



Design Review Committee Minutes

Monday, May 12, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

Present: Members Sandi Baracco, John Otto, Susan Peters, Mike Neuschwanger

Absent: Sharyn Brown

Staff: Erin Ventura – Contract City Planner, Aaron Wolcott – City Clerk

2. Pledge of Allegiance to the Flag

The pledge of allegiance was led by Susan Peters.

3. Public Forum

During the public forum, Committee Member Otto explained that he had compiled some historical information for the Jehovah's Witness application which had come to the Committee at the previous meeting. He shared the historical information with staff to give to the applicant. Contract City Planner explained that the City should encourage the applicant to do their own research to maintain the impartiality of the Committee. Committee Member Otto requested to be kept informed on the progress of the application.

4. Consent Agenda

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Motion to approve the Consent Agenda by Otto, seconded by Neuschwanger

AYES: Baracco, Otto, Peters, Neuschwanger

NOES:

ABSENT: Brown

MOTION CARRIED 4-0

5. Design Clearance Applications

A. 79 Main Street

The applicant presented their clearance application for modifications to an existing deck, railings, posts, and repainting. The applicant explained that they were adding concrete to the bottom of the posts to avoid potential vehicle damage in the future. The Committee expressed appreciation for the project.

Motion to approve the application as submitted by Otto, seconded by Baracco

AYES: Baracco, Otto, Peters, Neuschwanger

NOES:

ABSENT: Brown

MOTION CARRIED 4-0

6. Adjournment

The meeting was adjourned at 5:14 PM

Minutes Approved: July 14, 2025



Aaron Wolcott, City Clerk