



Amador Regional Sanitation Authority Meeting Minutes

Thursday, June 19, 2025 at 2:30 PM

18 Main Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

1. Call to Order and Establish a Quorum for Regular Meeting

Note: Location is moved to the Front Conference Room at 18 Main Street, City Hall

Meeting called to order by Chairman Swift

Present: Claire Gunselman, Dan Epperson, Logan Carnell, Jim Swift

Absent: Bruce Sherrill

Staff: Tom DuBois – City Manager, Aaron Wolcott – City Clerk

2. Pledge of Allegiance to the Flag

Pledge of allegiance led by Jim Swift

3. Public Forum

No members of the public spoke.

4. Consent Agenda

A. Minutes of April 17, 2025 - for approval

Approve the minutes as presented.

B. June 2025 ARSA Reservoir Report

Information Item for Discussion

Motion to approve the Consent Agenda by Epperson, second by Carnell.

AYES: Epperson, Swift, Gunselman, Carnell

NOES:

ABSENT: Sherrill

MOTION CARRIED 4-0

5. Administrative Agenda

A. ARSA FY25-26 Budget

Budget for adoption by the Board

Income for ARSA is sourced from Sutter Creek, Amador City, and Amador Water Agency (AWA), with costs allocated based on the previous year's water flow measurements. Sutter Creek will see a 27% increase in its

contribution, as flows from Amador City and AWA were lower last year. Primary expenses include labor, which is weather-dependent, and operational costs like fuel, maintenance, and tertiary treatment in Ione. Tertiary treatment fees are expected to remain flat. A flow meter required by the water board has been installed at Henderson Dam.

Board member Epperson noted efforts to improve communication with the City of Ione regarding shared system costs.

Motion to approve the FY2025-26 Budget by Epperson, second by Carnell.

AYES: Epperson, Swift, Gunselman, Carnell

NOES:

ABSENT: Sherrill

MOTION CARRIED 4-0

B. Castle Oaks Disposal Update

Information Item at Meeting

City Manager Tom DuBois explained that with disposal at Castle Oaks running, it is estimated that Henderson Reservoir can be drained in approximately 48 days to allow for upcoming construction.

Board member Epperson mentioned that the Castle Oaks golf course is under negotiation for a potential sale.

The prospective buyer has stated plans to renovate the greens, which could potentially disrupt wastewater disposal operations. The buyer would purchase the clubhouse and lease the golf course itself from the City of Ione.

Council member Gunselman noted that the Title 22 permit for water disposal at the golf course remains provisional.

C. Henderson Dam Repair

Discussion on timing for repair

City Manager DuBois reported that a grant option that was previously considered "highly likely" is no longer a certain funding source. The staff recommendation is to move forward with the project this year to avoid future cost increases and adhere to the current bid, which must be signed by July 1.

Board Chair Swift noted the repair has been on the books for 14 years.

Approval from the California Department of Corrections and Rehabilitation (CDCR) is the last remaining step before work can begin.

No motion was made. The consensus of the Board was to "stay the course" and proceed with the project as planned.

6. General Manager's Report – informational

City Manager, Tom DuBois reported that work continues on the water balance.

The General Manager will provide weekly updates to the board on dam levels as the summer progresses.

7. Adjournment

The meeting was adjourned at 3:00pm.

Minutes approved September 18, 2025



Aaron Wolcott, City Clerk