



City Council Meeting Agenda

Monday, April 20, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available in person and LIVE on YouTube at

<https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

- 4. City Manager's Report**

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

- 5. Presentations**

None.

6. Approval of Minutes

A. City Council Minutes of April 6, 2026

Recommendation: By motion approve minutes as presented.

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

A. Accept List of Projects for Fiscal Year (FY) 2026-27 Funded by Senate Bill (SB) 1 - the Road Repair and Accountability Act of 2017

*Recommendation: Adopt **Resolution No. 25-26-xx**, approving the project list for the Road Repair and Accountability Act of 2017 for FY 2026-27 (also known as SB 1), and authorizing submittal of reports and list to the California Transportation Commission.*

8. Ordinances and Public Hearing

A. Extended Moratorium on Temporary Residential Uses

Recommendations:

1. Consider extending, for 10 months and 15 days, a moratorium on the review, processing, or approval of new temporary residential uses to give the City sufficient time to formulate a permanent ordinance regulating such uses.

*2. Waive the first and second readings by substitution of the title, and introduce and adopt **Ordinance No. 25-26-xx** - An Urgency Ordinance of the City Council of the City of Sutter Creek Extending a Moratorium on the Permitting of Temporary Residential Uses within City Limits.*

9. Administrative Agenda

A. Consideration of Moving to an Appointed Treasurer

Staff recommends that Council

1. Discuss and provide direction to staff regarding the placement of a measure on the November 2026 General Election ballot to make the office of City Treasurer appointive.

2. Direct staff to prepare the necessary resolutions to, upon voter approval, assign the statutory duties and title of "City Treasurer" to the Finance Supervisor.

B. Potential Short Term Rental Ordinance Discussion

Recommendation: Provide feedback on report and direction on next steps to either an ad-hoc committee or the planning commission

C. Tree Ordinance Discussion

Recommendation: Discuss Staff report and example ordinance, provide feedback and direction on a Sutter Creek Ordinance

D. Long Range Financial Forecast (LRFF) from 2025 to 2030

Recommendation: Review and comment on the forecast and scenarios to inform the budget planning process.

10. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

12. Information and Correspondence

A. Cover Memo for March 2026 City Staff Monthly Reports

B. March 2026 Monthly Report - City Clerk

C. March 2026 Monthly Report - City Treasurer

D. March 2026 Monthly Report - Engineering

E. March 2026 Monthly Report - Finance

F. March 2026 Monthly Report - Marketing / Social Media

G. March 2026 Monthly Report - Planning

H. March 2026 Monthly Report - Police

I. March 2026 Monthly Report - Public Works

J. Correspondence Received from Public

13. Closed Session

None.

14. Report from Closed Session

None.

15. Adjournment

The next regularly scheduled meeting is May 4, 2026.



City Council Meeting Minutes - **DRAFT**

Monday, April 06, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

Mayor Gunselman called the meeting to order at 6:02 PM.

Present: Mayor Claire Gunselman, Vice Mayor Sierk, Council Members Susan Feist (arrived 6:05 PM), Dan Riordan and James Swift.

Absent: none

City Treasurer: Victoria Runquist

Staff: Tom DuBois - City Manager, Derek Cole - City Attorney, Dan LaFontaine - Public Works Director, Jim O'Connell - Police Chief, Mason Peters - Finance Supervisor and Pam Caronongan - City Clerk

2. Pledge of Allegiance to the Flag

Mayor Gunselman led the Pledge of Allegiance.

3. Public Forum

1. Gentleman - (Identified himself as former City of Sutter Creek Planning Commissioner) Spoke in support of the City's efforts to explore, learn, and weigh the "pros and cons" of allowing a dispensary to open in Sutter Creek. He encouraged the City Council to look into the matter very carefully before making a decision.
2. Leah - spoke in support of Elvis Rhythm & Brews and asked on behalf of the business proprietor for the City to assist Elvis Rhythm & Brews in finding a "new home" in Sutter Creek before it closes its doors at the end of April 2026.
3. Christy Nelson - Refuted the data shared by Embarc. The data can be found in the City website's Agenda and Meetings section (City Council - April 6, 2026 meeting - Correspondence section).
4. Mark Faryan - (Identified himself as a physician and Pine Grove resident) Refuted the data shared by Embarc. The data can be found in the City website's Agenda and Meetings section (City Council - April 6, 2026 meeting - Correspondence section).
5. Barbara Comnes - Shared her opinion regarding the Embarc meeting.

- 6. Bryan Comnes - Spoke regarding three topics: (1) Asked the City to help Elvis Rhythm & Brews in finding a “new home” in Sutter Creek, (2) “No” to cannabis, and (3) refuted the data that Embarc shared in the April 6, 2026 City Council agenda packet.
- 7. Teresa Ryan - Stated her concerns that having the Danko housing project and a dispensary in Sutter Creek, referring to it as a “bad combination.”
- 8. Bonnie Gale - (Identified herself as a member of Sutter Creek Primary School). Thanked the City, especially Mayor Gunselman and City Manager DuBois in helping the school move forward in holding this year’s Valentine’s Dance.

4. City Manager’s Report

City Manager DuBois provided his report to the City Council. Aside from responding to inquiries and requests for clarification from the City Council, City Manager DuBois also provided a reply to public comments regarding Embarc and the Danko project.

5. Presentations

None.

6. Approval of Minutes

A. City Council Minutes of March 16, 2026

Recommendation: By motion approve minutes as presented.

Motion made by Vice Mayor Sierk, seconded by Council Member Feist to approve the City Council Meeting Minutes of March 16, 2026 as presented.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

7. Consent Agenda

A. Adopt Resolution accepting the work and approving the City Manager to execute the Notice of Completion (NOC) regarding the Bryson Park Bathroom Expansion Project

*Recommendation: Adopt **Resolution No. 25-26-xx**, thereby accepting the work on the Bryson Park Bathroom Expansion Project and authorizing the City Manager to execute the Notice of Completion and cause it to be filed with the Amador County Recorder.*

B. 2025 Amador County Local Hazard Mitigation Plan (in accordance with AB 2140).

*Recommendation: Adopt **Resolution No. 25-26-xx**, thereby approving the City's adoption of the 2025 Updated Local Hazard Mitigation Plan (LHMP) in its entirety, including appendices and Annex.*

Mayor Gunselman opened the floor for public comment.

Zero (0) public comment was received.

Motion made by Council Member Swift, seconded by Vice Mayor Sierk to approve all Consent Agenda items as presented by staff.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

8. Ordinances and Public Hearing

A. Public Hearing and Second (2nd) Reading of Draft Ordinance No. 25-26-XX updating the City's Uniform Building Code

Recommendation: Waive motion to have second reading by substitution of the title and adopt Ordinance No 25-26-XX, thereby amending Sections 15.04.010 and 15.04.030 of the Sutter Creek Municipal Code regarding Adoption of the 2025 California Building Standards Administrative Code, 2025 California Building Code, 2025 California Residential Building Code, 2025 California Electrical Code, 2025 California Mechanical Code, 2025 California Plumbing Code, 2025 California Energy Code, California Wildland-Urban Interface Code, 2025 California Historical Building Code, 2025 California Fire Code, 2025 California Existing Building Code, 2025 International Property Maintenance Code, 1997 Uniform Code for the Abatement of Dangerous Buildings, 1997 Uniform Housing Code, 2024 Uniform Building Security Code, and 2024 Uniform Swimming Pool, Spa, and Hot Tub Code.

Since the City Council did not have any questions for staff, Mayor Gunselman opened the Public Hearing at 6:43 PM and opened the floor for public comment. Zero (0) public comments were received, and Mayor Gunselman closed the Public Hearing as well as the floor for public comment at 6:43 PM.

Motion made by Council Member Riordan, seconded by Vice Mayor Sierk to waive the second reading via substitution of the tile and adopt Ordinance No. 25-26-xx.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

9. Administrative Agenda

A. Surveillance Technology Policy

Recommendation: Discuss and Consider a Citywide Ordinance on surveillance technology

City Manager DuBois presented the report before the City Council. City Manager DuBois and Police Chief O’Connell responded to questions and requests for inquiries from the City Council.

The City Council inquired regarding the following matters pertaining to the Surveillance Technology Policy:

1. Chief O’Connell confirmed that it is recommended to have the Policy in place first before moving forward with procuring equipment and/or technology.
2. Chief O’Connell clarified on when the data collected from the technology is used. Chief O’Connell specifically clarified that data will not be collected and/or shared for immigration-related matters.

- 3. Chief O’Connell explained certain areas wherein the cameras should be installed, with the goal of assisting in the deterrence of crime.
- 4. Chief O’Connell and City Manager DuBois explained the annual cost related to having the technology.

Zero (0) public comment was received.

Motion made by Council Member Feist, seconded by Council Member Riordan staff to move forward in preparing a draft Ordinance implementing a Citywide Surveillance Technology Policy.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

B. Law Enforcement Update

Recommendation: Receive this update on discussions with County Sheriff and Proposal to Amador City and adopt a motion to extend a formal offer to Amador City to provide law enforcement services according to the terms presented here.

City Manager DuBois presented the report before the City Council. City Manager DuBois and Police Chief O’Connell responded to questions and requests for inquiries from the City Council. The first topic of conversation was the City’s cost for services provided by the County Sheriff. The second topic of conversation was regarding the presentation that the City provided before the Amador City Council regarding law enforcement services.

One (1) public comment was received - A resident named Peter spoke in favor of the City keeping its police force.

Motion made by Vice Mayor Sierk, seconded by Council Member Riordan to extend a formal offer to Amador City to provide law enforcement services according to the terms presented by staff.

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

C. Mid-Year Expenses Review and Budget Amendments

Recommendation: Receive and accept the Mid-Year Expenses Review Report and approve the budget amendments.

Finance Supervisor Mason Peters presented the report before the City Council. City Manager DuBois and Finance Supervisor Peters responded to questions and requests for inquiries from the City Council.

The City Council made inquiries regarding the following:

- 1. ARSA-related budget items.
- 2. Software-related expenses regarding the recent system migration.
- 3. Increase in budgeted expenses related to police training. City Manager DuBois explained that the budget adjustment amount for this proposed line item would be \$3,000 instead of \$1,000 as reflected on the staff report.

Zero (0) public comment was received.

City Council complimented staff for the report.

Motion made by Council Member Riordan, seconded by Vice Mayor Sierk to approve the budget amendments as proposed by staff which includes the modification related to police training (increasing the proposed line item amount from \$1,000 to \$3,000).

AYES: Mayor Gunselman, Vice Mayor Sierk, and Council Members Feist, Riordan, and Swift
ABSENT: None
ABSTAIN: None
NOES: None
MOTION CARRIED 5-0

10. Mayor and Council Member Reports

The following members of the City Council provided reports:

- 1. Vice Mayor Sierk - Reported about the Air Quality Board discussion regarding the return of the green waste bins at the firehouse. There is no long-term contract. At a future Air Quality Board meeting, there will be a discussion regarding trying to have a contract between the Air Quality Board and Republic Services. As of now, the Republic Services contract is on a month-to-month basis. The other matter is trying to find other ways to offset Republic Services’ costs such as putting it in a dropbox, or putting in a voluntary fee within the letter. The other thing was that there is still the grant available for replacing the gas-operated small tools and replacing them for a rebate for electric replacements and that grant is still available through Amador County.
- 2. Council Member Riordan - Updated the City Council regarding Sutter Creek resident Kenny Neu and the County’s efforts in repaving roads Countywide. The Amador County Transportation Commission has invested almost \$600,000 now in paving equipment. The Commission is working with the County to develop a core competency that they do not currently have. Mr. Neu / Mr. Neu’s firm is overseeing this project, and that they are going into a pilot program at the end of April 2026 where staff training will take place while paving some county roads. The goal of the pilot phase of the project is to develop the capability of paving roads for far less than the current cost (an estimated \$800,000 to \$1 million a mile).
- 3. Council Member Feist - Shared a proposal for a future agenda item regarding using goats to graze on weeds which is safer, not destructive (does not leave burn marks), and more ecological than burning weeds.

11. City Attorney’s Report

City Attorney Cole stated that he had no items to report.

12. Information and Correspondence

A. Correspondence Received from the Public from March 12, 2026 to March 30, 2026 (3:30 PM).

The City Council received all correspondence.

13. Closed Session

None.

14. Report from Closed Session

None.

15. Adjournment

The next regularly scheduled meeting is April 20, 2026.

Mayor Gunselman adjourned the meeting at 8:17 PM.



TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

MEETING DATE: APRIL 20, 2026

**FROM: DAN LAFONTAINE, PUBLIC WORKS DIRECTOR
PAM CARONONGAN, CITY CLERK**

**SUBJECT: ADOPT RESOLUTION ACCEPTING LIST OF PROJECTS FOR FISCAL
YEAR 2026-27 FUNDED BY SENATE BILL (SB) 1 - THE ROAD REPAIR
AND ACCOUNTABILITY ACT OF 2017**

RECOMMENDATION

Staff recommends the City Council adopt **Resolution No. 25-26-xx**, approving the project list for the Road Repair and Accountability Act of 2017 for the Fiscal Year (FY) 2026-2027 (also known as SB 1), and authorizing submittal of reports and list to the California Transportation Commission.

BACKGROUND

On April 28, 2017, the Governor signed Senate Bill 1 (SB 1), known as the Road Repair and Accountability Act of 2017. SB 1 provides the first significant, stable, and ongoing increase in State transportation funding in more than two decades. The funding provides for basic road maintenance, rehabilitation, and critical safety needs on both the State highway and local streets and road systems under the Road Maintenance and Rehabilitation Account (RMRA). The Legislature tasked the California Transportation Commission (CTC) with oversight of funding and/or programs created with the approval of SB 1. The CTC adopted guidelines at the June 2017 meeting requiring agencies to submit a list of eligible projects, by May of each year, for the following fiscal year.

Additionally, the law requires the Council of each city to approve a resolution identifying the approved list of projects. This is a restricted funding source and can only be expended on roadway maintenance and rehabilitation, multi-modal infrastructure and safety improvements.

For FY 2026-2027, staff anticipates the City to receive an estimated \$74,187 in RMRA funding from SB1.

Staff identified the following as priority projects for FY 2026-2027:

1. Old Sutter Hill Road which connects Ridge Road to the City's core (Main Street), and also connects to neighborhoods and commercial activity. Due to its location, it has a steep grade and drainage issues; and
2. Gopher Flat Road which is a main thoroughfare connecting Sutter Creek residents and County residents to the heart of the City. It is in need of improvements including but not limited to drainage repairs, sidewalks, shoulder repairs, and realignments; and
3. Fiefield Alley / Keyes Street / Hayden Alley which serve as connectors from Main Street to Spanish Street and connect neighborhoods to the heart of the City and commercial activity. It is in need of improvements including but not limited to drainage repairs and shoulder repairs.

Staff identified that the following limits of rehabilitation to be completed in the three above-mentioned project areas are:

1. Roadway rehabilitation on Old Sutter Hill Road from the intersection of Ridge Road to Old Highway 49.
2. Main Street and roadway improvements on Gopher Flat, from Main Street to Golden Hills Drive.
3. Roadway improvements on Fiefield Alley / Keyes Street / Hayden Alley from Main Street to Spanish Street.

In addition to the three above-mentioned project areas, previously-proposed projects (if applicable) from prior Fiscal Years will be carried over to Fiscal Year 2026-2027. The schedule for all projects will be from July 2026 to June 2027. Once completed, all projects are anticipated to have life expectancies of approximately 50 to 80 years provided that required maintenance is completed regularly, emergency repairs are done expeditiously, and current road use and conditions remain unchanged as assessed by staff in Fiscal Year 2025-2026.

CEQA CONSIDERATIONS

The City has determined that the action to adopt the RMRA funding list of projects is exempt from review under the California Environmental Quality Act, Public Resources Code section 21000 et seq. ("CEQA"), pursuant to CEQA Guidelines section 15378(b)(4) where the creation of government funding mechanisms which does not involve a commitment to any specific project which may result in significant impacts is not a "project" within the scope of CEQA and pursuant to Section 15061(b)(3) where it can be seen with certainty that the action has no potential for causing a significant effect on the environment. The City may make additional determinations at the time funds are proposed to be expended.

FINANCIAL CONSIDERATIONS

There are no financial actions required with this report. The report is identifying the project for funding from FY 2026-27 RMRA allocations. Funding will be budgeted and appropriated during the upcoming budget cycle. This report only approves the project list, for staff to receive the estimated RMRA amount for this cycle, and authorizes staff to submit **Resolution No. 25-26-xx** to the California Transportation Commission.

ATTACHMENT

Draft **Resolution No. 25-26-xx**

RESOLUTION NO. 25-26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$74,187 in RMRA funding in Fiscal Year 2026-2027 from SB 1; and

WHEREAS, Old Sutter Hill Road connects Ridge Road to the City's core, Main Street, connecting neighborhoods and commercial activity, and due to its location, has a steep grade and drainage issues; and

WHEREAS, Gopher Flat Road is a main thoroughfare connecting Sutter Creek residents and county residents to the heart of the City and is need of improvements including drainage repairs, sidewalks, and shoulder repairs, and realignments; and

WHEREAS, Fiefield Alley / Keyes Street / Hayden Alley serve as connectors from Main Street to Spanish Street connecting neighborhoods to the heart of the City commercial activity and is in need of improvements including drainage repairs, shoulder repairs; and

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Sutter Creek, State of California, as follows:

1. The City of Sutter Creek City Council hereby describes , in general, improvements that will be completed for Old Sutter Hill Road, Gopher Flat Road, and Fiefield Alley/Keyes Street / Hayden Alley to be the design of sidewalk improvements, shoulder and drainage repairs, and roadway rehabilitation on Old Sutter Hill from the intersection of Ridge Road to Old Highway 49 / Main Street and roadway improvements on Gopher Flat from Main Street to Golden Hills Drive, and roadway improvements on Fiefield Alley / Keyes Street / Hayden Alley from Main Street to Spanish Street.

2. Previously proposed projects will be carried over to Fiscal Year 2026-2027. Schedule for all projects will be July 2026 to June 2027
3. Once completed, all projects will have a life expectancies of approximately 50 to 80 years provided that maintenance is regularly performed, emergency repairs are done expeditiously, and road usage and conditions remain constant at the time that this Resolution has been considered for adoption.

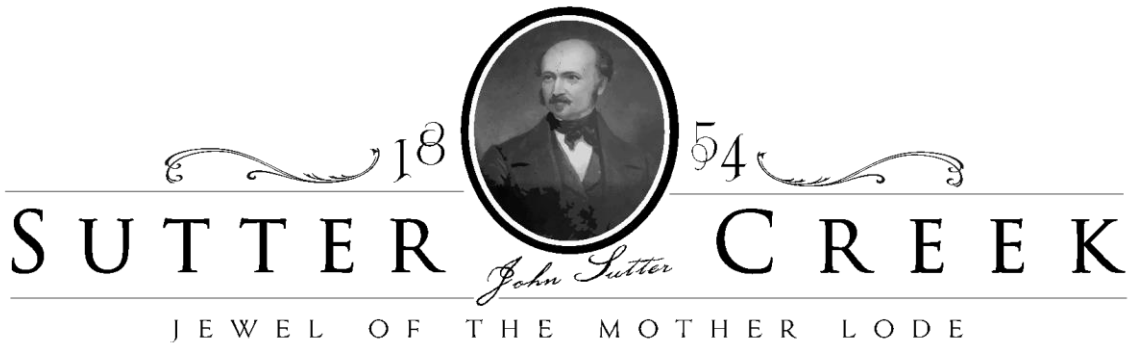
The foregoing resolution was duly passed and adopted at a regular meeting of the City Council of the City of Sutter Creek on the __ day of May 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: APRIL 20, 2026

FROM: DEREK COLE, CITY ATTORNEY

SUBJECT: DISCUSS, CONSIDER, WAIVE THE FIRST AND SECOND READINGS BY SUBSTITUTION OF THE TITLE, AND INTRODUCE AND ADOPT ORDINANCE NO. 25-26-XX - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK EXTENDING A MORATORIUM ON THE PERMITTING OF TEMPORARY RESIDENTIAL USES WITHIN CITY LIMITS

Background and Analysis

For several years, the City has considered how to regulate temporary residential uses within City limits. In past years, the City Council considered various iterations of an ordinance regulating such uses. Ultimately, the City Council chose to use its existing conditional use permit (“CUP”) process to address the issue. The Council previously determined it would allow up to 20 CUPs to be issued, and at or around the issuance of this number, the Council would consider the adoption of permanent regulations.

As the City approached the 20-CUP threshold, the City Council, at its March 16, 2026 meeting, approved a 45-day moratorium on the issuance of new CUPs for temporary residential uses. The purpose of the moratorium was to create space to allow the City Council to formulate and enact a permanent ordinance regulating such uses.

With the 45-day deadline approaching, the City desires more time to both fully evaluate the impact of temporary residential uses on the residential quality of neighborhoods and to consider the adoption of a permanent ordinance regulating such uses. Under the California Government Code, the City is permitted to extend the moratorium two additional times, as follows: (1) for an extension of 10 months and 15 days, and (2) for an extension of an additional year. The ordinance may remain in effect for no longer than two years. A *four-fifths* vote of the Council is required to approve an extended moratorium.

This report is intended to serve as the report required by Government Code 65858(d) detailing the measures taken to alleviate the conditions that led to the adoption of the urgency ordinance.

Fiscal Impact

There is no material financial impact associated with the adoption of the extended moratorium.

Recommendation

The City Council should consider extending, for 10 months and 15 days, a moratorium on the review, processing, or approval of new temporary residential uses to give the City sufficient time to formulate a permanent ordinance regulating such uses.

ATTACHMENT

1. Urgency Ordinance Extending a Moratorium on the Permitting of Temporary Residential Uses Within City Limits

ORDINANCE NO. 25-26-XX

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK EXTENDING A MORATORIUM ON THE PERMITTING OF TEMPORARY RESIDENTIAL USES WITHIN CITY LIMITS

WHEREAS, the City Council has become aware of temporary residential uses, and their potential for adverse impacts, within City limits; and

WHEREAS, the Sutter Creek Zoning Code currently allows parties to apply for, and receive approval of, conditional use permits that allow, among other things, for the short-term rental of residences throughout City limits; and

WHEREAS, the City Council has become aware, through concerns recently raised by several members of the public, that the continued permitting of temporary residential uses, which currently number at about 20, without the formulation of adequate regulations, may be contrary to the historic character of the City’s residential areas and may lead to compatibility issues that affect the use and enjoyment of residential property; and

WHEREAS, pursuant to the City of Sutter Creek’s police power, the City Council of the City of Sutter Creek has the authority to enact and enforce ordinances and regulations for the public peace, morals, and welfare of the City and its residents; and

WHEREAS, California Government Code Section 65858 provides that, without following the procedures otherwise required prior to the adoption of a zoning ordinance and for the purpose of protecting the public safety, health and welfare, the City Council may adopt, as an urgency measure, an interim ordinance prohibiting any uses that may be in conflict with “a contemplated general plan, specific plan, or zoning proposal that the City Council, planning commission or the planning department is considering or studying or intends to study within a reasonable time”; and

WHEREAS, consistent with the above authority, and in response to conditions and evidence of which it has become aware through workshops and meetings, the City Council, at its March 16, 2026 meeting, adopted a 45-day moratorium on the permitting of temporary residential uses within city limits to allow for evaluation of their impact on the residential quality of neighborhoods and for adequate time to adopt a permanent ordinance establishing temporary residential use regulations; and

WHEREAS, California Government Code Section 65858 further provides that the City Council, after providing notice pursuant to Government Code Section 65090, may extend the moratorium for 10 months and 15 days and subsequently extend the moratorium for one year; and that any extension shall also require a four-fifths (4/5) vote for adoption; and

WHEREAS, for the reasons more fully described within, the City Council determines, by at least a four-fifths (4/5) vote, that extending this urgency ordinance for 10 months and 15 days is a matter of City-wide importance, is a reasonable and necessary measure designed for the immediate preservation and protection of the public health, safety, or welfare of the community; and is in accordance with the public purposes and provisions of applicable State and local laws and requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUTTER CREEK DOES

ORDAIN AS FOLLOWS:

SECTION 1. EXTENDED MORATORIUM FINDINGS.

A. Without the extension of a temporary moratorium on temporary residential uses, the City may be required to process certain conditional use permit applications even though its existing conditions require an update, based on study and analysis, that results in recommendations of new standards and best practices for such uses.

B. There is a current and immediate threat to the public health, safety, and welfare of the City and its residents, thereby necessitating the immediate extension of this urgency moratorium, in that the approval of any additional temporary residential uses would be required to be processed under the City’s existing conditions, without taking into consideration the potential negative impacts of such uses on the residential quality of neighborhoods.

C. The extension of this urgency moratorium is necessary to protect the City and its residents from the overgrowth of temporary residential uses, which can be contentious in certain neighborhoods and also infringe on the rights of neighbors.

D. Extension of this urgency moratorium will allow the City sufficient time to conclude the preparation of a comprehensive ordinance for the regulation of temporary residential uses moving forward. While the extended moratorium is in effect, the City seeks to consider a permanent ordinance that will balance the needs and rights of property owners and neighbors, ensure the health and safety of guests and residents, support tourism in a balanced way, and be economically beneficial to the City.

SECTION 2. EXTENSION OF MORATORIUM.

For so long as this extended ordinance is in effect, the City shall not receive, accept, process, or approve any application for any conditional use permit or other City-issued authorization concerning any temporary residential uses. For purpose of this ordinance, “temporary residential use” means any use of existing, residentially-developed property of any kind that would authorize the temporary occupation of any residential structure for less than 30 days.

SECTION 3. NOTICE.

Pursuant to California Government Code Section 65090, notice of the extended ordinance was published in a newspaper of general circulation within the City at least 10 days prior to the hearing.

SECTION 4. CEQA FINDING.

The City Council determines that the provisions of this extended ordinance are exempt from the California Environmental Quality Act (“CEQA”) because the instant ordinance involves continuing administrative activities and thus is not a project, as CEQA defines, pursuant to Section 15378(b)(2) of the CEQA Guidelines. To the extent the adoption of this ordinance constitutes a project, the City Council finds pursuant to CEQA Guideline Section 15061(b)(3) that the project is exempt from

environmental review because it can be seen with certainty that the extension of this ordinance would not have any significant impact on the environment.

SECTION 5. REPORT.

The City Manager, or designee, is authorized and directed to prepare the report required by paragraph (d) of California Government Code Section 65858 describing the measures taken to alleviate the condition which led to the extension of this ordinance for presentation to the City Council no later than ten days prior to the expiration of this ordinance. The report may be presented as part of a Staff Report for any such extension.

SECTION 6. EFFECTIVE DATE; FOUR-FIFTHS VOTE REQUIRED.

This extended ordinance shall become effective immediately upon adoption if adopted by at least a four-fifths (4/5) vote of the total members of the City Council and shall be in effect for 10 months and 15 days, unless extended for a second time by the City Council, as provided in California Government Code Section 65858.

SECTION 7. PUBLICATION.

The City Clerk shall certify to the passage of this extended ordinance and shall cause this ordinance or a summary thereof to be printed once within fifteen (15) days after its adoption in a newspaper of general circulation, published and circulated in the City of Sutter Creek.

PASSED, APPROVED, AND ADOPTED this 20th day of April 2026 by the following vote:

- AYES:
- NOES:
- ABSTENTIONS:
- ABSENT:

APPROVED:

Claire Gunselman, Mayor

ATTEST:

Pam Caronongan, MMC, City Clerk

Date



STAFF REPORT

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMBERS

MEETING DATE: APRIL 20, 2026

FROM: TOM DUBOIS, CITY MANAGER

**SUBJECT: CONSIDER BALLOT MEASURE TO CONVERT CITY
TREASURER POSITION FROM AN ELECTED OFFICE TO AN
APPOINTED POSITION**

RECOMMENDATION

It is recommended that the City Council make the following Motion:

1. Discuss and provide direction to staff regarding the placement of a measure on the November 2026 General Election ballot to make the office of City Treasurer appointive.
2. Direct staff to prepare the necessary resolutions to, upon voter approval, assign the statutory duties and title of "City Treasurer" to the Finance Supervisor.

BACKGROUND

This item was scheduled previously on March 2, 2026. A discussion ensued but Council moved on to the next item without making a motion. Multiple council members asked that this item be re-agendized for discussion and possible motions since only three members were present at the previous meeting.

The City of Sutter Creek currently elects a City Treasurer. While State law requires every city to have a City Treasurer, it does not require this person to be a separately elected politician. Only 36% of California Cities continue to have an elected treasurer.

This report outlines a proposal to ask voters to make the position appointed, allowing the Council to consolidate the Treasurer's statutory duties into the existing Finance Supervisor role or appoint a qualified candidate. This change would professionalize the position, ensure a qualified person performs the work, reduce election costs, and eliminate redundancy.

Under California Government Code Section 36501, a general law city must have a City Treasurer. This office cannot be abolished. However, Government Code Section 36508 authorizes the City Council to submit a measure to the voters to change the office from elected to appointed.

As mentioned, approximately 36% of California cities currently have an elected City Treasurer, while 64% have an appointed treasurer. In these cities, the Council typically appoints a qualified staff member (such as a Finance Director or Supervisor) to hold the title, ensuring the duties are performed by a trained professional rather than a political candidate.

In 1989, roughly 42% of cities had elected treasurers. Over the last three decades, dozens of cities have successfully passed measures to convert the office to an appointed position to modernize financial oversight.

In November, 2024 the City of Plymouth approved moving to an appointed treasurer with 65% approving the change, 35% against.

DISCUSSION

1. Legal Requirement: The "Two-Hat" Solution

State law mandates that a specific individual must hold the title of City Treasurer to maintain liability for the safety of public funds.

If the voters approve making the office appointed, the City Council can legally assign the title of "City Treasurer" to the Finance Supervisor or another qualified individual.

- How it works: The Finance Supervisor would wear "two hats." They would remain the Finance Supervisor for day-to-day operations, but for legal purposes, they would also be the City Treasurer.
- Result: The "elected politician" layer is removed, and the duties become part of the Finance Supervisor's job description.

2. Operational Efficiency

Currently, the Finance Supervisor performs the majority of the actual work associated with the treasury (reconciling accounts, preparing investment reports, managing cash flow). The elected City Treasurer's role is limited to reviewing this work, creating a summary report and providing a signature.

- Duplication and redundant work: Having two people (one elected, one staff) responsible for the same tasks creates administrative bottlenecks and adds unnecessarily to staff workload.
- Consolidation: Assigning the Treasurer duties to the Finance Supervisor aligns legal responsibility with actual operational knowledge. The Finance Supervisor already possesses the technical access and knowledge required to manage the portfolio.

3. Comparison: Elected vs. Consolidated Staff Role

Feature	Current: Elected Treasurer	Proposed: Finance Supervisor (Appointed)
Qualifications	None. Any registered voter can run, regardless of financial literacy.	Professional. The Finance Supervisor is hired based on education, accounting experience, and technical skills.
Accountability	Accountable only to voters every 4 years. Cannot be disciplined by the City Manager.	Accountable to the City Manager. Subject to performance reviews and professional standards.
Cost	<p>Election cost is a weighted factor contingent on statewide and countywide offices. Elections with candidates only (no ballot measures) range from \$1,000 to \$1,500, depending on the number that run for local office.</p> <p>A ballot measure is approximately \$1500.</p> <p>City Treasurer currently receives a \$187.50 monthly stipend.</p>	Duties are absorbed into the existing salary of the Finance Supervisor. No election costs or monthly stipend.
Continuity	Turnover every election cycle risks losing institutional knowledge.	Career staff provide long-term stability and consistent financial management.
Requirement during Term of Office / Appointment	Elected position is a “mandated” filer required to file a Statement of Economic Interest (Form 700)	The City Manager and City Attorney would continue to be the two mandated filers (already existing)

CONSIDERATIONS “FOR” & “AGAINST”

Pros:

- Guaranteed Competence: Ensures the person managing the City’s millions in investments has verified accounting and treasury experience.
- Streamlined Operations: Eliminates the need for staff to wait on an off-site elected official to sign documents or approve transfers.
- Modernization: Aligns with the operational structure of the majority of California cities.

Cons:

- Loss of "Direct" Voter Oversight: Voters lose the ability to specifically select the individual monitoring city funds, though the Council (whom they elect) retains ultimate oversight.
- Check and Balance: Removes the theoretical "separate set of eyes" that an elected City Treasurer provides. This is a red herring though - in practice, independent annual audits and Council reviews serve this function more effectively.

NEXT STEPS

If the Council wishes to proceed, the timeline for the November 3, 2026 Municipal Election is as follows:

1. Council adopts a Resolution calling for the election and requesting consolidation with the County.
2. Submit arguments for/against the measure by the deadline to the Amador County Registrar of Voters (ROV).
3. Submit impartial analysis from City Attorney to Amador County Registrar of Voters by the deadline (TBD).
4. Election Day
5. If approved by voters, Council adopts an ordinance formally assigning the City Treasurer duties to the Finance Supervisor (effective upon the expiration of the current City Treasurer's term or earlier vacancy).

BUDGET IMPACT

- Election Savings: Consolidating the role eliminates the recurring cost of conducting an election for the Treasurer seat every four years, especially on instances wherein the only item on the ballot is the election of the City Treasurer (for example if only Council incumbents were running, we could cancel the municipal election).
- Stipend Savings: If the current elected City Treasurer receives a stipend or benefits, these costs would be eliminated as the Finance Supervisor would perform the duties as part of their existing employment.
- Staff time, equipment: With an elected City Treasurer, staff must prepare information and support the City Treasurer, who does not spend a lot of time working with the City and must be brought up to speed. We do not need to provide a computer and IT support.

ATTACHMENT

1. Draft Ballot Measure Resolution

RESOLUTION NO. 25-26-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUTTER CREEK
CALLING FOR THE PLACEMENT OF A MEASURE ON THE BALLOT FOR THE
NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION FOR THE SUBMISSION TO
THE VOTERS OF A QUESTION WHETHER THE OFFICE OF CITY TREASURER
SHALL BE APPOINTIVE**

WHEREAS, the City of Sutter Creek is a general law city and, pursuant to California Government Code Section 36501, the officers of the City include a City Treasurer; and

WHEREAS, the office of City Treasurer is currently an elective office; and

WHEREAS, California Government Code Section 36508 authorizes the City Council to submit to the registered voters of the City the question of whether the office of City Treasurer shall be appointive rather than elective; and

WHEREAS, the duties of the City Treasurer have become increasingly complex, requiring technical expertise in public finance, accounting, and investment management to ensure the safety and liquidity of the City’s funds; and

WHEREAS, converting the position to an appointive office would allow the City to establish minimum professional qualifications for the role and ensure that the duties are performed by a trained professional, such as the City's Finance Supervisor; and

WHEREAS, a General Municipal Election is scheduled to be held in the City of Sutter Creek on Tuesday, November 3, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sutter Creek as follows:

SECTION 1. Call for Election. The City Council hereby orders that a measure be submitted to the voters at the General Municipal Election scheduled for November 3, 2026, to determine whether the office of City Treasurer shall be appointive.

SECTION 2. Ballot Measure. The question to be submitted to the voters shall appear on the ballot as follows:

<p>Sutter Creek Transition from an Elective to an Appointive Office - City Treasurer Tax Measure (fill letter assigned by County ROV / State here)</p>	YES	
<p>To continue the City’s efforts to streamline and modernize operations, and ensure constant presence of fiscal expertise in overseeing the City’s finances, shall the office of the City Treasurer undergo a permanent transition from an elective to an appointive office?</p>	NO	

SECTION 3. Request for Consolidation. The City Council requests that the Board of Supervisors of Amador County consolidate this election with the statewide general election to be held on the same date. The City acknowledges that the consolidated election will be held and conducted in the manner prescribed in Section 10418 of the Elections Code.

SECTION 4. Arguments.

- **Submission:** The City Council authorizes the City Council (or any member(s) of the Council authorized by the Council) to file a written argument in favor of the measure, not to exceed 300 words, in accordance with Article 4, Chapter 3, Division 9 of the Elections Code.
- **Rebuttal Arguments:** The City Council [DOES / DOES NOT] authorize the filing of rebuttal arguments. (Note: Allowing rebuttals increases the cost of the voter guide slightly but provides more information).

SECTION 5. Impartial Analysis. The City Council directs the City Attorney to prepare an impartial analysis of the measure, not to exceed 500 words, showing the effect of the measure on the existing law and the operation of the measure.

SECTION 6. Transmission. The City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the Registrar of Voters of Amador County together with the attached ballot measure.

SECTION 7. Authority Given to the City Clerk and the Amador County Registrar of Voters (ROV). The City Clerk is authorized, instructed, and directed to work with the Amador County Registrar of Voters, as needed, in order to properly and lawfully conduct the election. The ballots to be used in the election shall be in the form and content as required by law. The Amador County Registrar of Voters is authorized to canvass the returns of the General Municipal Election. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 8. Jurisdictional Boundaries. The jurisdictional boundaries of the City of Sutter Creek have not changed since the last General Municipal Election.

SECTION 9. Effective Date. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Sutter Creek at a regular meeting held on this [Date] day of [Month], 2026, by the following vote:

AYES:

NOES:

ABSENT:

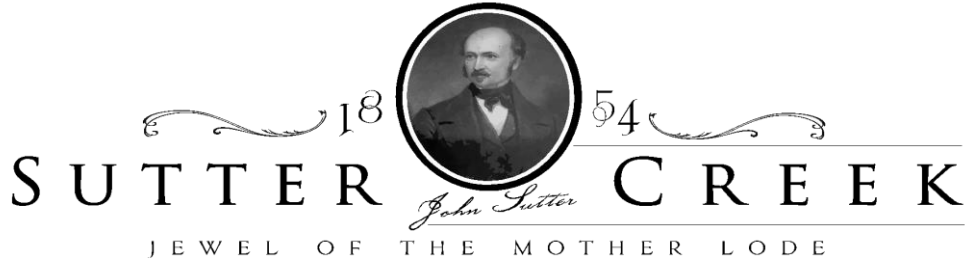
ABSTAIN:

CITY OF SUTTER CREEK

Claire Gunselman, Mayor

ATTEST:

Pam Caronongan, MMC, City Clerk



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: APRIL 20, 2026

FROM: ERIN VENTURA, CONTRACT PLANNER

SUBJECT: SHORT TERM RENTALS

RECOMMENDATION:

Staff recommends that the City Council review the attached draft Short Term Rental Ordinance and provide feedback.

DISCUSSION:

The City Council held discussions regarding a Short Term Rental Ordinance on the following dates (recordings linked below):

- [February 2, 2026](#)
- [March 2, 2026](#)
- [March 16, 2026](#)

Staff took the comments and directions provided at the previous City Council meetings, and drafted the attached draft ordinance. There are still a few areas where direction is needed.

Maximum Number:

- What is the total number of allowed STR within the City?
- How is that number divided up within the City?

The ordinance was drafted to divide the city into two districts, within the Historic District and outside of the Historic District.

Staff recommends the City Council set a percentage for total number of units within those two districts. With a percentage, it will adjust as the housing stock adjusts.

Waitlist:

Since the City will be putting a cap on the number of STR permits issued, the City Council should determine how to handle a waitlist, if the cap is met. The following was added to the draft ordinance:

“Waiting List. STR permit applications shall be reviewed on a first-come, first-serve basis with a waiting list for new STR permits once all authorized STR permits are issued.”

These discussion points can also be passed down to the Planning Commission for consideration or addressed by the City Council.

NEXT STEPS:

Staff recommends that the City Council review the draft ordinance and either create an ad hoc committee to continue to work on it or send the draft ordinance to the Planning Commission for review and comment.

The final draft ordinance will be brought back to the City Council for review and adoption at a later date.

CHAPTER 6.44 SHORT-TERM RENTALS

Section 6.44.010 Title of Ordinance

This Chapter shall be referred to as the "Short-term Rental Ordinance."

Section 6.44.020 Purpose

- A. The purpose of this Chapter is to establish regulations for the use of privately-owned, residential dwellings or accessory structures as short-term rentals that maintain neighborhood compatibility, preserve long-term housing, protect historic resources, support our tourism industry and ensure economic benefits through Transient Occupancy Tax (TOT) collection.
- B. This Chapter is not intended to provide any owner of residential property with the right or privilege to violate any private conditions, covenants, and restrictions applicable to the owner's property that may prohibit the use of such owner's residential property for short-term rental purposes.

Section 6.44.030 Definitions

- A. For purposes of this Chapter, the following words and phrases shall have the following meanings:
 - 1. "Applicable laws, rules and regulations" means any laws, rules, regulations and codes (whether local, state or federal) pertaining to the use and occupancy of a privately-owned dwelling unit as a short-term rental.
 - 2. "Applicant" means the owner of the short-term rental unit or the owner's authorized agent or representative, referred to within as an "operator."
 - 3. "City Manager" means that person acting in the capacity of the City Manager of the City of Sutter Creek or his or her designee.
 - 4. "Good neighbor brochure" means a document prepared by the City that summarizes the general rules of conduct, consideration, and respect, including without limitation provisions of the Sutter Creek Municipal Code and other applicable laws, rules, or regulations, pertaining to the use and occupancy of short-term rental units.
 - 5. "Local contact person" means the person designated by the owner or the operator who shall be available 24 hours per day, seven days per week for the purpose of: (1) responding within 60 minutes to complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit; and (2) taking remedial action to resolve any such complaints. The local contact person may be the owner or operator.
 - 6. "Non-Owner-Occupied STR" means a property operating as a short-term rental without an on-site owner, which functions more like commercial lodging.

7. "Operator" means the owner or the designated agent or representative of the owner who is responsible for compliance with this Chapter
8. "Owner" means the person(s) or entity(ies) that hold(s) legal and/or equitable title to a short-term rental unit.
9. "Owner-Occupied STR" means a property where the owner resides on-site in the primary dwelling, an accessory dwelling unit (ADU), or rents out individual rooms.
10. "Property" means a residential legal lot on which a short-term rental unit is located.
11. "Responsible person" means an occupant of a short-term rental unit who is at least 21 years of age and who is legally responsible for ensuring that all occupants of the short-term rental unit and their guests comply with all applicable laws, rules, and regulations pertaining to the use and occupancy of a short term rental unit.
12. "Short-term rental unit" means a privately-owned residential dwelling, such as, but not limited to, a single-family detached or multiple-family attached unit, condominium, duplex, or any portion of such dwellings, and accessory structure rented for occupancy for dwelling, lodging, or sleeping purposes for any period of 30 consecutive days or fewer. A short-term rental unit does not include a hotel, motel, bed and breakfast, or other business in which rooms are rented as the principal use of a building devoted to lodging.
13. "Short-term rental permit" means a permit that allows the use of a privately-owned, residential dwelling or accessory structure as a short-term rental unit pursuant to the provisions of this Chapter.
14. "Transient" for purposes of this Chapter means any person who seeks to rent or who does rent a short-term rental unit for a period of 30 consecutive days or fewer.

Section 6.44.040 Prohibitions

- A. No person shall operate a short-term rental unit unless there is a short-term rental permit in effect for that unit.
- B. No person shall operate a short-term rental unit without the consent of the property owner.
- C. No individual accessory dwelling unit shall operate as a short-term rental unit.

Section 6.44.050 Review of Applications

- A. The owner or operator is required to obtain a short-term rental permit from the City, pursuant to the provisions of this Chapter, before renting any short-term rental unit to any transient.
- B. The permit application must be presented to and approved by the Planning Commission at a public hearing before any short-term rental to any transient commences. The application for

the permit shall be presented to the Planning Commission only after staff has determined the application includes all the documentation and information required by Section 6.44.060 and the applicable fees have been paid.

- C. A short-term rental permit shall be reviewed, by staff, on an annual basis based on the anniversary of the original permit issuance.
- D. A short-term rental permit shall be renewed every 3 years by the City to review performance and compliance. The application to renew the permit must be submitted no fewer than 60 days before expiration of the permit and shall include all the information and documentation required by Section 6.44.060. The City Manager, or his or her designee, shall make the decision whether to renew any permit based on his or her determination that the owner or operator has complied with the standards stated in Section 6.44.070 during the duration of the short-term rental.
- E. **Waiting List**. STR permit applications shall be reviewed on a first-come, first-serve basis with a waiting list for new STR permits once all authorized STR permits are issued.
- F. Permits must remain active; failure to demonstrate rental activity through regular TOT filings for a specified period will result in the permit being deemed inactive and automatically voided.

Section 6.44.060 Application and Fees

- A. The owner or operator must submit the following information on a short-term rental permit application form provided by the City:
 - 1. The name, address, and telephone number of the owner of the short-term rental unit;
 - 2. The name, address, and telephone number of the operator, if the owner will not directly provide for the short-term rental;
 - 3. The name, address, and 24-hour telephone number of the local contact person;
 - 4. The address of the proposed short-term rental unit;
 - 5. A site plan showing the size and location of the parcel, placement of existing and proposed structures with dimensions from property lines and other structures; parking area; driveways
 - 6. A floor plan identifying the number of bedrooms proposed for use;
 - 7. A copy of the House Rules
 - 8. Proof of Liability Insurance

- 9. Acknowledgement that the operator has received and reviewed the good neighbor brochure and will provide the brochure to all transients;
 - 10. A copy of a transient occupancy registration permit issued under Section 4.16.060 of this Code;
 - 11. A completed checklist for fire safety (fire extinguishers, smoke alarms, carbon monoxide detectors, etc.);
 - 12. A business license issued in accordance with Chapter 6.04 of this Code.
- B. Together with the information and documentation required by the preceding paragraph, the applicant at the time of application shall pay the fee for establishment or renewal of the short-term rental unit. The City Council shall establish the fees for establishment or renewal of short-term rental units by resolution. Such fees must cover the costs of processing and reviewing the application in addition to the enforcement of the terms, conditions, and standards of this Chapter.
- C. Short-term rental permits are not transferrable. Within 14 days of a change of property ownership, change of operator, or any other change in material facts pertaining to the information contained in the short-term rental permit, the new proposed owner or operator shall submit an application and requisite application fee for a new short-term rental permit, which must be obtained prior to continuing to rent the subject unit as a short-term rental.

Section 6.44.050 Maximum Number

- A. There will be no limit on the number of Owner-Occupied STR within the City.
- B. Non-Owner-Occupied STR permits will be limited as follows:
 - 1. Units within the Historic District
 - a. XXX
 - 2. Units outside the Historic District:
 - a. XXX

Section 6.44.070 Standards for All Short-Term Rentals

- A. Unless an owner intends to directly provide for the short-term occupancy of a short-term rental unit, the owner shall designate an operator who shall ensure compliance with the requirements of this Chapter on behalf of the owner. Notwithstanding the foregoing, the owner shall not be relieved from any personal responsibility for compliance with the requirements of this Chapter and shall be subject to any applicable remedies for noncompliance, regardless of whether such noncompliance was committed by the operator

or the occupants of the short-term rental unit or their guests.

- B. The owner or operator shall use reasonably prudent business practices to ensure that the short-term rental unit is used in a manner that complies with all applicable laws, rules, and regulations pertaining to the use and occupancy of the subject short-term rental unit, including this Chapter.
- C. The maximum number of overnight guests for a short-term rental unit shall not exceed the limitations stated below, except that children under the age of 4 shall not be counted for purposes of calculating this limitation so long as the children sleep in the same bedroom as at least one of their parents or legal guardians. Additional daytime guests are allowed between the hours of 7:00 a.m. and 10:00 p.m., subject to the limitations described below.

Number of Bedrooms	Total of Overnight Occupants	Total Daytime Occupants (Including Number of Overnight Occupants)
Studio	2	4
1	2	4
2	4	6
3 or more	6	8

- D. A short-term rental unit shall not change the residential character of the outside appearance of the residence, either by the use of colors, materials, lighting, or any advertising mechanism.
- E. The owner or operator shall satisfy the off-street parking requirements of Chapter 18.48.030 of this Code.
- F. Overnight guests of the short-term rental unit may not utilize more than three off-street parking spaces for each overnight stay in the unit.
- G. Occupants of the short-term rental unit shall comply with all standards and regulations stated in Chapter 10.50 of this Code concerning noise.
- H. The owner or operator shall provide each occupant of the short-term rental unit with the following information prior to occupancy of the unit and shall post such information in a prominent location within the unit:
 1. The contact information for the operator, with 24-hour availability;
 2. The maximum number of overnight occupants and the maximum number of daytime occupants as permitted under this Chapter;
 3. Trash pick-up day and applicable rules and regulations pertaining to leaving or storing trash on the exterior of the property;
 4. A copy of the Chapter 10.50 of this Code concerning noise; and

- H. Notification that the occupant or owner may be cited or fined by the City for violations of this Code. While a short-term rental unit is rented, the owner, operator, or local contact person shall be available 24 hours per day, seven days per week for the purpose of responding within 60 minutes to complaints regarding the condition, operation, or conduct of occupants of the short-term rental unit or their guests.
- I. The owner, operator, or local contact person shall use reasonably prudent business practices to ensure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate any applicable law, rule or regulation pertaining to the use and occupancy of the short-term rental unit.
- J. Prior to occupancy of a short-term rental unit, the owner or operator shall obtain the name, address, and a copy of a valid government identification of the responsible person and require such responsible person to execute a formal acknowledgement that he or she accepts responsibility for compliance by all occupants of the short-term rental unit and their guests with all applicable laws, rules, and regulations pertaining to the use and occupancy of the short-term rental unit.
- K. The owner, operator, or local contact person shall upon notification that the responsible person and/or any occupant and/or guest of the short-term rental unit has created unreasonable noise or disturbances, engaged in disorderly conduct, or committed violations of any applicable law, rule or regulation pertaining to the use and occupancy of the subject short-term unit, promptly respond within 60 minutes and appropriate manner to immediately halt or prevent a recurrence of such conduct by the responsible person and/or any occupants and/or guests.
- L. Trash and refuse shall not be left stored within public view, except in proper containers for the purpose of collection by the City's authorized waste hauler on scheduled trash collection days. The owner or operator shall use reasonably prudent business practices to ensure compliance with all the provisions of Chapter 9.08 of this Code.
- M. The owner or operator shall post the current short-term rental permit number on or in any advertisement appearing in any newspaper, magazine, brochure, trade paper, website, etc., that promotes the availability or existence of a short-term rental unit.
- N. The owner shall ensure that the short-term rental unit is and remains in substantial compliance with all applicable codes regarding fire, building and safety, health and safety, and other relevant laws.
- O. The owner shall ensure that all applicable transient occupancy taxes required for the short-term rental are timely paid and paid in accordance with Chapter 4.16 of this Code.
- P. The owner or operator shall not allow any conferences, weddings, fundraisers, or similar gatherings at the short-term rental dwelling unit.
- Q. Posting Permit. The short-term rental permit shall be posted in a conspicuous place on the inside of the premises near the front door at all times the unit is being rented.

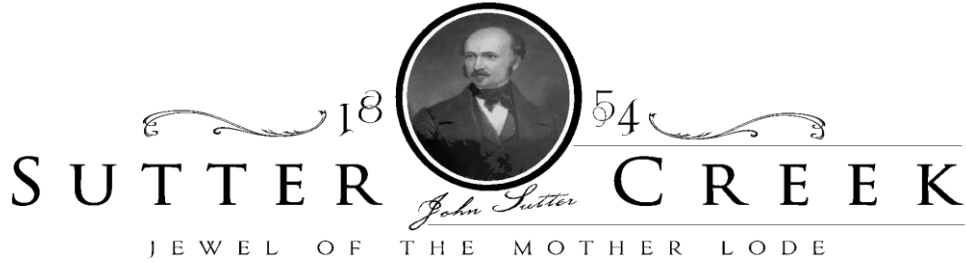
- R. Advertising Requirements. All advertisements for short-term rentals shall include the city's short-term rental permit number and the maximum permitted overnight occupancy as stated on the approved short-term rental permit.
- S. The Planning Commission shall have the authority to impose additional conditions on the use of any short-term rental unit to ensure that any potential secondary effects unique to the subject short-term rental unit are avoided or adequately mitigated.

Section 6.44.080 TOT Accounting and Audit Procedures

- A. Gross vs. Net Revenue Calculations. TOT is calculated on the Gross Rent charged to the guest (including cleaning and pet fees), not the Net Payout received by the host.
- B. Host Liability. Operators remain legally responsible for remitting TOT, even if they utilize a platform's voluntary collection services; hosts are liable for all back taxes if the platform fails to remit.
- C. Blocked Dates Affidavit. Hosts claiming "0 occupancy" for blocked calendar dates must sign an Affidavit of Non-Rental Use detailing the reasons (e.g., personal use, maintenance) to prevent tax evasion.
- D. Audit Authority. The City is authorized to conduct audits using tools such as online calendar evidence, platform gross earnings reports, redacted federal tax returns (Schedule E or C), bank statements, and water usage data.
- E. Burden of Proof. If a host fails to provide verifiable records, the City Finance Department has the authority to estimate the tax due based on external data, which becomes final and binding.

Section 6.44.090 Violations

- A. A violation of any provision of this Chapter by any occupant, owner, or operator shall constitute grounds for modification, suspension, or revocation of the short-term rental permit.
- B. Whenever any owner or operator fails to comply with any provision of this Chapter, the City, after giving the operator or owner ten days written notice specifying the time and place of a hearing before the Planning Commission, and requiring him to show cause why the short term rental permit should not be modified, suspended, or revoked, may modify, suspend, or revoke the permit held by the operator or owner.
- C. The City may enforce this Chapter, including the terms and conditions of any permit granted under this Chapter, by any means provided for in Chapter 1.16 of this Code or by any other means authorized by law.



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

MEETING DATE: APRIL 20, 2026

FROM: ERIN VENTURA, CONTRACT PLANNER. TOM DUBOIS, CITY MANAGER

SUBJECT: TREE PRESERVATION ORDINANCE DISCUSSION

RECOMMENDATION

This item is for discussion and direction only.

BACKGROUND

In October 2025 the City Council directed staff to bring back an ordinance for discussion regarding the removal and preservation of trees within the City of Sutter Creek.

Sutter Creek Municipal Code (SCMC) Chapter 13.24 establishes the City’s regulations pertaining to tree removal within City limits. The purpose of this Chapter is to provide a method for beautifying the city, to enhance air quality, and to do so in a water-efficient manner.

Sutter Creek Municipal Code (SCMC) Chapter 13.24 establishes basic regulations related to tree protection and removal.

However, Chapter 13.24 is limited in scope. It does not clearly define which trees are protected, when a permit is required, other than on undeveloped lots, or what standards should apply to removal requests. As a result, the ordinance provides minimal guidance to property owners and staff when tree removal questions arise. Because of lack of clarity in the ordinance, staff believes tree removals are occurring within City approval.

It states the following on undeveloped parcels (**ONLY**):

13.24.100 - Tree removal prohibited.

Removal from an undeveloped parcel of any tree having a minimum trunk diameter of six inches measured forty-eight inches above the adjacent ground level is prohibited unless a tree removal permit is first obtained from the city.

Enforcement is subject to 13.24.170. Below is the current violations and penalties code section:

13.24.170 - Violations and penalties.

Any person violating any provision of this chapter shall be for each violation, guilty of a misdemeanor punishable by a fine of up to five hundred dollars and six months in county jail. Provided, however, that any such violation may be charged as an infraction in the prosecutorial discretion of the city or district attorney with a fine not to exceed two hundred fifty dollars. This chapter may also be enforced using any and all other remedies available in law or equity.

Additionally, and without limitation, the city manager or his designee may order a halt to any development or activity subject to this chapter until the violation is corrected or appropriate remedial actions implemented. The city manager or his designee may also convene an administrative hearing, after reasonable written notice to the alleged violator, to determine if a violation has occurred. If it is determined that a violation has occurred an administrative penalty shall be imposed which requires replacement on site of any tree cut or damaged with a tree of equal size and maturity as well as guarantees of future care and maintenance of the replaced tree(s) or payment of an equivalent cash amount to the city for offsite tree planting replacement and care.

DISCUSSION

In order to move the discussion forward on this matter, staff has drafted the attached ordinance. The purpose of this draft ordinance is to act as a starting point for discussion.

The proposed ordinance establishes regulations for the protection, maintenance, and removal of trees within the City of Sutter Creek, recognizing trees as critical community assets that provide environmental, aesthetic, and economic benefits. The primary objective is to preserve existing protected and heritage trees to the greatest extent feasible while balancing private property rights with the public interest. The ordinance also promotes public safety by addressing hazardous trees and preventing the spread of pests and disease.

The ordinance defines key terms, including “protected trees,” which generally include native species above specified size thresholds, certain non-native trees based on diameter and land use, and trees required as part of development approvals. Property owners are responsible for maintaining trees on their property to ensure they do not pose safety risks.

A permit, which is proposed to be reviewed at the staff level, is required for the removal, major trimming, or disturbance within the dripline of protected trees. Applications must include justification prepared by a certified arborist, a tree inventory, and, when applicable, a replacement plan. Permits are reviewed based on criteria such as tree health, safety risks, environmental impacts, development constraints, and fire safety considerations. Approved permits may include conditions to minimize impacts, and replacement planting may be required.

The ordinance is expanded from undeveloped lots to include all developed lots as well.

Key points of the draft ordinance:

- Protected tree" means:
 - Native oak – *Quercus lobata*, valley oak; *Quercus wislizenii*, interior live oak; *Quercus douglasii*, blue oak; or California Black Oak (*Quercus kelloggii*)– having a trunk diameter of a least six (6) inches or greater; or
 - Other Natives- Gray Pine / Foothill Pine (*Pinus sabiniana*), California Sycamore (*Platanus racemosa*), California Buckeye (*Aesculus californica*) having a truck diameter of at least six (6) inches or greater; or SPECIAL SMALL NATIVES Diameter of 4 inches or greater (single trunk): Western Redbud (*Cercis occidentalis*).
 - Other Natives- Gray Pine / Foothill Pine (*Pinus sabiniana*), California Sycamore (*Platanus racemosa*), California Buckeye (*Aesculus californica*) having a truck diameter of at least six (6) inches or greater; or SPECIAL SMALL NATIVES Diameter of 4 inches or greater (single trunk): Western Redbud (*Cercis occidentalis*).
 - Any tree species other than a native oak or native tree having a trunk diameter of at least 12 inches or greater on nonresidential property; or
 - Any tree species other than a native oak having a trunk diameter of at least 24 inches or greater on residential property; or
 - Any tree planted as a requirement tree for site development, tree permit condition, landscape plan removal replacement, or other designated condition by the public works director or planning director.
 - "Protected tree" does not include any trees for sale within the city sold by a nursery.

Application Process:

Any person needing a protected tree permit for one or more protected trees shall make an application to the City. This application shall contain:

- A brief statement of the reasons for removal or major trimming, written by a certified arborist;
- Consent of the owner of record of the land on which the proposed activity is to occur;
- A site plan / tree inventory including: site sketch or site plan showing the accurate location, number of trees affected, species, trunk diameter, approximate height, and approximate dripline of the tree or trees to be removed;
- If the project involves other discretionary development, then this inventory must be part of the total development plan and must also describe any tree or trees which could be affected by the proposed development;

- If the application is for the removal of a protected tree, the applicant shall also submit a tree replacement plan pursuant to the standards set forth in § 19.12.120, or as may be amended; and
- Any other pertinent information;

Replacement Policy:

- Onsite or Offsite replacement allowed:
 - Replacement Equivalents. The following equivalent sizes shall be used whenever new trees are planted pursuant to a tree replacement plan or other equivalency calculation made by the director:
 - A tree in a 15-gallon container or smaller equals one-inch DSH;
 - A tree in a 24-inch box equals two-inch DSH; or
 - A tree in a 36-inch box or larger equals three-inch DSH.
 - Payment of an In-Lieu Fee
 - Credit for existing trees smaller than a private protected tree.

Violations and Enforcement

In addition to replacement, willful violations are subject to fines and replacement cost of a tree killed or removed without a permit. Details in this section will need to be developed by the City Attorney, looking at ordinances from other cities.

During your discussion we'd like feedback on any and all aspects of the ordinance. In particular: the species and diameter of trees, the application process, protection process, replacement, fines and enforcement.

We are attempting to strike a balance again with fairness, ease of enforcement, clarity all while protecting Sutter Creek's tree canopy, which is a true asset.

CONCLUSION AND NEXT STEPS

The Council can direct staff to make additional changes to the draft ordinance and either bring it back for further review and discussion or have staff bring it to the Planning Commission for review and discussion. Once the draft ordinance is complete, it will be brought to the Planning Commission for review and recommendation to the City Council. The City Council will review and adopt the ordinance at a public hearing at a later date.

CHAPTER 9.46
PRESERVATION AND PROTECTION OF PRIVATE TREES

§ 9.46.010. Purpose and intent.

- A. The tree canopy of both native and introduced species contributes significantly to this character and offers residents environmental, social, financial (property values), and aesthetic benefits. Trees are, in effect, green infrastructure. The highest priority of a tree ordinance is to maximize the preservation of existing protected trees. Public safety is a primary benefit, as healthy trees are safe trees. The goal of a tree ordinance is to promote a healthy tree canopy needed for community enjoyment and vibrant, functioning ecosystems. This Chapter covers tree management in both new development and established areas of the City. It shall be the policy of the City to preserve all trees possible through its development review process.
- B. This Chapter acknowledges the delicate balance between the rights of private citizens to develop their properties, and the public interest in preserving its tree canopy. Trees are a community asset needing protection, maintenance, and continued rejuvenation. A clearly defined, fair, and effective ordinance helps provide for the long-term benefits of the citizens as well as the City's tree canopy.
- C. It is the intent of this Chapter to establish regulations for the protection, removal, and preservation of heritage trees and protected trees, as defined herein, within the City to retain as many trees as possible consistent with the purpose hereof and the reasonable economic enjoyment of all property in the City.
- D. In order to promote health and safety and enhance the beauty and general welfare of Sutter Creek, it is hereby declared to be the policy of the City to eliminate dangerous conditions caused by trees, shrubs, and tree stumps that may result in injuries to persons or property, and to protect all public trees within the City from the spread of disease or pests.

9.46.020. Definitions.

For the purpose of this chapter the following words and terms have the following meanings:

- A. "Approving Body," as used in this chapter, shall be any one of the following: city manager or designee, City Council or Planning Commission.
- B. "Certified arborist" means an arborist certified by the International Society of Arboriculture with current certification standing, meeting all current renewal requirements and continuing education requirements; or an ASCA registered consulting arborist with current membership standing, meeting all continuing education requirements; or a Society of American Foresters (SAF) certified urban forester in good standing.
- C. "City" means the City of Sutter Creek.
- D. "City Council" means the City Council of the city of Sutter Creek.
- E. "Defensible Space Zone" a buffer zone between structures and surrounding vegetation.
- F. "Development project" means any exterior construction work associated with or requiring a building or grading permit for any new building, building addition, building demolition, site grading, excavation or site paving.
- G. "Diameter at standard height" or "DSH" means the diameter of a tree measured at four and one-half feet above natural grade, except as specified below. The diameter shall be calculated by using the following formula: diameter equals circumference/ 3.14.
 - 1. For a tree that branches at or below four and one-half feet, DSH means the diameter at the narrowest point between the grade and the branching point.
 - 2. For a tree with a common root system that branches at the ground, DSH means the sum of the diameter of the largest trunk and one-half the cumulative diameter of the remaining trunks at four and one-half feet above natural grade.

- H. "Discretionary," as used in this chapter, shall refer to a project that must be approved by one of the following approving bodies: City Council, Planning Commission, or Planning Director. Discretionary projects shall include, but are not limited to, a special development permit, a parcel map, a rezone, a site plan approval permit, a subdivision map, a variance, or a conditional use permit.
- I. "Dripline" means the maximum measurement from the center of the tree trunk to the most outward lateral branch of the foliar crown of a protected tree.
- J. "Easement" means any utility easement, drainage easement, sanitary sewer easement or other legal easement within the city boundaries.
- K. "Heritage trees" means any trees designated by council through resolution as a vital and historical part of the city's landscape such that the trees need to be designated as landmarks for protection and preservation.
- L. "Maintain" or "maintenance," when used in reference to trees, shall mean and include pruning, spraying, mulching, fertilizing, cultivating, supporting, treating for disease or injury, promoting public safety, or any other similar act which promotes the life, growth, health or beauty of trees.
- M. "Major trimming" means a cutting or pruning in a way which reduces the overall canopy of the tree by 10 percent or more, or cutting of roots or branches greater than two inches diameter within a 12-month period.
- N. "Permittee" means a person who has been granted a protected tree permit as provided in this chapter.
- O. "Person" includes a natural person, legal owner, firm, association, corporation, co-partnership, trustee, receiver, utility, or an agent or employee thereof.
- P. "Planning director" means the planning director of the City of Sutter Creek, or his or her designee.
- Q. "Planting easement" means an area of land, usually a strip of land adjoining a street right-of-way, which has been dedicated for the purpose of growing trees, shrubs, or other vegetation.
- R. "Protected tree" means:
 1. Native oak – *Quercus lobata*, valley oak; *Quercus wislizenii*, interior live oak; *Quercus douglasii*, blue oak; or California Black Oak (*Quercus kelloggii*)— having a trunk diameter of at least six (6) inches or greater; or
 2. Other Natives- Gray Pine / Foothill Pine (*Pinus sabiniana*), California Sycamore (*Platanus racemosa*), California Buckeye (*Aesculus californica*) having a truck diameter of at least six (6) inches or greater; or SPECIAL SMALL NATIVES Diameter of 4 inches or greater (single trunk): Western Redbud (*Cercis occidentalis*).
 3. Any tree species other than a native oak or native tree having a trunk diameter of at least 12 inches or greater on nonresidential property; or
 4. Any tree species other than a native oak having a trunk diameter of at least 24 inches or greater on residential property; or

- 5. Any tree planted as a requirement tree for site development, tree permit condition, landscape plan removal replacement, or other designated condition by the public works director or planning director.
- 6. "Protected tree" does not include any trees for sale within the city sold by a nursery.
- S. "Public premises" includes city-owned properties, including but not limited to properties in the right-of-way and owned or managed by the city.
- T. "Public nuisance tree" means any tree or shrub that is maintained in violation of this chapter.
- U. Replacement Value. For purposes of this chapter, "replacement value" shall be determined utilizing the most recent edition of the Guide for Plant Appraisal, published by the Council of Tree and Landscape Appraisers.
- V. "Street" includes the right-of-way width of any city-maintained street, avenue, boulevard, line, walk, road, parkway, alley, or other right-of-way for highway purposes, as determined by the department of public works.
- W. "Topping" means a major trimming of a protected tree which reduces the overall canopy of the tree by more than 50 percent. Topping shall be prohibited in the city, unless otherwise permitted by the public works director.
- X. "Tree permit" means an authorization by the City for the planting, major trimming, treatment, or removal of a protected tree.
- Y. "Tree protection plan" shall be submitted for approval by the City for protecting trees during any site development as requested by the City. A plan shall be prepared by a certified arborist stating the protection, steps required and approved work within the dripline or other designated protected areas near protected trees. The tree protection plan shall be included on all construction documents, specification documents, and explained to all contractors and subcontractors working on the subject project.

- Z. "Tree stump" means any portion of the base or trunk of a tree and its roots that remain after a tree is removed. For purposes of this chapter, a "tree stump" must have a diameter of at least six inches or greater.
- AA. "Willful injury" means ring-barking, poisoning, topping, over-pruning (removing >25% of canopy), root severing, or other action intended to cause tree death.

§ 9.46.030. Property Owner Responsibility.

It is the responsibility of the property owner to maintain all trees on his or her property. The property owner must ensure that the trees on his or her property do not pose a danger to his or her own property or the property of others. Property owners have the burden of demonstrating compliance with this Chapter.

§ 9.46.040. Protected tree permit required.

Except as provided in section 9.46.080 , no person shall trench, grade or fill within the dripline of any protected tree, or damage, kill or remove any protected tree, or perform a major trimming of any protected tree without an approved tree permit.

It shall be the responsibility of the owner or lessee/tenant of the property on which the protected tree is located and the person performing tree work to have the approved tree permit and/or a copy of the conditions of permit approval at the tree-removal work site.

§ 9.46.050. Application procedure.

Any person needing a protected tree permit for one or more protected trees shall make an application to the City. This application shall contain:

- A. A brief statement of the reasons for removal or major trimming, written by a certified arborist;
- B. Consent of the owner of record of the land on which the proposed activity is to occur;
- C. A site plan / tree inventory including: site sketch or site plan showing the accurate location, number of trees affected, species, trunk diameter, approximate height, and approximate dripline of the tree or trees to be removed;
- D. If the project involves other discretionary development, then this inventory must be part of the total development plan and must also describe any tree or trees which could be affected by the proposed development;
- E. If the application is for the removal of a protected tree, the applicant shall also submit a tree replacement plan pursuant to the standards set forth in § 9.46.120, or as may be amended; and
- F. Any other pertinent information;

§ 9.46.060. Protected tree permit provisions.

- A. A granted protected tree permit shall be valid for a period of six months from the date of issuance. An extension of time may be granted not to exceed six months.
- B. The City Manager or designee may impose such reasonable conditions of approval as are necessary and appropriate to minimize the environmental, health or safety effects of the development or use.
- C. The protected tree permit or a copy of the conditions of approval shall be kept at the tree removal site at all times.
- D. The protected tree permit, or the conditions of approval, shall entitle the applicant to remove or trim only the protected tree or trees approved.
- E. If the tree or shrub is to be removed, grinding out the stump to a depth of four inches below grade or the entire removal of the tree stump shall be required.

§ 9.46.070. Decision criteria.

Prior to the issuance of a protected tree permit, the City Manager or designee shall review the request. The determination in granting or denying a permit shall be based on the following criteria:

- A. The protected tree is found to be dead;
- B. The protected tree is found to be dying, and 50 percent or greater of the leaves and buds are dead;
- C. The protected tree is found to be attacked by an insect or disease that cannot be mitigated without removing the tree;
- D. The protected tree is found to be structurally unsound or presents a significant risk that cannot be reasonably mitigated without removing the tree;
- E. The number of trees on a property is overcrowded to where the individual canopy of the protected tree is overlapped or compromised, and the removal of the protected tree would not reduce the property's tree canopy cover;
- F. Whether or not the preservation of the tree would compromise the reasonable use of an owner's development of land;
- G. The number of healthy trees that a given parcel of land will support;
- H. The effect of tree removal on soil stability/erosion, particularly near watercourses or on steep slopes;
- I. The potential for the tree to be a public nuisance, or interfere with utility service, as well as its proximity to existing structures;
- J. The tree is within a defensible space zone (100 feet) and is identified by the Fire District as a specific combustion hazard that cannot be mitigated by limbing up

- K. The extent to which the tree interferes with efficient operation of a preexisting solar energy system or the potential for the construction of a solar energy system;
- L. Whether or not there are any alternatives that would allow for the preservation of the tree;
- M. If the applicant is seeking to conduct a major trimming, the public works director will consider the type of trimming and the effect the trimming or pruning will have on the overall health of the tree;
- N. The overall impact on the environment;
- O. The proposed tree replacement plan pursuant to the standards set forth in section 19.12.120; and
- P. Any other information the City Manager or their designee finds pertinent to the decision. The protected tree shall be scheduled for a site inspection, if necessary, after receipt of the tree permit application and accompanying certified arborist statement.

§ 9.46.080. Emergency conditions.

An emergency condition shall exist when a protected tree creates an imminent and serious threat to the health and safety of the community or nearby property. Emergency removals shall require an after-the-fact application for approval. A permit application shall be submitted within 10 business days following the date of tree removal and shall include a photograph of the condition requiring removal, and a letter from a certified arborist or report from a recognized emergency worker documenting the emergency condition.

§ 9.46.090. Prohibited actions relating to protected trees.

No person shall, without an approved permit from the City, do, or cause to be done by others, any of the following acts:

- A. Secure, fasten, or run any rope, wire, sign, unprotected electrical installation or other device or material to, around, or through a protected tree;
- B. Break, injure, deface, kill, or destroy a protected tree or allow any fire to burn where it will injure any protected tree;
- C. Allow any chemical, gas, smoke, salt brine, oil, pesticide, or other injurious substance to seep, drain, or be emptied upon, above, or below any protected tree;
- D. Excavate any ditch, tunnel, or trench, or fill within the dripline of any protected tree;
- E. Erect, alter, repair or raze any building or structure without placing suitable guards around all nearby protected trees which may be injured by such operations;
- F. Remove any guard or other device or materials intended for the protection of a

protected tree or take away or obstruct any open space around the base of a protected tree designed to prevent soil compaction or physical damage; or

- G. Allow the topping of any protected tree
- H. Willful injury. If a tree is found to have died due to willful injury:
 - 1. The property owner shall be fined the full **Replacement Value** (see below).
 - 2. A **Building Permit Moratorium** of up to 5 years may be placed on the property.
 - 3. Restoration (planting new large-box trees) will be mandatory before any other development is approved.

§ 9.46.100. Activity allowed near protected trees.

The following activities are permitted around or near protected trees without a protected tree permit:

- A. Paving for existing streets and/or driveways under the supervision of a certified arborist to guarantee appropriate measures are taken to ensure tree conservation;
- B. Parking or operation of motor vehicles within the protected zone on existing paved areas;
- C. Placement or storage of equipment or construction material within the protected zone on existing paved areas;
- D. Maintenance of under-canopy landscaping for nonnative oak species;
- E. Maintenance activities approved by the city within improved parking lots;
- F. Pruning of broken branches damaged by weather or failure;
- G. Activity performed by a public utility necessary to comply with safety regulations or to repair or avoid the interruption of services, provided such activity is done under the supervision of a certified arborist.

§ 9.46.110. Appeal of denial of protected tree permit.

Any appeal from the denial of a protected tree permit decision shall proceed as provided in Chapter 18.06 of this Code.

§ 9.46.120. Tree replacement plan.

- A. When replacement for tree loss is required by this chapter or through the California Environmental Quality Act process, replacement of the tree shall be provided consistent with the standards set forth in this section. Applicants who are granted permits to remove protected trees shall be required to prepare and implement a tree replacement plan.
- B. Replacement Standards.

1. A tree replacement plan for private protected trees located on lots that include single-unit or duplex dwellings must provide for the replacement of one tree for each protected tree removed.
2. Any other tree replacement plan must provide for the replacement of trees at a ratio of one-inch DSH of tree replaced for each inch DSH of tree removed (1:1 ratio) pursuant to subsection (D) of this section..
3. If a tree is removed without an approved permit, the city may impose in-lieu fees and tree replacement based on the tree's replacement equivalent, as set forth in subsections (C) and (D) of this section.

C. Replacement Options.

1. On-Site or Off-Site Replacement. A tree replacement plan that includes on-site or off-site replacement shall specify where the trees shall be planted and how the trees shall be monitored and maintained for a time period as determined by the public works director. The public works director may require security to ensure that the replacement trees survive for the minimum establishment period as provided in subsection (F) of this section. If the public works director determines that a tree cannot be planted on site or other suitable off-site location within the city due to a reasonable site condition, the applicant shall pay an in-lieu fee as described in subsection (C)(2) of this section into the Sutter Creek tree program fund, as described in subsection (G) of this section. The fee shall be calculated as the current Sutter Creek tree or landscape maintenance contract price for purchasing, planting, and providing irrigation to an equivalent number of 15-gallon-size tree containers, as calculated per subsection (D) of this section.
2. Payment of an In-Lieu Fee. The applicant may pay a fee for the loss of the trees in an amount established by resolution of the city council. The in-lieu fee shall be calculated as the current Sutter Creek tree or landscape maintenance contract price for purchasing, planting, and providing irrigation to an equivalent number of 15-gallon-size tree containers, as calculated per subsection (D) of this section. Such monies shall be deposited in the tree program fund, as described in subsection (G) of this section.
3. Credit for Existing Trees Smaller Than a Private Protected Tree. An applicant may be entitled to replacement credit when the applicant preserves trees that are on the same lot from which the private protected trees were removed and that are smaller than the size requirements of private protected trees. To be entitled to the credit, the preserved trees must be viable long-term. The director shall determine whether a tree is viable long-term by considering the location of the trees, the quality of the environment in which the trees are located, potential impacts to the trees from any proposed development, and other factors that the director deems relevant. If approved the applicant shall receive credit at a rate of one-inch DSH per one-inch DSH of tree preserved with a two-inch minimum credit.

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- D. Replacement Equivalents. The following equivalent sizes shall be used whenever new trees are planted pursuant to a tree replacement plan or other equivalency calculation made by the director:
1. A tree in a 15-gallon container or smaller equals one-inch DSH;
 2. A tree in a 24-inch box equals two-inch DSH; or
 3. A tree in a 36-inch box or larger equals three-inch DSH.
- E. Waiver Replacement Requirement. The City Manager or designee, in his or her discretion, may waive the tree replacement requirements in this section, for the following reasons:
1. The tree removal is required to mitigate overcrowded, overlapping and compromised tree canopies, and the removal of the protected tree would not significantly reduce the property's tree canopy cover;
 2. The condition of the tree with respect to disease, danger of falling, or interference with utility services, is such that the public health, safety, or welfare requires its removal. The tree shall be replaced with at least one tree unless replacement of the tree would be ineffective due to environmental conditions such as disease or contamination; or
 3. The tree or its roots are causing, or threatening to cause, damage to any main structure on the property or on any adjacent property and there are no reasonable alternative means to mitigate the damage or threatened damage while minimizing the impact on the tree. Reasonable alternative means of mitigation include, but are not limited to, cutting tree roots, trimming the tree canopy, or installing a root barrier. Removing, relocating, or in any way altering any main structure on the property shall not be considered a reasonable alternative means of mitigation. The tree shall be replaced with at least one tree unless replacement of the tree would be ineffective due to environmental conditions such as disease or contamination.
- F. Security.
1. Security may be required for any tree replacement plan that does not include payment of an in-lieu fee. The security shall guarantee the tree permittee's compliance with conditions of approval and city provisions regarding tree protection and preservation. Security may also be required at the discretion of the public works director to ensure the completion of any additional work specified as a condition of permit approval or other approvals.
 2. The security shall be in the amount of the estimated cost of the required work. The applicant shall include the cost estimate as part of the tree replacement plan. The terms and conditions of the security shall be reviewed and approved by the public works director prior to approval of the tree replacement plan.
 3. Security posted on actual work required shall be maintained for the time period

determined by the public works director.

- G. **Tree Program Fund.** A tree program fund is established for the city of Sutter Creek for the purposes specified in this section. The monies received in lieu of replacement of illegally removed trees shall be forwarded to the finance director for deposit in the tree program fund. Except as provided in this section, under no circumstances shall the funds collected by the finance director for the tree preservation fund be directed to any other fund to be used for any purposes other than for tree planting and preservation programs and public education programs regarding trees. Tree program fund monies may be directed by the city council to nonprofit organizations for the implementation of programs consistent with the purposes of the tree program fund.

§ 9.46.130. Replanting security.

Adequate security may be required for any project for which a permit or other approval is required pursuant to provisions of this chapter or the zoning code to ensure that the replanting will be performed in compliance with this chapter. The purpose of such security shall be to guarantee the applicant's compliance with conditions of approval and city ordinance provisions regarding tree protection and preservation. Security may also be required at the discretion of the public works director, or his or her designee, to ensure to completion of any additional work specified as a condition of permit approval or other approvals. The security may be required in the following forms:

- A. The security shall be in the amount of 100 percent of the estimated cost of the required work; or
- B. The security may be in the form of a letter of credit, cash deposit, or a combination thereof; or
- C. The security may be required whenever it appears that substantial work is required, including but not limited to:
 - 1. Substantial grading is required;
 - 2. Significant violations of the RCMC exist;
- D. Security posted on actual work required shall be maintained until work is completed;
- E. Any interest gained on cash security posted shall accrue to the applicant and his or her designee.

§ 9.46.140. Grading beneath protected tree driplines.

Grading beneath protected trees to be retained shall be given special attention. Every reasonable effort shall be made to avoid creating conditions adverse to the protected tree's health. The natural ground within the driplines of protected trees shall remain

as undisturbed as possible. Grading within the driplines of protected trees will not be permitted unless specifically authorized by the public works director.

- A. Major roots two inches or greater in diameter encountered within the protected tree's dripline in the course of excavation from beneath protected trees which are to be retained shall not be cut and shall be kept moist and covered with earth as soon as possible. Roots one inch to two inches in diameter which are severed shall be pruned and covered to keep moist or covered with earth as soon as possible.
- B. Support roots that are inside the dripline of the protected tree shall be protected. The permittee is required to hand-dig in the vicinity of protected trees to prevent root cutting and mangling which may be caused by heavy equipment.
- C. Cross-sections may be required where protected trees are located adjacent to roadways, new slopes or critical areas. In addition, a dimension from the face of a protected tree to some critical point or line may be required.
- D. Any condition imposed by the city council, planning commission, the planning director, or the public works director relating to grading in the vicinity of protected trees is incorporated into and made a part of the improvement standards. The consulting engineer for the project shall verify in writing on a form to be provided by the public works director that the grading has been completed as required by this section and any conditions imposed.

(Ord. 12-2017 § 2)

§ 9.46.150. Development control measures.

The City may mandate any or all of the following control measures to mitigate damage to protected trees caused by land development:

- A. No grade cuts greater than one foot shall occur within the driplines of protected trees, and no grade cuts whatsoever shall occur within five feet of their trunks;
- B. No fill greater than one foot shall be placed within the driplines of protected trees and no fill whatsoever shall be placed within five feet of their trunks;
- C. No trenching whatsoever shall be allowed within the driplines of protected trees. If it is absolutely necessary to install underground utilities within the driplines of a protected tree, the trench shall be either bored or drilled;
- D. No irrigation system shall be installed within the driplines of native oak tree(s) which may be detrimental to the preservation of the native oak tree(s) unless specifically authorized by the public works director, or his or her designee;
- E. Landscaping beneath protected trees may include nonplant materials such as boulders, cobbles, wood chips, etc. Plants shall not be planted closer than six feet from the trunk of a native oak. The only plant species that shall be planted within the dripline of native oak trees are those which are listed as low and very low water use plants in the most current Water Use Classification of Landscape Species

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published by the University of California (<http://ucanr.edu/sites/WUCOLS>);

- F. Paving within the driplines of protected trees should be stringently minimized. When it is absolutely necessary, porous material should be used.

§ 9.46.160. Tree protection plan.

Any development or building permit project that encroaches upon the existing dripline of a protected tree shall require a tree protection plan submitted with the project application. The tree protection plan shall be included on all demolition, grading, construction, and landscaping plans and project specifications. All protected trees and protective fencing or other protection features shall be shown on all project demolition, grading, construction, and landscape plans.

§ 9.46.170. Protected tree reports for tentative subdivision maps.

No application for a tentative subdivision map approval for a subdivision where a protected tree is located shall be considered complete unless it includes a report, in a form acceptable to the public works director, which pertains to preservation of the tree(s) and evaluates the subdivider's proposals for the preservation, removal, replacement, or relocation of any protected tree(s) on the property. The report shall be prepared by a certified arborist and shall include all protected trees identified pursuant to this chapter. If the subdivider proposes any grading, land movement, or other activity within the dripline of a protected tree referred to in the report, or proposes to relocate or remove any protected tree, the report shall also evaluate any replacement measures proposed by the subdivider and their anticipated effectiveness in preserving the protected tree.

§ 9.46.180. Protected tree reports for parcel maps.

No application for a preliminary parcel map approval for a parcel where a protected tree is located shall be considered complete unless it includes a report, in a form acceptable to the public works director, which pertains to preservation of the tree(s) and evaluates any proposals for the preservation, removal, replacement, or relocation of any protected tree(s) on the property. The report shall be prepared by a certified arborist and shall include all protected trees identified pursuant to this chapter. If the proposal includes any grading, land movement, or other activity within the dripline of a protected tree referred to in the report, or proposes to relocate or remove any protected tree, the report shall also evaluate any replacement measures proposed and their anticipated effectiveness in preserving the protected tree.

§ 9.46.190. Stop work order.

Whenever the City determines that any permit, or variance or any action being taken thereunder, or any action under it without a permit, is in conflict with this chapter or with the standards established by the city or any department thereof, or ordinance, regulation, or policy, the public works director shall issue a stop work order which shall prohibit any

action thereunder. Such stop work order shall set forth the alleged violations and the remedies to be taken to correct the violations. The person receiving such a stop work order shall report in writing to the officer, person or body issuing the order within 48 hours regarding the next steps to be taken to correct the violations. Such stop work order may be extended to provide an opportunity for a hearing being extended to the affected party. During the period of such extension, the public works director shall review the matter as herein provided. A stop work order issued pursuant to this section may be withdrawn by the public works director upon a finding that the circumstances giving rise to the order no longer exist.

§ 9.46.200. Fees.

Fees for the issuance of a protected tree permit shall be set by city council resolution, as amended from time to time.

§ 9.46.220. Tree stumps prohibited.

Any tree stump that is visible from the public right-of-way is hereby declared a public nuisance and maintenance of a tree stump is prohibited. Any tree stump shall be ground down to a depth of four inches below grade or the entire tree stump shall be removed one year from the date of adoption of the ordinance codified in this chapter and thereafter.

§ 9.46.230. Public nuisances.

Any violation of the provisions of this chapter is unlawful and a public nuisance, and the fully constituted authorities of the city shall immediately commence an action proceeding for the abatement and injunction thereof and shall take other steps in the manner provided by law. The city may pursue any and all legal and equitable remedies related to the enforcement of the provisions of this chapter, including criminal, civil, and administrative remedies and penalties pursuant to RCMC § 1.01.190.

§ 9.46.240. Violations.

A. Each person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this code is committed, continued, or permitted by any such person, and he or she shall be punished accordingly. A violation of this chapter is a misdemeanor and is punishable by imprisonment in the county jail for a period up to six months or by a fine of up to \$1,000 or both.

B. **Appraised Value** model to deter illegal clearing. This is calculated using the *Council of Tree and Landscape Appraisers (CTLA) Guide*.

How the Fine is Calculated:

\$\$ Fine = Basic Tree Cost times Species Rating times Condition Rating times Location Rating

Example Scenario:

- **Tree:** 30-inch Valley Oak (Healthy, shading a front yard).
- **Calculation:** Base Cost (~\$45k) × Species (90%) × Condition (80%) × Location (80%).
- **Resulting Fine: \$25,920**
- In addition to a fine, any violation of this chapter shall also require replacement measures pursuant to BCMC 19.12.120 to offset the violation(s), which shall be determined by the public works director.

(Ord. 12-2017 § 2)

8.10.100 Enforcement.

(a) Violation of this chapter is a misdemeanor, punishable as provided in this code. Each day of violation constitutes a separate offense and may be separately punished.

(b) Persons employed in the following designated employee positions are authorized to exercise the authority provided in California Penal Code Section 836.5 and are authorized to issue citations for violations of this chapter, including but not limited to leveling fines under the city's administrative penalty authority: assistant director of public works public services division, urban forester, project manager in the urban forestry section, landscape architect, and code enforcement officer.

(Ord. 5557 § 4 (part), 2022: Ord. 4568 § 1 (part), 1999)

8.10.110 Remedies for violation.

In addition to all other remedies set forth in this code or otherwise provided by law, the following remedies shall be available to the city for violation of this chapter:

- (a) Stop Work - Temporary Moratorium.
 - (1) If a violation occurs in the absence of proposed development pursuant to

Section [8.10.050](#)(a)(1), or while an application for a building permit or discretionary development approval for the lot upon which the tree is located is pending, the director of planning and development services in consultation with the urban forester shall issue a temporary moratorium on development of the subject property, not to exceed five years from the date the violation occurred. The purpose of the moratorium is to provide the city an opportunity to study and determine appropriate mitigation measures for the tree removal, and to ensure measures are incorporated into any future development approvals for the property. Mitigation measures as determined by the urban forester shall be imposed as a condition of any subsequent permits for development on the subject property.

(2) If a violation occurs during development pursuant to Section [8.10.050](#)(b), (c), (d), or (e), the city shall issue a stop work order suspending and prohibiting further activity on the property pursuant to the grading, demolition, and/or building permit(s) (including construction, inspection, and issuance of certificates of occupancy) until a mitigation plan has been filed with and approved by the director of planning and development services in consultation with the urban forester, agreed to in writing by the property owner(s), and either implemented or guaranteed by the posting of adequate security. The mitigation plan shall include measures for protection or repair of any remaining trees on the property, and shall provide for replacement of each tree removed on the property or at locations approved by the urban forester. The replacement ratio shall be in accordance with the standards set forth in the *Tree and Landscape Technical Manual*, and shall be at least twice the prescribed ratio required where tree removal is permitted pursuant to the provisions of this chapter.

(b) Civil penalties.

(1) As part of a civil action brought by the city, a court may assess against any person who commits, allows, or maintains a violation of any provision of this chapter a civil penalty in the following amount:

(i) Ten thousand dollars per tree, or twice the reproduction cost of each tree, whichever amount is higher, for the complete removal of a tree, as defined in Section [8.10.020](#)(n)(1).

(ii) Ten thousand dollars per tree, or the reproduction cost of each tree, whichever amount is higher, for any of the actions set forth in Section [8.10.020](#)(n)(2).

(iii) Ten thousand dollars per tree, or twice the repair cost of each tree, whichever amount is higher, for damage to a tree protected or regulated by this chapter which can be rehabilitated.

(2) Penalties shall be payable to the city.

(3) Reproduction or repair cost for the purposes of this chapter shall be determined utilizing the most recent edition of the *Guide for Plant Appraisal*, published by the Council of Tree and Landscape Appraisers.

(c) Administrative penalties. Persons listed in Section [8.10.100](#)(b) may issue citations for violations of this chapter that level fines under the city's administrative penalty authority.

(d) Injunctive relief. A civil action may be commenced to abate, enjoin, or otherwise compel the cessation of such violation.

(e) Costs. In any civil action brought pursuant to this chapter in which the city prevails, the court shall award to the city all costs of investigation and preparation for trial, the costs of trial, reasonable expenses including overhead and administrative costs incurred in prosecuting the action, and reasonable attorney fees.

(f) The remedies and penalties provided in this section are cumulative and not exclusive.

§ 9.46.250. Enforcement.

A. Complaint-Driven Enforcement

The City will **not** employ "tree patrols." Enforcement is primarily **complaint-driven**. Code Enforcement will investigate only upon receiving a credible report from a resident or observing illegal removal during active permitted construction work. **Privacy:** Staff will not enter private backyards to inspect trees without owner consent or a warrant, ensuring property rights are respected.

Code enforcement is charged with the responsibility of enforcing the provisions of this chapter. The remedies provided for herein shall be cumulative and not exclusive. The public works director, or his or her designee, may upon the presentation of his credentials go upon any premises at any reasonable time for the investigation and inspection of any tree which is suspected to be in violation of this chapter, after having given the owner or occupant thereof at least five days' prior notice of the date of inspection or sooner if the owner or occupant consents to said inspection. (Ord. 12-2017 § 2)

§ 9.46.260. Appeals and abatement procedures.

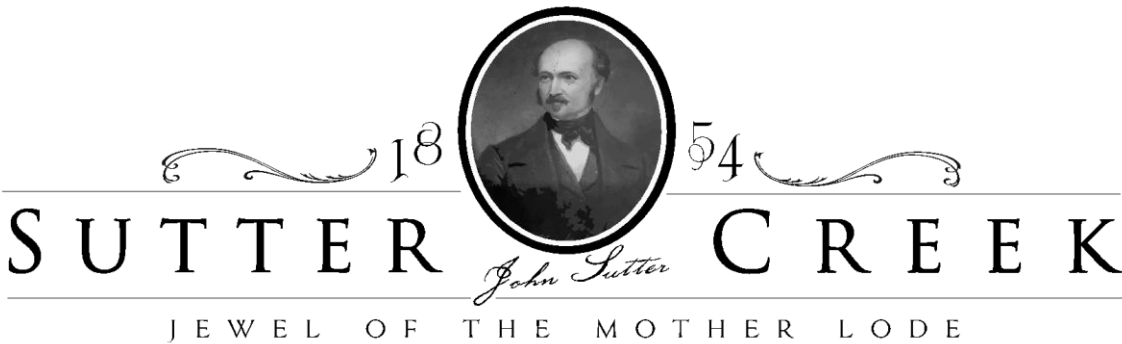
The following procedures shall be followed when abating or correcting a condition relative to a public nuisance tree or a violation of this chapter:

- A. The owner or occupant of property on which the tree is located shall be notified in writing by certified mail that the tree and tree stump shall be removed, pruned, treated or otherwise abated or that a violation of this chapter occurred and the corrective action necessary;
- B. The owner or occupant of property on which the tree is or was located shall have the right to appeal the determination of the public works director;
- C. The owner or occupant of such premises shall have 15 days from the time of the mailing of the aforesaid notice to either comply with the terms of the notice of abatement or corrective action or to file an appeal with the city concerning the contemplated action of the public works director. The city manager, or his or her designee, shall appoint a hearing officer. The appeal hearing shall be conducted pursuant to RCMC § 16.18.205(F)(8), or as may be amended;
- D. If the owner or occupant of such premises or his agent refuses or neglects to

comply with the notice or to appeal the order of the public works director within the time specified, the public works director shall cause the tree to be treated, pruned, removed or otherwise abated or the public works director shall take the corrective action necessary;

Section 9, Item C.

- E. The public works director shall keep an account of the cost of abatement and shall recover delinquent fees, penalties, charges and costs by lien or special assessment pursuant to RCMC § 1.01.200.



TO: CITY COUNCIL

MEETING DATE: APRIL 20, 2026

FROM: MASON PETERS, FINANCE SUPERVISOR, TOM DUBOIS, CITY MGR

SUBJECT: LONG RANGE FINANCIAL FORECAST: GENERAL FUND

TYPE: INFORMATION REPORT

RECOMMENDATION:

Accept this report and provide input towards the 2026-2027 budget planning process.

BACKGROUND:

Continuing a process we started 3 years ago, we are utilizing a long-range financial forecast of the General Fund to analyze both our ongoing operations and funding for capital projects. Prior to having a long range financial forecast process, the City budget was more reactive than proactive, balancing annual expenses by tapping into reserves and deferring capital and equipment. However, this practice prevented the City making required long term investments. These large, one-time expenditures are inevitable and having a good planning process enables us to budget and sensitivities to changing conditions.

This forecasting model only reflects revenues and expenses in the General Fund. Our enterprise funds (wastewater, streets) are meant to be self-sufficient, generating their own revenues to provide the services that each fund is designed to supply to residents. The long range forecast for the Wastewater fund is captured by our ratepayer studies, performing a similar function by looking at long term operations and capital costs. Our Street fund revenue is insufficient for our street needs, which lead to the adoption of local Transaction & Use Tax (TUT). Because Measure P is a general tax, the revenue does show up in the General fund revenue forecast, and we have included the costs of infrastructure within the Public Works (shown as Parks & Rec) forecast.

It should be noted that this is a fully loaded forecast and shows ongoing deficits in the base case because it includes **long term investments in infrastructure, capital improvement projects, etc.** without additional external funding from grants or deferral until funds are available. In reality, we would continue to manage the City as it has been managed - taking advantage of grants and deferring any projects that do not have a source of funding identified in a particular year. .

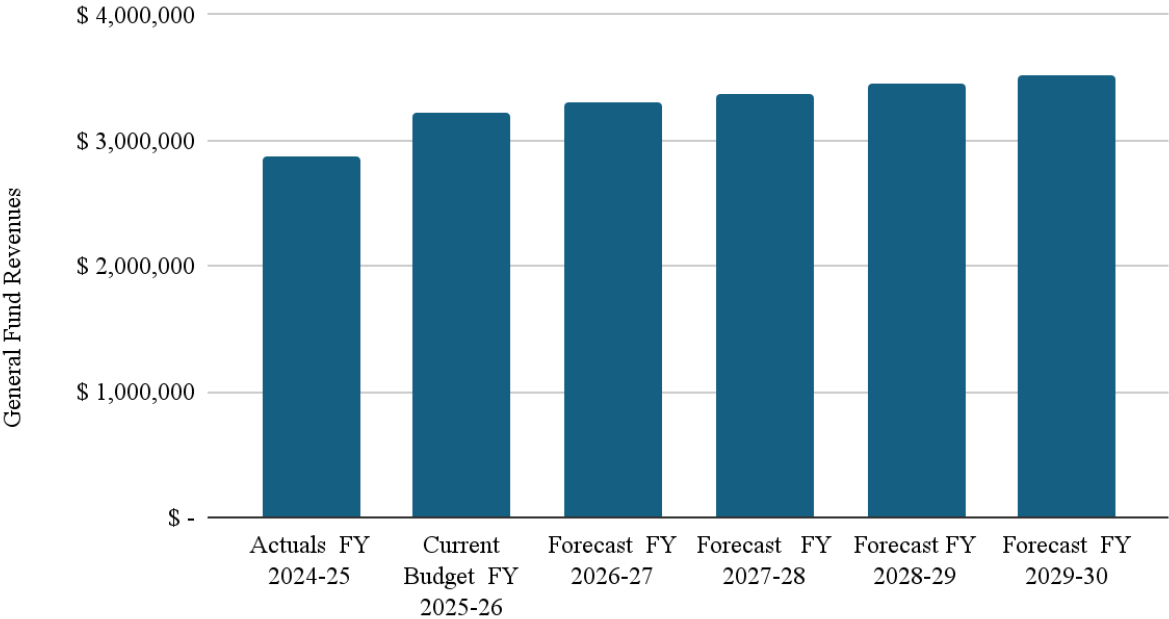
The long range forecast is sensitive to the assumptions we make for forecasting purposes. We are conservative in estimating future revenues and expenses to best prepare ourselves for the next few years. We want to highlight several areas for council members that have significant influences on fiscal sustainability – rate of revenue growth, insurance costs, wage and benefits costs, unfunded pension costs, County (outside agency) costs, and capital expenditure sensitivity.

DISCUSSION:

Revenue Growth

Starting with forecasted revenue, our baseline scenario assumes modest growth in FY26; we are anticipating \$3.2 million in General Fund revenue this fiscal year and expect to see it grow to \$3.5 million by FY30. In this scenario, we are assuming a steady 3% property tax growth as property values in Sutter Creek are historically higher compared to other cities and areas in Amador County. We are also assuming a conservative, steady 2% growth rate on Transient Occupancy Taxes. Finally, of the big three revenue generators for us, we expect a 2% growth rate for the normal Bradley-Burns Sales Tax as well as the same growth rate for the new Transaction & Use Tax. Other miscellaneous revenues are expecting small, consistent growth ranging from 2% - 3%.

General Fund Revenues



FY 2024-25 to FY 2029-30 General Fund Forecast						
	<i>Preliminary Actuals FY 2024-25</i>	<i>Forecast FY 2025-26</i>	<i>Forecast FY 2026-27</i>	<i>Forecast FY 2027-28</i>	<i>Forecast FY 2028-29</i>	<i>Forecast FY 2029-30</i>
Revenues	\$2,875,079	\$3,221,820	\$3,298,180	\$3,371,625	\$3,446,974	\$3,524,276

With our conservative revenue forecast in the 2-3% range, and known expenses (discussed below) increasing at a higher rate, it is clear that “business as usual” will result in an unsustainable budget if we want to take on needed capital improvement projects. We are not forecasting any revenue spikes in our baseline analysis. In order for revenue to increase at a faster rate we need:

- New, large businesses coming into the City as employers and to generate sales/TOT revenue
- Large developments that would bring new residents and generate economic activity
- New taxes
- New Fees

We have added some scenarios at the end of this discussion, after looking at the baseline forecast. One scenario considers a successful agreement with Amador City to help fund law enforcement. The second scenario considers a Cannabis dispensary with a conservative revenue forecast. The third scenario shows what is possible by cutting out new capital projects entirely.

Expense Trends

Insurance Costs

One major exposure we are experiencing is our property, liability, and workers compensation insurance policies through Central San Joaquin Valley Risk Management Authority (CSJVRMA), a pooled municipal insurance agency that we have been a member of for many years. It is one of the biggest pooled insurance agencies for municipalities in the state of California, which is a benefit for us because the pool of participating cities is so large, we typically do not feel significant volatility in our premiums year-to-year, whether there are big losses in particular years or good investment performance in other years. Over the last few years, across all cities in the state, rates are increasing at an alarming rate due to increased litigious activity towards government agencies. Although the pooled insurance strategy helps mitigate the spikes in rates, we are still seeing 10-15% increases to our total policy costs year after year. In FY26, we budgeted \$535,000 for all coverage across the city, split between General Fund and Enterprise Fund. We are not advising that we leave CSJVRMA due to the helpful nature of being a participant in such a large pool. The volatility we could potentially open ourselves up to if we went to a different pooled insurance agency is not worth the risk of short-term savings. We are removing some superfluous flood coverage that we have been paying for on some structures that are at very little to no risk of flooding due to severe weather conditions. We expect this to lower our property coverage premiums, which is the largest piece of our total insurance premium costs each year.

Wage and Benefit Costs

The City’s largest costs are the people who do the work. Inflationary pressure continues to exert upward pressure on wages. We must have competitive wages so we can retain a strong workforce and the institutional knowledge that we value. However, we also have a fiduciary duty to the taxpayers to make sure we can sustain these wage and benefits costs without the risk of losing other public services.

Benefit costs continue to increase each year; we saw an increase of 9.85% last year and expect about the same for FY27. The City provides a flexible cafeteria plan which caps the amount the city spends on expenses, but as the benefit amount fails to keep up with the costs of benefits, City costs will increase in order to provide a viable benefit.

The City and each bargaining unit have agreements in place through FY28, which makes our projections more concrete and allows salary budgeting to be faster. The agreements have increased salary and cafeteria plan contributions by the City, but also have a cost share agreement with CalPERS that shifts some employer cost over to the employee for Classic members to help balance out the total employment cost of full time Classic CalPERS employees.

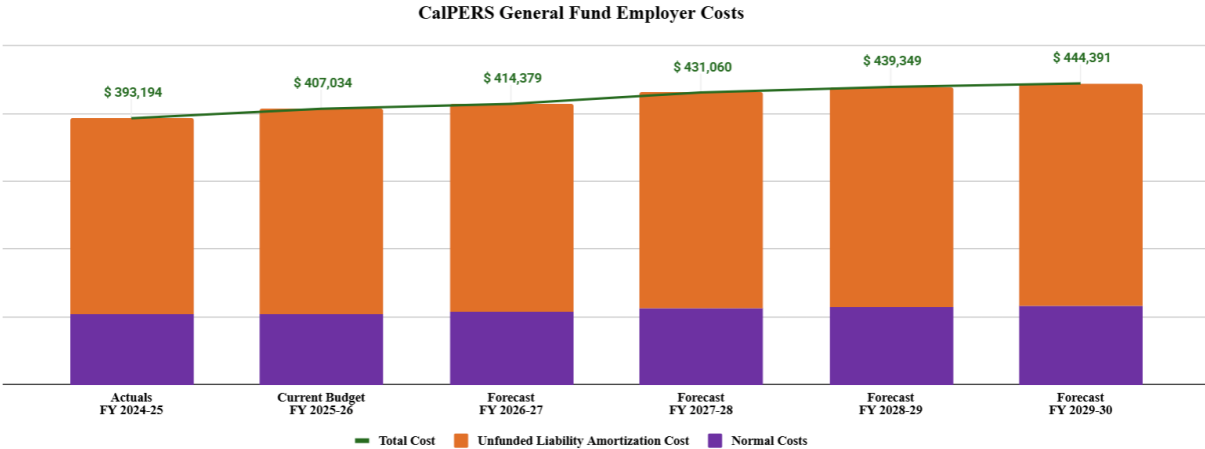
Unfunded Pension Liability

Unfunded Pension Accrued Liability or UAL has a big impact on a city’s budget. The Actual Determined Contribution by a City to employee pensions is the total of the Normal Cost and Unfunded Accrued Liability (UAL). The Normal Cost reflects the employer contribution for the plan retirement benefits provided to current employees based on CalPERS’ current set of assumptions and is billed as a percentage of payroll. The UAL represents the employer amortization of CalPERS shortfall where it did not live up to its investment return targets, and it is billed as a flat dollar rate each July. The CalPERS’s annual payment is calculated to pay down the City’s portion of the unfunded accrued pension liability over the amortization timeline.

You can think of this as a variable rate mortgage with the requirement to make additional payments dependent on the investment return that CalPERS achieves. CalPERS historically assumed high returns that have gotten harder and harder to achieve as the fund has grown. In Nov 2021, CalPERS dropped its discount rate from 7.0% to 6.8% - many experts consider even that rate too high. The impact on a city can mean that a growing proportion of the general fund is going to cover pension benefits. For a city to pay down that unfunded liability, some cities budget additional funds to save for pensions. By assuming a lower discount rate, say 5.3%, and putting that additional money in a pension reserve, a city can eliminate its unfunded liability over time, freeing up general fund money for city operations.

It takes incredible discipline by council and staff to achieve this. An appropriate analogy is a 30-year mortgage – by making extra mortgage payments, you are able to spend less money on interest and pay down the principal over many years. The challenge is that most of us will no longer be involved with the city, so it is tempting to use today’s funds in other ways.

CalPERS Employer Costs

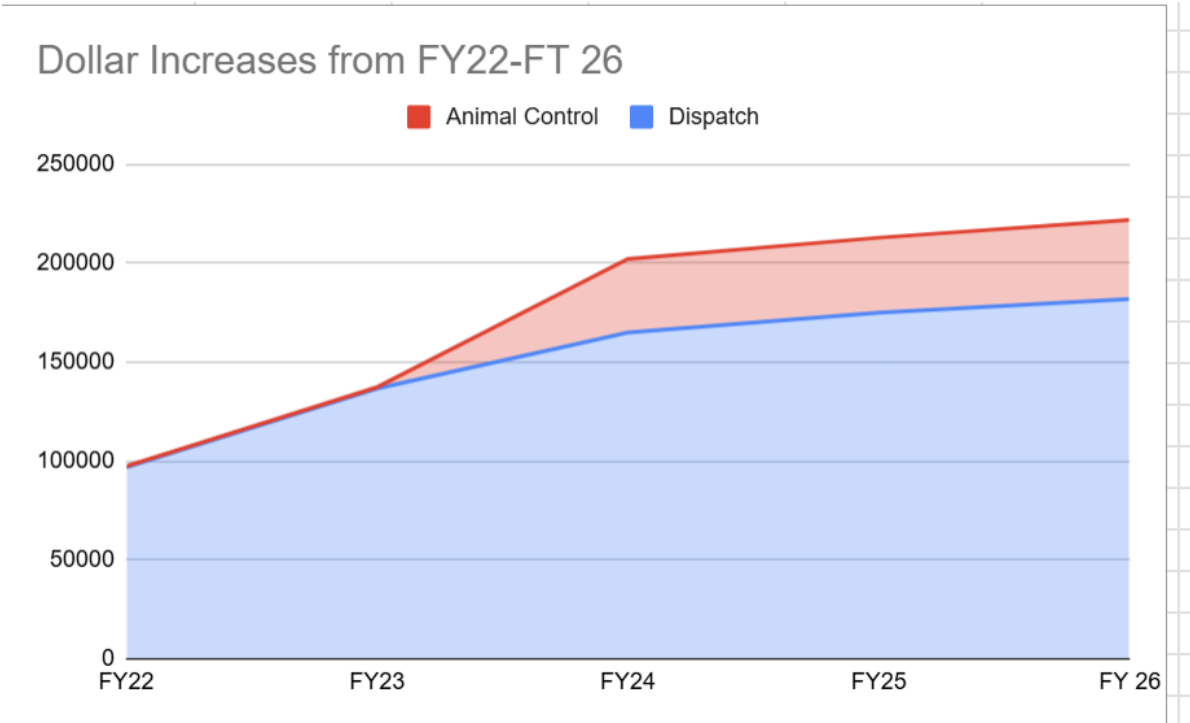


Good news here is that while Sutter Creek’s UAL continues to grow slightly, the curve is bending down and flattening because of increased employee contributions. Barring any shocks to the system, we will see the curve start to decrease and the total to go down. UAL is almost 3x the Normal cost. We have opened a Section 115 trust to invest excess funds to help mitigate UAL costs. The 115 Trust can be invested more flexibly than the city’s other funds. We budgeted \$50,000 this year. We suggest the Council consider a policy of investing 50% of excess funds each year into the 115 trust to build up funds that can be used to cover UAL, particularly in years where CalPERS has low returns, in order to smooth out UAL payments.

County Costs

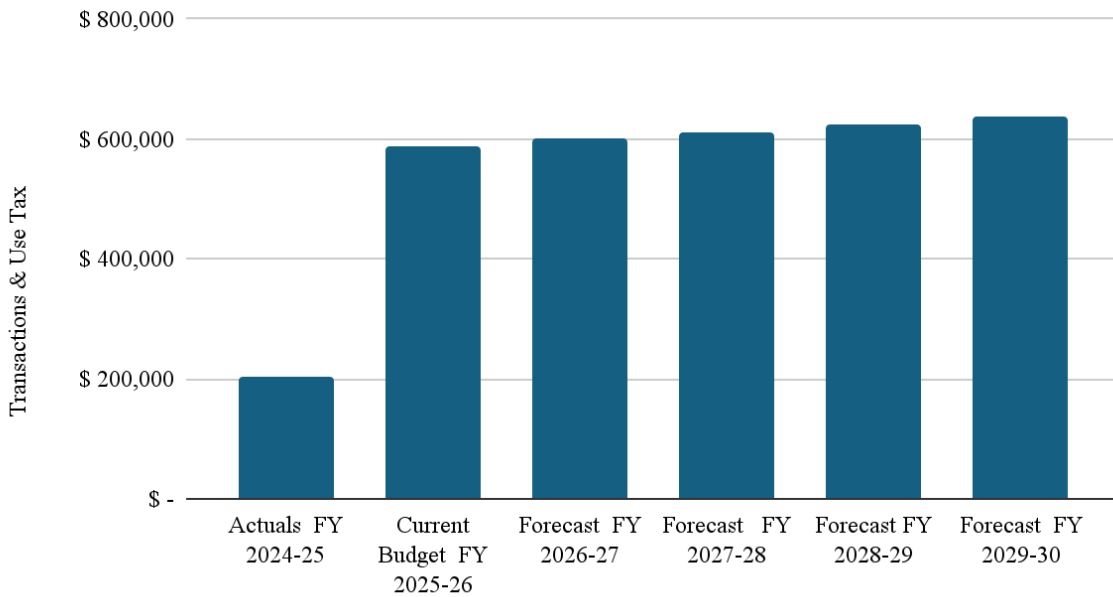
We pay the county for police Dispatch services and Animal control. These costs are largely out of our control and difficult to forecast. We have been seeing significant increases in our county Dispatch services costs each year, and we are currently speaking with the Sheriff’s Office about what we can expect for fiscal year 2026-2027. For FY26, we budgeted \$175,000 for these costs, and they will certainly continue to increase at a faster pace than we would like. Each year, we negotiate with the Sheriff’s Office to reduce these costs as much as we can, and we will continue to do so moving forward. Animal control is currently capped at \$43,000 and we will push for a similar cap in the upcoming fiscal year.

	FY22	FY23	FY24	FY25	FY 26
Dispatch	\$96,891	\$136,674	\$165,000	\$165,000	\$175,000
Animal Control	500	\$694	\$37,296	\$38,000	\$39,900



Capital Improvement Plan

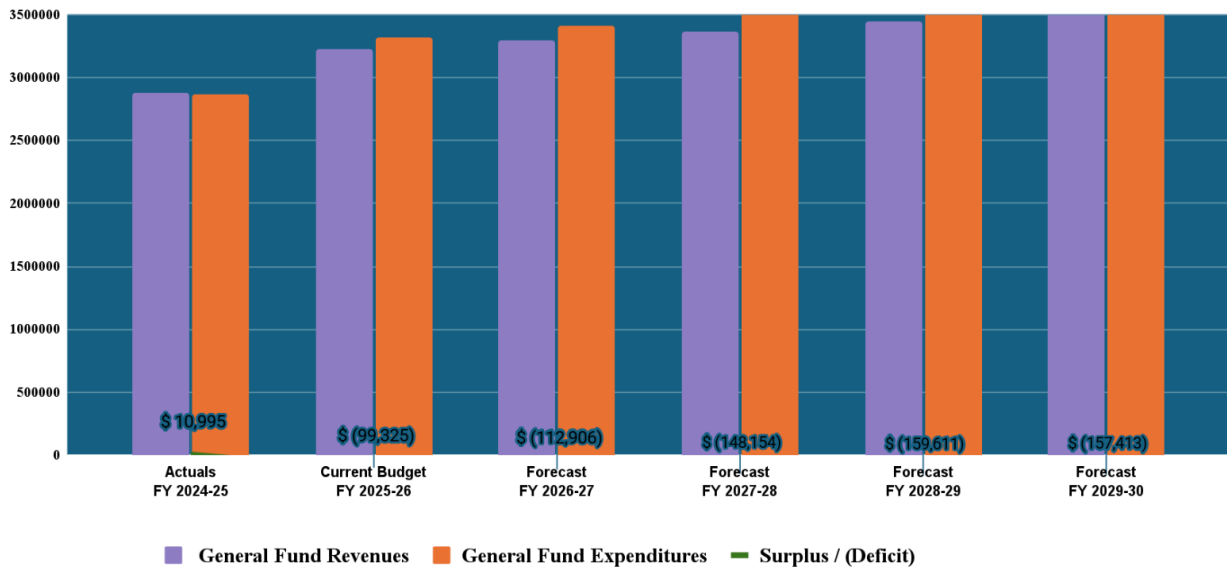
With our recently adopted Capital Improvement Plan (CIP), we can take a more granular look at what project costs over the next 5 years will look like, which helps us make fiscally responsible decisions on what we feel is appropriate to prioritize on the financial level. There are other factors to consider when prioritizing capital projects – urgency, public impact, potential cost savings in the long term, along with other criteria. The CIP and all these considerations will be discussed during budget development for FY27, and as mentioned previously, the inclusion of the 1% TUT tax revenue will make these discussions open to more possibilities. TUT revenues are approximately \$600,000 annually.



Base Scenario - Slow and Steady

The Base case scenario assumes that TUT revenue is used to fund the design and construction of infrastructure (primarily road) projects, about **\$400,000** in total annually, with any excess TUT funds going into reserves each year (while TUT revenue is also permitted to be used to help fund our police department, this scenario does not do that, focusing solely on capital improvements related to streets and sidewalks through FY2029-2030). We assume a reasonable vehicle replacement schedule, some short-term steep fuel cost increases, and other managed costs increases based on our experience with vendors in the market.

General Fund Revenue and Expenditures

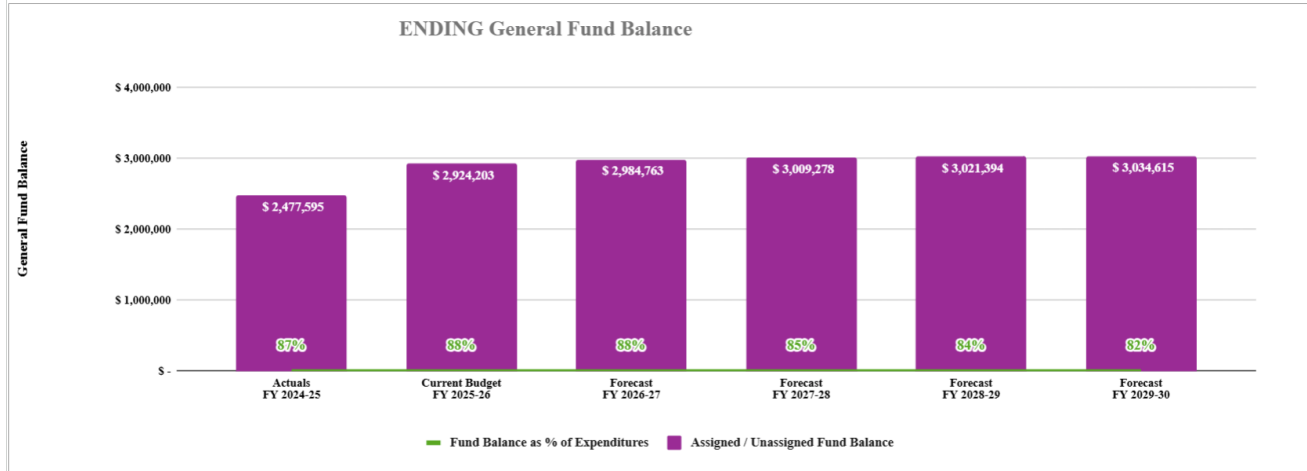


	Actuals FY 2024-25	Current Budget FY 2025-26	Forecast FY 2026-27	Forecast FY 2027-28	Forecast FY 2028-29	Forecast FY 2029-30
General Fund Revenues	\$ 2,875,079	\$ 3,221,820	\$ 3,298,180	\$ 3,371,625	\$ 3,446,974	\$ 3,681,689
General Fund Expenditures	\$ 2,864,084	\$ 3,321,145	\$ 3,411,086	\$ 3,519,780	\$ 3,606,585	\$ 3,681,689
Surplus / (Deficit)	\$ 10,995	\$ (99,325)	\$ (112,906)	\$ (148,154)	\$ (159,611)	\$ (157,413)

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With these capital projects every year, we see deficits each year. However, because TUT continues to grow, the overall reserve level increases from \$2.4M to \$3M, showing that we can be quite fiscally healthy with these revenues.

General Fund Balance



Staff is suggesting we based the budget off the base case scenario for FY26-27. We will continue to seek additional revenue, grant opportunities, find ways to save money and improve efficiency, and encourage community-oriented growth to the City to generate more revenue to help minimize any deficit as we develop the detailed budget.

Alternate Long Range Scenarios

Below are additional scenarios, two scenarios modeling additional revenue and one that defers maximal expenses to avoid using any reserves to illustrate how the budget can be managed over the long term.

Scenario 1: Amador City Contracts for Law Enforcement

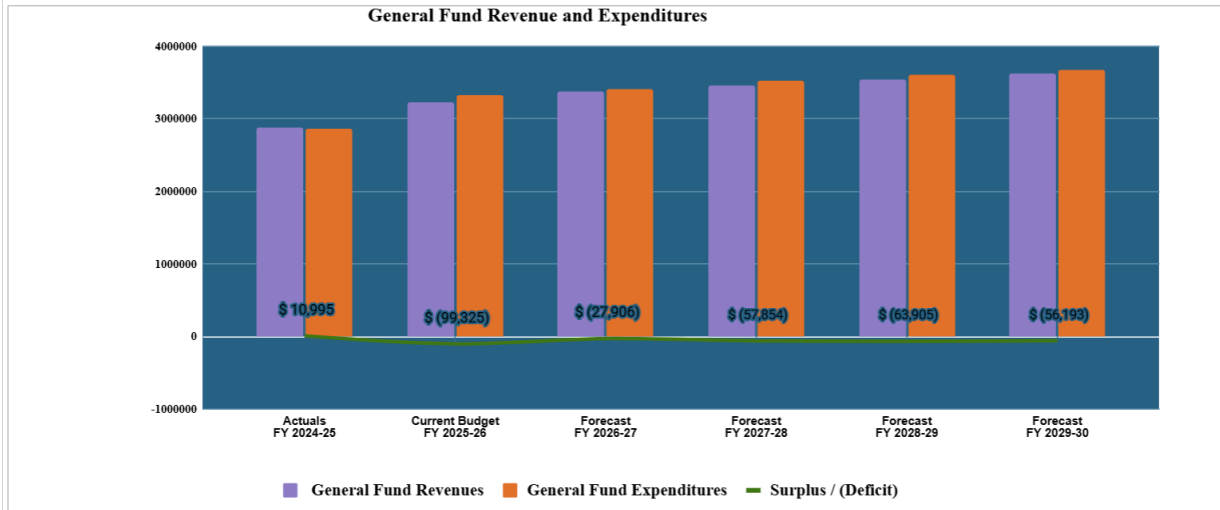
If Amador City decides to contract for law enforcement services with Sutter Creek, we will see additional revenue into the general fund. This will supplement the law enforcement budget without incurring additional staffing costs.

	New Revenue For Law Enforcement					
	FY25-26	FY26-27	FY27-28	FY28-29	FY29-30	FY30-31
Law Enforcement	\$85,000	\$85,000	\$85,000	\$88,400	\$91,936	\$95,613
Vehicles					\$4,800	
Dispatch	\$15,000	\$15,000	\$15,000	\$15,750	\$16,538	\$17,364
Total New Revenue	\$100,000	\$100,000	\$100,000	\$104,150	\$113,274	\$112,978

While a relatively small amount of revenue, the addition of Amador City revenue almost wipes out the deficit in FY2026-27 (decreases from a deficit of \$122,000 to \$27,000) while still accomplishing the planned CIP projects.

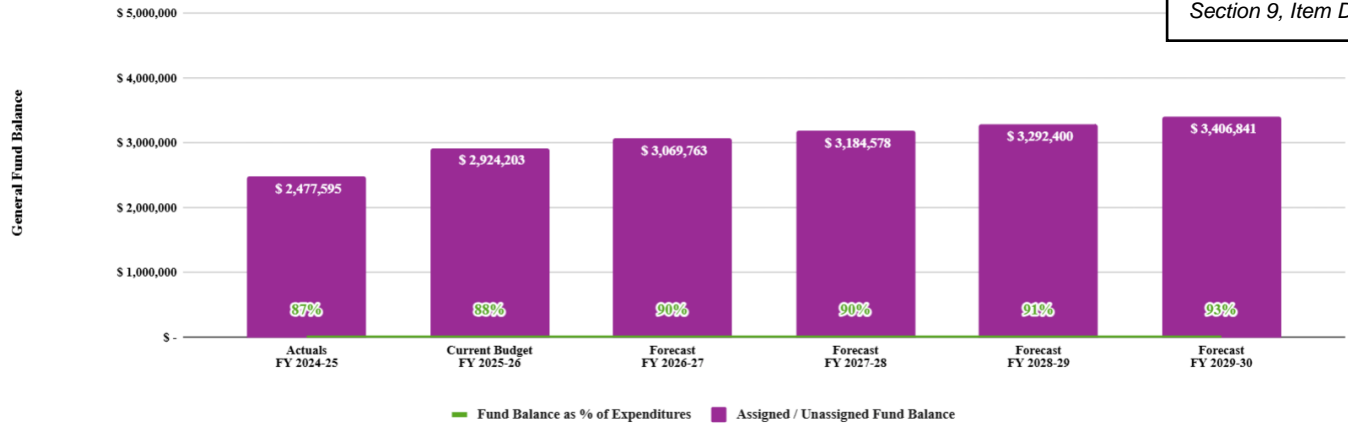
	Actuals FY 2024-25	Current Budget FY 2025-26	Forecast FY 2026-27	Forecast FY 2027-28	Forecast FY 2028-29	Forecast FY 2029-30
General Fund Revenues \$	2,875,079	\$ 3,221,820	\$ 3,383,180	\$ 3,461,925	\$ 3,542,680	\$ 3,625,496
General Fund Expenditures \$	2,864,084	\$ 3,321,145	\$ 3,411,086	\$ 3,519,780	\$ 3,606,585	\$ 3,681,689
Surplus / (Deficit) \$	10,995	\$ (99,325)	\$ (27,906)	\$ (57,854)	\$ (63,905)	\$ (56,193)

General Fund Revenues and Expenditures



ENDING General Fund Balance

Section 9, Item D.



Scenario 2: Development Agreement for a Cannabis Dispensary on Ridge Road

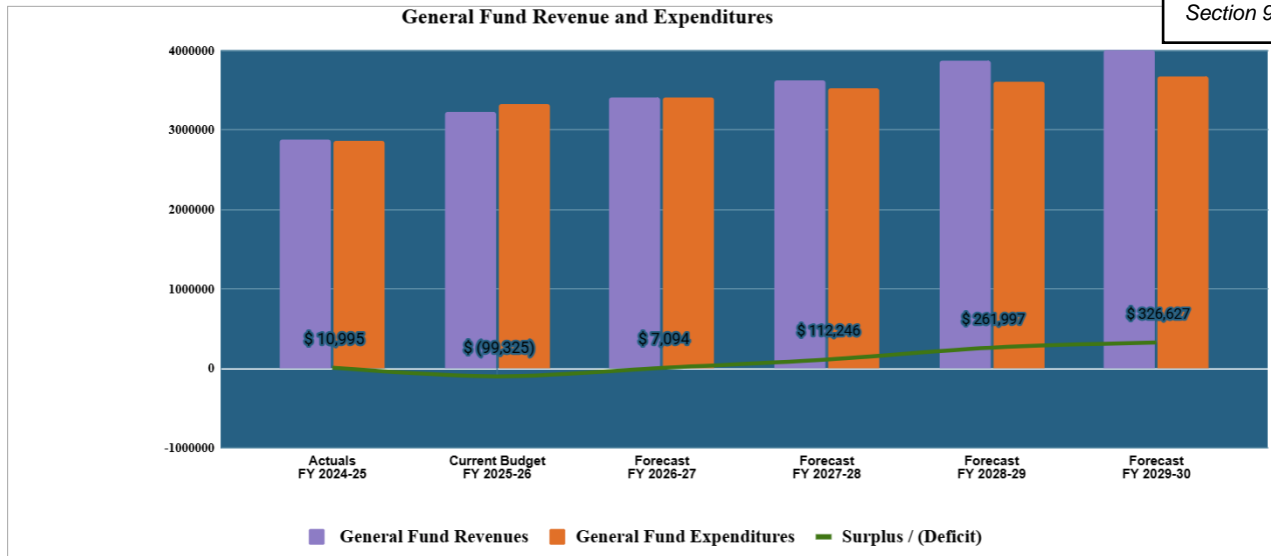
If a company submits a development agreement proposal for a cannabis retailer, the City will expect certain benefits, including developer payments to the city in addition to sales tax. While early in the discussions, the potential applicant has suggested that a single store in our area could generate a significant amount of revenue. While the company has suggested fees as high as 10% and gross revenue of \$10M/yr (after ramping up for a couple of years), we have modeled a conservative forecast assuming that the revenue ramps to \$6M over 3 years, with a 5% City Fee. Incremental revenue is shown in the table below. This scenario does not include the Amador City Police funds.

Here are the revenue assumptions:

	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32
Revenue	2,000,000	4,000,000	6,000,000	6,000,000	6,000,000	6,000,000
Sales Tax revenue	\$20,000	\$40,000	\$60,000	\$60,000	\$60,000	\$60,000
Fee Revenue	\$100,000	\$200,000	\$300,000	\$300,000	\$300,000	\$300,000

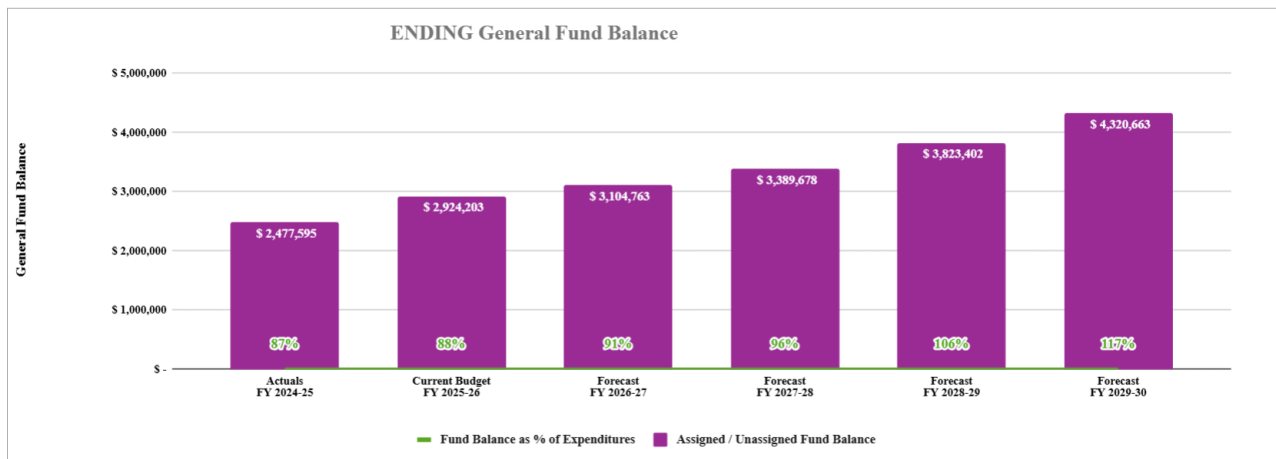
These revenues would have the following impact on the Long Range Financial Forecast, wiping out budget deficits and contributing to a growing reserve.

	Actuals FY 2024-25	Current Budget FY 2025-26	Forecast FY 2026-27	Forecast FY 2027-28	Forecast FY 2028-29	Forecast FY 2029-30
General Fund Revenues \$	2,875,079	\$ 3,221,820	\$ 3,418,180	\$ 3,632,025	\$ 3,868,582	\$ 4,008,316
General Fund Expenditures \$	2,864,084	\$ 3,321,145	\$ 3,411,086	\$ 3,519,780	\$ 3,606,585	\$ 3,681,689
Surplus / (Deficit) \$	10,995	\$ (99,325)	\$ 7,094	\$ 112,246	\$ 261,997	\$ 326,627



The General fund reserve would go from \$2.5M to \$4.3M in 5 years.

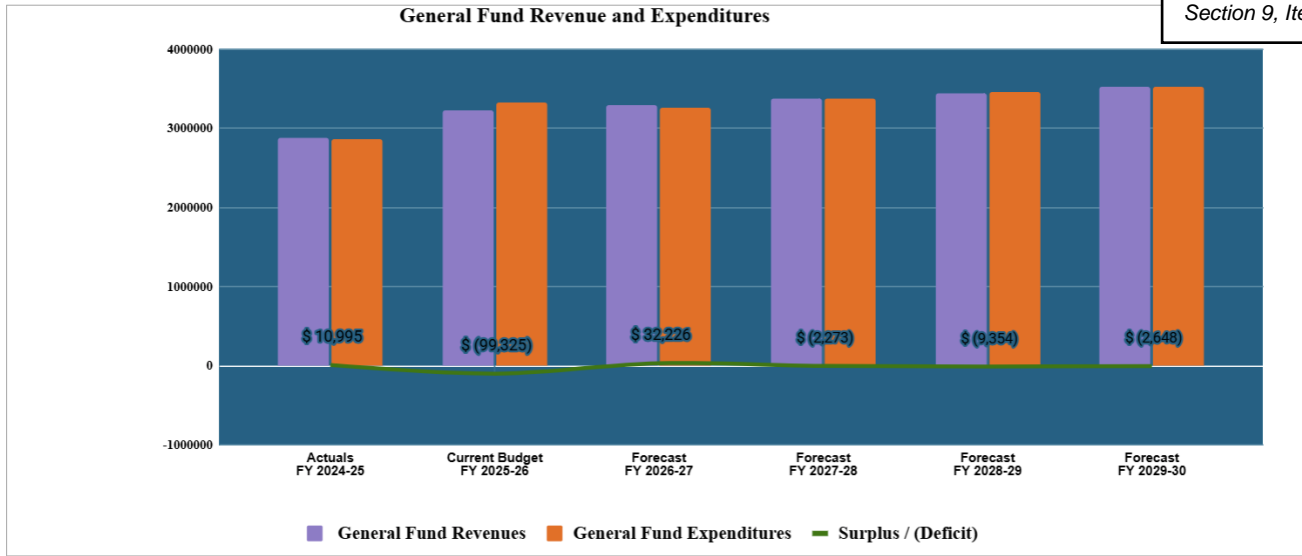
General Fund Balance



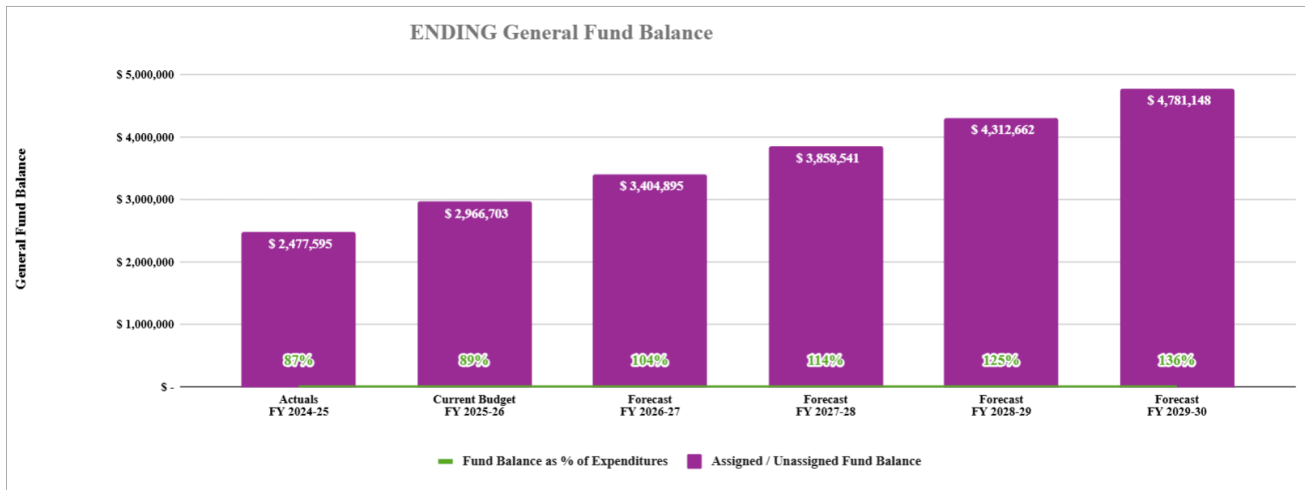
Scenario 3: Avoid Using Reserves

This final scenario is not recommended but demonstrates what it would look like to defer all expenses possible. Essentially, City operations would function “as is” with no projects undertaken unless separate funding was found. TUT revenue would be used in Public Works for Infrastructure repairs and maintenance, engineering and contracted work only, without any large projects. Other expenses, such as vehicle replacements, would be deferred. This scenario is unsustainable from the perspective that it defers costs until they are both urgent and critical, likely costing more than it would cost to address them over time before they become emergencies.

	Actuals FY 2024-25	Current Budget FY 2025-26	Forecast FY 2026-27	Forecast FY 2027-28	Forecast FY 2028-29	Forecast FY 2029-30
General Fund Revenues	\$ 2,875,079	\$ 3,221,820	\$ 3,298,180	\$ 3,371,625	\$ 3,446,974	\$ 3,524,276
General Fund Expenditures	\$ 2,864,084	\$ 3,321,145	\$ 3,265,953	\$ 3,373,899	\$ 3,456,327	\$ 3,526,924
Surplus / (Deficit)	\$ 10,995	\$ (99,325)	\$ 32,226	\$ (2,273)	\$ (9,354)	\$ (2,648)



General Fund Balance



CONCLUSION AND NEXT STEPS:

The General Fund is constrained by anemic revenue growth and expense trends that are largely beyond our control. We can manage the budget to avoid deficits but only by deferring nearly all investments in equipment and infrastructure. As we incorporate capital projects and asset replacement schedules into the General Fund forecast, we see forecasted deficits each year. The Transactions & Use Tax revenues help us with streets, storm drains and sidewalk repairs (and potentially some police funding in the future) and increases our overall reserves to healthy levels. The General Fund is still in need of additional revenue sources in order to be healthy.

The City needs some growth to be able to fund both projects and ongoing operations. Growth will provide development impact fees for capital projects and new Community Service Districts to pay for operations. New residents generate economic activity. New businesses provide jobs, sales or TOT tax, and possibly additional fees. Without growth, we will eventually need to consider service cuts as well or deferred maintenance.

The alternative scenarios demonstrate how additional revenue can greatly help improve our economic forecast.

We have assumed slow but steady revenue growth. If we see strong negative impacts to the economy, such as a major recession, we will likely be forced to make cuts in staff and services. We continue to see strong revenue performance so far this year.

The important takeaway is that our General Fund budget remains stretched thin. With this recognition, we will continue to manage the budget closely, identify opportunities for reducing unnecessary expenses and boost revenues through grants and encouraging growth within Sutter Creek.

During budget development for FY 2026-27, unless directed otherwise, we will base the budget off the base case scenario for FY26-27. We will continue to seek additional revenue, grant opportunities, find ways to save money and improve efficiency, and encourage community-oriented growth in order to generate more revenue to help minimize any deficits as we develop the detailed budget.

City of Sutter Creek
 General Fund Financial Forecast
 FY 2024-25 through FY 2030-31
 Updated: Mid-Year FY 2024-25

REVENUES

Revenue Category	FY 2024-25 ACTUAL	FY 2025-26 PRELIM ACTUALS	FY 2026-27 FORECAST	FY 2027-28 FORECAST	FY 2028-29 FORECAST	FY 2029-30 FORECAST
Taxes	\$ 2,246,555	\$ 2,701,360	\$ 2,767,986	\$ 2,835,162	\$ 2,904,055	\$ 2,974,711
Licenses & Permits	72,874	80,642	78,467	78,467	78,467	78,467
Intergovernmental	270,082	208,874	200,969	201,308	201,654	202,007
Fees & Charges	238,819	204,060	223,757	229,689	235,798	242,090
Fines & Forfeitures	2,771	1,884	2,000	2,000	2,000	2,000
Use of Money	8,922	25,000	25,000	25,000	25,000	25,000
Other Revenues	35,056	-	-	-	-	-
Transfers In	-	-	-	-	-	-
TOTAL REVENUES:	<u>2,875,079</u> OK	<u>3,221,820</u> OK	<u>3,298,180</u> OK	<u>3,371,625</u> OK	<u>3,446,974</u> OK	<u>3,524,276</u> OK

EXPENDITURES

Department

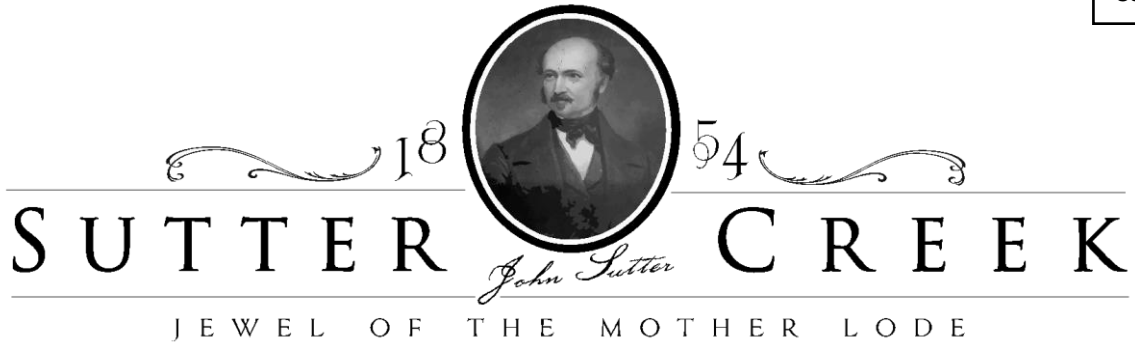
1010 - City Council	\$ 22,314	\$ 18,819	\$ 22,297	\$ 18,867	\$ 22,688	\$ 19,012
1020 - City Clerk	75,099	71,896	74,934	77,435	80,527	81,972
1030 - City Treasurer	2,551	2,422	2,422	2,422	2,422	2,422
1040 - City Manager	135,582	145,592	151,758	156,310	161,146	164,010
1050 - Finance	222,934	194,947	198,466	205,682	209,843	214,106
1060 - Police Department	959,355	1,013,157	1,138,073	1,154,951	1,179,120	1,203,976
1090 - Planning	103,492	49,666	50,754	51,875	53,030	54,219
1100 - Building	53,786	28,830	29,695	30,586	31,503	32,448
1115 - Engineering	185,999	153,203	167,542	170,468	173,482	176,587
1130 - Parks and Recreation	429,840	508,037	791,900	841,499	861,829	882,748
1140 - Swimming Pool	30,252	33,086	40,000	40,900	41,827	42,782
1150 - Marketing	20,429	13,563	14,123	14,260	14,401	14,546
1155 - Visitor Center	-	-	-	-	-	-
1720 - MV Store	12,810	-	-	-	-	-
6100 - Central Services	578,233	508,226	520,870	546,027	566,135	584,217
6130 - Legal	31,409	33,771	34,784	35,828	36,902	38,010
1000 - Transfers Out	-	545,932	173,467	172,669	171,727	170,634
TOTAL EXPENDITURES:	<u>2,864,084</u> NO	<u>3,321,145</u> OK	<u>3,411,086</u> OK	<u>3,519,780</u> OK	<u>3,606,585</u> OK	<u>3,681,689</u> OK

GENERAL FUND NET SURPLUS / (DEFICIT): 10,995 (99,325) (112,906) (148,154) (159,611) (157,413)

Net Activity - All Other General Fund Memo Funds:

June 30, 2024 Audited Beginning Fund Balance:						
Beginning Fund Balance - Stated Fiscal Year:	1,404,392	2,477,595	2,924,203	2,984,763	3,009,278	3,021,394
General Fund Reserves + Measure P Contributions	1,062,208	3,023,527	3,097,669	3,157,432	3,181,005	3,192,028

Ending Fund Balance: \$ 2,477,595 \$ 2,924,203 \$ 2,984,763 \$ 3,009,278 \$ 3,021,394 \$ 3,034,615

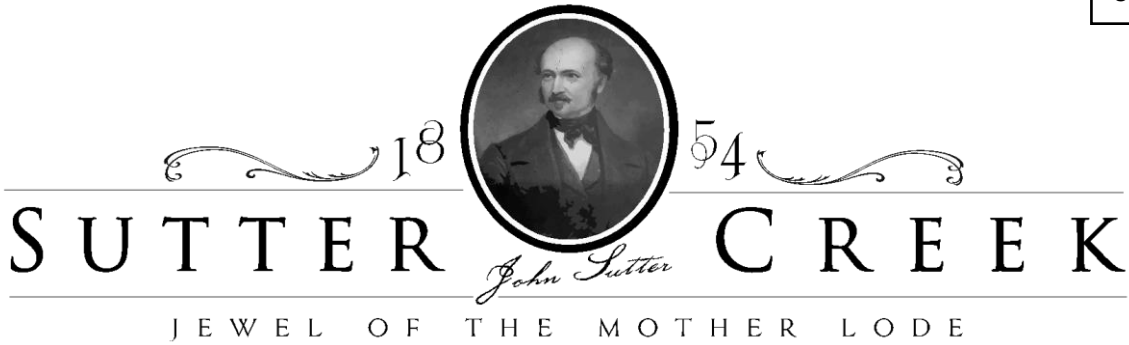


TO: THE HONORABLE MAYOR AND CITY COUNCIL
MEETING DATE: APRIL 20, 2026
FROM: TOM DuBOIS, CITY MANAGER
SUBJECT MARCH 2026 MONTHLY REPORTS

Please find attached the City staff reports regarding March 2026 activities.

ATTACHMENTS

1. February 2026 Monthly Report - City Clerk
2. February 2026 Monthly Report - City Treasurer
3. February 2026 Monthly Report - Engineering
4. February 2026 Monthly Report - Finance
5. February 2026 Monthly Report - Marketing / Social Media
6. February 2026 Monthly Report - Planning
7. February 2026 Monthly Report - Police
8. February 2026 Monthly Report - Public Works



**TO: THE HONORABLE MAYOR AND CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

MEETING DATE: APRIL 20, 2026

FROM: PAM CARONONGAN, CITY CLERK

SUBJECT CITY CLERK’S OFFICE - MARCH 2026 MONTHLY REPORT

AREAS OF RESPONSIBILITY

City Clerk

- Agendas and/or meeting cancellation notices and minutes created for City Council, Planning Commission, Design Review Committee, Amador County Regional Sanitation Authority (ARSA), and an administrative hearing.
- Provided filer assistance and coordinated efforts with FPPC.
- Worked with staff and the Daily Ledger regarding the publication of notices.
- Ongoing identification of potential resources and tools to be developed by the City Clerk’s Office to increase internal and external support and to find possible avenues for greater efficiencies.
- Ongoing work on edits / updates for the City website.
- 5 Meetings - City Council (2), DRC, Planning Commission, and administrative hearing (1).
- 3 Public Records Act (PRA) requests completed. 3 PRA requests currently open.

Human Resources

- Reviewed resources and tools currently available for this function.
- Noted potential resources and tools to be developed to increase support and open possible avenues for greater efficiencies.
- Started accepting applications for lifeguards for Summer Pool Season.

Risk Management

- 1 active Workers Compensation claim.
- Continued communications with Central San Joaquin Valley Risk Management Authority (CSJVRMA). Appointed by City Manager as Alternate representative for the City. Worked on two annual reports for the RMA with the Finance Supervisor for submission.
- Continued communications with PACE. Appointed by City Manager as representative / board member representing the City. Attended Board Meeting wherein PACE statistics for the previous quarter was shared with the Board and the General Membership.

Economic Development

- Continued brainstorming efforts with the City Manager regarding the City’s current and possible future economic development efforts.
- Met with the City Manager and consultant regarding ECS.
- Met with the City Manager, consultant, and Sunstone/USC Team regarding team’s economic development strategic plan.

Code Enforcement

- Scheduled ride-along trip with Larry White (City’s current Code Enforcement Officer) to continue the hand-off process.
- Scheduled meeting with City Manager, City Attorney, and City Attorney’s associate to discuss code enforcement processes and current open cases.

Marketing / Social Media / City Website

- Reviewed monthly content calendar.
- Met with City Manager and consultant regarding City’s marketing and social media efforts.
- Attended two-day training on the new City website with City Manager and Finance Supervisor.
- Worked with City Manager and Finance Supervisor in identifying bugs in the new City website prior to official release.

City of Sutter Creek						
City Treasurer's Report						
March 2026						
Receipts & Disbursements Report						
City's Checking Account						
Receipts						
	Deposits		\$ 615,461			
	Reversal of Bank Charges		-			
	Total			\$ 615,461		
Disbursements						
	Accounts Payable		\$ 505,387			
	Payroll & Benefits		124,102			
	Bank Charges		53			
	Total			\$ 629,542		
Net Amount of Investment Transfers				\$ -		
Recap of City Treasury						
Investments on Hand March 31, 2026					Market or Withdrawal Value	Rate of Return
	Bank of Marin Checking			\$ 1,274,112		0.01%
	Bank of Marin Money Market			\$ 12,515		3.87%
	Bank of Marin Money Market #2			\$ 2,050,786		3.87%
*	California State Treasurer's LAIF			\$ 1,792,614		4.20%
	Total			<u>\$ 5,130,027</u>		
	Total this month last year			\$ 5,275,628		
*	LAIF 1	\$ 65,913				
	LAIF 2	\$ 1,726,701				
The investment information provided in this report reflects the City's ability to meet expenditure requirements for the next six months. The investment portfolio is in compliance with the City's investment policy.				Victoria Runquist	4/10/2026	



Staff Report

To: The Honorable Mayor and Members of City Council
Tom DuBois, City Manager
Meeting Date: April 20, 2026
From: Frank Whitmore, PE City Engineer
Subject: Project Status Memo - March 2026 Monthly Report

The following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For March 2026:

- 4 Plan checks were completed
- 27 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For March 2026:

- 2 Permit reviews were completed
- 0 Inspection was completed

A. Central Valley Independent Network (CVIN) – The proposed encroachment permit plans for CVIN Fiber optic Facilities through town have been reviewed by City Staff. The city recently received additional required information and will issue permit as soon as possible. The applicant has requested a meeting with the City in April 2026. It is unknown when work will start in Sutter Creek.

3. **Site Plan Review** – WGA has reviewed and returned the first round of plan check for Valley View Commons Apartment Complex. WGA anticipates second round plan submittal from the applicant on the week of April 13th. Applicant has indicated that for funding purposes, work must commence by June 2026.

- 4. **Code Enforcement** –City Manager and City Clerk performed a ride along with Code Enforcement Officer on March 10, 2026 to review nuisance sites and pass along duties to City Clerk.

- 5. **Bryson Park Bathroom Expansion Project** – City had ribbon cutting for the project on March 19, 2026. The contractor completed the contract work and the project was accepted by the City Council on April 6, 2026.

- 6. **Sutter Hill Road Asphalt Concrete Overlay Project** – WGA walked the site with Public Works/City Manager and adjacent property owners for tree/brush removal work by the City. WGA has continued preliminary engineering design work to bid project in May.



**TO: THE HONORABLE MAYOR & MEMBERS OF CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

MEETING DATE: APRIL 20, 2026

FROM: MASON PETERS, FINANCE SUPERVISOR

SUBJECT: FINANCE DEPARTMENT - APRIL 2026 REPORT

CITY HALL/FINANCE DEPARTMENT UPDATE

- We have been continuing to work with Schneider Electric and Ridgeline to build financial projections related to funding for the new wastewater treatment plant. I have been working with Dmitry to build out historical data as well as current allocations and payroll information to create the most accurate projection possible.
- There was a long pause between implementing the final piece of the AP Automation, and I met with the implementation team to schedule the final phase during the April AP process. We will test automatically reaching out to vendors for ACH information to minimize physical checks issued.
- We met with the new website developer to go over updates made to the site and to beta test features and functionality, and we have been proposing changes to the site as well since we have the developer actively working with us. We will continue to beta test and propose changes to the site to make it more user friendly.
- I attended the quarterly CSJVRMA meeting, in my new capacity as a member of the Investment Subcommittee as well as a board member on the Board of Directors. We discussed investment performance at the RMA with the current global economic events, and how we can best adjust our portfolio to insulate ourselves from volatility caused by the global unrest. I also received a copy of the proposed budget for the RMA; we are anticipating an 11% overall increase to our annual premiums. I have been working with RMA’s property insurance team to try and lower this premium since it is our highest contributor to our City’s annual costs. We have been covering some properties with flood insurance that are at little to no risk according to FEMA flood plain data, so they are working on removing those properties and will update our property premiums quote in the final budget draft in June. I will keep an eye on this and report back, this is becoming one of our largest budget expenses and we need to monitor it closely going forward.

ACCOUNTS PAYABLE ACTIVITY

In March 2026, 67 warrants were issued, totaling \$505,386.72. For comparison, in March 2025, all warrants totaled \$179,481.34. We issued our quarterly ARSA payment of \$204,383, the construction payment for the Bryson Bathroom of \$78,446.25, and our first auditor payment for the year of \$20,150. We paid the quarterly ARSA invoice last year in April, so there is a timing difference there compared to last year.

ACCOUNTS RECEIVABLE ACTIVITY

In March 2025, we received:

- Building Permits:
 - In March 2026, we issued 13 building permits, totaling \$16,769.16. Compared to March 2025, we issued 14 permits and total revenue generated at that time was \$23,874.02. Some notable permits for March 2026 include a pool, reroofs, and a couple of solar installations.
- Sewer Billing
 - Auto Pay Customers
 - Currently we are at 366 autopay customers, up 9 from last month.
- Transient Occupancy Tax
 - For payments received in March 2026 (for February rentals), we received \$24,823.62. We are waiting for a payment from one large rental, which will increase this total even more. For comparison, in March 2025 (for February 2025 rental activity), we received \$21,348.95.



Knight’s Foundry’s long-term resident

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GeneralFund							
Revenue							
001-000-70000	SecuredPropertytaxes	-725,000.00	-382,134.41	0.00	-382,134.41	-342,865.59	-47.29%
001-000-70001	UnsecuredPropertytaxes	-15,000.00	-11,162.63	0.00	-11,162.63	-3,837.37	-25.58%
001-000-70002	PropTax-CurrSupple(Co	-17,000.00	-5,182.47	-5,729.71	-10,912.18	-6,087.82	-35.81%
001-000-70003	PropertyTaxinLieuofM	-326,000.00	-160,617.50	0.00	-160,617.50	-165,382.50	-50.73%
001-000-70004	UnsecuredSupplemental	0.00	-381.03	0.00	-381.03	381.03	0.00%
001-000-70006	Propertytaxes-Prior	0.00	-185.06	0.00	-185.06	185.06	0.00%
001-000-70008	DELINQUENTSUPPLEMENTAL	-2,100.00	-3,987.06	-1,290.33	-5,277.39	3,177.39	151.30%
001-000-70009	DelinqtUnsecuredSupplem	0.00	-53.83	0.00	-53.83	53.83	0.00%
001-000-70100	UtilityUserstax	0.00	-792.14	-98.54	-890.68	890.68	0.00%
001-000-70300	TransientLodgingTaxes	-316,854.00	-207,637.56	-22,289.02	-229,926.58	-86,927.42	-27.43%
001-000-70400	Tax-Gen'lRetailSales	-484,654.00	-266,113.31	-33,624.25	-299,737.56	-184,916.44	-38.15%
001-000-70410	SalesTax-PublicSafety	-16,000.00	-9,126.48	-1,510.13	-10,636.61	-5,363.39	-33.52%
001-000-70420	Measure P Sales Tax	-484,654.00	-307,319.56	-35,932.68	-343,252.24	-141,401.76	-29.18%
001-000-71000	Tax,Franchise-Republic Waste	-69,987.00	-41,497.24	-5,908.30	-47,405.54	-22,581.46	-32.27%
001-000-71100	Tax,Franchise-Comcast	-27,000.00	-18,806.18	0.00	-18,806.18	-8,193.82	-30.35%
001-000-71200	Tax,Franchise-PG&E	-68,000.00	0.00	0.00	0.00	-68,000.00	-100.00%
001-000-71300	Tax,Transfer-RealProp	-20,000.00	-7,734.93	0.00	-7,734.93	-12,265.07	-61.33%
001-000-72000	License-Business	-55,000.00	-59,064.00	-1,523.00	-60,587.00	5,587.00	10.16%
001-000-72105	Permit-Encroachments	-6,000.00	-13,811.25	-451.25	-14,262.50	8,262.50	137.71%
001-000-72110	Permit-Banner	-150.00	-100.00	0.00	-100.00	-50.00	-33.33%
001-000-72115	Permit-GarageSale	-50.00	-15.00	0.00	-15.00	-35.00	-70.00%
001-000-72120	Permit/Licenses-Other	-2,300.00	-1,485.00	0.00	-1,485.00	-815.00	-35.43%
001-000-72125	SignPermits	-1,000.00	-400.00	-105.20	-505.20	-494.80	-49.48%
001-000-72200	PlanningFees	-67,000.00	-41,053.83	-4,504.08	-45,557.91	-21,442.09	-32.00%
001-000-72205	ZoningApplicationFees	-150.00	0.00	0.00	0.00	-150.00	-100.00%
001-000-72210	Subdivisionfees	-5,500.00	0.00	0.00	0.00	-5,500.00	-100.00%
001-000-72215	Variance&ConditionalUs	-37,000.00	-14,755.64	0.00	-14,755.64	-22,244.36	-60.12%
001-000-72220	SitePlans	-37,000.00	-9,635.65	-133.68	-9,769.33	-27,230.67	-73.60%
001-000-72225	BuildingPermitFees	-120,000.00	-72,720.63	-8,478.26	-81,198.89	-38,801.11	-32.33%
001-000-73000	VehicleCodeFines	-5,000.00	-1,391.80	-21.16	-1,412.96	-3,587.04	-71.74%
001-000-74120	LeaseRevenue-CingularWi	-41,000.00	-32,339.32	-6,235.00	-38,574.32	-2,425.68	-5.92%
001-000-74200	Fees-PDServices	-350.00	-393.90	0.00	-393.90	43.90	12.54%
001-000-74215	PoliceReport	-500.00	-435.00	-30.00	-465.00	-35.00	-7.00%
001-000-74225	CONCEALEDWEAPON	-400.00	-100.00	-150.00	-250.00	-150.00	-37.50%
001-000-74230	P.D.&Legalrestitution	-1,200.00	0.00	0.00	0.00	-1,200.00	-100.00%
001-000-74235	SpecialPoliceServices	-1,800.00	-1,400.00	-200.00	-1,600.00	-200.00	-11.11%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-000-74400	CemeteryRevenues	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
001-000-74415	HistoricalGrammerSchool	-17,000.00	-8,532.50	-975.00	-9,507.50	-7,492.50	-44.07%
001-000-74420	CribbsField/SnackShack	0.00	-180.00	0.00	-180.00	180.00	0.00%
001-000-74425	Cribbs/SnackUtilities	-300.00	-50.00	0.00	-50.00	-250.00	-83.33%
001-000-74430	Fees-CommunityCtrUtil	-2,400.00	-2,150.00	-225.00	-2,375.00	-25.00	-1.04%
001-000-74435	Fees-CommunityCenter	-6,000.00	-5,950.00	-690.00	-6,640.00	640.00	10.67%
001-000-74440	Fees-AuditoriumUse	-8,000.00	-5,650.00	-460.00	-6,110.00	-1,890.00	-23.63%
001-000-74445	Fees-AuditoriumUtilitie	-2,450.00	-2,150.00	-100.00	-2,250.00	-200.00	-8.16%
001-000-74450	Fees-JazzerciseRentalIn	-10,350.00	-6,720.00	-870.00	-7,590.00	-2,760.00	-26.67%
001-000-75000	InterestEarnings	-25,000.00	-118,055.71	-6,862.11	-124,917.82	99,917.82	399.67%
001-000-75125	HomeownersPropertyTaxR	-5,250.00	-3,061.64	0.00	-3,061.64	-2,188.36	-41.68%
001-000-75200	StateCopsGrant	-165,000.00	-172,440.21	-15,641.74	-188,081.95	23,081.95	13.99%
001-000-75205	ABC Police Grant	0.00	-782.04	0.00	-782.04	782.04	0.00%
001-000-77135	Income-Donations,Priva	-1,500.00	-1,145.38	0.00	-1,145.38	-354.62	-23.64%
001-001-75200	Rents,Royalties&Commis	-3,900.00	-2,846.25	-397.50	-3,243.75	-656.25	-16.83%
Revenue Totals:		-3,201,799.00	-2,001,546.14	-154,435.94	-2,155,982.08	-1,045,816.92	-32.66%
Expense							
001-000-40061	PERSUnfunded-NonDepartment	303,211.00	302,744.00	0.00	302,744.00	467.00	0.15%
001-101-40006	Sal/Wages-Elect-CityCouncil	15,120.00	9,273.60	1,260.00	10,533.60	4,586.40	30.33%
001-101-40050	FICA-CityCouncil	940.00	574.96	78.12	653.08	286.92	30.52%
001-101-40051	Medicare-CityCouncil	220.00	134.47	18.27	152.74	67.26	30.57%
001-101-40055	SUI-CityCouncil	250.00	8.45	0.00	8.45	241.55	96.62%
001-101-42015	Gen.Supplies-CityCouncil	150.00	51.72	0.00	51.72	98.28	65.52%
001-101-42756	Membership/Dues-CityCouncil	2,150.00	2,092.00	105.00	2,197.00	-47.00	-2.19%
001-101-42760	Travel,Conf,Trg-CityCouncil	0.00	1,145.92	-1,145.92	0.00	0.00	0.00%
001-102-40000	Salaries-CityClerk	39,975.00	30,825.12	-3,538.45	27,286.67	12,688.33	31.74%
001-102-40015	VacationPayout-CityClerk	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
001-102-40050	FICA-CityClerk	2,478.00	1,895.11	204.82	2,099.93	378.07	15.26%
001-102-40051	Medicare-CityClerk	580.00	440.74	47.90	488.64	91.36	15.75%
001-102-40055	SUI-CityClerk	126.00	141.67	0.00	141.67	-15.67	-12.44%
001-102-40060	PERS-CityClerk	3,182.00	3,593.45	567.35	4,160.80	-978.80	-30.76%
001-102-40065	Health/LifeIns-CityClerk	14,939.00	12,558.14	1,320.00	13,878.14	1,060.86	7.10%
001-102-40070	WorkersComp.-CityClerk	3,612.00	2,823.00	0.00	2,823.00	789.00	21.84%
001-102-42015	Gen.Supplies-CityClerk	600.00	52.91	0.00	52.91	547.09	91.18%
001-102-42445	MUNICODEWEB-CityClerk	4,200.00	3,399.75	0.00	3,399.75	800.25	19.05%
001-102-42760	Travel,Conf,Trg-CityClerk	900.00	163.90	0.00	163.90	736.10	81.79%
001-102-42805	WaterUtilities-CityClerk	480.00	71.55	4.90	76.45	403.55	84.07%
001-102-42810	PG&EUtilities-CityClerk	720.00	187.87	87.31	275.18	444.82	61.78%
001-102-43650	Contracts-Other-CityClerk	600.00	0.00	0.00	0.00	600.00	100.00%
001-102-69800	IT Equipment - City Clerk	0.00	161.98	-161.98	0.00	0.00	0.00%
001-103-40005	Sal/Wages-Elect-CityTreasurer	2,250.00	1,380.00	187.50	1,567.50	682.50	30.33%
001-103-40050	FICA-CityTreasurer	140.00	85.59	11.63	97.22	42.78	30.56%
001-103-40051	Medicare-CityTreasurer	33.00	20.02	2.72	22.74	10.26	31.09%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-103-40055	SUI-CityTreasurer	47.00	0.00	0.00	0.00	47.00	100.00%
001-104-40000	Salaries-CityManager	89,976.00	88,460.04	-13,183.39	75,276.65	14,699.35	16.34%
001-104-40015	VacationPayout-CityManager	3,325.00	0.00	0.00	0.00	3,325.00	100.00%
001-104-40050	FICA-CITYMANAGER	5,579.00	5,181.75	-787.21	4,394.54	1,184.46	21.23%
001-104-40051	Medicare-CITYMANAGER	1,305.00	1,266.74	96.54	1,363.28	-58.28	-4.47%
001-104-40055	SUI-CITYMANAGER	147.00	201.58	0.00	201.58	-54.58	-37.13%
001-104-40060	PERS-CITYMANAGER	6,091.00	6,203.04	-666.96	5,536.08	554.92	9.11%
001-104-40065	Health/LifeIns-CITYMANAGER	17,429.00	23,124.36	-5,234.63	17,889.73	-460.73	-2.64%
001-104-40070	WorkersComp.-CITYMANAGER	4,214.00	3,294.00	0.00	3,294.00	920.00	21.83%
001-104-42015	Gen.Supplies-CityManager	350.00	221.10	0.00	221.10	128.90	36.83%
001-104-42760	Travel,Conf,Trg-CityManager	875.00	814.50	0.00	814.50	60.50	6.91%
001-104-42805	WaterUtilities-CityManager	208.00	62.01	4.90	66.91	141.09	67.83%
001-104-42810	PG&EUtilities-CityManager	420.00	172.39	51.35	223.74	196.26	46.73%
001-104-42995	CONTINGENCY-CityManager	7,000.00	2,059.91	0.00	2,059.91	4,940.09	70.57%
001-104-43600	ProfServices-CityManager	2,625.00	7,526.34	3,252.50	10,778.84	-8,153.84	-310.62%
001-105-40000	Salaries-Finance	78,186.00	68,322.02	-11,389.46	56,932.56	21,253.44	27.18%
001-105-40015	VACATIONPAYOUT-Finance	1,860.00	0.00	0.00	0.00	1,860.00	100.00%
001-105-40050	FICA-Finance	4,848.00	3,963.44	-1,020.95	2,942.49	1,905.51	39.31%
001-105-40051	Medicare-Finance	1,134.00	925.48	112.02	1,037.50	96.50	8.51%
001-105-40055	SUI-Finance	307.00	335.00	52.79	387.79	-80.79	-26.32%
001-105-40060	PERS-Finance	4,868.00	4,085.16	-1,239.70	2,845.46	2,022.54	41.55%
001-105-40065	Health/LifeIns-Finance	18,183.00	25,261.59	-7,078.59	18,183.00	0.00	0.00%
001-105-40070	WorkersComp.-Finance	8,792.00	7,716.00	0.00	7,716.00	1,076.00	12.24%
001-105-42015	Gen.Supplies-Finance	9,129.00	3,472.83	59.68	3,532.51	5,596.49	61.30%
001-105-42435	NetworkSvcsCo-Finance	20,083.00	22,314.25	-1,920.63	20,393.62	-310.62	-1.55%
001-105-42450	MOMonlinefees-Finance	0.00	2,099.13	-2,099.13	0.00	0.00	0.00%
001-105-42760	Travel,Conf,Trg-Finance	548.00	0.00	0.00	0.00	548.00	100.00%
001-105-42805	WaterUtilities-Finance	219.00	213.48	5.52	219.00	0.00	0.00%
001-105-42810	PG&EUtilities-Finance	2,373.00	2,251.17	264.50	2,515.67	-142.67	-6.01%
001-105-42955	PayChex&Bank-Finance	2,921.00	1,058.35	0.00	1,058.35	1,862.65	63.77%
001-105-43100	Audit&Acctg-Finance	14,788.00	0.00	7,455.50	7,455.50	7,332.50	49.58%
001-105-43600	ProfServices-Finance	1,826.00	0.00	0.00	0.00	1,826.00	100.00%
001-105-43650	Contracts-Other-Finance	730.00	600.00	300.00	900.00	-170.00	-23.29%
001-105-69400	O&MEquipment-Finance	1,826.00	0.00	0.00	0.00	1,826.00	100.00%
001-106-40000	Salaries-PoliceDept	485,700.00	289,020.73	45,165.74	334,186.47	151,513.53	31.19%
001-106-40006	Overtime-PoliceDept	40,000.00	48,941.74	5,025.73	53,967.47	-13,967.47	-34.92%
001-106-40015	VacationPayout-PoliceDept	14,243.00	2,810.40	0.00	2,810.40	11,432.60	80.27%
001-106-40050	FICA-PoliceDept	30,981.00	21,380.20	2,797.28	24,177.48	6,803.52	21.96%
001-106-40051	Medicare-PoliceDept	7,246.00	5,005.47	654.21	5,659.68	1,586.32	21.89%
001-106-40055	SUI-PoliceDept	1,260.00	998.66	141.01	1,139.67	120.33	9.55%
001-106-40060	PERS-PoliceDept	85,542.00	46,544.66	6,565.39	53,110.05	32,431.95	37.91%
001-106-40065	Health/LifeIns-PoliceDept	113,880.00	62,156.34	9,529.06	71,685.40	42,194.60	37.05%
001-106-40070	WorkersComp.-PoliceDept	36,117.00	28,225.00	0.00	28,225.00	7,892.00	21.85%
001-106-42015	Gen.Supplies-PoliceDept	2,000.00	2,786.45	-319.37	2,467.08	-467.08	-23.35%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-106-42020	FUEL-PoliceDept	27,000.00	14,243.52	1,954.85	16,198.37	10,801.63	40.01%
001-106-42045	SpecialDepart-PoliceDept	1,750.00	1,617.48	330.00	1,947.48	-197.48	-11.28%
001-106-42095	Clothing-PoliceDept	2,000.00	5,280.75	-4,171.89	1,108.86	891.14	44.56%
001-106-42096	SafetyEquip-PoliceDept	5,000.00	2,271.98	161.61	2,433.59	2,566.41	51.33%
001-106-42435	NetworkSvcsCo-PoliceDept	6,000.00	1,269.00	100.00	1,369.00	4,631.00	77.18%
001-106-42710	Communications-PoliceDept	5,000.00	3,648.34	529.17	4,177.51	822.49	16.45%
001-106-42760	Travel,Conf,Trg-PoliceDept	5,000.00	3,018.59	115.00	3,133.59	1,866.41	37.33%
001-106-42805	WaterUtilities-PoliceDept	500.00	418.60	35.96	454.56	45.44	9.09%
001-106-42810	PG&EUtilities-PoliceDept	7,000.00	4,207.73	518.62	4,726.35	2,273.65	32.48%
001-106-42850	VehicleMaintna-PoliceDept	18,000.00	9,560.43	1,612.01	11,172.44	6,827.56	37.93%
001-106-42930	AnimalControl-PoliceDept	38,000.00	15,518.52	2,586.42	18,104.94	19,895.06	52.36%
001-106-42935	Misc-Bookings-PoliceDept	150.00	150.00	0.00	150.00	0.00	0.00%
001-106-42940	Misc-Court/Invs-PoliceDept	100.00	0.00	0.00	0.00	100.00	100.00%
001-106-43700	Dispatching-PoliceDept	175,000.00	80,027.00	0.00	80,027.00	94,973.00	54.27%
001-109-40000	Salaries-Planning	0.00	0.00	112.50	112.50	-112.50	0.00%
001-109-40005	Sal/Wages-Elect-Planning	6,750.00	4,027.50	450.00	4,477.50	2,272.50	33.67%
001-109-40050	FICA-Planning	425.00	249.84	34.90	284.74	140.26	33.00%
001-109-40051	Medicare-Planning	100.00	58.35	8.15	66.50	33.50	33.50%
001-109-40055	SUI-Planning	130.00	3.73	0.00	3.73	126.27	97.13%
001-109-42015	Gen.Supplies-Planning	200.00	0.00	43.10	43.10	156.90	78.45%
001-109-42510	LAFCOExpense-Planning	6,000.00	5,732.00	0.00	5,732.00	268.00	4.47%
001-109-42750	PHNOTICES-Planning	3,000.00	468.60	745.28	1,213.88	1,786.12	59.54%
001-109-43450	Planner-Planning	30,000.00	12,984.00	8,502.00	21,486.00	8,514.00	28.38%
001-109-43650	Contracts-Other-Planning	7,996.00	7,996.00	0.00	7,996.00	0.00	0.00%
001-110-42300	E&PReimbEngr.-BuildingDEPT	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-110-43250	Engineering-BuildingRegula	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
001-110-43300	PlanChk&Insp-BuildingDEPT	42,000.00	21,582.00	2,442.90	24,024.90	17,975.10	42.80%
001-111-42300	E&PReimbEngr.-Engineering	80,000.00	29,958.70	9,042.45	39,001.15	40,998.85	51.25%
001-111-43250	Engineering-Engineering	60,000.00	47,767.77	10,831.65	58,599.42	1,400.58	2.33%
001-111-43300	PlanChk&Insp-Engineering	4,000.00	4,535.70	0.00	4,535.70	-535.70	-13.39%
001-112-42815	StreetLights-Streets/Roads	0.00	8.68	-8.68	0.00	0.00	0.00%
001-113-40000	Salaries-Parks&Recreat	130,807.00	85,099.26	13,542.52	98,641.78	32,165.22	24.59%
001-113-40006	Overtime-Parks&Recreat	0.00	111.82	-111.82	0.00	0.00	0.00%
001-113-40015	VacationPayout-Parks&Recreat	4,458.00	187.10	99.17	286.27	4,171.73	93.58%
001-113-40050	FICA-Parks&Recreat	7,912.00	5,179.58	817.92	5,997.50	1,914.50	24.20%
001-113-40051	Medicare-Parks&Recreat	1,850.00	1,208.74	191.32	1,400.06	449.94	24.32%
001-113-40055	SUI-Parks&Recreat	370.00	330.37	55.92	386.29	-16.29	-4.40%
001-113-40060	PERS-Parks&Recreat	15,557.00	6,755.88	1,173.82	7,929.70	7,627.30	49.03%
001-113-40065	Health/LifeIns-Parks&Recreat	37,556.00	27,194.68	4,271.85	31,466.53	6,089.47	16.21%
001-113-40070	WorkersComp.-Parks&Recreat	10,593.00	8,280.00	0.00	8,280.00	2,313.00	21.84%
001-113-42015	Gen.Supplies-Parks&Recreat	580.00	1,397.33	5.19	1,402.52	-822.52	-141.81%
001-113-42020	FUEL-Parks&Recreat	7,000.00	5,027.15	648.32	5,675.47	1,324.53	18.92%
001-113-42030	Repair/Maint-Parks&Recreat	27,000.00	27,604.65	2,358.39	29,963.04	-2,963.04	-10.97%
001-113-42057	Beautification-Parks&Recreat	6,000.00	2,973.61	0.00	2,973.61	3,026.39	50.44%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-113-42095	Clothing-Parks&Recreat	750.00	909.18	0.00	909.18	-159.18	-21.22%
001-113-42205	Lease-Prkglot-Parks&Recreat	47,000.00	30,383.68	3,790.46	34,174.14	12,825.86	27.29%
001-113-42400	Signs-Parks & Recreat	250.00	423.24	0.00	423.24	-173.24	-69.30%
001-113-42410	WeedControl-Parks&Recreat	5,000.00	2,316.27	5,000.00	7,316.27	-2,316.27	-46.33%
001-113-42415	Restrooms-Parks&Recreat	500.00	121.66	0.00	121.66	378.34	75.67%
001-113-42425	Taxes/Fees/Lics-Parks&Recreat	500.00	163.35	22.42	185.77	314.23	62.85%
001-113-42435	NetworkSvcCo-Parks&Recreat	2,000.00	595.60	0.00	595.60	1,404.40	70.22%
001-113-42436	Internet Services - Parks & Rec	0.00	307.80	153.90	461.70	-461.70	0.00%
001-113-42805	WaterUtilities-Parks&Recreat	26,000.00	22,091.08	6,013.97	28,105.05	-2,105.05	-8.10%
001-113-42810	PG&EUtilities-Parks&Recreat	42,000.00	36,314.40	4,706.34	41,020.74	979.26	2.33%
001-113-42850	VehicleMaintna-Parks&Recreat	4,000.00	1,296.95	30.67	1,327.62	2,672.38	66.81%
001-113-42860	O&MBlg/Structu-Parks&Recreat	5,000.00	3,775.74	2,404.76	6,180.50	-1,180.50	-23.61%
001-113-42865	Janitorial-Parks&Recreat	6,500.00	3,878.08	374.29	4,252.37	2,247.63	34.58%
001-113-43650	Basketball League Expenses	19,500.00	0.00	980.00	980.00	18,520.00	94.97%
001-113-44000	SmallEquipment-Parks&Recreat	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
001-114-40000	Salaries-SwimmingPool	0.00	917.72	-917.72	0.00	0.00	0.00%
001-114-40050	FICA-SwimmingPool	0.00	56.80	-56.80	0.00	0.00	0.00%
001-114-40051	Medicare-SwimmingPool	0.00	13.29	-13.29	0.00	0.00	0.00%
001-114-40055	SUI-SwimmingPool	0.00	10.69	-10.69	0.00	0.00	0.00%
001-114-40060	PERS-SwimmingPool	0.00	148.13	-148.13	0.00	0.00	0.00%
001-114-40065	HealthBenefits-SwimmingPool	0.00	296.40	-296.40	0.00	0.00	0.00%
001-114-42015	Gen.Supplies-SwimmingPool	250.00	308.02	0.00	308.02	-58.02	-23.21%
001-114-42025	Supplies-Chem-SwimmingPool	6,000.00	414.59	0.00	414.59	5,585.41	93.09%
001-114-42425	Taxes/Fees/Lics-SwimmingPool	1,000.00	439.00	0.00	439.00	561.00	56.10%
001-114-42860	O&MBlg/Structu-SwimmingPool	4,000.00	1,921.60	0.00	1,921.60	2,078.40	51.96%
001-114-43650	Contracts-Other-SwimmingPool	40,500.00	10,543.86	0.00	10,543.86	29,956.14	73.97%
001-114-69400	O&MEquipment-SwimmingPool	0.00	146.82	0.00	146.82	-146.82	0.00%
001-115-42055	CommunityProm-Promotions	7,500.00	7,425.00	0.00	7,425.00	75.00	1.00%
001-115-42436	InternetServic-Promotions	8,600.00	3,500.00	0.00	3,500.00	5,100.00	59.30%
001-115-42745	Advertising-Promotions	1,000.00	1,337.89	0.00	1,337.89	-337.89	-33.79%
001-115-42756	Membership/Dues-Promotions	125.00	150.00	0.00	150.00	-25.00	-20.00%
001-140-40000	Salaries-Cemetery	0.00	242.86	221.56	464.42	-464.42	0.00%
001-140-40050	FICA-Cemetery	0.00	15.06	13.74	28.80	-28.80	0.00%
001-140-40051	Medicare-Cemetery	0.00	3.52	3.21	6.73	-6.73	0.00%
001-140-40060	PERS-Cemetery	0.00	39.81	17.64	57.45	-57.45	0.00%
001-140-40065	EmployeeBenefi-Cemetery	0.00	78.94	110.00	188.94	-188.94	0.00%
001-140-42030	REP/MAINT-FAC-Cemetery	0.00	0.00	735.30	735.30	-735.30	0.00%
001-140-42805	WaterUtilities-Cemetery	0.00	76.96	0.00	76.96	-76.96	0.00%
001-172-40000	Salaries-MonteVerdeMuse	0.00	272.20	-272.20	0.00	0.00	0.00%
001-172-40050	FICA-MonteVerdeMuse	0.00	15.38	-15.38	0.00	0.00	0.00%
001-172-40051	Medicare-MonteVerdeMuse	0.00	3.60	-3.60	0.00	0.00	0.00%
001-172-40055	SUI-MonteVerdeMuse	0.00	1.59	-1.59	0.00	0.00	0.00%
001-172-40060	PERS-MonteVerdeMuse	0.00	21.67	-21.67	0.00	0.00	0.00%
001-172-40065	EmployeeBenefi-MonteVerdeMuse	0.00	68.75	-68.75	0.00	0.00	0.00%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-172-42805	WaterUtilities-MonteVerdeMuse	0.00	76.96	-76.96	0.00	0.00	0.00%
001-172-42810	PG&EUtilities-MonteVerdeMuse	0.00	120.11	-120.11	0.00	0.00	0.00%
001-172-42860	O&MBlg/Structu-MonteVerdeMuse	0.00	86.00	-86.00	0.00	0.00	0.00%
001-610-40065	Health/LifeIns-CentralServies	1,700.00	225.00	225.00	450.00	1,250.00	73.53%
001-610-42015	Gen.Supplies-CentralServies	800.00	5,664.76	0.00	5,664.76	-4,864.76	-608.10%
001-610-42030	Repair/Maint-CentralServies	400.00	28.86	0.00	28.86	371.14	92.79%
001-610-42031	EquipmtMaint.-CentralServies	400.00	140.68	25.20	165.88	234.12	58.53%
001-610-42435	NetworkSvcsCo-CentralServies	12,000.00	8,997.22	3,167.79	12,165.01	-165.01	-1.38%
001-610-42436	InternetServic-CentralServies	4,000.00	2,796.14	0.00	2,796.14	1,203.86	30.10%
001-610-42710	Communications-CentralServies	2,000.00	3,383.36	91.56	3,474.92	-1,474.92	-73.75%
001-610-42755	RiskManagement-CentralServies	214,000.00	161,578.00	0.00	161,578.00	52,422.00	24.50%
001-610-42756	Membership/Dues-CentralServies	1,000.00	80.00	0.00	80.00	920.00	92.00%
001-610-42760	Travel,Conf,Trg-CentralServies	0.00	81.02	-81.02	0.00	0.00	0.00%
001-610-43600	ProfServices-CentralServies	0.00	6,563.00	0.00	6,563.00	-6,563.00	0.00%
001-610-69800	ComputerHardwr-CentralServies	0.00	2,790.00	-2,790.00	0.00	0.00	0.00%
001-613-43350	Speciallegal-LEGALSERVICES	27,500.00	18,577.75	3,936.00	22,513.75	4,986.25	18.13%
Expense Totals:		2,807,096.00	1,953,092.25	121,714.97	2,074,807.22	732,288.78	26.09%
001 - GeneralFund Totals:		-394,703.00	-48,453.89	-32,720.97	-81,174.86	-313,528.14	
003 - Streets/Sidewal							
Revenue							
003-000-75100	VehicleLicenseFee	-5,000.00	-4,042.20	0.00	-4,042.20	-957.80	-19.16%
003-000-75120	Grants-County,local,m	0.00	0.00	-1,000.00	-1,000.00	1,000.00	0.00%
003-000-75320	2107HighwayUserTax	-46,500.00	-31,575.55	-3,556.75	-35,132.30	-11,367.70	-24.45%
003-000-75321	2105HighwayUserTax	-16,500.00	-10,791.67	-1,371.39	-12,163.06	-4,336.94	-26.28%
003-000-75322	2106HighwayUserTax	-16,500.00	-11,442.87	-1,484.78	-12,927.65	-3,572.35	-21.65%
003-000-75323	2107-5HighwayUserTax	-1,000.00	-1,000.00	0.00	-1,000.00	0.00	0.00%
003-000-75325	RoadMaintenance&Rehabi	-71,000.00	-49,081.35	-5,579.02	-54,660.37	-16,339.63	-23.01%
Revenue Totals:		-156,500.00	-107,933.64	-12,991.94	-120,925.58	-35,574.42	-22.73%
Expense							
003-102-42015	Gen.Supplies-CityClerk	0.00	8.19	-8.19	0.00	0.00	0.00%
003-102-42805	WaterUtilities-CityClerk	0.00	1.80	0.00	1.80	-1.80	0.00%
003-104-40000	Salaries-CITYMANAGER	12,854.00	701.94	0.00	701.94	12,152.06	94.54%
003-104-40015	VACATIONPAYOUT-CITYMANAGER	475.00	0.00	0.00	0.00	475.00	100.00%
003-104-40050	FICA-CityManager	797.00	43.52	0.00	43.52	753.48	94.54%
003-104-40051	Medicare-CITYMANAGER	186.00	10.18	0.00	10.18	175.82	94.53%
003-104-40055	SUI-CityManager	21.00	0.00	0.00	0.00	21.00	100.00%
003-104-40060	PERS-CITYMANAGER	870.00	129.87	0.00	129.87	740.13	85.07%
003-104-40065	EmployeeBenefi-CityManager	2,490.00	459.82	2,030.18	2,490.00	0.00	0.00%
003-104-40070	WorkersComp.-CITYMANAGER	602.00	471.00	0.00	471.00	131.00	21.76%
003-104-42015	Gen.Supplies-CITYMANAGER	50.00	33.49	0.00	33.49	16.51	33.02%
003-104-42760	Travel,Conf,Trg-CityManager	125.00	141.09	0.00	141.09	-16.09	-12.87%
003-104-42805	WaterUtilities-CityManager	30.00	13.03	0.98	14.01	15.99	53.30%
003-104-42810	PG&EUtilities-CityManager	60.00	34.48	10.27	44.75	15.25	25.42%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
003-104-42995	CONTINGENCY-CityManager	1,000.00	48.00	0.00	48.00	952.00	95.20%
003-104-43600	ProfServices-CityManager	375.00	271.27	0.00	271.27	103.73	27.66%
003-105-40000	Salaries-Finance	13,327.00	5,786.19	5,668.88	11,455.07	1,871.93	14.05%
003-105-40015	VACATIONPAYOUT-Finance	317.00	0.00	0.00	0.00	317.00	100.00%
003-105-40050	FICA-Finance	826.00	357.98	40.85	398.83	427.17	51.72%
003-105-40051	Medicare-Finance	193.00	83.78	9.55	93.33	99.67	51.64%
003-105-40055	SUI-Finance	52.00	16.36	0.00	16.36	35.64	68.54%
003-105-40060	PERS-Finance	830.00	460.63	53.25	513.88	316.12	38.09%
003-105-40065	EmployeeBenefi-Finance	3,099.00	1,994.11	203.53	2,197.64	901.36	29.09%
003-105-40070	WorkersComp.-Finance	1,499.00	1,128.00	0.00	1,128.00	371.00	24.75%
003-105-42015	Gen.Supplies-Finance	1,556.00	506.48	40.61	547.09	1,008.91	64.84%
003-105-42435	NetworkSvcCo-Finance	3,423.00	3,816.75	-63.92	3,752.83	-329.83	-9.64%
003-105-42450	MOMonlinefees-Finance	0.00	95.42	-95.42	0.00	0.00	0.00%
003-105-42760	Travel,Conf,Trg-Finance	93.00	0.00	0.00	0.00	93.00	100.00%
003-105-42805	WaterUtilities-Finance	37.00	37.66	-0.66	37.00	0.00	0.00%
003-105-42810	PG&EUtilities-Finance	405.00	378.71	46.68	425.39	-20.39	-5.03%
003-105-42955	PayChex&Bank-Finance	498.00	122.18	0.00	122.18	375.82	75.47%
003-105-43100	Audit&Acctg-Finance	2,521.00	0.00	1,209.00	1,209.00	1,312.00	52.04%
003-105-43600	ProfServices-Finance	311.00	0.00	0.00	0.00	311.00	100.00%
003-105-43650	Contracts-Other-Finance	124.00	0.00	0.00	0.00	124.00	100.00%
003-105-69400	O&MEquipment-Finance	311.00	0.00	0.00	0.00	311.00	100.00%
003-112-40000	Salaries-Streets/Roads	59,862.00	44,519.41	6,055.70	50,575.11	9,286.89	15.51%
003-112-40006	Overtime-Streets/Roads	0.00	223.63	-6.90	216.73	-216.73	0.00%
003-112-40015	VACATIONPAYOUT-Streets/Roads	2,091.00	89.81	89.69	179.50	1,911.50	91.42%
003-112-40050	FICA-Streets/Roads	3,711.00	2,699.30	359.15	3,058.45	652.55	17.58%
003-112-40051	Medicare-Streets/Roads	868.00	631.70	83.98	715.68	152.32	17.55%
003-112-40055	SUI-Streets/Roads	173.00	159.65	0.00	159.65	13.35	7.72%
003-112-40060	PERS-Streets/Roads	7,297.00	4,434.09	604.02	5,038.11	2,258.89	30.96%
003-112-40065	Health/LifeIns-Streets/Roads	17,617.00	17,244.56	2,255.75	19,500.31	-1,883.31	-10.69%
003-112-40070	WorkersComp.-Streets/Roads	4,969.00	3,882.00	0.00	3,882.00	1,087.00	21.88%
003-112-42015	Gen.Supplies-Streets/Roads	1,500.00	605.54	0.00	605.54	894.46	59.63%
003-112-42020	FUEL-Streets/Roads	5,000.00	2,301.75	222.71	2,524.46	2,475.54	49.51%
003-112-42095	Clothing-Streets/Roads	750.00	1,121.68	7.55	1,129.23	-379.23	-50.56%
003-112-42200	Patching-Streets/Roads	7,500.00	1,747.07	133.76	1,880.83	5,619.17	74.92%
003-112-42400	Signs-Streets/Roads	250.00	423.24	0.00	423.24	-173.24	-69.30%
003-112-42405	FloodControl-Streets/Roads	1,000.00	0.00	575.00	575.00	425.00	42.50%
003-112-42410	WeedControl-Streets/Roads	4,000.00	0.00	4,149.66	4,149.66	-149.66	-3.74%
003-112-42810	PG&EUtilities-Streets/Roads	0.00	270.58	134.21	404.79	-404.79	0.00%
003-112-42815	StreetLights-Streets/Roads	42,000.00	26,717.28	2,175.01	28,892.29	13,107.71	31.21%
003-112-42850	VehicleMaintna-Streets/Roads	2,000.00	1,978.58	235.40	2,213.98	-213.98	-10.70%
003-112-42860	Street/Drain Repairs	20,000.00	71.14	0.00	71.14	19,928.86	99.64%
003-112-43650	Contracts-Other-Streets/Roads	0.00	-1,000.00	5,800.00	4,800.00	-4,800.00	0.00%
003-112-69400	O&MEquipment-Streets/Roads	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
003-112-69600	Improvements-Streets/Roads	42,500.00	2,395.44	0.00	2,395.44	40,104.56	94.36%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense Totals:		273,445.00	127,668.38	32,020.28	159,688.66	113,756.34	41.60%
003 - Streets/Sidewal Totals:		116,945.00	19,734.74	19,028.34	38,763.08	78,181.92	
004 - CrestviewLgt/D							
Revenue							
004-000-74330	StreetLightingCharges	-2,650.00	0.00	0.00	0.00	-2,650.00	-100.00%
Revenue Totals:		-2,650.00	0.00	0.00	0.00	-2,650.00	-100.00%
Expense							
004-105-40000	Salaries-Finance	10,662.00	1,184.13	265.74	1,449.87	9,212.13	86.40%
004-105-40015	VacationPayout-Finance	254.00	0.00	0.00	0.00	254.00	100.00%
004-105-40050	FICA-Finance	661.00	73.10	16.26	89.36	571.64	86.48%
004-105-40051	Medicare-Finance	155.00	17.14	3.81	20.95	134.05	86.48%
004-105-40055	SUI-Finance	42.00	9.54	0.00	9.54	32.46	77.29%
004-105-40060	PERS-Finance	664.00	94.34	21.16	115.50	548.50	82.61%
004-105-40065	EmployeeBenefi-Finance	2,479.00	328.86	2,080.85	2,409.71	69.29	2.80%
004-105-40070	WorkersComp.-Finance	1,199.00	0.00	0.00	0.00	1,199.00	100.00%
004-105-42015	Gen.Supplies-Finance	1,245.00	0.00	436.39	436.39	808.61	64.95%
004-105-42435	NetworkSvcsCo-Finance	2,739.00	2,739.00	0.00	2,739.00	0.00	0.00%
004-105-42760	Travel,Conf,Trg-Finance	75.00	0.00	0.00	0.00	75.00	100.00%
004-105-42805	WaterUtilities-Finance	30.00	0.00	24.22	24.22	5.78	19.27%
004-105-42810	PG&EUtilities-Finance	324.00	0.00	0.00	0.00	324.00	100.00%
004-105-42955	PayChex&Bank-Finance	398.00	0.00	0.00	0.00	398.00	100.00%
004-105-43100	Audit&Acctg-Finance	2,017.00	0.00	1,007.50	1,007.50	1,009.50	50.05%
004-105-43600	ProfServices-Finance	249.00	0.00	0.00	0.00	249.00	100.00%
004-105-43650	Contracts-Other-Finance	100.00	0.00	0.00	0.00	100.00	100.00%
004-105-69400	O&MEquipment-Finance	249.00	0.00	0.00	0.00	249.00	100.00%
004-145-42815	StreetLights-CrestViewLgt	2,650.00	863.44	115.76	979.20	1,670.80	63.05%
Expense Totals:		26,192.00	5,309.55	3,971.69	9,281.24	16,910.76	64.56%
004 - CrestviewLgt/D Totals:		23,542.00	5,309.55	3,971.69	9,281.24	14,260.76	
010 - SewerM&O							
Revenue							
010-000-74500	SewerServiceCharges	-2,967,587.00	-1,990,038.12	-246,695.41	-2,236,733.53	-730,853.47	-24.63%
010-000-74505	SepticDumpingFee	-50,000.00	-33,938.17	-2,687.82	-36,625.99	-13,374.01	-26.75%
010-000-74510	ContractSewerRevAWA&	-223,120.00	-184,834.64	-10,708.00	-195,542.64	-27,577.36	-12.36%
010-000-75000	InterestEarnings	-16,000.00	0.00	0.00	0.00	-16,000.00	-100.00%
010-000-77115	EffluentDisposal	-156,068.00	-129,528.54	-13,355.44	-142,883.98	-13,184.02	-8.45%
010-000-77130	LateCharges	-40,000.00	-24,563.08	-7,387.13	-31,950.21	-8,049.79	-20.12%
010-000-78999	OperatingTransfersIn	-830,000.00	0.00	0.00	0.00	-830,000.00	-100.00%
010-001-74500	SewerSvcChrgesAmadorC	-48,871.00	-18,240.00	-3,097.75	-21,337.75	-27,533.25	-56.34%
Revenue Totals:		-4,331,646.00	-2,381,142.55	-283,931.55	-2,665,074.10	-1,666,571.90	-38.47%
Expense							
010-007-69400	O&MEquipment-SewerTreatment	0.00	859.01	-859.01	0.00	0.00	0.00%
010-102-40000	Salaries-CityClerk	16,656.00	7,257.55	4,942.32	12,199.87	4,456.13	26.75%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
010-102-40015	VacationPayout-CityClerk	625.00	0.00	0.00	0.00	625.00	100.00%
010-102-40050	FICA-CityClerk	1,033.00	443.47	85.35	528.82	504.18	48.81%
010-102-40051	Medicare-CityClerk	242.00	103.77	19.96	123.73	118.27	48.87%
010-102-40055	SUI-CityClerk	53.00	71.59	0.00	71.59	-18.59	-35.08%
010-102-40060	PERS-CityClerk	1,326.00	810.04	236.40	1,046.44	279.56	21.08%
010-102-40065	Health/LifeIns-CityClerk	6,225.00	3,184.62	550.00	3,734.62	2,490.38	40.01%
010-102-40070	WorkersComp.-CityClerk	1,505.00	1,176.00	0.00	1,176.00	329.00	21.86%
010-102-42015	Gen.Supplies-CityClerk	250.00	16.38	0.00	16.38	233.62	93.45%
010-102-42445	MUNICODEWEB-CityClerk	1,750.00	0.00	0.00	0.00	1,750.00	100.00%
010-102-42760	Travel,Conf,Trg-CityClerk	375.00	54.63	0.00	54.63	320.37	85.43%
010-102-42805	WaterUtilities-CityClerk	200.00	38.31	1.96	40.27	159.73	79.87%
010-102-42810	PG&EUtilities-CityClerk	300.00	34.49	10.27	44.76	255.24	85.08%
010-102-43650	City Clerk - Contracts	250.00	0.00	0.00	0.00	250.00	100.00%
010-102-69800	IT Equipment - City Clerk	0.00	54.00	-54.00	0.00	0.00	0.00%
010-104-40000	Salaries-CITYMANAGER	89,976.00	43,328.53	14,455.99	57,784.52	32,191.48	35.78%
010-104-40015	VacationPayout-CityManager	3,325.00	0.00	0.00	0.00	3,325.00	100.00%
010-104-40050	FICA-CityManager	5,579.00	2,450.53	1,468.21	3,918.74	1,660.26	29.76%
010-104-40051	Medicare-CITYMANAGER	1,305.00	615.63	62.72	678.35	626.65	48.02%
010-104-40055	SUI-CityManager	147.00	101.55	0.00	101.55	45.45	30.92%
010-104-40060	PERS-CITYMANAGER	6,091.00	2,636.29	1,546.33	4,182.62	1,908.38	31.33%
010-104-40065	Health/LifeIns-CITYMANAGER	17,429.00	12,367.83	5,061.17	17,429.00	0.00	0.00%
010-104-40070	WorkersComp.-CityManager	4,214.00	3,294.00	0.00	3,294.00	920.00	21.83%
010-104-42015	Gen.Supplies-CityManager	350.00	66.98	0.00	66.98	283.02	80.86%
010-104-42760	Travel,Conf,Trg-CityManager	875.00	412.86	0.00	412.86	462.14	52.82%
010-104-42805	WaterUtilities-CityManager	208.00	28.84	1.96	30.80	177.20	85.19%
010-104-42810	PG&EUtilities-CityManager	420.00	68.97	20.54	89.51	330.49	78.69%
010-104-42995	CONTINGENCY-CityManager	7,000.00	336.00	81.02	417.02	6,582.98	94.04%
010-104-43600	ProfServices-CityManager	2,625.00	4,542.54	0.00	4,542.54	-1,917.54	-73.05%
010-105-40000	Salaries-Finance	87,071.00	38,027.15	19,488.24	57,515.39	29,555.61	33.94%
010-105-40015	VacationPayout-Finance	2,071.00	0.00	0.00	0.00	2,071.00	100.00%
010-105-40050	FICA-Finance	5,398.00	2,274.61	1,769.91	4,044.52	1,353.48	25.07%
010-105-40051	Medicare-Finance	1,263.00	535.14	63.12	598.26	664.74	52.63%
010-105-40055	SUI-Finance	342.00	137.03	23.10	160.13	181.87	53.18%
010-105-40060	PERS-Finance	5,421.00	2,400.02	2,030.63	4,430.65	990.35	18.27%
010-105-40065	Health/LifeIns-Finance	20,249.00	13,338.46	6,155.01	19,493.47	755.53	3.73%
010-105-40070	WorkersComp.-Finance	9,791.00	7,716.00	0.00	7,716.00	2,075.00	21.19%
010-105-42015	Gen.Supplies-Finance	10,166.00	10,287.99	18.47	10,306.46	-140.46	-1.38%
010-105-42435	NetworkSvcsCo-Finance	22,365.00	23,765.00	2,879.04	26,644.04	-4,279.04	-19.13%
010-105-42450	MOMonlinefees-Finance	11,000.00	4,330.63	2,767.04	7,097.67	3,902.33	35.48%
010-105-42760	Travel,Conf,Trg-Finance	610.00	0.00	0.00	0.00	610.00	100.00%
010-105-42805	WaterUtilities-Finance	244.00	169.79	11.51	181.30	62.70	25.70%
010-105-42810	PG&EUtilities-Finance	2,643.00	1,385.13	165.96	1,551.09	1,091.91	41.31%
010-105-42955	PayChex&Bank-Finance	3,253.00	718.82	0.00	718.82	2,534.18	77.90%
010-105-43100	Audit&Acctg-Finance	16,469.00	0.00	8,261.50	8,261.50	8,207.50	49.84%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
010-105-43600	ProfServices-Finance	2,033.00	0.00	0.00	0.00	2,033.00	100.00%
010-105-43650	Contracts-Other-Finance	813.00	0.00	0.00	0.00	813.00	100.00%
010-105-69400	O&MEquipment-Finance	2,033.00	0.00	0.00	0.00	2,033.00	100.00%
010-111-42300	E&PReimbEngr.-Engineering	0.00	2,295.00	1,350.00	3,645.00	-3,645.00	0.00%
010-151-40000	Salaries-SewerTreatment	111,421.00	76,858.11	6,513.14	83,371.25	28,049.75	25.17%
010-151-40006	Overtime-SewerTreatment	10,000.00	6,869.89	837.77	7,707.66	2,292.34	22.92%
010-151-40015	VacationPayout-SewerTreatment	3,892.00	164.65	744.61	909.26	2,982.74	76.64%
010-151-40050	FICA-SewerTreatment	6,908.00	4,906.06	437.27	5,343.33	1,564.67	22.65%
010-151-40051	Medicare-SewerTreatment	1,616.00	1,149.08	102.24	1,251.32	364.68	22.57%
010-151-40055	SUI-SewerTreatment	323.00	227.76	0.00	227.76	95.24	29.49%
010-151-40060	PERS-SewerTreatment	13,583.00	9,727.18	943.54	10,670.72	2,912.28	21.44%
010-151-40061	PERSUnfunded-SewerTreatment	66,423.00	66,423.00	0.00	66,423.00	0.00	0.00%
010-151-40065	Health/LifeIns-SewerTreatment	32,790.00	25,922.48	2,238.67	28,161.15	4,628.85	14.12%
010-151-40070	WorkersComp.-SewerTreatment	9,249.00	7,227.00	0.00	7,227.00	2,022.00	21.86%
010-151-42015	Supplies-Lab-SewerTreatment	9,500.00	7,629.88	1,395.51	9,025.39	474.61	5.00%
010-151-42020	FUEL-SewerTreatment	6,000.00	2,759.48	653.07	3,412.55	2,587.45	43.12%
010-151-42025	Supplies-Chem-SewerTreatment	115,000.00	123,479.34	27,232.83	150,712.17	-35,712.17	-31.05%
010-151-42031	EquipmtMaint.-SewerTreatment	36,000.00	669.20	11,734.36	12,403.56	23,596.44	65.55%
010-151-42045	Sludge-SewerTreatment	60,000.00	34,616.18	4,274.15	38,890.33	21,109.67	35.18%
010-151-42095	Clothing-SewerTreatment	750.00	877.95	0.00	877.95	-127.95	-17.06%
010-151-42215	Rentals-Mach/Eq-SewerTreatment	15,000.00	15,768.59	15,450.00	31,218.59	-16,218.59	-108.12%
010-151-42425	Taxes/Fees/Lics-SewerTreatment	37,000.00	32,195.70	0.00	32,195.70	4,804.30	12.98%
010-151-42435	NetworkSvcsCo-SewerTreatment	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
010-151-42436	InternetServic-SewerTreatment	1,000.00	506.91	0.00	506.91	493.09	49.31%
010-151-42710	Communications-SewerTreatment	500.00	437.72	31.90	469.62	30.38	6.08%
010-151-42756	Membership/Dues-SewerTreatment	900.00	0.00	821.00	821.00	79.00	8.78%
010-151-42760	Travel,Conf,Trg-SewerTreatment	1,000.00	1,862.77	0.00	1,862.77	-862.77	-86.28%
010-151-42805	WaterUtilities-SewerTreatment	12,000.00	11,722.32	1,280.43	13,002.75	-1,002.75	-8.36%
010-151-42810	PG&EUtilities-SewerTreatment	36,000.00	26,242.76	2,734.81	28,977.57	7,022.43	19.51%
010-151-42830	O&M-SewerPlt-SewerTreatment	25,000.00	22,986.27	1,086.62	24,072.89	927.11	3.71%
010-151-42850	VehicleMaintna-SewerTreatment	5,500.00	3,646.98	0.00	3,646.98	1,853.02	33.69%
010-151-43250	Engineering-SewerTreatment	50,000.00	62,850.00	17,304.75	80,154.75	-30,154.75	-60.31%
010-151-43650	Contracts-Other-SewerTreatment	0.00	19,088.50	-19,088.50	0.00	0.00	0.00%
010-151-45100	PrincipalPymt-SewerTreatment	26,000.00	0.00	0.00	0.00	26,000.00	100.00%
010-151-45200	InterestExpens-SewerTreatment	18,300.00	9,135.00	0.00	9,135.00	9,165.00	50.08%
010-151-69600	Improvements-SewerTreatment	110,000.00	226,521.75	-200,000.00	26,521.75	83,478.25	75.89%
010-151-69701	Machinery-&-SewerTreatment	10,000.00	10,391.06	0.00	10,391.06	-391.06	-3.91%
010-151-69801	ComputerSoftwr-SewerTreatment	0.00	8,018.50	-8,018.50	0.00	0.00	0.00%
010-152-40000	Salaries-SewerCollectio	101,208.00	53,956.16	6,240.83	60,196.99	41,011.01	40.52%
010-152-40006	Overtime-SewerCollectio	0.00	185.09	-185.09	0.00	0.00	0.00%
010-152-40015	VacationPayout-SewerCollectio	3,535.00	149.68	500.29	649.97	2,885.03	81.61%
010-152-40050	FICA-SewerCollectio	6,275.00	3,311.70	391.56	3,703.26	2,571.74	40.98%
010-152-40051	Medicare-SewerCollectio	1,468.00	774.76	91.58	866.34	601.66	40.99%
010-152-40055	SUI-SewerCollectio	293.00	148.42	0.00	148.42	144.58	49.34%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
010-152-40060	PERS-SewerCollectio	12,338.00	5,888.94	823.71	6,712.65	5,625.35	45.59%
010-152-40061	PERSUnfunded-SewerCollectio	66,423.00	66,423.00	0.00	66,423.00	0.00	0.00%
010-152-40065	Health/LifeIns-SewerCollectio	29,784.00	17,152.83	2,159.95	19,312.78	10,471.22	35.16%
010-152-40070	WorkersComp.-SewerCollectio	8,401.00	6,566.00	0.00	6,566.00	1,835.00	21.84%
010-152-42015	Gen.Supplies-SewerCollectio	2,000.00	565.00	0.00	565.00	1,435.00	71.75%
010-152-42095	Clothing-SewerCollectio	750.00	989.02	0.00	989.02	-239.02	-31.87%
010-152-42215	Rentals-Mach/Eq-SewerCollectio	0.00	3,380.00	0.00	3,380.00	-3,380.00	0.00%
010-152-42425	Taxes/Fees/Lics-SewerCollectio	4,500.00	3,945.00	0.00	3,945.00	555.00	12.33%
010-152-42455	ComputerMaint.-SewerCollectio	8,000.00	0.00	16,037.00	16,037.00	-8,037.00	-100.46%
010-152-42830	O&M-SewerPlt-SewerCollectio	2,000.00	625.47	0.00	625.47	1,374.53	68.73%
010-152-42850	VehicleMaintna-SewerCollectio	2,500.00	2,094.46	0.00	2,094.46	405.54	16.22%
010-152-42860	O&MBlg/Structu-SewerCollectio	3,000.00	0.00	3,314.83	3,314.83	-314.83	-10.49%
010-152-43250	Engineering-SewerCollectio	16,000.00	20,235.00	472.50	20,707.50	-4,707.50	-29.42%
010-152-69400	O&MEquipment-SewerCollectio	2,000.00	16,640.58	-9,657.63	6,982.95	-4,982.95	-249.15%
010-152-69600	Improvements-SewerCollectio	776,631.00	737,611.22	0.00	737,611.22	39,019.78	5.02%
010-152-69701	Machinery&-SewerCollectio	0.00	6,160.28	0.00	6,160.28	-6,160.28	0.00%
010-152-69801	ComputerSoftwr-SewerCollectio	0.00	8,018.50	-8,018.50	0.00	0.00	0.00%
010-610-40065	Health/LifeIns-CentralServies	1,275.00	0.00	0.00	0.00	1,275.00	100.00%
010-610-42015	Gen.Supplies-CentralServies	600.00	5,664.71	0.00	5,664.71	-5,064.71	-844.12%
010-610-42031	EquipmtMaint.-CentralServies	300.00	169.57	0.00	169.57	130.43	43.48%
010-610-42435	NetworkSvcsCo-CentralServies	9,000.00	9,758.07	0.00	9,758.07	-758.07	-8.42%
010-610-42436	InternetServic-CentralServies	3,000.00	2,642.72	0.00	2,642.72	357.28	11.91%
010-610-42710	Communications-CentralServies	1,500.00	3,243.22	80.13	3,323.35	-1,823.35	-121.56%
010-610-42755	RiskManagement-CentralServies	160,500.00	108,452.00	0.00	108,452.00	52,048.00	32.43%
010-610-42756	Membership/Dues-CentralServies	750.00	0.00	0.00	0.00	750.00	100.00%
010-610-69800	ComputerHardwr-CentralServies	300.00	2,790.00	-2,790.00	0.00	300.00	100.00%
010-613-43350	Speciallegal-LEGALSERVICES	5,500.00	5,500.00	0.00	5,500.00	0.00	0.00%
Expense Totals:		2,438,055.00	2,105,658.65	-49,214.45	2,056,444.20	381,610.80	15.65%
010 - SewerM&O Totals:		-1,893,591.00	-275,483.90	-333,146.00	-608,629.90	-1,284,961.10	
011 - SewerWWTP							
Revenue							
011-000-75000	InterestEarnings	-7,000.00	0.00	0.00	0.00	-7,000.00	-100.00%
011-000-77115	SewerConnectionCharges	0.00	-76,745.12	-6,250.00	-82,995.12	82,995.12	0.00%
Revenue Totals:		-7,000.00	-76,745.12	-6,250.00	-82,995.12	75,995.12	1,085.64%
011 - SewerWWTP Totals:		-7,000.00	-76,745.12	-6,250.00	-82,995.12	75,995.12	1,085.64%
012 - SewerLineRep.							
Revenue							
012-000-75000	InterestEarnings	-7,000.00	0.00	0.00	0.00	-7,000.00	-100.00%
Revenue Totals:		-7,000.00	0.00	0.00	0.00	-7,000.00	-100.00%
012 - SewerLineRep. Totals:		-7,000.00	0.00	0.00	0.00	-7,000.00	-100.00%
014 - SewerCapRes							
Revenue							

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
014-000-75000	InterestEarnings	-11,000.00	0.00	0.00	0.00	-11,000.00	-100.00%
	Revenue Totals:	-11,000.00	0.00	0.00	0.00	-11,000.00	-100.00%
Expense							
014-151-69400	Equipment - Sewer Capital Reserve	0.00	0.00	200,000.00	200,000.00	-200,000.00	0.00%
	Expense Totals:	0.00	0.00	200,000.00	200,000.00	-200,000.00	0.00%
	014 - SewerCapRes Totals:	-11,000.00	0.00	200,000.00	200,000.00	-211,000.00	
028 - PublicSafety							
Expense							
028-106-42015	Wellness Grant Supply Expenses	0.00	7,921.63	0.00	7,921.63	-7,921.63	0.00%
028-106-42760	Travel,Conf,Trg-PoliceDept	0.00	4,276.26	0.00	4,276.26	-4,276.26	0.00%
	Expense Totals:	0.00	12,197.89	0.00	12,197.89	-12,197.89	0.00%
	028 - PublicSafety Totals:	0.00	12,197.89	0.00	12,197.89	-12,197.89	0.00%
035 - TM-General							
Revenue							
035-000-74355	TrafficMitigationfee	0.00	-7,289.60	0.00	-7,289.60	7,289.60	0.00%
	Revenue Totals:	0.00	-7,289.60	0.00	-7,289.60	7,289.60	0.00%
	035 - TM-General Totals:	0.00	-7,289.60	0.00	-7,289.60	7,289.60	0.00%
042 - AB1600							
Revenue							
042-000-74345	GENERALDEVELOPERIMPACT	-7,720.00	-10,073.54	0.00	-10,073.54	2,353.54	30.49%
042-000-75000	Income-InterestEarning	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
	Revenue Totals:	-8,720.00	-10,073.54	0.00	-10,073.54	1,353.54	15.52%
Expense							
042-106-69701	Machinery-&PoliceDept	47,031.00	10,653.37	0.00	10,653.37	36,377.63	77.35%
042-113-69701	Machinery-&Parks&Recreat	25,360.00	0.00	0.00	0.00	25,360.00	100.00%
	Expense Totals:	72,391.00	10,653.37	0.00	10,653.37	61,737.63	85.28%
	042 - AB1600 Totals:	63,671.00	579.83	0.00	579.83	63,091.17	
059 - BuildingFacili							
Expense							
059-113-42810	PG&EUtilities-Parks&Recreat	0.00	1,714.01	0.00	1,714.01	-1,714.01	0.00%
	Expense Totals:	0.00	1,714.01	0.00	1,714.01	-1,714.01	0.00%
	059 - BuildingFacili Totals:	0.00	1,714.01	0.00	1,714.01	-1,714.01	0.00%
073 - ParkImpactFee							
Revenue							
073-000-74360	PARKSREGIONALIMPACTFEE	-13,701.00	-51,950.06	0.00	-51,950.06	38,249.06	279.17%
073-000-75120	Grants - Local, Other	0.00	-112,500.00	0.00	-112,500.00	112,500.00	0.00%
	Revenue Totals:	-13,701.00	-164,450.06	0.00	-164,450.06	150,749.06	1,100.28%
Expense							
073-113-69600	Improvements-Parks&Recreat	172,000.00	12,472.00	78,446.25	90,918.25	81,081.75	47.14%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense Totals:		172,000.00	12,472.00	78,446.25	90,918.25	81,081.75	47.14%
073 - ParkImpactFee Totals:		158,299.00	-151,978.06	78,446.25	-73,531.81	231,830.81	
080 - EffluentDisp.							
Expense							
080-102-40000	Salaries-CityClerk	9,994.00	4,629.47	4,365.37	8,994.84	999.16	10.00%
080-102-40015	VacationPayout-CityClerk	375.00	0.00	0.00	0.00	375.00	100.00%
080-102-40050	FICA-CityClerk	620.00	282.69	51.21	333.90	286.10	46.15%
080-102-40051	Medicare-CityClerk	145.00	66.10	11.98	78.08	66.92	46.15%
080-102-40055	SUI-CityClerk	32.00	43.24	0.00	43.24	-11.24	-35.13%
080-102-40060	PERS-CityClerk	796.00	523.05	141.83	664.88	131.12	16.47%
080-102-40065	EmployeeBenefi-CityClerk	3,735.00	1,715.94	330.00	2,045.94	1,689.06	45.22%
080-102-40070	WorkersComp.-CityClerk	903.00	705.00	0.00	705.00	198.00	21.93%
080-102-42015	Gen.Supplies-CityClerk	150.00	16.38	0.00	16.38	133.62	89.08%
080-102-42445	MuniCodeWeb-CityClerk	1,050.00	0.00	0.00	0.00	1,050.00	100.00%
080-102-42760	City Clerk - Travel/Conferences/Training	225.00	54.63	0.00	54.63	170.37	75.72%
080-102-42805	WaterUtilities-CityClerk	120.00	27.91	2.94	30.85	89.15	74.29%
080-102-42810	PG&EUtilities-CityClerk	180.00	17.23	5.14	22.37	157.63	87.57%
080-102-43650	City Clerk - Contract Services	150.00	0.00	0.00	0.00	150.00	100.00%
080-102-69800	IT Equipment - City Clerk	0.00	54.00	-54.00	0.00	0.00	0.00%
080-104-40000	Salaries-CityManager	64,269.00	26,828.26	13,364.32	40,192.58	24,076.42	37.46%
080-104-40015	VacationPayout-CityManager	2,375.00	0.00	0.00	0.00	2,375.00	100.00%
080-104-40050	FICA-CityManager	3,985.00	1,522.22	202.77	1,724.99	2,260.01	56.71%
080-104-40051	Medicare-CityManager	932.00	381.16	47.42	428.58	503.42	54.02%
080-104-40055	SUI-CityManager	105.00	64.61	0.00	64.61	40.39	38.47%
080-104-40060	PERS-CityManager	4,351.00	1,694.42	261.84	1,956.26	2,394.74	55.04%
080-104-40065	EmployeeBenefi-CityManager	12,449.00	8,269.66	4,179.34	12,449.00	0.00	0.00%
080-104-40070	WorkersComp.-CityManager	3,010.00	2,352.00	0.00	2,352.00	658.00	21.86%
080-104-42015	Gen.Supplies-CityManager	250.00	66.98	0.00	66.98	183.02	73.21%
080-104-42760	Travel,Conf,Trg-CITYMANAGER	625.00	267.75	0.00	267.75	357.25	57.16%
080-104-42805	WaterUtilities-CityManager	149.00	27.91	1.96	29.87	119.13	79.95%
080-104-42810	PG&EUtilities-CityManager	300.00	68.97	20.54	89.51	210.49	70.16%
080-104-42995	CONTINGENCY-CityManager	5,000.00	240.00	0.00	240.00	4,760.00	95.20%
080-104-43600	ProfServices-CityManager	1,875.00	542.54	0.00	542.54	1,332.46	71.06%
080-105-40000	Salaries-Finance	24,877.00	5,838.14	665.23	6,503.37	18,373.63	73.86%
080-105-40015	VACATIONPAYOUT-Finance	592.00	0.00	0.00	0.00	592.00	100.00%
080-105-40050	FICA-Finance	1,542.00	360.83	40.66	401.49	1,140.51	73.96%
080-105-40051	Medicare-Finance	361.00	84.36	9.52	93.88	267.12	73.99%
080-105-40055	SUI-Finance	98.00	19.92	0.00	19.92	78.08	79.67%
080-105-40060	PERS-Finance	1,549.00	511.55	52.96	564.51	984.49	63.56%
080-105-40065	EmployeeBenefi-Finance	5,785.00	2,335.79	3,039.20	5,374.99	410.01	7.09%
080-105-40070	WorkersComp.-Finance	2,797.00	2,259.00	0.00	2,259.00	538.00	19.23%
080-105-42015	Gen.Supplies-Finance	2,905.00	816.59	561.55	1,378.14	1,526.86	52.56%
080-105-42435	NetworkSvcsCo-Finance	6,390.00	6,740.00	-544.49	6,195.51	194.49	3.04%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
080-105-42450	MOMonlinefees-Finance	0.00	572.49	-572.49	0.00	0.00	0.00%
080-105-42760	Travel,Conf,Trg-Finance	174.00	0.00	0.00	0.00	174.00	100.00%
080-105-42805	WaterUtilities-Finance	70.00	74.62	-4.62	70.00	0.00	0.00%
080-105-42810	PG&EUtilities-Finance	755.00	297.95	41.49	339.44	415.56	55.04%
080-105-42955	PayChex&Bank-Finance	929.00	129.57	0.00	129.57	799.43	86.05%
080-105-43100	Audit&Acctg-Finance	4,705.00	0.00	2,216.50	2,216.50	2,488.50	52.89%
080-105-43600	ProfServices-Finance	581.00	0.00	0.00	0.00	581.00	100.00%
080-105-43650	Contracts-Other-Finance	232.00	0.00	0.00	0.00	232.00	100.00%
080-105-69400	O&MEquipment-Finance	581.00	0.00	0.00	0.00	581.00	100.00%
080-160-40000	Salaries-SewerARSA	107,519.00	77,567.58	7,519.00	85,086.58	22,432.42	20.86%
080-160-40006	Overtime-SewerARSA	10,000.00	12,020.17	98.07	12,118.24	-2,118.24	-21.18%
080-160-40015	VacationPayout-Effluent	3,756.00	157.17	258.17	415.34	3,340.66	88.94%
080-160-40050	FICA-SewerARSA	6,666.00	5,197.34	441.15	5,638.49	1,027.51	15.41%
080-160-40051	Medicare-SewerARSA	1,559.00	1,215.18	103.20	1,318.38	240.62	15.43%
080-160-40055	SUI-SewerARSA	311.00	216.79	0.00	216.79	94.21	30.29%
080-160-40060	PERS-SewerARSA	13,107.00	10,986.39	1,155.89	12,142.28	964.72	7.36%
080-160-40061	PERSUnfunded-Effluent	62,733.00	0.00	0.00	0.00	62,733.00	100.00%
080-160-40065	Health/LifeIns-SewerARSA	31,641.00	26,920.55	2,529.05	29,449.60	2,191.40	6.93%
080-160-40070	WorkersComp.-SewerARSA	8,925.00	6,975.00	0.00	6,975.00	1,950.00	21.85%
080-160-42016	Gen.Supplies-SewerARSA	1,600.00	578.43	0.00	578.43	1,021.57	63.85%
080-160-42020	FUEL-SewerARSA	12,000.00	67.05	58.05	125.10	11,874.90	98.96%
080-160-42030	Repair/Maint-SewerARSA	15,000.00	2,439.10	131.92	2,571.02	12,428.98	82.86%
080-160-42405	FloodControl-SewerARSA	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
080-160-42425	Taxes/Fees/Lics-SewerARSA	67,000.00	0.00	0.00	0.00	67,000.00	100.00%
080-160-42850	VehicleMaintna-SewerARSA	5,000.00	2,691.60	0.00	2,691.60	2,308.40	46.17%
080-160-42860	O&MBlg/Structu-SewerARSA	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
080-160-42900	ARSA-SewerARSA	50,000.00	408,766.00	-408,766.00	0.00	50,000.00	100.00%
080-160-43250	Engineering-SewerARSA	80,000.00	742.50	11,837.25	12,579.75	67,420.25	84.28%
080-160-43350	Speciallegal-SewerARSA	15,000.00	2,136.00	0.00	2,136.00	12,864.00	85.76%
080-160-69400	O&MEquipment-SewerARSA	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
080-160-69600	Improvements-SewerARSA	825,000.00	0.00	613,149.00	613,149.00	211,851.00	25.68%
080-610-40065	EmployeeBenefi-CentralServis	1,275.00	0.00	0.00	0.00	1,275.00	100.00%
080-610-42015	Gen.Supplies-CentralServis	600.00	0.00	0.00	0.00	600.00	100.00%
080-610-42031	EquipmtMaint.-CentralServis	300.00	0.00	0.00	0.00	300.00	100.00%
080-610-42435	NetworkSvcsCo-CentralServis	9,000.00	481.58	5,168.00	5,649.58	3,350.42	37.23%
080-610-42436	InternetServic-CentralServis	3,000.00	0.00	377.79	377.79	2,622.21	87.41%
080-610-42710	Communications-CentralServis	1,500.00	247.23	0.00	247.23	1,252.77	83.52%
080-610-42755	RiskManagement-CentralServis	160,500.00	115,727.00	0.00	115,727.00	44,773.00	27.90%
080-610-42756	Membership/Dues-CentralServis	750.00	0.00	0.00	0.00	750.00	100.00%
080-610-69800	ComputerHardwr-CentralServis	300.00	0.00	0.00	0.00	300.00	100.00%
080-613-43350	Legal-CityAttorney	27,500.00	11,338.75	0.00	11,338.75	16,161.25	58.77%
Expense Totals:		1,732,615.00	756,974.34	262,498.71	1,019,473.05	713,141.95	41.16%
080 - EffluentDisp. Totals:		1,732,615.00	756,974.34	262,498.71	1,019,473.05	713,141.95	41.16%

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
088 - CityCouncil							
Expense							
088-101-42760	Travel & Training - Council Contingency	0.00	0.00	1,145.92	1,145.92	-1,145.92	0.00%
	Expense Totals:	0.00	0.00	1,145.92	1,145.92	-1,145.92	0.00%
	088 - CityCouncil Totals:	0.00	0.00	1,145.92	1,145.92	-1,145.92	0.00%
	Report Total:	-218,222.00	236,559.79	192,973.94	429,533.73	-647,755.73	

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - GeneralFund	-394,703.00	-48,453.89	-32,720.97	-81,174.86	-313,528.14	
003 - Streets/Sidewal	116,945.00	19,734.74	19,028.34	38,763.08	78,181.92	
004 - CrestviewLgt/D	23,542.00	5,309.55	3,971.69	9,281.24	14,260.76	
010 - SewerM&O	-1,893,591.00	-275,483.90	-333,146.00	-608,629.90	-1,284,961.10	
011 - SewerWWTP	-7,000.00	-76,745.12	-6,250.00	-82,995.12	75,995.12	1,085.64%
012 - SewerLineRep.	-7,000.00	0.00	0.00	0.00	-7,000.00	-100.00%
014 - SewerCapRes	-11,000.00	0.00	200,000.00	200,000.00	-211,000.00	
028 - PublicSafety	0.00	12,197.89	0.00	12,197.89	-12,197.89	0.00%
035 - TM-General	0.00	-7,289.60	0.00	-7,289.60	7,289.60	0.00%
042 - AB1600	63,671.00	579.83	0.00	579.83	63,091.17	
059 - BuildingFacili	0.00	1,714.01	0.00	1,714.01	-1,714.01	0.00%
073 - ParkImpactFee	158,299.00	-151,978.06	78,446.25	-73,531.81	231,830.81	
080 - EffluentDisp.	1,732,615.00	756,974.34	262,498.71	1,019,473.05	713,141.95	41.16%
088 - CityCouncil	0.00	0.00	1,145.92	1,145.92	-1,145.92	0.00%
Report Total:	-218,222.00	236,559.79	192,973.94	429,533.73	-647,755.73	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Sutter Creek-AP-Sutter Creek						
ACE05	ACE ELECTRIC MOTOR & PUMP	03/04/2026	Regular	0.00	9,475.11	310771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
RI6413	Invoice	02/24/2026	Pump repair - Baldor	0.00	3,314.83	
	Account Number		Account Name		Distribution Amount	
	010-152-69400		O&MEquipment-SewerCol..		3,314.83	
RI6460	Invoice	02/24/2026	BARMESA 2" SUBMERSIBLE GRINDER PU...	0.00	6,160.28	
	Account Number		Account Name		Distribution Amount	
	010-152-69701		Machinery&-SewerCollect..		6,160.28	
LEA05	MR. FIXIT	03/16/2026	Regular	0.00	575.00	310772
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
#000486	Invoice	03/16/2026	Leak Detection	0.00	575.00	
	Account Number		Account Name		Distribution Amount	
	003-112-42405		FloodControl-Streets/Roa...		575.00	
LEA05	MR. FIXIT	03/16/2026	Regular	0.00	-575.00	310772
WOL06	AARON WOLCOTT	03/16/2026	Regular	0.00	24.56	310773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2025 W-2C Refu...	Invoice	03/16/2026	OASDI Refund - W-2C	0.00	24.56	
	Account Number		Account Name		Distribution Amount	
	001-000-20475		Payroll Federal Taxes Pay...		24.56	
ACC03	ACC BUSINESS	03/16/2026	Regular	0.00	755.58	310774
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0786842114	Invoice	03/16/2026	City Internet Services	0.00	755.58	
	Account Number		Account Name		Distribution Amount	
	001-610-42435		NetworkSvcCo-CentralSe...		377.79	
	080-610-42436		InternetServ-CentralServ..		377.79	
ACE05	ACE ELECTRIC MOTOR & PUMP	03/16/2026	Regular	0.00	3,314.83	310775
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
RI6413	Invoice	03/16/2026	Repairs	0.00	3,314.83	
	Account Number		Account Name		Distribution Amount	
	010-152-42860		O&MBlg/Structu-SewerCo..		3,314.83	
ALP01	ALPHA ANALYTICAL LABORATO	03/16/2026	Regular	0.00	463.00	310776
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6027535-SFL_SU...	Invoice	03/16/2026	Lab Analysis	0.00	463.00	
	Account Number		Account Name		Distribution Amount	
	010-151-42015		Supplies-Lab-SewerTreat...		463.00	
AMA15	Amador Co Animal Control	03/16/2026	Regular	0.00	2,586.42	310777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Feb 2026	Invoice	03/16/2026	February 2026	0.00	2,586.42	
	Account Number		Account Name		Distribution Amount	
	001-106-42930		AnimalControl-PoliceDept		2,586.42	
AMA08	Amador Co Sheriff's Dept	03/16/2026	Regular	0.00	451.55	310778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
JAN 2026	Invoice	03/16/2026	RiMS Annual Support Services RMS -	0.00	451.55	
	Account Number		Account Name		Distribution Amount	
	001-106-42710		Communications-PoliceD...		451.55	
AMA08	Amador Co Sheriff's Dept	03/16/2026	Regular	0.00	-451.55	310778

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
AMA07	Amador Reg Sani Authority	03/16/2026	Regular	0.00	204,383.00	310779
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
FY26-Q3	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	Q3 FY26 Payment	0.00	204,383.00	
	080-160-42900		ARSA-SewerARSA		204,383.00	
AMA79	Amador Steel & Supply, LLC	03/16/2026	Regular	0.00	150.00	310780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
8144	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	Volleyball Net Pole Sleeve Repairs	0.00	150.00	
	001-113-42860		O&MBlg/Structu-Parks&R... Volleyball Net Pole Sleeve Repai...		150.00	
AMA02	Amador Water Agency	03/16/2026	Regular	0.00	7,308.97	310781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
02.11.2026	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	Water Bill	0.00	7,308.97	
	001-102-42805		WaterUtilities-CityClerk		4.90	
	001-104-42805		WaterUtilities-CityManag...		4.90	
	001-105-42805		WaterUtilities-Finance		18.34	
	001-106-42805		WaterUtilities-PoliceDept		35.96	
	001-113-42805		WaterUtilities-Parks&Rec...		76.96	
	001-113-42805		WaterUtilities-Parks&Rec...		103.21	
	001-113-42805		WaterUtilities-Parks&Rec...		321.48	
	001-113-42805		WaterUtilities-Parks&Rec...		78.37	
	001-113-42805		WaterUtilities-Parks&Rec...		76.96	
	001-113-42805		WaterUtilities-Parks&Rec...		76.96	
	001-113-42805		WaterUtilities-Parks&Rec...		76.96	
	001-113-42805		WaterUtilities-Parks&Rec...		168.64	
	001-113-42805		WaterUtilities-Parks&Rec...		4,565.71	
	001-113-42805		WaterUtilities-Parks&Rec...		223.96	
	001-113-42805		WaterUtilities-Parks&Rec...		76.96	
	001-113-42805		WaterUtilities-Parks&Rec...		167.80	
	003-104-42805		WaterUtilities-CityManag...		0.98	
	003-105-42805		WaterUtilities-Finance		3.24	
	010-102-42805		WaterUtilities-CityClerk		1.96	
	010-104-42805		WaterUtilities-CityManag...		1.96	
	010-105-42805		WaterUtilities-Finance		11.51	
	010-151-42805		WaterUtilities-SewerTrea...		378.64	
	010-151-42805		WaterUtilities-SewerTrea...		901.79	
	080-102-42805		WaterUtilities-CityClerk		1.96	
	080-102-42805		WaterUtilities-CityClerk		0.98	
	080-104-42805		WaterUtilities-CityManag...		1.96	
	080-105-42805		WaterUtilities-Finance		2.88	
	Void	03/16/2026	Regular	0.00	0.00	310782
AME15	AMERICAN FIDELITY ASSURAN	03/16/2026	Regular	0.00	1,248.40	310783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0000612	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	02/06/2026	Accident Premiums	0.00	149.91	
	001-000-20480		P/R-MedicalHealthPay.		149.91	
INV0000614	Invoice	02/06/2026	Cancer Premiums	0.00	84.25	
	001-000-20480		P/R-MedicalHealthPay.		84.25	
INV0000619	Invoice	02/06/2026	Life Insurance Premiums	0.00	390.04	
	001-000-20480		P/R-MedicalHealthPay.		390.04	
INV0000653	Invoice	02/20/2026	Accident Premiums	0.00	149.91	
	001-000-20480		P/R-MedicalHealthPay.		149.91	
INV0000655	Invoice	02/20/2026	Cancer Premiums	0.00	84.25	
	001-000-20480		P/R-MedicalHealthPay.		84.25	
INV0000660	Invoice	02/20/2026	Life Insurance Premiums	0.00	390.04	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	001-000-20480	P/R-MedicalHealthPay.	Life Insurance Premiums		390.04	
AME14	AMERICAN FIDELITY HEALTH	03/16/2026	Regular	0.00	2,207.06	310784
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000616	Invoice	02/06/2026	HSA Contribution	0.00	100.00	
	001-000-20465	HSAPayable	HSA Contribution		100.00	
INV0000617	Invoice	02/06/2026	HSA Contribution	0.00	1,003.53	
	001-000-20465	HSAPayable	HSA Contribution		1,003.53	
INV0000657	Invoice	02/20/2026	HSA Contribution	0.00	100.00	
	001-000-20465	HSAPayable	HSA Contribution		100.00	
INV0000658	Invoice	02/20/2026	HSA Contribution	0.00	1,003.53	
	001-000-20465	HSAPayable	HSA Contribution		1,003.53	
ANT02	ANTERRA GROUP, INC.	03/16/2026	Regular	0.00	3,114.38	310785
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
R18277	Invoice	03/16/2026	Flocculant	0.00	3,114.38	
	010-151-42025	Supplies-Chem-SewerTre...	Flocculant		3,114.38	
QUA02	AQUALITY WATER MANAGEMENT	03/16/2026	Regular	0.00	4,046.00	310786
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02020071437	Invoice	03/16/2026	Water Analytics	0.00	4,046.00	
	010-151-43650	Contracts-Other-SewerTr...	Water Analytics		4,046.00	
AT&02	AT&T	03/16/2026	Regular	0.00	31.90	310787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000024822838	Invoice	03/16/2026	City Internet Service	0.00	31.90	
	010-151-42710	Communications-SewerTr...	City Internet Service		31.90	
CIN02	AT&T Mobility	03/16/2026	Regular	0.00	269.31	310788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02142026	Invoice	03/16/2026	Cell Service	0.00	269.31	
	001-106-42710	Communications-PoliceD...	Cell Service		97.62	
	001-610-42710	Communications-Central...	Cell Service		57.23	
	001-610-42710	Communications-Central...	Cell Service		5.72	
	001-610-42710	Communications-Central...	Cell Service		28.61	
	010-610-42710	Communications-Central...	Cell Service		57.23	
	010-610-42710	Communications-Central...	Cell Service		11.45	
	010-610-42710	Communications-Central...	Cell Service		11.45	
BAD01	Badger Meter, Inc	03/16/2026	Regular	0.00	1,650.00	310789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1785909	Invoice	03/16/2026	Sewer Collections Smart Sensors	0.00	1,650.00	
	010-151-42215	Rentals-Mach/Eq-SewerT...	Sewer Collections Smart Sensors		1,650.00	
BLU04	BlueTriton Brands Inc	03/16/2026	Regular	0.00	115.41	310790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06B8720325362	Invoice	03/16/2026	Drinking Water Delivery	0.00	115.41	
	001-105-42015	Gen.Supplies-Finance	Drinking Water Delivery		29.43	
	001-106-42015	Gen.Supplies-PoliceDept	Drinking Water Delivery		57.71	
	003-105-42015	Gen.Supplies-Finance	Drinking Water Delivery		5.19	
	010-105-42015	Gen.Supplies-Finance	Drinking Water Delivery		18.47	
	080-105-42015	Gen.Supplies-Finance	Drinking Water Delivery		4.61	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
JAC01	Brusatori Enterprises Inc	03/16/2026	Regular	0.00	1,581.85	310791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
34301	Invoice	03/16/2026	Vehicle Repairs	0.00	107.52	
	001-106-42850		VehicleMaintna-PoliceDe...		107.52	
34304	Invoice	03/16/2026	Vehicle Repairs	0.00	1,366.71	
	001-106-42850		VehicleMaintna-PoliceDe...		1,366.71	
34305	Invoice	03/16/2026	Vehicle Repairs	0.00	107.62	
	001-106-42850		VehicleMaintna-PoliceDe...		107.62	
CAL31	CALIFORNIA RURAL WATER AS	03/16/2026	Regular	0.00	821.00	310792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
Annual CRWA M...	Invoice	03/16/2026	Annual CRWA Membership Renewal	0.00	821.00	
	010-151-42756		Membership/Dues-Sewer...		821.00	
CAM05	CAMPBELL CONSTRUCTION GEN	03/16/2026	Regular	0.00	133.76	310793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
C-016313	Invoice	03/16/2026	Road Patching	0.00	30.45	
	003-112-42200		Patching-Streets/Roads		30.45	
QM-0688	Invoice	03/16/2026	Road Patching	0.00	103.31	
	003-112-42200		Patching-Streets/Roads		103.31	
CAS02	CASH	03/16/2026	Regular	0.00	214.14	310794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
Petty Cash Reim...	Invoice	03/16/2026	Petty Cash Reimbursement	0.00	214.14	
	001-106-42095		Clothing-PoliceDept		120.00	
	001-106-42850		VehicleMaintna-PoliceDe...		30.16	
	001-113-42015		Gen.Supplies-Parks&Recr...		5.19	
	003-105-42015		Gen.Supplies-Finance		2.75	
	010-151-42015		Supplies-Lab-SewerTreat...		12.92	
	080-105-42015		Gen.Supplies-Finance		16.97	
	080-105-42015		Gen.Supplies-Finance		18.81	
	080-105-42015		Gen.Supplies-Finance		7.34	
CIT07	CITY OF SUTTER CREEK	03/16/2026	Regular	0.00	183.10	310795
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
#10061	Invoice	03/16/2026	Planning Commission Name Placard	0.00	43.10	
	001-109-42015		Gen.Supplies-Planning		43.10	
INV26-00098	Invoice	03/16/2026	Basketball Court Rental AHS	0.00	140.00	
	001-113-43650		Basketball League Expens...		140.00	
CIT07	CITY OF SUTTER CREEK	03/16/2026	Regular	0.00	-183.10	310795
COT01	COLE HUBER LLP	03/16/2026	Regular	0.00	3,936.00	310796
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
#2004642723	Invoice	03/16/2026	Legal Services	0.00	3,936.00	
	001-613-43350		Speciallegal-LEGALSERVIC...		3,936.00	
COM16	COMCAST BUSINESS	03/16/2026	Regular	0.00	153.90	310797
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
03012026	Invoice	03/16/2026	City Internet Services	0.00	153.90	
	001-113-42436		Internet Services - Parks &..		153.90	
COR01	Corbin Willits Systems, I	03/16/2026	Regular	0.00	350.00	310798

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
C602151	Invoice	03/16/2026	Financial Software	0.00	350.00	
	001-105-42435	NetworkSvcCo-Finance	Financial Software		178.50	
	003-105-42435	NetworkSvcCo-Finance	Financial Software		31.50	
	010-105-42435	NetworkSvcCo-Finance	Financial Software		112.00	
	080-105-42435	NetworkSvcCo-Finance	Financial Software		28.00	
GAL01	GALLS, LLC - DBA BLUMENTH	03/16/2026	Regular	0.00	300.52	310799
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
033969184	Invoice	03/16/2026	Officer Clothing	0.00	138.91	
	001-106-42095	Clothing-PoliceDept	Officer Clothing		138.91	
034195238	Invoice	03/16/2026	Firearm Accessory	0.00	161.61	
	001-106-42096	SafetyEquip-PoliceDept	Firearm Accessory		161.61	
JIN01	Gary Jinks	03/16/2026	Regular	0.00	3,237.50	310800
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2026 -2	Invoice	03/16/2026	Gary Jinks Entrepreneurship Grant Consult...	0.00	3,237.50	
	001-104-43600	ProfServices-CityManager	Gary Jinks Entrepreneurship Gra...		3,237.50	
HAU02	HAUGE BRUECK ASSOCIATES,	03/16/2026	Regular	0.00	11,224.00	310801
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2059	Invoice	03/16/2026	Planning Services	0.00	5,662.00	
	001-109-43450	Planner-Planning	Planning Services		4,446.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		16.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		320.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		800.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		80.00	
2063	Invoice	03/16/2026	Planning Services	0.00	5,562.00	
	001-109-43450	Planner-Planning	Planning Services		4,056.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		250.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		1,016.00	
	001-111-42300	E&PReimbEngr.-Engineer...	Planning Services		240.00	
BOI02	Heidi A Boitano	03/16/2026	Regular	0.00	2,915.46	310802
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
March 2026 Rent	Invoice	03/16/2026	Parking Lot Rent	0.00	2,915.46	
	001-113-42205	Lease-Prkglot-Parks&Recr...	Parking Lot Rent		2,915.46	
HIN05	Hinderliter deLlamas & As	03/16/2026	Regular	0.00	300.00	310803
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SIN059300	Invoice	03/16/2026	Sales Tax Monitoring Services	0.00	300.00	
	001-105-43650	Contracts-Other-Finance	Sales Tax Monitoring Services		300.00	
HUN04	HUNT & SONS, INC	03/16/2026	Regular	0.00	3,537.00	310804
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
89096	Invoice	03/16/2026	Fuel	0.00	1,671.57	
	001-106-42020	FUEL-PoliceDept	Fuel		896.88	
	001-113-42020	FUEL-Parks&Recreat	Fuel		425.19	
	010-151-42020	FUEL-SewerTreatment	Fuel		305.63	
	010-151-42020	FUEL-SewerTreatment	Fuel		14.63	
	080-160-42020	FUEL-SewerARSA	Fuel		29.24	
977248	Invoice	03/16/2026	Fuel	0.00	1,865.43	
	001-106-42020	FUEL-PoliceDept	Fuel		1,057.97	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	001-113-42020	FUEL-Parks&Recreat	Fuel		223.13	
	003-112-42020	FUEL-Streets/Roads	Fuel		222.71	
	010-151-42020	FUEL-SewerTreatment	Fuel		332.81	
	080-160-42020	FUEL-SewerARSA	Fuel		28.81	
HYD02	HYDROSCIENCE ENGINEERS, I	03/16/2026	Regular	0.00	2,970.00	310805
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
304002013	Invoice	03/16/2026	WWTP Engineering Design Phase Support	0.00	2,970.00	
	010-151-43250	Engineering-SewerTreat...	WWTP Engineering Design Phase..		2,970.00	
ALL16	JOHN ALLEN CONSTRUCTION, INC.	03/16/2026	Regular	0.00	78,446.25	310806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2221	Invoice	03/16/2026	Bryson Park Bathrooms Capital Project	0.00	78,446.25	
	073-113-69600	Improvements-Parks&Rec...	Bryson Park Bathrooms Capital P..		78,446.25	
KEE01	KEENAN & ASSOCIATES/PACE	03/16/2026	Regular	0.00	18,182.70	310807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000613	Invoice	02/06/2026	Medical Premiums	0.00	3,681.85	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		3,681.85	
INV0000639	Invoice	02/06/2026	Medical Premiums	0.00	459.70	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		459.70	
INV0000640	Invoice	02/06/2026	Medical Premiums	0.00	916.83	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		916.83	
INV0000641	Invoice	02/06/2026	Medical Premiums	0.00	459.70	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		459.70	
INV0000642	Invoice	02/06/2026	Medical Premiums	0.00	1,191.10	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.10	
INV0000643	Invoice	02/06/2026	Medical Premiums	0.00	1,191.09	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.09	
INV0000644	Invoice	02/06/2026	Medical Premiums	0.00	1,191.08	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.08	
INV0000654	Invoice	02/20/2026	Medical Premiums	0.00	3,681.85	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		3,681.85	
INV0000680	Invoice	02/20/2026	Medical Premiums	0.00	459.70	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		459.70	
INV0000681	Invoice	02/20/2026	Medical Premiums	0.00	916.83	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		916.83	
INV0000682	Invoice	02/20/2026	Medical Premiums	0.00	459.70	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		459.70	
INV0000683	Invoice	02/20/2026	Medical Premiums	0.00	1,191.10	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.10	
INV0000684	Invoice	02/20/2026	Medical Premiums	0.00	1,191.09	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.09	
INV0000685	Invoice	02/20/2026	Medical Premiums	0.00	1,191.08	
	001-000-20480	P/R-MedicalHealthPay.	Medical Premiums		1,191.08	
KON02	Konieczka Concrete	03/16/2026	Regular	0.00	4,800.00	310808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02202026	Invoice	03/16/2026	David Dr Storm Drain Repairs	0.00	4,800.00	
	003-112-43650	Contracts-Other-Streets/...	David Dr Storm Drain Repairs		4,800.00	
LEA02	League of Calif. Cities	03/16/2026	Regular	0.00	105.00	310809

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5502	Invoice 001-101-42756	03/16/2026	CalCities Membership Renewal Membership/Dues-CityC...	0.00	105.00	
LED01	Ledger Dispatch	03/16/2026	Regular	0.00	760.28	310810
47915	Invoice 001-109-42750	03/16/2026	PH IBS Solar Patio Cover PHNOTICES-Planning	0.00	60.68	
47980	Invoice 001-104-43600	03/16/2026	Entrepreneurship Grant Ad ProfServices-CityManager	0.00	15.00	
48148	Invoice 001-109-42750	03/16/2026	PH Short Term Rental Revocation Hearing PHNOTICES-Planning	0.00	119.96	
48149	Invoice 001-109-42750	03/16/2026	PH Nexus Study PHNOTICES-Planning	0.00	148.88	
48224	Invoice 001-109-42750	03/16/2026	PH STR Moratorium PHNOTICES-Planning	0.00	115.04	
48225	Invoice 001-109-42750	03/16/2026	PH Short Term Rental Permit Revocation PHNOTICES-Planning	0.00	111.92	
48308	Invoice 001-109-42750	03/16/2026	PH Master Fee Schedule Update PHNOTICES-Planning	0.00	118.28	
48309	Invoice 001-109-42750	03/16/2026	PH Bryson Cottages PHNOTICES-Planning	0.00	70.52	
LOW01	LOWE'S BUSINESS ACCOUNT	03/16/2026	Regular	0.00	3,700.80	310811
70488	Invoice 001-113-42030 001-113-42030 001-113-42030 001-113-42425 001-113-42850 001-140-42030 003-112-42850 010-151-42830 080-160-42030	03/16/2026	Maintenance & Supplies Feb 2026 Repair/Maint-Parks&Recr... Repair/Maint-Parks&Recr... Repair/Maint-Parks&Recr... Taxes/Fees/Lics-Parks&R... VehicleMaintna-Parks&R... REP/MAINT-FAC-Cemetery VehicleMaintna-Streets/... O&M-SewerPlt-SewerTre... Repair/Maint-SewerARSA	0.00	3,700.80	
LSL01	LSL, LLP	03/16/2026	Regular	0.00	20,150.00	310812
73572	Invoice 001-105-43100 003-105-43100 004-105-43100 010-105-43100 080-105-43100	03/16/2026	Interim Audit Process Audit&Acctg-Finance Audit&Acctg-Finance Audit&Acctg-Finance Audit&Acctg-Finance Audit&Acctg-Finance	0.00	20,150.00	
MCM02	MCMaster-CARR SUPPLY CO	03/16/2026	Regular	0.00	2,850.45	310813
59478539	Invoice 001-113-42860	03/16/2026	Park Bathroom Partition Replacement O&MBlg/Structu-Parks&R...	0.00	1,446.41	
59571600	Invoice 010-151-42015 010-151-42031	03/16/2026	WWTP Maintenance Supplies-Lab-SewerTreat... EquipmtMaint.-SewerTre...	0.00	929.40	
59669013	Invoice	03/16/2026	Park Bathroom Partition Replacement	0.00	100.35	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	001-113-42860		O&MBIg/Structu-Parks&R...		100.35	
60298930	Invoice	03/16/2026	Park Bathroom Partition Replacement	0.00	374.29	
	001-113-42865		Janitorial-Parks&Recreat		374.29	
MID05	MidAmerica Admin & Retire	03/16/2026	Regular	0.00	225.00	310814
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0344548	Invoice	03/16/2026	3Q25 OPEB Benefits	0.00	225.00	
	001-610-40065		Health/LifeIns-CentralServ..		225.00	
MUT01	MUTUAL OF OMAHA	03/16/2026	Regular	0.00	622.18	310815
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0000620	Invoice	02/06/2026	LTD Premiums	0.00	188.41	
	001-000-20480		P/R-MedicalHealthPay.		188.41	
INV0000637	Invoice	02/06/2026	Short Term Disab Premiums	0.00	122.68	
	001-000-20480		P/R-MedicalHealthPay.		122.68	
INV0000661	Invoice	02/20/2026	LTD Premiums	0.00	188.41	
	001-000-20480		P/R-MedicalHealthPay.		188.41	
INV0000678	Invoice	02/20/2026	Short Term Disab Premiums	0.00	122.68	
	001-000-20480		P/R-MedicalHealthPay.		122.68	
NAP01	NAPA AUTO PARTS	03/16/2026	Regular	0.00	40.91	310816
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
034674	Invoice	03/16/2026	Vehicle Maintenance	0.00	40.91	
	003-112-42850		VehicleMaintna-Streets/...		40.91	
PEA01	PEACE OFFICERS RESEARCH A	03/16/2026	Regular	0.00	168.00	310817
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
INV0000540	Invoice	01/09/2026	POA Union Dues - Sutter Creek	0.00	21.00	
	001-000-20470		P/R-PORACDues		21.00	
INV0000580	Invoice	01/23/2026	POA Union Dues - Sutter Creek	0.00	21.00	
	001-000-20470		P/R-PORACDues		21.00	
INV0000630	Invoice	02/06/2026	POA Union Dues - Sutter Creek	0.00	34.00	
	001-000-20470		P/R-PORACDues		34.00	
INV0000671	Invoice	02/20/2026	POA Union Dues - Sutter Creek	0.00	34.00	
	001-000-20470		P/R-PORACDues		34.00	
JAN2025DUES	Invoice	01/26/2026	Remaining Dues Balance from Dec2025	0.00	58.00	
	001-000-20470		P/R-PORACDues		58.00	
PAC02	PG&E (Electric,Gas)	03/16/2026	Regular	0.00	8,697.92	310818

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02.26.2026	Invoice	03/16/2026	Electric & Gas	0.00	8,697.92	
	001-102-42810	PG&EUilities-CityClerk	Electric & Gas		87.31	
	001-104-42810	PG&EUilities-CityManager	Electric & Gas		51.35	
	001-105-42810	PG&EUilities-Finance	Electric & Gas		264.50	
	001-106-42810	PG&EUilities-PoliceDept	Electric & Gas		518.62	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		116.30	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		342.87	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		85.35	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		212.45	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		45.85	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		2,420.24	
	001-113-42810	PG&EUilities-Parks&Recr...	Electric & Gas		1,363.17	
	003-104-42810	PG&EUilities-CityManager	Electric & Gas		10.27	
	003-105-42810	PG&EUilities-Finance	Electric & Gas		46.68	
	003-112-42810	PG&EUilities-Streets/Ro...	Electric & Gas		102.50	
	003-112-42810	PG&EUilities-Streets/Ro...	Electric & Gas		31.71	
	010-102-42810	PG&EUilities-CityClerk	Electric & Gas		10.27	
	010-104-42810	PG&EUilities-CityManager	Electric & Gas		20.54	
	010-105-42810	PG&EUilities-Finance	Electric & Gas		165.96	
	010-151-42810	PG&EUilities-SewerTrea...	Electric & Gas		6.13	
	010-151-42810	PG&EUilities-SewerTrea...	Electric & Gas		96.05	
	010-151-42810	PG&EUilities-SewerTrea...	Electric & Gas		2,407.77	
	010-151-42810	PG&EUilities-SewerTrea...	Electric & Gas		204.43	
	010-151-42810	PG&EUilities-SewerTrea...	Electric & Gas		20.43	
	080-102-42810	PG&EUilities-CityClerk	Electric & Gas		5.14	
	080-104-42810	PG&EUilities-CityManager	Electric & Gas		20.54	
	080-105-42810	PG&EUilities-Finance	Electric & Gas		41.49	
	Void	03/16/2026	Regular	0.00	0.00	310819
PAC01	PG&E (Lighting District)	03/16/2026	Regular	0.00	2,282.09	310820
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
02092026	Invoice	03/16/2026	Street Lighting	0.00	2,282.09	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		191.98	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		58.41	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		159.51	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		147.93	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		1,225.40	
	003-112-42815	StreetLights-Streets/Roads	Street Lighting		383.10	
	004-145-42815	StreetLights-CrestViewLgt	Street Lighting		115.76	
POR01	PORAC Legal Defense Fund	03/16/2026	Regular	0.00	225.00	310821
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
886131	Invoice	03/16/2026	Remaining Dues Owed	0.00	149.00	
	001-000-20470	P/R-PORACDues	Remaining Dues Owed		149.00	
INV0000618	Invoice	02/06/2026	City of Sutter Creek Legal Defense Fund D...	0.00	38.00	
	001-000-20470	P/R-PORACDues	City of Sutter Creek Legal Defen...		38.00	
INV0000659	Invoice	02/20/2026	City of Sutter Creek Legal Defense Fund D...	0.00	38.00	
	001-000-20470	P/R-PORACDues	City of Sutter Creek Legal Defen...		38.00	
PRI08	PRINCIPAL LIFE INS. COMPA	03/16/2026	Regular	0.00	1,879.28	310822
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000615	Invoice	02/06/2026	Dental Premiums	0.00	842.42	
	001-000-20480	P/R-MedicalHealthPay.	Dental Premiums		842.42	
INV0000638	Invoice	02/06/2026	Vision Premiums	0.00	97.22	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	001-000-20480	P/R-MedicalHealthPay.	Vision Premiums		97.22	
INV0000656	Invoice	02/20/2026	Dental Premiums	0.00	842.42	
	001-000-20480	P/R-MedicalHealthPay.	Dental Premiums		842.42	
INV0000679	Invoice	02/20/2026	Vision Premiums	0.00	97.22	
	001-000-20480	P/R-MedicalHealthPay.	Vision Premiums		97.22	
PRO09	Proactive Work Health Medical Center Inc	03/16/2026	Regular	0.00	330.00	310823
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
#044622	Invoice	03/16/2026	Physical Exam Basic	0.00	330.00	
	001-106-42045	SpecialDepart-PoliceDept	Physical Exam Basic		330.00	
REP01	REPUBLIC SERVICES #594	03/16/2026	Regular	0.00	474.15	310824
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
0594-000214727	Invoice	03/16/2026	City Of Sutter Creek-Sludge 340 Mahoney...	0.00	474.15	
	010-151-42045	Sludge-SewerTreatment	City Of Sutter Creek-Sludge 340...		474.15	
RHB01	RH BORDEN & COMPANY LLC	03/16/2026	Regular	0.00	13,800.00	310825
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
2181	Invoice	03/16/2026	WWTP Flow Analysis Rentals	0.00	13,800.00	
	010-151-42215	Rentals-Mach/Eq-SewerT...	WWTP Flow Analysis Rentals		13,800.00	
SAF03	Safeguard Pest Control	03/16/2026	Regular	0.00	172.00	310826
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
02122026	Invoice	03/16/2026	Pest Control Service	0.00	86.00	
	001-172-42860	O&MBIlg/Structu-MonteV...	Pest Control Service		86.00	
8284	Invoice	03/16/2026	Captured Invoice from Safeguard Pest Con...	0.00	86.00	
	001-172-42860	O&MBIlg/Structu-MonteV...	Captured Invoice from Safeguard..		86.00	
SAF02	SafeTLite of Modesto, Inc	03/16/2026	Regular	0.00	7.55	310827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
408839	Invoice	03/16/2026	Safety Vests/Parkas	0.00	7.55	
	003-112-42095	Clothing-Streets/Roads	Safety Vests/Parkas		3.77	
	003-112-42095	Clothing-Streets/Roads	Safety Vests/Parkas		3.78	
SEI01	SEIU Local 1021	03/16/2026	Regular	0.00	364.44	310828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
BoehmeDec2025...	Invoice	02/15/2026	Union Dues CY25	0.00	20.40	
	001-000-20490	P/R-S.C.EmployeesAsso	Union Dues CY25		20.40	
INV0000635	Invoice	02/06/2026	City of Sutter Creek SEIU Dues	0.00	10.20	
	001-000-20490	P/R-S.C.EmployeesAsso	City of Sutter Creek SEIU Dues		10.20	
INV0000636	Invoice	02/06/2026	SEIU Union Dues - Sutter Creek Local 1021	0.00	161.82	
	001-000-20490	P/R-S.C.EmployeesAsso	SEIU Union Dues - Sutter Creek ...		161.82	
INV0000676	Invoice	02/20/2026	City of Sutter Creek SEIU Dues	0.00	10.20	
	001-000-20490	P/R-S.C.EmployeesAsso	City of Sutter Creek SEIU Dues		10.20	
INV0000677	Invoice	02/20/2026	SEIU Union Dues - Sutter Creek Local 1021	0.00	161.82	
	001-000-20490	P/R-S.C.EmployeesAsso	SEIU Union Dues - Sutter Creek ...		161.82	
SIE23	SIERRA SEPTIC SERVICES, I	03/16/2026	Regular	0.00	3,800.00	310829

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3736	Invoice	03/16/2026	Gravity Box Rental Feb 26	0.00	3,800.00	
	010-151-42045	Sludge-SewerTreatment	Gravity Box Rental Feb 26		3,800.00	
SIG01	SIGNAL SERVICE	03/16/2026	Regular	0.00	450.00	310830
I-501015	Invoice	03/16/2026	Building Security System	0.00	450.00	
	001-113-42860	O&MBlg/Structu-Parks&R...	Building Security System		450.00	
STA17	STANISLAUS COUNTY SHERIFF'S OFFICE	03/16/2026	Regular	0.00	115.00	310831
9410	Invoice	03/16/2026	FTO Update Course	0.00	115.00	
	001-106-42760	Travel,Conf,Trg-PoliceDept	FTO Update Course		115.00	
THA02	THATCHER COMPANY - LB1106	03/16/2026	Regular	0.00	24,118.45	310832
5020129648	Invoice	03/16/2026	Chemicals	0.00	24,118.45	
	010-151-42025	Supplies-Chem-SewerTre...	Chemicals		24,118.45	
DUB01	Tom Dubois	03/16/2026	Regular	0.00	3,750.00	310833
Amendment #2 ...	Invoice	03/16/2026	Amendment #2 CM Contract	0.00	3,750.00	
	003-104-40065	EmployeeBenefi-CityMan...	Amendment #2 CM Contract		187.50	
	010-104-40065	Health/Lifeln-CITYMAN...	Amendment #2 CM Contract		1,312.50	
	080-104-40065	EmployeeBenefi-CityMan...	Amendment #2 CM Contract		1,312.50	
	080-104-40065	EmployeeBenefi-CityMan...	Amendment #2 CM Contract		937.50	
TRA04	TRANSUNION RISK & ALTERNA	03/16/2026	Regular	0.00	100.00	310834
266598-202602-1	Invoice	03/16/2026	Person Lookup Service	0.00	100.00	
	001-106-42435	NetworkSvcCo-PoliceDe...	Person Lookup Service		100.00	
USA01	USA BlueBook	03/16/2026	Regular	0.00	2,066.92	310835
INV00967352	Invoice	03/16/2026	WWTP Repairs	0.00	723.95	
	010-151-42031	EquipmtMaint.-SewerTre...	WWTP Repairs		723.95	
INV00967460	Invoice	03/16/2026	1/2" Grenade Nozzle	0.00	330.04	
	010-151-42031	EquipmtMaint.-SewerTre...	1/2" Grenade Nozzle		330.04	
INV00967518	Invoice	03/16/2026	Hayward BYV Butterfly Valve PVC/EPDM; ...	0.00	520.86	
	010-151-42031	EquipmtMaint.-SewerTre...	Hayward BYV Butterfly Valve PV...		520.86	
INV00980015	Invoice	03/16/2026	1/2" Flying Nozzle for 4"to 8" Pipe Lines	0.00	492.07	
	010-151-42015	Supplies-Lab-SewerTreat...	1/2" Flying Nozzle for 4"to 8" Pi...		492.07	
VIO01	VIOLICH/SORACCO	03/16/2026	Regular	0.00	875.00	310836
03.03.2026	Invoice	03/16/2026	Parking Lot Rent	0.00	875.00	
	001-113-42205	Lease-Prkglot-Parks&Recr...	Parking Lot Rent		875.00	
WEA01	Weatherby, Reynolds, Frit	03/16/2026	Regular	0.00	4,860.00	310837

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
43656	Invoice	03/16/2026	Engineering SSMP	0.00	4,860.00	
	010-111-42300	E&PReimbEngr.-Engineer...	Engineering SSMP		337.50	
	010-111-42300	E&PReimbEngr.-Engineer...	Engineering SSMP		675.00	
	010-111-42300	E&PReimbEngr.-Engineer...	Engineering SSMP		337.50	
	010-151-43250	Engineering-SewerTreat...	Engineering SSMP		1,147.50	
	010-151-43250	Engineering-SewerTreat...	Engineering SSMP		1,620.00	
	010-152-43250	Engineering-SewerCollect...	Engineering SSMP		472.50	
	080-160-43250	Engineering-SewerARSA	Engineering SSMP		270.00	
WEB01	Weber, Ghio & Assoc, Inc.	03/16/2026	Regular	0.00	19,595.00	310838
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Stmt 2/10/26	Invoice	03/16/2026	General City Engineering	0.00	19,595.00	
	001-110-43300	PlanChk&Insp-BuildingDE...	General City Engineering		2,442.90	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		4,231.75	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		345.00	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		225.00	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		225.00	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		540.00	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		150.00	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		311.20	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		112.50	
	001-111-42300	E&PReimbEngr.-Engineer...	General City Engineering		180.00	
	001-111-43250	Engineering-Engineering	General City Engineering		4,966.65	
	001-111-43250	Engineering-Engineering	General City Engineering		5,865.00	
WEL06	WELLS FARGO FINANCIAL LEA	03/16/2026	Regular	0.00	239.25	310839
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5037731615	Invoice	03/16/2026	Copier Lease	0.00	239.25	
	003-105-42015	Gen.Supplies-Finance	Copier Lease		19.14	
	080-105-42015	Gen.Supplies-Finance	Copier Lease		100.49	
	080-105-42015	Gen.Supplies-Finance	Copier Lease		26.32	
	080-105-42015	Gen.Supplies-Finance	Copier Lease		74.17	
	080-105-42015	Gen.Supplies-Finance	Copier Lease		19.13	
WIL01	Wilbur-Ellis Company LLC	03/16/2026	Regular	0.00	9,149.66	310840
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
17633970	Invoice	03/16/2026	RANGER PRO 30 GA DR BYER EPA Number	0.00	9,149.66	
	001-113-42410	WeedControl-Parks&Recr...	RANGER PRO 30 GA DR BYER EP...		5,000.00	
	003-112-42410	WeedControl-Streets/Ro...	RANGER PRO 30 GA DR BYER EP...		4,149.66	
WAT04	William Watson	03/16/2026	Regular	0.00	57.43	310841
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2025 W-2C Refu...	Invoice	03/16/2026	OASDI Refund	0.00	57.43	
	001-000-20475	Payroll Federal Taxes Pay...	OASDI Refund		57.43	
WIZ01	WIZIX TECHNOLOGY GROUP, I	03/16/2026	Regular	0.00	25.20	310842
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
578123	Invoice	03/16/2026	Printing Charges	0.00	25.20	
	001-610-42031	EquipmtMaint.-CentralSe...	Printing Charges		12.60	
	001-610-42031	EquipmtMaint.-CentralSe...	Printing Charges		12.60	
	Void	03/18/2026	Regular	0.00	0.00	310843
	Void	03/18/2026	Regular	0.00	0.00	310844
	Void	03/18/2026	Regular	0.00	0.00	310845

Check Report

Date Range 26

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Void	03/18/2026	Regular	0.00	0.00	310846
	Void	03/18/2026	Regular	0.00	0.00	310847
AMA43	AMADOR CO UN SCHOOL DIST	03/18/2026	Regular	0.00	-140.00	310848
AMA43	AMADOR CO UN SCHOOL DIST	03/18/2026	Regular	0.00	140.00	310848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV26-00098	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/18/2026	Basketball Gym Rental Amador	0.00	140.00	
	001-113-43650		Basketball League Expens...		140.00	
JBS01	JB'S AWARDS & ENGRAVING	03/18/2026	Regular	0.00	-43.10	310849
JBS01	JB'S AWARDS & ENGRAVING	03/18/2026	Regular	0.00	43.10	310849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10061	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/18/2026	Planning Commissioner Placard - Meredith...	0.00	43.10	
	001-109-42015		Gen.Supplies-Planning		43.10	
LEA05	MR. FIXIT	03/18/2026	Regular	0.00	575.00	310850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
#000486	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	Leak Detection	0.00	575.00	
	003-112-42405		FloodControl-Streets/Roa...		575.00	
LEA05	MR. FIXIT	03/18/2026	Regular	0.00	-575.00	310850
PRI08	PRINCIPAL LIFE INS. COMPA	03/18/2026	Regular	0.00	825.87	310851
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
March2026	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	March2026	0.00	825.87	
	001-000-20480		P/R-MedicalHealthPay.		825.87	
PRI08	PRINCIPAL LIFE INS. COMPA	03/18/2026	Regular	0.00	-825.87	310851
AMA43	AMADOR CO UN SCHOOL DIST	03/18/2026	Regular	0.00	140.00	310852
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV26-00098	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/18/2026	Basketball Gym Rental Amador	0.00	140.00	
	001-113-43650		Basketball League Expens...		140.00	
JBS01	JB'S AWARDS & ENGRAVING	03/18/2026	Regular	0.00	43.10	310853
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10061	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/18/2026	Planning Commissioner Placard - Meredith...	0.00	43.10	
	001-109-42015		Gen.Supplies-Planning		43.10	
LEA05	MR. FIXIT	03/18/2026	Regular	0.00	575.00	310854
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
#000486	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	Leak Detection	0.00	575.00	
	003-112-42405		FloodControl-Streets/Roa...		575.00	
PRI08	PRINCIPAL LIFE INS. COMPA	03/18/2026	Regular	0.00	825.87	310855
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
March2026	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	03/16/2026	March2026	0.00	825.87	
	001-000-20480		P/R-MedicalHealthPay.		825.87	
ABS01	ABS0 TECHNOLOGIES	03/31/2026	Regular	0.00	2,378.00	310856

Check Report

Date Range 26

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6920	Invoice	03/30/2026	IT SERVICES	0.00	2,378.00	
	080-610-42435	NetworkSvcCo-CentralSe...	IT SERVICES		1,099.00	
	080-610-42435	NetworkSvcCo-CentralSe...	IT SERVICES		1,099.00	
	080-610-42435	NetworkSvcCo-CentralSe...	IT SERVICES		180.00	
AMA08	Amador Co Sheriff's Dept	03/31/2026	Regular	0.00	431.55	310857
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
JAN 2026 REISSUE	Invoice	03/30/2026	January 2026 MDT	0.00	431.55	
	001-106-42710	Communications-PoliceD...	January 2026 MDT		431.55	
FRA03	Franchise Tax Board	03/31/2026	Regular	0.00	688.23	310858
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000770	Invoice	03/20/2026	Wage Garnishment	0.00	688.23	
	001-000-20495	PayrollAdjustments	Wage Garnishment		688.23	

Bank Code AP-Sutter Creek Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	140	81	0.00	508,180.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	14	0.00	-2,793.62
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	140	95	0.00	505,386.72

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	140	81	0.00	508,180.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	14	0.00	-2,793.62
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	140	95	0.00	505,386.72

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	3/2026	505,386.72
			505,386.72

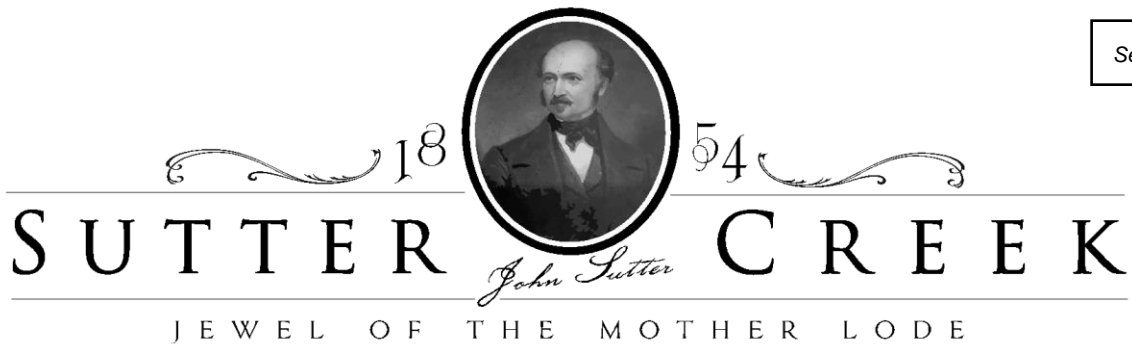
CLAIM ON CASH

**BEGINNING
BALANCE**

**CURRENT
ACTIVITY**

<i>Section 12, Item E.</i>

<u>Account Number</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Current Activity</u>	<u>Section 12, Item E.</u>
001-000-10001	General Fund - Claim On Cash	\$ 983,826.68	\$ 35,954.78	\$ 1,019,781.46
003-000-10001	Streets - Claim On Cash	\$ 26,708.89	\$ (19,023.00)	\$ 7,685.89
004-000-10001	Crestview LD - Claim On Cash	\$ (5,175.25)	\$ (3,971.69)	\$ (9,146.94)
007-000-10001	Cemetery - Claim On Cash	\$ (191.90)	\$ -	\$ (191.90)
009-000-10001	HMGP Hazard Mitigation - Claim On Cash	\$ 1,266.49	\$ -	\$ 1,266.49
010-000-10001	Sewer Operating - Claim On Cash	\$ 3,213,528.27	\$ 342,006.39	\$ 3,555,534.66
011-000-10001	Sewer WWTP Capital Reserve - Claim On Cash	\$ 212,293.08	\$ 6,250.00	\$ 218,543.08
012-000-10001	Sewer Collections Capital Reserve - Claim On Cash	\$ 631,375.17	\$ -	\$ 631,375.17
014-000-10001	Sewer Capital Reserve - Claim On Cash	\$ 1,022,647.25	\$ (200,000.00)	\$ 822,647.25
015-000-10001	Sewer Debt Service - Claim On Cash	\$ (34,697.07)	\$ -	\$ (34,697.07)
017-000-10001	Monteverde Store - Claim On Cash	\$ 167.29	\$ -	\$ 167.29
019-000-10001	Knights Foundry - Claim On Cash	\$ 2,982.12	\$ -	\$ 2,982.12
023-000-10001	General Fixed Assets - Claim On Cash	\$ (563,168.00)	\$ -	\$ (563,168.00)
024-000-10001	Long Term Debt - Claim On Cash	\$ (2,000.00)	\$ -	\$ (2,000.00)
026-000-10001	COSC Com Fac - Claim On Cash	\$ 991.22	\$ -	\$ 991.22
028-000-10001	Public Safety Wellness Grant - Claim On Cash	\$ 233.26	\$ -	\$ 233.26
029-000-10001	Swimming Pool - Claim On Cash	\$ (36,346.79)	\$ -	\$ (36,346.79)
030-000-10001	TM - Crest/Gopher - Claim On Cash	\$ (77,709.52)	\$ -	\$ (77,709.52)
031-000-10001	TM - Sutter Hill - Claim on Cash	\$ 84,615.18	\$ -	\$ 84,615.18
032-000-10001	TM - Crestview - Claim On Cash	\$ (21,917.55)	\$ -	\$ (21,917.55)
033-000-10001	TM - Sutter lone - Claim On Cash	\$ (38,262.17)	\$ -	\$ (38,262.17)
034-000-10001	TM - Hwy 49/Bypass - Claim On Cash	\$ 63,131.43	\$ -	\$ 63,131.43
035-000-10001	General Traffic Mitigation - Claim On Cash	\$ 259,112.95	\$ -	\$ 259,112.95
036-000-10001	Regional Traffic Mitigation - Claim On Cash	\$ 9,591.93	\$ -	\$ 9,591.93
037-000-10001	Parking in Lieu - Claim On Cash	\$ 67,930.91	\$ -	\$ 67,930.91
038-000-10001	Fire Service - Claim On Cash	\$ 42,414.90	\$ -	\$ 42,414.90
039-000-10001	General Fund Operating Reserve - Claim On Cash	\$ 387,226.51	\$ -	\$ 387,226.51
042-000-10001	AB1600 Impact Fees - Claim On Cash	\$ 155,592.44	\$ -	\$ 155,592.44
047-000-10001	Grants - Claim On Cash	\$ 56,471.58	\$ -	\$ 56,471.58
048-000-10001	COVID-19 - Claim On Cash	\$ 1,248.41	\$ -	\$ 1,248.41
050-000-10001	COPS Fast Prog - Claim On Cash	\$ 2,753.60	\$ -	\$ 2,753.60
055-000-10001	SC Bridge Replacement - Claim On Cash	\$ (253,806.00)	\$ -	\$ (253,806.00)
057-000-10001	CA HOME Grant - Claim On Cash	\$ 191,965.32	\$ -	\$ 191,965.32
059-000-10001	Building Facilities - Claim On Cash	\$ 3,161.05	\$ -	\$ 3,161.05
060-000-10001	Bypass Mitigation - Claim On Cash	\$ 91.72	\$ -	\$ 91.72
073-000-10001	Park Impact Fees - Claim On Cash	\$ 254,985.42	\$ (78,446.25)	\$ 176,539.17
080-000-10001	Effluent Disposal/ARSA - Claim On Cash	\$ (1,648,496.37)	\$ (262,474.98)	\$ (1,910,971.35)
081-000-10001	Visitor Center - Claim On Cash	\$ (0.13)	\$ -	\$ (0.13)
086-000-10001	General Fund Capital Reserve - Claim On Cash	\$ 75,006.17	\$ -	\$ 75,006.17
087-000-10001	Refuse - Claim On Cash	\$ 3,490.33	\$ -	\$ 3,490.33
088-000-10001	City Council - Claim On Cash	\$ 21,400.09	\$ (1,145.92)	\$ 20,254.17
089-000-10001	Capital Improvement Plan - Claim On Cash	\$ 85,539.62	\$ -	\$ 85,539.62
091-000-10001	Road Capital Improvement Plan - Claim On Cash	\$ (483,270.11)	\$ -	\$ (483,270.11)
092-000-10001	Pension & Insurance Reserve - Claim On Cash	\$ 141,931.47	\$ -	\$ 141,931.47
093-000-10001	Vehicle Capital Reserve - Claim On Cash	\$ 18,290.17	\$ -	\$ 18,290.17
094-000-10001	Vacation Cashout Reserve - Claim On Cash	\$ 51,636.64	\$ -	\$ 51,636.64
095-000-10001	General Operating Reserve - Claim On Cash	\$ 250,880.54	\$ -	\$ 250,880.54
096-000-10001	General Capital Reserve - Claim On Cash	\$ 51,695.52	\$ -	\$ 51,695.52



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
TOM DUBOIS, CITY MANAGER

MEETING DATE: APRIL 20, 2026

FROM: TAYLERED MARKETING

SUBJECT: MARCH 2026 SOCIAL MEDIA DATA ANALYSIS

City of Sutter Creek Instagram Performance Summary

Reporting Period: February 28 – March 29, 2026

Overview

The City of Sutter Creek’s Instagram presence experienced strong growth and engagement during March 2026, demonstrating continued success in reaching both residents and visitors. Content strategy effectively expanded visibility beyond current followers while maintaining meaningful engagement with the local community.

Key Performance Metrics

- **Total Views:** 21,421 (+ significant growth)
- **Accounts Reached:** 1,905 (+54.6% increase)
- **Total Interactions:** 1,200
- **New Followers:** +47 (Net Growth: +41)
- **Total Followers:** 736 (+5.9% growth)
- **Content Posted:** 53 pieces

Audience Insights

- **Non-Followers:** 68.2% of views
- **Followers:** 31.8% of views

Key Takeaway:

The majority of content is reaching **new audiences**, indicating strong discoverability and success in promoting Sutter Creek beyond its existing follower base—an important factor for tourism and economic visibility.

Content Performance

- **Posts:** 64.3% of total views (top-performing format)
- **Reels:** 32.1% of interactions
- **Stories:** 3.9% of interactions

Top Performing Content Themes:

- Destination branding (“Hallmark Movie Small Town” feature – 42K views)
- Local events and promotions (Trash to Treasures, Duck Race)
- Seasonal visuals (spring flowers, downtown scenes)
- Community updates (Ribbon Cutting, park improvements)

Key Takeaway:

High-performing content consistently highlights **community pride, events, and visual storytelling**, reinforcing Sutter Creek’s identity as a charming destination.

Engagement Breakdown

- **Likes:** 549
- **Shares:** 120
- **Saves:** 20
- **Comments:** 2

Key Takeaway:

Content is highly **shareable**, suggesting users are actively helping promote the city to others, though opportunities exist to increase two-way conversation (comments).

Audience Demographics

Top Cities:

- Sutter Creek (9.7%)
- Pine Grove (5.6%)
- Jackson (4.0%)
- Stockton (3.8%)

Age Distribution:

- Core audience: **35–64 (70%+)**
- Largest segments:
 - 35–44: 25.1%
 - 45–54: 24.6%
 - 55–64: 20.6%

Gender:

- Women: 79.4%
- Men: 20.6%

Key Takeaway:

The audience skews toward **women aged 35–64**, aligning with key decision-makers for travel, dining, shopping, and local experiences.

Profile Activity

- **Profile Visits:** 102 (+39.7%)
- **Total Profile Activity:** 104 (+38.7%)

Key Takeaway:

Increased interest in the city’s profile indicates growing intent to learn more about Sutter Creek, events, and offerings.

Strategic Insights & Recommendations

1. **Continue Destination Storytelling**
Content that highlights Sutter Creek’s charm, seasonal beauty, and recognitions drives the highest reach.
2. **Expand Event Promotion**
Event-based posts perform strongly and should remain a core pillar to support local tourism and economic activity.
3. **Leverage Non-Follower Reach**
With over two-thirds of views coming from non-followers, continued use of discoverable content (Reels, trending visuals) is recommended.
4. **Increase Community Engagement**
Encourage comments through questions, prompts, and interactive captions to deepen audience connection.
5. **Target Core Demographic**
Tailor messaging toward women 35–64, while exploring opportunities to broaden appeal to younger audiences through video content.

Conclusion

March 2026 results reflect a **high-performing and growing social media presence** for the City of Sutter Creek. The account is successfully expanding its reach, promoting tourism, and strengthening community visibility. Continued focus on storytelling, events, and engagement will further enhance impact in the months ahead.

City of Sutter Creek Facebook Performance Summary

Reporting Period: March 2 – March 29, 2026

Overview

The City of Sutter Creek’s Facebook presence demonstrated strong upward momentum in March 2026, with significant increases in visibility and engagement. Content continues to effectively inform the community while expanding reach and reinforcing local events and initiatives.

Key Performance Metrics

- **Total Views:** 20,590 (+66% increase)
- **Total Interactions:** 407 (+54% increase)
- **Total Followers:** 2,498 (+1% growth)
- **Messaging Conversations Started:** 1 (+100% increase)

Key Takeaway:

Facebook saw **substantial growth in both reach and engagement**, indicating improved content performance and increased audience interest.

Content Performance

Interactions by Content Type:

- **Reels (Video):** 138 (Top-performing format)
- **Photos:** 120
- **Multi-photo posts:** 59
- **Stories:** 44

Top Performing Content:

- Event promotions (e.g., Mother Lode Earth Day 5K – 1,806 views, ranked top 3)
- Community-focused posts
- Informational and event-driven graphics

Key Takeaway:

Video content (Reels) is the **strongest driver of engagement**, while static posts continue to play a key supporting role.

Audience Insights

- **Gender:**
 - Women: 74%
 - Men: 26%

- **Age Distribution:**
 - 65+: 32.7%
 - 55–64: 24.6%
 - 45–54: 20.7%

Key Takeaway:

The Facebook audience skews older, with a strong concentration of residents aged **45+**, making it an effective platform for community updates, events, and civic communication.

Engagement Trends

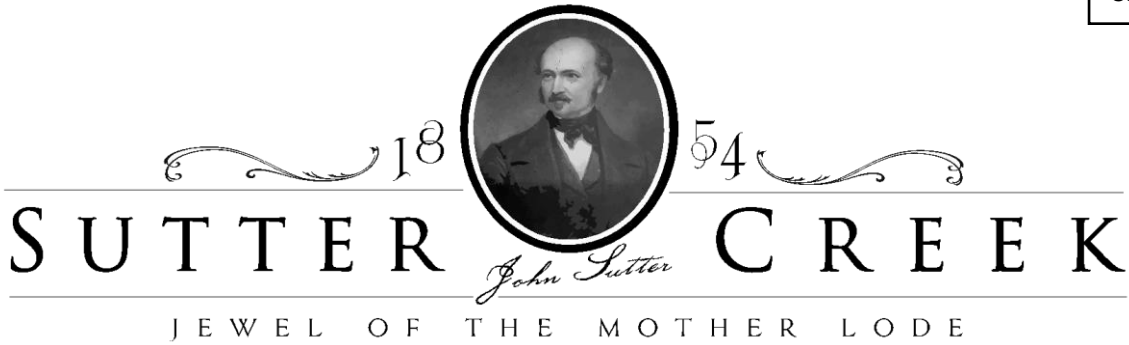
- Increased interaction rates indicate that content is resonating more effectively with the audience.
- Growth in messaging, though small in volume, suggests increased direct engagement and inquiries.

Strategic Insights & Recommendations

1. **Prioritize Video Content**
Continue expanding Reels and short-form video to maximize engagement and reach.
2. **Leverage Event Promotion**
Event-based content consistently performs well and should remain a primary focus.
3. **Maintain Informational Posts**
Facebook remains a key platform for sharing city updates, announcements, and community news.

Conclusion

March 2026 results highlight Facebook as a **critical platform for community engagement and information sharing** for the City of Sutter Creek. With strong growth in views and interactions, the platform continues to effectively connect with residents and promote local events. Strategic use of video and event-driven content will further enhance performance moving forward.



**TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

MEETING DATE: APRIL 20, 2026

FROM: ERIN VENTURA, CONTRACT PLANNER

SUBJECT PLANNING DEPARTMENT REPORT FOR MARCH 2026

Executive Summary

Planning Commission

- Approved 12 new homes on Bryson Court
- Reviewed two STR permits. Did not cancel the permits, but asked to see activity in the next 3 months
- Reviewed Annual Progress Report

Design Review Committee

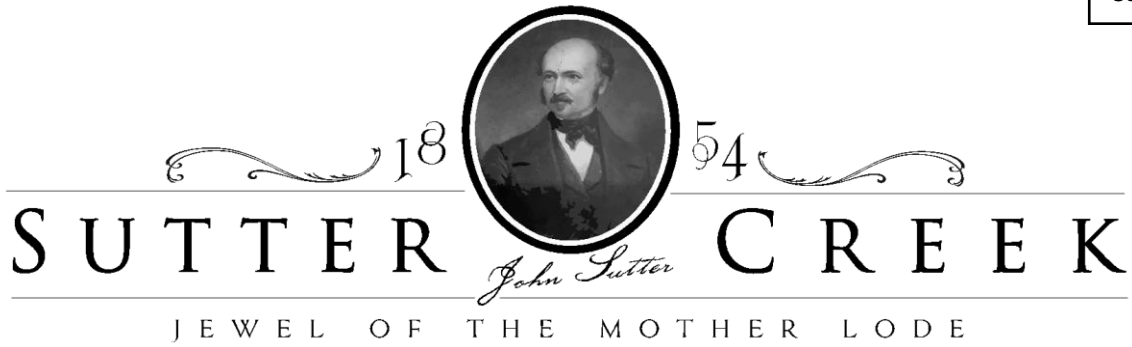
- No meeting due to lack of items

Detailed Summary

Additional Projects:

- The Annual Progress Report was accepted by the State.
- Short Term Rental: Staff has been working on revising the ordinance for City Council’s review
- Staff is working on revising the ADU ordinance in compliance with State Law.
- Panner Creek: Staff has been working with the applicant and the County on solutions to the creek crossing.
 - The property is for sale and the City has been fielding calls regarding development on the site.

- Sutter Creek Ranch: The City is working with the applicant on outstanding issues. Comments have been sent back to the applicant.
- Tree Preservation Ordinance: staff has been working on drafting an ordinance for City Council discussion.



**TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

DATE: APRIL 20, 2026

FROM: JIM O'CONNELL, CHIEF OF POLICE

SUBJECT: MARCH 2026 MONTHLY REPORT

March 2026 Department Statistics

	March 2026	February 2026	Change
Calls For Service	106	102	↑4
Traffic Stops	155	131	↑ 24
Officer Initiated Incidents	600	580	↑53
Business Checks	390	398	↓ 8
Vehicle/Pedestrian Checks	21	20	↑1
Total Officer Reports	28	20	↑ 8
Arrests	13	11	↑ 2
Moving Citations	29	28	↑1
Parking Citations	0	1	↓ 1
TOTAL	1,341	1,291	↑50

Calls For Service



106

Traffic Stops



155

Arrests



13

Officer Reports



28

Volunteer Contributions:

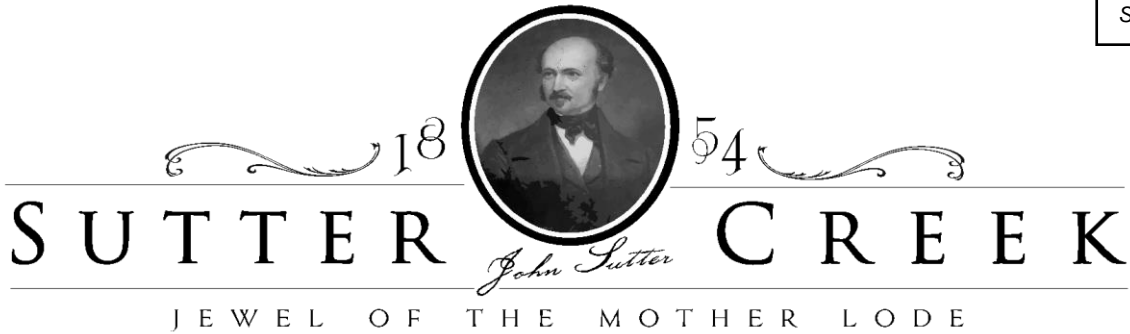
During the month of March, our dedicated volunteers provided 16 hours of service to the community. Two of our volunteers attended the Northern California Law Enforcement Volunteers Symposium in Rocklin, CA.

Community Engagement:

SCPD Officers continue to conduct regular foot patrol downtown on each of their respective shifts. Officers also spend regular time on our school campuses.

Notable Incidents:

SCPD was informed of a local business selling marijuana products to juveniles. SCPD worked with law enforcement partners to serve a search warrant on the business. Numerous illegal items were seized and the business owner was arrested.



STAFF REPORT

**TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

MEETING DATE: APRIL 20, 2026

FROM: DAN LAFONTAINE, PUBLIC WORKS DIRECTOR

SUBJECT: DEPARTMENT MONTHLY REPORT - MARCH 2026

Objective: The objective of this staff report is to provide a monthly status update regarding activities within the Public Works Department.

Collection System Status:

CIP work

- Flow meters have been installed in 9 locations around town in the collection system manholes. RH Borden installed flow meters at 6 locations on February 17 and 18, 2026. Smart cover flow meters were installed at 3 locations on March 9, 2026. One of the RH Borden meters was not operating correctly so the meter had to be reset. After reset the meter is functioning properly. Another meter was placed prior to the WWTP influent meter to verify the flow meter. Upon inspection it was discovered that the flow in that manhole was in a surge condition and could not accurately measure the flow. On March 30 and 31, Public works staff and RH Borden worked to move the flowmeter up one manhole to a non-surging manhole just in time for the next rain event (which had 2.5 inches overnight). The RH Borden meters are installed to verify I/I effectiveness and the Smart cover meters are located to monitor our industrial users in town.
- On March 24, 2026, a team of public works staff and Schneider staff toured the industrial users in town to get a better sense of their operation into the collection system. We thank everyone for their cooperation in allowing us to tour many facilities. This information will help the design team to properly size the wastewater treatment plant.
- Staff have identified several areas of the collection system (based on flow meter data collected in 2024) for I/I projects in 2026. After the initial camera work additional cleaning was required to camera all of the questionable lines. APS returned to perform CCTV work on the remaining lines on March 6, 2026. Staff have reviewed the footage and have found minimal pipes that need to be replaced from the initial list of suspect collection system pipes. This will help to reduce capital costs in 2026. A finalized list is being prepared for presentation and final determination.
- On March 4, 2026 - Campbell construction and public works staff installed a new secondary pump in the Sutter Crest pump station. Along with the new pump a new stainless steel riser pipe was installed for number 2. The pump station is now fully operational with redundant pumps.

SSMP Activity

Calls for service.

- 3/11/2026 - 110 Dennis St. City main plugged and spilled, cleared line and remediated spill
- 3/16/2026 - Worley St. and Leiby Ave, City main plugged, cleared line and returned flow in manhole and remediated spill
- 3/25/26 - Foothill Dr. Private lateral issue. Main line cleaned with hydro as precaution.

Sewer System Cleaning and Maintenance.

- In March 2026 there were 3,106 Lineal feet of pipe cleaned. The total footage cleaned for the calendar year 2026 is 4,577 ft vs 14,676 feet in 2025.

Wastewater Treatment Plant Status:

The WWTP met all the effluent quality discharge requirements for the month of March 2026.

Table 1. Monthly Status of required reporting constituents.

Constituent	Monthly Results	Monthly Limits
Monthly Influent Flow	11.500 MG 0.371 MGD daily avg	0.48 mgd ¹
Effluent BOD, mg/L	16 mg/L	30 mg/l
Effluent Settleable Matter, mL/L	< 0.1 mL/L	0.5 ml/l
Effluent TSS, mg/L	11 mg/L	30 mg/l
Total Coliform, MPN	< 1.8 MPN	23 MPN
Sludge Wasted	8,176 gallons	
Rain	0.05 in.	23.31 in. YTD -24.15” Last YTD

¹ The 0.48 MGD is daily dry weather flow (May through October).

Plant Compliance Issues: The monthly February 2026 report was electronically submitted to the Regional Water Quality Control Board.

Operational Strategy Modifications:

- We continued normal sludge wasting in March with 8K gallons dewatered.
- The new Aerator has been received at the WWTP. The E-pond weeds have mostly died and are starting to break and sink. Operators will schedule a time to try to use a hook to “fish” the persistent weeds to the side so we can remove them prior to reinstalling the Aerator.
- WWTP design meetings are being held every other week. The main topics of the design meetings in March centered around fully characterizing the plant influent (in terms of mass and hydraulic loading). The flow meters currently installed in the collection system will help characterize the hydraulic loads into the plant. The team is now concentrated on identifying and characterizing the extra mass loading to the plant through our industrial users. The team has toured most industrial users to gain insights into their operation. We want to thank everyone for their cooperation with our investigation.

- On March 16, 2026 the City of Sutter Creek and our design team met with the Regional Water Quality Control Board, Region 5 to discuss our plan to replace the current secondary treatment wastewater facility. The City informed the board that we intend to design and construct a tertiary wastewater treatment facility with direct discharge to Sutter/Dry Creek. We discussed broad terms of our timelines and solicited feedback from the board. Overall the meeting was very positively received and the board gave some feedback on funding and suggestions on mitigating various issues with obtaining a new surface water discharge permit. The meeting concluded with the City discussing that our next progress meeting would be in late summer early fall.

Effluent Disposal

- The City began sending wastewater to Ione on April 1, 2026. ARSA will dispose of wastewater for one month and then Ione will switch to CDCR wastewater. Wastewater will be sent from each jurisdiction for a few months to ensure that both parties are able to dispose of all their wastewater. Currently (end of March) the reservoirs have around 270 acre-feet in the ARSA system. We continue to send around 70 gallons per minute from Henderson down the system to Preston and ultimately the Ione golf course. The low flows keep pressure in the water troughs (keeps them from clogging due to low pressure)while holding the majority of the water in Henderson.
- *Henderson Underdrain* – The City and Hydrosiences met with DSOD to discuss the possibility of leaving the underdrain pipe without a new lining. Due to the old lining being so strong, too much risk exists for any contractors to bid on removing the old lining. ARSA is proposing to monitor the lining and attempt cleaning when appropriate (further time will allow the corrosive environment to weaken the old lining). DSOD was open to the possibility of delaying the installation of the new lining due to the fact that there is now a confirmed bottom to the pipe. DSOD requested a technical memo describing the problem, attempts to rectify and a timeframe to complete the lining. Hydrosiences is currently working on getting the tech memo together for submission to DSOD. The City will propose to perform annual ROV inspections until the lining can be replaced.
- On March 27, 2026, the flow meter was returned to the City. With the extra spool length associated with the flow meter we will need to develop a plan to break out some of the manhole and cut the existing pipe underground to fit the spool piece with the flowmeter into bowers irrigation.



- Ongoing maintenance of the cattle water troughs along the pipeline are occurring.
- Daily flow checks and level readings
- Weed and rodent abatement at the three reservoirs.
- Send weekly updates to the Regional Board on reservoir levels and volumes.

Service Requests

Responded to **twelve (12)** service requests in March:

- Three were for streets issues
- Four were for facilities issues
- Two were for park issues
- Three were for sewer issues

Streets and City Right of Way.

- On March 12, 2026, Public works took advantage of Amador High School's spring break to paint stop bars and repainted the STOP on the road around Amador high at the intersections of Spanish and Sutter Ione Rd and Spanish Street and Old Rte 49 along with the two STOP markings on Spanish at the school entrance. See pictures below:



- On March 14, 2026, Public works repainted the STOP on the road around Amador high at the intersection of Spanish Street, North Amelia, Mahoney Mill Rd, and Badger Street. See pictures below:



- Although the contractor paved Hayden Alley, problems were noted by AWA that led to a stop work notice. AWA is discussing the issues with the contractor and once those have been resolved, the project will continue on track. The City has been assured by AWA that the scope of the repair (full paving of Hayden alley and Broadway along with patch work on Borgh and Eureka Street) will be completed by the end of the project but the timeframe will be delayed. AWA along with the City are committed to getting a high quality product that will last for decades and hope to resume work as soon as possible.
- The City engineer is 70% complete with the new design work on the Old Sutter Hill Road overlay project. The City began tackling Old Sutter Hill Rd in March with 12 days of Calfire crew work in March. Calfire is working on clearing all small brush and weeds on Sutter Hill Rd and have made it almost $\frac{3}{4}$ of the way up to Bryson Drive to tackle the trees and brush on Old Sutter Hill Rd. Two days in March Sutter Hill Rd was closed so that dead/decaying trees could be fallen. In total 5 large (over 40-foot) dead or decaying trees have been removed from the road making the area safer and more fire resistant for years to come. See pictures below of the tree work:



Work on Sutter Hill Road

- Encroachment permits were issued to CIVN on November 18, 2025 for their fiber installation. The City attended a job walk for the construction on March 4, 2026. No further updates have been received on the construction of the fiber line.
- On March 20, 2026, Public works staff filled potholes on Randolph street. About one-half yard of asphalt patch mix was used to fill in the intersection and potholes.
- Spraying has occurred on the majority of all major roads and the 18-acres of land above the treatment plant.
- On March 3, 2026 AWA was notified of the water issue on Elm Street. To date we have not received any word on the status and will follow up after each storm.

Parks and Facilities

- Construction on the Bryson Park Bathroom Expansion Project was completed with a ribbon cutting on March 19th. The bathroom will be open from sunrise to sunset. We hope that everyone enjoys having facilities at Bryson park. Public works will work on finishing the landscaping around the park in the coming months.
- On March 30 and 31, 2026 the Calfire crew removed vegetation from Sutter Creek in the downtown area in anticipation of the Duck Race happening on April 24, 2026. We hope to see everyone out there for a great time.

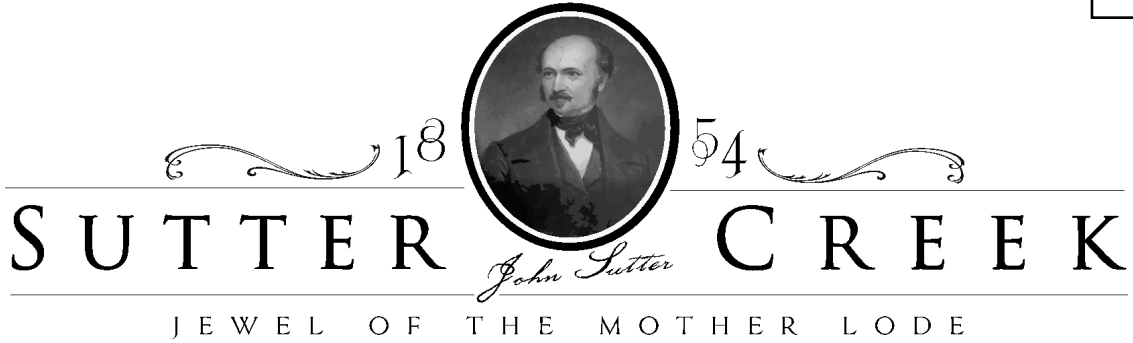


- Public works has received all of the parts for the Minnie Provis park mens bathroom partition. The partition was reinstalled in the beginning of March.
- In March the Monteverde store sign (that hung up on Randolph and Main) was sent back to be refurbished. We hope to have the sign finished and rehung by the end of April.
- On January 27, 2026, A-1 leak detection was onsite to help Public works determine the location of the water leak at the Center park. The technician could not find a “smoking gun” during his inspection. He recommended that we install pressure gauges on the line and pressurize segments to see if we can identify the segment of line that has been compromised. The water line has been turned off until Public works can find time to install stub ups and isolate the problem. Public works recently became aware that until this leak can be stopped the drinking fountain at miners bend will be non-operational.
- The City submitted expenses for the 5K from the 2023-2024 beverage recycle grant from Cal Recycle on March 30, 2026.
- Public works staff installed 3 new trees along the parking lot that borders Gopher flat. Although the trees are small now, they will grow over time to add to the shade in town.



- The City purchased a new 6- by 10-foot Dump Trailer with 4-foot sides. This added storage volume has already reduced the time it takes for us to load up brush and deliver to the WWTP or mine head while working with CalFire on the Sutter Hill project. This will also allow us to limit the need for the ailing dump truck.





TO: THE HONORABLE MAYOR AND CITY COUNCIL
MEETING DATE: APRIL 20, 2026
FROM: TOM DuBOIS, CITY MANAGER
SUBJECT CORRESPONDENCE RECEIVED FROM THE PUBLIC

Please find attached all correspondence received from March 31, 2026 to April 13, 2026 for your review.

ATTACHMENT

1. All correspondence received from March 31, 2026 to April 13, 2026 (5:30 PM)

Marijuana dispensary

1 message

Barbara Comnes <

Tue, Mar 24, 2026 at 5:40 PM

To: Dan Riordan <driordan@cityofsuttercreek.org>, Claire Gunselman <cgunselman@cityofsuttercreek.org>,
"sfeist@cityofsuttercreek.org" <sfeist@cityofsuttercreek.org>

Cc: jswift@cityofsutter.org, "jsierk@cityofsuttercreek.org" <jsierk@cityofsuttercreek.org>

To the Mayor and Members of the City Council:

After attending Embarc's meeting Sunday, I have given more thought to what a dispensary in Sutter Creek might mean. It seems to me that in return for a percentage of Embarc's revenue, the City would make a number of significant sacrifices. Consider the following:

- Wouldn't Sutter Creek sully its very long term reputation as the *Jewel of the Mother Lode* in taking money from the sale of drugs that are not only controversial in Sutter Creek, but also still illegal at the federal level and in many states?
- Given that dispensaries are presently illegal in Amador County and all of its cities, including Sutter Creek, wouldn't a dispensary serving only Sutter Creek's City coffers not only show disrespect for Amador county's citizens, but also be divisive? In Calaveras County, which permits dispensaries, the local added taxes go to the whole county. This was decided by a vote of the people in Calaveras County, not by a city council or Board of Supervisors.
- Studies have shown that legalization of recreational cannabis has resulted in increased mental illness among youth and that today's potent cannabis in its many forms, including candy-like gummies with high levels of THC, is harmful especially to young developing brains. Other studies indicate that in communities where dispensaries have been permitted, use among youth goes up. Wouldn't a local dispensary, therefore, add to the health risks already facing our youth?
- 18-year-olds who have medical certification and are still in high school can purchase significantly more marijuana products of all sorts in dispensaries, without specification by a doctor, than adults without such certification. Since they are able to legally give away products they purchase, what would keep these teens from giving them to their friends at school?
- Won't our youth see the hypocrisy of the City permitting a marijuana dispensary and making money from the sale of such drugs (illegal at the federal level) while their schools and elders tell them to "just say no" to drugs? Isn't this a good recipe for cynicism?
- In spite of harms posed, in partnering with Embarc, the City will effectively join them, to use their CEO's own words, "... to deliver the kinds of experiences that break down stigma and introduce cannabis to these new communities." In other words, the City would partner with Embarc to grow the number of marijuana users in our city and county. Just considering the increase in DUI arrests related to marijuana since its legalization, do you think that is a desirable goal?
- Embarc representatives have said the company would invest whatever large funds are needed to create a dispensary in Sutter Creek that meets their usual security and design standards, even though the dispensary is described as a "pilot project" for one year. What if the City should decide to pull the plug on the dispensary? This project also lacks the usual, at times fierce, competitive bidding process. Is the City prepared to take on the legal challenges these scenarios could represent?

It is my understanding that presently the City remains solvent and expects this to be the case for the next several years at least. In the meantime the City is exploring other means for increasing its revenue. The City has met such challenges in the past without reliance on these controversial drug sales. I hope you will reject what looks like a Faustian Bargain.

Regards,

Barbara Comnes

High Potency

Using higher-potency THC products does not mean a better cannabis experience.

-potency THC products are harder to handle and come with a higher risk of adverse effects. Using them often may cause dependency in some people.

If you are new to cannabis, be careful with higher-potency products like concentrates and vape cartridges.

If you are buying cannabis, compare labels and consider lower-potency products:

- Flower with less than 20% THC
- Edibles with close to 5mg THC per serving (or consume half of a 10mg THC serving)

If you are inhaling cannabis, wait between puffs until you feel the full effect.

Pregnancy and Breastfeeding

There are risks to your baby from using cannabis. Your baby consumes what you do.

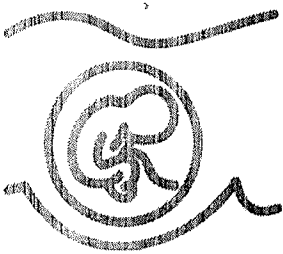
- Do not use any cannabis if you are:
- pregnant or may be pregnant
 - breastfeeding

This includes:

- inhaling cannabis (smoking, vaping, dabbing)
- eating or drinking cannabis products
- applying cannabis-infused creams or lotions

No matter how you consume cannabis, THC and other chemicals will be passed to your baby through your placenta and breastmilk.

If you use medicinal cannabis, ask your doctor about alternative treatments during pregnancy or while breastfeeding.



Effects of Cannabis Use

Wondering what to expect when using cannabis?

Cannabis has two major chemicals that affect the brain differently:

- **THC (Tetrahydrocannabinol)** makes you feel "high". How you feel depends on how much THC you take, and the effects can vary from person to person.
- **CBD (Cannabidiol)** doesn't make you feel "high", but can have other effects.

The effects of using cannabis may include:

- Trouble with thinking, remembering, and problem-solving
- Seeing or hearing things that aren't real (with high doses and/or high potency)
- Feeling like time is moving slower or faster
- Feeling relaxed or paranoid
- Having mood swings
- Having increased or decreased anxiety
- Feeling dizzy
- Having dry mouth or bloodshot eyes
- Relieving pain and reducing nausea/vomiting
- Impaired movement and coordination
- Feeling hungry
- Faster heartbeat or lower blood pressure

Edibles: Start Low, Go Slow.

Use extra caution, as the delayed onset of edibles can have unintended effects. If you consume a cannabis

edible (like brownies, gummies, or an infused beverage), it can take up to 2 hours to begin feeling the effects, and up to 4 hours to feel the full effects. This is much slower than smoking or vaping, and the "high" can feel stronger. Start with a small amount of THC (5mg or less) and wait at least 2 hours to see how you feel.

When consuming edibles, you can always take more later, but you can't take it back.

Drive High, get a DUI. Driving under the influence of cannabis is illegal and increases your risk of getting into an accident. Penalties for driving high are the same as driving drunk.

Mental Health

There are potential risks to your mental health from cannabis use.

Research suggests that mental health disorders may develop or worsen from:

- Daily cannabis use
 - Near-daily cannabis use
 - Higher-potency cannabis use
- These types of use have been linked to Cannabis Use Disorder, and may lead to:
- Hallucinations
 - Thoughts of self harm
 - Schizophrenia
 - Suicide attempts
 - Depression
 - Suicide
 - Anxiety
 - Temporary psychosis

Minors and Young Adults

Our brains actively develop until around the age of 25. Using cannabis regularly while younger can cause long-term problems with thinking and mental health.

Parents, be aware. Edibles and other cannabis products can be mistaken for food or candy. Like medications, you should keep cannabis products in child-resistant packaging. Store and dispose of cannabis products where they cannot be easily seen or accessed by children and pets.

California Poison Control: (800) 222-1222
Animal Poison Control: (888) 426-4435
Dept of Cannabis Control: cannabis.ca.gov
Dept of Public Health: cdph.ca.gov



Department of
Cannabis Control
CALIFORNIA

Revised 12/2024

Ensure you have the most up-to-date information



Dear Sutter Creek City Council

Section 12, Item J.

My concerns, as a Medical Doctor about a Marijuana Dispensary in Amador County:

You gave me the privilege to speak at the City Council Meeting on March 9, 2026. The following are my notes.

Since the legalization of Marijuana in the USA and Canada, data shows more ER visits and hospitalizations for acute cannabis induced Psychosis with hallucinations, paranoia and delusions. Ontario, Canada had an 83.7% increase in Psychosis after legalization.

Twenty-one-year-old men are at a significantly heightened risk of developing cannabis induced Psychosis and subsequently Schizophrenia. Studies indicate that 30% of schizophrenia cases in young men age 21-30 could be prevented if cannabis use disorder were eliminated. Please refer to Brian Connes letter to the editor in the Ledger Dispatch published Friday March 13, 2026, which highlights a study of 370,000 California teens which revealed that "Any and frequent cannabis use among youth was markedly lower where all retail sales were banned"

Once you change the law and allow a dispensary in Sutter Creek you make it appear socially acceptable and the youth in our community will notice and think that it "must be ok".

Dispensaries are potential targets for burglary and there will be a large sum of cash at the facility. Since marijuana is still illegal at the federal level, (Visa and Mastercard) officially prohibit cannabis purchases because financial institutions are under federal oversight. Some dispensaries mask transactions by offering "cashless ATM or PIN debit payment processing. Armed Burglary at Sutter Hill or anywhere in our municipalities has obvious health concerns.

According to a Google search with AI over 9 web addresses, Marijuana does contribute to homelessness in our communities. The causes are multifactorial but let the stats speak for themselves. Washington State had an increase of homelessness of 18.9% from 2013-2017 after they legalized MJ. Colorado had an increase of 9.1% after they legalized MJ.

Many physicians believe (myself included) that tobacco, nicotine products and Marijuana are gateway drugs that open adolescent's minds and behavior to explore other debilitating drugs such as Methamphetamine, Cocaine, Hashish, Opiates (including Fentanyl) and LSD and its derivatives.

Mark Faryan D.O. Family physician for over 3000 citizens of Amador and Calaveras counties from 1990-2020.

4/6/26

After the March 9, 2026 meeting I found a website "EVERY BRAIN MATTERS.ORG" That further substantiates the above.

EVERY BRAIN MATTERS (EBM) IS A NON-PROFIT ORGANIZATION DEVELOPED BY FAMILIES IMPACTED BY COMMERCIAL MARIJUANA.

TRUTH

EBM is a trusted educational resource that challenges misinformation and empowers families, youth, policymakers, and communities with evidence- and experience-based information about the risks of cannabis.

HOPE

EBM offers compassionate resources to help individuals and families navigate and recover from the harms of cannabis use, including support meetings and testimonies.

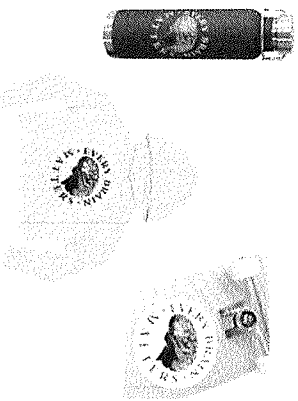
CHANGE

EBM advocates relentlessly to reform policies and confront industry practices that normalize and promote THC, while advancing prevention, early intervention, recovery, and accountability.

EveryBrainMatters.org
info@everybrainmatters.org

THE EVERY BRAIN MATTERS STORE.

Drive a change and promote health.

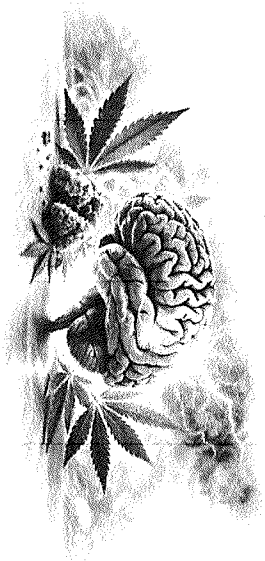


everybrainmatters.org/store

This is not about a War on Drugs. This is about a Defense of our Brains, the repository of our humanity.

Bertha Madras, PhD
neuroscientist

LEARN ABOUT CANNABIS-INDUCED PSYCHOSIS (CIP)



EveryBrainMatters.org

*The words marijuana and cannabis are being used interchangeably in this pamphlet.



What is CIP?

Cannabis-induced psychosis, is an episode in which a person experiences a loss of contact with reality induced by THC (tetrahydrocannabinol), the primary psychoactive chemical in the cannabis plant.

What are the symptoms of CIP?

Symptoms can be mild or severe and occur for a few minutes or years.

- Paranoia
- Hallucinations (predominantly auditory)
- Delusions
- Grandiosity
- Irritability
- Anxiety and agitation
- Depersonalization (detachment from self or a sense of things not being real)
- Disorganized thinking, speech, behavior
- Racing thoughts
- Obsessive ideation

Is it safe to use lower-potency THC products?

There are no established guidelines on how much THC is safe to consume because THC is a fat-soluble drug that can accumulate in the body, including the brain, and lead to mental and physical illnesses.

What increases the risk of developing CIP?

- Use by people under the age of 25 — the earlier the age of use, the higher the risk
- frequency of use — greater than once a month
- Use of products that contain 10 mg of THC

Why is CIP not better understood by the medical community?

The lack of education and pro-cannabis ad campaigns have spread misinformation about the risks of using cannabis.

Is it possible for adults to use cannabis products and not develop CIP?

Adults are not immune to developing CIP. More adults are reporting psychotic experiences after using cannabis. This data on CIP is not tracked efficiently in the United States.

Can CIP lead to a schizophrenia diagnosis?

Out of all the drugs that can induce psychosis, cannabis results in the highest conversion rate from temporary psychotic symptoms to a chronic psychotic disorder like schizophrenia or bipolar disorder.

Drug Conversion Rate from acute to chronic psychosis:

- Cannabis 47%
- Amphetamine 32%
- Hallucinogens 28%
- Opioids 21%

2017 Nov <https://doi.org/10.1176/appi.ajp.2017.17020223>

30% of cases of schizophrenia among men aged 21-30 might have been prevented by averting cannabis use disorder.

Psychological Medicine, Volume 53, Issue 15, November 2023, pp. 7322 - 7326
DOI: <https://doi.org/10.1017/S0033291723000880>

Do people who have a genetic predisposition only develop CIP?

- Heavy cannabis use and genetic risk for schizophrenia independently contribute to the likelihood of developing psychosis
- Daily use of high-potency cannabis showed the strongest link to psychosis risk, regardless of genetic predisposition.

<https://www.cambridge.org/core/journal/psychological-medicine/article/abstract/S0033291723000880>
doi:10.1017/S0033291723000880
The eAge, Caraceni et al. and Bobbank studies (2014) (3898-2014) (DOI:10.1001/2014-052)

Will I develop CIP if I use marijuana a few times a week or a month?

The susceptibility to developing CIP is unpredictable. Some experience symptoms after using THC only one time.

Is there a cure for CIP?

No, there is no cure for CIP, but the brain can heal if THC use is ceased. Stabilization and recovery are possible. We recommend that the person experiencing CIP and the family members seek professional help and attend support meetings as soon as possible.

Is CIP common?

CIP is becoming increasingly more common due to increased accessibility to state-sanctioned potent cannabis products, including hemp products (dabs), which are now more accessible.

Aerisolized consumption (vapes) provides fast hits of high-concentrated THC to the brain, which has created a public health crisis and can have severe consequences, including loss of life.

The data on CIP needs to be tracked correctly in the USA.

Can CIP increase the risk of suicide?

Cannabis use is associated with a higher prevalence of suicidal ideation, plans, and attempts among users people aged 18-25.

<https://www.drugabuse.gov/news-events/news-releases/2021/06/cannabis-use-may-be-associated-with-suicidality-in-young-adults>

More CIP Info.



Every Brain Matters.org
info@everybrainmatters.org

EVERY BRAIN MATTERS

How Legal Marijuana Is Worsening America's Homelessness Crisis

OVERLAP IN IMPACT

- States that aggressively commercialized marijuana report some of the highest homelessness rates.
- Colorado (legalized 2012): Among the largest increases in chronic homelessness
- California (legalized 2016): ~180,000–200,000 homeless nightly (= one-third of U.S. total)

KEY CONTRIBUTING FACTORS

1. Substance Use Connection

- 68% of cities cite substance abuse as top cause of homelessness (single adults).
- ~45% of marijuana users later use other drugs (longitudinal studies)
- Cannabis often co-occurs with polysubstance use

2. Mental Health Risks

- Strong link between cannabis and mental illness
- 47% of cannabis-induced psychosis cases later develop schizophrenia or bipolar disorder (Danish)
- Cannabis addiction
Major risk factor

BOTTOM LINE

Marijuana legalization didn't create America's homelessness crisis, but it has amplified it.

<https://everybrainmatters.org/2025/11/28/legal-marijuana-is-worsening-americas-homelessness-crisis/>

HOW MARIJUANA LEGALIZATION IS FUELING THE HOMELESSNESS CRISIS

KEY FACTORS DRIVING THE CRISIS:

Migration to Marijuana States
Increased influx of transients seeking easy access to marijuana

Addiction & Mental Health Issues
Heavy marijuana use worsening addiction and psychiatric disorders

Unemployment & Decline in Motivation
Users struggling to hold jobs, losing motivation to improve.

Homeless Encampments Growing
Camps expanding, crime and disorder increasing

INCREASED STRAIN ON SERVICES

- Shelters Overwhelmed
- Healthcare & Emergency Calls Surging
- Public Safety Concerns




EVERY BRAIN MATTERS

<https://everybrainmatters.org/2025/11/28/legal-marijuana-is-worsening-americas->

How Organized Crime Hijacked the Promise of Marijuana Legalization

When legal markets become cover for criminal networks

The Promise of Marijuana Legalization

-  A regulated marijuana market
-  Fewer illegal sales
-  Reduced Organized Crime

Reality:

Nearly a decade later, these promises remain unmet.

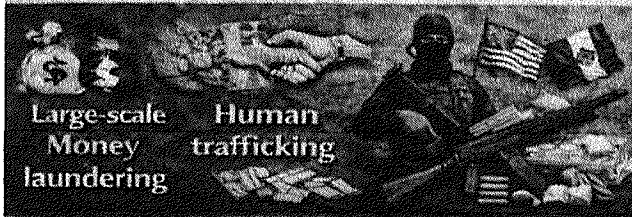
Legalization has not eliminated organized crime – it has often given it cover and strengthened it.

Why Legalization Is Failing

- ✓ Legal markets do not automatically replace illegal ones
- ✓ Criminal networks adapt faster than regulations
- ✓ Weak oversight enables large-scale abuse
- ✓ Poor systems become regional drug supply hubs
- ✓ Modern mass communications make regulation increasingly difficult and impossible

What Legalization Has Created

Federal investigations reveal a disturbing trend: **Chinese Transnational Criminal Organizations** have embedded themselves deeply in the U.S. marijuana supply chain.



FIREARMS & CARTEL COLLABORATION

The Choice Is Clear

- ✓ More normalization = stronger criminal markets
- ✓ More prevention = safer communities

The Real Solution

- 1 Public Education That Protects**
Evidence-based education grounded in brain health, public safety, and long-term well-being of our nation.
- 2 Reframing the Legalization Narrative**
Legalization is not about freedom — it enables an addiction-for-profit industry that embeds itself in communities, targets vulnerable populations, and drives preventable harms to public health and safety.
- 3 Prevention-First Policy**
Discourage initiation, delay first use, and reduce exposure.
- 4 Accountability for Downstream Harms**
Hold industries and policymakers accountable for the health, safety, and social cost.



 EveryBrainMatters.org

Please add this to the official record of correspondence regarding the dispensary/Embarc development agreement

Danco + Cannabis Dispensary = A Bad Combination

Danco and No Place like Home are a “low barrier” state mandated permanent supportive housing for the homeless and those with serious mental health issues. “Low barrier” means there will be no criminal background check or requirement to seek treatment for their addictions or mental health issues to reside in the facility. The facility could house up to 100 individuals. The facility is located on the corner of Valley View Way and Bowers Road. Danco is in the process of obtaining building permits.

Currently, the Sutter Creek City council is considering changing local laws to allow a cannabis dispensary in Sutter Creek. The cannabis dispensary, operated by Embarc, will be in the vicinity of Highway 88 (Ridge Road) and Highway 49. **Within walking distance from the Danco facility that will house the homeless and seriously mentally ill.**

Many in the Danco facility will have active addictions, severe mental issues, and may be on medications which would have serious medical and psychological effects when consumed with the higher levels of THC, (the ingredient in cannabis that makes you high) which is sold at an Embarc cannabis dispensary.

Higher levels of THC have been linked to Cannabis Use Disorder and may lead to the following: Hallucinations, Schizophrenia, Depression, Anxiety, Temporary psychosis, Thoughts of self-harm, Suicide attempts, and Suicide. (Source: California Department of Cannabis Control).

The Sutter Creek Police Department will be the responding agency to all incidents at the Danco facility. Law enforcement protocol requires special training, equipment, and often back-up from additional law enforcement agencies in dealing with the addicted and mentally ill. Those agencies are Amador County Sheriff’s Office, California Highway Patrol, and Jackson Police Department. These agencies are already stretched thin, and if the city of Sutter Creek decides to allow a cannabis dispensary in Sutter Creek, those agencies will be stretched even thinner. And zero financial compensation to them from the city of Sutter Creek.

The Sutter Creek City Council, City Manager, and Embarc need to seriously consider the adverse health and safety ramifications of a cannabis dispensary so close to the Danco homeless/mental health facility. The cost to the city, county, and citizens will not be worth it in tax revenue to the city. My request to the city council, the city manager, and Embarc is to just use Good Old Common Sense, and just say No, to a cannabis dispensary in Sutter Creek. Teresa Ryan, Sutter Creek

High Potency

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Consuming higher-potency THC products does not mean a better cannabis experience.

Higher-potency THC products are harder to control and come with a higher risk of adverse effects. Using them often may cause dependency in some people.

If you are new to cannabis, be careful with higher-potency products like concentrates and vape cartridges.

If you are buying cannabis, compare labels and consider lower-potency products:

- Flower with less than 20% THC
- Edibles with close to 5mg THC per serving (or consume half of a 10mg THC serving)

If you are inhaling cannabis, wait between puffs until you feel the full effect.

Pregnancy and Breastfeeding

There are risks to your baby from using cannabis. Your baby consumes what you do.

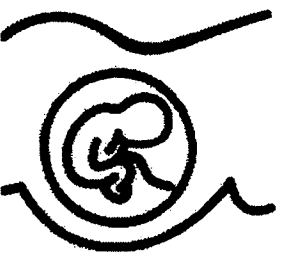
Do not use any cannabis if you are:

- pregnant or may be pregnant
- breastfeeding

This includes:

- inhaling cannabis (smoking, vaping, dabbing)
- eating or drinking cannabis products
- applying cannabis-infused creams or lotions

No matter how you consume cannabis, THC and other chemicals will be passed to your baby through your placenta and breastmilk.



If you use medicinal cannabis, ask your doctor about alternative treatments during pregnancy or while breastfeeding.

Effects of Cannabis Use

Wondering what to expect when using cannabis?

Cannabis has two major chemicals that affect the brain differently:

- **THC (Tetrahydrocannabinol)** makes you feel "high". How you feel depends on how much THC you take, and the effects can vary from person to person.
- **CBD (Cannabidiol)** doesn't make you feel "high", but can have other effects.

The effects of using cannabis may include:

- Trouble with thinking, remembering, and problem-solving
- Seeing or hearing things that aren't real (with high doses and/or high potency)
- Feeling like time is moving slower or faster
- Feeling relaxed or paranoid
- Having mood swings
- Having increased or decreased anxiety
- Feeling dizzy
- Having dry mouth or bloodshot eyes
- Relieving pain and reducing nausea/vomiting
- Impaired movement and coordination
- Feeling hungry
- Faster heartbeat or lower blood pressure

Edibles: Start Low, Go Slow.

Use extra caution, as the delayed onset of edibles can have unintended effects. If you consume a cannabis

edible (like brownies, gummies, or an infused beverage), it can take up to 2 hours to begin feeling the effects, and up to 4 hours to feel the full effects. This is much slower than smoking or vaping, and the "high" can feel stronger. Start with a small amount of THC (5mg or less) and wait at least 2 hours to see how you feel.

When consuming edibles, you can always take more later, but you can't take it back.

Drive high, get a DUI. Driving under the influence of cannabis is illegal and increases your risk of getting into an accident. Penalties for driving high are the same as driving drunk.

Mental Health

There are potential risks to your mental health from cannabis use.

Research suggests that mental health disorders may develop or worsen from:

- Daily cannabis use
 - Near-daily cannabis use
 - Higher-potency cannabis use
- These types of use have been linked to Cannabis Use Disorder, and may lead to:
- Hallucinations
 - Schizophrenia
 - Depression
 - Anxiety
 - Temporary psychosis
 - Thoughts of self harm
 - Suicide attempts
 - Suicide

Minors and Young Adults

Our brains actively develop until around the age of 25. Using cannabis regularly while younger can cause long-term problems with thinking and mental health.

Parents, be aware. Edibles and other cannabis products can be mistaken for food or candy. Like medications, you should keep cannabis products in child-resistant packaging. Store and dispose of cannabis products where they cannot be easily seen or accessed by children and pets.

California Poison Control: (800) 222-1222
Animal Poison Control: (888) 426-4435
Dept of Cannabis Control: cannabis.ca.gov
Dept of Public Health: cdph.ca.gov



Department of
Cannabis Control
CALIFORNIA

Revised 12/2024

Ensure you have the most up-to-date information





Pam Caronongan <pcaronongan@cityofsuttercreek.org>

Fwd: Webform submission from: Contact City Council

1 message

From: **Sutter Creek CA** <noreply@civicplus.com>
 Date: Fri, Apr 3, 2026 at 5:01 PM
 Subject: Webform submission from: Contact City Council
 To: <tdubois@cityofsuttercreek.org>

Submitted on Fri, 04/03/2026 - 5:00 PM

Submitted by: Anonymous

Submitted values are:

First Name

Teresa

Last Name

Ryan

Email

tzryan55@gmail.com

Question/Comment

Danco + Cannabis Dispensary = A Bad Combination

Danco and No Place Like Home are a "low barrier" permanent supportive housing for homeless and those with serious mental health needs and low-income housing. This 46-unit facility, which could house up to 100 individuals, will be in the city of Sutter Creek on the corner of Valley View Way and Bowers Road. "Low barrier" means there will be No criminal background checks and No requirements for the individuals to obtain assistance or counseling for their addictions or mental health illnesses to reside in the facility. Danco is currently obtaining building permits to begin construction.

The Sutter Creek City Council is considering changing local laws to allow a cannabis dispensary in Sutter Creek. The cannabis dispensary, operated by Embarc, will be in the vicinity of Highway 88 (Ridge Road) and Highway 49. Within walking distance from the Danco facility that will house the homeless and seriously mentally ill.

Due to no required assistance or counselling, the future success of the individuals residing in the Danco low-income housing project is tenuous at best. Many will have active addictions, severe mental issues, and may be on medications which would have devastating medical and psychological effects when consumed with cannabis. Especially the cannabis with the higher levels of THC, which is sold at an Embarc cannabis dispensary.

Higher levels of THC (the component in cannabis that makes you high) have been linked to Cannabis Use Disorder and may lead to the following: Hallucinations, Schizophrenia, Depression, Anxiety, Temporary psychosis, Thoughts of self-harm, Suicide attempt, and Suicide. (Source CA Department of Cannabis Control).

The Sutter Creek Police Department will be the law enforcement agency responding to all incidents at the Danco project involving the above situations and others when required. The SCPD does not have the man/woman power or necessary equipment to handle some of the incidents. Law enforcement protocol in many of these incidents is to request back-up from their local law enforcement partners, the Amador County Sheriff's Office, the California Highway Patrol, and the Jackson Police Department. These agencies are already stretched thin, and if the city of Sutter Creek decides to allow a cannabis dispensary in Sutter Creek, those agencies will be stretched even thinner due to backing up the Sutter Creek Police Department. Unfortunately, none of those law enforcement agencies called in for additional back-up are compensated financially for their man/woman power, equipment and resources by the city of Sutter Creek

The Sutter Creek City Council is putting tax revenue from a cannabis dispensary above the safety and well-being of the citizens of Sutter Creek and Amador County. To quote Sheriff Gary Redman, Sutter Creek allowing a cannabis dispensary would be "A HUGE MISTAKE!"

4/13/26, 6:08 PM

City of Sutter Creek Mail - Fwd: Webform submission from: Contact City Council

Teresa Ryan
Sutter Creek

Section 12, Item J.