



Design Review Committee Minutes

Monday, April 14, 2025

33 Church Street, Sutter Creek, CA 95685

The City of Sutter Creek Design Review Meeting met via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting – 5:00

Present: Committee Members Sandra Baracco, Susan Peters, Sharyn Brown, Mike Neuschwanger

Absent: Committee Member John Otto (arrived at 5:04)

Staff: City Manager – Tom DuBois, Contract City Planner Erin Ventura, City Clerk - Aaron Wolcott

2. Pledge of Allegiance to the Flag

The Pledge of Allegiance was led by Chair of the Meeting, Susan Peters.

3. Public Forum

4. Consent Agenda

A. Design Review Committee Minutes of March 10, 2025

Motion to approve the minutes from March 10, 2025, as presented, by Brown, seconded by Neuschwanger

AYES: Committee Members Baracco, Peters, Brown, Neuschwanger

NOES:

ABSENT: Committee Member Otto

MOTION CARRIED 4-0

5. Design Clearance Applications

A. **Desing Clearance for a shed located at 250 Hanford Street**

Contract City Planner, Erin Ventura presented the request for a 12x6 shed, located behind an existing building. The proposed materials are: light gray siding, white trim, composite roof (correction from staff report noting metal roof). The shed is not visible from Hanford Street.

Motion to approve the project, with the correction of the composite roof, by Baracco, seconded by Brown.

AYES: Committee Members Baracco, Peters, Brown, Neuschwanger, Otto

NOES:

ABSENT:

MOTION CARRIED 5-0 (Otto arrived at 5:04)

B. 40 Gold Dust Trail; Applicant: Stantec Architecture

The committee reviewed plans for an exterior remodel of an existing church submitted by Stantec Architecture. Committee Members Otto and Peters raised concerns regarding the proposed craftsman style and the potential loss of historical elements (brick facade, shutters) of the existing structure, which appears to be older and possibly of "barn/folk era" vintage. The applicant cited structural issues and high costs associated with full restoration. All members of the committee emphasized the importance of determining the building's historical significance through further research and potentially engaging with those who assessed the structural integrity. Specific concerns with the presented design included the replacement of the rock foundation with brick veneer, the proposed windows, and the design of the entry overhang. No decision was made, pending further historical research and potential design revisions.

Motion to table the project application until historical information is available, by Otto, seconded by Neuschwanger.

AYES: Committee Members Baracco, Peters, Brown, Neuschwanger, Otto

NOES:

ABSENT:

MOTION CARRIED 5-0

C. 190 Mahoney Mill Road; Applicant: Ghormley

The applicant modified the design following feedback from the Design Review Committee previously. The Planning Commission has already approved the location and variance. Committee Chair Peters noted that the new design features similar roofing materials to existing outbuildings and now proposes vertical corrugated metal siding instead of the previously discussed horizontal siding. Committee Member Otto questioned if the material was truly corrugated metal as a sample was not shown in the packet. The applicant explained that the design aims to better match the existing garage and other buildings. The foundation will be concrete. The applicant confirmed that the siding is not flat but has an undulating pattern, to be installed vertically.

Motion to approve the project as presented by Baracco, seconded by Neuschwanger.

AYES: Committee Members Baracco, Peters, Brown, Neuschwanger

NOES: Otto

ABSENT:

MOTION CARRIED 4-1

6. Adjournment – 5:50

Minutes Approved: May 12, 2025

