



Design Review Committee Minutes

Monday, September 08, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek Design Review Committee Meeting is available to view on YouTube
at <https://www.youtube.com/@CityofSutterCreek>.

1. Call to Order and Establish a Quorum for Regular Meeting

The meeting was called to order at 5:00PM by Susan Peters.

Present: John Otto, Susan Peters, Sharyn Brown, Shirla Lopez

Absent: Sandi Baracco

Staff: Erin Ventura – Contract Planner, Aaron Wolcott – City Clerk, Tom DuBois – City Manager

2. Pledge of Allegiance to the Flag

The Pledge of Allegiance was led by Susan Peters.

3. Public Forum

No public comment was made regarding items not on the agenda.

4. Consent Agenda

A. Design Review Committee Minutes of August 11, 2025

Motion to approve the Consent Agenda by Otto, seconded by Brown.

AYES: Otto, Peters, Brown, Lopez

NOES:

ABSENT: Baracco

MOTION CARRIED 4-0

5. Design Clearance Applications

A. Design Clearance for Exterior Paint at 3 Randolph Street

Contract Planner, Erin Ventura, explained that the application was to repaint an existing building on Randolph Street. The building is currently empty following a fire at the property next to it. The owner wishes to repaint the building with the following colors (provided to the committee) Dried Thyme body, Napery trim, and Turkish Coffee doors.

Motion to approve the design clearance for exterior paint at 3 Randolph Street by Otto, seconded by Brown.

AYES: Otto, Peters, Brown, Lopez

NOES:

ABSENT: Baracco

MOTION CARRIED 4-0

6. Adjournment

The meeting was adjourned at 5:05pm

Meeting Minutes Approved on October 14, 2025

Pam Caronongan, City Clerk