



## City Council Meeting Minutes

Monday, December 16, 2024 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: [www.cityofsuttercreek.org](http://www.cityofsuttercreek.org)

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The City of Sutter Creek City Council Meeting was available via Zoom and in person.

In attendance:

Council members Feist, Gunselman, Riordan, Sierk and Swift

Staff:

Tom DuBois, Dan Lafontaine, Derek Cole, Mason Peters, Jim O'Connell

**1. Closed Session (5 PM Start)**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

*Title: City Manager*

**2. Report from Closed Session**

No reportable action

**3. Call to Order and Establish a Quorum for Regular Meeting (6 PM Regular Start time)**

**4. Pledge of Allegiance to the Flag**

**5. Public Forum**

**Buddy White** - 295 Golden Hills, concerned about weed abatement on Broadmeadow street in the county.

**6. City Manager's Report - None**

**7. Presentations - None**

**8. Approval of Minutes**

A. City Council Minutes of December 2, 2024

Recommendation: By motion approve minutes as presented with some typo fixes.

Motion made by CM Riordan, Seconded by CM Sierk

Motion passed 5-0

**9. Consent Agenda - None**

**10. Ordinances and Public Hearing - None**

**11. Administrative Agenda**

A. November 2024 Election Results Recommendation:

*Adopt Resolution 24-25-\* Confirming the canvass of the regular municipal election which was held in the City of Sutter Creek on November 5, 2024 and declaring the results of said election.*

Motion made by CM Riordan, Seconded by CM Sierk

Motion passed 5-0

B. Swearing in of Council Members

City Manager DuBois administered the Oath of Office for newly elected council members Gunselman, Riordan and Sierk. Sworn in as a group.

C. Election of Mayor and Vice Mayor

*Recommendation:*

*1. Elect a Mayor for the next 12 months*

*2. Elect a Vice Mayor for the next 12 months*

Mayor Gunselman announces that this time of year the Council conducts its Mayoral re-organization. She noted that currently she is serving as Mayor and Council member Sierk is serving as Vice Mayor.

CM Sierk moved that CM Gunselman stay on as Mayor.

CM Swift seconded and proposed an amendment to also retain CM Sierk as Vice Mayor.

CM Sierk accepted the amendment

Motion passed 5 - 0

D. PARCEL MAP No. 2920 ROMAN CATHOLIC BISHOP OF SACRAMENTO

*Approve Final Map No. 2920*

Questions from Council Member Swift on how the parking lot will be reconfigured. REpresentative of the applicant, Jim Aldera responded. Parking spaces in the easement will be removed, gates will remain open and a portion of the fence will be taken down to make it easier to use the next exit.

CM Sierk made a motion to approve, Seconded by CM Feist

Motion Passed 5 - 0

**12. Mayor and Council Member Reports**

CM Sierk - Bike / Ped update - updated plan, finalized plan. City Manager DuBois noted next step is for one of the city's to propose implementation to ACTC as the project manager.

CM Feist - Amador tourism council thursday

Mayor Gunselman - Thanks for efforts on Christmas events, like to recognize people in January

**13. City Attorney's Report** - Thanks for another year, commended Council on professionalism and civility.

**14. Future Agenda Items** - None

**15. Information and Correspondence**

- A. Nov 2024 Treasurer Report
- B. Finance Monthly Report
- C. Monthly Cash Flow Report
- D. Nov 2024 Revenue Report
- E. Nov 2024 Expense Report
- F. Monthly Public Works Report
- G. Nov 2024 Engineering Report
- H. November Police Department Report
- I. November Planning Department Report

Housing element submitted -

**16. Adjournment**

Meeting adjourned at 6:20

The next regularly scheduled meeting is Jan 6, 2025.