected City Treasurer.

Finance Supervisor Peters concurred with Mr. Domino’s statements and responded to inquiries and requests for clarification from the City Council. Finance Supervisor Peters explained his current role in furnishing information for the City Treasurer’s monthly reporting process.

Mr. Domino explained that the systems of controls and the independent oversight, although handled differently, would not be compromised by switching from an elected City Treasurer to an appointed City Treasurer workflow model.

One (1) public comment was received from Cathy Castillo, who spoke against moving the City Treasurer position from an elected to an appointed post.

Vice Mayor Sierk asked regarding a job description for the City Treasurer position. City Manager DuBois replied that the City’s Municipal Code currently provides a high-level, general description of the City Treasurer’s duties and responsibilities.

Motion made by Council Member Riordan, seconded by Council Member Feist directing staff to prepare the necessary resolutions to, upon voter approval, assign the statutory duties and title of “City Treasurer” to the Finance Supervisor.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan

ABSENT: Council Member Swift

ABSTAIN: None

NOES: None

MOTION CARRIED 4-0

B. Potential Short Term Rental Ordinance Discussion

Recommendation: Provide feedback on report and direction on next steps to either an ad-hoc committee or the planning commission.

Contract City Planner Ventura presented the report before the City Council. Contract City Planner Ventura and City Manager DuBois responded to inquiries and requests for clarification from the City Council.

The City Council inquired and requested more information from staff regarding the following:

1. Limiting the number of cars based on parameters, including but not limited to the number of bedrooms.
2. Defining “caps” based on percentages rather than a “hard number,” contingent on the current situation of the City’s short-term rental market.
3. Applying different percentages depending on the area, such as the Historic District.
4. How the City would handle the “wait list.”

In reviewing the draft ordinance presented by staff, the City Council discussed the following items per staff’s request for feedback and direction:

1. What is the total number of allowed STR within the City?
2. How is that number divided up within the City?
3. Since the City will be putting a cap on the number of STR permits issued, the City Council should determine how to handle a waitlist, if the cap is met.
4. Feedback regarding the stipulation added to the draft ordinance: “Waiting List. STR permit applications shall be reviewed on a first-come, first-serve basis with a waiting list for new STR permits once all authorized STR permits are issued.”

Based on the report and accompanying data presented by staff, the City Council had consensus on the following:

1. There is no need to form an “ad hoc” committee, and
2. Staff would start with the Planning Commission, with the latter recommending a draft ordinance for City Council discussion, approval, and adoption.

One (1) public comment was received. Mr. Byron Damiani shared his opinion and suggestion on matters to additionally consider regarding the “permanent” ordinance regarding STRs.

Motion made by Council Member Riordan, seconded by Vice Mayor Sierk directing staff to develop this agenda item for presentation before the Planning Commission, so that the Commission can review the City Council’s direction, conduct its independent study, and provide its recommendation(s) to support the City Council’s direction.

- AYES:** Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan
- ABSENT:** Council Member Swift
- ABSTAIN:** None
- NOES:** None
- MOTION CARRIED 4-0**

C. Tree Ordinance Discussion

Recommendation: Discuss Staff report and example ordinance, provide feedback and direction on a Sutter Creek Ordinance

Contract City Planner Ventura provided the report before the City Council, and City Manager DuBois facilitated the City Council discussion regarding this agenda item.

Staff requested the City Council to provide feedback on the following:

1. Does the majority of the City Council want a tree protection ordinance?
2. Species and sizes that are protected?
3. Any species over a certain size diameter?
4. Tree types for replacement
5. Permit process
6. Replacement policy
7. Enforcement
8. Fines and replacement costs
9. Defer first to the Planning Commission or form an ad-hoc committee?

The City Council consensus indicated the following:

1. There should be a tree protection ordinance.
2. Defer this item first to the Planning Commission, and for the Commission to take the lead in developing the ordinance.
3. Penalties should be higher than currently proposed by staff.
4. Different diameter / separate line items for blue oak because this type of tree slowly grows.
5. There should be a permitting process.

Zero (0) public comment was received.

Motion made by Vice Mayor Sierk, seconded by Council Member Feist directing staff to develop this agenda item for presentation before the Planning Commission, so that the Commission can review the City Council’s direction, conduct its independent study, and provide its recommendation(s) to support the City Council’s direction.

- AYES:** Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, and Riordan
- ABSENT:** Council Member Swift
- ABSTAIN:** None
- NOES:** None
- MOTION CARRIED 4-0**

D. Long Range Financial Forecast (LRFF) from 2025 to 2030

Recommendation: Review and comment on the forecast and scenarios to inform the budget planning process.

City Manager DuBois and Finance Supervisor Peters presented the report before the City Council and responded to inquiries and requests for clarification from City Council.

The City Council inquired with staff regarding the following:

1. The continually-rising City cost due to County-related expenses/fees passed on to incorporated cities.
2. Conservative dispensary revenue presented by staff.
3. Additional revenue sources due to economic development such as additional housing / more residents, new developments, additional TOT, and new businesses.

Zero (0) public comment was received.

No motion or action made regarding this agenda item.

10. Mayor and Council Member Reports

The following members of the City Council provided reports:

1. Mayor Gunselman - With the City, the Visitor's Center, and the Native Daughters working together, banners were ordered to temporarily beautify the area around the Palace.

11. City Attorney's Report

City Attorney Cole stated that he had no items to report.

12. Information and Correspondence

- A. Cover Memo for March 2026 City Staff Monthly Reports
- B. March 2026 Monthly Report - City Clerk
- C. March 2026 Monthly Report - City Treasurer
- D. March 2026 Monthly Report - Engineering
- E. March 2026 Monthly Report - Finance
- F. March 2026 Monthly Report - Marketing / Social Media
- G. March 2026 Monthly Report - Planning
- H. March 2026 Monthly Report - Police
- I. March 2026 Monthly Report - Public Works
- J. Correspondence Received from Public

The City Council received all correspondence.

13. Closed Session

None.

14. Report from Closed Session

None.

15. Adjournment

Mayor Gunselman adjourned the meeting at 8:35 PM. **The next regularly scheduled meeting is May 4, 2026.**



TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 4, 2026
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: ADOPT RESOLUTION NO. 25-26-XX, THEREBY RE-VERIFYING SALES & USE TAX DATA ACCESS AUTHORIZATIONS
TYPE: INFORMATION REPORT

RECOMMENDATION

Adopt **Resolution No. 25-26-xx**, thereby re-verify authorizations for management staff to view Sales & Use Tax data provided by the California Department of Tax and Fee Administration.

BACKGROUND

The City of Sutter Creek has had an agreement with Hinderliter de Llamas & Associates (HdL) to analyze our Sales & Use Tax data so we can better understand market trends so we can best position ourselves for long-term financial success. We renegotiated our agreement with them recently to include our new TUT revenue stream, and our last resolution on file with CDTFA will not satisfy the state’s requirements to allow the data to be disclosed to all parties that we have previously included on past resolutions.

DISCUSSION

HdL advised the City to adopt the resolution included with this Staff Report to alleviate any potential disclosure issues to all parties who need access to this data. The previous versions of our resolutions are insufficient to allow all necessary parties access to our sales tax data.

Approval of this resolution does not change any existing viewership permissions among staff of this confidential information, we are only going through this process to prevent future access issues.

FISCAL CONSIDERATION / IMPACT

None.

CONCLUSION AND NEXT STEPS

If this resolution is approved, we will send the signed copy to HdL and CDTFA, and all parties listed on the resolution will continue to have access to the Bradley-Burns tax data as well as the new TUT sales tax data while abiding by our new agreement with HdL.

ATTACHMENT

- 1. Draft Resolution

RESOLUTION NO. 25-26-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
AUTHORIZING THE EXAMINATION OF SALES AND USE TAX RECORDS**

WHEREAS, pursuant to Ordinance Number 215, the City of Sutter Creek (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, the City Council of the City of Sutter Creek deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
HEREBY RESOLVES AS FOLLOWS:**

Section 1.

That the City Manager, City Clerk, City Attorney, Finance Director, Finance Supervisor, and Finance Manager, or other officer or employee of the City designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to sales and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) Sales, transaction, or use tax collection or administration;
- (b) Budgeting and forecasting of revenue;
- (c) Capital improvement projects;
- (d) Community and economic development; and
- (e) Detection of misallocations and deficiencies.

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter de Llamas & Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the Hinderliter de Llamas & Associates:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in section 2 of this resolution.

Section 4. That this resolution supersedes all prior resolutions of the City Council of the City of Sutter Creek adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

THE FOREGOING RESOLUTION WAS DULY PASSED AND ADOPTED by the City Council of the City of Sutter Creek at a regular meeting on **May 4, 2026** by the following vote:

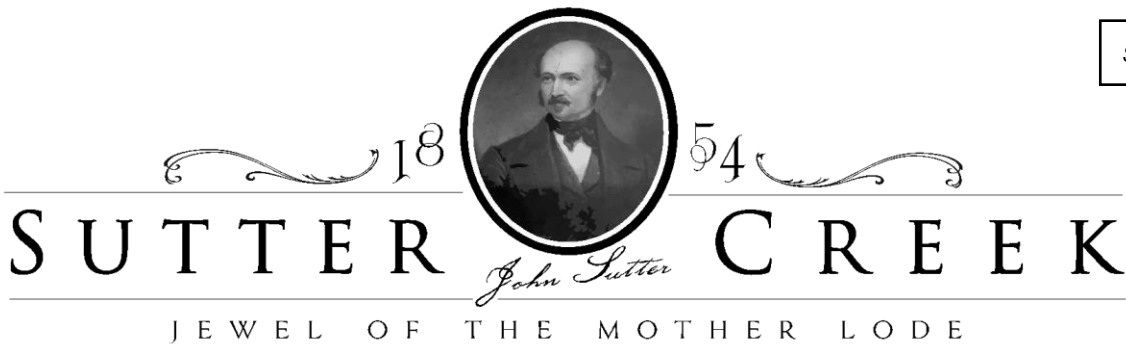
- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST

Pamela Caronongan, City Clerk



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 4, 2026
FROM: TOM DUBOIS, CITY MANAGER
SUBJECT: APPROVE CORRECTIONS TO THE ADOPTED CITY COUNCIL RESOLUTION NO. 25-56-21, PERTAINING TO THE ADOPTION BY REFERENCE OF AMADOR COUNTY’S UPDATED LOCAL HAZARD MITIGATION PLAN (LHMP)

RECOMMENDATION

Adopt **Resolution No. 25-26-21 (Revised)**, correcting administrative errors and re-affirming the City’s adoption by reference of the Amador County 2025 Updated Local Hazard Mitigation Plan (LHMP) into the Safety Element of the City of Sutter Creek General Plan.

BACKGROUND

On April 6, 2026, the City Council adopted **Resolution No. 25-26-21** to "adopt by reference" the 2025 Amador County Updated Local Hazard Mitigation Plan (LHMP). This adoption includes the plan’s entirety, appendices, and Annex.

The primary purpose of this action is to integrate the LHMP into the Safety Element of the City's General Plan. This ensures the City remains compliant with Assembly Bill 2140, which is necessary for the City to qualify for additional state disaster funding through the California Disaster Assistance Act (CDAA).

DISCUSSION

During the finalization of the Resolution, staff identified clerical errors that require correction before the document can be officially filed. Specifically:

- The original draft incorrectly referenced approval by the Amador County Board of Supervisors instead of the City Council of the City of Sutter Creek.
- These references must be corrected to reflect that the City Council is the sole body adopting this plan for the City’s jurisdiction.

2 | [Staff Report - City Council Meeting 2026-05-04: Adopt Revised Resolution No. 25-26-21
(LHMP)]

The revised Resolution fixes these errors to ensure a clean administrative record. Once adopted, the corrected Resolution will be filed with the Amador County Office of Emergency Services (OES) to complete the local filing process.

BUDGET IMPACT

None

ATTACHMENT

1. RCC 25-26-21 - Resolution to Adopt LHMP

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK ADOPTING THE 2025 UPDATED LOCAL HAZARD MITIGATION PLAN (LHMP), INCLUDING ANNEX E (CITY OF SUTTER CREEK ANNEX), AND INCORPORATING SAID PLAN BY REFERENCE INTO THE SAFETY ELEMENT OF THE GENERAL PLAN IN ACCORDANCE WITH AB 2140

WHEREAS the City of Sutter Creek recognizes the threat that natural hazards pose to people and property within the County; and

WHEREAS the City of Sutter Creek has prepared a multi-hazard mitigation plan, hereby known as the *2025 Amador County Local Hazard Mitigation Plan*, including Annex E (City of Sutter Creek Annex), in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS the *2025 Amador County Local Hazard Mitigation Plan*, including Annex E (City of Sutter Creek Annex), identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Sutter Creek from the impacts of future hazards and disasters; and

WHEREAS adoption by the Sutter Creek City Council demonstrates its commitment to hazard mitigation and achieving the goals outlined in the *2025 Amador County Local Hazard Mitigation Plan*, including Annex E (City of Sutter Creek Annex);-and

WHEREAS the Sutter Creek City Council seeking FEMA approval of hazard mitigation plan desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the *2025 Amador County Local Hazard Mitigation Plan*, including Annex E (City of Sutter Creek Annex) by reference into the Safety Element of the City of Sutter Creek General Plan in accordance with the requirements of AB 2140; and.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sutter Creek as follows:

In accordance with applicable law governing the adoption of resolutions, the City Council of the City of Sutter Creek adopts the *2025 Amador County Local Hazard Mitigation Plan* including Annex E (City of Sutter Creek Annex). While content related to the City of Sutter Creek may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City of Sutter Creek to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

BE IT FURTHER RESOLVED, the City of Sutter Creek will submit this adoption resolution to the California Office of Emergency Services (Cal OES), and FEMA Region IX officials to enable the plan's final approval in accordance with the requirements of the Disaster Mitigation Act of 2000 and to establish conformance with the requirements of AB 2140.

PASSED AND ADOPTED by the City Council of the City of Sutter Creek at a regular meeting held on this **6th** day of **April 2026**, by the following vote:

- AYES:** Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist Riordan, and Swift.
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

PASSED AND ADOPTED the revised version of said Resolution with the necessary modifications as presented by staff by the City Council of the City of Sutter Creek at a regular meeting held on this **4th** day of **May 2026**, by the following vote:

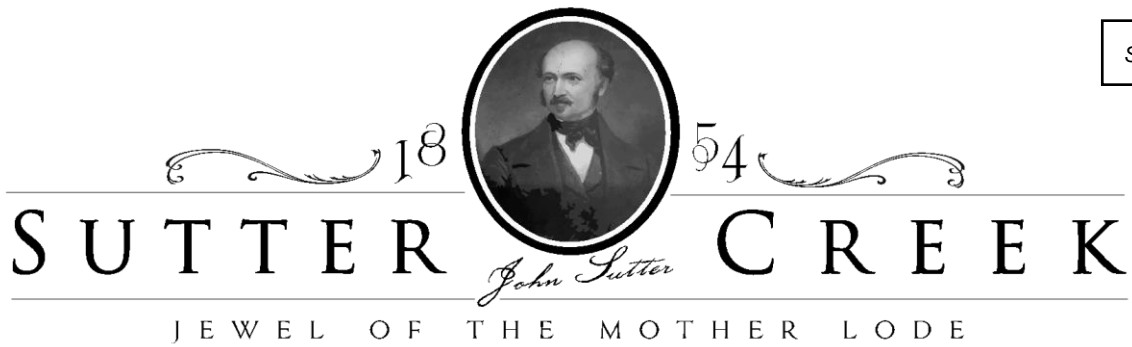
- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Pam Caronongan, MMC, City Clerk



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 4, 2026
FROM: TOM DUBOIS, CITY MANAGER
SUBJECT: PROJECT PRIORITIES AND USE OF FUNDS

RECOMMENDATION

Review the attached list of projects and suggested priorities and provide feedback to staff to feed into the FY26-27 budget process. Also provide feedback on the proposed uses of the Transactions and Use Tax (local sales tax / TUT) funds.

BACKGROUND

Each year we attempt to accomplish a variety of capital projects and investments in equipment as our budget allows. With the addition of local sales tax revenue from our TUT tax, we have an additional source of funds.

The TUT was passed with the understanding that the funds would be used for essential city services including:

- Repairing potholes and maintaining city roads
- Maintaining rapid emergency response times
- Repairing storm drains at the same time as roads for efficiency
- Attracting and retaining qualified police officers for police patrols
- Managing flammable brush and vegetation to prevent wildfires
- Helping Sutter Creek qualify for state and federal matching funds that will otherwise go to other cities and regions
- Supporting local businesses

The resolution and ballot language is attached to this report.

DISCUSSION

The draft budget brought to council is mostly focused on the ongoing business of the city, primarily staff and department costs to get the day-to-day business of the city completed. Each year we also include new projects, investing in equipment that needs to be replaced, and other improvements. Below we have prioritized the top projects by category for discussion and review. We do not expect to be able to fund all of these projects. Even if we could fund them all, we likely couldn't complete this many projects. At this point, we are looking for feedback on the priorities. Projects will be funded in priority order based on available funds and as we develop a more detailed project staffing plan.

In FY26, we are projecting to receive \$588,432 in TUT funds. In FY27, with a modest growth rate of 3%, we are expecting to receive \$606,085.

Street and Sidewalks

\$50,000 was allocated from the TUT fund in FY25-26 to be used for repaving and improvements to Broadway to take advantage of a project AWA is doing to fix issues with their water pipes. While the project was started, it is not completed, so the funds have not yet been fully expended; we have \$40,000 remaining to roll over into the FY26-27 budget.

Priority	Project	Estimated Cost	Description	TUT?
	Street, Sidewalks, Storm Drains			
1	Sutter Hill Road paving	\$800,000	Streets, ACTC \$610,000 , Measure P or Overages can be brought to ACTC board	\$190,000
2	David Drive (50 tons of asphalt)	\$10,000	Repave in front of driveways (4 homes)	\$10,000
3	Randolph and Boston Alley intersection (storm drain and repave intersection with 15 tons of asphalt)	\$5,500	Monteverde project? Sep street project	\$5,500
4	Gopher Flat Speed tables? / Cushions	\$12,000	In touch with Traffic company getting quote (2 cushions and installation)	\$12,000
5	Gopher Flat restriping (must have for next year)	\$19,500	Thermo (not paint) and reflectors every 15 feet.	\$19,500
6	Old 49 Pedestrian Shoulder	\$75,000		\$75,000
7	Bike/Ped Path Signage to Amador City	\$1,000	Crosswalk and signs	\$1,000
8	Gopher street / main street crosswalk	\$12,500	Move two ADA crosswalk sidewalk transition pieces reinstall crosswalk	\$12,500
9	B&B sidewalk - limestone / asphalt Main	\$7,500	Asphalt overlay (job is difficult not confident in estimate)	\$7,500
10	Crestview subdivision Sidewalks	\$20,000	Can do lifts over 1/2" only for \$11,000	\$20,000
11	Mare Street (entire road, 80 tons of asphalt) OR	\$0	Accounted for as part of I/I projects , 15,000	
12	Mare Street (landing, cheaper option than above, 15 tons asphalt)	\$0	Accounted for as part of I/I projects. \$5,000	

Improvements and repaving of Sutter Hill road is the number one Street project in the upcoming year. Work has already begun on weed reduction and tree cleanup. Transportation impact fees from ACTC will be used to fund \$610,000 of the project. Several storm drains need to be redone and it includes three intersections which has increased the cost estimate to \$800,000. We are going out to bid, and once bids come in, we can approach ACTC for additional funds. If those are not awarded, we are recommending the use of TUT to complete this project.

David Drive, while not a high priority road, is a critical repair. Wastewater line repairs left a large gap at the end of each driveway and we feel the City has an obligation to complete the repair.

Randolph and Boston Alley have severe storm drain issues with water pooling on the street constantly. With grants and funding assistance coming on the Monteverde Store, this is a great time to fix this key intersection.

Council has gotten many complaints about speeding and dangerous shoulders on Gopher Flat road. We need to restripe the center line and believe that speed tables are a cost effective way to improve walking, biking and driving.

Old 49 Pedestrian Shoulder Project is a project to make it safer to walk from locations beyond the end of main street. There are already existing wide street areas, partial sidewalks and existing shoulders. With some asphalt, a better walking path can be created that would connect Main street, Element, Kaos Glass, the Trading Post, Hanford Garden, and the Kiota Hotel, alongside Old 49.

Facilities

Priority	Project	Estimated Cost	Description	TUT?
1	Monteverde gutter	\$1,000	Native Sons/Grant, high bid was \$25,000	
2	Monteverde Wall/floor	\$3,000	Native Sons/Grant, high bid was \$25,000, volunteers do labor	
3	Monteverde HVAC	\$15,000	Native Sons/Grant	
4	Monteverde Electrical issues	\$10,000	Duck Race Money, Estimate, George getting formal quote	
5	Auditorium HVAC	\$50,000	\$40,000 donation	
6	Auditorium (repair siding and repaint entire building, last year received bid for 36K)	\$40,000		
7	Admin Building - Roof	\$20,000	Roof past expected life need new	
8	Monteverde Roof	\$20,000		

We have several critical facility needs. The Duck Race is applying funds to the Monteverde General Store Museum and we are applying for a Native Sons grant. A donor has offered to help with HVAC in the auditorium. Roof, siding and paint are needed items that will result in higher costs if put off.

Wastewater

Priority	Project	Estimated Cost	Description	TUT?
1	I/I Projects	\$500,000	5 of the most critical projects	
2	Smart Covers (purchase one for lift station)	\$7,700		
3	Change inlet valve at Preston Forebay	\$30,000	ARSA	
4	Freshwater diversion (50K total, 25K already paid??)	\$25,000	ARSA	

Staff is slowing down wastewater capital spending in the interest of growing reserves as we move closer to construction of a new wastewater treatment plant. Having healthy reserves makes us more appealing to lenders, and it shows grant processors that we have ‘skin in the game’ in regards to raising rates and putting excess funds away to go towards this end goal. Some projects are unavoidable, however. We have done about \$1M of I/I repairs each of the last two years. Reducing I/I reduces the cost of the new plant and ongoing operations. We are looking at a smaller I/I project in the upcoming fiscal year - 5 critical projects for about \$500,000. These projects are all out of enterprise funds.

Parks

Priority	Project	Estimated Cost	Description	TUT?
1	Creek Cleanup - root ball project	\$11,000	Biologists initial study surveys and construction monitoring (\$40-60/hour)	\$11,000
2	Bryson Pump Track	\$0	Amador Community Foundation Grant of \$10,000	
3	New 3-way valve for pool	\$4,380	Must replace	
4	Beautification Projects - Gateway Park	\$5,000	Irrigation, planting	\$5,000
4	Vehicles (need to replace Eric's vehicle and or build up funds for next year)	\$20,000	Need to keep up with vehicle repairs	
5	ADA Mini Provis Project	\$15,000	Engineering costs, \$125K for equipment, wheelchair friendly material below	
6	Bryson Playground Chips	\$10,000	4 truck loads (can reduce in increments of 2500 if tight)	
7	Sutter Hill Road Beautification (wall of flowers)	\$1,000	Supports Main Street business, volunteer opportunity	\$1,000
9	Beautification of area by creek (sprinkler system and grass 2,500 square feet)	\$7,500	Near Minnie Provis	

One of the PW trucks needs replacing due to age and use. We believe it should be a priority for FY27, since they rely on their vehicles heavily to perform their duties in a timely, proper manner.

Code Enforcement / Administrative Projects

Priority	Project	Estimated Cost	Description	TUT?
1	Code enforcement w legal fund	\$50,000	Estimate for one major legal action	\$50,000
2	Weed Abatement/Fire prevention	\$20,000	Will be recovered as property lien	\$20,000
3	ADA website support	\$5,000	Needed to comply with state law	

Code enforcement is a Council priority this year. We have two or three large issues which will require some legal support. These are nuisance abatement projects which could also reduce fire danger, so they are shown as “TUT eligible”. Weed abatement requires funds for enforcement - this money is recoverable over time through property liens.

Public Safety

Priority	Project	Estimated Cost	Description	TUT?
1	Smart Cameras	\$50,000	License plate reader, facial recognition	\$50,000
2	Car cameras X5	\$55,185	5 year plan, year 1 \$11,037	\$55,185
3	Radar	\$4,000	Speed enforcement	\$4,000
4	Evidence equipment and supplies	\$1,200		
5	Computer Replacement	\$1,200		
6	Police Radio Replacement	\$3,000	possibly county OES grant	
7	Handgun and Rifle Replacement	\$3,500		
8	Stop Sticks	\$700		
9	Color Copier	\$4,000		

Smart cameras can supplement our existing work force, many cities are finding them invaluable in solving crimes. Our existing vehicle cameras are old and failing, only a couple of cars having working cameras.

Use of TUT Funds

Projected total revenue for TUT for FY26:	\$588,432
Projected total revenue for TUT for FY27 (delayed 1 Q)	\$606,085
Total Eligible for TUT	\$549,185
Allocated Rollover from FY 25-26:	\$40,000

	Total Uses	\$589,185
	In Reserve at End of FY 26-27	\$605,332

We could pay for all of the TUT eligible projects using TUT revenue from the current fiscal year and reserve all of the TUT funds from FY26-27 for future projects. We would like to hear from the steering committee and the council on whether we should do this, or do fewer projects in the upcoming year and reserve more funds. We have several larger roads in the CIP that are multimillion dollar projects.

BUDGET IMPACT

The Total cost of all Projects	\$2,091,365
TUT Projects	\$549,185
Enterprise Funds	\$563,700
Grants and Impact Fees	\$834,000
General Fund	\$145,480

We are looking for feedback on all of the priorities and spending levels.

ATTACHMENT

1. Budget - Possible Projects Spreadsheet
2. TUT Resolution and vote language

Priority	Project	Estimated C	Description	TUT?	Grants	GF	Enterprise Funds
Street, Sidewalks, Storm Drains							
1	Sutter Hill Road paving	\$800,000	Streets, ACTC \$610,000 , Measure P or C	\$190,000	\$610,000		\$0
2	David Drive (50 tons of asphalt)	\$10,000	Repave in front of driveways (4 homes)	\$10,000			\$0
3	Randolph and Boston Alley intersection (storm drain and repave intersection with 15 tons of asphalt)	\$5,500	Monteverde project? Sep street project	\$5,500			\$0
4	Gopher Flat Speed tables? / Cushions	\$12,000	In touch with Traffic company getting quotes	\$12,000			\$0
5	Gopher Flat restriping (must have for next year)	\$19,500	Thermo (not paint) and reflectors every year	\$19,500			\$0
6	Old 49 Pedestrian Shoulder	\$75,000		\$75,000			\$0
7	Bike/Ped Path Signage to Amador City	\$1,000	Crosswalk and signs	\$1,000			\$0
8	Gopher street / main street crosswalk	\$12,500	Move two ADA crosswalk sidewalk trans	\$12,500			\$0
9	B&B sidewalk - limestone / asphalt Main	\$7,500	Asphalt overlay (job is difficult not confic	\$7,500			\$0
10	Crestview subdivision Sidewalks	\$20,000	Can do lifts over 1/2" only for \$11,000	\$20,000			\$0
11	Mare Street (entire road, 80 tons of asphalt) OR	\$0	Can pull into collection system projects,				\$0
12	Mare Street (landing, cheaper option than above, 15 tons asphalt)	\$0	Can pull into collection system projects,				\$0
Facilities							
1	Monteverde gutter	\$1,000	Native Sons/Grant, high bid was \$25,000		\$1,000		\$0
2	Monteverde Wall/floor	\$3,000	Native Sons/Grant, high bid was \$25,000		\$3,000		\$0
3	Monteverde HVAC	\$15,000	Native Sons/Grant		\$15,000		\$0
4	Monteverde Electrical issues	\$10,000	Duck Race Money, Estimate, George gett		\$10,000		\$0
5	Auditorium HVAC	\$50,000	Donors, Tom made up number, \$40,000		\$40,000	\$10,000	
6	Auditorium (repair siding and repaint entire building, last year received bid for 36K)	\$40,000				\$40,000	
7	Admin Building - Roof	\$20,000	Roof past expected life need new			\$20,000	
8	Monteverde Roof	\$20,000			\$20,000		\$0
Wastewater							
1	I/I Projects	\$500,000	5 of the most critical projects				\$0
2	Smart Covers (purchase one for lift station)	\$7,700					\$0
3	Change inlet valve at Preston Forebay	\$30,000	ARSA				\$0
4	Freshwater diversion (50K total, 25K already paid)	\$25,000	ARSA				\$0
Parks							
1	Creek Cleanup - root ball project	\$11,000	Biologists initial study surveys and cons	\$11,000			\$0
2	Bryson Pump Track	\$10,000	ACF Grant		\$10,000		\$0
3	New 3-way valve for pool	\$4,380	Must replace			\$4,380	

Priority	Project	Estimated C	Description	TUT?	Grants	GF	Enterprise Funds
4	Beautification Projects - Gateway Park	\$5,000	Irrigation, planting	\$5,000		\$0	
4	Vehicles (need to replace Eric's vehicle and or build up funds for next year)	\$20,000	Need to keep up with vehicle repairs			\$20,000	
5	ADA Mini Provis Project	\$140,000	Engineering costs, \$125K for equipment		\$125,000	\$15,000	
6	Bryson Playground Chips	\$10,000	4 truck loads (can reduce in increments			\$10,000	
7	Sutter Hill Road Beautification (wall of flowers)	\$1,000	Supports Main Street business, volunteer	\$1,000		\$0	
9	Beautification of area by creek (sprinkler system and grass 2,500 square feet)	\$7,500	Near Minnie Provis			\$7,500	
Code Enforcement / Administration							
1	Code enforcement w legal fund	\$50,000	Estimate for one major legal action	\$50,000		\$0	
2	Weed Abatement/Fire prevention	\$20,000	Will be recovered as property lien	\$20,000		\$0	
3	ADA website support	\$5,000	Needed to comply with state law			\$5,000	
Police							
1	Smart Cameras	\$50,000	License plate reader, facial recognition	\$50,000		\$0	
2	Car cameras X5	\$55,185	5 year plan, year 1 \$11,037	\$55,185		\$0	
3	Radar	\$4,000	Speed enforcement	\$4,000		\$0	
4	Evidence equipment and supplies	\$1,200				\$1,200	
5	Computer Replacement	\$1,200				\$1,200	
6	Police Radio Replacement	\$3,000	possibly county OES grant			\$3,000	
7	Handgun and Rifle Replacement	\$3,500				\$3,500	
8	Stop Sticks	\$700				\$700	
9	Color Copier	\$4,000				\$4,000	
		\$2,091,365	TOTALS	\$549,185	\$834,000	\$145,480	\$562,700

RESOLUTION 23-24-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK APPROVING AND SUBMITTING TO THE VOTERS OF THE CITY OF SUTTER CREEK AN INITIATIVE MEASURE PROPOSING A ONE PERCENT (1.0%) TRANSACTION AND USE (“SALES”) TAX FOR THE GENERATION OF GENERAL MUNICIPAL REVENUE; REQUESTING THE AMADOR COUNTY BOARD OF SUPERVISORS CONSOLIDATE THE ELECTION REGARDING THE PROPOSED ORDINANCE WITH THE NOVEMBER 2024 GENERAL ELECTION; PERMITTING THE AMADOR COUNTY ELECTIONS DEPARTMENT TO ADMINISTER THE ELECTION CONCERNING THE PROPOSED ORDINANCE; DIRECTING THE CITY OF SUTTER CREEK TO REIMBURSE THE ELECTIONS DEPARTMENT FOR SUCH SERVICES; PROVIDING THE PROCEDURES FOR AUTHORIZING ARGUMENTS FOR AND AGAINST THE PROPOSED ORDINANCE; AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS THEREOF

WHEREAS, thanks to beautiful natural surroundings, rich history, a lively downtown, and safe neighborhoods, the City of Sutter Creek (“City”) is a great place to live, work, raise a family, and retire, and

WHEREAS, in a recent survey, 96% of residents rated the City as a good place to live; and

WHEREAS, much of the City’s aging infrastructure is in need of repairs and upgrades, including 15 miles of local roads maintained by the City with many rated as “failing;” and

WHEREAS, potholes and crumbling roadways damage vehicles, discourage tourists, and require repaving and maintenance; and

WHEREAS, local storm drains were improved in the 1940s, and some have not been maintained since, with the average storm drain being 45 years old; and

WHEREAS, repairing roads and the storm drains beneath them at the same time saves construction costs and reduces noise and disruption; and

WHEREAS, the City is fortunate to have its own police force, ensuring quicker emergency response times than relying on county sheriffs; and

WHEREAS, the cost of providing City services is growing at a faster rate than locally controlled revenues and while the City currently maintains a balanced budget, temporary relief and stimulus funds have run out and sustainable revenue sources are needed to maintain current City services and make critical investments for public safety; and

WHEREAS, much of the City’s funding comes from sales taxes paid by residents and visitors shopping in Sutter Creek, but out of every dollar paid in sales tax in Sutter Creek, only one cent comes back to the City; and

WHEREAS, to support local services and upgrade aging infrastructure, the City Council believes that the portion of the sales tax that stays locally in Sutter Creek must be maximized; and

WHEREAS, the City is proposing a 1¢ increase in the local sales tax, which would generate approximately \$579,000 annually and 100% of the funds would stay in Sutter Creek for essential City services and infrastructure improvements; and

WHEREAS, locally controlled funding from a sales tax that will be paid by visitors and residents would be used to improve the City’s aging infrastructure, including repairing potholes, maintaining City roads, and repairing storm drains at the same time as roads for efficiency; and

WHEREAS, locally controlled funding from a sales tax would also be used to protect public safety by maintaining rapid emergency response times, attracting and retaining qualified police officers for police patrols, and managing flammable brush and vegetation to prevent wildfires

WHEREAS, locally controlled funding from a sales tax would help the City qualify for state and federal matching funds that will otherwise go to other cities and regions; and

WHEREAS, essential purchases like groceries and prescription medicine are exempt from sales tax to help ensure the cost is not a burden to those on fixed or limited incomes; and

WHEREAS, a local funding measure would also require independent annual audits and public disclosure of all spending to ensure funds are used properly; and

WHEREAS, by law, funds from a local sales tax measure cannot be taken away by the State or redirected to other communities; and

WHEREAS, California Elections Code 9222 authorizes the City Council to submit initiative measures to City voters; and

WHEREAS, more specifically, California Revenue and Taxation Code section 7285.9 authorizes cities to enact transactions and use taxes upon the approval of two-thirds of a city council and a majority of the city voters in an initiative election; and

WHEREAS, “transactions and use” taxes are more generally referred to as “sales” taxes and are imposed by cities and counties throughout California to ensure adequate funding for essential government services; and

WHEREAS, the next regularly scheduled election is the November 2024 General Election; and

WHEREAS, the City Council proposes this tax to ensure the City may effectively provide essential services, including law enforcement, roads, fire protection, and other services that affect City residents’ quality of life.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Council of the Sutter Creek ordains as follows:

Section 1. Call for Election.

Pursuant to California Constitution Article XIIC, Section 2, Government Code Section 53724, and Elections Code Section 9222, the City Council of the City of Sutter Creek hereby calls an election and submits to the qualified voters of the City a measure that, if approved, would impose a 1% transactions and use tax, as authorized by Revenue and Taxation Code section 7285.9. This measure shall be designated by letter by the Amador County Elections Department. Pursuant to Election Code Section 10400 et seq., the election for this measure shall be consolidated with the established election to be conducted on November 5, 2024.

Section 2. Ballot Language.

The question to be presented to the voters shall be as follows:

<p>Sutter Creek Local Control Measure. To provide locally controlled funding for Sutter Creek essential services such as repairing roads, potholes and storm drains; maintaining rapid emergency response/ police patrols; preventing wildfires; and for general government purposes, shall the City of Sutter Creek’s measure be adopted establishing a 1% sales tax paid by residents and visitors, exempting essential purchases like groceries/ prescription medicine, providing approximately \$579,000 annually until ended by voters, requiring public spending disclosure, independent audits, all funds used locally?</p>	<p>YES <input type="checkbox"/></p> <p>NO <input type="checkbox"/></p>
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Section 3. Proposed Ordinance.

The Ordinance authorizing the imposition of the general tax to be approved by the voters is as set forth in **Exhibit A** and incorporated herein by reference. The City Council hereby approves the ordinance, the form thereof, and its submission to the voters of the City at the November 5, 2024 election, as required by Revenue and Taxation Code section 7285.9.

Section 4. Text of Measure to be Published in the Voter Information Pamphlet.

The Ordinance attached as **Exhibit A** to this Resolution is available at no cost from the City Clerk's Office at 209-567-2647 or on the City's website: cityofsuttercreek.org. A statement about how to obtain the full text of the Ordinance will be included in the Voter Information Pamphlet below the Impartial Analysis.

In addition, only the Whereas Clauses above, ballot question, Impartial Analysis, and Arguments are to be printed in the Voter Information Pamphlet for this measure.

Section 5. Request to Consolidate, Conduct Election and Canvass Returns.

The Board of Supervisors of the County of Amador is hereby requested to authorize the County Clerk/Recorder/Registrar of Voters to render all services necessary and proper for the conduct of the special municipal election called by this Resolution. Pursuant to California Elections Code section 10403, the City Council hereby requests that the Amador County Board of Supervisors consolidate that election with the election to be conducted on November 5, 2024 and order the

general municipal election to be conducted by the Registrar of Voters. The Amador County Elections Department is authorized to canvass the returns of the special election, and the election shall be held in all respects as only one election.

The City Clerk's Office is authorized, instructed and directed to work with the County Elections Department as needed to properly and lawfully conduct the election. The ballots to be used in the election shall be in form and content as required by law. In all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. Time and Place of Election.

The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. that same day, when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California. The notice of the time and place of holding the election is hereby given, and the City Clerk is authorized to give further notice of the election, as required by law.

Section 7. Publication of Measure.

The City Clerk's Office is hereby directed to cause notice of the measure to be published once in accordance with Section 12111 of the Elections Code.

Section 8. Submission of Ballot Arguments.

The City Clerk's Office, with the concurrence of the County Elections Official, has fixed 4:30 p.m. on July 30, 2024 as the deadline for submittal of arguments for or against the measure. The direct arguments shall not exceed three hundred (300) words, and shall not be signed by more than five (5) persons. The City Council does not adopt the provisions of Elections Code Section 9285(a); there shall be no rebuttal arguments.

Section 9. Council Preparation of Argument In Support of Measure.

The City Council hereby authorizes the Mayor or Vice Mayor to prepare and file the written primary argument in support of the ballot measure described above, pursuant to Article 4 of Chapter 3 of Division 9 of the California Elections Code. At the discretion of the Mayor or Vice Mayor, the argument may also be signed by other members of the City Council, bona fide associations of citizens, or by individual voters who are eligible to vote.

Section 10. Impartial Analysis.

Pursuant to California Elections Code Section 9280, the City Council hereby directs the City Clerk's Office to transmit a certified copy of the measure to the City Attorney. The City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on the existing law and the operation of the measure, and transmit the impartial analysis to the Elections Division by no later than 5:30 p.m. on July 19, 2024.

Section 11. Implementation.

The City Clerk's Office is directed to file with the Board of Supervisors and the Registrar of Voters certified copies of this resolution. The City will reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the Election Official.

Section 12. Jurisdictional Boundaries

The jurisdictional boundaries of the City of Sutter Creek have not changed since the last general municipal election.

Section 13. CEQA

The approval of this Resolution is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines"). The transactions and use tax to be submitted to the voters is a general tax that can be used for any legitimate governmental purpose; it is not a commitment to any particular action or actions. As such, under CEQA Guidelines section 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue from the tax were used for a purpose that would have either such effect, the City would undertake the required CEQA review for that particular project. Therefore, under CEQA Guidelines section 15060 review under CEQA is not required.

Section 14. Passage of this Resolution.

This tax is a general tax requiring the approval of a majority of qualified electors casting votes. While the measure lists several of the various municipal purposes to be funded, the list is illustrative only and the City Council retains complete discretion to expend the tax proceeds for any lawful purposes the City of Sutter Creek.

Section 15. Contract with the State.

The City Manager is authorized to negotiate and execute an agreement with the California Department of Tax and Fee Administration in accordance with Revenue and Taxation Code Section 7270 to perform all functions incident to the administration and operation of the ordinance.

The foregoing resolution was duly passed and adopted at a meeting of the City Council of the City of Sutter Creek on the 24th day of June 2024, by the following vote:

- AYES: Feist, Riordan, Sierk, Swift and Gunselman
- NOES:
- ABSTAIN:
- ABSENT:

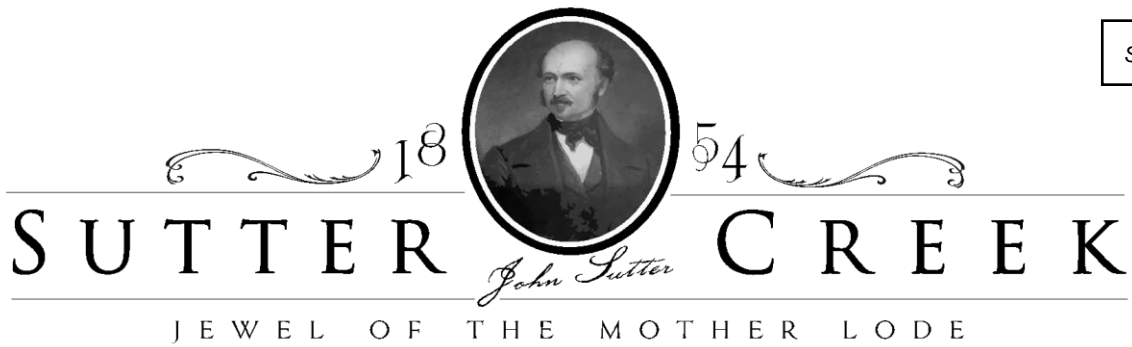
ATTEST:

Karen Darrow

Karen Darrow, City Clerk

Claire Ganselman

Claire Ganselman, Mayor



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 4, 2026
FROM: TOM DUBOIS, CITY MANAGER
SUBJECT: POOL PLANNING FOR 2026 SEASON

RECOMMENDATION

Review and provide feedback on the pool plan. This is primarily an information item.

BACKGROUND

This report summarizes the key planning and operational decisions, along with the planned pool schedule. The pool is scheduled to open to the public on June 6.

DISCUSSION

This operational plan addresses staffing, compensation, training, pricing, and the seasonal schedule.

- **Staffing and Compensation**
 - The plan includes a Pool Director, two Pool Manager/Assistant Manager positions, and 6 Lifeguards.
 - Recruiting began on March 27th. Hiring as contractors. 2 people are interviewing, currently 5 solid candidates. Interviews will be conducted by the Pool Director and the City Manager or Finance Supervisor (at least two people conduct interviews)
 - New hires will come into the office on May 6 to complete hiring forms.

- **Training and Certification**
 - Lifeguard Training and Certification sessions are scheduled for March 25, March 28–29, May 13, 16, 17 with a \$240 fee. Recertification is scheduled for April 18–19 and April 25–26.
 - The Sutter Creek Pool Training is scheduled for May 23. Attendees will include Chief Jim O'Connell, Chief Dominic Moreno, George Allen and Dan Lafontaine (Public Works/Maintenance).

● **Passes and Pricing**

- Sales for passes and private lesson sign-ups are set to begin on May 4th at City Hall.
- Pricing is very similar to last year, but slightly simplified.
- **Season Pass Pricing:**
 - Family Season Pass: \$225 for four individuals, plus \$25 for each additional family member.
 - Individual Season Pass: \$100.
- **Daily Entrance Pricing:** \$6 for Kids/Seniors and \$7 for Adults.
- **Lessons:** Private lessons priced at \$85 per week. Lessons should not be scheduled back-to-back for a single child.
- A waiver must be signed by an adult for anyone under 18.

● **Pool Schedule / Key Dates**

- **June 4 (Thursday):** Elementary Graduation Party (9:30 AM – 1:30 PM) for 60 kids.
 - Contact: Alisa Miller, Administrative Assistant, Sutter Creek Elementary, (209) 257-7241, alisa.miller@acusd.org.
- **June 5 (Friday):** Last Day of School.
- **June 6 (Saturday):** Pool Opens to Public.
- **July 4 (Saturday):** Special July 4 City Pool Party.
 - Closed to pass holders; includes music, food, and rec swim all day.
 - *Pending Info:* Operating HOURS for this day.
- **August 9 (Sunday):** Last Public Pool Day.
- **August 12 (Wednesday):** First Day of School.
- **School Camp:** *Pending Info:* Need time and date details.

Standard Operating Schedule (June 6 – July 19)

- 10:00 AM – 11:00 AM: Private Lessons
- 11:00 AM – 12:00 PM: Lap Swim
- 12:00 PM – 7:00 PM: Rec Swim
- 7:00 PM – 8:00 PM: Lap Swim

Modified Schedule: Water Polo Team

MWF Schedule (Starting July 20 – August 2)

- 8:00 AM – 10:00 AM: Water Polo
- 10:00 AM – 11:00 AM: Private Lessons
- 11:00 AM – 12:00 PM: Lap Swim
- 12:00 PM – 6:00 PM: Rec Swim
- 6:00 PM – 7:00 PM: Lap Swim (closes at 7 PM)
- 7:00 PM – 9:00 PM: Water Polo

M-F Schedule (August 3 – August 7)

- 8:00 AM – 10:00 AM: Water Polo
 - 10:00 AM – 11:00 AM: Private Lessons
 - 11:00 AM – 12:00 PM: Lap Swim
 - 12:00 PM – 6:00 PM: Rec Swim
 - 6:00 PM – 7:00 PM: Lap Swim (closes at 7 PM)
 - 7:00 PM – 9:00 PM: Water Polo
-
- **Public Works (PW) Items**
 - PW is responsible for setting up shade, performing opening cleaning, and addressing the vending machine's operational status
 - PW needs to purchase chemicals (12 buckets are on order but not yet arrived)
 - A pool contractor is installing a new diving board (four brackets are needed) and is expected to provide a quote for replacing a leaking 3-way valve

BUDGET IMPACT

Expecting this to be budget neutral compared to the costs we incurred outsourcing to ACRA. It is impacting staff directly through additional tasks.

ATTACHMENT

1. Brochure
2. Waiver
3. Example Pool Pass
4. Membership Form
5. Swim Lesson Signup

City of
SUTTER CREEK
 1854

2026 Aquatics Program



Lessons, Hours, & Fees



Contact us:

18 Main Street

Sutter Creek, CA 95685

209-267-5647

Private Lessons

Enjoy personalized, one-on-one instruction tailored to each student's goals, pace, and skill level. These 30-minute sessions provide focused attention from a dedicated instructor, allowing for customized guidance, skill development, and rapid progress. Ideal for students seeking individualized support, flexibility, and a learning experience designed specifically for them.



Private lessons are encouraged for students ages 5 and up, with programs tailored to suit a wide range of ages and experience levels. While many of our students are children, we warmly welcome adult learners as well—it's never too late to start or continue your water safety journey. We strive to create an inclusive and supportive environment, and are happy to work with children with autism, adapting our approach to meet each student's unique needs.

Private Lesson Schedule

June 9th - 12th

10-10:30 am or 10:30-11 am

June 15th - 18th

10-10:30 am or 10:30-11 am

June 22nd - 26th

10-10:30 am or 10:30-11 am

June 29th - July 3rd

10-10:30 am or 10:30-11 am

July 6th - July 10th

10-10:30 am or 10:30-11 am

July 13th - July 17th

10-10:30 am or 10:30-11 am

July 20th - July 24th

10-10:30 am or 10:30-11 am

July 27th - July 31st

10-10:30 am or 10:30-11 am

August 3rd - August 7th

10-10:30 am or 10:30-11 am

Open Recreation Swim Schedule

Early Summer Schedule

June 6th – July 19th

Monday- Friday

10am-11am : *Swim Lessons*

11am-12pm : *Lap Swim*

12pm-7pm : *Open Rec Swim*

7pm-8pm : *Lap Swim*

Saturday – Sunday

11am-12pm : *Lap Swim*

12pm-7pm : *Open Rec Swim*

Late Summer Schedule

June 20th – August 9th

Monday- Friday

10am-11am : *Swim Lessons*

11am-12pm : *Lap Swim*

12pm-6pm : *Open Rec Swim*

6pm-7pm : *Lap Swim*

Saturday – Sunday

11am-12pm : *Lap Swim*

12pm-7pm : *Open Rec Swim*

Pool Fees

Daily Gate Admission

General - \$6

Seniors - \$5

Swim Lessons

Private Lessons - \$85

(one-week, one-on-one lesson)

Season Passes

Family Season Pass - \$225

(4 members)

+ additional family member - \$25

Individual Season Pass - \$100

* Passes are good for open recreation swim
and lap swim



Waiver Policy

All guests are required to sign a waiver upon their first visit to Sutter Creek Pool. Participants under the age of 18 must have a parent or legal guardian sign their waiver before participating.

This only needs to be completed once and will be kept on file for future visits.



Special Events:

4th of July Celebration

Join us for a fun-filled 4th of July at Sutter Creek Pool! Enjoy live music, delicious food, and open recreational swim for all ages. Admission is \$10 per person, and please note that pool passes are not valid for this special event. Come celebrate with us!

City of Sutter Creek

Recreational Swim Waiver and Release of Liability

Participant Information

Name: _____

Date of Birth: _____ Age: _____

Address: _____

City: _____ State: _____ ZIP: _____

Parent/Guardian Information (if participant is under 18)

Name: _____

Relationship: _____

Phone Number: _____

Address (if different): _____

ASSUMPTION OF RISK

I understand that participation in recreational swimming activities at the Sutter Creek Pool involves inherent risks, including but not limited to: slipping, falling, drowning, diving injuries, collisions with other swimmers, and other accidents that may result in serious injury or death. I voluntarily choose to participate (or allow my child to participate) with full knowledge of these risks.

RELEASE AND WAIVER OF LIABILITY

In consideration for being permitted to use the Sutter Creek Pool facilities, I, on behalf of myself and/or the minor participant, hereby release, waive, discharge, and hold harmless the City of Sutter Creek, its officers, employees, agents, volunteers, and representatives from any and all liability, claims, demands, or causes of action arising out of or related to any loss, damage, or injury, including death, that may be sustained while participating in recreational swim activities, whether caused by negligence or otherwise, to the fullest extent permitted by California law.

MEDICAL CONSENT

I certify that I (or my child) am physically able to participate in recreational swimming activities. In the event of an emergency, I authorize the City of Sutter Creek staff to secure emergency medical treatment, including transportation if necessary. I understand that I am responsible for any medical expenses incurred.

RULES AND REGULATIONS

I agree to follow all posted pool rules and instructions given by lifeguards and staff. I understand that failure to follow rules may result in removal from the facility without refund.

PHOTO RELEASE (OPTIONAL)

I grant permission for the City of Sutter Creek to use photographs or video taken during pool activities for promotional purposes.

Yes No

ACKNOWLEDGMENT AND SIGNATURE

I have read this waiver and fully understand its terms. I understand that I am giving up substantial rights, including my right to sue, and sign it freely and voluntarily.

Participant Signature: _____ Date: _____

Parent/Guardian Signature (if under 18): _____ Date: _____

FOR OFFICE USE ONLY

Date Received: _____

Staff Initials: _____

City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 001 (Individual / Family)		MEMBER # 002 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 003 (Individual / Family)		MEMBER # 004 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 005 (Individual / Family)		MEMBER # 006 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 007 (Individual / Family)		MEMBER # 008 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 009 (Individual / Family)		MEMBER # 010 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 011 (Individual / Family)		MEMBER # 012 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 013 (Individual / Family)		MEMBER # 014 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 015 (Individual / Family)		MEMBER # 016 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 017 (Individual / Family)		MEMBER # 018 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 019 (Individual / Family)		MEMBER # 020 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 021 (Individual / Family)		MEMBER # 022 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 023 (Individual / Family)		MEMBER # 024 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 025 (Individual / Family)</p>		<p>MEMBER # 026 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 027 (Individual / Family)</p>		<p>MEMBER # 028 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 029 (Individual / Family)</p>		<p>MEMBER # 030 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 031 (Individual / Family)</p>		<p>MEMBER # 032 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 033 (Individual / Family)</p>		<p>MEMBER # 034 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 035 (Individual / Family)</p>		<p>MEMBER # 036 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 037 (Individual / Family)</p>		<p>MEMBER # 038 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 039 (Individual / Family)</p>		<p>MEMBER # 040 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 041 (Individual / Family)</p>		<p>MEMBER # 042 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 043 (Individual / Family)</p>		<p>MEMBER # 044 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 045 (Individual / Family)</p>		<p>MEMBER # 046 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 047 (Individual / Family)</p>		<p>MEMBER # 048 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 049 (Individual / Family)		MEMBER # 050 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 051 (Individual / Family)		MEMBER # 052 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 053 (Individual / Family)		MEMBER # 054 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 055 (Individual / Family)		MEMBER # 056 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 057 (Individual / Family)</p>		<p>MEMBER # 058 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 059 (Individual / Family)</p>		<p>MEMBER # 060 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 061 (Individual / Family)</p>		<p>MEMBER # 062 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 063 (Individual / Family)</p>		<p>MEMBER # 064 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 065 (Individual / Family)</p>		<p>MEMBER # 066 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 067 (Individual / Family)</p>		<p>MEMBER # 068 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 069 (Individual / Family)</p>		<p>MEMBER # 070 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 071 (Individual / Family)</p>		<p>MEMBER # 072 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 073 (Individual / Family)</p>		<p>MEMBER # 074 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 075 (Individual / Family)</p>		<p>MEMBER # 076 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 077 (Individual / Family)</p>		<p>MEMBER # 078 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 079 (Individual / Family)</p>		<p>MEMBER # 080 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 081 (Individual / Family)</p>		<p>MEMBER # 082 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 083 (Individual / Family)</p>		<p>MEMBER # 084 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 085 (Individual / Family)</p>		<p>MEMBER # 086 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 087 (Individual / Family)</p>		<p>MEMBER # 088 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS	City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS
MEMBER # 089 (Individual / Family)		MEMBER # 090 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS	City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS
MEMBER # 091 (Individual / Family)		MEMBER # 092 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS	City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS
MEMBER # 093 (Individual / Family)		MEMBER # 094 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS	City of <u>SUTTER CREEK</u> 1854	2026 POOL PASS
MEMBER # 095 (Individual / Family)		MEMBER # 096 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 097 (Individual / Family)		MEMBER # 098 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 099 (Individual / Family)		MEMBER # 100 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 101 (Individual / Family)		MEMBER # 102 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 103 (Individual / Family)		MEMBER # 104 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 105 (Individual / Family)</p>		<p>MEMBER # 106 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 107 (Individual / Family)</p>		<p>MEMBER # 108 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 109 (Individual / Family)</p>		<p>MEMBER # 110 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 111 (Individual / Family)</p>		<p>MEMBER # 112 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 113 (Individual / Family)		MEMBER # 114 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 115 (Individual / Family)		MEMBER # 116 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 117 (Individual / Family)		MEMBER # 118 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK 1854	2026 POOL PASS	City of SUTTER CREEK 1854	2026 POOL PASS
MEMBER # 119 (Individual / Family)		MEMBER # 120 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 121 (Individual / Family)		MEMBER # 122 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 123 (Individual / Family)		MEMBER # 124 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 125 (Individual / Family)		MEMBER # 126 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 127 (Individual / Family)		MEMBER # 128 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 129 (Individual / Family)		MEMBER # 130 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 131 (Individual / Family)		MEMBER # 132 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 133 (Individual / Family)		MEMBER # 134 (Individual / Family)	
Issue Date: _____		Issue Date: _____	
City of SUTTER CREEK <small>1854</small>	2026 POOL PASS	City of SUTTER CREEK <small>1854</small>	2026 POOL PASS
MEMBER # 135 (Individual / Family)		MEMBER # 136 (Individual / Family)	
Issue Date: _____		Issue Date: _____	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 137 (Individual / Family)</p>		<p>MEMBER # 138 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 139 (Individual / Family)</p>		<p>MEMBER # 140 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 141 (Individual / Family)</p>		<p>MEMBER # 142 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 143 (Individual / Family)</p>		<p>MEMBER # 144 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	

<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 145 (Individual / Family)</p>		<p>MEMBER # 146 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 147 (Individual / Family)</p>		<p>MEMBER # 148 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 149 (Individual / Family)</p>		<p>MEMBER # 150 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	
<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>	<p>City of SUTTER CREEK 1854</p>	<p>2026 POOL PASS</p>
<p>MEMBER # 151 (Individual / Family)</p>		<p>MEMBER # 152 (Individual / Family)</p>	
<p>Issue Date: _____</p>		<p>Issue Date: _____</p>	



POOL MEMBERSHIP APPLICATION FORM

Front (White / Copy 1) - Office
Middle (Yellow / Copy 2) - Member Receipt
Back (Pink / Copy 3) - Lifeguards

MEMBER #: 001

TYPE: Individual (\$100)
 Family (\$225, for family of 4 + \$25 additional family member)

Main Member: _____ Phone: _____

Address: _____

Additional Members (Family Only:

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Fee Paid: \$ _____ Method: Cash Check # Credit Card

Date Paid: _____ Received By: _____

LIABILITY WAIVER (Main Member Must Sign Waiver)

By signing, I agree to abide by all rules of the City of Sutter Creek Pool. I understand that swimming is a hazardous activity, and I assume all risks. I hereby release the City of Sutter Creek from any liability for accidents, injuries, or illnesses that may occur on the premises.

Signature: _____ Date: _____

City of Sutter Creek

Private Swim Lesson Application

Program Information: Lessons are offered as 30-minute private sessions (1 instructor to 1 student). Participants must be at least 5 years old to enroll.

Participant Information

Participant Name: _____

Age: _____

Date of Birth: _____

Street Address: _____

City, State, ZIP: _____

Minimum age to participate: 5 years old

Guardian Information

Guardian Name: _____

Guardian Age: _____

Relationship to Participant: _____

Guardian Street Address: _____

Guardian City, State, ZIP: _____

Acknowledgment and Signature

I certify that the information provided on this application is true and complete. I understand that private swim lessons are 30-minute one-on-one sessions and that participants must be at least 5 years of age.

Guardian Signature: _____

Date: _____

Office Use Only: Date Received _____ Staff Initials _____



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 18 , 2026
FROM: MASON PETERS, FINANCE SUPERVISOR
SUBJECT: PRELIMINARY REPORT REGARDING DELINQUENT WASTEWATER / SEWER ACCOUNTS

RECOMMENDATION

Receive preliminary informational report on delinquent wastewater accounts from City staff.

BACKGROUND

Each year, City staff generate a list of delinquent sewer accounts. Unless resolved, the delinquent account holders will have their account balance transferred to the County Assessor's Office for collection during Property Tax collection. This process places a lien on the property until the balance is paid.

The City makes all attempts to contact property owners very early in this process, which would provide delinquent account holders sufficient time to reach out to us and we can discuss payment terms.

The City plans on holding the official public hearing regarding these account balances on May 18, 2026, during the regular meeting of the City Council.

DISCUSSION

Section 4.28 of the City of Sutter Creek Municipal Code outlines the mechanism for the City to place delinquent sewer charges onto the property tax roll as a means for collection.

Attached is the list of properties with delinquent sewer bills and the amounts outstanding. The total amount delinquent with administration fees is \$130,893.51 as of March 31, 2026.

In comparison of the current delinquent sewer charges with the list from last year;

- 40 sewer accounts that are on the current list were delinquent last year.
- There are 18 new delinquent sewer accounts this year.

BUDGET IMPACT

The report or act of reporting these delinquencies has no budget impact. The delinquent balances are receivables sitting on the City's books. It would be to the best interest of the City to collect on these delinquent accounts as soon as possible to resolve the receivable and collect the cash.

ATTACHMENT

1. List of Delinquent Accounts

Parcel No.	Name	Last Pmt	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
40-200-020	STEPHEN WILSON	1/25/2025	\$133.86	\$231.10	\$224.41	\$217.72	\$1,620.64	\$2,427.73
18-252-006	DANIEL LEE	5/5/2025	\$133.86	\$206.37	\$199.68	\$192.99	\$1,051.93	\$1,784.83
44-020-026	BAXLEY, JERRY L		\$133.86	\$220.15	\$213.46	\$206.76	\$1,368.87	\$2,143.10
18-121-013	LAURIE DESANTIAGO	6/23/2025	\$133.86	\$200.79	\$194.10	\$187.41	\$923.65	\$1,639.81
9345006	JOSHUA GRAVES	3/25/2024	\$133.86	\$220.25	\$213.56	\$206.86	\$1,371.04	\$2,145.57
18-061-008	LEIF & WENDY LOWERY	5/25/2025	\$267.72	\$412.73	\$399.35	\$385.96	\$2,103.83	\$3,569.59
18-201-021	JEANETTE POMBO	3/18/2025	\$133.86	\$220.00	\$213.31	\$206.62	\$1,365.51	\$2,139.30
18-253-025	CASAY CASAGRANDE	6/14/2024	\$133.86	\$220.05	\$213.35	\$206.66	\$1,366.43	\$2,140.35
18-343-004	CHURCHES, RICHARD DAVID		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-293-021	ANNETTE FOX	8/16/2024	\$133.86	\$219.86	\$213.16	\$206.47	\$1,362.02	\$2,135.37
18-314-003	RHONDA CLARY		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-314-018	J GANDARA & R CLARY		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-151-004	Anne Galle		\$133.86	\$180.72	\$174.02	\$167.33	\$461.83	\$1,117.76
18-314-006	TOM & TAMRA EVANS	1/11/2021	\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-133-011	HUMES, SCOTT J & SARI		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-263-003	JULIA & BRIAN GIANNINI		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-311-008	J & R STATEN AND H & R TIMMER	9/25/2024	\$133.86	\$219.76	\$213.07	\$206.37	\$1,359.83	\$2,132.89
18-190-018	PATRICK & TARA CARNEY		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-331-018	KEVIN & NICOLE ALLEYN		\$133.86	\$220.15	\$213.46	\$206.76	\$1,368.87	\$2,143.10
18-282-011	ROBERT & JEANNETTE FULLER	5/25/2025	\$133.86	\$206.37	\$199.68	\$192.99	\$1,051.93	\$1,784.83
18-152-033	LEWIS, YVONNE		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-122-016	LOMBARDO, FRANK		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-163-027	LEVY, DANIEL & JO ANN	4/9/2026	\$133.86	\$193.72	\$190.38	\$187.23	\$711.95	\$1,417.14
18-190-002	BYRON DAMIANI & LAURA	5/25/2025	\$91.02	\$140.32	\$135.77	\$131.22	\$715.27	\$1,213.60
18-161-008	SUTTER CREEK THEATRE	5/25/2025	\$267.72	\$412.73	\$399.35	\$385.96	\$2,103.83	\$3,569.59
40-210-032	DEBRA STEWART	2/22/2024	\$133.86	\$220.32	\$213.62	\$206.93	\$1,372.57	\$2,147.30
18-122-006	ALI WARD	5/25/2025	\$330.63	\$509.72	\$493.19	\$476.66	\$2,598.19	\$4,408.39
18-070-008	MELISSA CACCIA & DAMIEN RAMER	2/12/2026	\$254.33	\$329.75	\$317.03	\$317.91	\$577.43	\$1,796.45
18-292-007	JEFFREY & ERICA JOLLEY		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-063-012	JOLIE CHAIN	10/18/2023	\$133.86	\$220.13	\$213.44	\$206.75	\$1,368.45	\$2,142.63
18-313-015	MELODY ANDERSON	5/25/2025	\$133.86	\$206.37	\$199.68	\$192.99	\$1,051.93	\$1,784.83
18-293-033	YANE & SALLY CAMBRA	5/1/2025	\$133.86	\$220.10	\$213.41	\$206.72	\$1,367.70	\$2,141.79
18-132-017	SANDRA BURNS	7/22/2024	\$224.88	\$369.63	\$358.38	\$347.14	\$2,294.65	\$3,594.68
18-264-003	Michael Hunerlach	11/9/2024	\$133.86	\$219.71	\$213.02	\$206.33	\$1,358.68	\$2,131.60
18-267-005	AARON DOYLE	1/7/2021	\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-070-013	CONRARDY, CRAIG		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-311-017	HUMMEL, CHARLES & HELEN		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-293-012	SCOTTO & DOLORES TRUST	8/12/2023	\$133.86	\$220.14	\$213.44	\$206.75	\$1,368.55	\$2,142.74
18-091-001	KATHLEEN & BRIAN RUTHERFORD	5/23/2023	\$267.72	\$440.28	\$426.89	\$413.50	\$2,737.39	\$4,285.78
18-253-026	TERRI LEE GOVETTE	9/21/2021	\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-341-012	MARCI THOMPSON		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
40-220-068	CHARLES & BRIANA NEUERBURG	12/7/2025	\$133.86	\$211.23	\$204.54	\$197.85	\$1,173.88	\$1,921.36
18-202-011	DAMIANI, LAURA & BYRON	5/25/2025	\$133.86	\$206.37	\$199.68	\$192.99	\$1,051.93	\$1,784.83
18-315-027	HELEN SNEAD	10/16/2024	\$133.86	\$220.10	\$213.41	\$206.71	\$1,367.67	\$2,141.75
18-251-006	JEFF TRUSCOTT	3/10/2026	\$133.86	\$187.12	\$184.72	\$178.02	\$632.79	\$1,316.51
18-220-027	CATHERINE OSBORNE	5/14/2025	\$267.72	\$427.81	\$414.42	\$401.04	\$2,450.63	\$3,961.62
18-132-006	JEOUNGRIM SHIN & STEVEN REED	4/23/2026	\$133.86	\$194.10	\$187.41	\$180.72	\$441.71	\$1,137.80
18-134-001	WEISS, PHILLIP E		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-315-023	JOHN H & BARBARA NICHOLS Sr.	8/4/2025	\$133.86	\$203.28	\$196.59	\$189.89	\$980.71	\$1,704.33
40-220-076	JOANNA MARBLEW FAMILY TRUST	7/25/2023	\$133.86	\$220.14	\$213.44	\$206.75	\$1,368.60	\$2,142.79
9343031	PAUL BASTIAN	11/12/2025	\$133.86	\$188.02	\$181.33	\$174.64	\$658.56	\$1,336.41
9421037	CASAGRANDE FAMILY TRUST	6/14/2024	\$133.86	\$220.05	\$213.35	\$206.66	\$1,366.43	\$2,140.35
9420005	ERIK ALLAN & AMY PETERSON		\$133.86	\$220.15	\$213.46	\$206.77	\$1,368.85	\$2,143.09
18-080-013-501	SCHAFFER, CHARLES HAROLD	1/14/2025	\$133.86	\$238.18	\$231.49	\$224.79	\$1,783.52	\$2,611.84
9421005	CLAYTON C & MELISSA C BUCHANAN	7/21/2025	\$133.86	\$220.04	\$213.35	\$206.66	\$1,366.28	\$2,140.19
0332023	TIMOTHY SMITH	5/19/2025	\$133.86	\$206.37	\$199.68	\$192.99	\$1,051.93	\$1,784.83

40-220-080	RICHARD & SANDY DWYER	6/17/2025	\$133.86	\$200.79	\$194.10	\$187.41	\$923.65	\$1,639.81
018-051-002	ARMANDO NAVARRO	2/20/2025	\$133.86	\$224.87	\$218.18	\$211.49	\$1,477.41	\$2,265.81
Revenue Code - Description			Current Month	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
400 - 400 - Sewer			\$8,664.74	\$8,798.60	\$8,798.60	\$8,798.60	\$60,840.94	\$96,035.34
801-C - 801- NSF Contract Fee			\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
895 - 895 - Penalty			\$0.00	\$5,200.01	\$4,767.80	\$4,345.08	\$10,343.90	\$24,656.79
899 - 899 - Conversion Only			\$0.00	\$0.00	\$0.00	\$0.00	\$7,611.21	\$7,611.21

Section 9, Item C.

APN	Name	Last Pmt	Balance + \$75 Admin Fee
40-200-020	STEPHEN WILSON	1/25/2025	\$2,502.73
18-252-006	DANIEL LEE	5/5/2025	\$1,859.83
44-020-026	BAXLEY, JERRY L		\$2,218.10
18-121-013	LAURIE DESANTIAGO	6/23/2025	\$1,714.81
18-345-006	JOSHUA GRAVES	3/25/2024	\$2,220.57
18-061-008	LEIF & WENDY LOWERY	5/25/2025	\$3,644.59
18-201-021	JEANETTE POMBO	3/18/2025	\$2,214.30
18-253-025	CASAY CASAGRANDE	6/14/2024	\$2,215.35
18-343-004	CHURCHES, RICHARD DAVID		\$2,218.09
18-293-021	ANNETTE FOX	8/16/2024	\$2,210.37
18-314-003	RHONDA CLARY		\$2,218.09
18-314-018	J GANDARA & R CLARY		\$2,218.09
18-151-004	Anne Galle		\$1,192.76
18-314-006	TOM & TAMRA EVANS	1/11/2021	\$2,218.09
18-133-011	HUMES, SCOTT J & SARI		\$2,218.09
18-263-003	JULIA & BRIAN GIANNINI		\$2,218.09
18-311-008	J & R STATEN AND H & R TIMMER	9/25/2024	\$2,207.89
18-190-018	PATRICK & TARA CARNEY		\$2,218.09
18-331-018	KEVIN & NICOLE ALLEYN		\$2,218.10
18-282-011	ROBERT & JEANNETTE FULLER	5/25/2025	\$1,859.83
18-152-033	LEWIS, YVONNE		\$2,218.09
18-122-016	LOMBARDO, FRANK		\$2,218.09
18-163-027	LEVY, DANIEL & JO ANN	4/9/2026	\$1,492.14
18-190-002	BYRON DAMIANI & LAURA	5/25/2025	\$1,288.60
18-161-008	SUTTER CREEK THEATRE	5/25/2025	\$3,644.59
40-210-032	DEBRA STEWART	2/22/2024	\$2,222.30
18-122-006	ALI WARD	5/25/2025	\$4,483.39
18-070-008	MELISSA CACCIA & DAMIEN RAMER	2/12/2026	\$1,871.45
18-292-007	JEFFREY & ERICA JOLLEY		\$2,218.09
18-063-012	JOLIE CHAIN	10/18/2023	\$2,217.63
18-313-015	MELODY ANDERSON	5/25/2025	\$1,859.83
18-293-033	YANE & SALLY CAMBRA	5/1/2025	\$2,216.79
18-132-017	SANDRA BURNS	7/22/2024	\$3,669.68
18-264-003	Michael Hunerlach	11/9/2024	\$2,206.60
18-267-005	AARON DOYLE	1/7/2021	\$2,218.09
18-070-013	CONRARDY, CRAIG		\$2,218.09
18-311-017	HUMMEL, CHARLES & HELEN		\$2,218.09
18-293-012	SCOTTO & DOLORES TRUST	8/12/2023	\$2,217.74
18-091-001	KATHLEEN & BRIAN RUTHERFORD	5/23/2023	\$4,360.78
18-253-026	TERRI LEE GOVETTE	9/21/2021	\$2,218.09
18-341-012	MARCI THOMPSON		\$2,218.09
40-220-068	CHARLES & BRIANA NEUERBURG	12/7/2025	\$1,996.36
18-202-011	DAMIANI, LAURA & BYRON	5/25/2025	\$1,859.83
18-315-027	HELEN SNEAD	10/16/2024	\$2,216.75
18-251-006	JEFF TRUSCOTT	3/10/2026	\$1,391.51
18-220-027	CATHERINE OSBORNE	5/14/2025	\$4,036.62
18-132-006	JEOUNGRIM SHIN & STEVEN REED	4/23/2026	\$1,212.80
18-134-001	WEISS, PHILLIP E		\$2,218.09
18-315-023	JOHN H & BARBARA NICHOLS Sr.	8/4/2025	\$1,779.33
40-220-076	JOANNA MARTLEW FAMILY TRUST	7/25/2023	\$2,217.79
18-343-031	PAUL BASTIAN	11/12/2025	\$1,411.41
40-210-037	CASAGRANDE FAMILY TRUST	6/14/2024	\$2,215.35
40-200-005	ERIK ALLAN & AMY PETERSON		\$2,218.09
018-080-013-501	SCHAFFER, CHARLES HAROLD	1/14/2025	\$2,686.84
40-210-005	CLAYTON C & MELISSA C BUCHANAN	7/21/2025	\$2,215.19
18-332-023	TIMOTHY SMITH	5/19/2025	\$1,859.83
40-220-080	RICHARD & SANDY DWYER	6/17/2025	\$1,714.81
18-051-002	ARMANDO NAVARRO	2/20/2025	\$2,340.81
Balance			\$130,893.51